Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Notice of Meeting and Meeting Agenda
Electoral Areas Committee

Wednesday, October 7, 2026 | **10:00 AM** | **6th Floor Boardroom, 625 Fisgard St. Victoria, BC V8W 1R7**

Special

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. 26-1092 Minutes of the Electoral Areas Committee Meetings of September 9, 2026 and September 23, 2026

Recommendation: That the minutes of the Electoral Areas Committee meetings of September 9, 2026 and September 23, 2026 be adopted as circulated.

Attachments: Minutes - September 9, 2026

Minutes: September 23, 2026

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. 26-0993 Bylaw No. 4667, Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4667, "Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026" be introduced and read a first, second, and third time;
(NWA)
2. That Bylaw No. 4667 be adopted;
(NWA, 2/3 on adoption)
3. That Bylaw No. 4777, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 6, 2026", be introduced and read a first, second, and third time;
(NWA)
4. That Bylaw No. 4777 be adopted.
(NWA, 2/3 on adoption)
5. That Bylaw No. 4778, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 92, 2026", be introduced and read a first, second, and third time;
(NWA)
6. That Bylaw No. 4778 be adopted.
(NWA, 2/3 on adoption)

Attachments:
- Staff Report: Bylaw No. 4667, Community Parks Regulations (SGI) Bylaw No. 1
- Appendix A: Bylaw No. 4667
- Appendix B: Bylaw No. 4777
- Appendix C: Bylaw No. 4778

6.2. 26-0904 Bylaw No. 4805: Tax Exemption (Permissive) Bylaw, 2026

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4805, "Tax Exemption (Permissive) Bylaw, 2026", be introduced and read a first, second and third time; and
(WA)
2. That Bylaw No. 4805 be adopted.
(WA, 2/3 on adoption)

Attachments:
- Staff Report: BL 4805 Permissive Tax Exempt 2026
- Appendix A: BL 4805 with Schedule A
- Appendix B: 2027 Tax Exempt Correspondence
- Appendix C: Understanding Prop Classes Exempt
- Appendix D: Permissive Tax Exempt Application Process

6.3. 26-1060 Bylaw No. 4681, “Animal Control and Responsibility Bylaw No. 1, 2026”, Bylaw No. 4814, “Livestock Injury and Compensation Bylaw No. 1, 2026”, and Related Regulatory Amendments

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4681, “Animal Control and Responsibility Bylaw No. 1, 2026” be introduced and read a first, second, and third time;
(NWA)
2. That Bylaw No. 4681 be adopted;
(NWA, 2/3 on adoption)
3. That Bylaw No. 4814, “Livestock Injury Compensation Bylaw No. 1, 2026” be introduced and read a first, second, and third time;
(NWA)
4. That Bylaw No. 4814 be adopted;
(NWA, 2/3 on adoption)
5. That Bylaw No. 4682, “Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 86, 2026” be introduced and read a first, second, and third time;
(NWA)
6. That Bylaw No. 4682 be adopted;
(NWA, 2/3 on adoption)
7. That Bylaw No. 4740, “Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 1, 2026”, be introduced and read a first, second, and third time;
(NWA)
8. That Bylaw No. 4740 be adopted.
(NWA, 2/3 on adoption)

Attachments: Staff Report: Bylaw Nos. 4681, 4814 & Related Regulatory Amendments
Appendix A: Bylaw No. 4681
Appendix B: Bylaw No. 4814
Appendix C: Bylaw No. 4682
Appendix D: Bylaw No. 4740

6.4. 26-1064 Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation: There is no recommendation. The following minutes are for information only:
Mayne Island Parks and Recreation Commission minutes of August 13, 2026

Attachments: Minutes: Mayne Island Parks & Recreation Commission - August 13, 2026

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is December 9, 2026.

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625 Fisgard St.,
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Capital Regional District

Meeting Minutes

Electoral Areas Committee

Wednesday, September 9, 2026 **10:05 AM** **6th Floor Boardroom**
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT
Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; S. Henderson, General Manager, Electoral Area Services; I. Lawrence, Senior Manager, Juan de Fuca Administration; R. Tooke, Senior Manager, Environmental Resource Management and Innovation; C. Gray, Manager, Building Inspection; M. Miklea, Manager, Legislative Services/Deputy Corporate Officer; J. Rennie, Committee Clerk (Recorder)

Guest: Director M. Little

The meeting was called to order at 10:04 am.

1. Territorial Acknowledgement

A Territorial Acknowledgement was provided in the preceding meetings.

2. Approval of Agenda

MOVED by Director Wickheim, SECONDED by Director Holman,
That the agenda of the Electoral Aras Committee meeting of September 9, 2026 be approved.
CARRIED

3. Adoption of Minutes

3.1. 26-0995 Minutes from the June 10, 2026 Electoral Areas Committee Meeting

MOVED by Director Wickheim, SECONDED by Director Holman,
That the minutes of the Electoral Areas Committee meeting of June 10, 2026 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. 26-0954 Implications of Applying a Demolition Bylaw in the Electoral Areas

S. Henderson presented Item 6.1. for information.

Discussion ensued on the implementation of the bylaw and within region jurisdictions with similar bylaws.

6.2. 26-0898 Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 91, 2026 (Bylaw No. 4772) and Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 5, 2026 (Bylaw No. 4773)

C. Gray spoke to Item 6.2.

MOVED by Director Holman, SECONDED by Director Brent,
That the Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4772, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 91, 2026", be introduced and read a first, second, and third time;
2. That Bylaw No. 4772 be adopted.
3. That Bylaw No. 4773, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 5, 2026", be introduced and read a first, second, and third time;
4. That Bylaw No. 4773 be adopted.
CARRIED

6.3. 26-0563 Covenant Release from Lot 1, Section 97, Renfrew District, Plan EPP138131 - 17118 Parkinson Road

I. Lawerence spoke to Item 6.3.

MOVED by Director Wickheim, SECONDED by Director Holman,
The Port Renfrew Utility Services Committee recommends to the Electoral Areas Committee:
That the Canadian Coast Guard's request for release of covenant CA9549686, as described in the letter addressed to the Port Renfrew Utility Services Committee, dated March 13, 2026, be approved.
CARRIED

6.4. 26-0744 Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information only:
a) Galiano Island Parks and Recreation Commission minutes of May 14, 2026
b) Mayne Island Parks and Recreation Commission minutes of May 14, 2026
c) Mayne Island Parks and Recreation Commission minutes of June 11, 2026
d) Mayne Island Parks and Recreation Commission minutes of July 9, 2026
e) Pender Island Parks and Recreation Commission minutes of May 11, 2026
f) Shirley Fire Protection and Emergency Response Commission minutes of June 29, 2026
g) Southern Gulf Islands Emergency Program Advisory Commission minutes of March 18, 2026

7. Notice(s) of Motion

7.1. 26-1021 Notice of Motion: Federal Government Funding for BC Ferries Advocacy (Director Holman)

Director Holman proposed the following Notice of Motion with same day consideration:
"That the CRD Board join the campaign initiated by Vancouver Island MPs advocating for equitable funding for BC Ferries from the federal government.

MOVED by Director Holman, SECONDED by Director Wickheim,
That same day consideration be applied to the Notice of Motion.
CARRIED

MOVED by Director Holman, SECONDED by Director Brent,
That the CRD Board join the campaign initiated by Vancouver Island MPs advocating for equitable funding for BC Ferries from the federal government.
CARRIED

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Holman, SECONDED by Director Wickheim,
That the Electoral Areas Committee meeting of September 9, 2026 be adjourned at 10:23 am.
CARRIED

_____
CHAIR

_____
RECORDER

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625 Fisgard St.,
Victoria, BC V8W 1R7

Capital Regional District

Meeting Minutes

Electoral Areas Committee

Wednesday, September 23, 2026 **11:00 AM** **6th Floor Boardroom**
625 Fisgard St.
Victoria, BC V8W 1R7

Special - Budget

PRESENT
Directors: P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer/General Manager, Finance and Technology; S. Henderson, General Manager, Electoral Area Services; K. Lorette, General Manager, Housing, Planning and Protective Services; I. Lawrence, Senior Manager, Juan de Fuca Administration (EP); D. Ovington, Senior Manager, Salt Spring Island Administration (EP); V. Somosan, Senior Manager, Financial Services/ Deputy Chief Financial Officer; J. Starke, Senior Manager, Southern Gulf Island Administration; C. Anderson, Manager, Fire Programs; C. Gray, Manager, Building Inspection (EP); M. Groulx, Manager, Bylaw Enforcement and Animal Care; C. Vrabel, Manager, Fire Services; L. Xu, Manager, Local Services and Corporate Grants; M. Miklea, Manager, Legislative Services/Deputy Corporate Officer; J. Rennie, Committee Clerk (Recorder)

EP - Electronic Participation

Guest: Director M. Little

The meeting was called to order at 11:00 am.

1. Territorial Acknowledgement

Director Wickheim provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director McNeil-Smith, SECONDED by Director Holman,
That the agenda of the Electoral Areas Committee meeting of September 23, 2026 be approved.
CARRIED

3. Presentations/Delegations

There were no presentations and delegations.

4. Special Meeting Matters

4.1. 26-0881 2027 Preliminary Electoral Area Budget Review

N. Chan spoke to Item 4.1.

Discussion ensued on the following:
- subregional services and joint administration
- building inspection budget and related support staff
- contract for emergency response and contracted services
- grants and capital revenue for projects funding
- sewer capital expenditures and approvals
- accessing funds for emergency repairs

MOVED by Director Holman, SECONDED by Director Wickheim,
Holman/Wickheim
The Electoral Areas Committee recommends the Committee of the Whole recommend to the Capital Regional District Board:
1. That the 2027 Electoral Area Services Budgets be given provisional approval as presented; and
2. That the new initiatives for January 1, 2027 implementation identified in Appendix E, be approved for expenditure.
CARRIED

5. Adjournment

MOVED by Director Wickheim, SECONDED by Director Holman,
That the Electoral Areas Committee meeting of September 23, 2206 be adjourned at 11:16 am.
CARRIED

_____
CHAIR

_____
RECORDER

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REPORT TO ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, OCTOBER 7, 2026

SUBJECT **Bylaw No. 4667, Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026**

ISSUE SUMMARY

To consider the adoption of a standard regulatory bylaw and associated ticketing bylaws for the Community Parks Services within the Southern Gulf Islands Electoral Area (SGIs). The purpose of Bylaw No. 4667 (Appendix A) is to provide consistent regulation for community parks on Galiano Island, Pender Island, Mayne Island and Saturna Island. Bylaw No. 4667 gives the Capital Regional District (CRD) commissions, that operate the community parks on each island, the ability to use signage to designate specific community parks for special uses, such as prohibiting dogs, requiring animals to be on-leash in all areas by posted signage, or allowing cycling, on a case-by-case basis. The bylaw will give the CRD the authority to enforce rules and regulations within community parks and trails in the SGIs.

BACKGROUND

CRD Community Parks Services in the SGIs are delivered through the volunteer effort of administrative commissions on each island, including the Galiano Island Parks and Recreation Commission (GIPRC), Saturna Island Parks and Recreation Commission (SIPRC), Pender Island Parks and Recreation Commission (PIPRC) and Mayne Island Parks and Recreation Commission (MIPRC).

Proposed Bylaw No. 4667 provides a standard set of rules and regulations for community parks and trails in the SGIs. Without Bylaw No. 4667, each island within the SGIs, has individual and outdated regulatory bylaws or no regulatory bylaws at all for the regulation of community parks and trails.

Proposed Bylaw No. 4667 aims to repeal and replace Bylaw No. 1510, “Community Parks Regulations (Mayne Island) Bylaw No. 1, 1987”, and Bylaw No. 1578, “Community Parks Regulations (Pender Island) Bylaw No. 1, 1987”.

There are currently no existing regulatory bylaws in place for community parks on Galiano and Saturna Islands to enforce rules for parks and trails.

In May 2023, the PIPRC requested an amendment to Bylaw No. 1578 to provide more specific regulations permitting dogs in the community parks system. However, each of the community parks services in the SGIs has a need for updated regulations, and have similar needs associated with parks management. Rather than amend just the PIPRC bylaw, a broadened approach was pursued to modernize and standardize the regulation of community parks in the SGIs using one standard bylaw.

Proposed Bylaw No. 4667 is consistent with Bylaw No. 3795, “Community Parks Regulations (Juan de Fuca and Salt Spring Island Electoral Area) Bylaw No. 1, 2012”, and brings a modernized, consistent set of rules and regulations for community parks in the SGIs. It also gives the commissions the ability to tailor rules by signage to designate special uses such as dog parks

or cycling, on a case-by-case basis. For example, to address the specific PIPRC request, proposed Bylaw No. 4667 permits domestic animals, including dogs, in a controlled and safe manner in all parks, where the handler either keeps the animal on leash or keeps the animal under control, and gives the Commission the flexibility to prohibit dogs in some parks by signage or posted notice, or designate other parks specifically for this purpose. The proposed bylaw is consistent with Bylaw No. 1465, "Animal Regulation and Impounding Bylaw No. 1, 1986", but specifically applies to community parks in the SGIs.

ALTERNATIVES

Alternative 1
The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4667, "Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026" be introduced and read a first, second, and third time;
2. That Bylaw No. 4667 be adopted;
3. That Bylaw No. 4777, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 6, 2026", be introduced and read a first, second, and third time;
4. That Bylaw No. 4777 be adopted.
5. That Bylaw No. 4778, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 92, 2026", be introduced and read a first, second, and third time;
6. That Bylaw No. 4778 be adopted.

Alternative 2
The Electoral Areas Committee recommends to the Capital Regional District Board:
That the report be referred back to staff for more information.

IMPLICATIONS

Service Delivery Implications
CRD Community Parks Services in the SGIs use a volunteer service model where administrative authority is delegated by bylaw to local community parks and recreation commissions on each island. This service model provides the CRD with locally controlled and cost-effective community parks services, delivered and operated on each island by the GIPRC, SIPRC, PIPRC, and MIPRC respectively. This bylaw will improve the management of community parks by providing the commissions with a single set of rules and aligned regulations to support economies of scale with enforcement, communications and signage, as well as enabling other benefits of a shared approach.

Introducing new regulations for all the community parks and trails on the SGIs, through a new bylaw, will require communications to inform and socialize the requirements with each island community. CRD staff will work with the commissions to ensure a communications plan is in place and new regulations are introduced with clarity and accuracy.

CRD Bylaw enforcement is a cost recovery service provided by the Housing, Planning and Protective Services Department to other CRD services such as Community Parks. Bylaw enforcement is a complaint-based service. There are existing bylaw officers on some of the islands to support enforcement of the bylaw, which can result in issuing fines for the violation of the regulations.

Bylaw Nos. 4777 (Appendix B, amending Bylaw No. 4683, "Bylaw Notice Enforcement Bylaw No. 1, 2025") and 4778 (Appendix C, amending Bylaw No. 1857, "Capital Regional District Ticket Information Authorization Bylaw, 1990") enable the CRD to issue bylaw notices and municipal ticket fines for bylaw contraventions.

Because this new regulatory bylaw introduces fines as an enforcement tool for these communities, staff will implement a soft-launch approach that provides a grace period before ticketing begins on each island. Bylaw enforcement utilizes an "education first" approach and typically provides warnings and education prior to engaging in prosecutions.

Financial Implications
CRD Bylaw Services requires approximately $10,000 to support enforcement within SGIs community parks to be budgeted in 2027- 2031 budget and allocated among four community park services.

The proposed bylaw establishes the authority to charge fees for community park special use permits; however, staff are not recommending the implementation of permit fees in the SGI's at this time.

The bylaw provides flexibility for each commission to determine, through park signage, where activities and amenities such as cycling, barbecuing, and dog access are permitted or prohibited. Implementing this approach will require initial investment in signage, as well as ongoing maintenance and replacement costs. This would be added to future budgets, as required.

Legal Implications
Bylaw No. 4778 also corrects issues in Bylaw No. 1857, the ticket information bylaw, in order to ensure the schedule number for each list of bylaw offences matches the list item stating which persons can enforce that bylaw, to make it easier to administer. The majority of bylaws are drafted by staff and not Legal Services. Legal Services continues to encourage staff to attend bylaw drafting course and to follow the bylaw development processes, to avoid errors being discovered after publication and adoption.

CONCLUSION

Bylaw Nos. 4667, 4777, and 4778 provide a modern and standardized regulatory approach for the Galiano Island, Saturna Island, Pender Island, and Mayne Island Parks and Recreation Services within the Southern Gulf Islands Electoral Area. These bylaws are aligned with community parks regulations on Salt Spring Island and the Juan de Fuca Electoral Area. Using a single bylaw or set of rules across the Electoral Area will improve consistency of service delivery through aligned regulations for standardized requirements in community parks and trails.

RECOMMENDATION

The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4667, "Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026" be introduced and read a first, second, and third time;
2. That Bylaw No. 4667 be adopted;
3. That Bylaw No. 4777, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 6, 2026", be introduced and read a first, second, and third time;
4. That Bylaw No. 4777 be adopted.

5. That Bylaw No. 4778, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 92, 2026", be introduced and read a first, second, and third time;
6. That Bylaw No. 4778 be adopted.

Submitted by:	Justine Starke, RPP, MCIP, Senior Manager, Southern Gulf Islands Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services
Concurrence:	Nelson Chan, CPA, CGA, Chief Financial Officer and General Manager of Finance & Technology
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Bylaw No. 4667, "Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026"
Appendix B: Bylaw No. 4777, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 6, 2026"
Appendix C: Bylaw No. 4778, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 92, 2026"

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4667

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A BYLAW TO REGULATE THE USE OF SOUTHERN GULF ISLANDS ELECTORAL AREAS COMMUNITY PARKS AND TRAILS

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WHEREAS:

A. The Southern Gulf Islands Electoral Area has operated Community Parks Services under Letters Patent OIC 2796/1975 as amended, and as partially converted in Bylaw No. 4156, "Galiano Island Community Parks Services, Conversion Bylaw No. 1, 2017", Bylaw No. 4157, "Saturna Island Community Parks Services Conversion Bylaw No. 1, 2017", Bylaw No. 4158, "Pender Island Community Parks Services Conversion Bylaw No. 1, 2017", and Bylaw No. 4159, "Mayne Island Community Parks Services Conversion Bylaw No. 1, 2017";

B. Each Island has its own regulatory bylaw, or no regulatory bylaw, and the Capital Regional District wishes to adopt a single bylaw to regulate the use of community parks and trails within the Southern Gulf Islands Electoral Area;

NOW THEREFORE, the Board of the Capital Regional District in open meeting assembled, enacts as follows:

1. DEFINITIONS

In this Bylaw, unless the context requires otherwise, the following definitions apply:

"**at large**" means an animal not under control;

"**animal**" means a mammal, reptile, amphibian, bird, fish or insect;

"**authorization**" means a written authorization for use of a community park;

"**barbecue and camp stoves**" means a portable apparatus with non-combustible legs and covered screen that utilizes gasoline, propane or briquettes for the purpose of providing heat for cooking;

"**Board**" means the Board of Directors of the Capital Regional District;

"**business**" means any trade, industry, employment, occupation, activity or special event carried on in a park for profit, gain, fund raising or commercial promotion, and includes an undertaking carried on in a park by a charitable organization, or by an organization or individual on a non-profit basis;

"**bylaw enforcement officer**" means a bylaw enforcement officer appointed by the Board.

“Caretaker” means a person having an agreement or contract with the CRD to provide on-site services in respect of one or more community parks;

“**Commission**” means the applicable Parks and Recreation Commission as appointed by the Board of the CRD for community park function purposes in that part of the Southern Gulf Islands Electoral Area, and where there is no Commission is appointed, it means the Community Parks Manager;

“**contaminants**” means any explosives, radioactive materials, asbestos materials, urea formaldehyde, chlorobiphenyls, hydrocarbon contaminates, underground tanks, pollutants, contaminants, hazards, corrosive or toxic substances, special waste or waste of any kind or any other substance the storage, manufacture, disposal, treatment, generation, use, transport, remediation or release into the environment of which is prohibited, controlled, regulated or licensed under environmental laws;

"CRD" means the Capital Regional District;

“**community park**” means any land dedicated as community park within the Southern Gulf Islands Electoral Area by bylaw or by a subdivision, reference or other plan; and land owned or acquired in fee simple, held under a lease or an interest in land held by the CRD by way of an easement, statutory right of way or license, and managed as a community park;

“Community Parks Manager” means a CRD employee designated by the CRD to manage community parks in the Southern Gulf Islands Electoral Area, by job description or appointment, as applicable;

“Culturally sensitive area” means any part of a park that is (a) a heritage site as defined in the *Heritage Conservation Act* whether designated or not; or (b) identified in a plan, map or bylaw as having historical or cultural significance to British Columbia or indigenous people.

"cycle" means a device having any number of wheels that is propelled by human power and on which a person may ride and includes a motor assisted cycle, but does not include a skateboard, roller skates, or in-line roller skates;

“**dangerous dog**” means any dog that:

(a) has killed or injured a person; or

(b) has killed or injured a domestic animal, while in a public place or while on private property, other than property owned or occupied by the person responsible for the dog;

(c) has been designated by a local government as a dangerous dog under the *Community Charter*; or

(d) a Park Officer or Peace Officer reasonably believes is likely to kill or seriously injure a person,

but does not include a dog performing law enforcement work.

“**domestic animal**” means any animal kept as livestock or pet;

“Electoral Area” means the Southern Gulf Islands Electoral Area;

“environmental laws” means any and all enactments of any federal, provincial, municipal or other governmental authority, now or hereafter in force with respect to contamination or pollution of the environment, or goods or substances that, if discharged into the environment, could cause material harm to the natural environment or its ecosystem.

“environmentally sensitive area” means an area or a park that hosts species at risk, rare ecosystems, and sensitive areas characterized by native flora, fauna, and soil conditions that are easily disturbed by human activities.

