Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Notice of Meeting and Meeting Agenda
Surfside Park Estates Water Service Committee

Tuesday, November 3, 2026 | **2:00 PM** | **Panorama Boardroom**
1885 Forest Park Dr., North Saanich

Members of the public can view the live meeting via MS Teams link: **Click here**
Alternatively, to hear the meeting via telephone: Call: 1-877-567-6843 and enter the Participant Conference ID: 818 542 859#

K. Wall (Chair), S. Roberts (Vice Chair), P. Brent (EA Director), C. McConkey, D. Simard

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. 26-1142 Minutes of the Surfside Park Estates Water Service Committee Meeting of June 25, 2026

Recommendation: That the minutes of the Surfside Park Estates Water Service Committee meeting of June 25, 2026 be adopted as circulated.

Attachments: Minutes: June 25, 2026

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Committee at legserv@crd.bc.ca.

6. Commission Business

6.1. 26-1140 Senior Manager's Verbal Update - October 2026

Recommendation: There is no recommendation. This verbal update is for information only.

6.2. 26-0891 Surfside Park Estates 2027 Operating and Capital Budget

Recommendation: The Surfside Park Estates Water Service Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:
That the 2027 Operating and Capital Budget and the Five-Year Financial Plan for the Surfside Park Estates Water Service be approved as presented.

Attachments: Staff Report: Surfside Park Estates 2027 Operating & Capital Budget

Appendix A: 2027 Surfside Water Service Budget

7. Notice(s) of Motion

8. New Business

9. Adjournment

There are no more scheduled meetings for 2026.

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Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Surfside Park Estates Water Service Committee

Thursday, June 25, 2026 **2:00 PM** **Panorama Boardroom**
1885 Forest Park Dr., North Saanich

PRESENT
K. Wall (Chair), S. Roberts (Vice Chair) (EP), P. Brent (EA Director) (EP), D. Simard (EP)

STAFF: J. Starke, Senior Manager, Southern Gulf Islands Administration; D. Robson, Manager, Saanich Peninsula and Gulf Island Operations; M. Miklea, Manager, Legislative Services/Deputy Corporate Officer (EP); J. Rennie, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: C. McConkey

The meeting was called to order at 2:02 pm.

1. Territorial Acknowledgement

Chair Wall provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by P. Brent, SECONDED by S. Roberts,
That the agenda for the Surfside Park Estates Water Service Committee meeting of June 25, 2026 be approved.
CARRIED

3. Adoption of Minutes

3.1. 26-0770 Minutes of the Surfside Park Estates Water Service Committee meeting of March 10, 2026

MOVED by D. Simard, SECONDED by P. Brent,
That the minutes of the Surfside Park Estates Water Service Committee meeting of March 10, 2026 be adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's Remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. 26-0772 Senior Manager's Verbal Update - June 2026

J. Starke presented Item 6.1. and noted the approach for the water main replacement in the future.

Discussion ensued on the upcoming dates for the tour of the water system.

D. Simard left the meeting at 2:09 pm.

6.2. 26-0758 Surfside Water System 2026 Mid-Year Capital Projects and Operational Update

D. Robson presented Item 6.2. for information.

Discussion ensued on the capital fund application process for the arsenic removal assessment and the treatment process of water and how it depletes the arsenic media.

D. Simard returned to the meeting electronically at 2:13 pm.

6.3. 26-0757 Surfside Water System 2025 Annual Report

D. Robson presented Item 6.3. for information.

Discussion ensued on the following:
- installation of a flow meter at the well head and monthly supply water levels
- water production concerns will show up in quarterly meter readings
- building permit processes and BC plumbing code inspections
- impacts and systems on downstream meter connections after approved connections
- per capita water consumption and user charges
- water restrictions, conservation and bylaw enforcement

7. Notice(s) of Motion

D. Simard proposed the following Notice of Motion with same day consideration:

"That staff report back with a scope of work to present rain water solutions for Surfside Park Estates Water Service and other water systems for potable use."

