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## **BYLAW NO. 2922**

# **CAPITAL REGIONAL DISTRICT SEWER USE BYLAW NO. 5, 2001**

**Consolidated for Public Convenience**  
(This bylaw is for reference purposes only)

ORIGINALLY ADOPTED DECEMBER 12, 2001  
(Consolidated with Amending Bylaws 3016, 3046, 3075, 3105, 3350, 4221, 4530)

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CAPITAL REGIONAL DISTRICT

BYLAW NO. 2922

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A BYLAW TO REGULATE THE DISCHARGE OF WASTE INTO SEWERS CONNECTED TO A SEWAGE FACILITY OPERATED BY THE CAPITAL REGIONAL DISTRICT

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WHEREAS:

- A. The Regional Board has established by Bylaw No. 2402, "Source Control Local Service Establishment Bylaw No. 1, 1996", a local service for the control of the direct or indirect discharge of contamination into or through facilities connected to sewage facilities under the regulatory authority of the Capital Regional District (CRD);
- B. Under Section 30 of the *Environmental Management Act*, where a regional district exercises a power to provide a service related to the disposal or treatment of sewage, the Board of the Regional District may make bylaws respecting the direct or indirect discharge of wastes into any sewer or drain connected to a sewage facility operated by the District; *(Bylaw 3350)*
- C. The Lieutenant Governor in Council has designated the CRD as a Sewage Control Area under Section 29 of the *Environmental Management Act* and the Capital Regional District has appointed a sewage control manager and municipal sewage control officers; *(Bylaw 3350)*

NOW THEREFORE the Board of the Capital Regional District in open meeting assembled hereby enacts as follows:

1.0 DEFINITIONS

The following terms, words and phrases when used in this bylaw have the meanings set forth in this section, whether appearing in capital or lowercase form. If not defined below, the words and phrases used in this bylaw have their common and ordinary meanings to the degree consistent with the technical subjects in this bylaw.

"Above Ground Storage Tank Containment Area" means the area within a containment wall or barrier containing above ground storage tanks, but does not include the roof or other covering of the area.

"Activated Carbon" means treated or prepared granular carbon capable of removing organic compounds and other substances from waste or wastewater through the processes of adsorption and absorption. *(Bylaw 3105)*

"Air" means the atmosphere but, except in a sewer or a sewage facility or as the context may otherwise require, does not include the atmosphere inside a constructed enclosure that is not open to the weather.

"Air Contaminant" means any substance or odour whether gaseous, liquid, and solid or a combination that is emitted into the air and that:

- (a) injures or is capable of injuring the health or safety of a person;
- (b) injures or is capable of injuring property or any life form;
- (c) interferes or is capable of interfering with visibility;
- (d) interferes or is capable of interfering with the normal conduct of business;
- (e) causes or is capable of causing material physical discomfort to a person; or

(f) damages or is capable of damaging the environment.

**"Amalgam Separator"** means any technology, or combination of technologies, designed to separate amalgam particles from dental operation wastewater using a process involving sedimentation, filtration, or centrifugation.

**"Application"** means a request for one of the following:

- (a) a waste discharge permit;
- (b) to amend, add or delete a term or condition of a waste discharge permit;
- (c) to change the activity that is the subject of a waste discharge permit;
- (d) to renew a waste discharge permit; or
- (e) an authorization.

**"Authorized" or "Authorization"** means the authorization in writing by a manager upon such terms and conditions as specified therein.

**"Automotive Repair Operation"** means the repair or maintenance of vehicles, engines, transmissions or other mechanical devices that use any oil or grease for lubrication by any commercial, industrial, or institutional operation or by a public authority including, but not limited to: mechanical repair shops, collision repair shops, fuelling stations, vehicle maintenance facilities, radiator repair shops, engine washing activities, oil change operations, vehicle dealerships, vehicle recycling operations, towing businesses, and automotive detailing operations but does not include vehicle wash operations. *(Bylaw 3350)*

**"Bed and Breakfast Operation"** means a private residence occupied by the owner or operator in which overnight accommodation and breakfast food service are provided to guests for compensation. *(Bylaw 4530)*

**"Biomedical Waste"** means biomedical waste as defined in the Hazardous Waste Regulation, B.C. Reg. 63/88. *(Bylaw 3350)*

**"Biosolids"** means stabilized wastewater sludge resulting from a local government wastewater treatment process which has been sufficiently treated to reduce pathogen densities and vector attraction to allow the sludge to be beneficially recycled in accordance with the requirements of the Organic Matter Recycling Regulation of British Columbia, B.C. Reg. 18/2002. *(Bylaw 3350)*

**"Board"** means the Board of the District.

**"BOD"** means biochemical oxygen demand, being the quantity of oxygen utilized in the biochemical oxidation of organic substances under standard laboratory procedures in five days at 20 degrees Celsius expressed in milligrams per litre, as determined by the appropriate procedure in standard methods.

**"Brewing Kettle"** means a large cooking vessel used for boiling. *(Bylaw 3016)*

**"Carpet Cleaning Operation"** means any commercial, industrial, or institutional operation or a public authority engaged in the cleaning of hard and soft surfaces using liquid extraction, bonnet, absorbent compound, shampoo, or dry foam method equipment and procedures. *(Bylaw 3105)*

**"Carpet Cleaning Waste"** means a combination of water carried liquid and solid wastes generated by a carpet cleaning operation. *(Bylaw 3016)*

**"Certified Amalgam Separator"** means any amalgam separator that is certified in accordance with ISO Standard ISO/FDIS 11143: (1999) for "Dental equipment – Amalgam separators" or its amendments as established by the International Organization for Standardization. *(Bylaw 3350)*

**"Chemical Recovery Cartridge"** means a cartridge filled with steel wool, iron mesh, iron particles, or iron-impregnated resin capable of removing silver from silver-bearing waste through the principle of metallic replacement.

**"Chlorinated Phenols"** means the chlorinated derivatives of phenols specified in Schedule "B" and as determined by the appropriate procedure described in standard methods or in procedures authorized by the manager.

**"Cleaned Out"** means to have the settled and floating material collected in a grease interceptor removed by a waste hauler for off-site waste management, disposal at a septage disposal facility, or to have the material removed and disposed of in accordance with a plan approved by the manager. *(Bylaw 4530)*

**"COD"** means chemical oxygen demand, being a measure of the oxygen equivalent of the organic matter content of a sample that is susceptible to oxidation by a strong chemical oxidant, as determined by the appropriate procedure in standard methods.

**"Code of Practice"** means a code of practice attached to this bylaw and listed in Schedule "D" for the discharge of waste by a discharging operation.

**"Collecting Container"** means that part of an amalgam separator designed for retention of separated amalgam waste for the purpose of disposal.

**"Combined Sewer"** means a sewer designed for the collection and transmission of uncontaminated water, wastewater, and stormwater.

**"Commercial Kitchen"** means a kitchen equipped with any of the following fixtures: a multi-compartment pot sink, a commercial dishwasher, a pre-rinse sink or a self-cleaning exhaust hood; and which is not located on a premises used solely as a private residence. *(Bylaw 4530)*

**"Composite Sample"** means a sample of waste which is composed of equivalent portions of a specified number of grab samples collected manually or automatically at the same sampling point, at specified times or flow intervals during a specified sampling period.

**"Condensed Water"** means water which is produced through the process of condensation and includes condensate drainage from refrigeration equipment, air conditioning equipment and steam heating systems.

**"Confined Space"** means an area that meets all four of the following conditions, as specified by WorkSafe BC:

- (a) is enclosed or partially enclosed;
  - (b) is not designed or intended for continuous human occupancy;
  - (c) has limited or restricted means for entry or exit that may complicate the provision of first aid, evacuation, rescue, or other emergency response service; and
  - (d) is large enough and so configured that a worker could enter to perform work.
- (Bylaw 4530)*

**"Contaminant"** means any substance, whether gaseous, liquid or solid, whether dissolved or suspended, or any wastewater quality parameter that, when present above a certain concentration in wastewater:

- (a) injures or is capable of injuring the health or safety of a person;
- (b) injures or is capable of injuring property or any life form;
- (c) interferes or is capable of interfering with the proper operation of a sewer or sewage facility;
- (d) causes or is capable of causing material physical discomfort to a person; or

(e) damages or is capable of damaging the environment.

**"Contaminated Sites Regulation"** means the Contaminated Sites Regulation of British Columbia (B.C. Reg. 705/95) as amended from time to time pursuant to the *Environmental Management Act*.

(Bylaw 3350)

**"Cumulative Flow"** means the total flow over a known period of time.

**"Cumulative Flow Meter"** means a device used for measuring cumulative flow.

**"Dental Amalgam"** means a dental filling material consisting of an amalgam of mercury, silver, and other materials such as copper, tin, or zinc.

**"Dental Operation"** means any operation that carries out dental care, dental hygiene, or dental laboratory activities and which produces liquid waste containing mercury or silver.

**"Dioxin TEQ"** means the dioxin toxicity equivalent value as defined in the Hazardous Waste Regulation.

(Bylaw 3350)

**"Discharge"** means to directly or indirectly introduce a substance into a sewer or sewage facility by spilling, disposing, abandoning, depositing, leaking, seeping, pouring, draining, emptying, or by any other means.

**"Discharging Operation"** means an industrial, commercial, institutional, or other undertaking listed in Schedule "D".

(Bylaw 3350)

**"District"** means the Capital Regional District.

**"Domestic Sewage"** means sanitary waste produced on a residential property.

**"Domestic Waste"** means sanitary waste or grey water generated from a residential or personal recreational use of land that is discharged directly or indirectly into a sewer connected to a sewage facility operated by the District.

**"Dry Cleaning Operation"** means any commercial, industrial, or institutional operation or a public authority engaged in the cleaning of textile and apparel goods, rugs, furs, leathers, and other similar articles using tetrachloroethylene.

(Bylaw 3105)

**"Electrolytic Recovery"** means a method of recovering silver from silver-bearing liquid waste by passing a direct electrical current between electrodes suspended in the waste.

**"Enactment"** means any applicable act, regulation, bylaw, order, or authorization, by a federal, provincial, regional, or municipal government or their authorized representatives.

**"Environmental Management Act"** means the *Environmental Management Act* of the Province of British Columbia.

(Bylaw 3350)

**"Fat, Oil and Grease" or "FOG"** means insoluble organic fats, oils and grease from animal or vegetable sources."

(Bylaw 4530)

**"Fermentation Operation"** means any operation where alcoholic beverages are produced for sale to any person or through the use of facilities or equipment for a fee, including brew pubs, brew clubs, micro-breweries, cottage breweries, wineries, brew-on-premises operations, vint-on-premises operations and distilleries.

(Bylaw 3016)

**"Filter Cloth"** means a fabric material, such as landscape fabric or any other material that will remove total suspended solids from wastewater such that the effluent will meet the restricted waste criteria set out in

Schedule "B".

(Bylaw 3105)

**"Flow Control Fitting"** means a device used to limit the flow of:

- (a) wastewater into a grease interceptor to its rated flow capacity; or
- (b) water into a wet vacuum system to a rate which does not exceed the maximum inlet flow rate of a certified amalgam separator installed downstream.

**"Food Grinder"** means a mechanical device that is connected to a sewer and is used to reduce the particle size of food waste disposed into a sewer." (Bylaw 4530)

**"Food Services Operation"** means any operation where food is prepared, processed, packaged, served, sold, dispensed, or otherwise handled, including washing of utensils, in a manner that results in the discharge of fat, oil and grease, or solids to a sewer; but not including mobile food services operations and bed and breakfast operations without commercial kitchens. (Bylaw 4530)

**"Food Waste Collector"** means a mechanical device, including a scrap collector, a trough collector, and a pot and pan collector, which uses high pressure water to wash utensils, capturing particle size waste and other food waste in a basket or a filter prior to discharging wastewater into a sewer. (Bylaw 4530)

**"Fueling Station Area"** means the area in which vehicle fueling is conducted and which is contained within strip drains or other means of containment, but does not include drainage from the roof or other covering of the area.

**"Garburator"** means a mechanical device that is connected to a sewer and is used to reduce the particle size of food waste disposed to a sewer.