"**firearm**" means any gun using, as a propellant, compressed air, explosives or gas;

“footpath” means a way, thoroughfare, street, road, or sidewalk within a park that is set apart and improved by grading, gravelling, or other means for the use of pedestrians;

“**General Manager**” means the applicable General Manager of the Capital Regional District assigned responsibility for the Southern Gulf Islands Electoral Area;

“**Leash**” means a device, or use of a device, of sufficient strength and design to restrain the size and strength of the animal for which it is being used, that does not exceed 6 feet (1.3 meters) in length, where one end must remain securely affixed to a collar or harness securely attached to the animal with the other end held by the Owner of the animal;

“**licence**” means a written licence of use of a community park;

"**liquor**" means:

(a) fermented, spirituous and malt liquors;
(b) combinations of liquors; or
(c) drinks and drinkable liquids that are intoxicating,

and includes beer, or a substance that, by being dissolved or diluted is capable of being made a drinkable liquid that is intoxicating and that is declared to be liquor under the *Liquor Licensing and Control Act* (British Columbia);

“**motor assisted cycle**” means a motor assisted cycle that meets the requirements of the *Motor Assisted Cycle (E-Bike) Regulation*, B.C. Reg. 64/2024 made pursuant to the *Motor Vehicle Act* (British Columbia);

"**motor vehicle**" means a vehicle, not run on rails, that is designed to be self-propelled but does not include a motor assisted cycle;

“**natural park feature**” means a tree, shrub, herb, flower, grass, turf, or other plant or fungus and all soil, sand, silt, gravel, rock, mineral, wood, fallen timber, or other park resource in a regional park;

“**Park Officer**” means an employee or contractor of the CRD providing bylaw enforcement services to a community park service, designed by job description or appointment, and includes a peace officer and bylaw enforcement officer;

"**park use permit**" means a park use permit issued under this Bylaw;

"**Peace Officer**" has the same meaning as the *Criminal Code of Canada*, as amended or replaced, and in this bylaw includes a bylaw enforcement officer;

"**permit fee**" means the applicable special event or activity fee to carry out a special use event or activity, as permitted by a park use permit and prescribed in Bylaw No. 3623, "Capital Regional District Recreation Service and Facilities Fees and Charges No. 1, 2009";

"**picnic area**" means any area designated as a picnic area by the Community Parks Manager, applicable Commission, General Manager, or by sign;

"**posted notice**" means a written notice affixed to a notice board, sign post, or other fixed point by the CRD in a community park or set out in a brochure, map or CRD website relating to one or more community parks;

"**special use**" means any activity in a community park defined as a Special Event or Activity in Bylaw No. 3623 cited as, "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009";

"**under control**" means:

a) when the animal is attached to a leash held by the person in care and control of the animal; or

b) when off leash:

i) The animal does not approach other users of a public space, of any species, without explicit permission;

ii) The animal returns immediately to the person in care and control of the animal when called and remains with that person until released, or stops immediately when told to and remains in place until released by that person;

iii) The animal is always within the handler's sight; and

iv) The animal does not chase or harass wildlife.

"**unhoused person**" means a person who has neither a fixed address nor a predictable safe residence to return to on a daily basis;

"**waste**" means garbage, trash, refuse, cans, bottles, papers, ashes, cuttings, or other waste of any kind that is not generated by an individual in connection with reasonable park use;

"**wildlife**" means animals prescribed as wildlife under the *Wildlife Act.*

2. ADMINISTRATION OF BYLAW AND ENFORCEMENT POWERS

(1) The General Manager is delegated authority to appoint Park Officers.

(2) Peace Officers and Park Officers are exempt from all provisions of this Bylaw when performing their duties.

(3) When a Park Officer or Peace Officer finds, on reasonable grounds, that a person in a community park is contravening this Bylaw, a park use permit, or any other CRD

enactment the officer may require that person to do one or more of the following:

(a) provide, immediately upon request, that person's correct name, address, and information about their destination, and proposed or actual activities in the community park;

(b) provide within a reasonable time identification verifying that person's correct name and address;

(c) if the person is or appears to be engaged in an activity that requires a licence, authorization or park use permit, produce a copy of the applicable current valid licence, authorization, or park use permit for the activity;

(d) stop contravening the Bylaw, the licence, authorization, park use permit, or other enactment immediately;

(e) leave the community park immediately; or

(f) not re-enter the community park for a period up to 72 hours or such other period directed by the Park Officer or Peace Officer.

(4) Anyone who fails to comply with a requirement of a Park Officer or Peace Officer under this Bylaw commits an offence under the *Offence Act.*

(5) A Park Officer or Peace Officer may, at any time, enter any area or facility in a community park to determine whether a person is in contravention of this Bylaw or a park use permit.

(6) Except where a park use permit, licence, or other valid written authorization from the CRD allows such storage, a Park Officer or Peace Officer may remove or order the removal of all equipment or material from a community park and the cost of such removal, up to and including disposal of the item, may be charged to either the owner or person who placed the equipment or material within the community park.

3. OFFENCES AND PENALTIES

(1) A person who contravenes any provision of this Bylaw commits an offence and is liable upon conviction to the penalties prescribed by the *Offence Act,* provided that the minimum penalty is not less than FIFTY ($50.00) DOLLARS for the first offence and for each subsequent offence to a minimum penalty of not less than ONE HUNDRED ($100.00) DOLLARS.

(2) The penalties imposed under subsection (3) hereof shall be in addition to and not in substitution for any other penalty or remedy imposed by Bylaw.

(3) A separate offence shall be deemed to be committed upon each day during and in which a contravention of this Bylaw occurs or continues.

(4) A Park Officer or Peace Officer may, if the officer has reason to believe that an offence has been committed against this Bylaw, complete and leave with the alleged offender, or at the address of the alleged offender with someone who appears to be 16 years of age

or greater, a ticket information pursuant to Bylaw No. 1857, "Capital Regional District Ticket Information Authorization Bylaw, 1990", as may be amended or repealed and replaced from time to time, indicating a penalty equal to the amount stipulated for such an offence.

(5) Nothing in this Bylaw limits the Regional District from utilizing any other remedy that is otherwise available for the Regional District by law.

4. PUBLIC CONDUCT

(1) A person must not obstruct a Park Officer or Peace Officer who is performing their duties.

(2) No person shall do any act or suffer or permit any act or thing to be done in contravention of this Bylaw.

(3) Every person in a community park must obey all signs and posted notices in and relating to a community park.

(4) A person must not possess or consume liquor in a community park without legally required permits, including a valid park use permit allowing that activity.

(5) A person must not defecate or urinate in a community park, except in designated facilities.

(6) A person must not enter into or remain in a community park when a community park is closed, according to sign or posted notice.

(7) Subsection (6) does not apply to the following:

(a) a person who has a license or lease granted by the CRD for a park purpose;

(b) a person who works under a caretaker agreement or contract;

(c) a person who has a valid park use permit that allows entrance to the park;

(d) authorized CRD and emergency personnel; and

(e) a person or their house guests or contractors who must pass through the community park to reach their residence.

(8) A person must not make, cause, or permit to be made or caused, any noise or sound, including the playing of portable music devices such as, but not limited to musical instruments, portable speakers, radios, tape players, compact disc players, MP3 players, iPods or similar devices, in a community park that, in the opinion of a Park Officer or Peace Officer:

(a) disturbs, or is likely to disturb the peace, enjoyment, or comfort of persons in the vicinity; or

(b) disturbs or disrupts or is likely to disturb or disrupt wildlife in the community park.

(9) A person must not operate equipment, motor vehicles, or machinery in a community park

that, in the opinion of a Park Officer or Peace Officer:

(a) disturbs, or is likely to disturb the peace, enjoyment, or comfort of persons in the vicinity;

(b) disturbs or disrupts or is likely to disturb or disrupt wildlife in the community park; or

(c) is dangerous, or is likely to cause a dangerous situation, to lands, personal property, or persons within or near the park.

(10) A person must not interfere with the passage of any person or motor vehicle lawfully using a road or trail in a community park unless a valid park use permit allows that interference.

(11) A person must not act in a way that in the opinion of a Park Officer or Peace Officer disturbs or is likely to disturb the peace, enjoyment or comfort of persons in the vicinity. This includes behaviour which is disorderly, dangerous, or offensive, including but not limited to excessive and loud use of offensive language, drunkenness, nudity, and violent behaviour.

5. RESPONSIBILITY FOR ACTION OF MINORS

(1) A parent, guardian, or person in charge of a person 16 years of age or younger must not permit them to do anything that this Bylaw or other applicable enactments prohibit.

(2) If an offence is being committed by a person 16 years of age or younger, the parent, guardian or person in charge of the person 16 years of age or younger must take any control measures the Park Officer considers necessary to prevent or stop the contravention of this Bylaw.

6. CAMPING

(1) Unless a person has the written authorization of the Community Parks Manager or a valid park use permit allowing the activity, no person shall remain overnight or camp in a community park.

(2) Subsection (1) does not apply to an unhoused person, where the person erects a temporary shelter in the community park only between the hours of 7:00 p.m. and 7:00 a.m. and removes the temporary shelter from the park between 7:00 a.m. and 7:00 p.m.

(3) Despite subsection (2), an unhoused person must not erect a temporary shelter in, on, or within 10 metres of a playground, sports field, foot path, trail, a road within a park, environmentally sensitive area, culturally sensitive area, or any area within a park that has been designated for an event or activity under a valid and subsisting park use permit issued under the authority of this Bylaw.

(4) Nothing in this section will permit any person to violate any other section of this Bylaw at any time.

7. PRESERVATION OF NATURAL FEATURES, WILDLIFE, AND PARK FEATURES

(1) Unless they have the CRD's written authorization or a valid park use permit allowing the activity, persons must not do any of the following in a community park:

(a) cut, trim, dig up, excavate, deface, remove, damage, or in any way injure any natural park feature;

(b) build or otherwise create or alter any trails;

(c) remove, damage, or deface any building, structure, fence, bench, sign, posted notice, road, trail, facility, equipment, material, or thing that belongs to the CRD;

(d) build, place, or install any permanent or temporary structures or facilities;

(e) climb, walk, or sit upon any wall, fence, gate, sign, ornament or similar structure, or cross, travel or use any grass plot or land in any park where signs have been posted forbidding any such use;

(f) bring in and leave any dead or living plant material, any dead or living animal or release any animal;

(g) molest, disturb, frighten, injure, kill, catch, or trap any wildlife except for fishing done in accordance with all enactments;

(h) feed any wildlife or deposit any substance that wildlife may eat except as permitted in section 7(3) or;

(i) introduce any contaminant into any part of a community park including, without limitation, any body of water, water system, or watercourse.

(2) Subsection (1)(f) does not apply to a domestic animal brought into a community park where section 8 is complied with.

(3) A person must not deposit any on-site refuse anywhere in a community park except in waste receptacles provide by the CRD.

(4) A person must not:

(a) dispose of any domestic, commercial, or industrial waste in a community park;

(b) deposit any material into waste receptacles provided by the CRD for on-site refuse other than waste reasonably generated by that person during their time in the community park.

(5) A person must not light or keep lit any fire, stove, barbecue, or other flame producing cooking device in a community park except:

(a) in facilities that the CRD provides for fires or flame-producing cooking devices;

(b) in areas designated by signs or a posted notice; or

(c) if and where permitted by a valid park use permit.

(6) A person must not leave unattended a fire, camp stove, barbecue or other flame producing cooking device of any kind while it is lit or turned on.

(7) A person must not deposit on the ground in a community park any lighted match, cigar, cigarette, or other burning substance except as permitted in section 7(6).

(8) A person must not smoke in community park areas, facilities or trails contrary to a sign or posted notice that prohibits smoking.

(9) A person must not cut down, prune, or remove any tree or any part of a tree in a community park without the written authorization of the CRD and then only in strict accordance with that authorization.

(10) A person must not ride a cycle in a community park or on a trail unless permitted by a sign or posted notice, or where that community park or trail is identified in Schedule "B".

8. ANIMALS IN COMMUNITY PARKS

(1) A person with care and control of a domestic animal in a community park must:

(a) have the animal under control at all times, and keep the animal on leash in areas noted by sign or posted notice;

(b) carry at least one leash, of sufficient strength and design to restrain the size and strength of the animal for which it is being used, and one collar or one harness for each animal at all times; and

(c) leash dogs immediately when approaching horses.

(2) A person with care and control of a domestic animal in a community park must not allow it to:

(a) damage any park property or vegetation;

(b) enter any area where that animal is prohibited, as indicated by a sign or posted notice;

(c) injure, disturb, or molest any person, domestic animal, or wildlife;

(d) be left or abandoned; or

(e) graze or roam at large.

(3) A person with care and control of a dangerous dog must not permit the dangerous dog to enter a community park.

(4) A person with care and control of a dog or other domestic animal in a community park must immediately remove any faeces deposited by that dog or domestic animal.

(5) Subsection (4) does not apply to a person who is legally visually impaired.

(6) A Park Officer or Peace Officer may require the person with care and control of a domestic animal in a community park, to remove it from that community park if, in the opinion of a Park Officer or Peace Officer, the domestic animal is:

(a) a dangerous dog;

(b) potentially dangerous;

(c) disruptive to other park users or persons in the vicinity of the community park; or

(d) by its actions, demeanour, or lack of control by the owner or person in care and control of the animal, causing alarm or concern to other park users, including without limitation, children under the age of twelve, elderly or disabled persons.

(7) A Park Officer or Peace Officer may restrain and detain any lost animal located in a community park and bring that animal to a shelter, pound, or other appropriate facility.

9. FIREARMS

(1) A person must not possess or discharge any firearm, fireworks, slingshot, bow and arrow, crossbow, or any other type of projectile weapon in a community park.

10. MOTOR VEHICLES

(1) A person must not operate, or permit to be operated, a motor vehicle in a community park except on a public highway or designated parking lot.

(2) A person must not operate a motor vehicle in a community park unless that person and the motor vehicle are validly licensed and registered and conform to all applicable enactments.

(3) A person must not park a motor vehicle in a community park except:

(a) in areas designated for parking;

(b) at times during which parking is permitted;

(c) for purposes associated with visiting the community park in which the motor vehicle is parked; and

(d) while the person is within the community park in which the motor vehicle is parked.

(4) A motor vehicle:

(a) parked in areas prohibited by a sign or posted notice; or

(b) left unattended after the closing hours of the community park,

may be towed away at the expense of the owner.

(5) A person must not park a motor vehicle in an area, lot, or stall in a community park designated as handicapped parking, or service or emergency vehicle parking, except in accordance with a valid park use permit or a valid handicapped parking permit, or unless the vehicle being parked is a CRD vehicle or an emergency vehicle.

(6) Without limiting the generality of any other provision of this Bylaw, a Park Officer or Peace Officer may ticket or order the towing away of any motor vehicles in violation of this Bylaw.

(7) For public safety or convenience or to accommodate a special use or for purposes related to environmental protection or remediation, the CRD may close any park road, trail, or other area in a community park to public use.

11. COMMERCIAL SERVICES ACTIVITIES OR DEMONSTRATIONS

(1) Unless a person has the written authorization of the Community Parks Manager or General Manager or a valid park use permit allowing the activity, a person must not:

(a) sell, barter, donate, trade, busk or display for sale any goods, services, or materials, including food and refreshments in a community park;

(b) conduct any business or commercial activity, whether paid for in advance of, during, or after the activity;

(c) encourage any person to use a community park for any activity related to a business or commercial enterprise, whether or not the business or commercial aspect of the activity is carried out within the community park;

(d) install, post, deliver, paint, publish, broadcast or distribute any notice, advertisement, sign, placard, or handbill of any kind in a community park.

(2) Subsection (1)(d) does not apply to:

(a) reasonable expressions of opinions on political, social or other matters provided that the notices, signs, placards or handbills:

(i) do not exceed 1 square metre in size and are removed prior to sunset;

(ii) are not displayed in the park on more than two days in each month; and

(iii) are not repetitions of the content of opinions expressed by the same person with the previous month.

12. PLAYGROUNDS AND COURTS

(1) A person shall not play at any games on any tennis court or sport court in any park unless in accordance with any sign, instructions and rules that may be posted or prescribed by the CRD from time to time;

(2) A person shall not damage or destroy any property, court, green, grounds or lawn in any

park, or in any way interfere with or obstruct the free use thereof by those lawfully entitled to the use of same.

13. PARK USE PERMITS AND WRITTEN AUTHORIZATIONS

(1) A person must not carry out, hold or participate in a special use or do anything that requires a park use permit under this Bylaw unless:

(a) a park use permit has been issued for the special use; and

(b) the permit holder carries the park use permit during the event for which the permit has been issued and produces the permit for inspection upon request by a Park Officer or Peace Officer.

(2) The CRD may issue a park use permit for a special use that requires a park use permit under this Bylaw.

(3) The person obtaining a park use permit must pay a fee, if any, established under Bylaw No. 3623, “Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009”.

(4) The CRD may amend, suspend, or revoke any park use permit or any written authorization:

(a) for any violation of the terms and conditions of the park use permit or written authorization;

(b) where the applicant for the permit or written authorization made a material misrepresentation; or

(c) where the park use permit or written authorization holder or a person participating in the use contravenes a provision of this Bylaw or other law, as determined by the CRD or a Park Officer or Peace Officer, acting reasonably.

(5) The CRD is not obligated to issue any park use permit or written authorization and, without in any way limiting the generality of the foregoing, may refuse to issue a park use permit or written authorization to any person who has, in the opinion of the Community Parks Manager or General Manager, acting reasonably, contravened any previous park use permit or contravened this Bylaw or any other bylaw or enactment related to the use of a community park.

(6) The permit holder is solely responsible for the conduct of the special use event, activity, or thing the park use permit or written authorization authorizes.

(7) Neither the CRD nor any of its elected or appointed officers, employees, servants, agents, contractors, licensees or representatives accepts or assumes any responsibility or liability for any claims, demands, proceedings, actions, suits, costs, expenses, fines, losses or damages in respect to death, injury, loss or damage to persons or property, however caused, arising out of or in connection with the issuance of a park use permit, written authorization, or a special use event, activity or thing for which a park use permit or written authorization has been issued.

(8) In the issuance of a park use permit or written authorization, the CRD may impose one or more of the following conditions:

(a) requiring that the holder provide security in an amount and form acceptable to the Community Parks Manager or General Manager to cover estimated clean-up costs following the event, activity or thing;

(b) requiring public liability insurance in an amount and form acceptable to CRD Risk Management;

(c) requiring the holder to indemnify and hold harmless the Capital Regional District and other persons designated by the CRD from time to time in relation to costs, expenses, damages, losses, or third-party claims occasioned from or in any way arising or attributed to the permit or the actions contemplated or performed relating to it;

(d) limiting the event, activity or thing to one or more specified community parks;

(e) limiting the event, activity or thing to one or more specified areas, locations or facilities within a community park;

(f) limiting the duration of the permit or written authorization;

(g) limiting the number of participants (including staff and volunteers);

(h) requiring that the holder provide traffic control for the event, activity or thing;

(i) requiring that the holder remove all waste following the event, activity or thing;

(j) requiring the permit holder to provide specific facilities as services, including, without limitation, portable toilets, additional garbage cans and recycling bins or receptacles;

(k) limiting the type or nature of merchandise, items or services that may be made available for sale or consumption during the event, activity or thing;

(l) providing a copy of a research report prepared by the holder;

(m) requiring specific signage; and

(n) requiring that the holder comply with Vancouver Island Health Authority guidelines regarding food concessions.

(9) A person must not breach a condition of a park use permit or written authorization.

15. FEES

(1) The Regional Board may from time to time establish fees and charges for services or issuing a park use permit, by bylaw.

16. SEVERABILITY

(1) If a section, subsection, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Bylaw.

17. REPEAL

(1) Bylaw No. 1578, "Community Parks Regulations (Pender Island), No. 1, 1987", is hereby repealed.

(2) Bylaw No. 1510, "Community Parks Regulations (Mayne Island) By-law No.1, 1987", is hereby repealed.

18. CITATION

This Bylaw may be cited as "Community Parks Regulations (Southern Gulf Islands) Bylaw No.1, 2026".

READ A FIRST TIME THIS	__	day of	20__
READ A SECOND TIME THIS	__	day of	20__
READ A THIRD TIME THIS	__	day of	20__
ADOPTED THIS	__	day of	20__

_____ _____

CHAIR CORPORATE OFFICER

SCHEDULE "A"
Southern Gulf Islands Community Parks
List of Services, Community Parks, Park Reserves, Trails and Corridors

Southern Gulf Island Electoral Area Services

Bylaw No. 4157	Saturna Island Community Parks Services Conversion Bylaw No. 1, 2017
Bylaw No. 4154	Saturna Island Community Recreation Services Conversion Bylaw No. 1, 2017
Bylaw No. 4152	Galiano Island Community Recreation Services, Conversion Bylaw No. 1, 2017
Bylaw No. 4153	Mayne Island Community Recreation Services Conversion Bylaw No. 1, 2017
Bylaw No. 4159	Mayne Island Community Parks Services Conversion Bylaw No. 1, 2017
Bylaw No. 4153	Saturna Island Community Recreation Services Conversion Bylaw No. 1, 2017
Bylaw No. 4155	Pender Island Community Recreation Services Conversion Bylaw No. 1, 2017
Bylaw No. 4156	Galiano Island Community Parks Services, Conversion Bylaw No. 1, 2017
Bylaw No. 4158	Pender Island Community Parks Services Conversion Bylaw No. 1, 2017
Supplementary Letters Patent OIC 2769/1975	Supplemental Letters Patent which grant the function of community parks in electoral areas to the CRD and continue to apply to those Southern Gulf islands without establishing bylaws.

Parkland

All areas owned, dedicated, operated, licensed, managed, or leased as community park within the Southern Gulf Islands Electoral Area.

SCHEDULE "B"
Southern Gulf Islands Community Parks
Trails and Parks Designated for Cycle Use

None listed.

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4777

****

A BYLAW TO AMEND THE BYLAW NOTICE ENFORCEMENT BYLAW NO. 1, 2025 (BYLAW NO. 4683)

****

WHEREAS:

A. Under Bylaw No. 4667, "Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026", the Regional Board created a single regulatory bylaw for all community parks within the Southern Gulf Islands Electoral Area; and

B. The Board wishes to amend Bylaw No. 4683, "Bylaw Notice Enforcement Bylaw No. 1, 2025", to ensure bylaw notice powers can be applied throughout the Southern Gulf Islands Community Parks Services;

NOW THEREFORE, the Capital Regional District Board in open meeting assembled hereby enacts as follows:

1. Bylaw No. 4683, "Bylaw Notice Enforcement Bylaw No. 1, 2025" is hereby amended as follows:

   (a) In Appendix 1, by replacing item 38 in its entirety with the following:

38. Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026	Park Officer Peace Officer Members of the R.C.M.P. Members of Municipal Police Forces Animal Control Officer Bylaw Enforcement Officer Fire Chief

   (b) By replacing Appendix 38 in its entirety with the Appendix "A" attached to this bylaw.

