



Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

Thursday, August 20, 2026

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

[MS Teams Meeting Streaming Link](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [26-0733](#) Minutes of May 14, 2026 Salt Spring Island Local Community Commission

Recommendation: [At the June 18, 2026 Salt Spring Local Community Commission Meeting consideration of the adoption of minutes was postponed to allow for a review of a correction. The minutes have been updated.]

That the minutes of the following meeting be adopted as circulated:
-May 14, 2026 Special meeting

Attachments: [Minutes: May 14, 2026](#)

3.2. [26-0907](#) Minutes of May 21-June 18, 2026 Salt Spring Island Local Community Commission

Recommendation: That the minutes of the following meetings be adopted as circulated:
-May 21, 2026
-May 28, 2026 Special
-June 18, 2026

Attachments: [Minutes: May 21, 2026](#)
[Minutes: May 28, 2026 Special](#)
[Minutes: June 18, 2026](#)

4. Chair, Director, and Commissioner Reports

5. Senior Manager Report

6. Presentations/Delegations

Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Salt Spring Island Local Community Commission" on our website and staff will respond with details. Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting. Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at saltspring@crd.bc.ca.

6.1. Presentations

- 6.1.1. [26-0918](#) Presentation: Robert and Mamie Fenton and Hutt Temoana, RV Alliance Re: Update RV Alliance Housing Project

Attachments: [Presentation Request: RV Alliance ,August 13, 2026](#)

6.2. Delegations

- 6.2.1. [26-0765](#) Delegation: Rachael Gilliam, Fulford valley residents Club Re: Item 7.1. Proposed Pickleball Court Location

Attachments: [Delegation Request: Rachael Gilliam ,August 13, 2026](#)

- 6.2.2. [26-0927](#) Delegation: David Courtney, SSI resident Club Re: Item 7.6. SSI Liquid Waste Removal

Attachments: [Delegation Request David Courtney ,August 17, 2026](#)
[Background: Mitigating Septage Transpotation Costs](#)

7. Commission Business

- 7.1. [26-0919](#) Proposed Pickleball Court Location

Recommendation: Verbal Discussion

- 7.2. [26-0908](#) Project Tracker

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Project Reporting Dashboard No 23 2026](#)

- 7.3. [26-0909](#) Motion Tracker

Recommendation: There is no recommendation. This report is for information only.

Attachments: [LCC Motion Tracker 2025 Exported Aug 8, 2026](#)
[LCC Motion Tracker 2026 Exported Aug 8, 2026](#)

7.4. [26-0910](#) Governance Training Scope for LCC review

Recommendation: That the Salt Spring Island Local Community Commission approve the proposed governance training program

Attachments: [Staff Report: Governance Training Scope for LCC review](#)

7.5. [26-0911](#) Sustainable Waste Management on Salt Spring Island

Recommendation: There is no recommendation, this report is for information only.

Attachments: [Staff Report: Sustainable Waste Management on Salt Spring Island](#)
[Appendix A: Environmental Services Committee Staff Report, Dated May 20, 20](#)

7.6. [26-0928](#) SSI Liquid Waste Removal

Recommendation: Verbal Discussion

8. Notice(s) of Motion

8.1. [25-0127](#) Motion with Notice: Integrated Housing Strategy Prioritizing (G. Holman)

Recommendation: [At the Dec 05, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting. At the Feb. 13, 2025 Salt Spring Local Community Commission meeting, the motion was referred to a future meeting that includes integrated housing strategy on the agenda.
At the Mar.20 2025 Salt Spring Local Community Commission meeting, the motion was seconded by Commissioner Baker and the motion was postponed until to a future meeting after a discussion of the review the Official Community Plan occurs:]

"That the proposed 'integrated housing strategy' prioritizes affordable rental housing (e.g., rather than market ownership housing)."

8.2. [25-0130](#) Motion with Notice: Review of Official Community Plan Advocacy (G. Holman)

Recommendation: [At the Dec 05, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting. At the Feb. 13, 2025 Salt Spring Local Community Commission meeting, the motion was referred to a future meeting that includes integrated housing strategy on the agenda.
At the Mar.20 2025 Salt Spring Local Community Commission meeting, the motion was seconded by Commissioner Baker and the motion was postponed until to a future meeting after a discussion of the review the Official Community Plan occurs:]

"That the Salt Spring Island Local Community Commission recommends that the proposed 'integrated housing strategy' and the Local Trust Committee (LTC) Official Community Plan (OCP) review retain existing OCP policies stipulating that:
- zoning changes should be prioritized for affordable housing (e.g., B.2.1.2.1)
- new development, including housing, should be directed in or near villages and existing transit routes (e.g., B.2.3)"

8.3. [25-0131](#) Motion with Notice: Official Community Plan Affordable Housing
Advocacy (G. Holman)

Recommendation: [At the Dec 05, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting. At the Feb. 13, 2025 Salt Spring Local Community Commission meeting, the motion was referred to a future meeting that includes integrated housing strategy on the agenda. At the Mar.20 2025 Salt Spring Local Community Commission meeting, the motion was seconded by Commissioner Corno, and the motion was postponed until to a future meeting after a discussion of the review the Official Community Plan occurs:]

"That the Salt Spring Island Local Community Commission recommends that the Island Trust consider immediate land use changes facilitating affordable housing options consistent with Official Community Plan (OCP) sections B.2.1.2.1 and B.2.3, including: boarding houses, accessory dwelling units in the Fulford area, and liveaboards in marinas."

8.4. [25-0132](#) Motion with Notice: Prioritizing Service Capacity for Affordable Housing
Advocacy (G. Holman)

Recommendation: [At the Dec 05, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting. At the Feb. 13, 2025 Salt Spring Local Community Commission meeting, the motion was referred to a future meeting that includes integrated housing strategy on the agenda. At the Mar.20 2025 Salt Spring Local Community Commission meeting, the motion was seconded by Commissioner Corno, and the motion was postponed until to a future meeting after a discussion of the review the Official Community Plan occurs:]

"That the Salt Spring Island Local Community Commission recommends that in considering zoning changes, and to the extent possible, the SSI Local Trust Committee (LTC) should prioritize limited community water and sewage collection/treatment capacity for affordable housing."

9. Adjournment

Next Meeting:

*-Thursday, September 10, 2026 at 5:00PM in the Salt Spring Island Multi Space (SIMS)
Boardroom, 124 Rainbow Road, Salt Spring Island, BC V8K 2V5*

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, May 14, 2026

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Special- Budget Planning

PRESENT

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; C. Hopp, Manager, SSI Engineering; K. Bittorf, Manager, SSI Parks and Recreation; M. Williamson, Committee Clerk, SSI Administration (Recorder)

GUESTS: B. Duncan, Salt Spring Arts Council; K. Hudson, Salt Spring Public Library; H. Jang, Artspring; P. Meyer, Island Pathways; R. Swann, Salt Spring Public Library

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:04 am.

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Commissioner Webster, SECONDED by Director Holman,
That agenda for the May 14, 2026, meeting of the Local Community Commission
be approved as presented.
CARRIED**

3. Presentations/Delegations

3.1. Presentations

3.1.1. Presentation: Karen Hudson & Richard Swann, SSI Public Library Re: SSI Public Library 2027 budget

K. Hudson and R. Swann spoke regarding the Salt Spring Public Library 2027 budget request.

- 3.1.2.** Presentation: Bronwen Duncan, SS Arts Council & Howard Jang, Artspring
Re: SSI Art Service 2027 budget

B. Duncan and H. Jang spoke regarding Salt Spring Arts Service 2027 budget request.

- 3.1.3.** Presentation: Peter Meyer, Island Pathways Re: Greater Ganges Area
Road Shoulder Sweeping Program

P. Meyer spoke regarding Island Pathways road shoulder sweeping program.

**MOVED by Director Holman, SECONDED by Commissioner Baker,
That Island Pathways work with staff to review and adjust the proposal for the
road shoulder sweeping program with additional information.
CARRIED**

3.2. Delegations

- 3.2.1.** Delegation: Myna Lee Johnstone, SSI Resident Re: Item 4.9. LCC
Supplementary Items and Capital Projects for Consideration

M. Johnstone spoke to agenda 4.9.

- 3.2.2.** Delegation: Jenny McClean, SSI Resident Re: Item 4.10. Motion with
Notice: Increase Grants-in-Aid Funding 2027 (B. Webster)

J. McClean spoke to agenda 4.10.

- 3.2.3.** Delegation: Susan Palmer, SSI Arts Council Re: Item 4.2 Mahon Hall, 114
Rainbow Road, Salt Spring Island and 4.8 Local Community Commission
Supplementary Items and Capital Projects for Consideration

S. Palmer spoke to agenda 4.2. and 4.8.

The Commission recessed at 10:43am.

The Commission reconvened at 10:55pm.

4. Special Meeting Matters

4.1. LCC Operating & Capital Budget Planning 2026-2030

This report was received for information.

**MOVED by Commissioner Baker, SECONDED by Commissioner Webster,
That the meeting be extended past the 3-hour scheduled time.
CARRIED**

The Commission recessed at 11:58 pm.

The Commission reconvened at 12:32 pm

4.2. Mahon Hall, 114 Rainbow Road, Salt Spring Island

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the Salt Spring Island Local Community Commission request that the Salt
Spring Island Electoral Area Director direct staff to develop the 2027 1.111 Salt
Spring Island Administration Provisional budget with an additional day per week
of auxiliary Engineering Technician time to support the Mahon Hall revitalization
and other Salt Spring Island initiatives.
CARRIED**

4.3. Salt Spring Island Parks and Recreation - 2026-2027 Fees and Charges

**MOVED by Director Holman, SECONDED by Commissioner Webster,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow people present to speak regarding agenda item 4.3.
CARRIED**

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the Salt Spring Island Local Community Commission recommends to the
Capital Regional District Board:
That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be
approved as presented in Appendix A.**

Commissioner Baker declared a personal conflict and recused herself from the
meeting room at 12:58pm.

The question was called on the motion.

**That the Salt Spring Island Local Community Commission recommends to the
Capital Regional District Board:
That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be
approved as presented in Appendix A.
CARRIED**

Commissioner Baker returned to the meeting room at 1:02pm.

4.4. Rainbow Recreation Centre Off-Leash Dog Park

This report was received for information.

4.5. Rainbow Recreation Centre Building Envelope Renewal Project

This report was received for information.

4.6. SSI Hydro-Field Ongoing Operating and Management Costs

This report was received for information.

4.7. Permit for Bicycle Icon Painting

This report was received for information.

4.8. Local Community Commission Supplementary Items and Capital Projects
for Consideration

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That Appendix A be amended to reduce the percentage from 10% to 5% for item
A-1.**

CARRIED
Opposed Holman

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That Appendix A be amended to remove the amount of \$7,000 “ii. Construction
Phasing Plans” for item A-2.**

**MOVED by Director Holman, SECONDED by Commissioner Webster,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow the members of the public present to speak regarding
agenda item 4.8.**
CARRIED

Commissioner Webster amended the motion arising.

“That Appendix A be amended to remove the amount of \$7,000 “ii. Construction
Phasing Plans” and the amount of \$50,000 “iii. Feasibility Study Consultant” for
item A-2.”

The question was called on the motion arising as amended

**That Appendix A be amended to remove the amount of \$7,000 “ii. Construction
Phasing Plans” and the amount of \$50,000 “iii. Feasibility Study Consultant” for
item A-2.**
CARRIED

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That Appendix A be amended to remove the amount of \$40,000 “Business
License Feasibility Study” for item A-4.**
CARRIED

**MOVED by Commissioner Corno, SECONDED by Commissioner Baker,
That Appendix B be amended to defer the amount of \$15,000 “Portlock
Accessibility upgrades” for item B-6 to 2028 instead of 2027.**
CARRIED

**MOVED by Commissioner Baker, SECONDED by Commissioner Corno,
That Appendix B be amended to defer the amount of \$20,000 “Accessible Beach
Access Funding” for item B-6 to 2028 instead of 2027.**

Commissioner Baker amended the motion.

“That Appendix B be amended to defer the amount of \$10,000 “Accessible
Beach Access Funding” for item B-6 to 2028 instead of 2027 and leaving an
amount of \$10, 000 in 2027.”

The question was called on the motion arising as amended.

That Appendix B be amended to defer the amount of \$10,000 "Accessible Beach Access Funding" for item B-3 to 2028 instead of 2027 and leaving an amount of \$10, 000 in 2027.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That Appendix B be amended to defer the amount of \$11,000 "Dog Park Relocation Assessment" for item B-1 to 2028 instead of 2027.

DEFEATED

Opposed Corno, Rook, Webster

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That Appendix B be amended to remove the amount of \$35,000 "Equipment to support adult fitness classes" for item B-8.

CARRIED

Opposed Webster

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That Appendix B be amended to remove the amount of \$20,000 "Home economics room upgrades" for item B-7.

Director Holman amended the motion arising

"That Appendix B be amended to reduce the amount of \$20,000 to \$10,000 "Home economics room upgrades" for item B-7."

The question was called on the Motion Arising as amended.

That Appendix B be amended to reduce the amount of \$20,000 to \$10,000 "Home economics room upgrades" for item B-7.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That Appendix B be amended to defer the amount of \$25,000 "Entry Desk reconfiguration planning and design" for item B-12 to 2028 instead of 2027.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B as amended with specific direction on amendments, in the 2026-2030 Provisional Five Year Financial Plan for further consideration.

CARRIED

4.9. Motion with Notice: Increase Reserve Transfers for Services (B. Webster)

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission (LCC) request to staff
1. Report back to the LCC on CRD reserve guidelines.
2. Prepare provisional LCC budgets for all services with a goal of meeting the
reserve guidelines in the future and ensure there will be sufficient funding to
support projects in the Five-Year Financial Plan.
CARRIED

4.10. Motion with Notice: Increase Grants-in-Aid Funding 2027 (B. Webster)

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to prepare
the 1.116 Salt Spring Island Grants in Aid Preliminary Five-Year Financial Plan by
increasing Grants in Aid from \$70,090 to \$80,000 in 2027 as an ongoing
supplementary item funded by requisition.
CARRIED
Opposed Baker

4.11. Motion with Notice: Increase Economic Development Operating Reserve
(B. Webster)

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to prepare
the 1.124 Salt Spring Economic Development Preliminary Five-Year Financial
Plan by increasing the transfer to the Operating Reserve from \$7,460 to \$30,000 in
2027.

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That consideration on the Motion with notice be postponed to May 21, 2026
meeting of the Local community commission.
CARRIED

MOVED by Commissioner Webster, **SECONDED** by Director Holman,
That consideration of Agenda item 4.12 be postponed to May 21, 2026 meeting of
the Local community commission.
CARRIED

4.13. SSI Library Requestion Motion Arising

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission recommends that staff
amend 1.141 SSI Public Library by decreasing the Contribution to Library by
\$29,868 from \$657,100 to \$627,232 and increasing the transfer to the capital
reserve fund by \$29,868 from \$94,260 to \$124,128 as a one time change in 2027.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
Request that the motion be withdrawn from consideration.
CARRIED

That the Salt Spring Island Local Community Commission recommends that staff
amend 1.141 SSI Public Library by decreasing the Contribution to Library by
\$29,868 from \$657,100 to \$627,232 and increasing the transfer to the capital
reserve fund by \$29,868 from \$94,260 to \$124,128 as a one time change in 2027.
WITHDRAWN

4.14. Motion with Notice: Increase Library Contribution in 2027 (B. Webster)

Commissioner Webster withdrew consideration of the motion.

