

ACCESSIBILITY ADVISORY COMMITTEE
Notice of Meeting on **Tuesday, July 21, 2026 at 1:00 pm**

Electronic Meeting

T. Bolt (Chair)	J. Parr (Vice Chair)	J. Briante	P. Danforth
M. Essery	L. Hube	Z. Lundrie	B. Manning-Jones
G. Robinson	E. Syring	R. Welland	M. Little (GC Liaison)

Members of the public can view the live meeting via MS Teams link:
[Click here](#)

Alternatively, to hear the meeting via telephone call: 1-877-567-6843 and enter the Phone Conference ID: 220 207 276#

1. Territorial Acknowledgement
2. Approval of Agenda
Recommendation: That the agenda for the Accessibility Advisory Committee meeting of July 21, 2026 be approved.
3. Adoption of Minutes
Recommendation: That the minutes of the Accessibility Advisory Committee meeting of May 19, 2026 be adopted as circulated.
4. Chair's Remarks
5. Presentations/Delegations
 - 5.1. Presentations
 - 5.2. Delegations
6. Committee Business

- 6.1 Introduction of New Staff Member
- 6.2. Stair Evacuation Chair Update
- 6.3. CRD Trail Widening and Lighting Project Update
- 6.4. CRD Accessibility Plan Actions Update
7. Notice(s) of Motion
8. New Business
9. Adjournment

To ensure quorum, please advise Jessica Rennie (formerly Dorman) at jdorman@crd.bc.ca if you cannot attend.



Making a difference...together

Minutes of the Accessibility Advisory Committee meeting, held May 19, 2026 at 1:00 pm, 6th Floor Boardroom, 625 Fisgard Street, Victoria BC

PRESENT:

Committee Members: T. Bolt (Chair), J. Briante (EP), M. Essery (EP) (1:39 pm), L. Hube, Z. Lundrie (EP), B. Manning-Jones, G. Robinson, R. Welland, M. Little (GFNRC Liaison)

Staff: C. Neilson, Senior Manager, People, Safety and Culture; A. Ali, Manager, Equity, Diversity, Inclusion and Accessibility; N. Cann, Manager, Visitor Experience and Stewardship, Regional Parks; Z. Gray, Manager, Website and Public Engagement; C. Rickinson, Manager, Corporate Occupational Health and Safety; C. Whipp, Manager, Structures and Systems, Corporate Capital Project Delivery Services; J. Dorman, Committee Clerk; J. Ives, Committee Clerk (Recorder)

EP – Electronic Participation

Regrets: P. Danforth, J. Parr and E. Syring

The meeting was called to order at 1:02 pm.

1. Territorial Acknowledgement

Chair Bolt provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by L. Hube, SECONDED by R. Welland,
That the agenda for the Accessibility Advisory Committee
meeting of May 19, 2026 be approved.**

CARRIED

3. Adoption of Minutes

**MOVED by L. Hube, SECONDED by B. Manning-Jones,
That the minutes of the Accessibility Advisory Committee
meeting of January 20, 2026 be adopted as circulated.**

CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

5.1. Presentations

There were no presentations.

5.2. Delegations

There were no delegations.

6. Committee Business

6.1. Update of Decision, Regional Parks: “Waive the Daily Additional Vehicle Fee at Regional Parks Campgrounds for Persons with Disabilities”

N. Cann presented Item 6.1. for information.

6.2. Public Participation Policy, Framework and Toolkit

Z. Gray presented Item 6.2. for information.

6.3. CRD Fisgard 6th Floor Washroom Project Update

C. Whipp presented Item 6.3. for information.

Discussion ensued on:

- The target timeline for project completion
- Committee to be provided the opportunity to review 80 per cent completion project drawings

6.4. Accessibility Advisory Committee Stairway Evacuation Chair Testing Assessment

C. Rickinson presented Item 6.4. for information.

M. Essery joined the meeting electronically at 1:39 pm.

Discussion ensued on:

- Staff to confirm battery life of Evacuation Chair including how many flights of stairs can be ascended or descended on a single charge and the necessity of backup batteries
- The Evacuation Chair weighs 66 lbs and is rated for 440 lbs
- The treads on the Evacuation Chair will not turn unless power is applied

- An able-bodied person is required to hold the back of the Evacuation Chair
- Two arms extend at the front of the Evacuation Chair to enable a second person to assist if needed
- Training and instructions for use
- The specific model under consideration accommodates a broad range of users
- Placement of the Evacuation Chair within the CRD Fisgard building

7. Notices of Motion

7.1. Motion With Notice: Municipal Park Accessibility (Director Little)

The Motion with Notice was withdrawn.

8. New Business

There was no new business.

9. Adjournment

**MOVED by L. Hube, SECONDED by G. Robinson,
That the Accessibility Advisory Committee meeting of May 19,
2026 be adjourned at 2:22 pm.
CARRIED**

Chair

Committee Clerk