MOVED by S. Roberts, SECONDED by D. Simard,
That same day consideration be applied to the Notice of Motion.
CARRIED

Discussion ensued on the following:
- rainwater catchments rebate program and supplemental use of water
- average cost for potable water catchments for single family dwellings
- inclusion of cost for neighboruhood education to alleviate the draw on the system
- future development potential requirements and use of grey water for non drinking purposes

MOVED by D. Simard, SECONDED by S. Roberts,
That staff report back with a scope of work to present rain water solutions for Surfside Park Estates Water Service and other water systems for potable use.
CARRIED

8. New Business

There was no new business.

9. Adjournment

MOVED by D. Simard, SECONDED by P. Brent,
That the Surfside Park Estates Water Service Committee meeting of June 25, 2026 be adjourned at 3:10 pm.
CARRIED

_____
CHAIR

_____
RECORDER

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REPORT TO SURFSIDE PARK ESTATES WATER SERVICE COMMITTEE
MEETING OF NOVEMBER 3, 2026

SUBJECT **Surfside Park Estates Water Service 2027 Operating and Capital Budget**

ISSUE SUMMARY

To present the 2027 operating and capital budget for Committee review and recommendation for the approval of the Capital Regional District (CRD) Board and for inclusion in the CRD Five-Year Financial Plan, in accordance with Bylaw No. 3131, "Surfside Park Estates Water Service Committee Bylaw No. 1, 2003".

BACKGROUND

The CRD is required by legislation under the *Local Government Act* (LGA) to prepare an annual operating and capital budget and a five-year Financial Plan. CRD staff have prepared the financial plan shown in Appendix A.

The Operating Budget includes the regular annual costs to operate the service. The Capital Expenditure Plan shows the anticipated expenditures for capital additions. These may include purchases of new assets or infrastructure, upgrades or improvements to existing assets or asset review and study work that could lead to potential future capital improvements.

In preparing the Operating Budget, CRD staff considered:

- Actual expenditures incurred between 2024 and 2026.
- Anticipated changes in level of service (if any).
- Maximum allowable tax requisition.
- Annual cost per taxable folio and per Single Family Equivalent (SFE).

Factors considered in the preparation of the Capital Expenditure Plan included:

- Available funds on hand.
- Projects in progress.
- Condition of existing assets and infrastructure.
- Regulatory, environmental, and health and safety factors.

Adjustments for surpluses or deficits from 2026 may be made in January 2027. The CRD Board will give final approval to the budget and financial plan in March 2027.

The Financial Plan for the years 2028 to 2031 is forecasted and can be updated in future years.

BUDGET OVERVIEW

Operating Budget

It is projected that the operating expenses in 2026 will be approximately $10,832 under budget. Factors contributing to the operating surplus are directly related to watermain leak repairs completed in 2025 that resulted in a significant reduction in the annual treated water production. The lower water production further resulted in reduced energy costs for pumping and fewer arsenic filtration media change outs.

It is projected that the 2026 operating revenue will be on budget.

As a result, there is an overall estimated operating surplus of approximately $10,832. To balance the operating budget at year-end, the actual surplus will be transferred to the Capital Reserve Fund (CRF) and/or Operating Reserve Fund (ORF). Should the service instead incur a deficit that cannot be fully addressed through 2026 reserve transfer options, the remaining deficit must be carried forward and recovered from revenue in the 2027 financial plan as an expenditure, in accordance with the LGA Section 374(11).

Operating costs for 2027 (excluding one-time cyclical programs funded by the ORF for water system flushing for $18,000 in 2027) have increased by $3,205 (2.5%) compared to 2026. The increase is primarily to account for core inflation.

Municipal Finance Authority (MFA) Debt
The service is currently carrying no debt.

Operating Reserve Fund
The ORF is used to fund cyclical maintenance activities, equipment and supplies purchases that typically do not occur on an annual basis to mitigate the swings in expense and revenue requirement year over year. Typical maintenance activities include hydrant/standpipe maintenance, reservoir cleaning and inspection and ground water well servicing. Additionally, the ORF is used to respond to unforeseen events and operating emergencies.

The ORF transfers planned in the budget are evaluated and guided by the CRD Operating Reserve Guidelines endorsed by the CRD Board. The target balance for the service ranges from $22,000 to $51,000.

It is proposed that 2027 transfers to the operating reserve be set at $20,000. The ORF balance at the end of 2026 is projected to be approximately $12,517. There is $30,000 of planned maintenance to be funded by the ORF over the next five years.