MOVED by Commissioner Webster, **SECONDED** by Director Holman,
That consideration of Agenda item 4.15 to 4.19 be postponed to May 21, 2026
meeting of the Local community commission.
CARRIED

4.20. Motion with Notice: Voter Assent Reserve Funding (E. Rook)

Commissioner Rook withdrew consideration of the motion.

5. Adjournment

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission adjourn the meeting at
4:04pm.
CARRIED

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, May 21, 2026

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

PRESENT

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; J. Starke, Senior Manager, SGI Administration (EP); K. Bittorf, Manager, SSI Parks and Recreation; M. Williamson, Committee Clerk, SSI Administration (Recorder)

GUESTS: I. Matous-Gibbs, Urban Matters (EP)

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:03 am.

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That agenda for the May 21, 2026, meeting of the Local Community Commission
be approved as amended to remove agenda Item 8.8.

CARRIED

3. Adoption of Minutes

3.1. Minutes of April 16, 2026 Salt Spring Island Local Community Commission

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the minutes of the April 16, 2026 meeting be adopted as circulated.

CARRIED

4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke regarding:

- Southern Gulf Island Economic Forum
- Joint meeting with Local Trust Committee

Commissioner Corno spoke regarding a meeting with Gulf Island Secondary School Environmental Club

Director Holman spoke regarding:

- Sustainable waste management in regional schools.
- CRD Board remuneration report for next term

Commissioner Baker spoke regarding:

- 100 Women Who Care grant
- Salt Spring Foundation Grant-in-Aid review
- Boat Owners Action Team (BOAT) society registration

Commissioner Webster spoke regarding:

- North Salt Spring Waterworks District Annual General Meeting
- Inter-agency possible grant coordination on Salt Spring Island
- CRD Board remuneration report for next term

5. Senior Manager Report

There was no Senior Manager report.

6. Presentations/Delegations

6.1. Presentations

There were no presentations.

6.2. Delegations

6.2.1. Delegation: Kristin Peebles and Tim Hiltz, Salt Spring Island Foundation
Re: Item 7.1. Salt Spring Island Electoral Area 2026 Grant-In-Aid
Application - Spring Intake

K. Peebles and T. Hiltz spoke to agenda 7.1.

6.2.2. Delegation: Kaen Seguin, Sweetgrass Arts and Music Re: Item 7.1. Salt
Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake

K. Seguin spoke to agenda 7.1.

6.2.3. Delegation: Fred Williamson, SSI Resident Re: Item 7.4. Synthetic Ice Rink Donation

F. Williamson spoke to agenda 7.4.

6.2.4. Delegation: Christina Penhale, StageCoach School for the Performing Arts
Re: Item 7.1. Salt Spring Island Electoral Area 2026 Grant-In-Aid
Application - Spring Intake

C. Penhale spoke to agenda 7.1.

7. Commission Business

7.1. Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission approve the amount
for Lookout Housing and Health Society in the total of \$3,817.

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
That the motion be amended to include the words "pending Lookout Housing
and Health Society partnering with a local Salt Spring Island-based group." after
the words "...in the total of \$3,817"

CARRIED

Opposed Baker, Rook

"That the Salt Spring Island Local Community Commission approve the amount
for Lookout Housing and Health Society in the total of \$3,817, pending Lookout
Housing and Health Society partnering with a local Salt Spring Island-based
group."

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
Request that the motion be withdrawn from consideration.

CARRIED

Opposed Baker, Corno

That the Salt Spring Island Local Community Commission approve the amount
for Lookout Housing and Health Society in the total of \$3,817, pending Lookout
Housing and Health Society partnering with a local Salt Spring Island-based
group.

WITHDRAWN

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That consideration of the Grant-in aid application of Lookout Housing and Health
Society be deferred until staff contact Lookout Housing and Health Society for
additional information regarding partnering with a local Salt Spring Island-based
group.

DEFEATED

Opposed Baker, Corno, Rook

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Salt Spring Island Local Community Commission approve the amount
for Lookout Housing and Health Society in the total of \$3,817.

Commissioner Baker amended the motion arising.

"That the Salt Spring Island Local Community Commission approve the amount
for Lookout Housing and Health Society in the total of \$3,817 and that Appendix
A be amended to remove the amount of for Lookout Housing and Health
Society."

The question was called on the motion arising as amended.

That the Salt Spring Island Local Community Commission approve the amount

for Lookout Housing and Health Society in the total of \$3,817 and that Appendix A be amended to remove the amount of for Lookout Housing and Health Society.

CARRIED

Opposed Webster

MOVED by Director Holman, SECONDED by Commissioner Baker,
That the Salt Spring Island Local Community Commission deny the amount for Salt Spring Island Farmland Trust Society- Burgoyne Valley assessment in the total of \$5,000, with direction to staff to contact regarding possible funding options and that Appendix A be amended to remove the amount of for Salt Spring Island Farmland Trust Society- Burgoyne Valley assessment.

CARRIED

Opposed Baker, Webster

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That consideration of the Grant-in aid application for SSI Community Services Arts grants be postponed until the June 11, 2026 Salt Spring Local Community Commission and that Appendix A be amended to remove the amount of for SSI Community Services Arts grants..

CARRIED

MOVED by Commissioner Webster,
That Appendix A be amended to reduce the amount for StageCoach School for the Performing Arts from \$5,000 to \$2,500.

FAILED

MOVED by Director Holman, SECONDED by Commissioner Webster,
That the Salt Spring Island Local Community Commission:
Approve the Grant-in-Aid applications to the applicants listed in Appendix A as amended with specific direction on amendments, in the amount of \$39,500; and

CARRIED

MOVED by Commissioner Webster, SECONDED by Director Holman,
That Appendix B be amended to remove the amount of \$5,000 for Patricia Blanchard and that the Salt Spring Island Local Community Commission:
Approve the Grant-in-Aid applications to the applicants listed in Appendix B in the amount of \$2,839.20 subject to the application changes listed under Table 5.

CARRIED

MOVED by Commissioner Baker, SECONDED by Director Holman,
That consideration of agenda item 7.4. be moved before agenda item 7.2.

CARRIED

7.4. Synthetic Ice Rink Donation

**MOVED by Commissioner Baker, SECONDED by Commissioner Webster,
That the meeting be extended past the 3-hour scheduled time.
CARRIED**

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That the Salt Spring Island Local Community Commission identifies Rainbow
Recreation Centre as the preferred site for the temporary installation of the
synthetic ice rink and direct staff to report back on detailed costs associated with
installation and operation as well as potential funding partners and a
recommended operating model.**

Commissioner Webster amended the motion.

“That the Salt Spring Island Local Community Commission identifies Rainbow
Recreation Centre and Portlock Park as potential sites for the temporary
installation of the synthetic ice rink and direct staff to report back on detailed
costs associated with installation and operation as well as potential funding
partners and a recommended operating model.”

**MOVED by Commissioner Webster, SECONDED by Director Holman,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow Fred Williamson to speak regarding agenda item 7.4.
CARRIED**

The question was called on the main motion arising as amended.

**That the Salt Spring Island Local Community Commission identifies Rainbow
Recreation Centre and Portlock Park as potential sites for the temporary
installation of the synthetic ice rink and direct staff to report back on detailed
costs associated with installation and operation as well as potential funding
partners and a recommended operating model.
CARRIED**

The Commission recessed at 12:33 pm.

The Commission reconvened at 1:05 pm.

**MOVED by Commissioner Webster, SECONDED by Director Holman,
That consideration for the following agenda item be postponed until a future
June 18 meeting of the Salt Spring Local Community Commission:
-Agenda Item 7.2.
-Agenda Item 7.3.
-Agenda Items under Agenda Item 8.
CARRIED**

7.5. Integrated Housing Strategy Action Plan- Long List

**MOVED by Commissioner Baker, SECONDED by Commissioner Webster,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow Isha Matous-Gibbs and Tim Hiltz to speak regarding agenda
item 7.5.
CARRIED**

This report was received for information.

Discussion ensued regarding the Salt Spring Island Housing Action Long list
items and feedback on development of an updated draft.

The Commission recessed at 3:05 pm.

The Commission reconvened at 3:10 pm.

9. Motion to Close Meeting

9.1. Motion to Close Meeting

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,
That the meeting be closed for consideration of whether a council meeting
should be closed in accordance with Section 90(1)(n) of the Community Charter.
[1 Item]
CARRIED**

The Salt Spring Island Local Community Commission moved to the closed
session at 3:11pm.

The Salt Spring Island Local Community Commission rose from its closed
session at 3:14pm without report.

MOVED by Commissioner Rook, SECONDED by Commissioner Webster,

- 1. That the meeting be closed
for Proposed Service and Contract Negotiations in accordance with
Section 90(1)(k) of the Community Charter. [1 Item]**
- 2. That the meeting be closed for Land Acquisition/Disposition in
accordance with Section 90(1)(e) of the Community Charter. [2 Item]**
- 3. That such disclosures could reasonably be expected to harm the interests
of the Regional District. [3 Items]**

CARRIED

The Salt Spring Island Local Community Commission moved to the closed
session at 3:16pm.

The Salt Spring Island Local Community Commission rose from its closed
session at 4:04pm without report.

10. Adjournment

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission adjourn the meeting at
4:04pm.
CARRIED

CHAIR

SENIOR MANAGER

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, May 28, 2026

1:00 PM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

Joint with Island Trust

PRESENT:

COMMISSIONERS: E. Rook, G. Holman (Director), G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration;

J. Starke, Senior Manager, SGI Administration (EP); M. Williamson, Committee Clerk, (Recorder)

GUESTS: S. Cermak, Island Trust, Regional Planning Manager; I. Matous-Gibbs, Urban Matters (EP); L. Patrick, Islands Trust, SSI Trustee (EP); T. Peterson, Islands Trust, SSI Trustee (EP); P. Thicke, Island Trust, Planner (EP)

ABSENT:

COMMISSIONERS: B. Corno

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 1:03 pm.

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That agenda for the May 28, 2026, meeting of the Local Community Commission
be approved as presented.

CARRIED

3. Presentations/Delegations

There were no presentations or delegations.

4. Special Meeting Matters

4.1. Integrated Housing Strategy Action Plan Update

Discussion ensued regarding the Salt Spring Island Housing Action Long list items and feedback on development of an updated draft.

4.2. Protocol Agreement Update

S. Cermak gave an update of progress of the Letter of Understanding between the Salt Spring Island Local Community Commission and the Salt Spring Island Local Trust Committee.

5. Adjournment

**MOVED by Commissioner Baker, SECONDED by Commissioner Webster,
That the Local Community Commission adjourn the meeting at 03:14pm.
CARRIED**

CHAIR

SENIOR MANAGER

Meeting Minutes - Draft

Salt Spring Island Local Community Commission

Thursday, June 18, 2026

9:00 AM

SIMS Boardroom
124 Rainbow Road
Salt Spring Island BC

PRESENT

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; K. Bittorf, Manager, SSI Parks and Recreation; L. Xu, Manager, Local Services, Finance Services (EP); K. Vincent, Senior Financial Advisor, Finance Services (EP); A. Elliyoan Financial Analyst, Finance Services (EP); M. Williamson, Committee Clerk, SSI Administration (Recorder)

GUESTS: J. Budnyk, Housing Now; A. Evanik, Housing Now

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:03 am.

1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That a late delegation, M. Legg, President of the Salt Spring United Football
Club, be permitted to speak.
CARRIED

MOVED by Commissioner Corno, SECONDED by Director Holman,
That agenda for the June 18, 2026, meeting of the Local Community Commission
be approved as amended with the following amendments:
-Addition of Agenda Item 6.2.3. Delegation: Malcolm Legg, Salt Spring United
Football Club Re: Item 7.5. Salt Spring Island Hydro-Field Project Update
-Consideration of Agenda Item 7.8. be moved before Agenda Item 7.1.a.
-Consideration of Agenda Item 7.5. be moved before Agenda Item 7.1.a.
CARRIED

3. Adoption of Minutes

3.1. Minutes of May 14, 2026 Salt Spring Island Local Community Commission

**MOVED by Commissioner Webster, SECONDED by Director Holman,
That consideration of the minutes for the May 14, 2026 be postponed until the
August 20, 2026.
CARRIED**

4. Chair, Director, and Commissioner Reports

Commissioner Webster spoke regarding:

- June 18, 2026 Local Community Commission meeting agenda
- Fédération Internationale de Football Association (FIFA) World Cup

Commissioner Baker spoke regarding:

- New Society supporting harbour clean up
- Possible removal flammable overgrowth on public property
- Possible septic system review.
- Parks Maintenance

Director Holman spoke regarding:

- Gulf Island Secondary School waste management
- Primary Care Network update
- Cellular Service on Salt Spring Island

5. Senior Manager Report

There was no Senior Manager report.

6. Presentations/Delegations

6.1. Presentations

There were no presentations.

6.2. Delegations

6.2.1. Delegation: MJ Sexton, SSI Drake Road Resident Re: Item 7.8. 163 Drake Road (Phoenix)- Licence

M. Sexton spoke to agenda 7.8.

6.2.2. Delegation: Ginette Jobb, Wildhaven Learning Foundation Re: Item 7.8. 163 Drake Road (Phoenix)- Licence

G. Jobb spoke to agenda 7.8.

- 6.2.3. Delegation: Malcolm Legg, Salt Spring United Football Club Re: Item 7.5.
Salt Spring Island Hydro-Field Project Update

M. Legg spoke to agenda 7.5.

7. Commission Business

- 7.8. 163 Drake Road (Phoenix)- Licence

Discussion ensued regarding the use of 163 Drake Road.

**MOVED by Commissioner Webster, SECONDED by Director Holman,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow Members of the public present to speak regarding agenda
item 7.8.**

CARRIED

- 7.5. Salt Spring Island Hydro-Field Project Update

This report was received for information.

Discussion ensued regarding the Hydro-field progress and potential future field
development.

- 7.1.a. Economic Development Initiatives Project Funding

**MOVED by Commissioner Corno, SECONDED by Commissioner Baker,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow Joyce Budnyk and Adam Evanik to speak regarding agenda
item 7.1.a.**

CARRIED

**MOVED by Director Holman, SECONDED by Commissioner Webster,
That the Salt Spring Island Local Community Commission approve requests for
funding from the 1.124 Salt Spring Island Economic Development Service in the
amount of \$23,724 for Housing Now.**

CARRIED

Opposed Corno

- 7.1. Electoral Areas Grants-In-Aid Guidelines Update

This report was received for information.

Discussion ensued regarding the Grants-In-Aid.

7.2. 2025 GIA and CWF Annual Reports

This report was received for information.

Discussion ensued regarding 2025 Grant-in-Aid Subscription and allocation of Community Works Funds.

7.3. Capital and Operating Reserve Guidelines

This report was received for information.

