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625 Fisgard St.,
Victoria, BC V8W 1R7

Capital Regional District

Meeting Minutes

Capital Regional District Board

Wednesday, September 23, 2026 **12:05 PM** **6th Floor Boardroom**
625 Fisgard Street
Victoria, BC

Special - Provisional Budget

PRESENT
DIRECTORS: C. McNeil-Smith (Chair), M. Little (Vice Chair), M. Alto, J. Bateman (for M. Tait) (EP), P. Brent, S. Brice, J. Brownoff (EP), J. Caradonna, C. Coleman, B. Desjardins, S. Goodmanson (EP), G. Holman, D. Kobayashi (EP), K. Murdoch, D. Murdock, C. Plant, S. Riddell, D. Thompson, S. Tobias (EP), Alt. M. Wagner (EP), A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer/General Manager, Finance and Technology; A. Fraser, General Manager, Infrastructure and Water Services; G. Harris, Acting General Manager, Parks, Recreation and Environmental Services; S. Henderson, General Manager, Electoral Area Services; K. Lorette, General Manager, Housing, Planning and Protective Services; K. Morley, Corporate Officer/General Manager, Corporate Services; R. Tooke, Acting General Manager, Parks, Recreation and Environmental Services; V. Somosan, Senior Manager/ Deputy CFO, Financial Services; F. Delgadillo Lopez, Manager, Strategic Planning; M. Groulx, Manager, Bylaw Enforcement and Animal Care; B. Semmens, Manager, Financial Planning & Performance; A. Linwood, Controller, Financial Services; M. Miklea, Deputy Corporate Officer/Manager, Legislative Services; T. Pillipow, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors Z. de Vries, P. Jones, M. Tait

The meeting was called to order at 12:37 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Brice, SECONDED by Director Alto,
That the agenda for the Capital Regional District meeting of September 23, 2026 be approved.
CARRIED

3. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

4. MOTION TO CLOSE THE MEETING

4.1. 26-1039 Motion to Close the Meeting

MOVED by Director Coleman, SECONDED by Director Desjardins,
That the meeting be closed for First Nation negotiations in accordance with Section (90)(2)(b)(iii) of the Community Charter. [1 item]
CARRIED

The Capital Regional District Board moved to the Closed Session at 12:39 pm.

5. RISE AND REPORT

The meeting rose from closed session and reconvened at 1:16 pm without report.

6. RECESS FOR MEETING OF THE COMMITTEE OF THE WHOLE

MOVED by Director Brice, SECONDED by Director Alto,
That the meeting be recessed to convene the meeting of the Committee of the Whole.
CARRIED

The meeting recessed at 1:17 pm.

Director Tobias left the meeting at 1:58 pm.

7. SPECIAL MEETING MATTERS

The meeting reconvened at 2:31 pm.

7.1. 26-1009 Service Planning 2027 - Community Need Summaries

This report was received for information.

7.2. 26-0882 Capital Regional District Provisional 2027-2031 Financial Plan Approval

Discussion ensued regarding:
- clarification of the cost per average household
- thanks to staff for their hard work

MOVED by Director Plant, SECONDED by Director Little,
1. That the Capital Regional District Provisional 2027-2031 Financial Plan be approved as presented;
2. That the Committee/Commission directed and Board endorsed initiatives be approved and incorporated into the final budget, subject to successful service establishment where required;
3. That the new initiatives and capital identified in Appendix F for January 1, 2027, implementation be approved and staff be directed to amend the 2026 to 2030 Financial Plan (Bylaw No. 4751, "2026 to 2030 Financial Plan Bylaw, 2026");
4. That the 2027 Community Need Summaries be approved as presented; and
5. That the Staff Establishment Chart as attached in Appendix L be approved.
CARRIED

8. ADJOURNMENT

MOVED by Director Alto, SECONDED by Director Brice,
That the Capital Regional District Board meeting of September 23, 2026 be adjourned at 2:47 pm.
CARRIED

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER