

PENDER ISLAND PARKS AND RECREATION COMMISSION
(PIPRC)

Minutes of Regular Meeting

08 Dec. 2025 3:30 pm

4418 Bedwell Harbour Rd, Pender Island/Zoom

Commissioners: George Leroux (Chair/Treasurer), Paul Kubik, Tim Frick, Sandra Tretick, Carolyn Cartwright Owers, Andrea Mills **Regrets:** Cecilia Suh,
Staff/Contractors: Rob Fawcett (EP-Project Coordinator), Ben Symons (Maintenance Contractor) Lori Seay-Potter (Admin-PIPRC), Matt Coutts (incoming PIPRC Admin), Erin O'Brien (PICA), Justine Starke (CRD).
Guests: Kevin Balmer (incoming Commissioner), Chris Carrier (Delegation-Pender Baseball).

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:30 PM.

2. **APPROVAL OF AGENDA**

MOTION to approve the 08 Dec. 2025 PIPRC agenda. M-Comm. Baille, S-Comm. Cartwright **CARRIED.**

3. **ADOPTION OF MINUTES**

MOTION to approve the 15 Oct. 2025 PIPRC minutes as corrected. M-Comm. Tretick, S-Comm. Baille. **CARRIED.**

M-

4. **CORRESPONDENCE AND BUSINESS ARISING**

4.1 CRD Director Paul Brent: No report.

4.2 Chair Report and Correspondence: All current Commission contractors have updated or in-process contracts. Correspondence regarding parking was addressed.

5. **DELEGATION:** Pender Pirates Baseball representative Chris Carrier joined the meeting to propose a batting cage at Danny Martin Park. Chris circulated a project description drawings to Commissioners. The Commission thanked the delegation and encouraged them to refine the proposal in terms of design and cost, and to return to the commission with a more detailed request.

MOTION to move forward with exploring the installation of a batting cage in Danny Martin Park in partnership with Pender Pirates baseball. M-Comm. Frick, S-Comm. Mills. **CARRIED.**

6. **OPERATIONS**

6.1 Maintenance: A written report was circulated prior to the meeting. Ben highlighted a request for a bench at William Walker and Gowland Point accessibility improvements. Schooner Way to Disc Park trail connection planning is underway. Comm. Frick and Ben will follow up on Ketch Park. The Commission discussed installation of an additional doggi-pot site. Chair will share servicing costs for doggi pots. Ben met with Regional Parks at the newly expanded George Hill park.

**PENDER ISLAND PARKS AND RECREATION COMMISSION
(PIPRC)**

Minutes of Regular Meeting

08 Dec. 2025 3:30 pm

4418 Bedwell Harbour Rd, Pender Island/Zoom

6.2 Restoration : A written report from PICA was circulated prior to the meeting. Erin

O'Brien joined the meeting. Comm. Cartwright and Baille agreed to provide support by advising PICA on priority sites for PICA work early in 2026.

7. PROJECTS

7.1 Dog Park Advisory Group: Grant opportunities are being investigated.

7.2 Capital Projects: A written report was circulated prior to the meeting. Rob highlighted the following:

7.2.1 Thieves Bay: ICE-T has provided a grant for the shelter.

7.2.2 Danny Martin Park: Rob will continue working with the Pirates on the development of a Batting Cage.

7.2.3 Schooner Way Trail: Sponsor Signage will be erected at Danny Martin park. A documentary about the trail build is underway led by a community member with a screening event scheduled for March. Contractor for the trail may also be able to assist with work on the proposed Batting Cage at Danny Martin Park.

8. FINANCE and COMMUNICATIONS

8.1 Financial Report: Comm. Leroux reported that year end capital reserve contribution is projected at approximately \$45 000. A capital spending proposal for 2026-2030 was circulated prior to the meeting and reviewed in detail. Allocations are made for Shingle Bay, Thieves Bay, Schooner Way Trail, Magic Lake dock, and Disc Golf Parks with the Dog Park and Boulderling Wall in planning stages. The 2026 Commission will assess this project list and review capacity to advance projects. The chair will follow up with the Boulderling Wall proponents.

MOTION to allocate \$5000 for the disc golf park works in 2026 to fund materials and supplies for improvement works to be carried out by the Disc Golf Society.

M-Comm. Tretick S-Comm. Frick. **CARRIED.**

8.2 Communications: Comm. Frick will draft a January Post article and share with Commissioners Tretick and Baile and for review.

9. NEW BUSINESS

MOTION to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)*. M-Commissioner Tretick, S-Commissioner Cartwright.
CARRIED.

**PENDER ISLAND PARKS AND RECREATION COMMISSION
(PIPRC)**

Minutes of Regular Meeting

08 Dec. 2025 3:30 pm

4418 Bedwell Harbour Rd, Pender Island/Zoom

Commission moved to the closed session at 4:39 p.m. Commission rose from the closed session at 5:05 p.m.

10. NEXT MEETING: Jan 12, 2026 at 3:30 PM.

11. MOTION TO ADJOURN The meeting adjourned at 5:10 p.m.