Discussion ensued regarding the current Capital and Operating Reserve guidelines.

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That the meeting be extended past the 3-hour scheduled time.
CARRIED**

7.4. Salt Spring Island Harbours Roundtable Workshop Outcome Notes

This report was received for information.

Discussion ensued regarding the Harbours Roundtable Workshop from April 16, 2026.

**MOVED by Director Holman, SECONDED by Commissioner Baker,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow Pam Tarr and Jon Cooksey to speak regarding agenda item
7.4.
CARRIED**

**MOVED by Commissioner Webster, SECONDED by Director Holman,
That the Salt Spring Island Local Community Commission request staff organize
a multi-agency workshop involving both staff and elective representatives to
clarify roles and responsibilities of managing activities in Ganges Harbour and
possible pathways forward.
CARRIED**

The Commission recessed at 12:27pm.

The Commission reconvened at 1:06pm.

7.6. Synthetic Ice Rink Donation

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,
That the Salt Spring Island Local Community Commission identifies 262 Rainbow
Road (Rainbow Recreation Centre) as the site for the installation of the donated
synthetic ice rink and request staff to report back on funding options associated
with installation and operation to include in the 2027 provisional budget for
review on August 13, 2026.
CARRIED**

7.7. Pickleball Court Design Project Charter

MOVED by Commissioner Corno, **SECONDED** by Commissioner Webster,
That that Salt Spring Island Local Community Commission requests staff to
proceed with project 26-07 Raquet Sport Court Designs located at 2470
Fulford-Ganges Road and approve the Fulford Pickleball Court Project Charter as
presented in Appendix C.

CARRIED

8. Notice(s) of Motion

8.1. Motion with Notice: LCC Membership in UBCM (E. Rook)

MOVED by Commissioner Rook, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Local Community Commission directs staff to report
on options for obtaining full participatory membership for the LCC in the Union of
BC Municipalities (UBCM), either as a stand alone or in conjunction with other
SSI elected bodies and include the initial and ongoing costs in the appropriate
budget, funded by requisition.

CARRIED

8.2. Motion with Notice: LCC Membership in AVICC (E. Rook)

MOVED by Commissioner Rook, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission directs staff to report
on options for obtaining full participatory membership for the LCC in the
Association of Vancouver Island and Coastal Communities (AVICC), either as a
stand alone or in conjunction with other SSI elected bodies and include the
initial and ongoing costs in the appropriate budget, funded by requisition.

CARRIED

8.3. Motion with Notice: Review of Reversal of Transit Route 7 (Director
Holman)

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That staff provide a report regarding the possible reversal of #7 transit route.

CARRIED

8.4. Motion with Notice: Potable Water in Ganges Harbour (G. Baker)

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission request staff to report
back on options for providing potable water within Ganges, in addition to
Centennial Park.

CARRIED

8.5. Motion with Notice: Fulford Porta Potty (B. Webster)

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission request staff to install a
porta potty located at 2470 Fulford-Ganges Road (Fulford Tennis/Pickleball
Courts) for the duration of 2026 and include \$3,600 of ongoing funding in the 2027
provisional budget to support rental costs associated with an additional porta
potty.
CARRIED

9. Motion to Close Meeting

9.1. Motion to Close Meeting

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
1.That the meeting be closed for Proposed Service and Contract Negotiations
in accordance with Section 90(1)(k) of the Community Charter. [3 Items]
2.That the meeting be closed for Land Acquisition/Disposition in accordance
with Section 90(1)(e) of the Community Charter. [3 Items]
3.That such disclosures could reasonably be expected to harm the interests of
the Regional District. [6 Items]
CARRIED

The Salt Spring Island Local Community Commission moved to the closed
session at 2:32pm.

The Salt Spring Island Local Community Commission rose from its closed
session at 3:39pm without report.

10. Adjournment

MOVED by Commissioner Webster, **SECONDED** by Commissioner Baker,
That the Salt Spring Island Local Community Commission adjourn the meeting at
3:40pm.
CARRIED

CHAIR

SENIOR MANAGER

From: Capital Regional District <noreply@crd.bc.ca>

Sent: Thursday, August 13, 2026 1:04 PM

To: Legserv <Legserv@crd.bc.ca>

Subject: New Submission from Addressing the CRD Board & Committees webform - Submission #142 SID #56661

Submitted on Thu, 08/13/2026 - 1:03pm

Submitted by: Anonymous

Submitted values are:

Name

Robert and Mamie Fenton and Hutt Temoana

I represent

RV Alliance and Lookout Housing and Health Society

Telephone

[REDACTED]

Email address

[REDACTED]

Street Address (optional)

[REDACTED]

Municipality/Electoral Area in which you reside

[Salt Spring Island](#)

I wish to address

[Electoral Areas Committee](#)

Meeting Date

2026-08-20

Agenda Item

Housing on Salt Spring Island - Affordable Housing Project Update

My reason(s) for appearing (is/are) and the substance of my presentation is as follows:

At Chair Earl Rook's suggestion on July 30, 2026, we are requesting 10 minutes on the Salt Spring LCC agenda for the August 20, 2026 meeting to provide an update on the RV Alliance Housing Project. Our presentation will include an overview of the project's progress along with information about our confirmed nonprofit partner, Lookout Housing and Health Society, and its role in advancing the project. We will also highlight how this innovative affordable housing initiative

supports the LCC's Integrated Housing Strategy Action Plan for Salt Spring Island and in particular its potential to help address workforce housing needs and affordability challenges while contributing to the CRD/SSI goal of 825 new homes by 2026. LCC members are familiar with the project and have recommended that we be added to the August 20, 2026 agenda. Many thanks, Rob and Mamie

I will attend the meeting

In person

I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.

No

I understand

Yes

From: Capital Regional District <noreply@crd.bc.ca>

Sent: Thursday, August 13, 2026 10:01 PM

To: Legserv <Legserv@crd.bc.ca>

Subject: New Submission from Addressing the CRD Board & Committees webform - Submission #143 SID #56676

Submitted on Thu, 08/13/2026 - 10:00pm

Submitted by: Anonymous

Submitted values are:

Name

Rachael Gilliam

I represent

Fulford valley residents

Telephone

[REDACTED]

Email address

[REDACTED]

Street Address (optional)

[REDACTED]

Municipality/Electoral Area in which you reside

[Salt Spring Island](#)

I wish to address

[Salt Spring Island Local Community Commission](#)

Meeting Date

2026-08-20

Agenda Item

pickle ball court proposal

My reason(s) for appearing (is/are) and the substance of my presentation is as follows:

Along with my Fulford valley neighbours, I wish to inform the LCC of our opposition to the CRD's proposed pickle ball court construction in the Fulford valley, beside the Fulford fire hall. Ours is a quiet farming community which has already been negatively impacted by the loud noise of pickle ball players in the existing tennis court in fulford. We propose that any construction of additional courts be situated in Ganges, at either the Rainbow road rec centre site, or the Portlock park site

(very popular current pickle ball court site)

I will attend the meeting

In person

I understand

Yes

From: Capital Regional District <noreply@crd.bc.ca>

Sent: Monday, August 17, 2026 12:13 PM

To: Legserv <Legserv@crd.bc.ca>

Subject: New Submission from Addressing the CRD Board & Committees webform - Submission #145 SID #56766

Submitted on Mon, 08/17/2026 - 12:12pm

Submitted by: Anonymous

Submitted values are:

Name

David Courtney

I represent

On Behalf Of Ratepayers Who Pay Taxes Towards Liquid Waste Water Managemnet.

Telephone

[REDACTED]

Email address

[REDACTED]

Municipality/Electoral Area in which you reside

[Salt Spring Island](#)

I wish to address

[Salt Spring Island Local Community Commission](#)

Meeting Date

2026-08-20

Agenda Item

Mitigating Waste Water Transportation Costs

My reason(s) for appearing (is/are) and the substance of my presentation is as follows:

TBA

I will attend the meeting

In person

I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.

No

I understand

Yes

August 20, 2026

Proposal to the Salt Spring Island - Local Community Commission and CRD Staff.

Presented by David Courtney, Burgoyne Bay Farm, Salt Spring Island, BC

Subject: Method to Mitigate Liquid Waste Trucking Costs to Vancouver Island, BC

Background: In August 2023 - Dr. Troy Vassos, Technical Director of Integrated Sustainability presented his Report to the LCC and recommended 4 methods by which we could potentially Dewater our Septage and WWTP Sludge at the Burgoyne Bay Facility.

Subsequently there was Geo Tube Type Trial and I suggested researching the method of using Reed Beds, as a carry over from the work conducted by Chair Peter Lake and the Liquid Waste Committee, circa 2015. The final Draft of the High Level Report in the Fall of 2025 prepared by CRD Staff questioned the projected costs at \$3.7 Mil and the dispersal of secondary treated filtrate water, after being dewatered was deemed unsuitable at what has now become in essence the Burgoyne Bay Liquid Waste Transfer Station.

In conversation with Dr. Vassos over the last year, one of his suggestions was to research the Omega Solution, their trucks bodies are manufactured just outside Quebec City. So I have spent the last 10 months on and off doing the research on this particular option. It's used in Eastern Ontario, Quebec and Eastern USA Seaboard. There's over 400 Septage Haulers using the Omega Method of Filtering Septage Waste Water. The Vice President of Operations was at a Convention this past Spring in Nanaimo and I had a chance to sit down and have a discussion on how their method could help mitigate our precious tax dollars in the Community.

The Omega Filtration Method:

The Omega Liquid Waste Solutions truck from Quebec uses an on-board filtration system to separate greywater from sludge during a septic pump-out, filtering the liquid on-site and returning it to the septic tank while hauling away only the solid waste.

How It Works

- **Pumps Waste:** Collects liquid and solid waste from septic tanks or grease traps like a standard pumper.
- **Filters Water:** Passes the liquid through a self-cleaning stainless-steel membrane that purifies the greywater up to 99%.
- **Returns Liquid:** Pumps the clean, filtered water right back into the septic tank, preserving the bacterial flora.
- **Hauls Only Sludge:** Stores only the dense solid sludge in a separate compartment, drastically reducing the weight and volume carried.

Key Benefits

- **Fewer Disposal Trips:** Trucks fill up much slower, meaning operators spend more time working and less time driving to disposal sites.
- **Lower Operating Costs:** Transporting less liquid weight saves fuel and time.
- **Eco-Friendly:** Recycles water directly on-site without the need for added chemicals.

Cost Savings:

Substantial, the Omega Method returns 70% of the grey water back to the septic tank. Leaving 30% in the Sludge Tank on the truck for disposal at the 2 x 20,000 IGal Tanks at the Burgoyne Bay Transfer Facility. The interesting part, the content of the Waste Water Solids is 3%, which is basically what is being trucked down from the WWTP to the Burgoyne Facility. In other words when mixing the two sources, you come up with 3% Solids if there was a time in the future when chose to Dewater and have the Septic Cake trucked to the New Future Biochar Facility in Victoria. Which just received a \$7 Million Grant from the BCSF (Build Canada Stronger Fund).

Example:

Most Septic Tanks on Salt Spring Island average in range from 600 Gal for older tanks to 1000 Gal for the Newer Tanks. If a Residence has a 1000 Gal Tank, 700 Gal of filtered water will be pumped back into the Septic Tank and 300 Gal will remain in the Sludge Tank on the Omega Truck.

If the Service Fee from the Provider is \$435 and the Tipping Fee at Burgoyne Bay is .59/IGAL = \$177 as opposed to \$590 for a full tank pump out, it's a savings of \$413 for the Resident.

Cost Savings On A Grand Scale:

The following Numbers were graciously provided by the CRD - General Manager.

In 2026 the Cost Projection for Liquid Waste Trucking is \$800,250 for 1,455,000 IGAL at a contracted price of .55/IGAL.

36% is Sludge from the WWTP = 523,800 IGAL

64% is Septage from Residences = 931,200 IGAL

If we take the 70% reduction in liquids from Septage Pump Outs, the numbers look like this:

931,200 IGAL x 70% = 651,840 IGAL less Septage trucked to the Burgoyne Bay Transfer Site.

651,840 IGAL x .55 = **\$358,512** In Savings/Yr.

This reduces our overall Off Island Trucking costs significantly.

Infrastructure Costs:

None required perse', the only cost is purchasing of the Omega Truck. Whether by our current Operators/Haulers, Others or with the assistance of the CRD. Perhaps an RFP (Request For Proposal) from the LCC/CRD and a formal tendering process.

The Tandem Axle Omega Trucks are the answer for most Communities but most don't have narrow twisty roads, with awkward access to residential properties like our's. So I based my assumptions on the smaller single axle truck Omega Truck.

Providers currently Tip 931,300 IMPG of Septage form Septic Tanks which is Trucked Off Island in 2026.

Using the Omega Single Axle Truck System we reduce the Septage by 70% returning to the Transfer Station - $931,200 \times 30\% = 279,360$ IGAL is what we would now truck off Island.

If we had a 1500/1000 Split on the Omega truck, we could do a min of 5 pump outs before doing a drop (using the Newer 1000 Gal Septic Tanks as the Average). 5 loads a day locally would probably be the maximum.

$279,360 / 1500$ (Avg of 300 Imp Gal / Pump Out) = 186 trips to the Transfer Station. $186 / 5$ Workdays = 37 Weeks worth of work.

It would be nice to have the efficiency of Tandem Axle Truck and Load Carrying Capability but I'm not sure it works for us. TBD with the local operators.

Cost of a New Single Axle Omega Truck:

TBD Further

EQUIPMENT PRICE :

Omega RS system - \$212,000

Freightliner M2 106, 6 wheels chassis - \$166,000

Approximate Total \$378,000 – Options Extra, FOB Quebec City, Taxes Extra.

Options :

- - Vacuum hose reel (installed)
- - 2 x Aluminum tool box 24" x 24" x 24"
- - Backup camera
- - 3 Heated valves / 2 x 4" (load) and 1 x 6" (discharge)
- - 10 GPM / 2000 psi jetter w/200' hose reel

Installed in an aluminum heated cabinet

Impact on the Environment and Road Network:

What is not well known is the Green GFL Tank Truck carries 7600 IGAL and starts its day at about 0400 to 0500 in Chemainus and climbs over the Malahat to Swartz Bay for the 0700 Sailing to Fulford Hrb. Returns to Swartz Bay on the 0950 from Fulford Hrb. Then returning to the drop zone in Langford. Then climbs up the Malahat and back in Chemainus and arrives about 3:00PM and overnights.

$1,455,000 \text{ IGAL} / 7600 \text{ IGAL} = 192 \text{ Truck Loads Off Island.}$

$803,160 \text{ IGAL} / 7600 \text{ IGAL} = 106 \text{ Truck Loads Off Islands. Reduction of 86 Loads.}$

The Omega Truck doesn't have to return to the Burgoyne Bay Site as often, half as many times, saving time, roadwork and the environment.

Respectfully Submitted to the Salt Spring Island LCC for consideration.

David Courtney, Burgoyne Bay Farm, Salt Spring Island, BC

Part II - Consideration of - 1. Compact Dewatering Plant. 2. SAF Compact Secondary Water Treatment Plant. With the sheer decrease in the Volume of Water, dispersing to ground is a distinct possibility at the Burgoyne Bay Site. Backstopped by both Ralston and Vassos's extensive Reports. The assistance of Dr. Vassos and Integrated Sustainability would be advantageous for a cost effective solution.