**"Grab Sample"** means a sample of waste collected at a particular time and place.

**"Gravity Grease Interceptor"** means a device that uses gravity and interior baffling to separate and retain fat, oil and grease, and solids from wastewater. (Bylaw 4530)

**"Grease Interceptor"** means a hydromechanical grease interceptor or a gravity grease interceptor designed and installed to separate and retain fat, oil and grease, and solids from wastewater for physical removal, while permitting wastewater to discharge to a sewer. (Bylaw 4530)

**"Grey Water"** means wastewater from food preparation and washing, bathing, dishwashing, and laundering.

**"Halogenated Solvent"** means any liquid organic compound containing chlorine, fluorine, bromine, or iodine. (Bylaw 3105)

**"Hazardous Waste"** means hazardous waste as defined in the *Environmental Management Act*. (Bylaw 3350)

**"Hazardous Waste Regulation"** means the Hazardous Waste Regulation, B.C. Reg. 63/88, enacted pursuant to the *Environmental Management Act*. (Bylaw 3350)

**"Hazardous Waste Regulation Leachate Quality Standards"** means the contaminant concentrations for leachate as set out in Table 1, Schedule 4 of the Hazardous Waste Regulation. (Bylaw 3350)

**"High Volume Discharge"** means any discharge of non-domestic waste into a sewer in excess of 10 cubic metres per day or 300 cubic metres over any consecutive 30-day period but not including water from a pool.

**"Hydromechanical Grease Interceptor"** means a device that uses hydromechanical separation, interior

baffling, and air entrainment barriers, whether in combination or independently, to separate and retain fat, oil and grease and solids from wastewater. (Bylaw 4530)

**"Kitchen Equipment"** means equipment that includes, but is not limited to exhaust systems, stoves, ovens, broilers, woks, fryers, and the surfaces in the vicinity of the kitchen equipment. (Bylaw 3350)

**"Kitchen Equipment Cleaning Operation"** means any commercial, industrial, institutional operation or a public authority engaged in the cleaning of kitchen equipment using grease-removing chemicals and water under high pressure. (Bylaw 3350)

**"Kitchen Equipment Cleaning Waste"** means a combination of water and water carried liquid and solid wastes generated by a kitchen equipment cleaning operation. (Bylaw 3350)

**"Ice Cooling Refrigeration System"** means a cooling system used in ice making. (Bylaw 3105)

**"Ice Melting Operation"** means removal of the ice playing surface and ice paint using ice resurfacing equipment and allowing the removed ice to melt. (Bylaw 3105)

**"Ice Paint"** means paint or other material used to provide colour to an ice playing surface. (Bylaw 3105)

**"Impervious"** means having a permeability not greater than  $1 \times 10^{-7}$  cm per second when subjected to a head of 0.305 m of water. Permeability is not to be affected by the liquid it is meant to contain.

**"Improvement District"** means an improvement district incorporated under the *Local Government Act*.

**"ISO Standard for Amalgam Separators"** means standard ISO 11143:2008 (E) for "Dental equipment – Amalgam separators" and its amendments as established by the International Organization for Standardization (ISO). (Bylaw 4530)

**"Laboratory Operation"** means any commercial, industrial, or institutional laboratory or a laboratory operated by a public authority that generates liquid waste in association with activities including, but not limited to: agriculture, analytical service, aquaculture, chemical manufacturing, education, forestry, health care, industrial hygiene, materials testing, pharmaceutical manufacturing, research, tissue culture, and veterinary medicine. (Bylaw 3105)

**"Manager"** means the sewage control manager of the District.

**"Manual Wash"** means vehicle wash operations wherein the customer or operator provides manual labour and where no self-propelled wash racks or conveyor equipment is used. (Bylaw 3105)

**"Mash Tun"** means a vessel in which sugars are extracted from malt by enzymes on the addition of water to produce sweet wort. (Bylaw 3016)

**"Mechanical Wash"** means vehicle wash operations where vehicles are washed by equipment operated mechanically including, but not limited to, brush, soft cloth, tunnel, and touchless systems. (Bylaw 3105)

**"Metering Pump"** means a pump designed to deliver waste at a calibrated flow rate.

**"Monitoring Point"** means an access point to a sewer, private drainage system or other sewer system for the purpose of:

- (a) measuring the rate of flow or volume of wastewater being discharged from a premises;
- (b) collecting representative samples of wastewater being discharged from a premises.

**"Municipality"** means any participating member city, town, district, or other incorporated area of the Capital Regional District incorporated as a municipality or the Capital Regional District itself.

**"Non-domestic Waste"** means all waste except domestic waste, sanitary waste, stormwater, and uncontaminated water.

**"Officer"** means a municipal sewage control officer appointed by the Board.

**"Off-site Waste Management"** means removal of waste to a facility licensed by a province, state, or federal government for treatment and disposal in accordance with applicable enactments.

**"Oil-adsorbing Filter"** means a filter capable of removing oil and grease and oil and grease (hydrocarbons) from printing operation effluent. *(Bylaw 3016)*

**"Oil and Grease"** means an organic substance or substances recoverable by the partition-gravimetric procedure set out in standard methods or a procedure authorized by the manager and includes, but is not limited to, hydrocarbons, esters, fats, oils, waxes, and high molecular weight carboxylic acids. *(Bylaw 3105)*

**"Oil and Grease (Hydrocarbons)"** means an organic substance or substances recoverable by the partition-gravimetric silica gel absorption procedure set out in standard methods or a procedure authorized by the manager and includes, but is not limited to, non-polar petroleum hydrocarbons. *(Bylaw 3105)*

**"Oil-water Separator"** means a three-stage oil-water separator that meets the Standard for Oil-Water Separators (ULC-S656-00) prepared by Underwriters' Laboratories of Canada or the equivalent oil-water separation technology able to achieve an effluent quality of 50mg/L of oil and grease (hydrocarbons) or less.

**"Operator"** includes the person who owns or otherwise has a right to operate a discharging operation or any person who has been authorized by such person to act as his, her, or its agent. *(Bylaw 3350)*

**"Order"** means an order issued by the manager.

**"Organo-tin compounds"** means a group of chemical compounds, containing tin in combination with organic molecules, which are commonly used in anti-fouling paints including, but not limited to tributyltin, dibutyltin, monobutyltin, and triethyltin. *(Bylaw 3350)*

**"Owner"** means any person who is registered under the *Land Title Act* as the owner of land, or any other person who is in lawful possession of land or who is in lawful possession or occupancy of any buildings situated on the land.

**"PCB"** means any monochlorinated, dechlorinated or polychlorinated biphenyl, or any mixture that contains one or more of these.

**"Pesticides"** means pesticides regulated under the *Integrated Pest Management Act* of British Columbia. *(Bylaw 3350)*

**"Petroleum Solvent"** means a petroleum distillate, such as Stoddard Solvent, used for dry cleaning purposes.

**"pH"** means the expression of the acidity or basicity of a solution as defined and determined by the appropriate procedure described in standard methods.

**"Phenols"** means the hydroxy derivatives of aromatic hydrocarbons as determined by the appropriate procedure described in standard methods.



**"Photographic Imaging Operation"** means any operation which carries out photographic film processing or printing that uses silver in image forming or creates waste containing silver.

**"Polynuclear Aromatic Hydrocarbons (PAH)"** means the aromatic hydrocarbons specified in Schedule "B" and as determined by the appropriate procedure described in standard methods or in procedures authorized by the manager.

**"Pool"** means any water receptacle used for swimming or as a bath or hot tub designed to accommodate more than one bather at a time or designed for decorative purposes.

**"Pool Filter Media"** means diatomaceous earth, filter sand, or any other material used in a pool filter.  
(Bylaw 3105)

**"Practical Quantitation Limit"** means the practical quantitation limit as specified in Table 2 of Schedule "F".  
(Bylaw 3016)

**"Pre-filter"** means a reusable filter used to remove yeast cells from alcoholic beverages after completion of the fermentation process.  
(Bylaw 3105)

**"Premises"** means any land or building or both or any part thereof.

**"Printing Operation"** means any commercial, industrial, or institutional operation or a public authority that involves printing including, but not limited to, the following processes: lithography gravure, rotogravure, flexography, screen printing, or letterpress.  
(Bylaw 3105)

**"Private Drainage System"** means a privately owned assembly of pipes, fittings, fixtures, traps, and appurtenances that is used to convey wastewater, uncontaminated water, stormwater, or foundation drainage to a sewer, sewage facility, or a private wastewater disposal system.

**"Prohibited Waste"** means prohibited waste as defined in Schedule "A" to this bylaw.

**"Radioactive Materials"** means radioactive materials as defined in the *Atomic Energy Control Act of Canada and Regulations* under that Act.

**"Rated Flow Capacity"** means the quantity of wastewater per unit of time that will pass through a grease interceptor while allowing for effective service.

**"Readily and Easily Accessible"** means safe access for work by an officer or manager that complies with Parts 4.54 to 4.63 and Part 13 of the Occupational Health and Safety Regulation without requiring the use of a personal fall protection system as defined in Part 11.  
(Bylaw 4530)

**"Recreation Facility Operation"** means any local government, educational institution or commercial facility containing one or more of the following: ice arena, curling rink, water park, or pool.  
(Bylaw 3105)

**"Recreational Vehicle Waste"** means domestic waste accumulated in a holding tank in a trailer, camper, transportable housing unit, bus, or aircraft.

**"Residential Property"** means a property which is used primarily for the purpose of residence by persons on a permanent, temporary, or seasonal basis.

**"Restricted Waste"** means restricted waste as defined in Schedule "B" to this bylaw.

**"Rotisserie"** means cooking equipment which is typically used for roasting meat on a rotating spit and which discharges oil and grease or solids to a sewer.  
(Bylaw 4530)

**"Sani-dump"** means a facility connected to a sewer or sewage facility operating under a waste discharge permit or authorization allowing the discharge of recreational vehicle waste or carpet cleaning waste.  
(Bylaw 3016)

**"Sanitary Sewer"** means a sewer which carries sanitary waste or wastewater but which is not intended to carry stormwater or uncontaminated water.

**"Sanitary Waste"** means waste that contains human feces, urine, blood, or body fluids originating from sanitary conveniences or other sources.

**"Seawater"** means artificially prepared seawater or natural seawater from the marine environment.  
(Bylaw 3105)

**"Self-Clean"** means to remove settled and floating material collected in a grease interceptor for off-site waste disposal in accordance with a plan approved by the manager.  
(Bylaw 4530)

**"Septage Disposal Bylaw"** means Bylaw No. 2827, "Capital Regional District Septage Disposal Bylaw No. 2, 2000".

**"Septage Disposal Facility"** means a facility for receiving waste operating under a waste discharge permit or authorization and designated in Schedule "A" to the Septage Disposal Bylaw.

**"Septage Waste"** means septage, as defined in the Septage Disposal Bylaw, that meets the quality criteria specified in Schedule "B" of the Septage Disposal Bylaw.

**"Sewage Control Manager"** means a sewage control manager appointed by the Capital Regional District, or a person appointed by the Board as his or her deputy, under the *Environmental Management Act*.  
(Bylaw 3350)

**"Sewage Facility"** means works owned or otherwise under the control or jurisdiction of the District that gathers, treats, transports, stores, utilizes, or discharges waste.

**"Sewer"** means all pipes, conduits, drains and other equipment and facilities, owned or otherwise under the control or jurisdiction of the District or one or more municipalities, for collecting, pumping, and transporting wastewater either to a sewage facility, or otherwise and includes all such pipes, conduits, drains, and other equipment and facilities which connect with those of the District or one or more municipalities.

**"Sharps"** means hypodermic needles, hypodermic syringes, blades, broken glass and any devices, instruments, or other objects which have acute rigid corners, edges, or protuberances.

**"Ship and Boat Waste"** means the sanitary waste and grey water accumulated in a holding tank on a pleasure boat, houseboat, commercial vessel, or naval vessel but not including bilge water, ballast water or wastewater sludge.

**"Ship and Boat Waste Disposal Facility"** means a facility connected to a sewer or sewage facility operating under a waste discharge permit or an authorization allowing the discharge of ship and boat waste.