Capital Reserve Fund
The CRF is to be used to pay for capital expenditures that are not funded by other sources such as grants, operating budget, or debt.

The CRF transfers planned in the budget are evaluated and influenced by the funding required to support the five-year capital expenditure plan and the emergency response to infrastructure failures, also guided by the CRD Capital Reserve Funding Guidelines endorsed by the CRD Board.

The target balance for the service to be maintained is approximately $344,000.

It is proposed that the budgeted transfer to the CRF be set at $130,215 in 2027. The CRF balance at the end of 2026 is projected to be approximately $113,393. With $75,000 of planned capital expenditures in 2027, the ending CRF balance in 2027 is forecasted to be $168,608, as detailed in Appendix A.

Capital Expenditure Plan
The Five-Year Capital Plan includes $2,575,000 of expenditures to be funded by a combination of the service's CRF and new debt.

A complete list of the capital projects can be found in Appendix A, but some of the most significant debt-funded capital projects include:

- The Wood Dale Drive Watermain Replacement (24-01) proposed for as early as 2028, which is a specific project for replacement of approximately 200 meters of watermain currently isolated due to known leaks. This project requires borrowing and is subject to voter assent to authorize a loan, entailing approval by electors and property owners within the service area.
- Water Storage Tank Replacement (25-01) is also subject to voter assent to authorize borrowing, which could be attempted as early as 2027 following the previously unsuccessful petition process in 2025.
- Watermain Replacement Program (29-01), proposed as a future placeholder project for replacement of select watermains within the distribution network. This budget estimate will need to be further analyzed and refined as the replacement date approaches and following the asset management study noted above.
- Asset Management Study (27-01), funded by CRF, is proposed in 2027 which will help inform future capital improvements and funding requirements.

Table 1 below provides the future debt servicing cost simulation for analytical purposes only, with the indicative interest rate provided by MFA at the time of simulation.

As mentioned, funding of any debt-allocated projects will be subject to voter assent through a successful petition, referendum, or other approval process. This process for approval is identified in the capital plan as Capital Project 28-02. Total estimated budget for Project 29-01, Watermain replacement program, is $5,600,000. Only a total of $500,000 debt planned in 2029 to 2031 is simulated in the table below as the remaining budget of $5,100,000 is outside the scope of the five-year 2027 to 2031 capital plan. Please refer to the 2027 through 2031 Five-Year Capital Plan for details.

Table 1 – Future New Debt (Unapproved) Simulation

	Term	*Borrowing Year*	*Retirement Year*	*Estimated Interest Rate*	*Principal*	*Principal Payment*	*Interest Payment*	*Total Annual Debt Cost*
Future Borrowing(s) Estimation	25	2028	2053	4.90%	$950,000	$24,229	$46,550	$70,779
	25	2029	2054	4.90%	$1,075,000	$27,417	$52,675	$80,092
	25	2030	2055	4.90%	$25,000	$638	$1,225	$1,863
	25	2031	2056	4.90%	$450,000	$11,477	$22,050	$33,527
Total					**$2,500,000**	**$63,759**	**$122,500**	**$186,259**

At the commencement of each loan, 1% of the gross amount borrowed is withheld and retained by MFA as Debt Reserve Fund (DRF). To provide the full amount to fund the capital project, this 1% DRF amount is budgeted in the operating budget in the year of borrowing. However, there is no principal payment required in the year of borrowing. The estimated debt servicing cost of $186,259 equates to approximately $1,773.90 per parcel.

Capital Projects Fund

As specific capital projects are approved, the funding revenues for them are transferred into the Capital Projects Fund from multiple funding sources if applicable, including the CRF, grant funding, external contributions, and debt.

Any funds remaining upon completion of a project are transferred back to the CRF for use on future capital projects or its original non-CRF funding sources if required.

User Charge and Parcel Tax

The service is funded by parcel tax and fixed user charge. Properties connected to the water system pay the annual fixed user charge and all properties within the local service area are responsible for the parcel tax. Table 2 below summarizes the 2027 over 2026 changes for parcel tax and user charge.

Table 2 – Parcel Tax and User Charge Summary

Budget Year	Parcel Tax	Taxable Folios Numbers	Parcel Tax per Folio*	User Charge	SFE** Numbers	User Charge per SFE	Parcel Tax & User Charge
2026	$74,230	105	$744.07	$142,980	71	$2,013.80	**$2,757.87**
2027	$129,900	105	$1,302.09	$150,130	71	$2,114.51	**$3,416.60**
Change ($)	$55,670	0	$558.02	$7,150	0	$100.71	**$658.73**
Change (%)	75.00%	0.00%	75.00%	5.00%	0.00%	5.00%	**23.89%**

* Includes the 5.25% admin fee charged by the Ministry of Finance (not CRD revenue)
**Single Family Equivalent

The 2027 fixed user charge per SFE based on the budget presented will be included in the fees and charges bylaw for approval by the CRD Board to be effective January 2027.

ALTERNATIVES

Alternative 1

The Surfside Park Estates Water Service Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

That the 2027 Operating and Capital Budget and the Five-Year Financial Plan for the Surfside Park Estates Water Service be approved as presented.

Alternative 2

The Surfside Park Estates Water Service Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

That the 2027 Operating and Capital Budget and the Five-Year Financial Plan for the Surfside Park Estates Water Service be approved as amended.

RECOMMENDATION

The Surfside Park Estates Water Service Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:
That the 2027 Operating and Capital Budget and the Five-Year Financial Plan for the Surfside Park Estates Water Service be approved as presented.

Submitted by:	Justine Starke, RPP, MCIP, Senior Manager, Southern Gulf Islands Electoral Area
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Stephen Henderson, General Manager, Electoral Area Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT

Appendix A: 2027 Budget - Surfside Water Service budget

CAPITAL REGIONAL DISTRICT

2027 Budget

Surfside Park Estates (Mayne)

Commission Review

NOVEMBER 2026

Service: 2.667 Surfside Park Estates (Mayne) **Committee:** Electoral Areas

DEFINITION:

To provide for the construction of water supply and distribution facilities for the Surfside Park Estates Water Service Area. Bylaw No. 3087 (November 12, 2003).

PARTICIPATION:

The Southern Gulf Islands Surfside Park Estates Water Service Area #46, V(764).

MAXIMUM LEVY:

Greater of $79,500 or $13.97 / $1,000 on actual assessed value of land and improvements.

COMMISSION:

Surfside Park Estates Water Service committee established by Bylaw No 3131 (June 14, 2004)

FUNDING:

User charge:	Annual charge per single family equivalency unit connected to the system
Parcel Tax:	Annual charge only on properties capable of being connected to the system
Connection Charge:	Actual Cost + 15% Admin fee (minimum connection $400)

RESERVE:

Capital Reserve Fund, established by Bylaw # 3191 (July 16, 2004)
Operating Reserve Fund, established by Bylaw # 4144 (December 14, 2016)