Appendix:

<https://omega-lws.com/>

Facebook Reels - <https://www.facebook.com/profile.php?id=100089262075083>



Salt Spring Island Administration Project Tracker

Report No. 23, 2026 | April- June



Project #	Project	Description	Status	%	Comments	Timing
Priority Area: Drinking Water						
26-04	Highland Fernwood Intake Study Improvements	Strategies to reduce manganese in raw and treated water - intake, treatment or other	In-Progress	20	St Mary Lake sampling program initiated. November 2025-June 2026 collected and analyzed. Adjustable depth intake may be required (similar to Magic Lake)	2026
28-01	Highland	Highland Upper Reservoir Replacement	On-Hold	50	Detailed design essentially complete. Class A cost estimate required. Funding process (debt) for construction.	2027
24-10	Highland Fernwood Middle Reservoir	Replace or Re-line leaking Middle Reservoir Design	In-Progress	5	Replace/repair assessment in RFP	2026-2027
22-01	Highland / Fernwood Back Up Power	Back up power system for Highland /Fernwood water system.	On-Hold	0	Design complete, the construction is scheduled for 2030	2030
26-01	Highland Fernwood SCADA Upgrades Design	SCADA controls and instrumentation upgrades with electrical upgrades to replace obsolete control system	In-Progress	30	Design awarded in parallel with other DAF plants.	2026
23-07	Highland Fernwood SCADA Upgrades Construction	Equipment and Installation of SCADA and controls upgrade	On-Hold	0	Ratepayer consultation for remainder debt financing. Petition not yet successful	2026
21-01	Highland Fernwood - Public Engagement	Public Engagement to support the debt borrowing process for AC main replacement design, SCADA upgrades, Middle Reservoir design	In-Progress	80	Special commission meeting, staff report, petition, 2 open houses and advertisements completed	2026
24-01	Fernwood PS Hazard assessment and demolition	Assessment of hazard and demolition	In-Progress	10	Testing awarded and in progress, abatement to follow	2026
26-02/26-03	PRV #2 Design and Construction	Pressure reducing valve station PRV#2 at Maliview Design and Construction	Pending	0	PRV#2 is necessary to reduce pressures in supply system. Pressure monitoring transducers to be installed in system	2026
25-01	Cedars of Tuam New Well Testing	New well testing	Pending	0	Testing of new well (SD property). Grant obtained to undertake well testing for fall 2026	2026
23-01	Cedars of Tuam Electrical upgrades	Required electrical upgrades to WTP	In-Progress	90	Install electrical upgrades including new mast and panel upgrades. Grant funding obtained.	2025-2026
21-05	Cedars of Tuam sand separator and chlorine analyzer	Install sand separator and chlorine analyzer to improve WTP operation and control	Complete	100	To improve treatment and increase reservoir control. Sand separator is installed. Chlorine analyzer installed	2025-2026
26-03	Cedars of Tuam- Decommission old wells	Decommission unused wells as required	Pending	0	Investigate unused well (one adjacent to current well)	2026
26-04	WTP H&S improvement	H&S improvement required (building, electrical)	Pending	0	Required H&S improvements including eyewash, building repair. Waiting for scope from OH&S team.	2026
26-05	Cedars of Tuam Installation of Water Meters	Installation of Water Meters	Complete	100	Replace all residential water meters to improve water measurement, leak detection and conservation	2026
27-01	Cedars of Tuam - AMPs	Update Asset Management Plan	Pending	0	Revise McElhanney condition assessment to SAMP	2027
21-06	Cedar Lane Manganese Treatment	Manganese treatment system engineering designs - Phase 2 - Construction	In-Progress	5	Engineering and design complete. ITT pending completion of debt funding. Engineering support confirmed with HDR	2026
24-04	Cedar Lane - Public Engagement	Public Engagement to support the debt borrowing process for the manganese treatment construction project	Complete	100	Petition successful, borrowing approved	2026
28-04/25-01	Fulford Water Main Distribution System Replacement	Investigation, analysis, design and strategy for replacement of asbestos/concrete (A/C) sections of Fulford water main distribution system.	On-Hold	80	Consultant contract awarded Q4 2022. Draft Technical Report complete.	2026

Salt Spring Island Administration Project Tracker

Report No. 23, 2026 | April- June



Project #	Project	Description	Status	%	Comments	Timing
26-01	Fulford SCADA Upgrades Design	SCADA controls and instrumentation upgrades with electrical upgrades to replace obsolete control system	In-Progress	30	Design awarded, in progress	2026
24-07	Fulford SCADA Upgrades Construction	Equipment and Installation of SCADA and controls upgrade	Pending	0	Construction to follow Design. Construction is Grant and Debt funded, awaiting debt funding	2026
21-02	Fulford - Public Engagement	Public Engagement to support the debt borrowing process for the SCADA Upgrade construction project	Complete	100	Petition approval is pending, then to board for Bylaw, then Inspector of Municipalities	2026
24-02	Fulford WTP ventilation	Install Mechanical ventilation for DAF plant	In-Progress	30	Construction contract awarded	2026
24-03	Fulford WTP floc Mixer Motor Gearboxes	Replacement of WTP floc Mixer Motor Gearboxes (2)	In-Progress	10	Gearboxes are on order, replaced will be refurbished and kept as spare, bearings to be investigated, Safework procedure to be commissioned	2026
26-02	Fulford Reservoir Security Improvements	Security fencing required for Fulford Reservoir	Pending	0	Security fencing required for Fulford Reservoir, debt funding pending	2026
24-05	Replace Air Valves in raw water line on Sunnyside	Air Valve investigation and replace	Pending	0	Investigate, Replace Air Valves in raw water line on Sunnyside. Includes construction services	2026
26-04	Beddis SCADA Upgrades Design	SCADA controls and instrumentation upgrades with electrical upgrades to replace obsolete control system	In-Progress	30	Design awarded, in progress	2026
24-08	Beddis SCADA Upgrades Construction	Equipment and Installation of SCADA and controls upgrade	Pending	0	Construction to follow Design. Construction is Grant and Debt funded, borrowing approved	2026
21-03	Beddis - Public Engagement	Public Engagement to support the debt borrowing process for the SCADA Upgrade construction project	Complete	100	Special commission meeting, staff report, petition, open house and advertisements completed. Petition successful	2026
2104	Beddis Sky Valley Middle Reservoir and booster pump	Design and construction for additional Sky Valley Middle Reservoir and booster Pump	On-Hold	20	Design completed and for additional Sky Valley Middle Reservoir and booster Pump on hold per Commission. Emergency repair of Middle reservoir contract pending	2028
24-05	Beddis DAF WTP ventilation	Install Mechanical ventilation for DAF plant, H&S requirement	In-Progress	30	Construction contract awarded	2026
24-06	Beddis WTP floc Mixer Motor Gearboxes	Replacement of WTP floc Mixer Motor Gearboxes (2)	In-Progress	10	Gearboxes are on order, replaced will be refurbished and kept as spare, bottom bearing requires safe work procedure to access, to be commissioned	2026
25-07	Investigate DAF Residual Disposal Alternatives	Investigate alternatives for the disposal of DAF residuals	In-Progress	5	Investigate alternatives for the disposal of DAF residuals	2026
25-08	Review of Sky Valley Reservoir	Review configuration and develop cost estimate for Sky Valley Reservoir.	Pending	0	Upper Reservoir beyond useful life	2026
n/a	New Connections	Evaluation and support of new connections and additions to the service area	Ongoing		To evaluate and assist new proponents with connection to water services	
Priority Area: Sewer/Liquid Waste						
21-03	Ganges WWTP VFD Installation	VFD installation for the EQ Tank at the Ganges WWTP.	In-Progress	40	Project initiated. Included in Aeration System.	2026
24-03	Ganges WWTP E I & C Upgrades	Upgrade E I & C components of facility and replace obsolete control system components.	In-Progress	70	Servers installed, Design completed. Construction awarded	2026
24-02	Ganges sludge thickener membrane replacement	To replace the sludge thickener membrane at end of life	In-Progress	15	Awaiting end-of-life of membrane. Aeration nozzles ordered for replacement	2026

Salt Spring Island Administration Project Tracker

Report No. 23, 2026 | April- June



Project #	Project	Description	Status	%	Comments	Timing
24-04	Ganges Sewer Service Area Modelling	Update expand and recalibrate sewer model. Model the effluent conveyance piping system to determine current bottlenecks and explore future capacity requirements.	Complete	100	Report received in Q1 2025, available budget for updates	2026
24-06	Ganges WWTP Performance Improvement Detail Design	Design and construction of recommended performance improvements	In-Progress	10	Design and construction of recommended performance improvements. Initial improvements grant funded 2026. Baffle Wall constructed and installed April 2026 to divide anoxic tank and improve nitrogen removal.	2026-2027
22-01	Ganges - Public Engagement	Public Engagement to support the debt borrowing process for the performance improvement project	Pending	0	Public engagement to support petition process, through to approval and Board bylaw for debt borrowing in 2027	2026-2027
25-02	Ganges replace 100% surcharged mains	Ganges replace 100% surcharged lines design, construction and project management (GCFC)	In-Progress	20	Design project 2026 funded by GCFC. Design awarded, in progress	2026
26-02	Kings Lane Sewer Extension	To extend Ganges sewer main to 154 Kings Lane affordable housing	In-Progress	0	To extend Ganges sewer main to 154 Kings Lane affordable housing. 70% design received	2026
26-04	UF Membrane replacement	Emergency replacement of the UF membrane	Pending	0	early failure of the UF membrane requires replacement of at least one train of UF membrane cassettes in 2027	2026
26-05	Ganges H&S catwalk grates and railings	To install Health and Safety improvements to WWTP infrastructure including grates, railings to improve operator safety. Resulting from H&S audit.	In-Progress	5	To install Health and Safety improvements to WWTP infrastructure including grates, railings to improve operator safety. Resulting from H&S audit.	2026
21-04	Chemical storage Central facility Design and Construction	Design and construction of the central facility at Ganges WWTP to house chemical storage, lab, crew room	Pending	20	Conceptual design of the facility is completed. Temporary lunchroom facility in progress	2026-2027
21-03	Maliview WWTP Upgrade	Upgrading current RBC process to MMBR process to meet regulatory requirements	In-Progress	25	Major process equipment delivered in 2024 and in storage on Salt Spring. Grant funding has been received to support this project. Loan authorization Bylaw approved. ITT closed negotiations in progress. Regulatory authorization in progress	2026
21-01	Maliview Electoral Assent for Borrowing	Electoral assent for borrowing of funds for the upcoming Maliview WWTP Upgrading Project	Complete	100	Petition and Loan Authorization Bylaw process.	2026
23-02	Maliview Inflow and Infiltration Program and Repairs	Investigation of sewer collection system to determine inflow and infiltration points and strategy for repair. Required by regulator	In-Progress	5	Project initiated. Pending Loan Authorization Bylaw process. ITT in progress	2026
26-01	Burgoyne - renew process equipment	Replace gearbox, motor, screen basket, auger shaft	In-Progress	5	Parts spec'd, ordered	2026
24-03	Liquid Waste Treatment Upgrades	Public consultation and engagement strategy	In-Progress	5	Geotubes pilot test study completed in December. GeoTubes shown to be not cost effective. Considering next steps.	2026
26-02	Burgoyne - Facility safety upgrades	Hot water, eye wash, shower, insulation, heat, H&S facility upgrades	Pending	0	Hot water, eye wash, shower, insulation, heat, H&S facility upgrades	2026
23-01	Burgoyne Grit Chamber	Design and install Grit Chamber to reduce maintenance on pumps and improve process	Complete	100	Tank received. Installed. Final connection completed	2026

Priority Area: Transportation

Salt Spring Island Administration Project Tracker					Report No. 23, 2026 April- June	 Making a difference...together
Project #	Project	Description	Status	%	Comments	Timing
22-04	Merchants' Mews Pathway	Construction of pathway	Complete	100	Contract awarded, crosswalks installed, construction start 21 April	2026
22-11	Rainbow Road Pathway Design	Design of sidewalk and bike path along Rainbow Road from Jackson Ave to Lower Ganges Road	In-Progress	95	Completing Engineering and design and securing right of ways. BCAT grant application not available in 2026 and applying to another program. May need to reduce cost of construction.	2026
22-13	Swanson Road Pathway Design	Design a pathway along Swanson Road from Atkins to Leisure Lane.	In-Progress	10	Preparing Project Charter to define project scope. Working with Island Pathways for potential design - build.	2026
23-03	Jackson and McPhillips Pathway Design	Design of active transportation infrastructure along Rainbow, Jackson and McPhillips in Ganges	In-Progress	90	Initial design is completed however BCAT grant not available. Simplified design in progress	2026
26-01	Jackson and McPhillips / Rainbow Pathway Construction	Construction of pathway sections along Jackson McPhillips	Pending	0	Pending completed design partial funding in place, grant applications pending	2026
18-01/22-01/23-01	Bus Shelters	Design and construction of bus shelters at junction of Mobrae Avenue and Vesuvius Bay Road, and junction of Cusheon and Fulford Ganges and potentially others	Complete	100	BC Transit Betterments grant funds received. Concrete pad construction complete, shelter installation complete	2026
	Kanaka Transit Bus Storage / Charging	Conceptual design for a transit bus depot including EV chargers	See Parks Works Yard		Please see Parks Works Yard project under Park Land section for updates on a shared facility to accommodate park maintenance facility and bus depot including EV chargers for both buses and CRD vehicles	
26-04	Ganges Crosswalk Study	Study of Crosswalks in Ganges	Completed	100	Final report received including cost estimates and MOTT comments. Grant application for construction pending	2026
Priority Area: Economic Development						
	Integrated Housing Strategy	Development of an Integrated Housing Strategy	In-Progress	85	Project is in progress and engagement with community groups has been completed. Draft report in progress	Q2 2026
Priority Area: Parks and Recreation						
24-02	Ganges Harbour Walk	A steering committee has been established to secure right of ways, develop designs and consult with the community to build the Ganges Harbour walk.	In-Progress	25	Application submitted to the Province to secure foreshore right of way within existing alignment. Province requested detailed designs be submitted. Conceptual designs have been drafted for consultation with upland owners, First Nations and the community to inform detailed design and cost estimates.	Q4 2027
20-14	Parks Works Yard	Parks Maintenance facility designs and costing	In-Progress	10	Rezoning has been approved by Islands Trust. Detailed design to be completed in 2026 for a phased project. Phase one includes clearing the lot, hooking up utilities and installing fencing and parks shop.	Q4 2026
20-10	Hydrofield - Field Upgrades	Enhancement project to upgrade field with a regulation sized fastball field including dugouts, fence and improved drainage.	In-Progress	75	Infield, dugouts, backstop and field drainage/grading complete. Remaining scope includes seeding of the outfield and surrounding areas. Seeding was delayed due to water restrictions and weather. Anticipating late September seeding timeline.	Q3 2026
24-05	Portlock Park Maintenance Shed	Replacement of destroyed maintenance shed and equipment destroyed in a fire at Portlock Park.	In-Progress	80	Foundation is completed. Pre-fabricated building has been delivered to the laydown yard. Construction and building erection to begin in middle of August.	Q3 2026