2. This bylaw may be cited for all purposes as "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 6, 2026".

READ A FIRST TIME THIS th day of 20__

READ A SECOND TIME THIS th day of 20__

READ A THIRD TIME THIS th day of 20__

ADOPTED THIS th day of 20__

CHAIR

CORPORATE OFFICER

APPENDIX A

APPENDIX 38 TO BYLAW NO. 4683

(4777)

COMMUNITY PARKS REGULATIONS (SOUTHERN GULF ISLANDS) BYLAW NO, 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT	EARLY PAYMENT (if paid within 14 days)	LATE PAYMENT (paid after 28 days)	COMPLIANCE AGREEMENT AVAILABLE
Obstruction of Park or Peace Officer	4(1)	$500.00	$400.00	$500.00	No
Failure to Obey Sign or Posted Notice	4(3)	$200.00	$160.00	$240.00	No
Consumption of Alcohol	4(4)	$200.00	$160.00	$240.00	No
Urinate or Defecate in Public	4(5)	$150.00	$120.00	$180.00	No
In park when closed	4(6)	$200.00	$160.00	$240.00	No
Undue Noise – Cause or permit	4(8)	$200.00	$160.00	$240.00	No
Undue Noise – Machinery	4(9)	$200.00	$160.00	$240.00	No
Block road or trail	4(10)	$200.00	$160.00	$240.00	No
Disorderly or Dangerous Conduct	4(11)	$200.00	$160.00	$240.00	No
Failure to supervisor minor	5(2)	$200.00	$160.00	$240.00	No
Illegal Camping	6(1)	$200.00	$160.00	$240.00	No
Destroying or Damaging Park Features or Property	7(1)	$300.00	$240.00	$360.00	No
Littering	7(3)	$100.00	$80.00	$120.00	No
Dumping	7(4)	$300.00	$240.00	$360.00	No
Illegal Fire	7(5)	$500.00	$400.00	$500.00	No
Unattended Fire or Camp Stove	7(6)	$200.00	$160.00	$240.00	No
Deposit Burning Substance	7(7)	$500.00	$400.00	$500.00	No
Smoking	7(8)	$100.00	$80.00	$120.00	No
Cut or Remove Tree	7(9)	$200.00	$160.00	$240.00	No
Illegal Cycling	7(10)	$200.00	$160.00	$240.00	No

APPENDIX A

APPENDIX 38 TO BYLAW NO. 4683

(4777)

COMMUNITY PARKS REGULATIONS (SOUTHERN GULF ISLANDS) BYLAW NO, 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT	EARLY PAYMENT (if paid within 14 days)	LATE PAYMENT (paid after 28 days)	COMPLIANCE AGREEMENT AVAILABLE
Domestic Animal Not Under Control	8(1)(a)	$200.00	$160.00	$240.00	No
No leash	8(1)(b)	$50.00	$40.00	$60.00	No
Animal destruction of property	8(2)	$200.00	$160.00	$240.00	No
Animal where not permitted	8(2)(b)	$200.00	$160.00	$240.00	No
Dangerous dog in park	8(3)	$200.00	$160.00	$240.00	No
Animal Faeces Not Removed	8(4)	$100.00	$80.00	$120.00	No
Possess or Discharge Firearm, Weapon	9(1)	$200.00	$160.00	$240.00	No
Vehicle Off Road	10(1)	$200.00	$160.00	$240.00	No
Unlicensed vehicle	10(2)	$200.00	$160.00	$240.00	No
Illegal Parking	10(3)	$50.00	$40.00	$60.00	No
Commercial Activity Without Permit	11(1)	$400.00	$320.00	$480.00	No
Use of Court or Field Improperly	12(1)	$50.00	$40.00	$60.00	No
Interference in Lawful Use of Property	12(2)	$200.00	$160.00	$240.00	No
Special Use Event Without A Permit	14(1)	$200.00	$160.00	$240.00	No
Failure to Comply with Terms of a Permit	14(9)	$200.00	$160.00	$240.00	No

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4778

****

A BYLAW TO AMEND CAPITAL REGIONAL DISTRICT TICKET INFORMATION AUTHORIZATION BYLAW, 1990 (BYLAW NO. 1857)

****

WHEREAS:

A. Under Bylaw No. 4667, "Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026", the Regional Board created a single regulatory bylaw for all community parks within the Southern Gulf Islands Electoral Area; and

B. The Board wishes to amend Bylaw No. 1857, "Capital Regional District Ticket Authorization Bylaw, 1990", to ensure municipal ticket powers can be applied throughout the Southern Gulf Islands Community Parks Services, as well as to make minor amendments to clarify an unclear prior amendment;

NOW THEREFORE, the Capital Regional District Board in open meeting assembled hereby enacts as follows:

1. Bylaw No. 1857, "Capital Regional District Ticket Authorization Bylaw, 1990" is hereby amended as follows:

    (a) In Schedule 1, by re-numbering the list items, advancing each list item's value by 1, with the first list item now starting at 2. For clarity, this is to ensure the list item entries align with the schedule number containing ticket offences associated with the bylaw listed in each Schedule 1 list item;

    (b) In Schedule 1, in item 34 [*Onsite Sewage System Maintenance Bylaw, 2007*] removing the references to "Fire Inspector", and inserting into item 33 [*Fire Regulation Bylaw No. 2, 2022*] the words "Fire Inspector" after "Fire Chief";

    (c) In Schedule 1, by replacing item 38 in its entirety with the following:

38. Community Parks Regulations (Southern Gulf Islands) Bylaw No. 1, 2026	Park Officer Peace Officer Members of the R.C.M.P. Members of Municipal Police Forces Animal Control Officer Bylaw Enforcement Officer Fire Chief

    (d) By replacing Schedule 38 in its entirety with the Appendix "A" attached to this bylaw.

2. This bylaw may be cited for all purposes as “Capital Regional District Ticket Authorization Bylaw, 1990, Amendment Bylaw No. 92, 2026”.

READ A FIRST TIME THIS	th	day of	20__
READ A SECOND TIME THIS	th	day of	20__
READ A THIRD TIME THIS	th	day of	20__
ADOPTED THIS	th	day of	20__

CHAIR

CORPORATE OFFICER

APPENDIX A

SCHEDULE 38 TO BYLAW NO. 1857

(4778)

COMMUNITY PARKS REGULATIONS (SOUTHERN GULF ISLANDS) BYLAW NO, 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT
Obstruction of Park or Peace Officer	4(1)	$500.00
Failure to Obey Sign or Posted Notice	4(3)	$200.00
Consumption of Alcohol	4(4)	$200.00
Urinate or Defecate in Public	4(5)	$150.00
In park when closed	4(6)	$200.00
Undue Noise – Cause or permit	4(8)	$200.00
Undue Noise – Machinery	4(9)	$200.00
Block road or trail	4(10)	$200.00
Disorderly or Dangerous Conduct	4(11)	$200.00
Failure to supervisor minor	5(2)	$200.00
Illegal Camping	6(1)	$200.00
Destroying or Damaging Park Features or Property	7(1)	$300.00
Littering	7(3)	$100.00
Dumping	7(4)	$300.00
Illegal Fire	7(5)	$500.00
Unattended Fire or Camp Stove	7(6)	$200.00
Deposit Burning Substance	7(7)	$500.00
Smoking	7(8)	$100.00
Cut or Remove Tree	7(9)	$200.00
Illegal Cycling	7(10)	$200.00
Domestic Animal Not Under Control	8(1)(a)	$200.00
No leash	8(1)(b)	$50.00
Animal destruction of property	8(2)	$200.00
Animal where not permitted	8(2)(b)	$200.00
Dangerous dog in park	8(3)	$200.00
Animal Faeces Not Removed	8(4)	$100.00
Possess or Discharge Firearm, Weapon	9(1)	$200.00
Vehicle Off Road	10(1)	$200.00
Unlicensed vehicle	10(2)	$200.00

APPENDIX A

SCHEDULE 38 TO BYLAW NO. 1857

(4778)

COMMUNITY PARKS REGULATIONS (SOUTHERN GULF ISLANDS) BYLAW NO. 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT
Illegal Parking	10(3)	$50.00
Commercial Activity Without Permit	11(1)	$400.00
Use of Court or Field Improperly	12(1)	$50.00
Interference in Lawful Use of Property	12(2)	$200.00
Special Use Event Without A Permit	14(1)	$200.00
Failure to Comply with Terms of a Permit	14(9)	$200.00

Making a difference...together

REPORT TO THE ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, OCTOBER 07, 2026

SUBJECT **Bylaw No. 4805: Tax Exemption (Permissive) Bylaw, 2026**

ISSUE SUMMARY

To authorize electoral area permissive tax exemptions for 2027.

BACKGROUND

Under Section 391 of the *Local Government Act* (LGA), the Capital Regional District (CRD) may provide tax exemption for eligible properties in an electoral area. A bylaw must be adopted by the CRD Board prior to October 31 each year for the exemption to be processed by BC Assessment for the following year.

The permissive tax exemption requests are evaluated and considered by the CRD Board annually. The deadline is July 31 each year to apply for the tax exemption of the next taxation year. The detailed information regarding the application process and additional resources are available on the CRD website (Appendix D).

2027 Exemption Requests

For the 2027 taxation year, there are eight (8) renewals to be considered. Letters of request are included in Appendix B.

The renewals outlined in Table 1 include one leased property used for CRD services (North Galiano Fire Service).

Table 1: Renewal Requests

#	PROPERTY	DESCRIPTION
1	Pender Island Golf and Country Club	Granted since 1999 upon request for land and improvements used principally for public athletic or recreation purposes – LGA 391(4)(a); letter of request for 2027 attached
2	Galiano Golf and Country Club	Granted since 1999 upon request for land and improvements used principally for public athletic or recreation purposes – LGA 391(4)(a); letter of request for 2027 attached
3	Magic Lake Property Owners Society	Granted upon request for land only used principally for public athletic or recreation purposes – LGA 391(4)(a); letter of request for 2027 attached
4	Royal Canadian Legion, Branch #239 Pender Island	Granted since 2018 upon request for land and improvements used principally for public athletic or recreation purposes exemption under LGA 391(4)(a); letter of request for 2027 attached

#	PROPERTY	DESCRIPTION
5	Royal Canadian Legion, Branch #92, Salt Spring Island	Granted since 2020 upon request for land and improvements used principally for public athletic or recreation purpose exemption under LGA 391(4)(a); letter of request for 2027 attached
6	Salt Spring Island Golf and Country Club	Granted since 2020 upon request for land and improvements used principally for public athletic or recreation purpose exemption under LGA 391(4)(a); letter of request for 2027 attached
7	Salt Spring Island Rod & Gun Club	Granted since 2022 upon request for land and improvements used principally for public athletic or recreation purposes – LGA 391(4)(a); letter of request for 2027 attached
8	North Galiano Fire Hall	Granted since 2013 for land and improvements held by the CRD for the fire service – LGA 391(4)(g); this exemption is required given that the new fire hall has been constructed on property that the CRD leases from the North Galiano Fire Protection Society; no letter of request necessary (CRD itself)

ALTERNATIVES

Alternative 1
The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4805, "Tax Exemption (Permissive) Bylaw, 2026", be introduced and read a first, second and third time; and
2. That Bylaw No. 4805 be adopted.

Alternative 2
That this report be referred back to staff for further review.

IMPLICATIONS

Financial Implications

The following values represent the estimated tax revenue of the proposed exemptions (based on 2026 assessment values and tax rates):

Table 2: Estimated Total Proposed Tax Exemptions

PROPERTY	CRD ($)	CRHD ($)	OTHER ($)	TOTAL ($)
Pender Island Golf & Country Club	3,037	203	6,074	9,314
Galiano Golf & Country Club	3,377	220	6,631	10,228
Magic Lake Property Owners Society	7,335	152	4,749	12,236
Royal Canadian Legion, Branch #239 Pender Island (Class 8 Only	582	36	1,117	1,735
Royal Canadian Legion, Branch #92, Salt Spring Island (Class 8 Only)	669	42	1,663	2,374
Salt Spring Island Golf & Country Club	6,484	626	23,712	30,822
Salt Spring Island Rod & Gun Club	1,298	119	4,699	6,116
North Galiano Fire Hall	3,844	226	6,131	10,201

The estimated exemption under "Other" in the table above accumulates multiple tax jurisdictions, such as School Tax, Provincial Rural Tax, Police Tax, BC Assessment, Municipal Finance Authority, Islands Trust, Salt Spring Island Fire and Water Protection (for Salt Spring Island only).

The exemption from property taxes removes the eligible assessed values on these properties and corresponding tax assessed values from the total taxable assessed value that taxes will be applied to. This results in other ratepayers absorbing the tax revenue from which these properties are exempted.

Staff have consulted with the respective Electoral Area Director on each application received and have compiled this report and recommendation in alignment with support for exemption.

CONCLUSION

The CRD has eight (8) permissive tax exemptions to consider for the taxation year 2027; seven (7) by request and one (1) for the North Galiano Fire Hall now located on property that the CRD leases from the North Galiano Fire Protection Society. The proposed Bylaw No. 4805 will grant permissive tax exemption to eight (8) renewal requests in accordance with Section 391 of the *Local Government Act*. Staff have consulted with the respective Electoral Area Director on each application received and have compiled this report and recommendation in alignment with support for exemption.

RECOMMENDATION

The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4805, "Tax Exemption (Permissive) Bylaw, 2026", be introduced and read a first, second and third time; and
2. That Bylaw No. 4805 be approved.

Submitted by:	Varinia Somosan, CPA, CGA, Senior Manager, Financial Services & Deputy Chief Financial Officer
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Stephen Henderson, General Manager, Electoral Area Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Bylaw No. 4805: "Tax Exemption (Permissive) Bylaw, 2026" (with Schedule A)
Appendix B: Correspondence – 2027 Tax Exemption Requests (7)
Appendix C: BC Assessment – Understanding Property Classes and Exemptions
Appendix D: CRD Permissive Tax Exemption Application Process

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4805

****

A BYLAW TO AUTHORIZE ELECTORAL AREA PERMISSIVE TAX EXEMPTIONS

****

WHEREAS:

A. Under Section 391 of the *Local Government Act*, the Capital Regional District may provide tax exemption for properties in an electoral area that meet any of the conditions listed in Section 391(4).

B. The Board wishes to exempt certain properties owned, held or operated for the uses or purposes set out in Section 391(4)(a) and (g) of the *Local Government Act* from taxation for the calendar year 2027.

NOW THEREFORE, the Regional Board of the Capital Regional District in open meeting assembled, enacts as follows:

1. Each property described in Schedule A attached to this bylaw shall be exempt from taxation under Section 391 of the *Local Government Act* for the year 2027 by virtue of it being used, held, owned or occupied by the organizations named in the Schedule.

2. This Bylaw may be cited as “Tax Exemption (Permissive) Bylaw, 2026”.

READ A FIRST TIME THIS	th	day of	20__
READ A SECOND TIME THIS	th	day of	20__
READ A THIRD TIME THIS	th	day of	20__
ADOPTED THIS	th	day of	20__

CHAIR

CORPORATE OFFICER

Bylaw No. 4805

Schedule A

OWNER / OCCUPIER / HOLDER	DESCRIPTION	EXEMPTION	LGA REFERENCE
Salt Spring Island Rod & Gun Club	Lot A, Plan VIP14462, Section 4, Range 4, Cowichan Land District, Portion Salt Spring, (221 Long Harbour Road) Tax Roll No. 01-64-764-00716.007	Land and improvements (exclude Class 1 Residential Class)	391(4)(a)
Pender Island Golf & Country Club	Lot A, Plan VIP52327, Section 17, Cowichan Land District, Portion Pender Island (2314 Otter Bay Road) Tax Roll No. 01-64-764-08647.010	Land and improvements	391(4)(a)
Galiano Golf & Country Club	Lot AM11, Block 1, Plan 24167, District Lot 4, Cowichan District, Portion Galiano Island, and Lot 6, Block 2, District Lot 4, Galiano Island, Cowichan District, Plan 24167 (Linklater Road) Tax Roll No. 01-64-764-02192.023	Land and improvements (exclude Class 1 Residential Class)	391(4)(a)
Magic Lake Property Owners Society	Lot A, Plan VIP41807; Section 9; Portion Pender Island; District Lot 465 Cowichan Land District (Thieves Bay Marina) Tax Roll No. 01-764-13027.026 Tax Roll No. 01-764-13027.027	Land only (exclude improvement and water lot)	391(4)(a)
Magic Lake Property Owners Society	Lot 21, Plan VIP22335; Section 9; Cowichan Land District, Portion Pender Island (Land adjacent to Mouat Park) Tax Roll No. 01-764-08454.305, Lot 18, Plan VIP22424; Section 10; Cowichan Land District Portion Pender Island (Tennis Court & Play Area) Tax Roll No. 01-764-08455.036, Lot 67, Plan VIP22335, Section 9, Cowichan Land District Portion Pender Island Tax Roll No. 01-764-08454.397	Land only (exclude improvements and water lot)	391(4)(a)
Royal Canadian Legion, Branch #239 Pender Island	Lot 6 PL; VIP7196 SEC: 17 Parcel A, Portion PENDER ISLAND, Parcel A (DD 47774W) Tax Roll No. 01-764-08666.000	Land and improvements (Class 8 Only)	391(4)(a)
Royal Canadian Legion, Branch #92 Salt Spring Island	Lot A, Plan VIP11826, Section 4, Range 3, Cowichan Land District, Portion North Salt Spring Tax Roll No. 01-764-00655.001	Land and improvements (Class 8 Only)	391(4)(a)
Salt Spring Island Golf & Country Club	Section 5, Range 2, Cowichan Land District, (805 Lower Ganges Rd) Tax Roll No. 01-764-00481.000	Land and improvements	391(4)(a)
Capital Regional District (North Galiano Fire Hall)	Lot 1 of Lot 83, Galiano Island, Cowichan District, Plan VIP69843 Tax Roll No. 01-764-02273.110	Land and improvements	391(4)(g)

Pender Island Golf Club
2305 Otter Bay Road, Pender Island, B.C.
P.O. Box 6, Pender Island, B.C. V0N 2M0

www.penderislandgolf.com
Email: pigolf@shaw,ca

Golf Shop: 250-629-6659

A scenic 9-hole golf course located on Pender Island amidst B.C.'s beautiful Gulf Islands.

May 16, 2026

eafinance@crd.bc.ca
Capital Regional District
625 Fisgard Street
Victoria, BC V8W 1R7

Good day!

The Pender Island Golf & Country Club respectfully requests exemption from taxes for the year 2027 under Section 809(3)(a) of the Local Government Act.

Background

The Pender Island Golf and Country Club (dba Pender Island Golf Club) has been in existence since 1937 and, except for a period during the Second World War, the golf course has been in operation ever since. The Golf Club is a not-for-profit society and was incorporated under the Societies Act on July 3, 1945 (Charter No. 1047671-7). The purpose of this Society as stated in the constitution is to maintain the Golf Club for the use and pleasure of club members and the public.

The Club is also registered as Pender Island Golf Club under the Province of BC Sole Proprietorship – Partnership Act (FM 1043601 dated April 12, 2024).

The Club in the Community

Pender Island, comprised of North and South Pender Islands, is a small community with about 2,500 full time residents, a high percentage of whom are retired or semi-retired. The summertime community expands our population substantially with many short-term residents and visitors coming to the island for vacation activities.

As we are a rural community, there are no bowling facilities, no public swimming pool, no curling or hockey rinks and no theatre. Our golf course provides an excellent opportunity for an outdoor recreational activity and is one of the major attractions for both residents and visitors. We estimate that about 400 people, less than 25 percent of whom are members, regularly use our facilities.

In terms of members, the Golf Club has junior, intermediate, social and regular memberships.

Also, the Golf Club welcomes residents and visitors on a casual green fee basis. While members can play as often as they wish, there is no preference given to members over green fee players. All golfers play on a first-come/first booked, first-to-play basis.

An active junior golf program run by member volunteers, provides free lessons to junior golfers through our involvement with Pender Island School. A new program is being developed to introduce community members to the game of golf, also run by our member volunteers.

The Pender community depends on its volunteers and the Golf Club is no exception. The Club was started by volunteers and the course built mostly by volunteers. Today, members continue to give their time and expertise to help maintain the course and work to continually improve the infrastructure.

The Golf Club provides full time employment for our course superintendent and part time employment for up to five employees.

Commercial activity

The Golf Club is now operating a seasonal restaurant, May to September. The purpose of the restaurant is to provide a simple food service for members and the general public at a nominal cost.

Tax History

We have requested and been very appreciative to have received a tax exemption each year since 1999. We endeavor to be fiscally responsible and at the same time provide a product that is appreciated and of benefit to all Pender Island residents and visitors at as low cost as possible.

The Club has maintained it fees and charges at break-even levels. A tax bill would place a heavy burden on or financial situation and would undoubtedly necessitate higher recreation costs to the community as well as reductions in services and employment.

We respectfully request a tax exemption under Section 809(3), (a) of the Local Government Act for the year 2027. Should you require additional information regarding this request, we would be pleased to provide it.

Sincerely,

Bruce McConchie
President, Pender Island Golf Club
Enclosure: Copy of 2026 Assessment Notice

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

2305 OTTER BAY RD
LOT A, PLAN VIP52327, SECTION 17, COWICHAN LAND DISTRICT, PORTION PENDER ISLAND; PARCEL F, SECTION 17, COWICHAN LAND DISTRICT, PORTION PENDER ISLAND, EXCEPT PLAN 22933 36581
PID: 017-337-178 009-675-698

2026 Assessment – represents your property value as of **July 1, 2025**

Assessed Value	Value	Class
Land	29,900	06-Business/Other
	1,095,000	08-Rec/Non Profit
Buildings	210,000	06-Business/Other
2026 Assessed Value	**$1,334,900**	
Taxable Value	**Rural**	
Less Exemptions	1,334,900	
2026 Taxable Value	**NIL**	

Important messages about your 2026 Assessment

- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax
- You must keep your land owner transparency report current by reporting changes to interest holders (e.g. beneficial owner of a trust, corporate interest holders, or partners in a partnership). See landtransparency.ca for information.

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-08647.010

The Owner/Lessee of this property is:

163971

S-04
PENDER ISLAND GOLF & COUNTRY CLUB
2305 OTTER BAY RD
RR 1 PO BOX 6
PENDER ISLAND BC V0N 2M0

PROPERTY IDENTIFICATION

Reference #: 0232 7507
Area: 01-Capital
Jurisdiction: 764-Gulf Islands Rural
Roll: 08647.010
Confidential PIN: 0000948597
School District: 64-Gulf Islands
Neighbourhood: 910

YOUR PROPERTY VALUE HISTORY

2026	+1%	$1,334,900
2025	-1%	$1,316,400
2024	-2%	$1,331,500
2023	+13%	$1,353,200

Visit bcassessment.ca/propertytax for details on how your value change may impact your propery taxes.

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

FEB 2
THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0232 7507

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

163971_1_2
BCA_PROD_ANOT_26_STD_A01_20251205

GALIANO GOLF COURSE SOCIETY
1500 - 1055 GEORGIA ST W
PO BOX 11117 STN ROYAL CENTRE
VANCOUVER BC V6E 4N7
http://www.golfgaliano.com/
info@golfgaliano.com
T +1 2505395533

July 8, 2026

DELIVERED BY EMAIL, ORIGINAL BY REGULAR MAIL

Capital Regional District
625 Fisgard St
Victoria, BC V8W 1R7

Attention: Financial Services - Permissive Tax Exemption

Dear Sir/Madam:

Re: Permissive Exemption from Property Tax for 2027

I am writing on behalf of Galiano Golf Course Society to request an exemption from property taxes for the year 2027.

Our Golf Course Society continues to operate as a nonprofit society providing an important recreational facility to Galiano Island residents and visitors alike. Our course is open to everyone year round and encourages exercise and mental stimulation, while practising social engagement in a beautiful natural setting. As in the past years we host two educational clinics during the summer months – both of which are free to all residents of Galiano Island. One is for kids under 19 in which volunteers provide instruction on the basics of golf and with supervision the kids are allowed to play and practice at the course until the end of the season for free.

The other is an adult course which is well attended by young and old adults – who are given access to many different lessons at different levels of play. We maintain an environmentally friendly course – we do not draw on any wells or aquifers – instead depend on two large ponds of water to keep the irrigation of the course at a minimal level in the summer.

Sincerely,
GALIANO GOLF COURSE SOCIETY
Per:



Eric Sherbine
Director

ES7689:xyz
Attachments

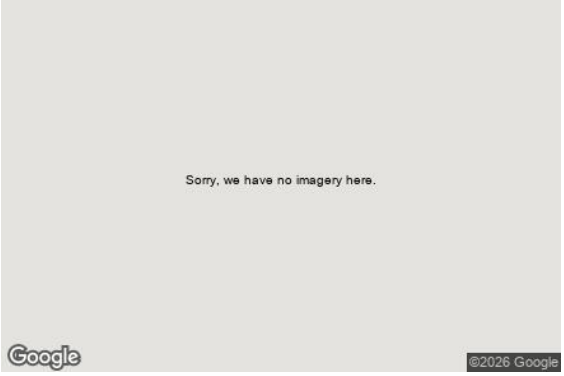
CAN: 57824179.1

BC ASSESSMENT

The information in this report is provided for your information and convenience. If the information has been altered for any reason from the format in which it was originally received verification may be required by BC Assessment. In any case of doubt, the official BC Assessment records shall prevail.