APPENDIX A

2.667 - Surfside Park Estates (Mayne)	2026 BOARD BUDGET	2026 ESTIMATED ACTUAL	BUDGET REQUEST 2027 CORE BUDGET	2027 ONGOING	2027 ONE-TIME	2027 TOTAL	FUTURE PROJECTIONS 2028	2029	2030	2031
OPERATING COSTS										
Operations Services Contract	25,140	28,670	25,670	-	-	25,670	26,180	26,700	27,230	27,770
Repairs & Maintenance	6,410	4,000	6,540	-	18,000	24,540	18,660	6,790	6,920	7,060
Waste Sludge Disposal	2,000	1,000	2,000	-	-	2,000	2,040	2,080	2,120	2,160
Allocations	10,458	10,458	10,379	-	-	10,379	10,626	10,863	11,115	11,373
Water Testing	4,666	4,660	5,210	-	-	5,210	5,340	5,472	5,606	5,743
Electricity	5,710	3,900	4,500	-	-	4,500	4,590	4,680	4,770	4,870
Supplies	25,060	14,270	25,100	-	-	25,100	25,610	26,130	26,660	27,200
Labour Charges	41,149	43,000	43,946	-	-	43,946	44,820	45,710	46,620	47,560
Other Operating Expenses	6,217	6,020	6,670	-	-	6,670	6,834	7,005	7,174	7,354
TOTAL OPERATING COSTS	**126,810**	**115,978**	**130,015**	**-**	**18,000**	**148,015**	**144,700**	**135,430**	**138,215**	**141,090**
*Percentage Increase over prior year			2.5%		14.2%	16.7%	-2.2%	-6.4%	2.1%	2.1%
DEBT / RESERVES										
Transfer to Operating Reserve Fund	7,000	12,000	20,000	-	-	20,000	20,000	20,000	20,000	20,000
Transfer to Capital Reserve Fund	68,630	74,462	130,215	-	-	130,215	135,040	85,290	85,815	86,320
MFA Debt Principal - Planned	-	-	-	-	-	-	-	24,229	51,645	52,283
MFA Debt Interest - Planned	-	-	-	-	-	-	23,275	72,888	99,838	111,475
MFA Debt Reserve Fund - Planned	-	-	-	-	-	-	9,500	10,750	250	4,500
TOTAL DEBT / RESERVES	**75,630**	**86,462**	**150,215**	**-**	**-**	**150,215**	**187,815**	**213,157**	**257,548**	**274,578**
TOTAL COSTS	**202,440**	**202,440**	**280,230**	**-**	**18,000**	**298,230**	**332,515**	**348,587**	**395,763**	**415,668**
*Percentage Increase over prior year			38.4%		8.9%	47.3%	11.5%	4.8%	13.5%	5.0%
FUNDING SOURCES (REVENUE)										
Balance CFW from 2025 to 2026	14,970	14,970	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	-	-	-	-	(18,000)	(18,000)	(12,000)	-	-	-
User Charges	(142,980)	(142,980)	(150,130)	-	-	(150,130)	(157,640)	(165,520)	(168,830)	(172,210)
Other Revenue	(200)	(200)	(200)	-	-	(200)	(200)	(200)	(200)	(200)
TOTAL REVENUE	**(128,210)**	**(128,210)**	**(150,330)**	**-**	**(18,000)**	**(168,330)**	**(169,840)**	**(165,720)**	**(169,030)**	**(172,410)**
REQUISITION - PARCEL TAX	**(74,230)**	**(74,230)**	**(129,900)**	**-**	**-**	**(129,900)**	**(162,675)**	**(182,867)**	**(226,733)**	**(243,258)**
*Percentage increase over prior year										
User Fee			5.0%			5.0%	5.0%	5.0%	2.0%	2.0%
Requisition			75.0%			75.0%	25.2%	12.4%	24.0%	7.3%
Combined			**28.9%**			**28.9%**	**14.4%**	**8.8%**	**13.5%**	**5.0%**

APPENDIX A

Surfside Park Estates (Mayne)
Summary Schedule
2027 - 2031 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2026	2027	2028	2029	2030	2031
Operating Reserve Fund	12,517	14,517	22,517	42,517	62,517	82,517
Capital Reserve Fund	113,393	168,608	303,648	388,938	474,753	561,073
Total	**125,911**	**183,126**	**326,166**	**431,456**	**537,271**	**643,591**

APPENDIX A

Reserve Schedule

Reserve Fund: Surfside Water - Operating Reserve Fund Bylaw 4144

The Operating Reserve Fund (ORF) is used to undertake the cyclical maintenance activities, to fund the procurement of equipment and supplies that typically do not occur on an annual basis and also to be used for emergency unplanned repairs. Operating surplus from time to time can be transferred to ORF.

Reserve Cash Flow

Fund: 1500 / **Fund Centre:** 105216	**Estimated**	**Budget**				
	2026	**2027**	**2028**	**2029**	**2030**	**2031**
Beginning Balance	5,357	12,517	14,517	22,517	42,517	62,517
Transfer from Ops Budget	7,000	20,000	20,000	20,000	20,000	20,000
Expenditures	-	(18,000)	(12,000)	-	-	-
Planned Maintenance Activity		Water system flushing	Reservoir cleaning & inspection			
Interest Income*	160					
Ending Balance $	**12,517**	**14,517**	**22,517**	**42,517**	**62,517**	**82,517**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: Surfside Water - Capital Reserve Fund - Bylaw 3191

To provide for capital expenditures or in respect of capital projects and land, machinery or equipment necessary for them and extension or renewal of existing capital works.

Reserve Cash Flow

Fund: 1066 / **Fund Centre:** 101850	**Estimated**	**Budget**				
	2026	**2027**	**2028**	**2029**	**2030**	**2031**
Beginning Balance	43,375	113,393	168,608	303,648	388,938	474,753
Transfer from Ops Budget	68,630	130,215	135,040	85,290	85,815	86,320
Transfer from Cap Fund	-					
Transfer to Cap Fund	-	(75,000)	-	-	-	-
Interest Income*	1,388					
Ending Balance $	**113,393**	**168,608**	**303,648**	**388,938**	**474,753**	**561,073**

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

APPENDIX A

CAPITAL REGIONAL DISTRICT

FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2027 to 2031

Service No.	2.667 Surfside Park Estates (Mayne)	Carry Forward from 2026	2027	2028	2029	2030	2031	TOTAL
EXPENDITURE								
Buildings		$0	$0	$0	$0	$0	$0	$0
Equipment		$20,000	$40,000	$0	$0	$0	$0	$40,000
Land		$0	$0	$0	$0	$0	$0	$0
Engineered Structures		$5,000	$35,000	$950,000	$1,075,000	$25,000	$450,000	$2,535,000
Vehicles		$0	$0	$0	$0	$0	$0	$0
		$25,000	**$75,000**	**$950,000**	**$1,075,000**	**$25,000**	**$450,000**	**$2,575,000**
SOURCE OF FUNDS								
Capital Funds on Hand		$0	$0	$0	$0	$0	$0	$0
Debenture Debt (New Debt Only)		$0	$0	$950,000	$1,075,000	$25,000	$450,000	$2,500,000
Equipment Replacement Fund		$0	$0	$0	$0	$0	$0	$0
Grants (Federal, Provincial)		$0	$0	$0	$0	$0	$0	$0
Donations / Third Party Funding		$0	$0	$0	$0	$0	$0	$0
Reserve Fund		$25,000	$75,000	$0	$0	$0	$0	$75,000
		$25,000	**$75,000**	**$950,000**	**$1,075,000**	**$25,000**	**$450,000**	**$2,575,000**

APPENDIX A

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. **L** - Land **S** - Engineering Structure **B** - Buildings **V** - Vehicles **E** - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. **Study** - Expenditure for feasibility and business case report. **New** - Expenditure for new asset only **Renewal** - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service **Replacement** - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	**Debt** - Debenture Debt (new debt only) **ERF** - Equipment Replacement Fund **Grant** - Grants (Federal, Provincial) **Cap** - Capital Funds on Hand **Other** - Donations / Third Party Funding **Res** - Reserve Fund **WU** - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2027 - 2031

Service #: 2.667

Service Name: Surfside Park Estates (Mayne)

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2027	2028	2029	2030	2031	5 - Year Total auto-populates
24-01	Replacement	Wood Dale Drive Water Main Replacement	Replace approximately 200 m of leaking water main along Wood Dale Drive.	$ 300,000	S	Debt	$ -	$ -	$ 150,000	$ 150,000	$ -	$ -	$ 300,000
24-02	New	Source Water Surveillance	Construct source water surveillance for water quantity monitoring.	$ 20,000	E	Res	$ 20,000	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
25-01	Replacement	Water Storage Tank Replacement	Design and construction new water storage tank.	$ 1,700,000	S	Debt	$ -	$ -	$ 800,000	$ 900,000	$ -	$ -	$ 1,700,000
26-01	Replacement	Water Service Repairs (Provisional)	Budget for repairs and replacements of services to address leaks or other operational requirements.	$ 5,000	S	Res	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ 5,000
27-01	Study	Asset Management Study	Budget for asset management assessment to support petition process	$ 10,000	S	Res	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ 10,000
27-02	New	Safety Improvements	Funding to support critical safety improvements, such as emergency eye wash and wash down locations	$ 20,000	E	Res	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
29-01	Replacement	Watermain Replacement Program	Replacement of select watermains within the distribution network to address leaks and reduce non revenue water.	$ 5,600,000	S	Debt	$ -	$ -	$ -	$ 25,000	$ 25,000	$ 450,000	$ 500,000
28-02	Replacement	Petition / Alternative Approval Process	Undertake community engagement and a petition or alternative approval process to borrow funds to carry out water system improvements in future years.	$ 20,000	S	Res	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
													$ -
			Grand Total	**$ 7,675,000**			**$ 25,000**	**$ 75,000**	**$ 950,000**	**$ 1,075,000**	**$ 25,000**	**$ 450,000**	**$ 2,575,000**