Salt Spring Island Administration Project Tracker

Report No. 23, 2026 | April- June



Project #	Project	Description	Status	%	Comments	Timing
25-02	Ganges Fire Hall	Repurpose, remediate or demolish the former Ganges Fire Hall	In-Progress	30	RFP for engagement/community consultation contractor has been issued. Site visit, vendor selection and kick-off to happen in Q3.	Q3 2027
	Peace Park - Memorial Story Corridor	Memorial Story Corridor installation planned for Peace Park	Completed	100	Project completed and grand opening ceremony was held in May.	Q1 2026
21-01	Mt. Maxwell Community Park Management Plan	Management Plan to inform use and open to the public.	In-Progress	70	Preparing to send response letters to First Nations who submitted comments on the draft plan. Updating the plan based on First Nation feedback before brining to the LCC for final review and approval.	Q1 2027
21-01	Trail Development - Mt Maxwell	Develop entrance and trail network to new Mt. Maxwell Community Park	On-Hold	5	\$100k grant secured from SSI Foundation to support project. Project is on hold until the completion of the Management Plan	Q3 2027
	Trail Development - Trincomali	Development of a connector trail from Dunbabin Park to Trincomali Heights	In-Progress	75	Volunteers have executed an additional 4 building days constructing a boardwalk and stairs. Remaining work includes addressing the slope at Starks driveway.	Q3 2026
23-03	Drummond Park Playground	Replace the Drummond Park playground structure	On Hold	5	On hold pending discussions with First nations and recommendations from Archeological branch. Have planned to divert the funding from this playground project to the Portlock Park playground as part of 2027 provisional Capital Budget plan.	Q3 2027
	EV Charge Installation	10 EV chargers planned for installation at Portlock, Artspring, Phoenix, SIMS, Centennial and Rainbow Rec Centre.	In-Progress	55	EV charge stations installed at Portlock Park and Phoenix in fall 2025, Portlock Park activated and Phoenix is pending activation. Design in progress for installation at Artspring Community Arts Centre. Feasibility planning underway with the consultant for Rainbow Road, Centennial Park and SIMS Centre.	Q4 2026
26-02	Beach Access Upgrade - Vesuvius Bay	Replacement of the wood stairs at the Vesuvius Beach access with new aluminum stairs.	In-Progress	25	Contractor has been identified and awarded. Awaiting First Nations/Archeological review and approval. Fabrication and installation will occur in Fall after the busy summer season pending FN and Archeological approvals.	Q3 2026
25-02	Centennial and Grace Park Boardwalk Upgrades	Review 2020 structrual assessment and procure detailed design and cost estimates for priority repairs.	In-Progress	5	Reviewing 2020 report to identify proposed scope for design and cost estimates.	Q4 2026
26-03	Disc Golf Upgrades in Mouat Park	Replace Disc Golf baskets and upgrade tee pads and signage.	In-Progress	10	Project plan complete. Disc golf baskets ordered. Volunteer agreement has been executed. Volunteers starting work in August.	Q3 2026
26-05	Activity Park Annual Repairs and Upgrades	Repairs and maintenance to the Lions Bike and Skate Park.	In-Progress	15	Vendor has been selected and awarded and 8 to 10 priority concrete repair areas have been identified in the skate park for repair in August.	Q3 2026
26-16	Centennial Gardens	Planting and maintenance of flowers and plants in Centennial Gardens beds.	In-Progress	50	Volunteer group is engaged in ongoing weeding and care of beds. A plan for the installation of bark/mulch as well as plant introduction and removal has been approved and volunteers are actioning this plan.	Q4-2026

Salt Spring Island Administration Project Tracker

Report No. 23, 2026 | April- June



Project #	Project	Description	Status	%	Comments	Timing
26-08	Tennis and Pickleball Resurfacing	Resurfacing and crack repair on court #4 for Pickleball.	In-Progress	90	Re-surfacing is complete with minor repairs to be executed. Working on the creation of a spectator seating area adjacent to court. Work expected to be done in Fall.	Q3 2026
26-07	Racquet Sport Court Design	Detailed design and cost estimates for tennis and pickleball courts	In-Progress	5	LCC has reviewed and approved a project charter to begin exploring Fulford Fire Hall as a location for the courts. Next steps include meeting with the SSI Fire Board to confirm support, determine ownership or lease model and establish a MOU prior to moving ahead with rezoning applications.	Q4 2026
26-10	Accessibility Assessment: Pool & SIMS	Complete Accessibility Assessment for Pool and SIMS and apply for BC SPARC grant to implement priority items for accessibility improvements.	Completed	100	Accessibility reports received for Rainbow Rec, SIMS and Portlock Park. Reports have been endorsed by the CRD Accessibility Committee, CRD board and LCC. Unsuccessful with SPARC Grant application. Included in the preliminary capital budget for 2027/2028/2029 to action recommendations from the audits.	Q3 2027
26-09	Pool Structural	Structural assessment for pool exterior wall	On-Hold	25	Assessment has been completed. Recommendations and costing have been brought back to LCC with a recommendation for debt borrowing. Alternative Approval Process (AAP) being prepared to advance in 2027. Priorities Fund Capital Infrastructure Stream Grant Application.	Q4 2027
25-01	Pool Piping Replacement	Replace cast iron piping during annual shutdown (Phase 1)	Completed	100	Pool pipe replacement was completed as part of the annual pool shut down in April.	Q2 2026
26-14	SIMS Safety and Security Improvements	Installation of security cameras at SIMS centre.	In-Progress	20	Vendor selected and awarded. Preparing for execution in Q3 (early September).	Q3 2026

Other

2025										
Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
Grant-in-Aid										
Transit										
Transportation										
Economic Development										
NoM	24-1338	Holman	Integrated Housing Strategy Prioritizing	That the proposed ‘integrated housing strategy’ prioritizes affordable rental housing (e.g., rather than market ownership housing).	5-Dec-24	Next meeting	25-0127	20-Mar-25	Postponed	-motion was deferred to a future meeting at the Feb. 13, 2025 meeting -Motion was postponed at a future meeting at the Mar. 20, 2025 meeting -On August 20, 2026 Agenda
NoM	24-1341	Holman	Review of Official Community Plan Advocacy	That the Salt Spring Island Local Community Commission recommends that the proposed ‘integrated housing strategy’ and the Local Trust Committee (LTC) Official Community Plan (OCP) review retain existing OCP policies stipulating that: - zoning changes should be prioritized for affordable housing (e.g., B.2.1.2.1) - new development, including housing, should be directed in or near villages and existing transit routes (e.g., B.2.3)	5-Dec-24	Next meeting	25-0130	20-Mar-25	Postponed	-motion was deferred to a future meeting at the Feb. 13, 2025 meeting -Motion was postponed at a future meeting at the Mar. 20, 2025 meeting -On August 20, 2026 Agenda
NoM	24-1342	Holman	Official Community Plan Affordable Housing Advocacy	That the Salt Spring Island Local Community Commission recommends that the Island Trust consider immediate land use changes facilitating affordable housing options consistent with Official Community Plan (OCP) sections B.2.1.2.1 and B.2.3, including: boarding houses, accessory dwelling units in the Fulford area, and liveaboards in marinas	5-Dec-24	Next meeting	25-0131	20-Mar-25	Postponed	-motion was deferred to a future meeting at the Feb. 13, 2025 meeting -Motion was postponed at a future meeting at the Mar. 20, 2025 meeting -On August 20, 2026 Agenda
NoM	24-1343	Holman	Prioritizing Service Capacity for Affordable Housing Advocacy	That the Salt Spring Island Local Community Commission recommends that in considering zoning changes, and to the extent possible, the SSI Local Trust Committee (LTC) should prioritize limited community water and sewage collection/treatment capacity for affordable housing	5-Dec-24	Next meeting	25-0132	20-Mar-25	Postponed	-motion was deferred to a future meeting at the Feb. 13, 2025 meeting -Motion was postponed at a future meeting at the Mar. 20, 2025 meeting -On August 20, 2026 Agenda
Motion Arising	Na	Webster	Participation in the Review Process of the Official Community Paln	That the Salt Spring Island Local Community Commission meet to discuss its participation in the review process of the Official Community Plan in a comprehensive way.	20-Mar-25	Na	24-1233	20-Mar-25	Carried	-Discussed at June 19, 2025 meeting
Parks and Recreation										
Main Motion	Na	Holman	SSI Off Leash Dog Park Alternative Location Assessment	That the Salt Spring Island Local Community Commission requests that staff defer consideration of the Community Dog Park Designs project to the 2027 Budget Planning meeting	9-Oct-25	Na	25-1064	9-Oct-25	Carried	-Dicussed at the May 14, 2026 Budget planning meeting
Liquid Waste										
Main Motion	Na	Holman	Burgoyne Bay - High-Level Analysis of Liquid Waste Management Options	That the Salt Spring Island Local Community Commission (LCC) receives the staff report, Burgoyne Bay - High Level Analysis of Liquid Waste Management Options for information purposes and request that staff report back in 12 months time to the LCC.	9-Oct-25	Na	25-1062	9-Oct-25	Carried	-Scheduled for October 8, 2026 meeting
Adminstration/Other										
NoM	25-0580	Holman	License of Occupation	That the CRD SSI Electoral Area Director and staff explore possibilities for a Licence of Occupation or similar arrangement allowing for location of a Neighbourhood House on CRD Housing's Drake Road property (PID 028-848-870) in proximity to the supported housing facility.	8-May-25	Next meeting	25-0574	15-May-25	Carried	-Update on direction
Motion Arising	Na	Webster	Neighbourhood Wood Chipping Pilot Program	That the Salt Spring Island Local Community Commission refer this initiative back to staff for review and report on options.	10-Jul-25	Na	25-0824	10-Jul-25	Carried	
NoM	25-1088	Corno	LCC Governance Training	That the Salt Spring Island Local Community Commission (LCC) request Staff report back on options for governance training for incoming LCC Commissioners in the next term, including recommendations on program design, delivery methods, and potential resource implications.	11-Sep-25	Next Meeting	25-0986	18-Sep-25	Carried	
	Legend									
		Completed								
		Postponed								
		GIA								

2026											
Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES	
Grant-in-Aid											
NoM	26-0524	Webster	Increase Grants-in-Aid Funding 2027	That the Salt Spring Island Local Community Commission directs staff to prepare the 1.116 Salt Spring Island Grants in Aid Preliminary Five-Year Financial Plan by increasing Grants in Aid from \$70,090 to \$80,000 in 2027 as an ongoing supplementary item funded by requisition.	16-Apr-26	Next Meeting	26-0538	14-May-26	Carried	OPPOSED Baker	
Motion Arising	Na	Holman	Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake	That the Salt Spring Island Local Community Commission approve the amount for Lookout Housing and Health Society in the total of \$3,817, pending Lookout Housing and Health Society partnering with a local Salt Spring Island-based group.	21-May-26	Na	26-0585	21-May-26	Withdrawn	-Motion amended in the meeting	
Motion Arising	Na	Holman	Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake	That consideration of the Grant-in aid application of Lookout Housing and Health Society be deferred until staff contact Lookout Housing and Health Society for additional information regarding partnering with a local Salt Spring Island-based group.	21-May-26	Na	26-0585	21-May-26	Defeated	Opposed Baker, Corno, Rook	
Motion Arising	Na	Baker	Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake	That the Salt Spring Island Local Community Commission approve the amount for Lookout Housing and Health Society in the total of \$3,817 and that Appendix A be amended to remove the amount of for Lookout Housing and Health Society.	21-May-26	Na	26-0585	21-May-26	Carried	-Motion amended in the meeting OPPOSED Webster	
Motion Arising	Na	Holman	Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake	That the Salt Spring Island Local Community Commission deny the amount for Salt Spring Island Farmland Trust Society- Burgoyne Valley assessment in the total of \$5,000, with direction to staff to contact regarding possible funding options and that Appendix A be amended to remove the amount of for Salt Spring Island Farmland Trust Society- Burgoyne Valley assessment.	21-May-26	Na	26-0585	21-May-26	Carried	Opposed Baker, Webster	
Motion Arising	Na	Webster	Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake	That consideration of the Grant-in aid application for SSI Community Services Arts grants be postponed until the June 11, 2026 Salt Spring Local Community Commission and that Appendix A be amended to remove the amount of for SSI Community Services Arts grants.	21-May-26	Na	26-0585	21-May-26	Carried		
Motion Arising	Na	Webster	Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake	That Appendix A be amended to reduce the amount for StageCoach School for the Performing Arts from \$5,000 to \$2,500.	21-May-26	Na	26-0585	21-May-26	Failed		
Main Motion	Na	Holman	Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake	That the Salt Spring Island Local Community Commission: Approve the Grant-in-Aid applications to the applicants listed in Appendix A as amended with specific direction on amendments, in the amount of \$39,500.	21-May-26	Na	26-0585	21-May-26	Carried		
Motion Arising	Na	Webster	Salt Spring Island Electoral Area 2026 Grant-In-Aid Application - Spring Intake	That Appendix B be amended to remove the amount of \$5,000 for Patricia Blanchard and that the Salt Spring Island Local Community Commission: Approve the Grant-in-Aid applications to the applicants listed in Appendix B in the amount of \$2,839.20 subject to the application changes listed under Table 5.	21-May-26	Na	26-0585	21-May-26	Carried		
Main Motion	Na	Holman	Grant-In-Aid Application - SSI Groove Photo Arts Association	That the Salt Spring Island Local Community Commission approve the Grant-in-Aid application to Salt Spring Groove Photo Arts Association in the amount of \$1,000.	11-Jun-26	Na	26-0713	11-Jun-26	Carried		
Transit											
NoM	26-0528	Webster	Transit Expansion APP Funding	That the Salt Spring Island Local Community Commission directs staff to prepare the 1.238A Salt Spring Island Community Transit Preliminary Five-Year Financial Plan by adding \$20,000 for alternative approval process for service expansion in 2027, funded by a one-time transfer from the Operating Reserve Fund.	16-Apr-26	Next Meeting	26-0550	11-Jun-26	Carried	-Motion was postponed at a future meeting at the May 14, 2026 meeting	