**"Significant Difference"** means a statistically determined difference at the 95% confidence level.

**"Silver Recovery System"** means the combination of holding tanks, metering pumps, plumbing and silver recovery technology which is used to treat liquid waste containing silver produced by photographic imaging operations.  
(Bylaw 3105)

**"Silver Recovery Technology"** means equipment that is designed to recover silver from liquid waste

produced by photographic imaging operations using such methods as metallic replacement, electrolysis, ion exchange or chemical precipitation including: electrolytic units, chemical recovery cartridges, chemical precipitation units, and ion exchange units.

**"Silver Test Kit"** means a test kit that is capable of measuring the silver concentration in liquid waste at a minimum level of 100 mg/L.

**"Silver Test Paper"** means test paper that is capable of indicating the presence of silver in liquid waste at a minimum concentration of 500 mg/L.

**"Sludge"** means wastewater containing more than 0.5% total solids.

**"Solids Interceptor"** means a device that separates, and then removes or retains, solids from wastewater, including a basket, screen, or other similar device. *(Bylaw 4530)*

**"Solvent"** means a hydrocarbon-based liquid used to clean equipment or to dissolve other substances. *(Bylaw 3350)*

**"Soup Kettle"** means a commercial cooking or warming kettle including tilt kettles. *(Bylaw 4530)*

**"Spill Containment"** means any impervious structure that surrounds a container or works that is sufficient to hold the larger of:

- (a) 110% of the largest volume of free liquid in the container or works, or
- (b) 25% of the total volume of free liquid in storage.

**"Spill Reporting Regulation"** means the Spill Reporting Regulation enacted pursuant to the Environmental Management Act. *(Bylaw 3350)*

**"Spill Response Plan"** means a written plan developed for the operator to respond to any spills of prohibited or restricted waste that defines the rules and responsibilities for a spill response, and includes contact names and numbers for the appropriate agencies and a list of all spill response equipment. *(Bylaw 3105)*

**"Standard Methods"** means the latest edition of "Standard Methods for the Examination of Water and Wastewater" jointly prepared and published from time to time by the American Public Health Association, American Water Works Association, and the Water Environment Federation.

**"Storm Sewer"** means a sewer for the collection and transmission of stormwater or uncontaminated water.

**"Stormwater"** means water resulting from natural precipitation from the atmosphere and which is intended to be transported in a storm sewer, a combined sewer, or a watercourse.

**"Substance"** includes any solid, liquid or gas.

**"Suspended Solids"** means the portion of total solids retained by a filter, as determined by the appropriate procedure in standard methods.

**"Tetrachloroethylene"** means an aliphatic halogenated hydrocarbon having the chemical formula  $CCl_2=CCl_2$  also referred to as: ethylene tetrachloride, PCE, perc, perchlor, perchlorethylene, perchloroethylene, perk, tetrachloroethene, and 1,1,2,2- tetrachloroethylene.

**"Tetrachloroethylene-Contaminated Residue"** means any solid, liquid or sludge containing tetrachloroethylene, other than wastewater, that is produced by a dry cleaning operation. *(Bylaw 3105)*

**"Tetrachloroethylene-Water Separator"** means equipment used to separate tetrachloroethylene and water by gravity. (Bylaw 3105)

**"Total Volume"**, as referred to in Schedule "I", means the sum of the volumes of each compartment of a sink calculated by multiplying the width of a compartment by the length of a compartment by the height of a compartment measured to the level of the top of the sidewall of the fixture or other valid method of calculating or measuring the quantity of three-dimensional space, not including drain boards. (Bylaw 4530)

**"Trade Waste Interceptor"** means an interceptor designed to separate and retain settleable solids and floatable material from printing operation wastewater prior to further treatment before discharge to sanitary sewer. (Bylaw 3016)

**"Transportation of Dangerous Goods Regulations"** means the Transportation of Dangerous Goods Regulations SOR/2001-266 enacted pursuant to the *Transportation of Dangerous Goods Act* of Canada. (Bylaw 3350)

**"Treasurer"** means the Director of Finance of the District or his or her authorized agent. (Bylaw 3105)

**"Treatment Works"** means any works or procedures specified in a code of practice designed for the treatment of waste. (Bylaw 3016)

**"Trub"** means waste hops and proteins generated from brewing kettle bottoms. (Bylaw 3016)

**"Trucked Liquid Waste"** means any waste that is collected and transported from the site where the waste originated by means other than discharge to a sewer, but does not include septage waste, recreational vehicle waste, carpet cleaning waste or ship and boat waste. (Bylaw 3016)

**"Uncontaminated Water"** means any water excluding stormwater but including cooling water, condensed water and water from municipal waterworks or a private water supply to which no contaminant has been added as a consequence of its use, or to modify its use by any person.

**"Utensil"** means any item that may come into contact with food including but not limited to: kitchenware implements, tableware, glassware, cutlery or other similar items used in the preparation, service, storage, or consumption of food. (Bylaw 4530)

**"Vehicle"** means a vehicle as defined under the *Motor Vehicle Act* as amended from time to time.

**"Vehicle Wash Interceptor"** means an interceptor equipped with a minimum of three chambers designed to retain suspended solids and oil and grease from vehicle wash wastewater. (Bylaw 3105)

**"Vehicle Wash Operation"** means the washing of the exterior of vehicles by any commercial, industrial, or institutional operation or by a public authority. (Bylaw 3350)

**"Waste Discharge Assessment Form"** or **"WDAF"** means a form which may include engineering drawings that show the sizing calculation listing the dimensions and total volume or flow rates, as applicable, of all connected fixtures as well as the peak flow rate and rated flow capacity of the proposed grease interceptor, and otherwise demonstrates the installation requirements under this Code are met. (Bylaw 4530)

**"Waste Hauler"** means a person or company that collects waste from a waste generator for transportation and delivery to a permitted waste management or septage disposal facility. (Bylaw 4530)

**“Wok Station”** means cooking equipment with a water supply and one or more cooking surfaces, typically used for stir frying food and which discharges water, oil and grease, or solids to a sanitary sewer.  
(Bylaw 4530)

**“Waste”** means any substance whether gaseous, liquid, or solid, that is or is intended to be discharged or discarded, directly or indirectly, to a sewer or sewage facility.

**“Waste Discharge Permit”** means a waste discharge permit issued by a manager under this bylaw.  
(Bylaw 3350)

**“Wastewater”** means the composite of water and water-carried wastes from residential, commercial, industrial, or institutional premises or any other source.

**“Wastewater Sludge”** means the removed material resulting from chemical treatment, coagulation, flocculation, sedimentation, flotation, or biological oxidation of wastewater.

**“Water”** includes seawater, surface water, ground water and ice.

**“Watercourse”** means:

- (a) a river, stream, creek, waterway, lagoon, lake, spring, swamp, marsh, or other natural body of water; or
- (b) a canal, ditch, reservoir or other man-made surface feature;

whether it contains or conveys water continuously or intermittently.

**“Waterworks”** means any works owned or otherwise under the control or jurisdiction of the District or one or more of its member municipalities or an improvement district that collects, treats, transports, or stores drinking water.

**“Wetted Height”** means the depth from the static water line to the bottom of the grease interceptor, oil-water separator, vehicle wash interceptor, or trade waste interceptor.  
(Bylaw 3350)

**“Wet Vacuum System”** means a dental operatory vacuum system that uses water, which is spun and thrown out within the pump mechanism, to create a vacuum.

**“Works”** includes:

- (a) a drain, ditch, sewer, or waste disposal system including a sewage treatment plant, pumping station or outfall;
- (b) a device, equipment, land, or a structure that:
  - (i) measures, handles, transports, stores, treats, or destroys waste or a contaminant; or
  - (ii) introduces waste or a contaminant into the environment;
- (c) an installation, plant, machinery, equipment, land; or a process that causes or may cause a release of a contaminant into the environment, or is designed or used to measure or control the introduction of waste into the environment, or to measure or control a contaminant;
- (d) an installation, plant, machinery, equipment, land, or a process that monitors or cleans up a contaminant or waste.

**“95% Confidence Limit”** means that interval or range of values around an observed value which will, in 95% of the cases, include the expected value, where the expected value is defined as the average of an infinite series of such determinations.

## 2.0 DISCHARGES TO SEWERS

- 2.1 No person shall directly or indirectly discharge or allow or cause to be discharged into a sewer connected to a sewage facility operated by the District:
- (a) Any **prohibited waste**, as described in Schedule "A".
  - (b) Any **restricted waste**, as described in Schedule "B" unless that person:
    - (i) has first obtained a waste discharge permit or authorization; or
    - (ii) complies with a code of practice for that type of waste.
  - (c) Any **high-volume discharge** unless that person:
    - (i) has first obtained a waste discharge permit or authorization; or
    - (ii) complies with a code of practice for that type of waste.
  - (d) Any waste from a **discharging operation** unless that person: *(Bylaw 3105)*
    - (i) has first obtained a waste discharge permit or authorization; or
    - (ii) complies with the code of practice for that type of waste.
  - (e) Any **uncontaminated water** in a volume greater than 2.0 cubic metres per day without prior authorization from the manager.
  - (f) Any **stormwater** without prior authorization from the manager.
- 2.2 Subparagraphs 2.1(b)(ii), (c)(ii) and (d)(ii) do not apply to:
- (a) waste for which there is no code of practice;
  - (b) trucked liquid waste or septage waste discharged under Section 2.3 or 2.4.
- 2.3 No person shall discharge septage other than into a sewer at a septage disposal facility.
- 2.4 No person shall discharge trucked liquid waste other than at a septage disposal facility or a facility operating under a waste discharge permit or authorization that specifically authorizes such discharges.
- 2.5 No person shall directly or indirectly discharge or allow or cause to be discharged into a sewer connected to a sewage facility operated by the District any water or other substance for the purpose of diluting any non-domestic waste.
- 2.6 A municipality is not in violation of subsections 2.1 or 2.5 where there is a discharge contrary to one or more of those subsections by a third party into a sewer or sewage facility connected to a sewage facility operated by the District.
- 2.7 In order to obtain and maintain the authorization referred to in paragraph 2.1(e), where the uncontaminated water is produced on property other than residential property and is from a source other than a waterworks, a person shall:
- (a) install and thereafter maintain at that person's expense, a meter on the water supply generating the authorized discharge; and
  - (b) supply to the manager, by the 10th of each month, an accurate calculation of the volume of water measured pursuant to paragraph 2.7(a).
- 2.8 Every person who directly or indirectly discharges waste or substances produced, treated, handled or stored on property other than residential property into a sewer connected to a sewage facility operated by the District shall, as a condition of that discharge:

- (a) provide and maintain facilities to prevent accidental discharge or a discharge contrary to this bylaw or a waste discharge permit or authorization such as spill containment, recovery or neutralization facilities for substances which, if accidentally discharged, would constitute prohibited or restricted waste;
  - (b) post, and keep posted, permanent signs in conspicuous locations on the premises displaying the name, telephone number of the person to call as prescribed in Schedule "C" in the event of accidental discharge of a prohibited or restricted waste; and
  - (c) inform employees, who may cause or discover the discharge of prohibited or restricted waste, of the notification procedures set out in Section 7 of this bylaw.
- 2.9 No person shall directly or indirectly discharge, or allow or cause to be discharged, any recreational vehicle waste into a sewer connected to a sewage facility except:
- (a) with a waste discharge permit or authorization; or
  - (b) at a sani-dump connected to a sewer or sewage facility and operating under a waste discharge permit or authorization that specifically authorizes such discharges.
- 2.10 No person shall directly or indirectly discharge, or allow or cause to be discharged, any carpet cleaning waste into a sewer connected to a sewage facility except under conditions specified in a code of practice, waste discharge permit or authorization. *(Bylaw 3016)*
- 2.11 No person shall directly or indirectly discharge, or allow or cause to be discharged, any ship and boat waste into a sewer connected to a sewage facility except:
- (a) with a waste discharge permit or authorization; *(Bylaw 3105)*
  - (b) at a ship and boat waste disposal facility operating under a waste discharge permit or authorization; or *(Bylaw 3105)*
  - (c) at a septage disposal facility.
- 2.12 No kitchen equipment cleaning operator shall directly or indirectly discharge, or allow or cause to be discharged, any kitchen equipment cleaning waste into a sewer connected to a sewage facility except:
- (a) with a waste discharge permit or authorization; or
  - (b) at a facility operating under a waste discharge permit or authorization that specifically authorizes such discharges. *(Bylaw 3350)*
- 2.13 As a condition of discharge under Section 2.12, a kitchen equipment cleaning operator must:
- (a) adjust the pH of the waste to a range between 5.5 and 12.5; and
  - (b) keep a record of all kitchen equipment cleaning performed, including:
    - i) the date of cleaning;
    - ii) the cleaning location;
    - iii) any pH adjustment;
    - iv) the final pH of waste disposed;
    - v) and the location and date of disposal.
- (Bylaw 3350)*