APPENDIX A

Service:	2.667	Surfside Park Estates (Mayne)

Project Number	24-01	**Capital Project Title**	Wood Dale Drive Water Main Replacement	**Capital Project Description**	Replace approximately 200 m of leaking water main along Wood Dale Drive.
Project Rationale	Funds are required to replace approximately 200 m of 150 mm diameter PVC water main that is leaking along Wood Dale Drive.				

Project Number	24-02	**Capital Project Title**	Source Water Surveillance	**Capital Project Description**	Construct source water surveillance for water quantity monitoring.
Project Rationale	Construct source water surveillance for water quantity monitoring.				

Project Number	25-01	**Capital Project Title**	Water Storage Tank Replacement	**Capital Project Description**	Design and construction new water storage tank.
Project Rationale	Design and construction new water storage tank following the previously completed conceptual design.				

Project Number	26-01	**Capital Project Title**	Water Service Repairs (Provisional)	**Capital Project Description**	Budget for repairs and replacements of services to address leaks or other operational requirements.
Project Rationale					

APPENDIX A

Service:	2.667	Surfside Park Estates (Mayne)

Project Number	27-01	**Capital Project Title**	Asset Management Study	**Capital Project Description**	Budget for asset management assessment to support petition process
Project Rationale	Asset Management Planning necessary to effectively manage asset life cycles and plan for future improvement works.				

Project Number	27-02	**Capital Project Title**	Safety Improvements	**Capital Project Description**	Funding to support critical safety improvements, such as emergency eye wash and wash down locations
Project Rationale	Project to bring water system into compliance with the WorkSafeBC OHS Regulation (Emergency Washing Facilities) and OHS Guidelines. Hazardous chemicals are being handled with inadequate emergency shower/eyewash facilities in place for the type of hazard our workers are exposed to.				

Project Number	29-01	**Capital Project Title**	Watermain Replacement Program	**Capital Project Description**	Replacement of select watermains within the distribution network to address leaks and reduce non revenue water.
Project Rationale	Interim budget to advance watermain replacements within the water system. Budget and prioritization will be further refined continually through planning and design.				

Project Number	28-02	**Capital Project Title**	Petition / Alternative Approval Process	**Capital Project Description**	Undertake community engagement and a petition or alternative approval process to borrow funds to carry out water system improvements in future years.
Project Rationale	Funding to conduct an Alternative Approvals Process to solicit public approval to secure debt in order to carry out necessary future Capital improvements.				

2.667 - Surfside Park Estates (Mayne)

Capital Projects

Updated @ Sep 21, 2026

Year	Project#	Capital Plan#	Status	Capital Project Description	Total Project Budget	Spending		Total Funding in Place
						Expenditure Actuals	Remaining Spending	
2025	CE.850.1602	25-02	Close	Surfside Water - Replacement of UV Equipment	15,000	15,919	(919)	15,919
				Totals	**15,000**	**15,919**	**(919)**	**15,919**