2026										
Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
NoM	26-0529	Webster	Bus Parking & Charging Facility Project	That the Salt Spring Island Local Community Commission directs staff to prepare the 1.238A Salt Spring Island Community Transit Preliminary Five-Year Capital Plan by adding a project for the implementation of a facility for bus parking and electric bus charging in 2028, funded by grant/reserves.	16-Apr-26	Next Meeting	26-0553	11-Jun-26	Carried	-Motion was postponed at a future meeting at the May 14, 2026 meeting
NoM	26-0535	Holman	Review of Reversal of Transit Route 7	That staff provide a report regarding the possible reversal of #7 transit route.	16-Apr-26	Next Meeting	26-0600	21-Jun-26	Carried	-In progress email sent to BC Transit for information
Transportation										
Motion Arising	na	Webster	Vesuvius Bay Terminal Expansion	That the Salt Spring Island Local Community Commission direct CRD staff to liaise with BC Ferries staff regarding trails and pathways potentially impacted by the Vesuvius Terminal project.	19-Feb-26	na	26-0213	19-Feb-26	Carried	
Main Motion	na	Holman	Ministry of Transportation and Transit Advocacy	The Salt Spring Island Local Community Commission (LCC) Chair and Vice Chair write a letter to Ministry of Transportation and Transit (MOTT) regarding cyclist and pedestrian safety concerns of the Ganges hill project including: -Drain grates not level with pavement -Shoulder width too narrow, markings confusing -Crosswalk visibility at the bottom of the hill -Lighting at Beddis intersection working	19-Feb-26	Na	26-0276	19-Feb-26	Carried	
Motion Arising	na	Webster	BC Active Transportation Infrastructure Grants Advocacy	That the Salt Spring Island Local Community Commission request that the Capital Regional District Board write to the Government of British Columbia requesting the resumption of the BC Active Transportation Infrastructure Grants Program in 2026.	19-Feb-26	na	26-0168	19-Feb-26	Carried	
NoM	26-0299	Baker	Permit for Bicycle Icon Painting	The Salt Spring Island Local Community Commission (LCC) request staff report back on the implications of applying to the Ministry of Transportation and Transit for a permit to regularly paint bicycle icons at appropriate locations including northbound on Fulford-Ganges Road approaching Ganges.	19-Feb-26	Next Meeting	26-0304	19-Mar-26	Carried	- Motion Amended March 19, 2026 meeting
NoM	26-0300	Holman	Stewart Road Reflectors Advocacy	That the Salt Spring Island Local Community Commission (LCC) request that staff convey a request to the Ministry of Transport and Transit (MoTT) to install reflectors and extend existing safety barriers on Stewart Rd at the hairpin corner.	19-Feb-26	Next Meeting	26-0306	19-Mar-26	Carried	
NoM	26-0301	Holman	Cusheon Lake Road Line Painting and Reflector Advocacy	That the Salt Spring Island Local Community Commission (LCC) request that staff convey a request to the Ministry of Transport and Transit (MoTT) to paint a centre line and install more reflectors on Cusheon Lake Rd.	19-Feb-26	Next Meeting	26-0307	19-Mar-26	Carried	
NoM	26-0355	Corno	Crosswalk Visibility Fulford-Ganges	That the Local Community Commission directs staff to contact MOTT to implement changes to make the new crosswalk at the intersection of Fulford Ganges Rd and Seaview Avenue more visible at all times of the day, and to prevent cars from parking in front of the crosswalk on the west side of Fulford Ganges, for cars travelling south out of Ganges.	12-Mar-26	Next Meeting	26-0353	19-Mar-26	Carried	
Main Motion	Na	Baker	Ganges Crosswalk Project - Draft Crosswalk Analysis	That the Salt Spring Island Local Community Commission approves the Ganges Crosswalk Project - Draft Crosswalk Analysis Report as presented in Appendix A.	16-Apr-26	Na	26-0442	16-Apr-26	Carried	
Main Motion	Na	Holman	Ganges Area Road Shoulder Sweeping Program	That Island Pathways work with staff to review and adjust the proposal for the road shoulder sweeping program with additional information.	14-May-26	Na	26-0490	14-May-26	Carried	-In progress email sent to BC Transit for information
Economic Development										
Motion Arising	na	Webster	Business License Feasibility Study on Salt Spring Island	That the Salt Spring Island Local Community Commission direct staff to include \$40,000 in the 2027 Provisional Budget, through the Salt Spring Island Economic Development Service, to fund a Business Licensing Feasibility Study.	19-Feb-26	na	26-0194	19-Feb-26	Carried	OPPOSED Holman
Motion Arising	Na	Webster	Business License Feasibility Study	That Appendix A be amended to remove the amount of \$40,000 “Business License Feasibility Study” for item A-4.	14-May-26	Na	26-0511	14-May-26	Carried	
Main Motion	na	Holman	Funding the VIC and Beautification Projects	That staff work with the SSI Chamber of Commerce to refine the proposal and define Salt Spring Island Local Community Commission authority, potential further funders, potential for additional phasing, and define responsibility for ongoing cost.	16-Apr-26	na	26-0449	16-Apr-26	Carried	-In progress
NoM	26-0525	Webster	Increase Economic Development Operating Reserve	That the Salt Spring Island Local Community Commission directs staff to prepare the 1.124 Salt Spring Economic Development Preliminary Five-Year Financial Plan by increasing the transfer to the Operating Reserve from \$7,460 to \$30,000 in 2027.	16-Apr-26	Next Meeting	26-0539	11-Jun-26	Carried	-Motion was postponed at a future meeting at the May 14, 2026 meeting

2026										
Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
NoM	26-0526	Webster	Increase Economic Development Project Cost Budget	That the Salt Spring Island Local Community Commission directs staff to prepare the 1.124 Salt Spring Island Economic Development Preliminary Five-Year Financial Plan by increasing Project Costs from \$51,716 to \$60,000 in 2027 as an ongoing supplementary item funded by requisition.	16-Apr-26	Next Meeting	26-0540	11-Jun-26	Carried	-Motion was postponed at a future meeting at the May 14, 2026 meeting
Main Motion	Na	Webster	Economic Development Initiatives Project Funding	That the Salt Spring Island Local Community Commission approve requests for funding from the 1.124 Salt Spring Island Economic Development Service in the amount of \$31,450 as listed in Appendix A, Table 1 excluding Housing Now.	11-Jun-26	Na	26-0714	11-Jun-26	Carried	-Motion was amended in meeting
Motion Arising	Na	Holman	Economic Development Initiatives Project Funding	That Salt Spring Island Local Community Commission request for House Now funding request be referred back to staff for additional information.	11-Jun-26	Na	26-0714	11-Jun-26	Carried	
Motion Arising	Na	Holman	Economic Development Initiatives Project Funding	That the Salt Spring Island Local Community Commission approve requests for funding from the 1.124 Salt Spring Island Economic Development Service in the amount of \$23,724 for Housing Now.	18-Jun-26	Na	26-0714	18-Jun-26	Carried	
Parks and Recreation										
Main Motion	na	Webster	Baker Public Beach Access Information Panels	That the Salt Spring Island Local Community Commission postpone consideration of Baker Beach access information panels project until the legal dispute has been resolved.	15-Jan-26	Na	26-0053	15-Jan-26	Carried	-Staff report to be brought at a future date
Motion Arising	na	Webster	2026 Local Community Commission Final Budgets	That the Salt Spring Island Local Community Commission recommends that staff amend 1.141 SSI Public Library by decreasing the Contribution to Library by \$29,868 from \$657,100 to \$627,232 and increasing the transfer to the capital reserve fund by \$29,868 from \$94,260 to \$124,128 as a one time change in 2027.	29-Jan-26	Next Meeting	26-0101	14-May-26	Withdrawn	Postpones to May 14th 2026 budget meeting
Main Motion	Na	Holman	Ganges Fire Hall Repurposing Evaluation	That the Salt Spring Island Local Community Commission requests that staff retain a consultant to complete a Needs Assessment, community consultation and First Nations engagement to gather additional information to determine the future uses of the former Ganges Firehall site located at 105 Lower Ganges Road and that staff report back on potential interim uses of the Ganges Firehall while future uses are being determined.	12-Feb-26	Na	26-0165	12-Feb-26	Carried	-project charter presented at June 11, 2026 Meeting
Main Motion	Na	Holman	Ganges Fire Hall Project Charter - Consultation	That the Salt Spring Island Local Community Commission approve the Ganges Fire Hall Repurpose Project Charter (Appendix A) as amended with direction on the amendment and authorize staff to proceed with the project as outlined, including community and First Nations engagement and associated assessments,within the approved project budget.	11-Jun-26	Na	26-0588	11-Jun-26	Carried	-In progress
Motion Arising	Na	Corno	Portlock Accessibility upgrade	That Appendix B be amended to defer the amount of \$15,000 “Portlock Accessibility upgrades” for item B-6 to 2028 instead of 2027.	14-May-26	Na	26-0511	14-May-26	Carried	
Motion Arising	Na	Baker	Accessible Beach Access Funding	That Appendix B be amended to defer the amount of \$10,000 “Accessible Beach Access Funding” for item B-3 to 2028 instead of 2027 and leaving an amount of \$10, 000 in 2027.	14-May-26	Na	26-0511	14-May-26	Carried	-Motion was amended in meeting
Main Motion	Na	Holman	Grace Point Statutory Right of Way	The Salt Spring Island Local Community Commission requests that staff procure detailed designs and costing form the centennial and Gracepoint Boardwalk to address deficiencies identified in the 2021 Structural Assessment and erect additional signage indicating the park is closed from dawn to dusk.	19-Feb-26	na	26-0193	19-Feb-26	Carried	-In progress
Main Motion	Na	Holman	Proposal- Donated Synthetic Ice Rink for Salt Spring Island	That the proposal for a synthetic ice rink on Salt Spring Island be referred staff to report back with additional information.	16-Apr-26	Na	25-1306	16-Apr-26	Carried	-Staff report brought to May 21, 2026 meeting
Main Motion	Na	Webster	Synthetic Ice Rink Donation	That the Salt Spring Island Local Community Commission identifies Rainbow Recreation Centre and Portlock Park as potential sites for the temporary installation of the synthetic ice rink and direct staff to report back on detailed costs associated with installation and operation as well as potential funding partners and a recommended operating model.	21-May-26	Na	26-0589	21-May-26	Carried	-Motion amended in the meeting
Main Motion	Na	Webster	Synthetic Ice Rink Donation	That the Salt Spring Island Local Community Commission identifies 262 Rainbow Road (Rainbow Recreation Centre) as the site for the installation of the donated synthetic ice rink and request staff to report back on funding options associated with installation and operation to include in the 2027 provisional budget for review on August 13, 2026.	21-Jun-26	Na	26-0741	21-Jun-26	Carried	

2026	Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES
NoM		26-0527	Webster	Increase Library Contribution in 2027	That the Salt Spring Island Local Community Commission directs staff to prepare the 1.141 Salt Spring Island Public Library Preliminary Five-Year Financial Plan by increasing Contributions to Library to by five per cent in 2027, funded by requisition.	16-Apr-26	Next Meeting	26-0546	14-May-26	Withdrawn	
NoM		26-0531	Webster	Centennial/Grace Point Boardwalk Project Funding	That the Salt Spring Island Local Community Commission directs staff to prepare the 1.45X Salt Spring Island Parks & Recreation Services Preliminary Five-Year Capital Plan by revising project 25-02 to include the full Centennial /Grace Point boardwalk upgrade project to be carried out in 2029, funded 70 per cent by grant, 20 per cent by debt and ten per cent through a transfer from the Capital Reserve Fund.	16-Apr-26	Next Meeting	26-0554	11-Jun-26	Carried	-Motion was postponed at a future meeting at the May 14, 2026 meeting
Main Motion		Na	Webster	Mahon Hall, 114 Rainbow Road, Salt Spring Island	That the Salt Spring Island Local Community Commission request that the Salt Spring Island Electoral Area Director direct staff to develop the 2027 1.111 Salt Spring Island Administration Provisional budget with an additional day per week of auxiliary Engineering Technician time to support the Mahon Hall revitalization and other Salt Spring Island initiatives.	14-May-26	Na	26-0496	14-May-26	Carried	
Motion Arising		Na	Webster	Mahon Hall Funding Support	That Appendix A be amended to remove the amount of \$7,000 “ii. Construction Phasing Plans” and the amount of \$50,000 “iii. Feasibility Study Consultant” for item A-2.	14-May-26	Na	26-0511	14-May-26	Carried	-Motion was amended in meeting
Main Motion		Na	Webster	Salt Spring Island Parks and Recreation - 2026-2027 Fees and Charges	That the Salt Spring Island Local Community Commission recommends to the Capital Regional District Board: That the Salt Spring Island Parks and Recreation 2026/2027 Fees and Charges be approved as presented in Appendix A.	14-May-26	Na	26-0454	14-May-26	Carried	Commissioner Baker declared a personal conflict and recused herself.
Motion Arising		Na	Webster	Arts service 2027 Requisition precent increase	That Appendix A be amended to reduce the percentage from 10% to 5% for item A-1.	14-May-26	Na	26-0511	14-May-26	Carried	Opposed Holman
Motion Arising		Na	Baker	Dog Park Relocation Assessment	That Appendix B be amended to defer the amount of \$11,000 “Dog Park Relocation Assessment” for item B-1 to 2028 instead of 2027.	14-May-26	Na	26-0511	14-May-26	Defeated	Opposed Corno, Rook, Webster
Motion Arising		Na	Holman	Equipment to support adult fitness classes	That Appendix B be amended to remove the amount of \$35,000 “Equipment to support adult fitness classes” for item B-8.	14-May-26	Na	26-0511	14-May-26	Carried	Opposed Webster
Motion Arising		Na	Holman	Home economics room upgrades	That Appendix B be amended to reduce the amount of \$20,000 to \$10,000 “Home economics room upgrades” for item B-7.	14-May-26	Na	26-0511	14-May-26	Carried	-Motion was amended in meeting
Motion Arising		Na	Baker	Entry Desk reconfiguration planning and design	That Appendix B be amended to defer the amount of \$25,000 “Entry Desk reconfiguration planning and design” for item B-12 to 2028 instead of 2027.	14-May-26	Na	26-0511	14-May-26	Carried	
NoM		26-0762	Baker	Potable Water in Ganges Harbour	That the Salt Spring Island Local Community Commissioner request staff to report back on options for providing potable water within Ganges, in addition to Centennial Park.	11-Jun-26	Next Meeting	26-0750	21-Jun-26	Carried	
NoM		26-0763	Webster	Fulford Porta Potty	That the Salt Spring Island Local Community Commission request staff to install a porta potty located at 2470 Fulford-Ganges Road (Fulford Tennis/Pickleball Courts) for the duration of 2026 and include \$3,600 of ongoing funding in the 2027 provisional budget to support rental costs associated with an additional porta potty	11-Jun-26	Next Meeting	26-0751	21-Jun-26	Carried	
Main Motion		Na	Corno	Pickleball Court Design Project Charter	That that Salt Spring Island Local Community Commission requests staff to proceed with project 26-07 Raquet Sport Court Designs located at 2470 Fulford-Ganges Road and approve the Fulford Pickleball Court Project Charter as presented in Appendix C.	21-Jun-26	Na	26-074	21-Jun-26	Carried	-In progress
Liquid Waste											
NoM		26-0536	Holman	Letter of Support Burgoyne Composter	That the Salt Spring Island Local Community Commission write a letter of support of the rezoning of the Burgoyne composter site to allow for the sale of products off-site.	16-Apr-26	Same Day	Na	16-Apr-26	Carried	
Main Motion		Na	Holman	Exploring Sustainable Waste Management on SSI	That the proposal for Sustainable Waste Management on Salt Spring Island be referred to staff to report back with additional information.	10-Jun-26	Na	26-0724	10-Jun-26	Carried	- Staff report scheduled for Aug 20, 2026 meeting.
Adminstration/Other											
NoM		26-0161	Holman	LCC Strategic Plan Amendment	That the Salt Spring Island Local Community Commission Strategic Plan be amended to include a goal regarding improving public consultation on annual budgets	15-Jan-26	Next Meeting	26-0170	19-Feb-26	Carried	-Consideration of motion was postponed to Feb 19, 2026 meeting

2026											
Motion Type	NoM File ID	COMMISSIONER	TITLE	Motion Text	INTRODUCTION DATE	CONSIDERATION	MwN File ID	CONSIDERATION DATE	STATUS	NOTES/UPDATES	
Main Motion	Na	Webster	Salt Spring Island Harbours Roundtable Workshop Outcome	That the Salt Spring Island Local Community Commission request staff organize a multi-agency workshop involving both staff and elective representatives to clarify roles and responsibilities of managing activities in Ganges Harbour and possible pathways forward.	18-Jun-26	Na	26-0739	18-Jun-26	Carried		
Motion Arising	na	Webster	2026 Local Community Commission Final Budgets	That the Salt Spring Island Local Community Commission request that staff establish operating reserve funds for the following services: 1.116 SSI Grants-in-Aid 1.142 SSI Public Library 1.378 Search & Rescue	29-Jan-26	na	26-0101	29-Jan-26	Carried	-Sent to Finance -Operating Reserve Bylaw to be reviewed by Board (Dec)	
NoM	26-0297	Corno	Community Works Fund Tracker	That the Salt Spring Island Local Community Commission (LCC) requests that the Community Works Fund Annual Report be referred to the LCC on an annual basis and that staff include a summary of proposed CWF funded projects by service during the review of the provisional budget including the criteria for CWF eligibility.e.	19-Feb-26	Next Meeting	26-0302	19-Mar-26	Carried	- Motion Amended March 19, 2026 meeting	
NoM	26-0523	Webster	Increase Reserve Transfers for Services	That the Salt Spring Island Local Community Commission (LCC) request to staff 1. Report back to the LCC on CRD reserve guidelines. 2.Prepare provisional LCC budgets for all services with a goal of meeting the reserve guidelines in the future and ensure there will be sufficient funding to support projects in the Five-Year Financial Plan.	16-Apr-26	Next Meeting	26-537	14-May-26	Carried	-Motion was amended in meeting	
NoM	26-0532	Rook	LCC Membership in UBCM	That the Salt Spring Island Local Community Commission directs staff to report on options for obtaining full participatory membership for the LCC in the Union of BC Municipalities (UBCM), either as a stand alone or in conjunction with other SSI elected bodies and include the initial and ongoing costs in theappropriate budget, funded by requisition.	16-Apr-26	Next Meeting	26-0557	21-Jun-26	Carried	-Motion was postponed at a future meeting at the May 14, 2026 meeting	
NoM	26-0533	Rook	LCC Membership in AVICC	That the Salt Spring Island Local Community Commission directs staff to report on options for obtaining full participatory membership for the LCC in the Association of Vancouver Island and Coastal Communities (AVICC), either as a stand alone or in conjunction with other SSI elected bodies and include the initial and ongoing costs in the appropriate budget, funded by requisition.	16-Apr-26	Next Meeting	26-0558	21-Jun-26	Carried	-Motion was postponed at a future meeting at the May 14, 2026 meeting	
NoM	26-0534	Rook	Voter Assent Reserve Funding	That the Salt Spring Island Local Community Commission directs staff to ensure that there are sufficient funds, in a separate line item, in the appropriate budget/service to fund a local referendum for any purpose [i.e. approval for borrowing, reallocation of authority, or a new service] should one be needed in 2027 and to retain and replenish such funds on an ongoing basis throughout the Preliminary Five-Year Financial Plan, funded by requisition.	16-Apr-26	Next Meeting	26-0559	14-May-26	Withdrawn		
Main Motion	Na	Baker	Local Community Commission Supplementary Items and Capital Projects for Consideration	That the Salt Spring Island Local Community Commission requests that staff include additional budget items identified in Appendix A and B as amended with specific direction on amendments, in the 2026-2030 Provisional Five Year Financial Plan for further consideration.	14-May-26	Na	26-0511	14-May-26	Carried		

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, AUGUST 20, 2026**

SUBJECT Salt Spring Island Local Community Commission Governance Training

ISSUE SUMMARY

The purpose of this report is to review and approve an outline for governance training for the newly elected Salt Spring Island (SSI) Local Community Commission (LCC) Commissioners following the October 2026 election.

BACKGROUND

At the January 29th, 2026, regular meeting of the SSI LCC passed the following motion:

“The Salt Spring Island Local Community Commission recommends to the Salt Spring Island Electoral Area Director that staff plan a Hybrid Governance Training Program (Option 3) for the fall of 2026 and allocate \$5,000 to support this training in the 1.111 Salt Spring Island Administration budget funded by requisition as a one-time expense in 2026”.

Governance training for elected and appointed officials is a best practice that supports effective decision-making, clarity of roles, and compliance with applicable legislation and policies. As the LCC enters its next term, establishing a structured orientation and governance training program will help ensure Commissioners are equipped to perform their duties effectively within the Capital Regional District (CRD) framework.

The LCC and CRD Director have requested that staff plan a hybrid training program for providing governance training. The LCC had also expressed an interest in additional training related to intergovernmental relations, referrals and cultural sensitivities when working with First Nations. The CRD's First Nations Relations department provides a variety of training sessions for both staff and elected officials. These training sessions include, but are not limited to, Cultural Perspectives and Building Local Relationships. First Nations training has been included as part of the Governance Training Workshop at no additional cost.

ALTERNATIVES

Alternative 1

That the Salt Spring Island Local Community Commission approve the proposed governance training program.

Alternative 2

That the Salt Spring Island Local Community Commission approve the proposed governance training program as amended.

Alternative 3

The Salt Spring Island Local Community Commission refers the report back to staff for additional information.

IMPLICATIONS

Financial Implications

\$5,000 has been allocated towards Governance Training under 1.111 Salt Spring Island Administration budget funded by requisition as a one-time expense in 2026.

Governance Implications

Providing governance training supports informed and accountable decision-making by ensuring Commissioners understand their roles, statutory authority, and the CRD governance framework. The training reduces the risk of procedural or legislative non-compliance and promotes consistent governance practices. It also strengthens effective working relationships, including respectful engagement with First Nations and other governments.

CONCLUSION

Governance training is a recognized best practice that supports effective decision-making, role clarity, and legislative compliance for elected officials. The proposed hybrid governance training program provides a structured orientation for newly elected SSI Local Community Commission Commissioners following the October 2026 election. The outlined approach addresses both core governance responsibilities and additional learning priorities identified by the Commission, including First Nations relations, at no additional cost. Approval of the training outline in Appendix A will ensure Commissioners are well prepared to fulfill their duties within the CRD framework.

RECOMMENDATION

That the Salt Spring Island Local Community Commission approve the proposed governance training program.

Submitted by:	Dan Ovington, BBA Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION
MEETING OF THURSDAY, AUGUST 20, 2026**

SUBJECT **Sustainable Waste Management on Salt Spring Island**

ISSUE SUMMARY

The purpose of this report is to provide the Salt Spring Island Local Community Commission with additional information regarding sustainable waste management initiatives in local schools.

BACKGROUND

On June 11, 2026, the Salt Spring Island (SS) Local Community Commission (LCC) received a presentation from the Gulf Island Secondary School (GISS) Earth Club regarding sustainable waste management initiatives on SSI. The presentation was referred back to staff for additional information regarding the requests presented to the Commission.

The GISS Earth Club presentation highlighted waste diversion and recycling initiatives undertaken at GISS, including the installation of recycling stations, waste audits, and student education programs. The presentation noted that approximately 75% of audited waste streams were compostable, while a significant portion of the remainder consisted of recyclable materials.

The presentation identified three primary requests:

1. Funding support for recycling initiatives.
2. Development of a local Industrial, Commercial and Institutional recycling service or facility.
3. Expanded opportunities for composting organic waste on SSI.

The presentation also noted broader community support for waste diversion initiatives and identified opportunities for collaboration between local agencies and organizations.

The Capital Regional District's (CRD) role in solid waste management is guided by the Regional Solid Waste Management Plan. The CRD supports waste reduction, recycling, education, and diversion initiatives across the region. However, collection and processing services for many commercial and institutional waste streams are typically provided by private operators rather than directly by the CRD.

The CRD's Environmental Services committee has provided a report to the CRD Board on how the CRD's Solid Waste Management Plan can be leveraged to support school districts in implementing and maintaining effective recycling programs (Appendix A). The report outlines opportunities to support school districts in improving recycling and waste diversion through existing and proposed initiatives under the Solid Waste Management Plan (SWMP). Following engagement with regional school districts, staff identified key challenges including high collection and infrastructure costs, limited staff capacity, contamination issues, pest management concerns, and difficulties accessing recycling services in remote communities such as the Southern Gulf Islands.

To address these barriers, the report recommends providing schools with targeted supports such as pack-in/pack-out programs, waste audits, funding for recycling infrastructure and diversion initiatives, educational resources, composting support, and grant opportunities. The proposed actions align with existing SWMP objectives and can be delivered within current budgets. The recommendations in the report were approved by the CRD Board extending these supports to all school districts in the Capital Region to help increase recycling, reduce waste sent to Hartland Landfill, and advance regional waste reduction goals.

In addition, the CRD is proposing amendments to Composting Facilities Regulation Bylaw No. 2736 to exempt the Salt Spring Abattoir Society from CRD licensing requirements. Following provincial updates to the Organic Matter Recycling Regulation (OMRR) in 2022, key operational requirements related to odour management, pest control, and environmental protection are now regulated by the province. As a result, Amendment Bylaw No. 4765 would remove redundant CRD licensing requirements and fees, allowing the Salt Spring Abattoir Society's composting facility to accept local organic materials in accordance with provincial regulations.

IMPLICATIONS

Financial Implications

While the LCC has not been delegated a service or budget specifically related to school recycling programs, it may consider supporting local initiatives through its existing Grant-in-Aid program, subject to available funding and program criteria.

Additional funding opportunities may be available through CRD waste diversion and community support programs. The CRD Board has approved funding to support school-based waste reduction initiatives, including waste audits, recycling infrastructure, educational resources, composting projects, and pilot diversion programs, with up to \$100,000 available regionally in 2026. Any future proposals from School District No. 64 or local schools seeking support for waste diversion initiatives could be considered through these existing CRD programs or other external funding sources.

CONCLUSION

The Gulf Island Senior Secondary Earth Club has highlighted opportunities to improve waste diversion and sustainability in schools on Salt Spring Island. Recent CRD initiatives provide funding and program supports for school-based recycling, composting, education, and waste reduction projects and are proposing amendments to the Composting Facilities Regulation Bylaw to allow Salt Spring Island's composting facility to accept organic waste. While the LCC does not have a direct mandate for school waste management services, it may consider supporting eligible initiatives through existing grant programs and encourage partnerships that advance local and regional waste diversion objectives

RECOMMENDATION

There is no recommendation, this report is for information only.

Concurrence:	Dan Ovington, BBA, Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

ATTACHMENT(S)

Appendix A: Environmental Services Committee Staff Report, Dated May 20, 2026

**REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, MAY 20, 2026**

SUBJECT Recycling in Schools – Opportunities for Diversion

ISSUE SUMMARY

To report back on how the Capital Regional District's Solid Waste Management Plan can be leveraged to support school districts in implementing and maintaining effective recycling programs.

BACKGROUND

At its September 2025 meeting, the Capital Regional District (CRD) Board directed staff to report back on how the Solid Waste Management Plan (SWMP) could be leveraged to extend recycling programs to schools as well as other institutional customers. The Board also directed staff to write letters to all school districts in the region to inform them of their obligation to divert certain materials from landfill disposal to comply with existing municipal or regional bylaws (Appendix A).

ANALYSIS

Provincial Regulations and Programs

Through its Recycling Regulation, BC's *Environmental Management Act* requires producers of regulated products to create Extended Producer Responsibility (EPR) programs that collect, manage, and process a range of recyclable materials once they reach end-of-life. Recycle BC is the stewardship agency responsible for managing the residential packaging and paper products (PPP) included in BC's EPR program. The CRD is contracted by Recycle BC to collect PPP materials from single-family homes through its curbside blue box program.

While many packaging materials generated by schools are similar to those collected through the CRD's curbside program, these recyclables are commercial sector materials when disposed of through non-residential collection systems and consequently are not included in existing EPR programs. Schools fall within the industrial, commercial and institutional (ICI) sector and therefore cannot be included in the CRD's current statement of work with Recycle BC. Schools must contract waste management services from private service providers.

Regional Authority and Bylaws

The CRD does not currently have regulatory authority to mandate source separation for the ICI sector or direction to request this authority from the Province in the region's current SWMP. The CRD's primary solid waste regulatory authority under the Environmental Management Act is the banning of materials from disposal at Hartland Landfill and does not have the authority to mandate source separation of waste. In BC, it is municipalities that have source separation authority under the Local Government Act. Pursuing the regulatory authority to mandate source separation for all sectors could be included as a strategy option in the CRD's next draft SWMP for Board and public consideration.

The primary bylaw relevant to the ICI sector and, by extension, school districts operating in the region is the Hartland Landfill Tipping Fee and Regulation Bylaw No. 3881, which prohibits the disposal of certain materials like garbage. Prohibited materials, most likely to be generated in schools, include corrugated cardboard, mixed paper, beverage containers, electronics and electrical materials, and kitchen scraps. Enforcement of this bylaw is carried out through tickets and fines if loads brought to the landfill contain these banned materials.

Solid Waste Management Plan Direction

The CRD's Solid Waste Management Plan includes several strategies and actions that can be leveraged to support recycling programs in schools. Appendix B outlines new initiatives that could be offered in connection to strategies 1C, 1D, 6D, 9A, 9B and 11A of the SWMP, with Strategy 9 specifically targeting increased ICI diversion (recycling).

Engagement with School Districts

In response to Board direction, staff issued letters to the four school districts operating in the region (Appendix A) to remind schools of their role in diverting banned materials from Hartland Landfill. This letter also invited each school district to share information about their current waste management practices, diversion challenges and the opportunities they see for improvement. Three of these four invited school districts (75%) met with CRD staff to discuss their challenges in implementing effective recycling systems.

Several key barriers were identified in these conversations, including:

- the high cost of collection services and infrastructure
- competing operational priorities that limit available resources and staffing for program implementation
- managing contamination and pests
- accessing ICI recycling services, especially in remote areas like the Southern Gulf Islands

Through follow-up discussions with school district staff and a review of both current CRD activities and examples from other jurisdictions, staff identified several opportunities to support schools in their diversion efforts (Appendix B). These proposed activities include assisting elementary schools with pack-in/pack-out strategies which help route recyclable materials back to existing residential systems; funding waste audits to provide baseline data for designing effective strategies; and providing funding for adding new recycling streams, piloting initiatives, or improving sorting infrastructure such as waste sorting stations and signage.

Due to the range of campus models and the differing needs of student age groups, pack-in/pack-out supports would be provided for elementary schools, while waste audits and infrastructure funding would largely be directed towards middle and secondary schools. These proposed activities were presented to and validated by participating school districts in January 2026.

