



Meeting Minutes for Mayne Island Parks and Recreation Commission

Location: Mayne Island Library, 411 Naylor Road, Mayne Island, BC
Date/Time: August 13, 2026 at 3:00 pm

Present: Michael Kilpatrick, (Chair) Glyn Legge (Vice Chair)
Jacquie Burrows (Treasurer) Debra Bell
Veronica Euper Kestutis Banelis
Adrian Wright Lauren Edwards (Recorder)

Absent: Paul Brent, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm.

1. Territorial Acknowledgement

We are honoured to be meeting on the traditional lands of the Coast Salish First Nations, and we value the longstanding relationship they have with the land and the sea.

2. Approval of Agenda

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Bell
that the agenda of August 13, 2026 be approved as amended.

CARRIED

Add: 8.1 Recreational Funding for 2026-2027

3. Adoption of Minutes of July 9, 2026

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Euper
that the Minutes of July 9, 2026 be approved as presented.

CARRIED

4. Chair's Remarks

5. Presentations

6. Reports

6.1. Treasurer's Reports

6.1.1. Treasurer's Report - for the period ending July 31, 2026
A report was received with the agenda.

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MOVED by Commissioner Burrows and **SECONDED** by Commissioner Bell that Mayne Island Parks and Recreation Commission accept the Treasurer's Report dated July 31, 2026 as presented.

CARRIED

Discussion occurred regarding tractor maintenance expenses. Future planned maintenance will be discussed with CRD.

- 6.1.2. Finance/Information
A report was received with the agenda.

6.2. Administration

- 6.2.1. Health and Safety Concerns – none reported.
- 6.2.2. Events
A report was received with the agenda.
There has been active and lively public use of Dinner Bay Park.
- 6.2.3. Follow Up Items (not covered elsewhere)
- Calendar items include the following to be completed by October: Capital Plan budget preparation, gutter cleaning on the tractor shed and cleaning/scaling men's bathroom fixtures.
 - Commissioners Banelis, Burrows and Kilpatrick confirmed their willingness to continue as commissioners after 2026 when their appointments are due to expire. CRD will be informed.
- 6.2.4. MIPRC - Volunteer Dinner
The volunteer dinner is cancelled for August and it was agreed to be scheduled in November. Commissioner Kilpatrick will follow up and a brief notice will be sent to the volunteers regarding the schedule change.
- 6.2.5. Chris Paul Sculpture
The suggested location as confirmed by majority is the Naylor Road, Licence of Occupation area. Commissioner Kilpatrick will contact Tina Farmilo and Jennifer Iredale.
- 6.2.6. Update to bylaws – with CRD.
There was no updated information reported.

6.3. Committees

- 6.3.1. All-Wheels Skatepark
CRD is currently involved with contract development for this project. Commissioner Kilpatrick will discuss cost recovery for MIPRC with CRD.

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- 6.3.2. Fitness Circuit and Putting Green
Landscaping will be started in September.
- 6.3.3. Master Plan Update
The appendix with the graphs requires review. Commissioner Kilpatrick will forward photos for the committee to choose from for the cover.
- 6.3.4. Sanitation
 - The bin will be modified to help keep the lid open when required.
- 6.3.5. Trails
A report was received with the agenda.
 - A new trail guardian will be assigned a trail.
 - The Conservancy may be contacted to coordinate a work party with MIPRC volunteers to remove excessive broom growth at the south end of the Vulture Ridge Viewpoint Trail.

6.4. Parks

- 6.4.1. Cotton Park
A report was received with the agenda.
 - It was agreed that the low hanging communication cables should be reported.
 - Wedding donations have not been received. A damage deposit fee will be implemented going forward.
- 6.4.2. Dinner Bay
Material for the bulletin board surface is being explored.
- 6.4.3. Henderson Park (report attached)
A report was received with the agenda.
- 6.4.4. Japanese Memorial Garden
A report was received with the agenda.
A film crew will be on island to document the August 16th opening ceremony of The Story of Japanese Canadian Life on Mayne Island.
- 6.4.5. Miners Bay
A report was received with the agenda.
- 6.4.6. Sandy Hook Community Park
A report was received with the agenda.
The fence installation was completed.
- 6.4.7. Village Bay Park
A report was received with the agenda.
The car that was parked since late June has been removed by the owner.

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7. Correspondence/Meetings

7.1. Email – regarding invasive water plants in pond at the JMG – followed up with MI Conservancy.

7.1.1.Update

Ministry of Forests will apply aquatic herbicide in the spring of 2027. Any other ponds that may have this small heart-shaped leaf should be reported.

8. New Business

8.1. Recreational Funding for 2026-2027

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Kilpatrick that Mayne Island Parks and Recreation Commission adopt the recommendations of the Recreational Funding Committee for 2026/2027 funding allocations to the following recreational services:

Name of Applicant

Carol Meldrum (Yoga Bear)	\$ 800
Gulf Islands Centre for Ecological Learning Society	2,000
Mayne Island Assisted Living Society	2,000
Mayne Island Community Centre	2,500
Mayne Island Conservancy Society	2,000
Mayne Island Cribbage Club	800
Mayne Island Disc Golf Club	1,200
Mayne Island Early Childhood Society	1,875
Mayne Island Lions Club	1,200
Mayne Island Social Tennis Club	1,200
Mayne Island Pickleball Club	1,200
Mayne Island Quilters' and Textile Artists' Guild	1,600
Mayne Island Softball Club	800
Mayne Island Volunteer Firefighters Association	1,500
Mayne Island Skateboard Club	1,200
Mayne School PAC	2,800
Pender Island Otters Swim Club	2,000
Arts on Mayne	1,500
Terry Fox Mayne Island Volunteers	600
Tim Begley	800
Jakob Derksen	340
Old Hats Art Society	<u>300</u>

\$30,215

CARRIED

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MOVED by Commissioner Burrows and **SECONDED** by Commissioner Kilpatrick that Mayne Island Parks and Recreation Commission adopt the recommendations of the Recreational Funding Committee for 2026/2027 funding allocations to the following recreational service:

David Gwilliam \$1,500

CARRIED

8.1. Email from Justine Starke, CRD, concerning position staffing

It was reported that CRD wants to appoint a staff person to assist with the workload for Southern Gulf Islands parks commissions. General discussion occurred including that:

- The new position will be expensed to the commissions.
- A detailed job description will be requested.
- A meeting in September with CRD can be scheduled via Zoom to discuss the issues.
- Individual commissions may have different views regarding workload requirements.
- Commissioner Kilpatrick will circulate a proposed response for commissioners' input.

9. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90

10. Rise and Report

11. Meeting Adjournment

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Kilpatrick that the meeting be adjourned.

CARRIED

The meeting adjourned at approximately 4:30 pm.

Original signed by

September 10, 2026

Michael Kilpatrick, Chair

DATE

Original signed by

Lauren Edwards, Recorder