- 2.14 Sections 2.12 to 2.13 do not apply to discharges of kitchen equipment cleaning waste from self-cleaning exhaust hoods installed over kitchen equipment being operated under the requirements of Schedule "I" of this Bylaw. (Bylaw 3350)
- 2.15 Subparagraphs 2.1(b), (c) and 2.4 do not apply to a municipality or agent of a municipality where waste that has been removed from a municipal sanitary sewer, due to maintenance activities, is discharged into a municipal sewer at another location. (Bylaw 3350)

### **3.0 WASTE DISCHARGE PERMITS AND AUTHORIZATIONS**

- 3.1 The manager may, by order under Section 29 of the Environmental Management Act, issue a waste discharge permit or authorization to allow a high volume discharge or to allow the discharge of waste other than domestic sewage upon such terms and conditions as the manager considers appropriate for the protection of sewers, sewage facilities, human or animal health and safety, and the environment, and without limiting the generality of the foregoing, may in the waste discharge permit or authorization: (Bylaw 3350)
- (a) place limits and restrictions on the quantity, frequency of discharge and nature of the waste permitted to be discharged;
  - (b) require the holder of a waste discharge permit or authorization, at his or her expense, to repair, alter, remove or add works, or construct new works to ensure that the discharge will comply with the waste discharge permit or authorization, this bylaw and any enactment;
  - (c) require the holder of a waste discharge permit or authorization, at his or her expense, to monitor the waste being discharged under the waste discharge permit or authorization in the manner specified by the manager and to provide information concerning the discharge as requested by the manager including, but not limited to, routine maintenance check dates, cleaning and waste removal dates, and the means of disposal of accumulated wastes and waste treatment residuals;
  - (d) require the holder of the waste discharge permit or authorization to submit to the manager detailed plans and operating procedures for all existing facilities installed on the premises for the purpose of preventing accidental discharge;
  - (e) require compliance by the holder of the waste discharge permit or authorization with such other enactments as the manager considers necessary or desirable in the circumstances;
  - (f) make such other requirements as the manager deems necessary or desirable.
- 3.2 Notwithstanding paragraphs 2.1(b) and (c), a manager may, by order under Section 29 of the *Environmental Management Act*, require any person or any class of persons to obtain a waste discharge permit or authorization for the discharge by that person or class of persons of any non-domestic waste that is not a high volume discharge or a restricted waste. (Bylaw 3350)
- 3.3 Upon receipt of notice under subsection 3.2, the person receiving the notice shall, within 30 days, apply for a waste discharge permit or authorization and shall provide to the manager such information relating to the discharge of non-domestic waste by that person as the manager may require.
- 3.4 The manager may suspend or revoke a waste discharge permit or authorization for a failure to comply with the terms and conditions of the waste discharge permit or authorization or for any failure to comply with this bylaw, or any enactment applicable to the discharge of waste into a sanitary sewer connected to a sewage facility operated by the District.



- (a) A waste discharge permit or an authorization may not be transferred or assigned without a manager's consent in writing.
  - (b) A manager may withhold consent where there has been a breach of this bylaw or a condition of the waste discharge permit or authorization.
- 3.5 An application for a waste discharge permit for a new discharge, or an amendment to an existing waste discharge permit, shall be made to a manager on the form attached hereto as Schedule "C" not less than 90 days prior to the date that the waste discharge permit is required, and shall be accompanied by such information, drawings and specifications as may be required under Schedule "C".
- 3.6 A holder of a waste discharge permit must comply with the terms and conditions as set by the manager in the waste discharge permit. *(Bylaw 4221)*
- 3.7 A holder of a waste discharge authorization must comply with the terms and conditions as set by the manager in the waste discharge authorization. *(Bylaw 4221)*

#### **4.0 CODES OF PRACTICE**

- 4.1 A code of practice does not apply to a discharging operation that is subject to a waste discharge permit or authorization, unless otherwise specified in the waste discharge permit or authorization.
- 4.2 Nothing in a code of practice relieves a person discharging waste from complying with this bylaw, a waste discharge permit, or any other applicable enactment.
- 4.3 A code of practice does not apply to the discharge of domestic waste.
- 4.4 The manager may require a discharging operation to obtain a waste discharge permit if considered necessary by the manager because of circumstances not covered by a code of practice. *(Bylaw 3350)*
- 4.5 If a code of practice establishes a requirement in relation to a specific discharging operation which differs from a provision in this bylaw, the requirement in the code of practice prevails. *(Bylaw 3350)*

#### **5.0 MAINTENANCE OF WORKS AND PROCEDURES**

- 5.1 It is a condition of the discharge of waste produced on property other than residential property into a sanitary sewer, by a person who holds a waste discharge permit or authorization or who has received or is subject to an order or who operates a discharging operation or who otherwise discharges waste, that all measures be taken to keep all equipment and facilities maintained and in good repair as may be necessary to ensure compliance with the terms and conditions of this bylaw, a waste discharge permit, authorization, code of practice or order.
- 5.2 No person shall discharge or allow or cause to be discharged, into a sewage facility or a sewer connected to a sewage facility operated by the District, non-domestic waste, which has bypassed any waste control works or treatment works authorized and required by the manager or which is not otherwise in compliance with this bylaw.

#### **6.0 RECORDS RETENTION AND PROVISION OF INFORMATION**

- 6.1 Holders of a waste discharge permit, authorization, an order, or persons operating under a code of practice permitting the discharge of waste produced on property other than residential property:

- (a) shall retain and preserve any records, books, documents, memoranda, reports, correspondence, and any and all summaries of such documents, relating to monitoring, sampling and chemical analysis required by the manager, a waste discharge permit, authorization, or order;
  - (b) shall retain and preserve all records which pertain to issues which are the subject of administrative action or any other enforcement or litigation activities by the District until all enforcement activities have concluded and all periods of limitation with respect to any and all appeals have expired.
- 6.2 Unless specified otherwise in a code of practice, records shall be retained under Section 6.1(a) for not less than six years after their creation. *(Bylaw 3075)*

## **7.0 NOTIFICATION**

- 7.1 Any person who discharges waste or allows the discharge of waste into a sewer or a sewage facility in contravention of any waste discharge permit, authorization, code of practice or order or that is otherwise in contravention of this bylaw, after becoming aware of the discharge, shall stop the discharge, and after reporting the discharge, in accordance with the Spill Reporting Regulation (where applicable), shall immediately notify:
- (a) the manager or an officer by telephone and provide the information specified in subsection 7.2;
  - (b) the owner of the premises; and
  - (c) any other person whom the person reporting knows, or reasonably should know, may be directly affected by the discharge.
- 7.2 The manager shall be supplied with the following information:
- (a) identification of the premises where the discharge occurred;
  - (b) location of the discharge;
  - (c) name of the person reporting the discharge and telephone number, or numbers where that person can be reached;
  - (d) date, time and duration of the discharge;
  - (e) type and concentration of all substances discharged and any known associated hazards;
  - (f) total weight or volume of the material discharged; and
  - (g) corrective action being taken, or anticipated to be taken, to control the discharge or to prevent similar discharges.
- 7.3 A person who discharged or allowed a discharge of waste referred to in subsection 7.1 shall, as soon as that person becomes aware, or reasonably should have become aware of the discharge, take all reasonable measures to:
- (a) confine, minimize, counteract, mitigate, remedy and repair the effects of the discharge; and
  - (b) remove or otherwise dispose of the substance discharged in a manner consistent with this bylaw and other applicable enactments.
- 7.4 A person operating under an existing waste discharge permit or authorization shall notify the manager in writing not less than 90 days prior to: *(Bylaw 3105)*
- (a) commencing a new activity; or

(b) expanding or changing an existing activity;

which affects or may affect the average composition or the total volume of waste discharged by that person.

## **8.0 POWERS OF THE MANAGER**

- 8.1 The manager, an officer or a bylaw enforcement officer may enforce the provisions of this bylaw.
- 8.2 The manager, an officer or a bylaw enforcement officer may at any reasonable time and, upon presentation of proof of his or her identity, enter upon any property or premises in order to ascertain whether the terms of a waste discharge permit, a code of practice, an authorization, or an order have been or are being complied with or the regulations of this bylaw are being observed.
- 8.3 Nothing in this bylaw shall be interpreted as restricting the powers of a sewage control manager or an officer under the *Environmental Management Act* and regulations.  
(Bylaw 3350)

## **9.0 MONITORING OF DISCHARGES**

- 9.1 The manager may, pursuant to Section 29 of the Environmental Management Act, require that a person who is discharging any waste other than domestic sewage into a sewer shall, at his or her expense, install one or more monitoring points suitable for inspection, flow monitoring and sample collection at locations determined by the manager, to be constructed in accordance with plans approved by the manager and maintained in good working order by the person.  
(Bylaw 3350)
- 9.2 A monitoring point required under subsection 9.1 shall be installed in a manner so as not to be affected by any discharge of domestic waste from a premise, unless otherwise authorized by the manager.
- 9.3 A monitoring point required under subsection 9.1 shall, for the purposes of enforcing this bylaw, be deemed to be the point or points at which a discharge into a sewer or sewage facility is made.
- 9.4 In the absence of a monitoring point under subsection 9.1, the point of discharge into a sewer or sewage facility shall, for the purposes of enforcing this bylaw, be the location determined by the manager where access can be had to the waste for the purpose of sampling and flow monitoring.
- 9.5 Where a person is required to install a monitoring point under subsection 9.1 and the person cannot comply with such requirement within 60 days of being notified of the requirement by the manager, the person shall, within 60 days of the notice being issued by the manager, inform the manager of his or her inability to install the monitoring point and the District may install or cause to be installed the monitoring point at the person's expense.
- 9.6 The owner of a premise shall ensure that all monitoring points, flow measuring devices and other devices specified in the waste discharge permit, including water meters, are accessible for inspection by the manager or an officer at all times.
- 9.7 The manager may require that a person who is discharging waste into a sewer undertake, at that person's expense, sampling and analysis of the waste discharged.
- 9.8 All sampling and analysis required by a manager shall be carried out in accordance with

methods and procedures specified in standard methods or in a manner specified by the manager.

- 9.9 Samples which have been collected as the result of a requirement of the manager shall be analyzed by an independent agency or by a laboratory authorized by the manager.

## **10.0 OFFENCES AND PENALTIES**

- 10.1 A person who contravenes this bylaw, a waste discharge permit, authorization, or order issued under this bylaw or other requirement, made or imposed under this bylaw, commits an offence and is liable to a fine not exceeding \$10,000.
- 10.2 Where an offence is committed or continues for more than one day, a person shall be deemed to have committed separate offences for each day on or during which an offence occurs or continues, and separate fines, each not exceeding \$10,000, may be imposed for each day on or during which an offence occurs or continues.
- 10.3 Nothing in this bylaw shall limit the District from pursuing any other remedy that would otherwise be available to the District at law.

