



Minutes for a meeting of the Mayne Island Parks and Recreation Commission

Location: Mayne Island Library, 411 Naylor Road, Mayne Island, BC

Date/Time: July 9, 2026 at 3:00 pm

Present: Michael Kilpatrick, (Chair) Glyn Legge (Vice Chair)
Jacquie Burrows (Treasurer) Debra Bell
Veronica Euper Kestutis Banelis
Adrian Wright Lauren Edwards (Recorder)

Absent: Paul Brent, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm.

1. Territorial Acknowledgement

We respectfully acknowledge the First Nations people on whose lands we live, work and recreate.

2. Approval of Agenda

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Euper that the agenda of July 9, 2026 be approved as amended.

CARRIED

Delete: 6.2.6 a) Chris Paul Sculpture – Motion to proceed

3. Adoption of Minutes of June 11, 2026

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Burrows that the Minutes of June 11, 2026 be approved as presented.

CARRIED

4. Chair's Remarks

5. Presentations

6. Reports

6.1. Treasurer's Reports

6.1.1. Treasurer's Report - for the period ending June 30, 2026

ADOPTED

A report was received with the agenda.

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Bell that the Treasurer's Report dated June 30, 2026 be approved as presented.

CARRIED

6.1.2. Finance/Information

A report was received with the agenda.

6.2. Administration

6.2.1. Health and Safety Concerns

Bulletin board backings will be replaced.

6.2.2. Events

A report was received with the agenda.

6.2.3. Follow Up Items (not covered elsewhere)

Calendar items: Asset list update for insurance, Capital Plan budget, details for MIPRC volunteer dinner.

6.2.4. Dave Bentham Award – acknowledgements

The award was presented to Logan Underhill.

6.2.5. MIPRC - Volunteer Dinner

Other catering options were discussed. The event date remains as previously discussed.

6.2.6. Chris Paul Sculpture – Motion to proceed

Commissioners will meet for site visits.

6.3. Committees

6.3.1. All-Wheels Skatepark

It was reported that CRD sent the contracts to the Skatepark Club. A copy will be emailed to Commissioners for their information.

6.3.2. Fitness Circuit and Putting Green

A report was received with the agenda.

- The New Horizons for Seniors Grant will again be applied for this year.
- Posts have been installed on the putting green and fencing can be started on Monday, July 13th at 9 am.

6.3.3. Master Plan Update

The survey results Appendix is pending.

6.3.4. Sanitation – nothing to report.

6.3.5. Trails

A report was received with the agenda.

Minor issues with the binocular stands were reported to Lauren Underhill.

6.4. Parks

6.4.1. Cotton Park

A report was received with the agenda.

Grass in the circular driveway will be removed.

6.4.2. Dinner Bay

A report was received with the agenda.

- Waiting on StreamLine Plumbing regarding the replacement of the pressure tank.
- Painting will be done on some eaves at the well house.

6.4.3. Henderson Park

A report was received with the agenda.

Vulture Ridge sign will be touched up with paint.

6.4.4. Japanese Memorial Garden

A report was received with the agenda.

6.4.5. Miners Bay

A report was received with the agenda.

- The bench repair on the beach trail was reported to be very well done.
- Canada Day event volunteers were thanked.

6.4.6. Sandy Hook Community Park

A report was received with the agenda.

It was reported that on July 10th a meeting will occur with a neighbouring property owner and park boundary staking will be done.

6.4.7. Village Bay Park

A report was received with the agenda.

A car has been parked on park property since June 23rd. Commissioners agreed that the RCMP will be contacted and a note will be placed on the windscreen.

7. Correspondence/Meetings

7.1. Email – regarding invasive water plants in pond at the JMG – followed up with MI Conservancy.

ADOPTED

It was reported that a park visitor, a water ecologist, took pictures of three invasive pond plants identified as Yellow floating heart, Parrot's feather and Spearwort. A report was filed with the BC Ministry of Forests Early Detection and Rapid Response team.

- 7.2. Email – regarding pruning of trees at 539 Dalton Dr. – followed up with a site visit with the owner.

It was reported that this issue is resolved.

8. New Business

9. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90

10. Rise and Report

11. Meeting Adjournment

MOVED by Commissioner Banelis and **SECONDED** by Commissioner Burrows
that the meeting be adjourned.

CARRIED

The meeting adjourned at 4:15 pm

Original signed by

August 13, 2026

Michael Kilpatrick, Chair

DATE

Original signed by

Lauren Edwards, Recorder