

Meeting Minutes

Capital Region Housing Corporation Board

Wednesday, July 8, 2026

12:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: Z. de Vries (Chair), J. Caradonna (Vice Chair), S. Brice, J. Brownoff, C. Coleman, B. Desjardins, S. Goodmanson, G. Holman (EP), S. Kim (for M. Alto) (EP), D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, S. Riddell (for R. Windsor), M. Tait, D. Thompson, S. Tobias (EP), Alt. M. Wagner, M. Westhaver (for C. Plant) (EP), A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer/General Manager, Finance and Technology; L. Hardiman, Acting General Manager, Infrastructure and Water Services; G. Harris, Senior Manager, Environmental Protection; S. Henderson, General Manager, Electoral Area Services; K. Lorette, General Manager, Housing, Planning and Protective Services; K. Morley, Corporate Officer/General Manager, Corporate Services; R. Tooke, Acting General Manager, Parks, Recreation and Environmental Services; D. Elliott, Senior Manager, Regional Housing; C. Neilson, Senior Manager, People, Safety and Culture; R. Fowles, Manager, Planning & Capital Projects, Regional Housing; H. Rodinger, Manager, Housing & Business Development; M. Lagoa, Deputy Corporate Officer/Senior Manager, Legislative Services; T. Pillipow, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors M. Alto, P. Brent, P. Jones, C. Plant, R. Windsor

The meeting was called to order at 2:46 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Coleman, **SECONDED** by Director Little,
That the agenda for the Capital Region Housing Corporation Board meeting of
July 8, 2026 be approved.
CARRIED

3. ADOPTION OF MINUTES

- 3.1. [26-0808](#) Minutes of the Capital Region Housing Corporation Board Meeting of June 10, 2026

MOVED by Director Tait, **SECONDED** by Director Brice,
That the minutes of the Capital Region Housing Corporation Board meeting of June 10, 2026 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

Chair de Vries shared that the District of Saanich has earmarked two capital grants for two Capital Region Housing Corporation projects.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

There were no Consent Agenda items.

7. ADMINISTRATION REPORTS

- 7.1. [26-0784](#) Swanlea Redevelopment - Mortgage Registration and Final Project Approval

K. Lorette spoke to Item 7.1.

MOVED by Director Kobayashi, **SECONDED** by Director Brice,
1. That the Resolution of Directors for the Repayable Mortgage in the form required by BC Housing Management Commission for authorizing the execution of the Loan and Mortgage documents for the project at 898 Sevenoaks Road (PID: 002-154-536), substantially in the form attached hereto as Appendix A be approved;
2. That the Resolution of Directors for the Forgivable Mortgage in the form required by BC Housing Management Commission for authorizing the execution of the Loan and Mortgage documents for the project at 898 Sevenoaks Road (PID: 002-154-536), substantially in the form attached hereto as Appendix B be approved; and
3. That Edward Robbins, Chief Administrative Office or Nelson Chan, Chief Financial Officer, or their respective duly authorized delegates be hereby authorized to do all things necessary to affect the project and take such steps as required to conclude the financing, lease, construction, and operation of the project located at 898 Sevenoaks Road.
CARRIED

8. REPORTS OF COMMITTEES

There were no Reports of Committees.

9. NOTICE(S) OF MOTION

There were no notice(s) of motion.

10. NEW BUSINESS

There was no new business.

11. ADJOURNMENT

MOVED by Director Coleman, **SECONDED** by Director Williams,
That the Capital Region Housing Corporation Board meeting of July 8, 2026 be
adjourned at 2:49 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER