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625 Fisgard St.,
Victoria, BC V8W 1R7

Capital Regional District

Meeting Minutes

Electoral Areas Committee

Wednesday, September 9, 2026 **10:05 AM** **6th Floor Boardroom**
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT
Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; S. Henderson, General Manager, Electoral Area Services; I. Lawrence, Senior Manager, Juan de Fuca Administration; R. Tooke, Senior Manager, Environmental Resource Management and Innovation; C. Gray, Manager, Building Inspection; M. Miklea, Manager, Legislative Services/Deputy Corporate Officer; J. Rennie, Committee Clerk (Recorder)

Guest: Director M. Little

The meeting was called to order at 10:04 am.

1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meetings.

2. Approval of Agenda

MOVED by Director Wickheim, SECONDED by Director Holman,
That the agenda of the Electoral Aras Committee meeting of September 9, 2026 be approved.
CARRIED

3. Adoption of Minutes

3.1. 26-0995 Minutes from the June 10, 2026 Electoral Areas Committee Meeting

MOVED by Director Wickheim, SECONDED by Director Holman,
That the minutes of the Electoral Areas Committee meeting of June 10, 2026 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. 26-0954 Implications of Applying a Demolition Bylaw in the Electoral Areas

S. Henderson presented Item 6.1. for information.

Discussion ensued on the implementation of the bylaw and within region jurisdictions with similar bylaws.

6.2. 26-0898 Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 91, 2026 (Bylaw No. 4772) and Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 5, 2026 (Bylaw No. 4773)

C. Gray spoke to Item 6.2.

MOVED by Director Holman, SECONDED by Director Brent,
That the Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4772, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 91, 2026", be introduced and read a first, second, and third time;
2. That Bylaw No. 4772 be adopted.
3. That Bylaw No. 4773, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 5, 2026", be introduced and read a first, second, and third time;
4. That Bylaw No. 4773 be adopted.
CARRIED

6.3. 26-0563 Covenant Release from Lot 1, Section 97, Renfrew District, Plan EPP138131 - 17118 Parkinson Road

I. Lawerence spoke to Item 6.3.

MOVED by Director Wickheim, SECONDED by Director Holman,
The Port Renfrew Utility Services Committee recommends to the Electoral Areas Committee:
That the Canadian Coast Guard's request for release of covenant CA9549686, as described in the letter addressed to the Port Renfrew Utility Services Committee, dated March 13, 2026, be approved.
CARRIED

6.4. 26-0744 Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information only:
a) Galiano Island Parks and Recreation Commission minutes of May 14, 2026
b) Mayne Island Parks and Recreation Commission minutes of May 14, 2026
c) Mayne Island Parks and Recreation Commission minutes of June 11, 2026
d) Mayne Island Parks and Recreation Commission minutes of July 9, 2026
e) Pender Island Parks and Recreation Commission minutes of May 11, 2026
f) Shirley Fire Protection and Emergency Response Commission minutes of June 29, 2026
g) Southern Gulf Islands Emergency Program Advisory Commission minutes of March 18, 2026

7. Notice(s) of Motion

7.1. 26-1021 Notice of Motion: Federal Government Funding for BC Ferries Advocacy (Director Holman)

Director Holman proposed the following Notice of Motion with same day consideration:
"That the CRD Board join the campaign initiated by Vancouver Island MPs advocating for equitable funding for BC Ferries from the federal government.

MOVED by Director Holman, SECONDED by Director Wickheim,
That same day consideration be applied to the Notice of Motion.
CARRIED

MOVED by Director Holman, SECONDED by Director Brent,
That the CRD Board join the campaign initiated by Vancouver Island MPs advocating for equitable funding for BC Ferries from the federal government.
CARRIED

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Holman, SECONDED by Director Wickheim,
That the Electoral Areas Committee meeting of September 9, 2026 be adjourned at 10:23 am.
CARRIED

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CHAIR

_____
RECORDER