## **11.0 REVIEW OF DEPUTY SEWAGE CONTROL MANAGER'S DECISION**

- 11.1 A person affected by a decision, order, or requirement of a deputy sewage control manager pursuant to Sections 3.1, 9.1, 9.2, 9.4 or 9.7 may request a review within 21 working days of delivery of the decision, order or requirement by delivery to the manager of the notice of review request in the form attached as Schedule "E".
- 11.2 The manager may extend the time for requesting a review either before or after the time has elapsed.
- 11.3 The matter will be reviewed by the manager pursuant to Section 11.7 unless the person seeking the review requests, on the form attached as Schedule "E", that the matter be referred first to mediation.
- 11.4 Mediation shall be conducted by a party agreeable to the applicant and to the manager and, if the parties cannot agree, then each party shall appoint a representative and the representatives shall jointly select a mediator.
- 11.5 The costs of mediation shall be borne equally by all parties involved.
- 11.6 If mediation does not resolve the matter in dispute, the review shall proceed to the manager.
- 11.7 Upon considering the matter under review and the results of the mediation, if any, the manager may:
- (a) confirm, reverse, or vary the decision, order, or requirement under review; and
  - (b) make any decision that the manager considers appropriate.
- 11.8 Any decision made by the manager pursuant to Section 11.7 must be communicated in writing to the applicant within 10 working days of receiving the written review request or the results of the mediation.
- 11.9 In the event that the manager is absent from the office due to vacation, illness, disability or other reason, a decision of the manager may be delayed until 10 working days following the manager's return.

- 11.10 The manager may extend the time limits set out in Sections 11.8 and 11.9 for doing any of the things referred to in Section 11.7.
- 11.11 A request for a review does not operate as a stay or suspend the operation of the decision being reviewed unless the manager orders otherwise.
- 11.12 A review under this bylaw will not prejudice any right of appeal which a person may have under the Environmental Management Act. *(Bylaw 3350)*

## **12.0 FEES AND CHARGES**

- 12.1 The Board hereby imposes the fees set out in Schedule "F".
- 12.2 Every person who applies for or who holds a waste discharge permit or authorization or who operates a discharging operation shall pay the applicable fee or fees set out in Schedule "F". *(Bylaw 3350)*

## **13.0 GENERAL**

- 13.1 No person shall hinder or prevent the manager, an officer, or a bylaw enforcement officer from entering any premises or from carrying out his or her duties with respect to the administration of this bylaw.
- 13.2 Nothing in this bylaw shall be interpreted as relieving a person discharging waste from complying with federal, provincial, and local government enactments governing the discharge of waste into sewers.
- 13.3 Where the Board has authority to direct that a matter or thing be done by a person, the Board may also direct that, if the person fails to take the required action, the matter or thing shall be done at the expense of the person in default in accordance with Section 794(5) of the *Local Government Act*. If action in default is taken, the Board may recover the expense from the person, together with costs and interest at the rate prescribed under Section 11(3) of the *Taxation (Rural Area) Act*, in the same manner as municipal taxes.
- 13.4 The schedules annexed hereto shall be deemed to be an integral part of this bylaw.
- 13.5 If any provision of this bylaw is found to be invalid by a court of competent jurisdiction, it may be severed from the bylaw.
- 13.6 Bylaw No. 2830 cited as "Capital Regional District Sewer Use Bylaw No. 4, 2000" is repealed upon adoption of this bylaw.
- 13.7 This bylaw may be cited for all purposes as "Capital Regional District Sewer Use Bylaw No. 5, 2001".

READ A FIRST TIME THIS	14 <sup>th</sup>	day of November	2001
READ A SECOND TIME THIS	14 <sup>th</sup>	day of November	2001
READ A THIRD TIME THIS	14 <sup>th</sup>	day of November	2001
ADOPTED THIS	12 <sup>th</sup>	day of December	2001

Christopher M. Causton  
CHAIR

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Carmen I. Thiel  
SECRETARY

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**SCHEDULE "A"**  
**PROHIBITED WASTE**  
**BYLAW NO. 2922**

Prohibited waste means:

1. Hazardous Waste

Hazardous waste as defined by the *Environmental Management Act*. (Bylaw 3350)

2. Air Contaminant Waste

Any waste other than sanitary waste which, by itself or in combination with another substance, is capable of creating, causing or introducing an air contaminant outside any sewer or sewage facility or is capable of creating, causing or introducing an air contaminant within any sewer or sewage facility which would prevent safe entry by authorized personnel.

3. Flammable or Explosive Waste

Any waste, which by itself or in combination with another substance, is capable of causing or contributing to an explosion or supporting combustion in any sewer or sewage facility including, but not limited to gasoline, naphtha, propane, diesel, fuel oil, kerosene or alcohol.

4. Obstructive Waste

Any waste which by itself or in combination with another substance, is capable of obstructing the flow of, or interfering with, the operation or performance of any sewer or sewage facility including, but not limited to: earth, sand, sweepings, gardening or agricultural waste, ash, chemicals, paint, metal, glass, sharps, rags, cloth, tar, asphalt, cement-based products, plastic, wood, waste portions of animals, fish or fowl and solidified fat.

5. Corrosive Waste

Any waste with corrosive properties which, by itself or in combination with any other substance, may cause damage to any sewer or sewage facility or which may prevent safe entry by authorized personnel.

6. High Temperature Waste

- (a) Any waste which, by itself or in combination with another substance, will create heat in amounts which will interfere with the operation and maintenance of a sewer or sewage facility or with the treatment of waste in a sewage facility;
- (b) Any waste which will raise the temperature of waste entering any sewage facility to 40 degrees Celsius (104 degrees Fahrenheit) or more;
- (c) Any non-domestic waste with a temperature of 65 degrees Celsius (149 degrees Fahrenheit) or more.

7. Miscellaneous Wastes

(Bylaw 4530)

Any waste, other than sanitary waste, which by itself or in combination with another substance:

- (a) constitutes or may constitute a significant health or safety hazard to any person;
- (b) may interfere with any sewer or sewage treatment process;

- (c) may cause a discharge from a sewage facility to contravene any requirements by or under any permit issued under the *Environmental Management Act* or any other act, approved Liquid Waste Management Plan, or any other law or regulation governing the quality of the discharge, or may cause the discharge to result in a hazard to people, animals, property, or vegetation; *(Bylaw 3350)*
- (d) may cause biosolids to fail criteria for beneficial land application in British Columbia as set out in the Organic Matter Recycling Regulation (British Columbia) deposited February 2002, or may cause the emissions from a wastewater sludge combustion facility to be out of compliance with appropriate permits, or may cause the ashes from a wastewater sludge combustion facility to be considered a hazardous waste under the *Environmental Management Act*. *(Bylaw 3350)*



**SCHEDULE "B"**  
**RESTRICTED WASTE**  
**BYLAW NO. 2922**

Restricted waste means:

1. Specified Waste

Any waste which, at the point of discharge into a sewer, contains any contaminant at a concentration in excess of the limits set out below. All concentrations are expressed as total concentrations which includes all forms of the contaminant, whether dissolved or undissolved. The concentration limits apply to both grab and composite samples. Contaminant definitions and methods of analysis are outlined in standard methods or methods specified by the manager.

Any of the contaminants listed below in tables (a), (b) or (c) that are present in a waste at dissolved concentrations in excess of the Hazardous Waste Regulation Leachate Quality Standards will qualify that waste, regardless of the sampling method used, as a hazardous waste. *(Bylaw 3350)*

a) CONVENTIONAL CONTAMINANTS [mg/L]	
Biochemical Oxygen Demand (BOD)	500
Chemical Oxygen Demand (COD)	1000
Oil and Grease*	100
Suspended Solids	350

Note: \*Total oil and grease includes oil and grease (hydrocarbons) (see table (b))

b) ORGANIC CONTAMINANTS [mg/L]	
Benzene	0.1
Ethyl Benzene	0.2
Toluene	0.2
Xylenes	0.2
Polynuclear Aromatic Hydrocarbons (PAH)**	0.05
Phenols	1
Oil and Grease (hydrocarbons)	15

Note: \*\*Polynuclear Aromatic Hydrocarbons (PAH) include:

naphthalene	benzo(a)anthracene
acenaphthylene	chrysene
acenaphthene	benzo(b)fluoranthene
fluorene	benzo(k)fluoranthene
phenanthrene	benzo(a)pyrene
anthracene	dibenzo(a,h)anthracene
fluoranthene	indeno(1,2,3-cd)pyrene
pyrene	benzo(g,h,i)perylene

(c) INORGANIC CONTAMINANTS [mg/L]	
Arsenic (As)	0.4
Cadmium (Cd)	0.3
Chloride (Cl)	1500
Chromium (Cr)	4
Cobalt (Co)	5
Copper (Cu)	1
Cyanide (CN)	1
Iron (Fe)	50
Lead (Pb)	1
Manganese (Mn)	5
Mercury (Hg)	0.02
Molybdenum (Mo)	5
Nickel (Ni)	3
Selenium (Se)	0.3
Silver (Ag)	0.5
Sulphate (SO <sub>4</sub> )	1500
Sulphide (S)	1
Zinc (Zn)	3

2. Food Waste

Any non-domestic waste from cooking and handling of food that, at the point of discharge into a sewer, contains particles larger than 0.5 centimetres in any dimension.

3. Radioactive Waste

Any waste containing radioactive materials that, at the point of discharge into a sewer, exceeds radioactivity limitations as established by the Canadian Nuclear Safety Commission. *(Bylaw 3016)*

4. pH Waste

Any non-domestic waste which, at the point of discharge into a sewer, has a pH lower than 5.5 or higher than 11.0, as determined by either a grab or a composite sample.

5. Dyes and Colouring Material

Dyes or colouring materials which may pass through a sewage facility and discolour the effluent from a sewage facility except where the dye is used by the District, or one or more of its municipalities, as a tracer.

6. Miscellaneous Restricted Wastes

Any of the following wastes as defined in the bylaw.

- (a) seawater
- (b) PCBs
- (c) chlorinated phenols \*\*\*
- (d) pesticides
- (e) tetrachloroethylene
- (f) organo-tin compounds

*(Bylaw 3350)*

\*\*\* Chlorinated phenols include:

- chlorophenol (ortho, meta, para)
- dichlorophenol (2,3, 2,4-, 2,5-, 2,6-, 3,4-, 3,5-)
- trichlorophenol (2,3,4-, 2,3,5-, 2,3,6-, 2,4,5-, 2,4,6-, 3,4,5-)
- tetrachlorophenol (2,3,4,5-, 2,3,4,6-, 2,3,5,6-)
- pentachlorophenol

**SCHEDULE "C"**

**INFORMATION SHEET**

**WASTE DISCHARGE PERMIT APPLICATION  
BYLAW NO. 2922**

This information sheet is provided to assist you in the preparation and submission of an application for a waste discharge permit under the Capital Regional District's (CRD) Sewer Use Bylaw No. 2922. Once the form has been completed, **initial each page and sign the declaration on page 10**. To assist CRD Environmental Services with the processing of the application, please make an accurate, readable, and complete submission to the address provided below.

**A. APPLICATION FORMS**

**1. COMPANY INFORMATION**

Indicate the company name, incorporation number, type of business and location of the business. If your business or organization has more than one site address, please copy this form and complete a separate application for each site.

**2. SUMMARY OF EFFLUENT DISCHARGE CHARACTERISTICS**

Complete this section to indicate discharge duration, volume, and quality.

**3. NUMBER OF CONNECTIONS**

List the number and type of connections to sewer.

**4. SOURCES OF WASTEWATER**

Where non-domestic waste is being discharged to sanitary sewer or storm sewer, list any pre-treatment works and the actual source of the wastewater.

**5. SITE PLAN**

A site plan must be submitted. Clearly mark the plant boundary, buildings, and approximate locations of new and existing works, monitoring points, and sewer connections.

**6. DECLARATION FORM**

The application form must be signed. Please ensure that the first box in the Declaration Section is complete. An application may be filed by an agent of the applicant and, unless the sewage control manager deems otherwise, an obligation imposed by this bylaw on an applicant may be carried out by his agent. If you wish to appoint an agent, please complete the appropriate box in the Declaration Section.