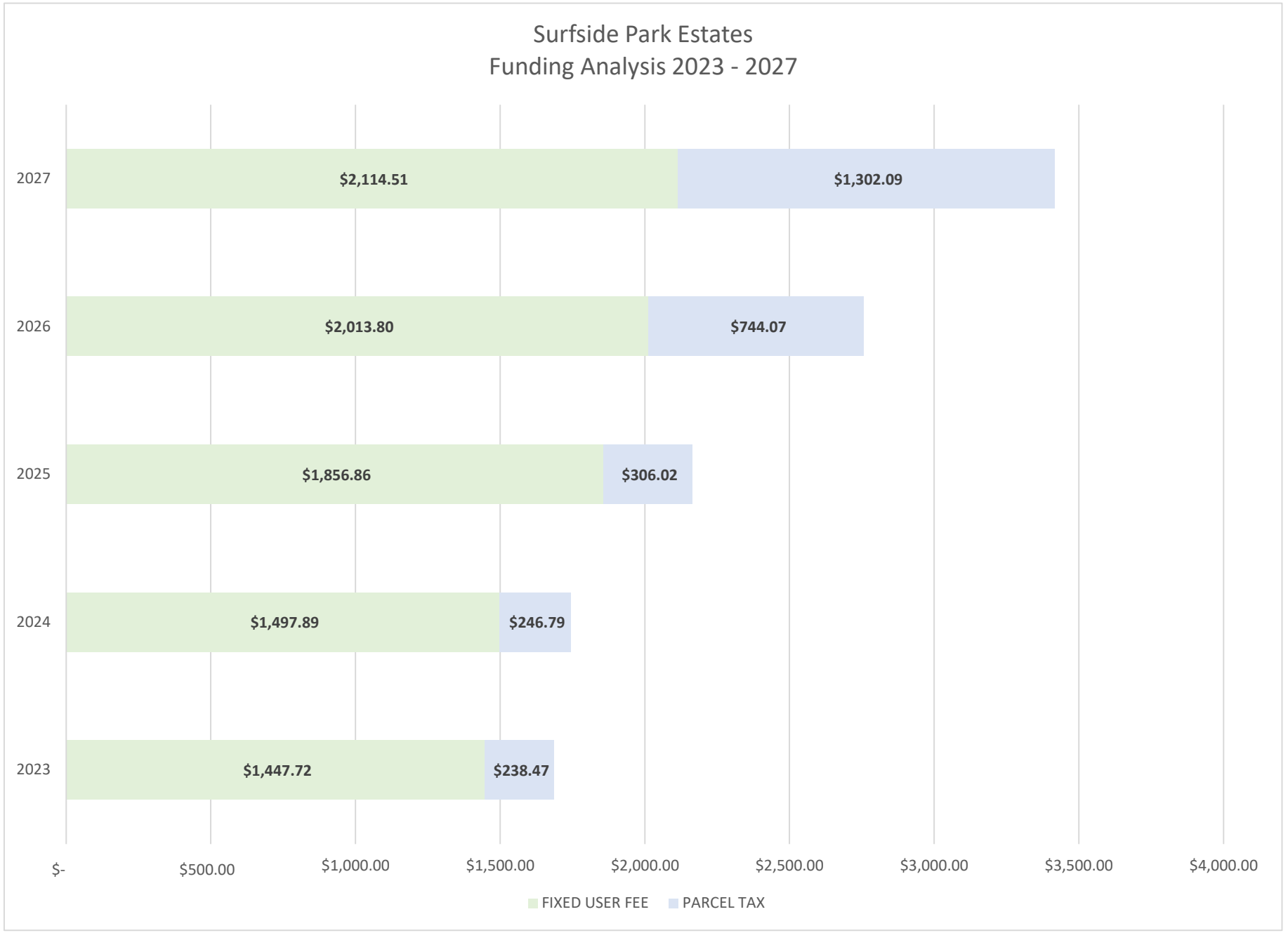
Service:	2.667	Surfside Park Estates (Mayne)	Committee: Electoral Areas

Year	Taxable Folios	Parcel Tax	SFE's	User Charge*	Tax & Charges	Bylaw
2023	105	$238.47	68	$1,447.72	**$1,686.19**	4524
2024	105	$246.79	70	$1,497.89	**$1,744.68**	4587
2025	105	$306.02	70	$1,856.86	**$2,162.88**	4649
2026	105	$744.07	71	$2,013.80	**$2,757.87**	4736
2027	105	$1,302.09	71	$2,114.51	**$3,416.60**	

Change from 2026 to 2027

$558.02	*$100.71*	*$658.73*
75.00%	*5.00%*	*23.89%*

APPENDIX A


Surfside Park Estates
Funding Analysis 2023 - 2027
2027
$2,114.51
$1,302.09
2026
$2,013.80
$744.07
2025
$1,856.86
$306.02
2024
$1,497.89
$246.79
2023
$1,447.72
$238.47
$-
$500.00
$1,000.00
$1,500.00
$2,000.00
$2,500.00
$3,000.00
$3,500.00
$4,000.00
FIXED USER FEE
PARCEL TAX