ST. ANDREWS CRES GALIANO V0N 1P0

Area-Jurisdiction-Roll: 01-764-02192.023



Total value $1,628,600

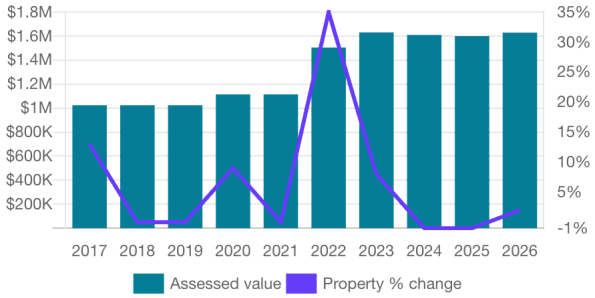
2026 assessment as of July 1, 2025

Land	$1,379,100
Buildings	$249,500
Previous year value	$1,599,100
Land	$1,352,500
Buildings	$246,600

Property value history



Property value change



Property information

Year built	1960
Description	1 STY Rec Home - Basic
Bedrooms	1
Baths	
Carports	
Garages	
Land size	25.25 Acres
First floor area	626
Second floor area	
Basement finish area	
Strata area	
Building storeys	3
Gross leasable area	
Net leasable area	

Legal description and parcel ID

LOT 6, BLOCK 2, PLAN VIP24167, DISTRICT LOT 4, COWICHAN LAND DISTRICT, PORTION GALIANO ISLAND

PID: 002-978-911

see more legal descriptions below

Sales history (last 3 full calendar years)

No sales history for the last 3 full calendar years

Manufactured home

Width

Length

No.of apartment units	Total area

Legal Description and Parcel ID

LOT 6, BLOCK 2, PLAN VIP24167, DISTRICT LOT 4, COWICHAN LAND DISTRICT, PORTION GALIANO ISLAND

PID: 002-978-911

LOT 11, BLOCK 1, PLAN VIP24167, DISTRICT LOT 4, COWICHAN LAND DISTRICT, PORTION GALIANO ISLAND, AMD LOT 11, (DD B38017)

PID: 002-979-519

LOT 6, BLOCK 2, PLAN VIP24167, DISTRICT LOT 4, COWICHAN LAND DISTRICT, PORTION GALIANO ISLAND, FOR COMMUNITY GOLF COURSE, CLUBHOUSE & RELATED FACILITIES PURPOSES, LEASE/PERMIT/LICENCE # 111975

PID:

LOT 11, BLOCK 1, PLAN VIP24167, DISTRICT LOT 4, COWICHAN LAND DISTRICT, PORTION GALIANO ISLAND, FOR COMMUNITY GOLF COURSE, CLUBHOUSE & RELATED FACILITIES PURPOSES, LEASE/PERMIT/LICENCE # 111975

PID:

Register with BC Assessment

Compare property information and assessment values

Store and access favourite properties across devices

View recently viewed properties

Application for Permissive Exemption from Property Taxation Year 2027

Magic Lake Property Owners' Society (MLPOS)

2. PROPERTY:

01-764-13027.027. Thieves Bay.
District lot 465, Cowichan Land District, Commercial Marina in Thieves Bay, 1.57 HA issued for group moorage, breakwater & boat launching purposes, lease/permit./licence #114382 LBF: 0288670.

01-764-13027.026. Thieves Bay.
Lot A, Plan VIP41807, Section 9, Cowichan Land District, Portion Pender Island.

01-764-08455.036. Privateers Road.
Lot 18, Plan VIP22424, Section 10, Cowichan Land District, Portion Pender Island.

01-764-08454.397. Chart Drive.
Lot 67, Plan VIP22335, Section 9, Cowichan Land District, Portion Pender Island.

01-764-08454.305. Storm Crescent.
Lot 21, Plan VIP22335, Section 9, Cowichan Land District, Portion Pender Island.

3. ABOUT YOUR ORGANIZATION.

MLPOS was incorporated as a non-profit society on 29 August, 1975, Charter No. 11823.

The objectives of MLPOS are three-fold:

1. To represent the members in matters affecting their property or their life style in Magic Lake Estates, Pender Island, British Columbia by performing research on such matters, submitting briefs to government, industry or any other party having an impact, whether favourable or unfavourable, on such property or life style;

2. To provide recreational opportunities for our membership and the public at large by acquiring, maintaining, administering, and/or disposing thereof, property in Magic Lake Estates or the foreshore adjacent thereto; and by supporting initiatives of other agencies and groups that do, or will, providethose recreational opportunities.

3. To support, financially or otherwise, community groups providing important support services to our membership and the community at large.

4. PRINCIPAL USE OF THIS PROPERTY.

01-764-13027.27. Thieves Bay. 01-764-13027.026. Thieves Bay.
MLPOS operates and maintains a non-profit, recreational marina at Thieves Bay with 180 berths for the use of members and guests of the society. Our marina provides emergency

moorage for any vessel in the area requiring shelter and/or assistance. We reserve, at no charge, a designated berth for the Ambulance Service to conduct medical evacuations for anyone on the Pender Islands. The RCMP and Coast Guard have used our marina for emergency incidents. We have equipped the marina breakwater with picnic tables open to the public. This Thieves Bay spot has become a very popular, and spectacular, public whale watching site as well as being a favourite walk/drive destination.

01-764-08455.36. Privateers Road.
MLPOS operates and maintains the only public tennis/pickleball courts on the Pender Islands. These courts are open year round to members of the society and to the public, on a pay-per-use basis. We also maintain a children's playground beside the courts, which is a popular destination for both resident and visiting families with young children. We are installed a brand new suite of playground equipment in July/August of 2025 to address the increased need in the community for family friendly activities.

01-764-08454.397. Chart Drive.
This tiny lot, not much more than a road allowance, is adjacent to a CRD park. Too small to hold any structure, this lot is basically an extension of the aforementioned park.

01-764-08454.305. Storm Crescent.
This property is called Mouat Park and was designed for the propagation of plants native to the Gulf Islands. This corner lot is a haven for wildlife and provides benches for the public to sit on and rest.

5. COMMERCIAL ACTIVITY.

The marina at Thieves Bay and the tennis/pickle ball courts on Privateers Road are funded by dues paid by users of these facilities. They are maintained by volunteers and are operated on a not-for-profit basis.

P.O. Box 65, Pender Island, BC V0N 2M0

July 6, 2026.

Financial Services – Permissive Tax Exemption
Capital Regional District
625 Fisgard Street
Victoria, BC V8W 1R7

To Financial Services – Permissive Tax Exemption,

The Magic Lake Property Owners' Society (MLPOS) recognizes, with thanks, our 2026 tax exemption and requests a further exemption from rural property taxes for the year 2027 under Section 391 of the Local Government Act.

MLPOS was incorporated as a non-profit society on 29 August 1975, Charter No. 11823. The objectives of MLPOS are three-fold: (1) To represent the members in matters affecting their property or their life style in Magic Lake Estates, Pender Island, British Columbia by performing research on such matters, submitting briefs to government, industry or any other party having an impact, whether favourable or unfavourable, on such property or life style. (2) To provide recreational opportunities for our membership and the public at large by acquiring, maintaining, administering, and/or disposing thereof, property in Magic Lake Estates or the foreshore adjacent thereto; and by supporting initiatives of other agencies and groups that do, or will, provide those recreational opportunities. (3) To support, financially or otherwise, community groups providing important support services to our membership and the community at large.

The North and South Pender Islands have roughly 3700 full-time residents (Pender Island Fire Rescue) – with more than one third of these full-time residents living in Magic Lake Estates.

MLPOS operates and maintains a non-profit, recreational marina at Thieves Bay with 180 berths for the use of members and guests of the society. Our marina provides emergency moorage for any vessel in the area requiring shelter and/or assistance. We reserve, at no charge, a designated berth for the Ambulance Service to conduct medical evacuations for anyone on the Pender Islands. The

RCMP and Coast Guard have used our marina for emergency incidents. MLPOS has equipped the marina breakwater with picnic tables open to the public. This Thieves Bay spot has become a very popular, and spectacular, public whale watching site as well as being a favourite walk/drive destination.

In addition to Thieves Bay Marina, MLPOS operates and maintains the only public tennis/pickleball courts on the Pender Islands. These courts are open year round to members of the Society and to the public, on a pay-per-use basis. We also maintain a children's playground, upgraded in 2025, beside the courts and a public park (Mouat Park) designated for the propagation of plants native to the Gulf Islands.

Volunteerism thrives on the Pender Islands and this is apparent in MLPOS. Volunteers build, maintain and manage the marina, tennis courts and playground. We keep all fees charged for the use of these facilities at break-even levels and use all funds generated solely for the short and long-term upkeep and improvement of these recreational facilities.

We hope that you grant our request for a property tax exemption for the year 2027. Such an exemption will significantly enhance our ability to maintain and provide these important recreational facilities for the benefit of our members, our community and tourists to the Gulf Islands.

Yours truly,



Robert Coulson
President, Magic Lake Property Owners' Society

CC: Paul Brent, CRD District Director (by email)

Encl:
Application Form for Permissive Exemption from Property Taxation Year 2027
Copy of 2026 Property Assessment Notices

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

THIEVES BAY
LOT A, PLAN VIP41807, SECTION 9, COWICHAN LAND DISTRICT, PORTION PENDER ISLAND
PID: 000-952-141

2026 Assessment – represents your property value as of **July 1, 2025**

Assessed Value	**Value**	**Class**
Land	115,000	
2026 Assessed Value	**$115,000**	**08-Rec/Non Profit**
Taxable Value	**Rural**	
Less Exemptions	115,000	
2026 Taxable Value	**NIL**	

Important messages about your 2026 Assessment

- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-13027.026

The Owner/Lessee of this property is:

MAGIC LAKE PROP OWNER'S SOCIETY
PO BOX 65
PENDER ISLAND BC V0N 2M0

PROPERTY IDENTIFICATION

Reference #: 0324 8486

Area: 01-Capital

Jurisdiction: 764-Gulf Islands Rural

Roll: 13027.026

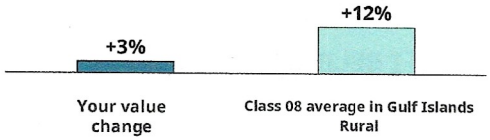
Confidential PIN: 005006940

Bulk Mail: 0004692651

School District: 64-Gulf Islands

Neighbourhood: 935

YOUR PROPERTY VALUE CHANGE



The graph above shows average change for multiple property types. Visit **bcassessment.ca/propertytax** for details on how your value change may impact your property taxes. If you are considering an appeal, please see back of notice for more information.

YOUR PROPERTY VALUE HISTORY

2026	+3%	$115,000
2025	0%	$112,000
2024	0%	$112,000
2023	+6%	$112,000

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0324 8486

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

5370_7_10
BCA_PROD_ANOT_26_MBK_20251205

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

THIEVES BAY
DISTRICT LOT 465, COWICHAN LAND DISTRICT, COMMERCIAL MARINA IN THIEVES BAY, 1.57 HA ISSUED FOR GROUP MOORAGE, BREAKWATER & BOAT LAUNCHING PURPOSES, LEASE/PERMIT/LICENCE # 114382 LBF:0288670

2026 Assessment – represents your property value as of **July 1, 2025**

Assessed Value	**Value**	**Class**
Land	464,000	08-Rec/Non Profit
Buildings	299,000	06-Business/Other
2026 Assessed Value	**$763,000**	
Taxable Value	**Rural**	
Less Exemptions	135,000	
2026 Taxable Value	**$628,000**	

Important messages about your 2026 Assessment

- A copy of this Property Assessment Notice is sent to all owners.
- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-13027.027

The Owner/Lessee of this property is:

MAGIC LAKE PROP OWNER'S SOCIETY
PO BOX 65
PENDER ISLAND BC V0N 2M0

PROPERTY IDENTIFICATION

Reference #: 0325 1773

Area: 01-Capital

Jurisdiction: 764-Gulf Islands Rural

Roll: 13027.027

Confidential PIN: 005006940

Bulk Mail: 0004692651

School District: 64-Gulf Islands

Neighbourhood: 935

YOUR PROPERTY VALUE HISTORY

2026	+2%	$763,000
2025	0%	$748,000
2024	+1%	$747,000
2023	+14%	$738,000

Visit **bcassessment.ca/propertytax** for details on how your value change may impact your propery taxes.

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

FEB 2 **THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026**

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0325 1773

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

5370_9_10
BCA_PROD_ANOT_26_MBK_20251205

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

PRIVATEERS RD
LOT 18, PLAN VIP22424, SECTION 10, COWICHAN LAND DISTRICT, PORTION PENDER ISLAND
PID: 003-246-442

2026 Assessment – represents your property value as of **July 1, 2025**

Assessed Value	**Value**	**Class**
Land	439,000	08-Rec/Non Profit
Buildings	14,600	06-Business/Other
2026 Assessed Value	**$453,600**	
Taxable Value	**Rural**	
Less Exemptions	449,000	
2026 Taxable Value	**$4,600**	

Important messages about your 2026 Assessment

- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-08455.036

The Owner/Lessee of this property is:

MAGIC LAKE PROP OWNER'S SOCIETY
PO BOX 65
PENDER ISLAND BC V0N 2M0

PROPERTY IDENTIFICATION

Reference #: 0232 6511

Area: 01-Capital

Jurisdiction: 764-Gulf Islands Rural

Roll: 08455.036

Confidential PIN: 005006940

Bulk Mail: 0004692651

School District: 64-Gulf Islands

Neighbourhood: 910

YOUR PROPERTY VALUE HISTORY

2026	-3%	$453,600
2025	-8%	$465,800
2024	-2%	$504,600
2023	+44%	$514,500

Visit **bcassessment.ca/propertytax** for details on how your value change may impact your propery taxes.

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0232 6511

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

FOLLOW US

We Value BC

5370_5_10

BCA_PROD_ANOT_26_MBK_20251205

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

STORM CRES
LOT 21, PLAN VIP22335, SECTION 9, COWICHAN LAND DISTRICT, PORTION PENDER ISLAND
PID: 003-275-400

2026 Assessment – represents your property value as of **July 1, 2025**

Assessed Value	**Value**	**Class**
Land	212,000	
2026 Assessed Value	**$212,000**	**08-Rec/Non Profit**
Taxable Value	**Rural**	
Less Exemptions	212,000	
2026 Taxable Value	**NIL**	

Important messages about your 2026 Assessment

- Due to the specialized nature of your property, it is not displayed on Assessment Search (bcassessment.ca). Please contact us if you require additional information.
- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-08454.305

The Owner/Lessee of this property is:

5370

S-02
MAGIC LAKE PROP OWNER'S SOCIETY
PO BOX 65
PENDER ISLAND BC V0N 2M0

PROPERTY IDENTIFICATION

Reference #: 0232 6429

Area: 01-Capital

Jurisdiction: 764-Gulf Islands Rural

Roll: 08454.305

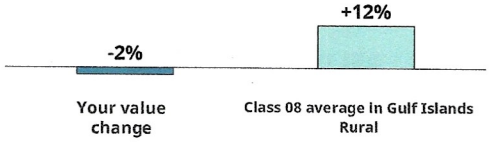
Confidential PIN: 005006940

Bulk Mail: 0004692651

School District: 64-Gulf Islands

Neighbourhood: 910

YOUR PROPERTY VALUE CHANGE



The graph above shows average change for multiple property types. Visit **bcassessment.ca/propertytax** for details on how your value change may impact your property taxes. If you are considering an appeal, please see back of notice for more information.

YOUR PROPERTY VALUE HISTORY

2026	-2%	$212,000
2025	-8%	$217,000
2024	-2%	$235,000
2023	+48%	$239,000

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0232 6429

5370_1_10

BCA_PROD_ANOT_26_MBK_20251205

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

LOT 67, PLAN VIP22335, SECTION 9, COWICHAN LAND DISTRICT, PORTION PENDER ISLAND
PID: 003-219-666

2026 Assessment – represents your property value as of **July 1, 2025**

Assessed Value	**Value**	**Class**
Land	14,000	
2026 Assessed Value	**$14,000**	**01-Residential**
Taxable Value	**Rural**	
Less Exemptions	14,000	
2026 Taxable Value	**NIL**	

Important messages about your 2026 Assessment

- Due to the specialized nature of your property, it is not displayed on Assessment Search (bcassessment.ca). Please contact us if you require additional information.
- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax
- Visit bcassessment.ca and create a free account to unlock additional features such as favourites, comparisons and our interactive map.

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-08454.397

The Owner/Lessee of this property is:

MAGIC LAKE PROP OWNER'S SOCIETY
PO BOX 65
PENDER ISLAND BC V0N 2M0

PROPERTY IDENTIFICATION

Reference #: 0232 6474

Area: 01-Capital

Jurisdiction: 764-Gulf Islands Rural

Roll: 08454.397

Confidential PIN: 005006940

Bulk Mail: 0004692651

School District: 64-Gulf Islands

Neighbourhood: 910

YOUR PROPERTY VALUE CHANGE



The graph above shows average change for residential property types (e.g. homes, townhouses, condos, etc.). View changes by neighbourhood at **bcassessment.ca/map.** If you are considering an appeal, please see back of notice for more information.

YOUR PROPERTY VALUE HISTORY

2026	-3%	$14,000
2025	-8%	$14,400
2024	-1%	$15,600
2023	+13%	$15,800

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

FEB 2

THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0232 6474

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

5370_3_10
BCA_PROD_ANOT_26_MBK_20251205

Royal Canadian Legion – Branch #239
1344 MacKinnon Road
Pender Island, BC V0N 2M1
Tel: 250-629-3441
Email: president239.rcl@gmail.com

July 9, 2026

Capital Regional District
Attn: Financial Services – Permissive Tax Exemption
625 Fisgard Street, PO Box 1000
Victoria, BC V8W 2S6

To Whom It May Concern,

Re: Request for 2027 Permissive Tax Exemption – Section 391(3)(a), Local Government Act

On behalf of the Royal Canadian Legion, Branch #239 (Pender Island), we respectfully request a municipal tax exemption for the 2027 tax year under Section 391(3)(a) of the *Local Government Act*.

Our Role in the Community

Since our founding in 1952 and operating from our current location since 1972, Branch #239 has remained a central gathering place for Pender Island residents. Our membership currently includes over 300 individuals—representing approximately 11% of the island's full-time population.

Each year, the Legion organizes the community's Canada Day and Remembrance Day ceremonies. Through our gaming funds, we return close to $25,000 annually to the community in the form of bursaries, scholarships, and donations in support of local youth and groups. Additionally, our annual poppy campaign raises approximately $4,000 to benefit both veterans and youth.

Our facility also serves as a vital meeting and activity space for a wide range of local organizations. On an island where suitable public meeting venues are limited, the Legion hall provides an essential gathering place for groups that would otherwise struggle to find accommodation for their programs and events.

Financial Context

We have been grateful recipients of the CRD's tax exemption since 2018. This support has been critical to our ability to remain financially viable while maintaining our aging facility and

delivering community programs. With escalating costs and ongoing maintenance needs, relief from municipal taxes significantly eases the financial burden, helping us avoid service reductions, job cuts, or fee increases.

We remain committed to the responsible stewardship of our resources and to the continued service of our members and the broader island community.

Thank you for considering our request. We are happy to provide any additional information required.

Respectfully,

John Pender
President
Royal Canadian Legion – Branch #239
Pender Island, BC

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

PROPERTY IDENTIFICATION

Reference #: 0232 7526

Area: 01-Capital

Jurisdiction: 764-Gulf Islands Rural

Roll: 08666.000

Confidential PIN: 0001048707

School District: 64-Gulf Islands

Neighbourhood: 910

Property Location & Description

1344 MACKINNON RD
PARCEL A, LOT 6, PLAN VIP7196, SECTION 17, COWICHAN LAND DISTRICT, PORTION PENDER ISLAND, PCL A (DD 47774W)
PID: 005-758-289

2026 Assessment – represents your property value as of **July 1, 2025**

Assessed Value	**Value**	**Class**
Land	129,000	06-Business/Other
	220,000	08-Rec/Non Profit
Buildings	41,800	06-Business/Other
	71,200	08-Rec/Non Profit
2026 Assessed Value	**$462,000**	
Taxable Value	**Rural**	
Less Exemptions	301,200	
2026 Taxable Value	**$160,800**	

YOUR PROPERTY VALUE HISTORY

2026	+15%	$462,000
2025	0%	$400,400
2024	+1%	$400,600
2023	+13%	$397,000

Visit **bcassessment.ca/propertytax** for details on how your value change may impact your propery taxes.

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026

Important information about the complaint process can be found on the back page.

Important messages about your 2026 Assessment

- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-08666.000

The Owner/Lessee of this property is:

163989

S-04
ROYAL CANADIAN LEGION PENDER ISLAND BRANCH NO. 239
1344 MACKINNON RD
PENDER ISLAND BC V0N 2M1

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0232 7526

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

FOLLOW US

We Value BC

163989_1_2
BCA PROD ANOT 26 STD A01 20251205

Royal Canadian legion Br92
120 Blain Rd
Salt Spring Island, BC V8K 2P7
250-537-5822

Branch 092
Salt Spring Island

Capital Regional District
Electoral Area Local Services - Finance Team
Finance & Technology Department
Capital Regional District
625 Fisgard Street, Victoria, BC V8W 1R7
eafinance@crd.bc.ca

July 20, 2026

Re: Request for Permissive Property Tax Exemption – Royal Canadian Legion Branch 92

On behalf of the Royal Canadian Legion Branch 92, I respectfully submit this request for a Permissive Property Tax Exemption for the regional 2027 property taxes levied by the Capital Regional District.

The Royal Canadian Legion Branch 92 is a registered non-profit organization dedicated to supporting Veterans, serving members of the Canadian Armed Forces, RCMP personnel, first responders, and their families. Beyond our commitment to those who have served Canada, our Branch provides a valuable community facility that hosts remembrance ceremonies, charitable fundraising events, youth programs, and activities that enrich the lives of residents throughout the Gulf Islands and the Capital Regional District.

As a volunteer-led organization, Branch 92 relies on memberships, donations, fundraising, and community partnerships to sustain our operations. Rising operating and facility maintenance costs continue to place pressure on our financial resources. A Permissive Property Tax Exemption would reduce this burden and enable us to dedicate more funding to the programs and services that directly benefit our community.
The requested exemption would help us continue to:

- Provide assistance and advocacy for Veterans and their families.
- Host annual Remembrance Day and other commemorative ceremonies.
- Maintain a safe, accessible, and welcoming community facility.
- Support local charitable initiatives and community organizations.
- Preserve an important community gathering place for current and future generations.

The Royal Canadian Legion Branch 92 has served our community with pride for many years and remains committed to fostering remembrance, volunteerism, and community service. Financial relief through a Permissive Property Tax Exemption for 2027 will help ensure that these important services remain available while supporting the long-term sustainability of our Branch.
We respectfully request your favourable consideration of this application for the Capital Regional District's permissive property tax exemption. Thank you for your time and consideration. We would be pleased to provide any additional information or documentation that may assist in your review.