Initials \_\_\_\_\_

**B. ADDITIONAL INFORMATION**

1. Specifications and drawings of process equipment and control works associated with the discharge should be submitted to assist the CRD Environmental Services department with the evaluation of the application. The sewage control manager may request submission of additional details relevant to the application. Should additional application forms be required, they may be obtained from:

Sewage Control Manager  
Environmental Services Department  
Capital Regional District  
P.O. Box 1000, 625 Fisgard Street  
Victoria, BC V8W 2S6

*(Bylaw 3350)*

2. In the event of accidental discharge of a prohibited or restricted waste to a sewer (as required under Sections 2.8(b) and 7.1(a) of this bylaw), please call:

Regional Source Control Program  
24-Hour Telephone Number  
(250) 360-3248

Initials \_\_\_\_\_

**APPLICATION FOR A WASTE DISCHARGE PERMIT**

Application for New Permit  Application to Amend Permit No. \_\_\_\_\_

Application for a WASTE DISCHARGE PERMIT under the Capital Regional District (CRD) Sewer Use Bylaw No. 2922. This application is to be filed with the sewage control manager, at the address on page 2, not less than 90 days prior to the date for which a permit is required.

1. I, \_\_\_\_\_  
(Full name-if a company, British Columbia Registered Name)

Registered Address: \_\_\_\_\_

Incorporation Number: \_\_\_\_\_

hereby apply for a WASTE DISCHARGE PERMIT to discharge non-domestic waste into sanitary sewer from a:

\_\_\_\_\_  
(Type of Business)

Located at: \_\_\_\_\_

**2. Summary of Wastewater Discharge Characteristics**

Maximum Duration of Operation: (hours/day) \_\_\_\_\_  
(days/week) \_\_\_\_\_  
(weeks/year) \_\_\_\_\_

**Flow**

Is the Discharge greater than 300 m<sup>3</sup> in a 30-day period?: ( ) yes ( ) no

Is the Discharge greater than 10 m<sup>3</sup> in a 24-hour period?: ( ) yes ( ) no

**Frequency**

Maximum discharge flow rate: \_\_\_\_\_ (m<sup>3</sup>/day)

Average daily discharge flow rate: \_\_\_\_\_ (m<sup>3</sup>/day)

Method of flow rate determination: \_\_\_\_\_

( ) measured ( ) estimated

(Note: 1m<sup>3</sup> = 220 Imperial gallons, or 264 U.S. gallons)

Initials \_\_\_\_\_

**Type of Discharge**

continuous             batch             both

**Quality**

Use the check boxes to indicate whether any of the following types of wastes are discharged:

Flammable or explosive waste	<input type="checkbox"/> yes	<input type="checkbox"/> no
Obstructive waste	<input type="checkbox"/> yes	<input type="checkbox"/> no
Air contaminant waste	<input type="checkbox"/> yes	<input type="checkbox"/> no
High temperature waste	<input type="checkbox"/> yes	<input type="checkbox"/> no
Corrosive waste	<input type="checkbox"/> yes	<input type="checkbox"/> no
Biomedical waste	<input type="checkbox"/> yes	<input type="checkbox"/> no
Food waste	<input type="checkbox"/> yes	<input type="checkbox"/> no
Radioactive waste	<input type="checkbox"/> yes	<input type="checkbox"/> no
Seawater	<input type="checkbox"/> yes	<input type="checkbox"/> no

**Hazardous Waste**

Does any process within the plant produce special waste as defined under the Hazardous Waste Regulation of the Environmental Management Act.

*(Bylaw 3350)*

yes             no             don't know

**Wastewater Characteristics**

In the space provided below, check the appropriate box for each wastewater contaminant to dictate whether the contaminant listed is "known to be present", "suspected to be present", "suspected to be absent", or "known to be absent" in the wastewater discharge.

If a contaminant is "known to be present" or "suspected to be present", estimate the expected average and maximum daily contaminant concentrations in the spaces provided.

If wastewater discharges have been sampled and analyzed in the past, please attach examples of sampling data.

Initials \_\_\_\_\_

Wastewater Contaminants	Known to be present	Suspected to be present	Suspected to be absent	Known to be absent	Expected Concentration mg/L (ppm)	
					Average	Maximum
<b><u>Conventional Contaminants</u></b>						
Ammonia	( )	( )	( )	( )	_____	_____
Biochemical Oxygen Demand (BOD)	( )	( )	( )	( )	_____	_____
Chemical Oxygen Demand (COD)	( )	( )	( )	( )	_____	_____
Suspended Solids	( )	( )	( )	( )	_____	_____
Oil and Grease (total)	( )	( )	( )	( )	_____	_____
pH max ___ min ___	( )	( )	( )	( )	_____	_____
<b><u>Organic Contaminants</u></b>						
Oil and Grease (hydrocarbons)	( )	( )	( )	( )	_____	_____
Phenols (total)	( )	( )	( )	( )	_____	_____
Phenols (chlorinated)	( )	( )	( )	( )	_____	_____
Polynuclear Aromatic Hydrocarbons (PAH)	( )	( )	( )	( )	_____	_____
PCBs	( )	( )	( )	( )	_____	_____
Pesticides	( )	( )	( )	( )	_____	_____
Tetrachloroethylene	( )	( )	( )	( )	_____	_____
Organo-tin compounds	( )	( )	( )	( )	_____	_____
Benzene	( )	( )	( )	( )	_____	_____
Ethylbenzene	( )	( )	( )	( )	_____	_____
Toluene	( )	( )	( )	( )	_____	_____
Xylenes	( )	( )	( )	( )	_____	_____
Solvents (specify)	( )	( )	( )	( )	_____	_____

Initials \_\_\_\_\_

(Bylaw 3350)



Wastewater Contaminants	Known to be present	Suspected to be present	Suspected to be absent	Known to be absent	Expected Concentration mg/L (ppm)	
					Average	Maximum
<b><u>Inorganic Contaminants</u></b>						
Arsenic	( )	( )	( )	( )	_____	_____
Cadmium	( )	( )	( )	( )	_____	_____
Chloride	( )	( )	( )	( )	_____	_____
Chromium	( )	( )	( )	( )	_____	_____
Cobalt	( )	( )	( )	( )	_____	_____
Copper	( )	( )	( )	( )	_____	_____
Cyanide	( )	( )	( )	( )	_____	_____
Iron	( )	( )	( )	( )	_____	_____
Lead	( )	( )	( )	( )	_____	_____
Manganese	( )	( )	( )	( )	_____	_____
Mercury	( )	( )	( )	( )	_____	_____
Molybdenum	( )	( )	( )	( )	_____	_____
Nickel	( )	( )	( )	( )	_____	_____
Selenium	( )	( )	( )	( )	_____	_____
Silver	( )	( )	( )	( )	_____	_____
Sulphate	( )	( )	( )	( )	_____	_____
Sulphide	( )	( )	( )	( )	_____	_____
Zinc	( )	( )	( )	( )	_____	_____
Other	( )	( )	( )	( )	_____	_____

Initials \_\_\_\_\_

**3. Number of Connections to Sewer**

(a) **Sanitary Sewer**

Domestic waste only \_\_\_\_\_

Non-domestic waste only \_\_\_\_\_

Combined domestic and non-domestic waste \_\_\_\_\_

(Note connection locations on attached site plan.)

Is stormwater discharged to sanitary sewer?      yes    ( ) volume \_\_\_\_\_ m<sup>3</sup>/day  
no        ( )

Is uncontaminated water discharged to sanitary sewer?    yes    ( ) volume \_\_\_\_\_ m<sup>3</sup>/day  
no        ( )

(Note connection locations on attached site plan.)

(b) **Storm Sewer**

Stormwater only \_\_\_\_\_

Uncontaminated water only \_\_\_\_\_

Combined stormwater and uncontaminated water \_\_\_\_\_

(Note connection locations on attached site plan.)

Is domestic waste discharged to storm sewer?      yes    ( ) volume \_\_\_\_\_ m<sup>3</sup>/day  
no        ( )

(Note connection location on attached site plan.)

Is non-domestic waste discharged to storm sewer?      yes    ( ) volume \_\_\_\_\_ m<sup>3</sup>/day  
no        ( )

Initials \_\_\_\_\_

**4. Sources of Wastewater Discharge to Sewer**

(Note location of sources and control works on attached site plan.)

SOURCE OF WASTEWATER  
(e.g., galvanizing line rinse tank)

CONTROL WORKS TREATING EACH  
SOURCE PRIOR TO DISCHARGE TO SEWER\*  
(e.g., Trade Waste Interceptor)

(a) **Sanitary Sewer**

(b) **Storm Sewer**

\*Control Works include: small drainage, oil/water separators, grease traps, filters, reverse osmosis units, ion exchange units, neutralization facilities and other wastewater pre-treatment works.

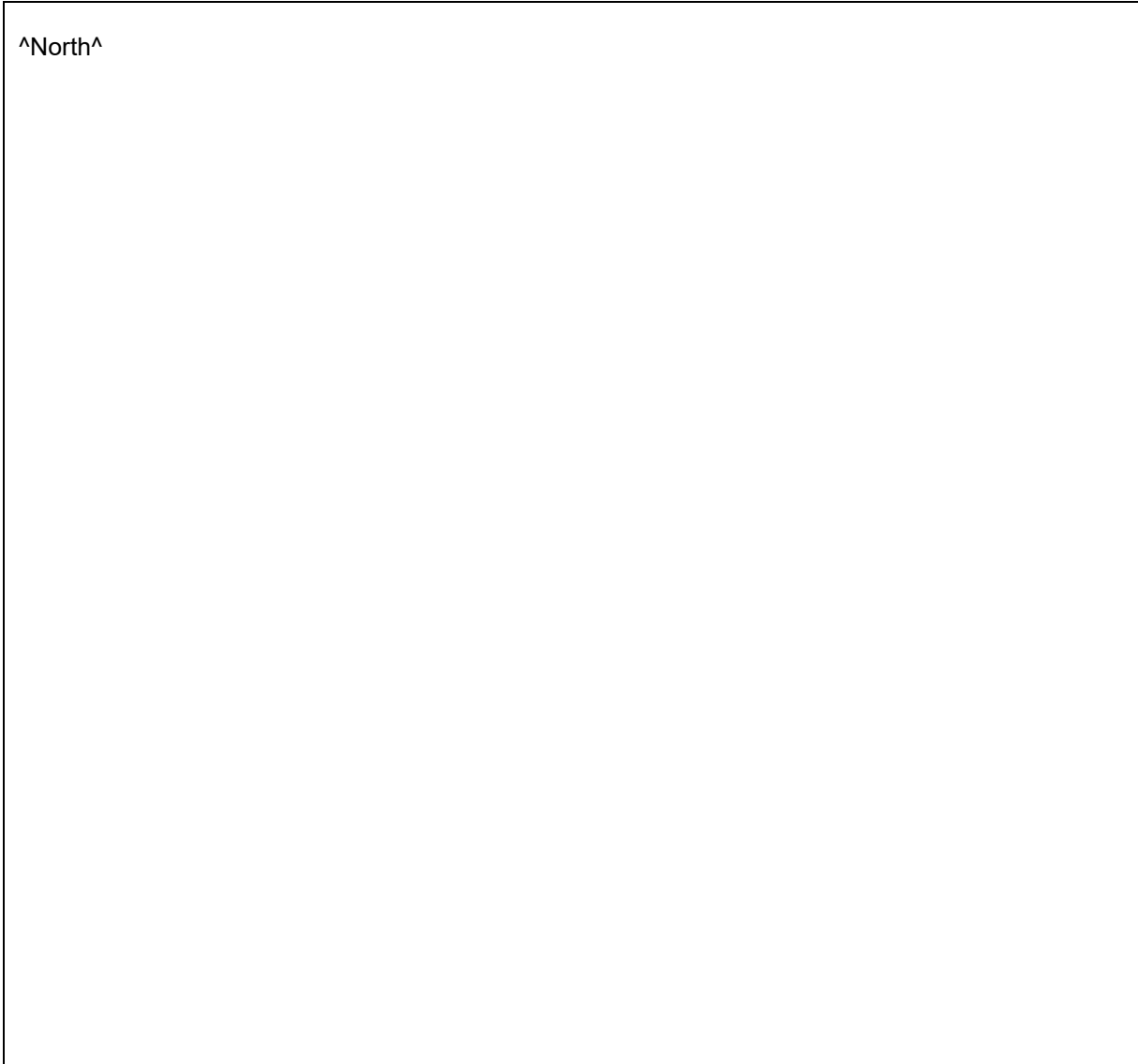
Initials \_\_\_\_\_

**5. Site Plan**

Sketch a site plan in the area provided below or attach a site plan to this application form. The plan shall include property lines, buildings, pre-treatment works, effluent lines, sanitary and storm sewer connections, flow measuring devices and monitoring points (or available sampling locations).

(Include approximate scale on site plan.)

^North^



Initials \_\_\_\_\_

**6. Declaration**

I, \_\_\_\_\_, declare that the information given on this application form is correct to the best of my knowledge.

\_\_\_\_\_ (Date)                      \_\_\_\_\_ (Signature of Applicant or Agent)

\_\_\_\_\_ (Title)                      \_\_\_\_\_ (Phone Number)

If you elect to appoint an Agent, please complete the following:

I, \_\_\_\_\_ (Print Name) ( \_\_\_\_\_ (Title) )

\_\_\_\_\_ (Signature)

hereby authorize \_\_\_\_\_ (Print Name) \_\_\_\_\_ (Affiliation)

to deal with you directly on all aspects of the subject application.

The collection of this information is authorized under the Capital Regional District Sewer Use Bylaw and Sections 29 and 30 of the *Environmental Management Act* and will be used for the purpose of administration, including enforcement, of the Sewer Use Bylaw and orders made pursuant to the *Environmental Management Act*. (Bylaw 3350)

Enquiries about the collection or use of information in this form can be directed to the Freedom of Information and Protection of Privacy Contact: (250) 360-3089. (Bylaw 3016)

Initials \_\_\_\_\_

**SCHEDULE "D"**

*(Bylaw 3105)*

**CODES OF PRACTICE  
BYLAW NO. 2922**

The following codes of practice have been adopted by the Capital Regional District:

		<b>Column 1</b>
<u>Codes of Practice</u>		<u>Appended to this Bylaw as Schedule</u>
1.	Food Services Operations	I
2.	Dry Cleaning Operations	J
3.	Photographic Imaging Operations	K
4.	Dental Operations	L
5.	Automotive Repair Operations	M
6.	Vehicle Wash Operations	N
7.	Carpet Cleaning Operations	O
8.	Fermentation Operations	P
9.	Printing Operations	Q
10.	Reserved for future use <i>(Bylaw 4530)</i>	R
11.	Laboratory Operations	S

**SCHEDULE "E"**  
**(Section 11.1)**

**NOTICE OF REVIEW REQUEST**  
**BYLAW NO. 2922**

A person affected by a decision of a deputy sewage control manager made pursuant to Sections 3.1, 9.1, 9.2, 9.4 or 9.7 of Bylaw 2922 may request a review by completing and submitting this form within 21 working days after the decision being appealed is given. *(Bylaw 3350)*

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Describe decision to be reviewed (and attach copy of decision): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reasons for Review Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check one of the following:

Request for Review by Sewage Control Manager       Request for Third Party Mediation

List any documentation attached.

Send to:            Sewage Control Manager, Environmental Services Department, Capital Regional District  
                         P.O. Box 1000, 625 Fisgard Street, Victoria, B.C. V8W 2S6 *(Bylaw 3350)*

Received by: \_\_\_\_\_ Date: \_\_\_\_\_ File No: \_\_\_\_\_

NOTE: YOU MAY BE ENTITLED TO A TIME-LIMITED STATUTORY RIGHT OF APPEAL TO THE ENVIRONMENTAL APPEAL BOARD UNDER THE ENVIRONMENTAL MANAGEMENT ACT. PLEASE CONSULT A COPY OF THAT ACT FOR FURTHER DETAILS. *(Bylaw 3350)*

## SCHEDULE "F"

### FEES BYLAW NO. 2922

#### 1.0 WASTE DISCHARGE PERMIT FEES

##### 1.1 Application Fee

- (a) A person who applies for a waste discharge permit shall pay an application fee of \$500.
- (b) The application fee is payable on submission to the manager of a completed application form as provided in Schedule "C".
- (c) The District will not process an application for a waste discharge permit until the application fee has been paid.
- (d) The application fee will not be refunded if the manager does not issue a waste discharge permit. However, if the manager issues a waste discharge permit, \$250 of the application fee will be applied toward the base fee portion of the permit administration fee for the calendar year for which the permit is issued.

##### 1.2 Permit Administration Fees

###### 1.2.1 Base Fee

- (a) A person to whom a waste discharge permit is issued shall pay an annual base fee of \$250.
- (b) The base fee shall be paid upon issuance of the waste discharge permit. A base fee of \$250 is payable for each waste discharge permit issued.
- (c) The annual base fee of \$250 will be invoiced once per year during the first billing period of each calendar year for that business.

###### 1.2.2 Discharge Fee

###### 1.2.2.1 Overview

*(Bylaw 3105)*

- (a) In addition to the base fee, the holder of a waste discharge permit shall pay a discharge fee based on the volume of discharge and the amount or loading of specified parameters in the non-domestic wastewater discharged from the premises covered by the waste discharge permit to a sanitary sewer during a continuous three (3) month period (or quarter).
- (b) The discharge fee will be calculated in accordance with the formulae outlined in Sections 1.2.2.3 and 1.2.2.4.
- (c) The discharge fee will be invoiced quarterly.

###### 1.2.2.2 Flow Measurement

- (a) Permit holders must measure and record non-domestic waste flow to sanitary sewer from their premises:
  - (i) using a flow measuring device able to measure or provide an estimate of daily and monthly flow; or
  - (ii) provide an estimate of daily and monthly flow based on the municipal water



meter readings for the premises using a method approved by the manager.

- (b) If the flow contains water not originating from a municipal water supply, this portion of the flow must be estimated or measured, as outlined under paragraph (a), and reported separately.

#### 1.2.2.3 Loading Calculation

The calculation of the monthly loading for each parameter listed in Table 1, other than flow oil and grease and the parameters listed in Table 2, is described by the following formula:

$$L_a = \frac{C_a \times F}{1000}$$

Where:

$L_a$  = loading for parameter "a" for a one month period, in kg.

$C_a$  = concentration of parameter "a", in mg/L.

$F$  = total non-domestic waste flow for the same month as above, in cubic meters ( $m^3$ ).

The total loading for the quarter is the sum of the three monthly loadings for each parameter listed in Table 1. If a parameter is measured only once per quarter, the total loading for the quarter will be based on the parameter concentration and the total flow per quarter.

#### 1.2.2.4 Loading Calculation for Oil and Grease

The calculation of the monthly loading for oil and grease is described by the following formula:

$$L = \frac{(C - H) \times F}{1000}$$

Where:

$L$  = loading for oil and grease for a one month period, in kg.

$C$  = concentration of oil and grease, in mg/L.

$H$  = concentration of oil and grease (hydrocarbons), in mg/L. ( $H = 0$ , where there is no result reported for oil and grease (hydrocarbons)).

$F$  = total non-domestic waste flow for the same month as above, in cubic meters ( $m^3$ ).

The total loading for the quarter is the sum of the three monthly loadings for oil and grease. If oil and grease is measured only once per quarter, the total loading for the quarter will be based on the oil and grease concentration and the total flow per quarter.

#### 1.2.2.5 Loading Calculation for Metals

The calculation of the monthly loading for each of the metal parameters listed in Table 2 is described by the following formula:

$$L_a = \frac{(C_a - P_a) \times F}{1000}$$

Where:

$L_a$  = loading for parameter "a" for a one month period, in kg.

$C_a$  = concentration of parameter "a", in mg/L.

$P_a$  = practical quantitation limit of parameter "a", as listed in Table 2, in mg/L.

$F$  = total non-domestic waste flow for the same month as above, in cubic meters ( $m^3$ ).

The total loading for the quarter is the sum of the three monthly loadings for each parameter listed in Table 2. If a parameter is measured only once per quarter, the total loading for the quarter will be based on the parameter concentration and the total flow per quarter.

#### 1.2.2.6 Discharge Fee Calculation

The total discharge fee payable for a quarter is the sum of the quarterly discharge fees for the individual parameters described in Table 1 and the quarterly discharge fee for flow using the calculations described below.

The quarterly discharge fee for each parameter, other than flow, is described by the following formula:

$$D_a = L_a \times R_a$$

Where:

$D_a$  = discharge fee for parameter "a" for a quarterly period, in dollars (\$).

$L_a$  = total loading for parameter "a" for a quarterly period, in kg.

$R_a$  = unit rate for parameter "a" as listed in Table 1, in \$/kg.

The quarterly discharge fee for flow is described by the following formula:

$$D = F_q \times R$$

Where:

$D$  = discharge fee for total quarterly flow, in dollars (\$).

$F_q$  = total non-domestic waste flow for the quarter, in cubic meters ( $m^3$ ).

$R$  = unit rate for flow as listed in Table 1, in dollars (\$).

#### 1.2.2.7 Audit Sampling

- (a) The District will carry out audit sampling to verify the self-monitoring data submitted by a permittee.
- (b) If there is no significant difference between the District audit data and the permittees self-monitoring data, the self-monitoring data will be used to calculate the discharge fee.
- (c) If the District audit sampling data reveals that the self-monitoring results are significantly different than the District results, the higher of the two sampling results will be used to calculate the discharge fee. *(Bylaw 3016)*
- (d) In the absence of any monitoring data from a permitted site at the end of a quarter, the limit specified in the waste discharge permit for that site will be used to calculate the discharge fee for each applicable parameter listed in Table 1. *(Bylaw 3016)*

### 1.3 Amendment Fee

- (a) Each time the holder of a waste discharge permit requests an amendment to the

waste discharge permit held by him, he shall pay an amendment fee. Completion of an application form as provided in Schedule "C" is required. The amendment fee is payable upon issuance of the amended permit.

- (b) A person who applies for an amendment, requiring less than three hours of staff time to review and prepare, shall pay a fee of \$60.
- (c) A person who applies for an amendment that would result in reduced non-domestic waste loadings to sanitary sewer shall pay a fee of \$60.
- (d) A person applying for an amendment, requiring more than three hours of staff time to prepare, shall pay \$360.
- (e) No amendment fee will be charged for waste discharge permit amendments that have been initiated by the CRD.

## **2.0 SAMPLING AND ANALYSIS CHARGES**

The holder of a waste discharge permit or a person operating under a code of practice shall pay to the District sampling and analysis charges, being the cost incurred by the District to carry out more than two audits or sample analyses of the waste being discharged from any premises within one calendar year.

## **3.0 AUTHORIZATION FEE**

There is no fee charged for the preparation of an authorization under the bylaw.

## **4.0 CODE OF PRACTICE FEE**

There is no fee charged for operation of a discharging operation under a code of practice.  
*(Bylaw 3350)*

## **5.0 GENERAL**

### **5.1 Payment of Fees**

Fees are due and payable within 30 days and a monthly interest of 1.5%, compounded monthly, applies on all outstanding balances over 30 days.  
*(Bylaw 3350)*

All payments received will be applied firstly against arrears, and then to current balances.