NEXT STEPS

Pending Board direction, staff will work with school districts to implement new initiatives to support their diversion efforts in addition to the established educational programs that the CRD already maintains, including classroom outreach, landfill tours and workshops delivered by the Compost Education Centre. Grant funding is currently available for schools wishing to complete projects related to waste reduction.

In alignment with the SWMP, staff will continue to investigate options for the mandatory source separation of waste across sectors and advocate for the expansion of EPR programs to the ICI sector.

ALTERNATIVES

Alternative 1

The Environmental Services Committee recommends to the Capital Regional District Board: That staff offer the recycling program supports outlined in Appendix B to all school districts operating in the capital region.

Alternative 2

The Environmental Services Committee recommends to the Capital Regional District Board: That this report be referred back to staff for additional information.

IMPLICATIONS

Alignment with Existing Plans & Strategies

Collaborating with schools to increase waste diversion aligns with Strategies 1C, 1D, 6D, 9A, 9B and 11A in the CRD's current Solid Waste Management Plan.

Financial Implications

The activities associated with these recommendations will be funded by Environmental Resource Management's core operations budget (1.521) through an existing \$700,000 allocation for community support programs. As per the table below, for 2026, up to \$100,000 could be used to support these ICI activities while still leaving surplus funds for other ad hoc community support opportunities in 2026. 2026 committed funds primarily consist of Rethink Waste Grants and the new Beyond the Curb initiative. Based on anticipated participation and costs associated with the school district support work in 2026, a portion of the 2027 community support allocation could be used to continue supporting school diversion initiatives.

Community Support Budget Allocation (2026)	
Total Budget	\$700,000
Committed to date	\$546,000
Uncommitted Funds	\$154,000
Available funds for supporting school districts	\$100,000

As funding and staff resources allow, excess Community Support budget funds will be used for other ICI diversion initiatives highlighted in Strategy 9 of the CRD Solid Waste Management Plan.

Service Delivery Implications

There are no significant service delivery implications. The recommended approach can be funded and implemented within the existing ERM budget and human resources.

CONCLUSION

Staff were directed by the Board to report on how the Solid Waste Management Plan can be leveraged to support school recycling programs and to write a letter to school districts to outline the requirement to comply with existing landfill disposal bans. Staff reviewed current supports, engaged with school district staff to understand barriers and identified opportunities to enhance diversion through educational materials and funding. Staff will work with school districts to provide targeted support and ensure that the implementation of these new initiatives supports the goals and targets outlined in the Solid Waste Management Plan.

RECOMMENDATION

The Environmental Services Committee recommends to the Capital Regional District Board:
That staff offer the recycling program supports outlined in Appendix B to all school districts operating in the capital region.

Submitted by:	Russ Smith, Senior Manager, Environmental Resource Management
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Letter to School Districts – September 2025

Appendix B: Solid Waste Management Plan – Proposed Actions to Support for School Districts



Parks, Recreation & Environmental Services
625 Fisgard Street, PO Box 1000
Victoria, BC, Canada V8W 2S6

T: 250.360.3000
www.crd.ca

September 24, 2025

File: 2320-20
Correspondence

Deb Whitten
Superintendent
Greater Victoria School District No. 61
556 Boleskine Road
Victoria, BC V8Z 1E8
Via email: whitten@sd61.bc.ca

**RE: INVITATION TO COLLABORATE ON WASTE DIVERSION AND REDUCTION INITIATIVES
IN SCHOOLS**

Dear Deb Whitten:

I hope the new school year has started well in School District 61.

The Capital Regional District (CRD) Board, at its September 10, 2025 meeting, directed staff to connect with each school district in the region to exchange information, to better understand current waste practices and to discuss potential areas of collaboration that will improve waste diversion from schools.

With that in mind, I'm writing to invite School District 61 to meet with the CRD this fall so we can learn about your current programs and understand what role the CRD could have in helping school districts reinforce consistent waste diversion programs that align with the CRD's Solid Waste Management Plan (SWMP) and the operation of Hartland Landfill.

The CRD owns and operates Hartland Landfill, the region's only landfill. As required under provincial legislation, regional districts in BC must develop and implement SWMP's long-term strategies designed to reduce waste and manage materials according to the 5R Pollution Prevention Hierarchy (Reduce, Reuse, Recycle, Recovery and Residuals Management).

Our current SWMP aims to extend the life of Hartland Landfill beyond 2100 by minimizing the amount of waste that is deposited each year. Schools play a key role in this effort, both as generators of waste and as influential learning environments that can inspire lifelong sustainable habits across a broad community.

As institutions, schools are also expected to comply with the Hartland Landfill Tipping Fee and Regulation Bylaw No. 3881, which prohibits certain materials from being disposed of as garbage in the landfill, including:

- Kitchen scraps
- Corrugated cardboard and mixed paper
- Beverage containers
- Electronics and electrical materials

Ensuring that these recyclable materials are separated at the source for collection not only helps avoid potential fines but also demonstrates environmental leadership and sets a positive example for students, staff and families.



Making a difference...together

Parks, Recreation & Environmental Services
625 Fisgard Street, PO Box 1000
Victoria, BC, Canada V8W 2S6

T: 250.360.3000
www.crd.ca

We recognize that many schools face unique challenges when it comes to implementing effective diversion programs. To that end, our team is committed to learning more from your staff and collaborating on practical solutions. We invite your school district to:

- Participate in a detailed discussion with CRD staff to exchange information, review current practices and identify opportunities for improvement.
- Provide feedback on a range of existing and potential tools, resources and programs that the CRD could develop to assist with implementing or enhancing waste diversion initiatives; and
- Share insights on the specific challenges schools are facing so we can tailor our support accordingly.

Thank you for your attention to this matter and for your ongoing leadership in shaping sustainable practices in our region. Please contact Melanie Tromp Hoover (Manager, Policy & Planning) at 250.360.3197 or mtromphoover@crd.bc.ca with any questions or to set up a meeting to discuss the above points in detail.

We look forward to collaborating with School District 61 on advancing waste diversion and helping create a model of environmental stewardship for our students and communities.

Best regards,

A handwritten signature in black ink, appearing to read 'R. Smith', is written over a light blue wavy line.

Russ Smith,
Senior Manager, Environmental Resource Management

c.c.: Luisa Jones, General Manager, Parks, Recreation & Environmental Services, CRD
Melanie Tromp Hoover, Manager, Policy & Planning, Environmental Resource Management, CRD

September 24, 2025

File: 2320-20
Correspondence

Paul Block
Superintendent
Sooke School District No. 62
3143 Jacklin Road
Langford, BC V9B 5R1
Via email: pblock@sd62.bc.ca

**RE: INVITATION TO COLLABORATE ON WASTE DIVERSION AND REDUCTION INITIATIVES
IN SCHOOLS**

Dear Paul Block:

I hope the new school year has started well in School District 62.

The Capital Regional District (CRD) Board, at its September 10, 2025 meeting, directed staff to connect with each school district in the region to exchange information, to better understand current waste practices and to discuss potential areas of collaboration that will improve waste diversion from schools.

With that in mind, I'm writing to invite School District 62 to meet with the CRD this fall so we can learn about your current programs and understand what role the CRD could have in helping school districts reinforce consistent waste diversion programs that align with the CRD's Solid Waste Management Plan (SWMP) and the operation of Hartland Landfill.

The CRD owns and operates Hartland Landfill, the region's only landfill. As required under provincial legislation, regional districts in BC must develop and implement SWMP's long-term strategies designed to reduce waste and manage materials according to the 5R Pollution Prevention Hierarchy (Reduce, Reuse, Recycle, Recovery and Residuals Management).

Our current SWMP aims to extend the life of Hartland Landfill beyond 2100 by minimizing the amount of waste that is deposited each year. Schools play a key role in this effort, both as generators of waste and as influential learning environments that can inspire lifelong sustainable habits across a broad community.

As institutions, schools are also expected to comply with the Hartland Landfill Tipping Fee and Regulation Bylaw No. 3881, which prohibits certain materials from being disposed of as garbage in the landfill, including:

- Kitchen scraps
- Corrugated cardboard and mixed paper
- Beverage containers
- Electronics and electrical materials

Ensuring that these recyclable materials are separated at the source for collection not only helps avoid potential fines but also demonstrates environmental leadership and sets a positive example for students, staff and families.



Making a difference...together

Parks, Recreation & Environmental Services

625 Fisgard Street, PO Box 1000

Victoria, BC, Canada V8W 2S6

T: 250.360.3000

www.crd.ca

We recognize that many schools face unique challenges when it comes to implementing effective diversion programs. To that end, our team is committed to learning more from your staff and collaborating on practical solutions. We invite your school district to:

- Participate in a detailed discussion with CRD staff to exchange information, review current practices and identify opportunities for improvement.
- Provide feedback on a range of existing and potential tools, resources and programs that the CRD could develop to assist with implementing or enhancing waste diversion initiatives; and
- Share insights on the specific challenges schools are facing so we can tailor our support accordingly.

Thank you for your attention to this matter and for your ongoing leadership in shaping sustainable practices in our region. Please contact Melanie Tromp Hoover (Manager, Policy & Planning) at 250.360.3197 or mtromphoover@crd.bc.ca with any questions or to set up a meeting to discuss the above points in detail.

We look forward to collaborating with School District 62 on advancing waste diversion and helping create a model of environmental stewardship for our students and communities.

Best regards,

A handwritten signature in black ink, appearing to read 'R. Smith', is written over a light blue horizontal line.

Russ Smith,
Senior Manager, Environmental Resource Management

c.c.: Luisa Jones, General Manager, Parks, Recreation & Environmental Services, CRD
Melanie Tromp Hoover, Manager, Policy & Planning, Environmental Resource Management, CRD

September 24, 2025

File: 2320-20
Correspondence

Dave Eberwein
Superintendent
Saanich School District No. 63
2125 Keating Cross Road
Saanichton, BC V8M 2A5
Via email: deberwein@saanichschools.ca

**RE: INVITATION TO COLLABORATE ON WASTE DIVERSION AND REDUCTION INITIATIVES
IN SCHOOLS**

Dear Dave Eberwein:

I hope the new school year has started well in School District 63.

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With that in mind, I'm writing to invite School District 63 to meet with the CRD this fall so we can learn about your current programs and understand what role the CRD could have in helping school districts reinforce consistent waste diversion programs that align with the CRD's Solid Waste Management Plan (SWMP) and the operation of Hartland Landfill.

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We look forward to collaborating with School District 63 on advancing waste diversion and helping create a model of environmental stewardship for our students and communities.

Best regards,

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Russ Smith,
Senior Manager, Environmental Resource Management

c.c.: Luisa Jones, General Manager, Parks, Recreation & Environmental Services, CRD
Melanie Tromp Hoover, Manager, Policy & Planning, Environmental Resource Management, CRD

September 26, 2025

File: 2320-20
Correspondence

Dr. Jill Jensen
Superintendent
School District No. 64 (Gulf Islands)
112 Rainbow Road
Salt Spring Island, BC V8K2K3
Via email: jjensen@sd64.org

**RE: INVITATION TO COLLABORATE ON WASTE DIVERSION AND REDUCTION INITIATIVES
IN SCHOOLS**

Dear Dr. Jensen:

I hope the new school year has started well in School District 64.

The Capital Regional District (CRD) Board, at its September 10, 2025 meeting, directed staff to connect with each school district in the region to exchange information, to better understand current waste practices and to discuss potential areas of collaboration that will improve waste diversion from schools.

With that in mind, I'm writing to invite School District 64 to meet with the CRD this fall so we can learn about your current programs and understand what role the CRD could have in helping school districts reinforce consistent waste diversion programs that align with the CRD's Solid Waste Management Plan (SWMP) and the operation of Hartland Landfill.

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We look forward to collaborating with School District 64 on advancing waste diversion and helping create a model of environmental stewardship for our students and communities.

Best regards,

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Russ Smith,
Senior Manager, Environmental Resource Management

c.c.: Luisa Jones, General Manager, Parks, Recreation & Environmental Services, CRD
Melanie Tromp Hoover, Manager, Policy & Planning, Environmental Resource Management, CRD

Solid Waste Management Plan – Proposed Actions to Support School Districts

<u>SWMP Strategy*</u>	<u>SWMP Actions</u>	<u>Proposed New School Initiatives (black)</u> <u>Enhance Existing School Initiatives (grey)</u>
Strategy 1 Continue and Enhance Education Programs	1C. Expand education programs to multi-family and ICI sectors.	Assist schools in implementing or refreshing pack-in / pack-out policies.
	1D. Enhance K-12 school program to include concepts of zero waste and circular economy.	Continue to provide teaching resources for waste reduction.
Strategy 2 Encourage Waste Prevention	2B. Establish a community-based waste reduction grant program.	- Continue to promote the CRD's ReThink Waste grant program to school districts and committees. - Continue to share successful school-based projects and ideas with education sector stakeholders.
	2D. Promote sustainable and/or packaging-free purchasing options.	Pack-in/pack-out strategies encourage more sustainable and packaging free options so that families will have less to manage and students will have less to "pack-out".
Strategy 3 Support Reduction of Avoidable Food Waste	3A. Continue to support residential food waste reduction through education campaign and composting promotion.	Continue to partner with <i>Love Food Hate Waste (LFHW) Canada</i>, which seeks to reduce avoidable food waste. LFHW will be releasing new resources to guide families on reducing avoidable food waste from packing lunches.
Strategy 6 Continue and Enhance Policy Development	6D. Investigate regulatory mechanisms to manage MSW and recyclable materials in the region.	Continue to investigate mandatory source separation and supporting regulations for ICI sector.
Strategy 7 Increase Residential Diversion	7A. Continue to promote residential diversion of recyclable materials (including organics), ensuring that education campaigns strive to minimize contamination in these streams.	Pack-in/pack-out programs encourage families to use residential recycling systems available for their materials. Packaging from lunches can be incorporated into available residential recycling programs when at the household level.

<u>SWMP Strategy*</u>	<u>SWMP Actions</u>	<u>Proposed New School Initiatives (black)</u> <u>Enhance Existing School Initiatives (grey)</u>
	7B. Collaborate with municipal and private sector service providers to support depot diversion efforts in the region for non-curbside materials.	- Investigate options for including flexible plastics in the CRD's residential curbside program for single-family homes. - Partner with municipalities and private sector service providers to expand drop-off options for recyclable materials that are not included in the curbside program.
Strategy 9 Increase ICI Diversion	9A. Allocate resources to increase ICI diversion, for example, a business waste reduction liaison.	- Fund waste audits for schools. - Designate funding for implementing new recycling streams, piloting new diversion initiatives, or improving sorting infrastructure. - Focus staff resources for ICI waste reduction towards schools.
	9B. Advocate to expand the PPP EPR to the ICI sector.	Advocate to the Ministry of Environment and Parks to consider including schools in EPR programs.
Strategy 11 Increase Organics Diversion and Processing Capacity	11A. Continue to promote organics waste diversion.	- Continue to provide educational resources funding through Compost Education Centre. - Continue to make grant funding available for school composting projects.

**While schools are considered part of the industrial, commercial and institutional (ICI) sector, actions relating to enhancing residential programs have been included in this list because successful pack-in/pack-out strategies rely heavily on residential recycling systems.*