Kind Regards,

Noella Fraser
President
Royal Canadian Legion Br92
president@saltspringlegion.ca
250-537-7104

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

120 BLAIN RD
LOT A, PLAN VIP11826, SECTION 4, RANGE 3E, COWICHAN LAND DISTRICT, PORTION NORTH SALT SPRING, EXCEPT PLAN VIP64146
PID: 000-553-387

2026 Assessment – represents your property value as of **July 1, 2025**

	Value	Class
Assessed Value	575,000	06-Business/Other
Land	179,000	08-Rec/Non Profit
	183,000	06-Business/Other
Buildings	162,000	08-Rec/Non Profit
2026 Assessed Value	**$1,099,000**	
	Rural	
Taxable Value	351,000	
Less Exemptions	**$748,000**	
2026 Taxable Value		

Important messages about your 2026 Assessment

- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-00655.001

The Owner/Lessee of this property is:

154269

S-04
ROYAL CANADIAN LEGION SALT SPRING ISLAND
BRANCH NO. 092
120 BLAIN RD
SALT SPRING ISLAND BC V8K 2P7

PROPERTY IDENTIFICATION

Reference #: 0231 8139
Area: 01-Capital
Jurisdiction: 764-Gulf Islands Rural
Roll: 00655.001
Confidential PIN: 0001048708
School District: 64-Gulf Islands
Neighbourhood: 810

YOUR PROPERTY VALUE HISTORY

2026	+15%	$1,099,000
2025	-5%	$956,000
2024	-2%	$1,004,000
2023	+47%	$1,027,000

Visit **bcassessment.ca/propertytax** for details on how your value change may impact your propery taxes.

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

FEB 2 **THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026**

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0231 8139

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

We Value BC

FOLLOW US

154269_1_2

AUGT_24_STD_A01_20251205

Salt Spring Island Golf & Country Club
805A Lower Ganges Road
Salt Spring Island, B.C. V8K 2N5
Telephone: 250-537-7826
Email: president@saltspringgolf.com
Web Site: www.saltspringgolf.com

Date: July 27, 2026

Financial Services – Permissive Tax Exemption
Capital Regional District
625 Fisgard Street
Victoria, BC V8W 1R7

To the General Manager Corporate Services,

The Salt Spring Island Golf and Country Club (SSIGCC) gratefully acknowledges our previous permissive tax exemption for the year 2026 and respectfully requests relief from property taxes for the year 2027 under Section 391(4)(a) of the Local Government Act.

Background:

While historically known for the golf course that opened for play in 1928, residents and visitors currently enjoy a variety of recreational activities on the property, including golf, tennis, squash, disc golf and a restaurant. The tennis and squash facilities are operated by not-for-profit societies under contractual agreements with the Salt Spring Golf Club. Disc golf was developed by the golf club and is played on and around the golf course layout itself. The golf course, indoor tennis and squash facilities provide the only public access to these activities on Salt Spring (there is outdoor tennis elsewhere on the island). Similarly the disc golf course is the only sanctioned Salt Spring course for tournaments by the provincal disc golf governing body.

The Salt Spring Golf and Country Club (SSIGCC) is a not-for-profit society incorporated under the B.C. Societies Act. Title to the property is held by Salt Spring Recreational Holdings Ltd (SSRHL) which leases it to majority shareholder the SSIGCC. The property tax is paid by SSIGCC on behalf of SSRHL.

Public Use of the Facilities:

In 2025 over 28,000 9-hole equivalent rounds of golf were played on the course, with more than 8,560 rounds being played by public greens-fee paying residents or visitors to the island. Our junior, intermediate, regular and social members play the bulk of the remaining rounds with 400 members currently in the above categories. Our driving range and short game practice facilities are also a popular public attraction. Disc golf was brought to the club in collaboration with the local disc golf community and has also expanded the appeal of the property to the general public. Disc Golf also has some short game practice facilities. Our restaurant caters to all our recreational users and athletes using the nearby Portlock Park as well as the community at large.

The indoor tennis facility with two courts are fully utilized in the fall, winter and spring from 8 am to 8 pm with league play, lessons for all age groups and public bookings. Squash courts are modestly utilized.year round.

Contributions to the Community:

The facility is widely used for charitable fundraising events as well as supporting many on-site and off-site programs for various community groups. In a typical year we would see programs such as free beginner golf lessons for the public, a junior golf program, and high school use of the driving range. In recent years we have held a Special Olympics golf instruction program with mentoring and support from club members and community volunteers. Our junior golf program has been qualified as part of the First Tee - Canada organization. First Tee – Canada is a youth development program offered by Golf Canada that introduces the game of golf and its inherent values to young people. Similarly we hold various fund rasiers to provide tennis instruction to the youth on our Island.

Similarly our tennis courts host extensive professional instruction for juniors and adults. The high school also utilizes our golf course and tennis courts for the golf and tennis teams.

As noted in our past application, our facilities are available for emergency events site and in 2020 our site became an Emergency Reception Centre for the Salt Spring Island Emergency Program to provide service and care of evacuees during an emergency or disaster.

The club currently provides significant employment to local residents. Five positions are year round in our office and shop. Our restaurant provides 5-15 positions, while in peak of the golf season we have 15-20 additional staff in seasonal/part-time positions. Our tennis facility employs 3 individuals year round. A substantial volunteer effort supplements maintenance and administration activities. The club works with local businesses to promote tourism. Several tournaments involving all our sports bring participants from off-island for a day or more.

The golf club's not-for-profit fee structure is geared towards covering operating costs and basic capital maintenance without the use of public funding. Demand for repair or replacement of our aging clubhouse and facilities/assets and maintenance equipment is an ongoing challenge and often requires fund-raising or donations. Similarly our tennis and squash courts require on going maintenance to maintain the long term utility of these facilities. The tax exemption lessens the costs for the all our facilities. This exemption also contributes to our future plans when additional facilities are considered for our community. An exemption on eligible property tax would be of great assistance in continuing and enhancing the community's enjoyment of this historic Salt Spring Island recreational hub.

Sincerely,



Randy Cunningham
President, Salt Spring Island Golf and Country Club
Vice-President, Salt Spring Recreational Holdings Ltd

Contact: Randy Cunningham president@saltspringgolf.com

Enclosures:
2026 Property Assessment Notice
Application for Permissive Exemption From Property Taxation Year 2027

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is not a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

805 LOWER GANGES RD
SECTION 5, RANGE 2, COWICHAN LAND DISTRICT, EXCEPT PLAN 2183 39530, RGE 2E, N SALT SPRING ISLAND, EXC PT IN PLANS 2183 & 39530; SECTION 6, RANGE 2, COWICHAN LAND DISTRICT, EXCEPT PLAN 14185, RGE 2E, N SALT SPRING ISLAND, EXC THE EASTERLY 6.75 CHAINS THEREOF; EXC PCL B (DD 77036I), & EXC PT IN PL 14185
PID: 009-600-451 009-600-426

2026 Assessment - represents your property value as of **July 1, 2025**

Assessed Value	Value	Class
Land	85,500	06-Business/Other
	2,704,000	08-Rec/Non Profit
Buildings	908,000	06-Business/Other
2026 Assessed Value	**$3,697,500**	

Taxable Value	Rural
Less Exemptions	3,697,500
2026 Taxable Value	**NIL**

Important messages about your 2026 Assessment

- **2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax**
- **You must keep your land owner transparency report current by reporting changes to interest holders (e.g. beneficial owner of a trust, corporate interest holders, or partners in a partnership). See landtransparency.ca for information.**

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-00481.000

The Owner/Lessee of this property is:

153706

S-04
SALT SPRING REC HOLDINGS
ATTN ERIC BEAMISH
805A LOWER GANGES RD
SALT SPRING ISLAND BC V8K 2N5

PROPERTY IDENTIFICATION

Reference #: 0231 7516

Area: 01-Capital

Jurisdiction: 764-Gulf Islands Rural

Roll: 00481.000

Confidential PIN: 0001060821

School District: 64-Gulf Islands

Neighbourhood: 810

YOUR PROPERTY VALUE HISTORY

2026	+2%	$3,697,500
2025	-2%	$3,642,000
2024	-1%	$3,705,500
2023	+9%	$3,738,300

Visit **bcassessment.ca/propertytax** for details on how your value change may impact your property taxes.

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0231 7516

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

We Value BC

FOLLOW US

Salt Spring Island Rod & Gun Club

TRAP, RIFLE, PISTOL, ARCHERY AND 20 YARD INDOOR RANGE

May 12, 2026

Box 442
Ganges, BC
V8K2W1

VIA EMAIL ONLY

Att: Finance Manager, *Local Services and Grant Management Finance and Technology*, CRD.

The Salt Spring Island Rod and Gun Club, (the "Club") respectfully requests an exemption from property taxes for its land and facilities located at 221/223 Long Harbour Road, Salt Spring Island for the 2027 tax year pursuant to *Sections 391(3)* and *(4)* of the BC Local Government Act. Our Club has received this exemption in a few of the past years and this financial assistance has allowed the Club to significantly begin rebuilding its programs and recover financially after unanticipated operational demands.

Background

The Club was organized in 1913 and has been a provincial non-profit society since about 1960. It is one of the two or three oldest public service and recreational clubs in the Gulf Islands and the only federally licensed shooting club in the Islands Trust Area. The Club promotes shooting sports and teaches the safe handling and use of firearms and archery for both recreational and hunting purposes to Club members as well as the general public. The Club has been the home facility for several national and international champions in their sport as well as a judge for the Canada Games. Subject to the Club's policies, safety measures and rules, the general public is encouraged to join members in the recreational and educational activities offered. The Club makes its facilities available on a donation basis to other sporting, recreational, service and non-profit organizations.

The Club Today

The Club became established at its present location about 1960 and since that time the Club's grounds and facilities have served the community as a venue for indoor and outdoor recreation, family events, educational workshops, training exercises, meetings and similar events. The venue is offered free of charge for non-commercial use although donations are welcomed in order to recover relevant operating costs. The Club has provided land and facilities without charge to the CRD, RCMP, Salt Spring Island Fire and Rescue, Salt Spring Amateur Radio Society, youth Scouting groups, schools and the

communications team of the Salt Spring Island Search and Rescue for emergency and training purposes.

The Club has a signed agreement with the CRD for the use of Club lands and facilities as an emergency *Reception Center and Group Lodging* location. The grounds have been evaluated as an alternate emergency helicopter landing site. In the past, the CRD has also made use of the facilities for activities related to Camp Colossus as has the Wolf Kids Nature Program. Members of the local RCMP detachment utilize the Club's indoor range to qualify in and maintain firearm proficiency standards. Salt Spring Island Fire and Rescue has used both the lands and facilities for training purposes including hose lays, the setup of a heliport and most recently for the department's drone pilot training for which the grounds are well suited. In addition to member training the fire department has also used the Club for a public workshop on fire safety.

The Salt Spring Amateur Radio Society is in its 5th year of regular weekly meetings and annual field days held at the Club. The Radio Society is considering additional events during the year and renewing investigations into installing a permanent antenna which would benefit not only their Society but would also provide Salt Spring Island with an additional emergency communication option. This year the Radio Society has tentatively booked the facilities to host a 12 session amateur radio license course which will be open to the general public.

The Club has regularly provided a number of educational opportunities to members and the general public. These classes have included;

- Junior Rifle Program for youths 11-15 to learn basic firearms safety and handling.
- Archery and rifle shooting for Boy Scouts and high school students
- Canadian Firearms Safety Course (CFSC)[required for federal firearms license-*21 classes since 2020*
- BC CORE hunter education classes [required provincially for hunting license]
- Archery Canada courses
- introductory lessons in firearm safety and handling for adults
- introductory lessons in fly fishing
- introductory lessons in trap shooting, and
- introductory lessons in archery

The Club is in its seventh year of regularly providing the federally mandated CFSC courses and will have provided 21 classes graduating over 300 individuals by years end. A previous hosting of a CFSC course first, then a CORE course and finally a course on how to handle and prepare harvested game was a success and is planned again for the Fall of 2026.

All Club events and activities are planned and run by volunteers and wherever possible facility maintenance and improvements are performed by both Club members and volunteers from the general public. Nominal fees are charged for membership plus some

activities however these fees are used only to cover operating and insurance costs and no Club group or individuals profit from Club sponsored events.

Past Permissive Tax Exemptions have played a major role in allowing the Club to address facility maintenance along with program development and presentations. The Clubhouse roofing has been replaced, the kitchen area and appliances renewed in 2025, the meeting room flooring has just been replaced and plans are in the works for upgrading the outdoor and indoor ranges to reduce noise levels.

The Club membership stands at over 200 individuals and all are well aware and appreciative of past Permissive Tax Exemptions that have provided the financial impetus to move from mere survival to revitalization.

On behalf of the President, Board and membership of the Salt Spring Island Rod and Gun Club,

Sincerely,

John Wiebe, treasurer
SSIRGC

BC ASSESSMENT

2026 PROPERTY ASSESSMENT NOTICE

This is **not** a tax notice. Tax notices are issued by local governments and taxing authorities. No action is required unless you disagree with your assessment.

Property Location & Description

221 LONG HARBOUR RD
LOT A, PLAN VIP14462, SECTION 4, RANGE 4, COWICHAN LAND DISTRICT, RGE 4E, N SALT SPRING ISLAND, MANUFACTURED HOME REG.# 43606; LOT 1, PLAN VIP20794, SECTION 3&4, RANGE 4, COWICHAN LAND DISTRICT, PORTION SALT SPRING, RGE 4E, N SALT SPRING ISLAND, MANUFACTURED HOME REG.# 43606
PID: 004-416-074 003-598-861

2026 Assessment – represents your property value as of **July 1, 2025**

Assessed Value	**Value**	**Class**
Land	71,400	01-Residential
	863,000	08-Rec/Non Profit
Buildings	50,300	01-Residential
	55,800	06-Business/Other
2026 Assessed Value	**$1,040,500**	

Taxable Value	**Rural**
Less Exemptions	918,800
2026 Taxable Value	**$121,700**

Important messages about your 2026 Assessment

- Due to the specialized nature of your property, it is not displayed on Assessment Search (bcassessment.ca). Please contact us if you require additional information.
- 2026 tax rates will be set in May. For tax information, please go to gov.bc.ca/ruralpropertytax
- You must keep your land owner transparency report current by reporting changes to interest holders (e.g. beneficial owner of a trust, corporate interest holders, or partners in a partnership). See landtransparency.ca for information.

The Assessment Office for this property is:

Victoria Assessment Office
400-3450 Uptown Blvd
Victoria BC V8Z 0B9
01-64-764-00716.007

The Owner/Lessee of this property is:

154617

S-04
SALT SPRING IS ROD & GUN CLUB
PO BOX 442 STN GANGES
SALT SPRING ISLAND BC V8K 2W1

PROPERTY IDENTIFICATION

Reference #: 0231 8487
Area: 01-Capital
Jurisdiction: 764-Gulf Islands Rural
Roll: 00716.007
Confidential PIN: 0001060807
School District: 64-Gulf Islands
Neighbourhood: 810

YOUR PROPERTY VALUE HISTORY



Visit **bcassessment.ca/propertytax** for details on how your value change may impact your propery taxes.

IMPORTANT DATES

July 1, 2025
Assessed value is the property's market value as of this date.

October 31, 2025
Assessed value reflects property's physical condition and permitted use as of this date.

FEB 2 **THE DEADLINE FOR FILING A NOTICE OF COMPLAINT (APPEAL) IS FEBRUARY 2, 2026**

Important information about the complaint process can be found on the back page.

CONTACT US

For more information about your assessment, go to **bcassessment.ca**, where you can search for your property, compare your assessment, and update your mailing address.

Call us at 1-866-825-8322 or 604-739-8588.

Reference #: 0231 8487

154617_1_2

BCA_PROD_ANOT_26_STD_A01_20251205

Before using information in this Notice for non-assessment purposes, please verify records with your Land Title Office. Wherever words or expressions used in this Notice differ from wording of the legislation, the legislation shall prevail. This information is current as of printing deadline.

We Value BC

FOLLOW US

APPENDIX C: link to access site:
https://info.bcassessment.ca/Services-products/Property-classes-and-exemptions/understanding-property-classes-and-exemptions

Log in (h www.bca e men .ca Home LoginInfo) Regi er (h au h.bca e men .ca regi er) r

BC ASSESSMENT

Unde standing p ope tyrclasses and exemptions

BC Ar e men lace ro er y in one or more of nine cla e , y ically ba ed on he ro er y' y e or u e. Municir al r zoning doe no de ermine ro er y cla , hough i may be a fac or in ome ca e .



Watch on

The p ope ty classes:

Class 1, Residential — ingle-family re idence , mul i-family re idence , du lexe , a ar men , condominiums, nur ing home , ea onal dwelling , manufac ured home , ome vacan land, farm building and daycare facili ie . r

Class 2, Utilities — ruc ure and land u ed for railway ran or a ion, i eline , elec rical genera ion or ran mi ion u ili ie , or elecommunica ion ran mi er . Thi ro er y cla doe no include ga hering i eline , office or ale ou le .

Class 3, Supportive Housing —thi ro er y cla only include eligible u or ive hou ing ro er y ha ha been de igna ed by Cabine . Eligible u or ive hou ing ro er y i funded by he rovincial governmen or a heal h au hori y for he rovi ion of hou ing ha include on- i e u or ervice for er on who were reviou ly homele , a ri k of homele ne , and who are affec ed by men al illne or who are recovering from drug or alcohol addic ion or have o her r barrier o hou ing. For more informa ion, vi i Cla ifying Su or ive Hou ing Pro er y (Service - roduc ro er y-cla e -and-exem p ion cla ifying- u or ive-hou ing- ro er y).

APPENDIX C: link to access site: https://info.bcassessment.ca/Services-products/Property-classes-and-exemptions/understanding-property-classes-and-exemptions

Class 4, Major industry — land and improvements (buildings and structures) of prescribed types of industrial plants, including lumber and pulp mills, mines, smelters, large manufacturers of specified products, ship building and loading terminals for sea-going ships.

Class 5, Light industry — property used or held for extracting, processing, manufacturing or transporting products, including ancillary storage. Scrap metal yards, wineries and boat-building operations fall within this category. Exceptions include properties used for the production or storage of food and non-alcoholic beverages and retail sales outlets, which fall into Class 6. For more information, visit Light Industrial vs. Business and Other Property Classifications /Services-products/property-classes-and-exemptions/light-industrial-vs-business-and-other-property-classifications).

Class 6, Business and Other — property used for offices, retail, warehousing, hotels and motels all fall within this category. This class includes properties that do not fall into other classes.

Class 7, Managed Forest Land — privately-owned, forest land managed in accordance with the *Private Managed Forest Land Act* or the *Forest and Range Practices Act*. Property owners in this class have an obligation to provide good resource management practices, such as reforestation, care of young trees, protection from fire and disease and sound harvesting methods.

For more information on managed forest land, consult the pages: Managed Forest Classification in British Columbia /Services-products/property-classes-and-exemptions/managed-forest-classification-in-british-columbia) and How Managed Forest Land is Assessed /Services-products/property-classes-and-exemptions/managed-forest-classification-in-british-columbia/how-managed-forest-land-is-assessed).

Class 8, Recreational Property, Non-profit Organization — includes two very different categories:

Recreational Land

- land used solely as an outdoor recreational facility for specific activities such as golf, skiing, tennis, public swimming pools, waterslides, amusement parks, marinas and hang gliding. Improvements on the land (such as a clubhouse) fall into Class 6.
- land in a rural area that is part of parcel used for overnight commercial accommodation that exists predominantly to facilitate specific outdoor recreational activities such as hunting, fishing and kayaking. Improvements on the land most likely fall within Class 6 (e.g. a hotel).

Non-Profit Organization Land and Improvements

- property used or set aside for at least 150 days per year as a place of public worship or as a meeting hall by a non-profit, fraternal organization. The 150 days cannot include activities with paid admission or the sale/consumption of alcohol.
- additionally, the 150 days needs to be in the year ending on June 30 of the calendar year preceding the calendar year for which the assessment roll is being prepared.

Class 9, Farm — (to qualify as farm for assessment purposes, the land must produce a prescribed amount of qualifying primary agricultural products for sale, such as crops or livestock. Farm buildings come within Class 1. For more information on farm land, visit Farm Land Assessment /Services-products/property-classes-and-exemptions/farm-land-assessment).

Split Classification

Property with several distinct uses can fall into more than one class. For example, commercial and residential space might be combined in one building, or a property combines residential, farm and forest land. In these cases, BC Assessment determines the share of the value of the property attributable to each class. (

Exemptio om p ope ty tax

BC Assessment is required to determine the " ctu l v lue" of l nd nd improvements (i.e., property) in the Province. a However, property t xes re levied on property's "t x ble v lue", not its ctu l v lue. "T x ble v lue" is property's ctu l v lue minus the v lue of ny t x exemptions.

What i a tax exemptio ?

A t x exemption is tool th t reduces or elimin tes li bility to property t x. In few unusu l situ tions property m y be exempt from ssessment, in which c se it is not included on the ssessment roll. But more commonly, property is ssess ble (i.e., included on the roll) but exempt from property t x in whole or in p rt. This p ge focuses on exemptions a from property t x.

How exemptio wo k

Exemptions from property t x oper te in number of different w ys. Exemptions m ay be whole or p rti l; th t is, they m y exempt ll or only p rt of property from t xes, or they m y provide relief from ll or only some property t xes. In ll c ses, specified criteri such s ownership, use, loc tion, or property type, must be met before n exemption pplies. In some c ses, the discretion to gr nt or deny n exemption lies with the t xing jurisdiction.

Look up tax exemptio

The m jority of property t x exemptions re cont ined in t xing st tutes such s the *Community Charter*, the *Vancouver Charter*, the *Local Government Act* nd the *Taxation (Rural Area) Act*. However, exemptions re lso set out in more subject-specific legisl tion such s the *School Act*, the *Health Authorities Act* or the *University Act*. a

Example o exemptio p ovidi g ull elie om p ope ty taxe

• Property owned by the feder l or provinci l government is fully exempt from property t xes for ll purposes: section 125 of the *Constitution Act*.
• Property owned by municip lity is fully exempt from property t xes for ll purposes: section 220(1)((b) of the *Community Charter*; nd section 131(1) of the *School Act*. a

Example o exemptio p ovidi g pa tial elie om p ope ty taxe

• A f rmer's dwelling in rur l re is exempt from provinci l gener l property t xes, but subject to school t xes: section 15(1)(f) of the *Taxation (Rural Area) Act*; nd section 131(4)( ) of the *School Act*.
• Up to $10,000 of the ssessed v lue of improvements in Cl ss 4 – m jor industry, Cl ss 5 – light industry nd Cl ss 6 – business nd other is exempt from ll property t xes: Industri l nd Business Property Exemption Regul tion, m de under the *Community Charter*.
• 50% of the ssessed v lue of p rcel of l nd in Cl ss 9 – f rm is exempt from school t xes: section 130(1)( ) of the a *School Act*.

This inform tion is not intended to be comprehensive guide on exemptions from property t x.

Mo e i o matio

More inform tion bout property t x tion nd exemptions c n lso be found t the following provinci l government links: a

1. Municip lities - Loc l governments - Province of British Columbi (https://www2.gov.bc.c /gov/content/governments/loc l-governments)

APPENDIX C: link to access site:
https://info.bcassessment.ca/Services-products/Property-classes-and-exemptions/understanding-property-classes-and-exemptions

2. Rural area property tax in rural areas of Vancouver Island/Province of British Columbia (http://www2.gov.bc.ca/gov/content/taxes/property-taxes/annual-property-tax/rural-area)

Making a difference...together

Click here to access site - links do not work within doc: CRD Electoral Area Property Taxes (https://www.crd.ca/government-administration/financial-plans-reports/electoral-area-property-taxes)

Electoral Area Property Taxes

As a regi a is ric , he Capi a Regi a Dis ric (CRD) es irec y c ec pr per y axes fr m e ec ra area pr per y w ners. I s ea , he Pr vi cia urvey r f Taxes c ec s reve ue beha f f he CRD a he h spi a is ric (CRHD).

The CRD e ivers ca , sub-regi a a regi a services resi e s wi hi e ec ra areas. Each service is bu ge e f r separa e y a he ax bur e is share be wee par icipa i g mu icipa i ies a e ec ra areas as se u i each service by aw. F r ca services e ivere a sma er area wi hi a e ec ra area, axes are y evie f r h se wi hi he b u aries f ha service. Rea more pr per y axes i rura areas

Permissive Tax Exemptions

The CRD may exemp -pr fi rga iza i s fr m axa i f r a specifie peri f ime. This exemp i is gra e by by aw u er he au h ri y f ec i 391 f he *Local Government Act*.

Pr per y ax exemp i s remove he assesse va ue f ha pr per y fr m he a axab e assesse va ue i a service r area. This mea s he remai i g assesse va ues ge era e he a ax reve ue require f r each ax ca eg ry c ec e by he urvey r f Taxes, i c u i g ch Tax, Is a s Trus , H spi a Dis ric s, BC Assessme , Mu icipa Fi a ce Au h ri y a Regi a Dis ric services.

Exemp i s may be imi e a specifie p r i f he e axab e va ue f he pr per y which he exemp i app ies. S

Eligibility

E non-prof t or an zat ons nc ud :

- an ath t c or s rv c or an zat on us d pr nc pa y for pu c ath t c or r cr at on purpos s
- a church as t nant or c ns for th purpos of pu c worsh p or for th purpos s of a church ha
- an a r cu tura or hort cu tura soc ty and that s n xc ss of th ar a x mpt on und r s ct on 15 (1) (j) of th *Taxation (Rural Area) Act*
- a not-for-prof t or an zat on n schoo u d n s that th or an zat on us s or occup s as t nant or c ns of a oard of schoo trust s
- a francophon ducat on author ty n schoo u d n s that th francophon ducat on author ty us s or occup s as c ns of a oard of schoo trust s
- a not-for-prof t or an zat on n schoo u d n s that th or an zat on us s or ; occup s as t nant or c ns of a francophon ducat on author ty

Application process

App cat ons ar va uat d and cons d r d y th Board annua y th app cat on d ad n s Ju y 31 ach y ar. To app y, app cants must su mit th fo ow n to th CRD:

- a tt r r qu st n an x mpt on,
- an app cat on form [PDF/2.2MB], and
- a copy of th r prop rty ass ssment not c .

App cants me t n a cr t r a ar nc ud d n a y aw to author z ctora ar a p rmiss v tax x mpt ons and pr s nt d to th Board for approva .

App cants w i not f d of su miss ons to th Board and any su s qu nt approva s. ;

Onc approv d, th CRD s bmits th by aw a thori in th x mptions to th C Ass ssment A thority to b inc d d in th o owin y ar s ass ssment ro . B

Contact Information

For mor in ormation abo t th proc ss, p as contact s by mai .

Additiona R so rc s

- Ex mption and Tax R i Pro rams B
- Prop rty Tax s in R ra Ar as
- Loca Gov rnment Act, s ction 391

Was this pa h p ?

Y s B No B

Making a difference...together

REPORT TO ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, OCTOBER 07, 2026

SUBJECT **Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026", Bylaw No. 4814, "Livestock Injury and Compensation Bylaw No. 1, 2026", and Related Regulatory Amendments**

ISSUE SUMMARY

Staff have prepared Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026" (Appendix A), to repeal Bylaw No. 1465, "Animal Impoundment and Regulation Bylaw No. 1, 1986", and establish an updated regulatory framework for animal control services in the participating electoral areas of the Capital Regional District (CRD). This report also proposes adoption of Bylaw No. 4814, "Livestock Injury and Compensation Bylaw No. 1, 2026" (Appendix B), and related amendments to the Ticket Information Authorization Bylaw (Bylaw No. 4682) (Appendix C) and Bylaw Notice Enforcement Bylaw (Bylaw No. 4740) (Appendix D).

BACKGROUND

The CRD's Animal Control Service is provided within the Juan de Fuca, Salt Spring Island and Southern Gulf Islands electoral areas. Animal control activities are currently regulated under Bylaw No. 1465, which was adopted in 1986 and, while amended over time, its regulatory framework no longer fully reflects current animal control practices, community expectations, or the legislative framework under which the CRD now delivers the service.

Staff have undertaken a review of the existing regulatory framework and are proposing a new bylaw to replace Bylaw No. 1465. The proposed Bylaw No. 4681 will update provisions related to animal ownership and care, dog licensing and control, aggressive and dangerous dogs, kennels, impoundment, and enforcement.

The proposed bylaw also incorporates regulatory approaches that are consistent with those used by several municipalities within the CRD, supporting greater consistency in animal control standards and expectations across the region while recognizing the unique characteristics of the electoral areas. Key changes include:

Aggressive and Dangerous Dogs

The proposed bylaw establishes an 'Aggressive Dog' designation, creating an intermediate regulatory category between ordinary dogs and Dangerous Dogs. Under the current bylaw, enforcement options are generally limited to licensing, impoundment or Dangerous Dog requirements. The new Aggressive Dog category allows intervention in situations involving threatening behaviour or minor injuries before behaviour escalates to the threshold for a Dangerous Dog designation.

The proposed bylaw also expands the requirements applicable to Dangerous Dogs, including identification, notification, confinement, signage, licensing, and control requirements. The bylaw incorporates the dangerous dog powers available through the *Local Government Act* as applied to regional districts through the *Community Charter*, providing additional enforcement tools where public safety concerns exist.

Responsible Animal Ownership and Welfare

The proposed bylaw modernizes standards relating to animal ownership and care by establishing updated requirements related to animal identification, animal waste removal, tethering, confinement, transportation, shelter, and veterinary care. These provisions are intended to promote responsible ownership practices and provide clearer standards for compliance and enforcement.

Noise and Farm Animals

The proposed bylaw replaces the existing nuisance provisions with a defined "Noisy Animal" framework intended to provide a clearer basis for enforcement. The bylaw also recognizes lawful agricultural activities by exempting farm operations conducted in accordance with normal farm practices on Agricultural Land Reserve lands, consistent with provincial legislation and land with permitted uses.

Licensing and Fees

The proposed bylaw updates the dog licensing provisions and associated fees pertaining to the changes in the bylaw, which reflects current administrative and operational costs. Bylaw No. 4681 includes revised kennel licence fees and licensing provisions for Aggressive Dogs and Dangerous Dogs. Bylaw No. 4814 updates impoundment, maintenance and care fees for Dogs and Cats, which reflects the rising cost for impoundment and caring for animals at the Animal Shelter.

Enforcement and Impoundment

The proposed bylaw expands the authority of Animal Control Officers in relation to seizure, impoundment, inspections, and enforcement. The bylaw also updates impoundment procedures, increases the minimum holding period from 72 hours to 96 hours, and modernizes provisions governing animal shelters and animal care during impoundment, and aligns with standard practice.

Provisions Removed

Several provisions of Bylaw No. 1465 are not carried forward into proposed Bylaw No. 4681. These include the livestock compensation program and associated compensation claim forms, the notice of impoundment schedule, and the schedule identifying specific beach prohibitions.

The livestock injury and compensation provisions are being addressed separately through Bylaw No. 4814, “Livestock Injury and Compensation Bylaw No. 1, 2026” (Appendix B), in connection with the livestock injury and compensation services established in 2021.

The beach prohibitions are not carried forward into Bylaw No. 4681 where they are already addressed through applicable community parks bylaws or other regulatory instruments. The notice of impoundment schedule is also not carried forward to reflect current operational practices.

Enforcement and Penalties

The proposed bylaw updates offence provisions and establishes a broader range of enforceable requirements respecting animal ownership, animal welfare, licensing, aggressive dogs, dangerous dogs, and public safety. To support implementation of the proposed bylaw, consequential amendments to the CRD’s Ticket Information Authorization Bylaw (Appendix C) and Bylaw Notice Enforcement Bylaw (Appendix D) are also proposed.

The amendments will update offence descriptions and penalty amounts to reflect the provisions of the proposed bylaw and provide Animal Control Officers with appropriate enforcement tools. The revised penalties are intended to encourage compliance, promote responsible animal ownership, and better reflect the seriousness of offences involving public safety, including incidents involving dog bites, aggressive dogs, and dangerous dogs.

The proposed penalties are consistent with contemporary animal control enforcement practices and recognize the increased costs and community impacts associated with serious animal control violations.

Staff Responses to Motion with Notice from the Salt Spring Island Local Community Commission and approved by the CRD Board at the April 8, 2026, meeting

1. *That as part of the bylaw review process already underway, staff report on the rationale for including animal noise in both Bylaw 1465 and 3384, and the process and implications for exempting Salt Spring Island from Section 26 of Bylaw 1465.*

   Response:

   The current Bylaw No. 1465 addresses excessive animal noise specifically, while Bylaw No. 3384, "*Noise Suppression Bylaw (Salt Spring Island) No. 1, 1992",*) regulates noise more broadly. The bylaws serve related but distinct purposes and retaining both provides enforcement flexibility. The proposed bylaw (4681) addresses animal noise in sections 28, 29 and 30.

   Exempting Salt Spring Island would require amending Bylaw No. 4681 to provide that sections 28, 29 and 30 do not apply to Salt Spring Island. Such an exemption would result in a different regulatory approach from the other participating electoral areas and would remove the CRD's animal-specific noise provisions from Salt Spring Island. Consequently, the CRD would no longer have animal-specific noise regulations applicable to Salt Spring Island. This could result in an increase in civil action between neighbours for nuisance, rather than resolving issues through a local government bylaw.

   Maintaining consistent animal noise provisions across the participating electoral areas provides a clear and uniform regulatory framework for residents, enforcement staff, and animal owners. Creating an exemption for one electoral area would result in differing regulatory standards within the same Animal Control Service.

2. *That staff clarify and revise as required exemptions in the bylaws and their legal basis, particularly regarding agriculture taking into account provincial legislation, in Bylaw 1465 and 3384.*

   Response:

   Staff have reviewed the proposed exemptions in relation to applicable provincial legislation. Where provincial legislation limits or supersedes the CRD's regulatory authority, the bylaws should provide an appropriate and narrowly tailored exemption to ensure consistency with provincial requirements. Where no such provincial restriction applies, the CRD should retain its authority to regulate animal control and animal-related noise within the service area.

   Bylaw No. 4681 recognizes lawful agricultural activities and applicable provincial legislation through sections 28 and 29, while maintaining the CRD's ability to address animal-related impacts where provincial protections do not apply. This approach avoids creating broader exemptions than are legally required and preserves the intended regulatory purpose of the bylaw.

3. *That staff report on the implications of including a formal mediation process as part of the new CRD bylaw adjudication process.*

   Response:

   The adjudication process under the *Local Government Bylaw Notice Enforcement Act* does not include mediation. The adjudication process is established under provincial law, and local governments have limited discretion over its structure.

   Where appropriate, CRD Bylaw Officers seek to gain voluntary compliance and try to work through issues with complainants to seek mutually acceptable resolutions prior to proceeding with enforcement and issuance of a bylaw notice. Once a notice is disputed, the process follows the statutory framework.

   Bylaw adjudication is a statutory enforcement process. Once a bylaw notice has been issued and disputed, the matter proceeds to an independent adjudicator, appointed by the Province, who reviews the evidence and determines whether the bylaw has been contravened. The adjudicator's role is to make a decision based on the applicable bylaw and the evidence presented. It is not a negotiation process.

ALTERNATIVES

Alternative 1

The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026" be introduced and read a first, second, and third time;
2. That Bylaw No. 4681 be adopted;
3. That Bylaw No. 4814, "Livestock Injury Compensation Bylaw No. 1, 2026" be introduced and read a first, second, and third time;
4. That Bylaw No. 4814 be adopted;
5. That Bylaw No. 4682, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 86, 2026" be introduced and read a first, second, and third time;
6. That Bylaw No. 4682 be adopted;
7. That Bylaw No. 4740, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 1, 2026", be introduced and read a first, second, and third time;
8. That Bylaw No. 4740 be adopted.

Alternative 2

That the proposed bylaws be referred back to staff for further information based on Electoral Areas Committee direction.

IMPLICATIONS

Financial Implications

Bylaw No. 4681 updates impoundment, maintenance and sustenance fees to better reflect the actual costs associated with the recovery, transportation, sheltering, feeding, cleaning and care of impounded animals. The proposed fees are intended to recover a portion of the costs associated with delivery of animal control services and are not expected to fully recover all operational expenses.

Proposed amendments to the CRD Ticket Information Authorization Bylaw, 1990 (Bylaw No. 4682) and Bylaw Notice Enforcement Bylaw No. 1, 2025 (Bylaw No. 4740) update offence descriptions and penalty amounts to align with the proposed bylaw. The revised penalty structure is intended to encourage compliance and better reflect the seriousness of offences related to public safety, animal welfare, aggressive dogs and dangerous dogs. Any revenue generated through enforcement activities is expected to be incidental.

No additional staffing resources or capital expenditures are anticipated as a direct result of adoption of the proposed bylaws. Administration and enforcement of the bylaw will continue to be managed through the existing animal control service and annual budget process.

CONCLUSION

Adoption of Bylaw No. 4681 will repeal Bylaw No. 1465. Together with the related amendments to the Ticket Information Authorization Bylaw and Bylaw Notice Enforcement Bylaw, the new regulatory framework will support sustainable animal control services and public safety within the participating electoral areas. In addition, livestock injury and compensation provisions are being addressed separately through Bylaw No. 4814.

RECOMMENDATION

The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026" be introduced and read a first, second, and third time;
2. That Bylaw No. 4681 be adopted;
3. That Bylaw No. 4814, "Livestock Injury Compensation Bylaw No. 1, 2026" be introduced and read a first, second, and third time;
4. That Bylaw No. 4814 be adopted;
5. That Bylaw No. 4682, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 86, 2026" be introduced and read a first, second, and third time;
6. That Bylaw No. 4682 be adopted;
7. That Bylaw No. 4740, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 1, 2026", be introduced and read a first, second, and third time;
8. That Bylaw No. 4740 be adopted.

Submitted by:	Corey Anderson, Acting Senior Manager, Protective Services
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Housing, Planning and Protective Services
Concurrence:	Kristen Morley, J.D., Corporate Officer & General Manager, Corporate Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026"
Appendix B: Bylaw No. 4814, "Livestock Injury and Compensation Bylaw No. 1, 2026"
Appendix C: Bylaw No. 4682, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 86, 2026"
Appendix D: Bylaw No. 4740, "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 1, 2026"

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4681

****

A BYLAW TO ESTABLISH PROVISIONS FOR ANIMAL CONTROL, LICENCING, DUTIES OF ANIMAL OWNERS, PENALTIES, AND ENFORCEMENT WITHIN THE CAPITAL REGIONAL DISTRICT

****

WHEREAS:

A. It is deemed expedient to regulate the keeping of animals within the Capital Regional District and to provide for the fixing, imposing and collecting of licence fees from the issuance of licences to any person who owns, possesses or harbours any dog;

B. The Board of the Capital Regional District has the authority under the Part 9, Division 5 of the *Local Government Act,* and *Capital Regional District Regulation,* BC Reg 65/90, to regulate animals, including establishing classes of animals, imposing requirements, seizing animals when necessary, and addressing dangerous dogs;

C. The Board of the Capital Regional District continued an animal control service for the Service Area under Bylaw No. 4416, "Animal Control Service Establishing Bylaw, 2021"; and

D. The Board deems it necessary to update and modernize its regulations regarding animal responsibility and control to reflect current standards, enhance public safety, promote animal welfare, and ensure consistency with provincial legislation;

NOW THEREFORE, the Board of the Capital Regional District, in open meeting assembled hereby enacts as follows:

Title

1. This Bylaw may be cited as the "Animal Control and Responsibility Bylaw No. 1, 2026".

Repeal

2. Bylaw No. 1465, "Animal Regulation and Impounding By-law No. 1, 1986", is hereby repealed.

Definitions

3. In this bylaw, unless the context otherwise requires, the following words have the following meanings:

"**Aggressive Behaviour**" means behaviour by a Dog that unduly intimidates or threatens to harm a Person or Domestic Animal and includes, but is not limited to, snarling, growling, lunging at, or pursuing a Person or Domestic Animal;

"**Aggressive Dog**" means a Dog that has been designated as an Aggressive Dog by an Animal Control Officer in accordance with this bylaw;

"**Aggressive Dog Licence**" means a licence issued to the Owner of an Aggressive Dog in accordance with this bylaw;

"**Agricultural Land Reserve**" has the same meaning as under the *Agricultural Land Commission Act*, SBC 2002, c 36, as amended or replaced from time to time;

"**Animal**" means any member of the animal kingdom, other than a human being, that is domesticated, is intended to be domesticated, kept as a pet, or as part of a commercial undertaking, but excludes wildlife and controlled alien species as defined in the *Wildlife Act*, RSBC 1996, c 488, as amended or replaced from time to time;

"**Animal Control Officer**" means:

(a) a person contracted by the Regional District for the purposes of enforcing this bylaw;

(b) an employee, officer or agent of the Regional District designated by the Board as an animal control officer pursuant to the *Local Government Act*;

(c) a Peace Officer; and

(d) a Bylaw Enforcement Officer;

"**Animal Shelter**" means any building, enclosure, or place established for Impounding Animals in accordance with this bylaw;

"**At Large**" means:

(a) in relation to a Dog:

i. in a Public Place, not restrained by means of a Leash or Under Control by a person who is capable of controlling the Dog;

ii. in an Off-Leash Area, not Under Control; or

iii. on private property not owned or occupied by the Dog Owner, not restrained by means of a Leash and Under Control;

(b) in relation to another Animal, in a Public Place and not in the immediate care and control of the Owner;

"**Bird**" means a domesticated bird, including Poultry, doves, pigeons, and ornamental birds, but does not include peafowl;

"**Bite**" means contact between the teeth of a Dog and a Person or Domestic Animal which causes bruising, breaking or puncturing of the skin;

"**Board**" means the Capital Regional District Board;

"**Bylaw Enforcement Officer**" means:

(a) members of the Royal Canadian Mounted Police,

(b) bylaw enforcement officers appointed pursuant to the *Police Act*, RSBC 1996, c 367, as amended from time to time, or

(c) a Person appointed by the Board to enforce the bylaws of the Regional District;

"**Cat**" means an Animal of the *Felis catus* family, commonly known as a domestic cat; irrespective of sex or age;

"***Community Charter***" means the *Community Charter,* SBC 2003, c 26, as amended;

"**Dangerous Dog**" means a Dog that is designated as a Dangerous Dog under this bylaw;

"**Dangerous Dog Licence**" means a licence issued to the Owner of a Dangerous Dog in accordance with this bylaw;

"**Deliver**" means, in relation to a notice:

(a) to send by regular or registered mail,

(b) leave with a Person,

(c) post upon some part of a Person's property, or

(d) deposit in a mailbox or mail slot at the Person's last known residence or place of business;

"**Dog**" means an Animal of the *Canis familiaris* family, commonly known as a Domestic Dog, irrespective of sex or age;

"**Dog Licence**" means a Dog licence issued in accordance with Section 5 of this bylaw consisting of a tag which is impressed or stamped with a unique number;

"**Domestic Animal**" means an Animal that is tame or kept, or that has been or is sufficiently tamed or kept, to serve some purpose for a person, and for clarity includes Dogs and Cats;

"**Enclosure**" means a structure at least two metres in height, width and length, constructed of rigid materials, designed with secure sides, top and bottom, forming or causing an enclosure that is locked to prevent unauthorized entry, is suitable to confine a Dog and to prevent the Dog from escaping; specifically excludes invisible fencing systems;

"**Farm Animal**" means an Animal ordinarily kept for agricultural purposes, including cattle, donkeys, goats, horses, pigs, sheep, alpacas, llamas, and Poultry;

"**Farm Operation**" has the meaning set out in the *Farm Practices Protection (Right to Farm) Act*, RSBC 1996, c 131;

"**Guide dog**" means a Dog that is trained as a guide dog for a blind person and is certified as a guide dog under the *Guide Dog and Service Dog Act*, SBC 2015, c 17, as amended from time to time;

"**Identification**" means:

(a) a valid Dog Licence tag issued in accordance with this bylaw,

(b) permanent identification, such as a traceable tattoo or microchip, or

(c) a collar or tag worn by an Animal which includes the name, current address and contact information of the Owner;

"**Impound**" means to seize, detain, deliver to, receive, or take into the custody of the Regional District or in the custody of the Poundkeeper;

"**Kennel**" means a property where dogs are kept, trained, cared for, bred or boarded;

"**Kennel Licence**" means a licence issued in accordance with this bylaw to permit the operation of a Kennel within the Service Area;

"**Leash**" means a device, or use of a device, of sufficient strength and design to restrain the size and strength of the Dog for which it is being used, that does not exceed 6 feet (1.83 meters) in length, where one end must remain securely affixed to a collar or harness securely attached to the Dog with the other end held by the Owner of the Dog;

"***Local Government Act***" means the *Local Government Act,* RSBC 2015, c 1*;*

"**Minor Injury**" means a physical injury to a Person or Domestic Animal that includes, but is not limited to, pinches, minor localized bruising, shallow punctures, or lacerations;

"Mitigating Factor" means a circumstance, provoking event, or deliberate action reason that substantively impacts a Dog's level of response, resulting in either Aggressive Behaviour or a Dog Bite, and includes:

(a) responding to an attack by a Person or Aggressive Animal;

(b) responding to an attack by a Person or Aggressive Animal on the Dog's Owner or other animal;

(c) responding to teasing, torment or other provocation; or

(d) defending the real or personal property of its Owner from trespass, damage or theft;

"**Muzzle**" means a humane basket-style fastening or covering device that encloses the nose and mouth of a Dog and that is strong enough and well-fitted enough to prevent the Dog from biting, without interfering with the breathing, panting or vision of the Dog or with the Dog's ability to drink;

"**Neuter**" means the sterilization of a male Animal by removal of the testicles or by any method of pharmaceutical sterilization approved by the Canadian Veterinary Medical Association;

"**Noisy Animal**" means an Animal that barks, cries, howls, crows or otherwise emits sounds continually, erratically, or sporadically for any period of time in excess of 10 minutes, on more than three isolated occasions within a seven day period, where such noise unreasonably disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort or convenience of the neighbourhood;

"**Off Leash Area**" means an area where a sign is posted by the Regional District indicating a specific geographic area within the Service Area where a Dog may be in a Public Place and not be restrained by a Leash;

"**Owner**" means a person:

(a) who owns, is in possession of or has care or control of an Animal, temporarily or permanently;

(b) who harbours, shelters, permits or allows an Animal to remain on or about that Person's land or premises, temporarily or permanently;

(c) to whom a Dog Licence has been issued under this bylaw; or

(d) who is the legal parent or guardian of a child under the age of 18 years who owns, is in possession of or has care or control of an Animal, who harbours, shelters, permits or allows an Animal to remain on or about that Person's land or premises, temporarily or permanently;

"**Permanent Identification**" means identification for an Animal in the form of a traceable tattoo or a microchip that contains the current contact information of the Owner;

"**Person**" includes, in relation to a Property, an individual or corporation that is the owner or occupier of a Property, and the heirs, executors, administrators or other legal representatives of such individual or corporation;

"**Poultry**" means domesticated chickens, ducks, geese, turkeys, quails, and similar domesticated birds ordinarily kept for agricultural or hobby-farm purposes;

"**Poundkeeper**" means a person employed or contracted by the Regional District for the purposes of managing an Animal Shelter and includes those persons delegated to manage an Animal Shelter by the Poundkeeper;

"**Property**" includes lands and buildings owned or occupied by the Owner of an Animal;

"**Public Place**" includes a park, or any other real property owned, held, vested in, or operated, managed or administered by the Regional District, and any other place where the public is ordinarily invited to attend within the Service Area, including but not limited to a highway, street, lane, or boulevard;

"**Regional District**" means the Capital Regional District;

"**Seize**" includes impound and detain;

"**Serious Injury**" means a physical injury to a Person or Domestic Animal that includes, but is not limited to deep punctures, lacerations in more than one direction, broken bones, or requires sutures or cosmetic surgery;

"**Service Area**" means the area in which this bylaw applies, the boundaries of which are the boundaries of the Salt Spring Island Electoral Area, the Southern Gulf Islands Electoral Area, and the Juan de Fuca Electoral Area;

"**Service Dog**" means a Dog that is trained to perform specific tasks to assist a Person with a disability, and is certified as a service dog under the *Guide Dog and Service Dog Act*, SBC 2015, c 17, as amended from time to time;

"**Shelter**" means any building or Enclosure, or place established for Impounding Animals;

"**Spay**" means the sterilization of a female Animal by removal of the ovaries or by any method of pharmaceutical sterilization approved by the Canadian Veterinary Medical Association;

"**Under Control**" means, in relation to handling a Dog in a Public Place:

(a) when the dog is attached to a Leash by its Owner, or

(b) when not on a Leash:

i. the Dog returns immediately to the Owner when called and remains with the Owner until released, or stops immediately when told to and remains in place until released by the Owner; and

ii. the Dog is always within the Owner's sight;

"**Veterinarian**" means a person who is registered and in good standing with the College of Veterinarians of British Columbia to practice veterinary medicine.

Service and Application

4. This bylaw applies to the keeping of Domestic Animals within the Service Area.

5. For certainty, nothing in this bylaw makes the Regional District responsible for the regulation or control of feral animals or any wildlife.

Dog Licence and Animal Identification

6. A Person must not own, keep, harbour, or possess a Dog that is four months of age or older in the Service Area unless the Dog is licensed for the current calendar year.

7. The Owner of a Dog required to be licenced under section 6 must:

(a) obtain a Dog Licence for the current calendar year by paying the applicable fee in accordance with Schedule "A" to this bylaw;

(b) pay the late application fee in accordance with Schedule "A", if the application is made after March 1st of a calendar year in respect of a Dog which was required to have a Dog Licence for the calendar year as of January 1st of that year; and

(c) if a Dog Licence tag is lost, promptly make application and pay the fee in accordance with Schedule "A" for a replacement Dog Licence tag.

8. The Owner of a Dog for which a Dog Licence has been issued must:

(a) keep the Dog Licence tag attached to the Dog by a collar, harness, or other suitable device, except when the Dog is securely confined; and

(b) if there is a change in Ownership of the Dog which has a Dog Licence, notify the Regional District of the change in Ownership.

9. A Person must not remove a Dog Licence tag from a Dog, unless permitted by the Dog Owner, an Animal Control Officer, or Poundkeeper.

10. If a Dog is licensed outside of the Service Area, the Owner must, within 30 days of when the Owner and the Dog together begin to reside in the Service Area with such Dog, apply for a Dog Licence for such Dog in accordance with this bylaw, and, upon confirmation that the Dog is validly licensed in another jurisdiction, the Regional District may exempt the Owner from paying the fee in Schedule "A" for that year.

11. Notwithstanding Schedule "A", a Dog Licence shall be issued at no charge for a Dog that has been Spayed or Neutered within the twelve (12) month period immediately preceding the application for a Dog Licence.

12. Before issuing a Dog Licence under section 6, the Regional District may require the Owner to provide proof, satisfactory to the Regional District, that the Dog has been Spayed or Neutered.

13. A free Dog Licence issued under section 11 shall only be issued once during the lifetime of the Dog.

14. No Dog Licence fee is payable for a Dog that is certified as a Guide Dog or Service Dog under the *Guide Dog and Service Dog Act*.

15. Before issuing or renewing a Dog Licence under section 14, the Regional District may require the Owner to provide proof, satisfactory to the Regional District, that the Dog holds a valid certification under the *Guide Dog and Service Dog Act*.

16. No Dog Licence fee is payable for a Dog that is certified as a Police Dog.

17. A Dog Licence:

    (a) will not be issued to a Person under the age of 18;

    (b) expires immediately upon notification to the Regional District that a change in Ownership of the Dog has occurred;

    (c) is not transferable to another Dog; and

    (d) expires on December 31st in the year it was issued.

18. Where a Dog has a Dog Licence and subsequently becomes designated as an Aggressive Dog or a Dangerous Dog, the Dog Licence becomes invalid and the Owner of the Dog must apply to the Regional District for an Aggressive Dog Licence or Dangerous Dog Licence, and pay the fees specified in Schedule “A” to this bylaw.

19. Where this bylaw requires an Owner to obtain a Dangerous Dog Licence or Aggressive Dog Licence, section 7, 8 and 9 apply to that Dangerous Dog Licence or Aggressive Dog Licence as the case may be.

Kennels

20. No Person shall keep, harbour, or permit the keeping or harbouring of more than four (4) dogs on any premises within the Service Area unless that Person holds a valid Kennel Licence issued under this Bylaw.

21. A Kennel Licence may be issued by the Regional District for a breeding Kennel or a boarding Kennel.

22. Before a Kennel Licence may be issued, the applicant must demonstrate that:

    (a) the operation of the Kennel is a permitted use of the Premises under the applicable land use or zoning bylaw; and

(b) all required permits, approvals, authorizations or other requirements applicable to the use of the Premises as a Kennel have been obtained or satisfied.

23. The issuance of a Kennel Licence does not authorize the use of land for a Kennel where that use is not otherwise permitted under an applicable land use or zoning bylaw or other enactment.

24. An applicant for a Kennel Licence must provide to the Regional District a completed Kennel Licence application form, in the form and to the person designated by the Regional District, including:

    (a) site plans showing the location of all Kennel buildings, Enclosures, pens and exercise areas to be used for the Kennel;

    (b) proof of building permits for all Kennel buildings;

    (c) proof of ownership of the property or the written approval of the property owner to operate a Kennel on that property; and

    (d) any other plans or documents reasonably required to demonstrate compliance with this Bylaw.

25. Prior to the issuance or renewal of a Kennel Licence, an Animal Control Officer may inspect the Premises where the Kennel is or will be located to determine whether the requirements of this Bylaw are being met.

Control of Animals

26. Every Owner of an Animal shall obey all posted signage of the Regional District that applies to that Animal while in a Public Place.

27. Every Owner of an Animal must not cause, permit or allow that Animal to:

    (a) display Aggressive Behaviour; or

    (b) cause a Minor Injury or Serious Injury to a Person or Domestic Animal.

28. No Person shall keep, harbour, or permit a Noisy Animal on any Property owned, occupied, or controlled by that Person.

29. Section 28 does not apply to a Farm Operation on land within the Agricultural Land Reserve, where the Farm Operation is conducted in accordance with normal farm practices pursuant to the *Farm Practices Protection (Right to Farm) Act*, RSBC 1996, c 131.

30. Except if the keeping of Farm Animals is part of a Farm Operation or is permitted under an applicable land use bylaw of the Regional District or other regulatory authority applicable for such portion of the Service Area, no Person shall keep any Farm Animals on any property within the Service Area.

Control of Dogs

31. In addition to the requirements in section 7, the Owner of a Dog must not cause, fail to prevent, permit, or allow their Dog:
    (a) to be At Large in the Service Area; or
    (b) to harass, harm, Bite, or attack a Person or Animal.
32. The Owner of a Dog in an Off-leash Area must:
    (a) keep the Dog Under Control;
    (b) maintain a clear line of sight to the Dog at all times; and
    (c) carry a Leash for the Dog.
33. The Owner of a female Dog that is not Spayed must confine the Dog indoors during the period in which the Dog is in heat in such a manner that the Dog cannot escape, and that another Dog cannot enter the place in which the Dog is confined, except as reasonably required to allow the Dog to urinate or defecate, or for the breeding of Dogs.

Animal Defecation

34. Every Owner of an Animal that defecates in a Public Place or on any private property without the consent of the Owner of that property, must immediately remove the excrement and dispose of it in a suitable refuse container.

Standards of Care

Care for Animals

35. No Person shall keep any Animal in the Service Area in a manner that fails to provide the Animal with:
    (a) clean potable drinking water;
    (b) an adequate supply of food;
    (c) necessary veterinary care when the animal exhibits signs of pain, injury, illness or suffering; and
    (d) clean and sanitary living conditions, including the prompt removal of excrement and accumulated waste.
36. No Owner shall keep any Animal outside of the buildings and structures on a Property for extended periods of time unless the Animal is provided with shelter capable of protecting the Animal from heat, cold, rain and the direct rays of the sun, which is regularly cleaned and sanitized, and all excrement is removed at least once per day.

Tethering of Animals

37. No person shall cause, permit or allow an Animal to be tethered, hitched, tied or fastened to a fixed object:

    (a) in a way which allows the Animal to leave the boundaries of the Owner's Property;

    (b) where a choke, prong, or a chain forms part of the securing apparatus, or where a rope or cord is tied directly around the Animal's neck;

    (c) other than with a collar or harness that is properly fitted to the Animal and attached in a manner that will not injure the Animal or enable the Animal to injure itself by pulling on the tether;

    (d) except with a tether of sufficient length to enable the full and unrestricted movement of the Animal.

Confinement of Animals

38. No Person shall cause, permit or allow an animal to be confined in an enclosed space, including a motor vehicle, without sufficient ventilation to prevent the Animal from suffering distress or heat or cold-related injury.

Transportation of Animals

39. No Person may transport an Animal in a vehicle outside of the passenger compartment or in an uncovered passenger compartment, unless it is confined in a pen or cage, or secured in a body harness or other manner of fastening to prevent it from jumping, falling off the vehicle or otherwise injuring itself.

Animal Shelter

40. If a Poundkeeper considers that an impounded Animal requires in-shelter care, examination by a Veterinarian, or urgent veterinary care to alleviate pain or suffering, communicable disease or parasite as recommended by a Veterinarian, then the Poundkeeper can cause such care to be provided at the sole cost and expense of the Animal's Owner.

41. During or following the impoundment period, the Poundkeeper may, in consultation with a Veterinarian, cause an Animal to be euthanized where a Poundkeeper reasonably believes:

    (a) immediate veterinary treatment cannot prolong the Animal's life, or

    (b) prolonging the Animal's life would result in the Animal suffering unduly; and

    (c) all reasonable efforts to contact the Owner of the Animal have failed, or the Owner has been contacted and has failed or refused to reclaim the Animal.

42. The Poundkeeper is entitled to recover from the owner the cost of veterinary care provided while the Animal was impounded, in addition to any other fees due to the Regional District, for the redemption of the Animal.

Designating Aggressive Dogs

43. Where a Dog has:

    (a) in the absence of a Mitigating Factor, displayed Aggressive Behaviour towards a Person or Domestic Animal;

    (b) in the absence of a Mitigating Factor, caused a Minor Injury to a Person or Domestic Animal; or

    (c) been designated as an Aggressive Dog pursuant to the bylaws of a municipality outside the Service Area;

    an Animal Control Officer may designate the Dog as an Aggressive Dog and shall Deliver written notice of the designation to the Dog Owner.

Designating Dangerous Dogs

44. Where:

    (a) a Dog has killed or Seriously Injured a Person;

    (b) a Dog has killed or Seriously Injured a Domestic Animal while in a Public Place or while on private property, other than property owned or occupied by the Person responsible for the Dog;

    (c) an Animal Control Officer has reasonable grounds to believe that the Dog is likely to kill or Seriously Injure a Person;

    (d) a Dog has been designated as a Dangerous Dog pursuant to the bylaws of a municipality outside the Service Area; or

    (e) a Dog has been found by a court to be a Dangerous Dog;

    an Animal Control Officer may designate the Dog as a Dangerous Dog and shall Deliver written notice of the designation to the Dog Owner.

Aggressive Dogs

45. The Owner of an Aggressive Dog must:

    (a) not cause, permit, or allow the Aggressive Dog to be At Large within the Service Area, including in an Off-leash Area, whether or not the Owner has entrusted the care and custody of the Aggressive Dog to any other Person;

    (b) when in a Public Place, secure the Aggressive Dog by a collar or harness and a Leash, with a maximum length of 1.2 metres from Owner to Aggressive Dog, and must not include a retractable style Leash;

    (c) not cause, permit or allow the Aggressive Dog to enter an Off-leash Area;

    (d) within 14 days of receiving notice of the Dog being designated an Aggressive Dog, ensure the Aggressive Dog has Permanent Identification and provide the Identification information to an Animal Control Office;

(e) within seven days of the Dog being designated an Aggressive Dog, provide a photo of the Aggressive Dog to the Regional District;

(f) obtain an Aggressive Dog Licence in accordance with this bylaw;

(g) notify an Animal Control Officer within 48 hours of the Aggressive Dog dying or of any changes in residency or ownership of the Aggressive Dog; and

(h) in the case of transfer of ownership of the Aggressive Dog, ensure the prospective Owner is informed that the Dog has been designated as an Aggressive Dog prior to the transfer of ownership.

46. The Owner of an Aggressive Dog must at all times ensure that the Aggressive Dog does not, in the absence of a Mitigating Factor:

(a) threaten or create the reasonable apprehension of a threat to a person or other Animal;

(b) display any Aggressive Behaviour;

(c) chase a person or other Animal;

(d) bite a person or other Animal; or

(e) otherwise injure a person or other Animal.

47. Every Owner of an Aggressive Dog may, if after one year of the Dog being designated an Aggressive Dog:

(a) the Dog has not displayed any further Aggressive Behaviour or caused any further injury;

(b) the Regional District has not received any further complaints in regards to that Dog;

(c) the Owner has provided proof and documentation that the Owner and Dog have successfully completed a humane training course designed to reasonably address the Aggressive Behaviour; and

(d) the Dog has Permanent Identification and a valid Aggressive Dog Licence;

apply in writing to the Regional District to have the Aggressive Dog designation removed, and, if all of the requirements of this section are fulfilled to the satisfaction of the Regional District, then the Aggressive Dog designation shall be removed.

48. Notwithstanding subsection 46(d) above, an Aggressive Dog designation may not be removed by the Regional District where:

(a) a Dog has been designated as an Aggressive Dog on more than one occasion; or

(b) a Dog displays Aggressive Behaviour after being designated as an Aggressive Dog.

49. A change in ownership of an Aggressive Dog or a Dangerous Dog does not remove the Aggressive Dog or Dangerous Dog designation, and the new Owner must apply to the Regional District for a new Aggressive Dog Licence or Dangerous Dog Licence, as the case may be, within 10 days of the change of ownership.

Dangerous Dogs

50. The Owner of a Dangerous Dog must:

    (a) not cause, permit or allow the Dangerous Dog to be At Large within the Service Area, including in an Off-leash Area, whether or not the Owner has entrusted care and custody of the Dangerous Dog to another person;

    (b) when in a Public Place, secure the Dangerous Dog by a collar or harness and a Leash with a maximum length of 1.2 metres from Owner to Dangerous Dog, and which must not include a retractable-style Leash;

    (c) not cause, permit, or allow the Dangerous Dog to enter an Off-leash Area;

    (d) when in a Public Place, properly secure a Muzzle upon the Dangerous Dog;

    (e) post a clearly visible sign, in the form designated by the Regional District, at all points of entry onto any private property where the Dangerous Dog is being kept, either temporarily or permanently, warning that there is a Dangerous Dog on the property;

    (f) at all times while the Dangerous Dog is on the Owner's Property, keep the Dangerous Dog securely confined indoors or confined outdoors in an Enclosure located within securely fenced property, and ensure that all fences and gates are locked as to prevent access to the fenced area and the Enclosure;

    (g) within 14 days of receiving notice of the Dog being designated a Dangerous Dog, ensure the Dangerous Dog has Permanent Identification, and provide the Identification information to an Animal Control Officer;

    (h) within seven days of the Dog being designated a Dangerous Dog, provide a photo of the Dangerous Dog to the Regional District;

    (i) obtain a Dangerous Dog Licence in accordance with this bylaw;

    (j) notify an Animal Control Officer within 48 hours of the Dangerous Dog dying or of any changes in residency or ownership of the Dangerous Dog; and

    (k) in the case of transfer of ownership of the Dangerous Dog, ensure the prospective Owner is informed that the Dog has been designated as a Dangerous Dog prior to the transfer of ownership.

Powers in Relation to Dangerous Dogs

51. In addition to the other powers set out in this bylaw, the Poundkeeper and Animal Control Officer are granted the authority to exercise all of the powers in respect of Dangerous Dogs as set out in section 49 of the *Community Charter* through the operation of section 321 of the *Local Government Act*.

Seizure and Impoundment

52. An Animal Control Officer may Seize or Impound;

    (a) a Dog without a valid Dog Licence;

    (b) any Animal that is At Large in a Public Place;

    (c) any Dangerous Dog or Aggressive Dog that is not being kept or handled in

compliance with the requirements of this bylaw;

(d) any Animal that is found At Large on private property, that is not the Owner's property; or

(e) any Animal that presents a threat of Serious Injury to a Person or another Animal, in a Public Place.

53. Upon Seizing an Animal, the Animal Control Officer must deliver the Animal to the designated Animal Shelter.

54. When an Animal is Impounded pursuant to this bylaw, the Poundkeeper will Impound the Animal for at least 96 hours, unless the Owner or the Owner's authorized agent reclaims the Animal and takes possession of the Animal earlier.

55. The Poundkeeper, as they consider necessary and humane, may maintain and care for Impounded animals including the provision of food, water, and shelter, and may arrange for veterinary care and medication, specialty food, or other treatment required for the reasonable and proper care of the animal, and the Regional District may recover the actual cost of such treatment as an extra fee payable by the owner of the Animal.

56. Every Owner or Owner's agent of an Animal that has been Impounded may apply to the Poundkeeper to reclaim the Animal, and when applying, must:

(a) provide the Poundkeeper satisfactory proof of ownership by such Person of the Animal;

(b) pay in full any and all licensing charges, fees and charges levied pursuant to this bylaw in Schedule "B", including, veterinary charges incurred while the Animal has been Impounded; and

(c) pay all outstanding fines or penalties imposed on such Owner for violation of this bylaw.

57. The Regional District may, after the expiry of the 96 hours, provide for the adoption, transfer to any person or organization deemed acceptable by the Poundkeeper or humane euthanasia of an Animal that is not collected by the owner within 96 hours from the time of Impoundment.

58. Notwithstanding the subsections above, if the Poundkeeper believes that an Impounded Animal is suffering from injury, disease, sickness, or other cause which it is unlikely to survive or from which it is unlikely to recover, and that destroying the Animal would be humane, the Poundkeeper may humanely destroy the Animal immediately.

59. Notwithstanding any other provision of this Bylaw, where a Dangerous Dog is seized by an Animal Control Officer pursuant to section 49 of the *Community Charter*, as made applicable to the Regional District by section 321 of the *Local Government Act*, the Animal Control Officer or Poundkeeper may refuse to release the Dangerous Dog to the Owner except as permitted under the *Community Charter*.

60. A Person must not remove, or attempt to remove, from the Animal Shelter an Impounded Dog or other Animal except as allowed under this bylaw.

61. A Person must not interfere with, resist, or otherwise obstruct the Poundkeeper, or other Person authorized under this bylaw, in the performance of their duties.

Right of Entry

62. Pursuant to section 284 of the *Local Government Act*, an Animal Control Officer may enter into or upon any Property within the Service Area at a reasonable time, in a reasonable manner, and after taking reasonable steps to advise the Owner or occupier before entering the property, for the following purposes:

    (a) to inspect and determine whether all regulations, prohibitions and requirements under or pursuant to this bylaw are being met;

    (b) to take action on default of an order under this bylaw; or

    (c) to request anything to be produced to assist with an inspection, enforcement, or action on default performed for the purpose of this bylaw.

No liability for injury to Animal

63. No provision of this bylaw shall be construed as making the Poundkeeper, an Animal Control Officer, or the Regional District liable to the Owner of an Animal for injury to, sickness or death of the Animal.

Obstruction

64. A Person must not interfere with, hinder or obstruct an Animal Control Officer or an operator of a Kennel in the exercise or performance of their powers, duties or functions under this bylaw, including, but not limited to, by:

    (a) failing to provide identification information;

    (b) providing false information;

    (c) unlocking, unlatching, or otherwise opening a vehicle or Enclosure in which an Impounded Animal has been placed;

    (d) removing or attempting to remove an Animal from the possession of an Animal Control Officer or an operator a Kennel; or

    (e) removing or attempting to remove an Animal from the Animal Shelter, except as authorized by this bylaw.

Offence and Penalty

65. A person who contravenes any provision of this bylaw, or who causes, allows, or permits any act or thing to be done in contravention of this bylaw, or who fails to do anything required by this bylaw, commits an offence, and each day that the offence continues constitutes a separate offence.

66. Every person who commits an offence against this bylaw is liable, on summary conviction, to a fine of not more than $50,000.

67. A contravention of this bylaw that is designated under Bylaw No. 1857, "Capital Regional District Ticket Information Authorization Bylaw, 1990", or Bylaw No. 4683, "Bylaw Notice Enforcement Bylaw No. 1, 2025", may be enforced in accordance with that bylaw, as amended from time to time.

68. Nothing in this bylaw limits the Regional District from pursuing any other remedy available at law, including prosecution under the *Offence Act,* RSBC 1996, c 338 or civil proceedings.

In Force

69. This Bylaw shall come into effect on the day of its adoption.

Schedules

70. The Schedules attached to this Bylaw form part of this Bylaw.

Headings

71. The headings in this bylaw are for convenience only and must not be construed as substantive provisions of this bylaw.

Severability

72. If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, the invalid portion is severed to the extent required, and the remainder of the bylaw continues to be valid.

READ A FIRST TIME THIS	th	day of	20__
READ A SECOND TIME THIS	th	day of	20__
READ A THIRD TIME THIS	th	day of	20__
ADOPTED THIS	th	day of	20__

CHAIR

CORPORATE OFFICER

Schedule "A"

Dog Licence Fees	**Amount**
Female dog (unaltered)	$60.00
Spayed Female dog	$40.00
Male dog (unaltered)	$60.00
Neutered Male dog	$40.00
Aggressive dog	$100.00
Dangerous dog	$200.00
Late application penalty (applied March 1st)	$20.00
Replacement of lost licence	$5.00
Kennel Licence	$250.00

Schedule "B"

Impounding Fees			**Amount**
Fees based on the number of impoundments of the same dog in a 24-month period.			
1.	**Dogs**		
	a.	first impoundment fee	$100.00
	b.	second impoundment fee	$150.00
	c.	third impoundment fee	$200.00
	d.	maintenance and sustenance charge for each 24-hour period or part thereof that the dog has remained in the shelter	$25.00
	e.	unlicenced dog impound penalty	$50.00
2.	**Cats**		
	a.	impoundment	$25.00
	b.	maintenance and sustenance charge for each 24-hour period or part thereof that the cat has remained in the shelter	$25.00
3.	**Farm Animal**		
	a.	impoundment	$75.00
	b.	maintenance and sustenance charge for each 24-hour period or part thereof that the livestock has remained in the shelter	$25.00
			$10.00
			$10.00
4.	**Small domestic animals** (bird, rodent, reptile)		
	a.	impoundment	$15.00
	b.	maintenance and sustenance charge for each 24-hour period or part thereof that the animal has remained in the shelter	$15.00
5.	Costs for special equipment or personnel used, if any, to assist with the impoundment.		At Cost
6.	Veterinary expenses incurred, including but not limited to injury treatment, parasite control, illness or euthanasia of impounded animals		At Cost

APPENDIX B

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4814

****

A BYLAW TO REGULATE THE COMPENSATION FOR LIVESTOCK INJURY

****

WHEREAS:

A. Under Bylaw No. 4417, "Livestock Injury Compensation Service (Juan de Fuca) Bylaw No. 1, 2021", Bylaw No. 4418, "Livestock Injury Compensation Service (Salt Spring Island) Bylaw No. 1, 2021", and Bylaw No. 4419, "Livestock Injury Compensation Service (Southern Gulf Islands) Bylaw No. 1, 2021" the Board of the Capital Regional District continued three separate services for livestock compensation (the "Compensation Establishing Bylaws");

B. The regulations and provisions respecting compensation under the Compensation Establishing Bylaws were set out in Bylaw No. 1465, "Animal Regulation and Impounding Bylaw No. 1, 1986", which was repealed and replaced by Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026; and

C. The Board deems it necessary to update regulations regarding compensation for livestock injury;

NOW THEREFORE, the Capital Regional District Board in open meeting assembled hereby enacts as follows:

Services and Application

1. This bylaw only applies within the following service areas:

    (a) Salt Spring Island Electoral Area;

    (b) Juan de Fuca Electoral Area; and

    (c) Southern Gulf Islands Electoral Area.

    (the "Service Areas").

2. This bylaw only applies to the compensation for livestock injury compensation as set out under section 319 of the *Local Government Act* and pursuant to the Compensation Establishing Bylaws.

Compensation Services

3. The Capital Regional District shall provide, pursuant to the Compensation Establishing Bylaws, a compensation service within each of the Service Areas (each, a "Compensation Service").

4. For each Compensation Service, the Capital Regional District shall pay compensation to the

owner of any sheep, goat, poultry for the purpose of providing meat and eggs, domestic rabbits, animals of the bovine species, swine, horses, or fur-bearing animals kept in captivity for commercial purposes ("Livestock"), that is killed or injured by any dog apparently over the age of four (4) months, if the owner of the dog is unknown and cannot be found after diligent enquiry, in the amount of the lesser of:

(a) SEVENTY-FIVE (75%) PERCENT of the decrease in the market value of the Livestock as a result of its death or injury; or

(b) SEVEN HUNDRED AND FIFTY ($750) DOLLARS.

5. The total annual maximum payable under each Compensation Service shall not exceed:

(a) The Juan de Fuca Compensation Service: $3,000;

(b) The Salt Spring Island Compensation Service: $3,000; and

(c) The Southern Gulf Islands Compensation Service: $3,000.

6. All claims pursuant to the provisions of this Bylaw shall be filed with the Animal Control Officer, as defined under Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026", within three (3) business days of the discovery of the Livestock's injuries on the form attached hereto as Schedule "A".

7. Compensation claims shall be determined as follows (each a "Decision Maker"):

(a) Animal Control Officer is hereby authorized to approve any claim under this Bylaw up to the amount of TWO HUNDRED AND FIFTY ($250) DOLLARS;

(b) Claims in excess of $250 arising from incidents in the Juan de Fuca Electoral Area or the Southern Gulf Islands Electoral Area shall be referred to the Board of the Capital Regional District;

(c) Claims in excess of $250 arising from incidents within the Salt Spring Island Electoral Area shall be referred to the Salt Spring Island Local Community Commission.

8. No claim shall be authorized under this Bylaw unless:

(a) The Decision Maker being satisfied that the owner submitting the claim has taken all reasonable precautions for protecting such Livestock;

(b) The loss is reported to the Animal Control Officer within three (3) business days of the discovery of the animal's injury on the appropriate form; and

(c) In the event the claim is more than the amount the Animal Control Officer is permitted to authorize under Section 7, confirmation from a veterinary professional that the injuries were caused by a dog over the age of four months.

Severability

9. If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, the invalid portion is severed to the extent required, and the remainder of the bylaw continues to be valid.

Citation

10. This Bylaw may be cited as the “Livestock Injury and Compensation Bylaw No. 1, 2026”.

READ A FIRST TIME THIS	th	day of	20__
READ A SECOND TIME THIS	th	day of	20__
READ A THIRD TIME THIS	th	day of	20__
ADOPTED THIS	th	day of	20__

CHAIR

CORPORATE OFFICER

SCHEDULE "A"

APPLICATION FOR COMPENSATION UNDER THE CAPITAL REGOINAL DISTRICT LIVESTOCK INJURY AND COMPENSATION BYLAW

1. Name

   _____

2. Address Postal Code

   _____

3. At _____ a.m./p.m. on _____, 20____,
   the following domestic animals owned by me were killed or injured by dog(s):

	Number	Type	Age	Registered	Value
POULTRY FOR THE PURPOSE OF PROVIDING MEAT AND EGGS					
GOAT					
SHEEP					
ANIMALS OF THE BOVINE SPECIES					
DOMESTIC RABBITS					
SWINE					
HORSES					
FUR-BEARING ANIMALS AS DEFINED IN THE *FUR FARM ACT*					

4. Within three (3) business days of the date stated above I notified:

   _____

5. The owner of the dog(s) is/are unknown, and after diligent enquiry cannot be found.

6. I understand that, if approved, payment of this claim will be made pursuant to Section 4 of the Capital Regional District Bylaw No. 4814, “Livestock Injury and Compensation Bylaw No. 1, 2026”.

_____	_____
Witness	Livestock Owner

APPENDIX C

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4682

****

A BYLAW TO AMEND THE CAPITAL REGIONAL DISTRICT TICKET INFORMATION AUTHORIZATION BYLAW, 1990 (BYLAW NO. 1857)

****

WHEREAS:

A. Under Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026", the Capital Regional District Board established a bylaw to regulate animal control within the Capital Regional District; and

B. The Board wishes to amend Bylaw No. 1857, "Capital Regional District Ticket Information Authorization Bylaw, 1990", to authorize the use of municipal ticket information for the enforcement of animal control services;

NOW THEREFORE, the Capital Regional District Board in open meeting assembled hereby enacts as follows:

1. Bylaw No. 1857, "Capital Regional District Ticket Information Authorization Bylaw, 1990" is hereby amended as follows:

    (a) By replacing, in Schedule 1, the reference to "Animal Regulation and Impounding Bylaw No. 1, 1986" with "Animal Control and Responsibility Bylaw No. 1, 2026", and appending under its corresponding Designated Bylaw Enforcement Officer column, the roles "Royal Canadian Mounted Police Officer", "Police Officer", and "Police Officer";

    (b) By replacing Schedule 9 in its entirety with Schedule 9 attached to this bylaw.

2. This Bylaw may be cited for all purposes as "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 86, 2026."

READ A FIRST TIME THIS	th	day of	20__
READ A SECOND TIME THIS	th	day of	20__
READ A THIRD TIME THIS	th	day of	20__
ADOPTED THIS	th	day of	20__

CHAIR

CORPORATE OFFICER

SCHEDULE 9 TO BYLAW NO. 1857

ANIMAL CONTROL AND RESPONSIBILITY BYLAW NO. 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT
Fail to obtain dog licence	6	$200.00
Keep more than four dogs without kennel licence	20	$250.00
Permit animal to display aggressive behaviour	27(a)	$300.00
Permit animal to cause injury	27(b)	$250.00
Keep, harbour or permit noisy animal	28	$250.00
Keep farm animal contrary to bylaw	30	$200.00
Dog at large	31(a)	$250.00
Dog harass, harm, bite or attack person or animal	31(b)	$500.00
Fail to keep dog under control	32	$250.00
Fail to confine female dog in heat	33	$200.00
Fail to remove excrement	34	$200.00
Fail to provide water	35(a)	$200.00
Fail to provide food	35(b)	$200.00
Fail to provide veterinary care	35(c)	$200.00
Fail to provide clean/sanitary living conditions	35(d)	$200.00
Fail to provide shelter	36	$200.00
Improperly tether animal	37	$200.00
Confine animal without ventilation	38	$300.00
Transport animal contrary to bylaw	39	$300.00
Aggressive dog at large	45(a)	$500.00
Aggressive dog unleashed	45(b)	$500.00
Aggressive dog in off-leash area	45(c)	$500.00

SCHEDULE 9 TO BYLAW NO. 1857

ANIMAL CONTROL AND RESPONSIBILITY BYLAW NO. 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT
Fail to permanently identify aggressive dog	45(d)	$200.00
Fail to obtain aggressive dog licence	45(f)	$300.00
Aggressive dog threaten person or animal	46(a)	$500.00
Aggressive dog display aggressive behaviour	46(b)	$500.00
Aggressive dog chase person or animal	46(c)	$500.00
Aggressive dog bite person or animal	46(d)	$500.00
Dangerous dog at large	50(a)	$500.00
Dangerous dog unleashed	50(b)	$500.00
Dangerous dog in off-leash area	50(c)	$500.00
Fail to muzzle dangerous dog	50(d)	$500.00
Fail to post dangerous dog sign	50(e)	$200.00
Fail to confine dangerous dog	50(f)	$300.00
Fail to permanently identify dangerous dog	50(g)	$200.00
Fail to obtain dangerous dog licence	50(i)	$300.00
Remove or attempt to remove impounded animal	60	$500.00
Obstruct Animal Control Officer, Poundkeeper or authorized Person	61, 64	$500.00

APPENDIX D

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4740

****

A BYLAW TO AMEND THE BYLAW NOTICE ENFORCEMENT BYLAW
(BYLAW NO. 4683)

****

WHEREAS:

A. Under Bylaw No. 4681, "Animal Control and Responsibility Bylaw No. 1, 2026", the Capital Regional District Board established a Bylaw to regulate animal control within the Capital Regional District; and

B. The Board wishes to amend Bylaw No. 4683, "Bylaw Notice Enforcement Bylaw No. 1, 2025", to update the fine rates for certain bylaw contraventions that are enforceable by means of a bylaw notice in accordance with section 4 and 6 of the *Local Government Bylaw Notice Enforcement Act*;

NOW THEREFORE, the Capital Regional District Board in open meeting assembled hereby enacts as follows:

1. Bylaw No. 4683, "Bylaw Notice Enforcement Bylaw No. 1, 2025" is hereby amended as follows:

    (a) By replacing, in Appendix 1, the reference to "Animal Regulation and Impounding By-law No. 1, 1986" with "Animal Control and Responsibility Bylaw No. 1, 2026", and appending under its corresponding Designated Bylaw Enforcement Officer column, the roles "Royal Canadian Mounted Police Officer", "Police Officer", and "Police Officer";
    (b) By replacing Appendix 9 in its entirety with the Appendix 9 attached to this Bylaw.

2. This Bylaw may be cited for all purposes as "Bylaw Notice Enforcement Bylaw No. 1, 2025, Amendment Bylaw No. 1, 2026".

READ A FIRST TIME THIS	th	day of	20__
READ A SECOND TIME THIS	th	day of	20__
READ A THIRD TIME THIS	th	day of	20__
ADOPTED THIS	th	day of	20__

CHAIR

CORPORATE OFFICER

APPENDIX 9 TO BYLAW NO. 4683

ANIMAL CONTROL AND RESPONSIBILITY BYLAW NO. 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT	EARLY PAYMENT (if paid within 14 days)	LATE PAYMENT (paid after 28 days)	COMPLIANCE AGREEMENT AVAILABLE
Fail to obtain dog licence	6	$200.00	$160.00	$240.00	No
Keep more than four dogs without kennel licence	20	$250.00	$200.00	$300.00	No
Permit animal to display aggressive behaviour	27(a)	$300.00	$240.00	$360.00	No
Permit animal to cause injury	27(b)	$250.00	$200.00	$300.00	No
Keep, harbour or permit noisy animal	28	$250.00	$200.00	$300.00	No
Keep farm animal contrary to bylaw	30	$200.00	$160.00	$240.00	No
Dog at large	31(a)	$250.00	$200.00	$300.00	No
Dog harass, harm, bite or attack person or animal	31(b)	$500.00	$400.00	$500.00	No
Fail to keep dog under control	32	$250.00	$200.00	$300.00	No
Fail to confine female dog in heat	33	$200.00	$160.00	$240.00	No
Fail to remove excrement	34	$200.00	$160.00	$240.00	No
Fail to provide water	35(a)	$200.00	$160.00	$240.00	No
Fail to provide food	35(b)	$200.00	$160.00	$240.00	No
Fail to provide veterinary care	35(c)	$200.00	$160.00	$240.00	No
Fail to provide clean/sanitary living conditions	35(d)	$200.00	$160.00	$240.00	No
Fail to provide shelter	36	$200.00	$160.00	$240.00	No
Improperly tether animal	37	$200.00	$160.00	$240.00	No
Confine animal without ventilation	38	$300.00	$240.00	$360.00	No

APPENDIX 9 TO BYLAW NO. 4683

ANIMAL CONTROL AND RESPONSIBILITY BYLAW NO. 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT	EARLY PAYMENT (if paid within 14 days)	LATE PAYMENT (paid after 28 days)	COMPLIANCE AGREEMENT AVAILABLE
Transport animal contrary to bylaw	39	$300.00	$240.00	$360.00	No
Aggressive dog at large	45(a)	$500.00	$400.00	$500.00	No
Aggressive dog unleashed	45(b)	$500.00	$400.00	$500.00	No
Aggressive dog in off-leash area	45(c)	$500.00	$400.00	$500.00	No
Fail to permanently identify aggressive dog	45(d)	$200.00	$160.00	$240.00	No
Fail to obtain aggressive dog licence	45(f)	$300.00	$240.00	$360.00	No
Aggressive dog threaten person or animal	46(a)	$500.00	$400.00	$500.00	No
Aggressive dog display aggressive behaviour	46(b)	$500.00	$400.00	$500.00	No
Aggressive dog chase person or animal	46(c)	$500.00	$400.00	$500.00	No
Aggressive dog bite person or animal	46(d)	$500.00	$400.00	$500.00	No
Dangerous dog at large	50(a)	$500.00	$400.00	$500.00	No
Dangerous dog unleashed	50(b)	$500.00	$400.00	$500.00	No
Dangerous dog in off-leash area	50(c)	$500.00	$400.00	$500.00	No
Fail to muzzle dangerous dog	50(d)	$500.00	$400.00	$500.00	No
Fail to post dangerous dog sign	50(e)	$200.00	$160.00	$240.00	No
Fail to confine dangerous dog	50(f)	$300.00	$240.00	$360.00	No
Fail to permanently identify dangerous dog	50(g)	$200.00	$160.00	$240.00	No
Fail to obtain dangerous dog licence	50(i)	$300.00	$240.00	$360.00	No

APPENDIX 9 TO BYLAW NO. 4683

ANIMAL CONTROL AND RESPONSIBILITY BYLAW NO. 1, 2026

WORDS OR EXPRESSIONS DESIGNATING OFFENCE	SECTION	FINE AMOUNT	EARLY PAYMENT (if paid within 14 days)	LATE PAYMENT (paid after 28 days)	COMPLIANCE AGREEMENT AVAILABLE
Remove or attempt to remove impounded animal	60	$500.00	$400.00	$500.00	No
Obstruct Animal Control Officer, Poundkeeper or authorized Person	61, 64	$500.00	$400.00	$500.00	No

Meeting Minutes for Mayne Island Parks and Recreation Commission
Location: Mayne Island Library, 411 Naylor Road, Mayne Island, BC
Date/Time: August 13, 2026 at 3:00 pm

Present: Michael Kilpatrick, (Chair) Glyn Legge (Vice Chair)
Jacquie Burrows (Treasurer) Debra Bell
Veronica Euper Kestutis Banelis
Adrian Wright Lauren Edwards (Recorder)

Absent: Paul Brent, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm.

1. Territorial Acknowledgement

We are honoured to be meeting on the traditional lands of the Coast Salish First Nations, and we value the longstanding relationship they have with the land and the sea.

2. Approval of Agenda

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Bell
that the agenda of August 13, 2026 be approved as amended.
CARRIED

Add: 8.1 Recreational Funding for 2026-2027

3. Adoption of Minutes of July 9, 2026

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Euper
that the Minutes of July 9, 2026 be approved as presented.
CARRIED

4. Chair's Remarks

5. Presentations

6. Reports

6.1. Treasurer's Reports

6.1.1. Treasurer's Report - for the period ending July 31, 2026
A report was received with the agenda.

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Bell that Mayne Island Parks and Recreation Commission accept the Treasurer's Report dated July 31, 2026 as presented.
CARRIED

Discussion occurred regarding tractor maintenance expenses. Future planned maintenance will be discussed with CRD.

6.1.2. Finance/Information
A report was received with the agenda.

6.2. Administration

6.2.1. Health and Safety Concerns – none reported.

6.2.2. Events
A report was received with the agenda.
There has been active and lively public use of Dinner Bay Park.

6.2.3. Follow Up Items (not covered elsewhere)

- Calendar items include the following to be completed by October: Capital Plan budget preparation, gutter cleaning on the tractor shed and cleaning/scaling men's bathroom fixtures.
- Commissioners Banelis, Burrows and Kilpatrick confirmed their willingness to continue as commissioners after 2026 when their appointments are due to expire. CRD will be informed.

6.2.4. MIPRC - Volunteer Dinner
The volunteer dinner is cancelled for August and it was agreed to be scheduled in November. Commissioner Kilpatrick will follow up and a brief notice will be sent to the volunteers regarding the schedule change.

6.2.5. Chris Paul Sculpture
The suggested location as confirmed by majority is the Naylor Road, Licence of Occupation area. Commissioner Kilpatrick will contact Tina Farmilo and Jennifer Iredale.

6.2.6. Update to bylaws – with CRD.
There was no updated information reported.

6.3. Committees

6.3.1. All-Wheels Skatepark
CRD is currently involved with contract development for this project. Commissioner Kilpatrick will discuss cost recovery for MIPRC with CRD.

6.3.2. Fitness Circuit and Putting Green
Landscaping will be started in September.

6.3.3. Master Plan Update
The appendix with the graphs requires review. Commissioner Kilpatrick will forward photos for the committee to choose from for the cover.

6.3.4. Sanitation
- The bin will be modified to help keep the lid open when required.

6.3.5. Trails
A report was received with the agenda.
- A new trail guardian will be assigned a trail.
- The Conservancy may be contacted to coordinate a work party with MIPRC volunteers to remove excessive broom growth at the south end of the Vulture Ridge Viewpoint Trail.

6.4. Parks

6.4.1. Cotton Park
A report was received with the agenda.
- It was agreed that the low hanging communication cables should be reported.
- Wedding donations have not been received. A damage deposit fee will be implemented going forward.

6.4.2. Dinner Bay
Material for the bulletin board surface is being explored.

6.4.3. Henderson Park (report attached)
A report was received with the agenda.

6.4.4. Japanese Memorial Garden
A report was received with the agenda.
A film crew will be on island to document the August 16th opening ceremony of The Story of Japanese Canadian Life on Mayne Island.

6.4.5. Miners Bay
A report was received with the agenda.

6.4.6. Sandy Hook Community Park
A report was received with the agenda.
The fence installation was completed.

6.4.7. Village Bay Park
A report was received with the agenda.
The car that was parked since late June has been removed by the owner.

7. Correspondence/Meetings

7.1. Email – regarding invasive water plants in pond at the JMG – followed up with MI Conservancy.

7.1.1. Update

Ministry of Forests will apply aquatic herbicide in the spring of 2027. Any other ponds that may have this small heart-shaped leaf should be reported.

8. New Business

8.1. Recreational Funding for 2026-2027

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Kilpatrick
that Mayne Island Parks and Recreation Commission adopt the recommendations of the Recreational Funding Committee for 2026/2027 funding allocations to the following recreational services:

Name of Applicant	
Carol Meldrum (Yoga Bear)	$ 800
Gulf Islands Centre for Ecological Learning Society	2,000
Mayne Island Assisted Living Society	2,000
Mayne Island Community Centre	2,500
Mayne Island Conservancy Society	2,000
Mayne Island Cribbage Club	800
Mayne Island Disc Golf Club	1,200
Mayne Island Early Childhood Society	1,875
Mayne Island Lions Club	1,200
Mayne Island Social Tennis Club	1,200
Mayne Island Pickleball Club	1,200
Mayne Island Quilters' and Textile Artists' Guild	1,600
Mayne Island Softball Club	800
Mayne Island Volunteer Firefighters Association	1,500
Mayne Island Skateboard Club	1,200
Mayne School PAC	2,800
Pender Island Otters Swim Club	2,000
Arts on Mayne	1,500
Terry Fox Mayne Island Volunteers	600
Tim Begley	800
Jakob Derksen	340
Old Hats Art Society	300
	$30,215

CARRIED

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Kilpatrick
that Mayne Island Parks and Recreation Commission adopt the recommendations of the Recreational Funding Committee for 2026/2027 funding allocations to the following recreational service:

David Gwilliam $1,500

CARRIED

8.1. Email from Justine Starke, CRD, concerning position staffing
It was reported that CRD wants to appoint a staff person to assist with the workload for Southern Gulf Islands parks commissions. General discussion occurred including that:

- The new position will be expensed to the commissions.
- A detailed job description will be requested.
- A meeting in September with CRD can be scheduled via Zoom to discuss the issues.
- Individual commissions may have different views regarding workload requirements.
- Commissioner Kilpatrick will circulate a proposed response for commissioners' input.

9. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90

10. Rise and Report

11. Meeting Adjournment

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Kilpatrick
that the meeting be adjourned.
CARRIED

The meeting adjourned at approximately 4:30 pm.

Original signed by _____ September 10, 2026 _____

Michael Kilpatrick, Chair **DATE**

Original signed by _____

Lauren Edwards, Recorder