



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, September 9, 2026

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Hearing Session

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Hearing Under Section 57 of the Community Charter Regarding Notices Against Title

This hearing is being convened pursuant to section 57 of the Community Charter. The Electoral Areas Committee has been delegated the power of the Regional Board to consider a recommendation of the Building Inspector to file a notice on land title of properties that contravene building safety standards and applicable building regulations.

Anyone who considers their interest in property will be affected by a notice on title shall be provided an opportunity to speak before the Committee. Speakers should focus their remarks on the issue under consideration and to address all comments to the Committee Chair.

Once the property owner has been heard, the committee shall determine whether to confirm the recommendation of the Building Inspector, to file a notice against title of the subject property.

During the course of this hearing, this committee is sitting as a quasi-judicial body and in that capacity should only consider the facts brought before it by the Building Inspector and the affected property owners. In making a decision, committee members should refrain from considering facts that are extraneous to the hearing process.

3. Approval of Agenda

4. Adoption of Minutes

- 4.1. [26-0994](#) Minutes from the Hearing Session of the December 11, 2024 Electoral Areas Committee Meeting

Recommendation: That the minutes of the Hearing Session of the Electoral Areas Committee meeting of December 11, 2024 be adopted as circulated.

Attachments: [Minutes - December 11, 2024](#)

5. Comments by Property Owners on the Recommended Notices on Title**6. Properties to be Considered for Filing Notice against Land Title and Comments by Building Inspector or Designated Municipal Officer
- Salt Spring Island [1]**

- 6.1.** [26-0924](#) File Notice on the Land Title of 331 Mountain Park Drive, Lot 4, Section 12, Range 3 West, North Salt Spring Island, Cowichan District, Plan 18964, PID 003-705-081, File NT000427

Recommendation: That the Corporate Officer file a notice in the Victoria Land Title office stating that a Resolution has been made under Section 57 of the Community Charter relating to land legally described as: Lot 4, Section 12, Range 3 West, North Salt Spring Island, Cowichan District, Plan 18964, PID 003-705-081 or any subdivision of said lands as may be affected by the contravention(s).

Attachments: [Staff Report: 331 Mountain Park Drive, Salt Spring Island](#)
 [Appendix A: History](#)
 [Appendix B: Photos](#)

7. Adjournment