### **5.2 Credit Application**

Any person required to pay fees and charges under this bylaw must apply to the District for credit and if the treasurer is satisfied of the credit worthiness of the person, he or she may grant credit to that person, in which case payment of the fees and charges imposed under Section 12 shall be made and the credit extended on the following conditions:

- (a) the person receiving credit shall pay to the District all fees and charges in full within thirty (30) days of the last day of the month for which an invoice has been submitted; and  
*(Bylaw 3105)*
- (b) late payment(s) will be subject to an interest charge of 1.5% (one and one half per cent) per month.  
*(Bylaw 3105)*

**TABLE 1**  
**RATES FOR DISCHARGE FEES**

Parameter	Bylaw Limit (mg/L)	Discharge Fee Rate*
COD	1,000	\$ 0.025/kg
Flow	--	0.01/m <sup>3</sup>
Flow (not from a Waterworks)	--	0.06/m <sup>3</sup>
Oil and Grease	100	0.25/kg
Suspended Solids	350	0.07/kg
Arsenic (As)	0.4	61.25/kg
Cadmium (Cd)	0.3	81.67/kg
Chromium (Cr)	4	6.13/kg
Copper (Cu)	1	24.50/kg
Cyanide (CN)	1	24.50/kg
Lead (Pb)	1	24.50/kg
Mercury (Hg)	0.02	1,225.00/kg
Nickel (Ni)	3	8.17/kg
Silver (Ag)	0.5	49.00/kg
Zinc (Zn)	3	8.17/kg
Oil and Grease (Hydrocarbons)	15	1.63/kg
Phenols	1	24.50/kg
Cobalt (Co)	5	4.90/kg
Iron (Fe)	50	0.49/kg
Manganese (Mn)	5	4.90/kg
Molybdenum (Mo)	5	4.90/kg
Selenium (Se)	0.3	81.67/kg
PAHs	0.05	490.00/kg
Benzene	0.1	245.00/kg
Ethyl Benzene	0.2	122.50/kg
Toluene	0.2	122.50/kg
Xylenes	0.2	122.50/kg
Chloride (Cl)	1,500	0.02/kg
Sulphate (SO <sub>4</sub> )	1,500	0.02/kg
Sulphide (S)	1	24.50/kg

\* All rates are in dollars per kilogram (\$/kg) except for flow which is expressed as dollars per cubic meter.

*(Bylaw 3350)*

**TABLE 2****PRACTICAL QUANTITATION LIMITS FOR METALS**

<b>Parameter</b>	<b>Practical Quantitation Limit (mg/L)</b>
Arsenic (As)	0.0005
Cadmium (Cd)	0.0005
Chromium (Cr)	0.05
Cobalt (Co)	0.05
Copper (Cu)	0.05
Iron (Fe)	0.15
Lead (Pb)	0.005
Manganese (Mn)	0.025
Mercury (Hg)	0.00025
Molybdenum (Mo)	0.15
Nickel (Ni)	0.1
Selenium (Se)	0.0025
Silver (Ag)	0.0005
Zinc (Zn)	0.025

**SCHEDULE "G" (Repealed)**

**SCHEDULE "H" (Repealed)**

*(Bylaw 3350)*

## SCHEDULE "I"

### CODE OF PRACTICE FOR FOOD SERVICES OPERATIONS BYLAW NO. 2922

*(Bylaw 4530)*

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from food services operations directly or indirectly into a sanitary sewer connected to a sewage facility.
- 1.2 Prior to altering the fixtures connected to an existing grease interceptor or replacing a grease interceptor an operator of a food services operation must submit a Waste Discharge Assessment Form (WDAF).

#### 2.0 DISCHARGE REGULATIONS

- 2.1 An operator of a food services operation must not discharge waste, which at the point of discharge into a sanitary sewer, contains:
  - (a) restricted waste with the exception of total oil and grease, biochemical oxygen demand (BOD) and chemical oxygen demand (COD);
  - (b) prohibited waste as set out in Schedule "A";
  - (c) uncontaminated water, in quantities greater than two cubic meters per day; or
  - (d) stormwater.
- 2.2 An operator of a food services operation that discharges wastewater containing fat, oil and grease must install one or more grease interceptors to treat wastewater prior to discharge to a sanitary sewer in accordance with this code of practice.
- 2.3 An operator of a food services operation who installs one or more grease interceptors under section 2.2 must inspect, maintain, repair, and clean out the grease interceptors to ensure they function as designed.
- 2.4 An operator of a food services operation who commences operation on or after February 15, 2023 and who discharges wastewater containing fat, oil and grease may use alternative treatment works, or a combination of treatment works other than that described in this code of practice, to treat liquid waste from the food services operation prior to discharge to a sanitary sewer if the alternative treatment works meets, or exceeds the fat, oil and grease removal efficiency rating standard for grease interceptors set out in the relevant standards referenced in Sections 2.14 and 2.15 and where valid analytical test data has been submitted to, and accepted by, the manager.
- 2.5 An operator of a food service operation who installs alternative treatment works described in Section 2.4, following approval by the sewage control manager, is exempt from this code of practice however, the alternative treatment works must be operated in compliance with a waste discharge permit or authorization issued to the operator by the manager.
- 2.6 An operator of a food services operation who self-cleans must have the grease interceptor cleaned out by a waste hauler at least once every rolling 12-month period, or as directed by the manager.
- 2.7 An operator of a food services operation must not permit fat, oil, grease, and solids to accumulate in a grease interceptor in excess of 25% of the wetted height of the grease interceptor.



- 2.8 An operator of a food services operation, or other person, must not dispose of fat, oil and grease or solids removed from a grease interceptor to a sewer.
- 2.9 An operator of a food services operation must not use or permit the use of high flow water, chemical agents, enzymes, bacteria, solvents, hot water with a temperature greater than 75 degrees Celsius or other agents to facilitate the passage of FOG through a grease interceptor.
- 2.10 An operator of a food services operation must install a grease interceptor connected to the following fixtures that discharge wastewater to a sanitary sewer:
- (a) all compartments of sinks used for rinsing, washing and sanitizing utensils including pre-rinse sinks and sinks used for thawing frozen meat or seafood, unless held in separate containers;
  - (b) drains serving exhaust hoods with an automatic cleaning cycle installed over cooking equipment;
  - (c) drains serving cooking equipment including wok stations, soup kettles, tilt kettles and other similar cooking equipment that discharge FOG or solids;
  - (d) drains serving a garbage compactor or food waste digester that may contain or be contaminated with FOG or solids;
  - (e) dishwashers except for a food services operation that commenced operation prior to January 1, 2002; or
  - (f) other fixtures that discharge wastewater containing FOG or solids including, but not limited to, centrifugal solids separators, prep sinks, and barista sinks.
- 2.11 An operator of an outdoor garbage compactor installation connected to a sanitary sewer must install works as necessary to prevent rainwater from entering the drain connected to the sewer.
- 2.12 The following fixtures must not be connected to a grease interceptor:
- (a) toilets, and urinals;
  - (b) hand sinks except for a food services operation that commenced prior to January 1, 2002;
  - (c) janitor's sinks or mop sinks except for a food services operation that commenced operation prior to January 1, 2002;
  - (d) food grinders and similar equipment discharging organic solids except as specified in Section 2.28 and 2.29; or
  - (e) drains receiving uncontaminated water.
- 2.13 All hydromechanical grease interceptors installed on or after February 15, 2023 with a rated flow capacity less than or equal to 100 gallons per minute (gpm) must be rated in accordance with Canadian Standards Association standard B481 (Series 12) or their amendments, or other such standards approved by the manager.
- 2.14 All hydromechanical grease interceptors installed on or after February 15, 2023 with a rated flow capacity greater than 100 gpm must be rated in accordance with Plumbing and Drainage Institute standard PDI-G101, American Society of Mechanical Engineers standard A112.14.3, or their amendments, or such other standards approved by the manager.

- 2.15 All gravity grease interceptors installed on or after February 15, 2023 must be designed, engineered, sized and installed in accordance with the standards and guidelines prescribed in the International Association of Plumbing and Mechanical Officials IAPMO/ANSI Z1001, or other such standards approved by the manager.
- 2.16 An operator of a food services operation who installs a grease interceptor on or after February 15, 2023 must calculate the peak flow rate into the grease interceptor by adding together the flow rates from each of the fixtures identified below which are connected to the grease interceptor and assigning a drain time of one minute as follows:
- (a) where the fixtures include a pre-rinse sink, food waste collector, wok station or rotisserie, assign a minimum flow rate of 50 gpm;
  - (b) for sinks other than pre-rinse sinks, calculate the volume of each fixture using 75% of the total volume;
  - (c) for each additional sink beyond two three-compartment sinks included in the calculation, other than pre-rinse sinks assign a flow rate of 0 gpm;
  - (d) for dishwashers and other equipment discharging to sanitary sewer assign a flow rate equal to the manufacturer's published maximum discharge flow rate during operation, or if unknown, assign a flow rate of 5 gpm; and
  - (e) for floor or hub drains assign a peak flow rate of 0 gpm except where kitchen equipment discharges indirectly through the drain. For each piece of equipment, assign a drain time as per (d) above.
- 2.17 Despite Section 2.16, the rated flow capacity of the grease interceptor installed by an operator of a food services operation on or after February 15, 2023 must not be less than 25 gpm where a single grease interceptor services the operation.
- 2.18 Despite Sections 2.16 and 2.17 the rated flow capacity of any grease interceptor installed by an operator of a food services operation on or after February 15, 2023 must be approved by the sewage control manager.
- 2.19 The rated flow capacity of a grease interceptor installed on or after January 1, 2000 must be:
- (a) permanently labelled on the grease interceptor and be visible and clearly legible at all times; or
  - (b) available in written documentation issued by the manufacturer of the grease interceptor for inspection by an officer on request.
- 2.20 Hydromechanical grease interceptors installed after January 1, 2002 must have flow control fittings specified and approved in the manufacturer's certification listing.
- 2.21 Flow control fittings must be installed so that:
- (a) the flow control fitting has been sized to account for head pressure caused by the elevation difference between the fixture(s) and the hydromechanical grease interceptor;
  - (b) it can be verified, during inspections to enforce this Bylaw, that flow control fittings are in place; and
  - (c) the size of the flow control fitting limits the flow to a hydromechanical grease interceptor to a rate that is no more than the rated flow capacity of the hydromechanical grease interceptor.

- 2.22 An operator of a food services operation who installs a grease interceptor must locate the grease interceptor in a location that is readily and easily accessible for inspection and maintenance, repair, and clean out.
- 2.23 An operator of a food services operation who installs a grease interceptor on or after February 15, 2023 must not locate the grease interceptor in a confined space.
- 2.24 An operator of a food services operation who installs a grease interceptor on or after January 1, 2000 must ensure:
- (a) that the grease interceptor is equipped with a monitoring point located either at the outlet of the grease interceptor or downstream of the grease interceptor at a location upstream of any discharge of other waste;
  - (b) the monitoring point, other than integral monitoring points, is the same diameter as the grease interceptor outlet pipe and is installed so that it opens in a direction at right angles to and vertically above the flow in the sanitary sewer pipe;
  - (c) that the monitoring point be readily and easily accessible at all times for inspection and sampling purposes.
- 2.25 The monitoring point(s) referred to in Section 2.24 are considered to be the point of discharge of waste into a sanitary sewer.
- 2.26 An operator of a food services operation must remove the cover of a grease interceptor for the purpose of inspection on request of an officer.
- 2.27 An operator of a food services operation using a food grinder that discharges to a sanitary sewer must either:
- (a) cease the discharge to sanitary sewer from the garburator; or
  - (b) treat the waste prior to discharge to sanitary sewer using a solids separator followed by a grease interceptor.
- 2.28 An operator of a food services operation that installs a blended drink station or similar equipment on or after February 15, 2023 must treat the waste using a solids interceptor followed by a grease interceptor, prior to discharge to sanitary sewer.
- 2.29 The solids separator referred to in Section 2.28 must be sized, inspected, maintained, repaired and cleaned out in accordance with the manufacturer's instructions and specifications to prevent the passage of solids so that any grease interceptor connected downstream of a solids interceptor will function as designed.

### **3.0 RECORD KEEPING AND RETENTION**

- 3.1 An operator of a food services operation who installs one or more grease interceptors or solids interceptors must keep an operation and maintenance manual on site for each grease interceptor and solids interceptor installed.
- 3.2 An operator of a food services operation who installs one or more grease interceptors must keep a record on site of all inspection, maintenance, repair and clean outs conducted for each grease interceptor, including:
- (a) the date of inspection or maintenance, repair or clean out;
  - (b) the maintenance or repair conducted;
  - (c) measured or estimated levels of oil and grease and solids removed from the grease interceptor;

- (d) the location of disposal of the material removed from the grease interceptor; and name, civic and postal address, and telephone number of each company or waste hauler used by the food services operation for inspection maintenance, repair or clean out services.
- 3.3 The records required under Section 3.2 must include receipts or invoices for the activities listed under Sections 3.2 (b), (c) and (d), be retained for a period of two years, and must be available for inspection on request by an officer.
  - 3.4 The manual required under Section 3.1 must be retained for the period that the specified grease interceptors or solids interceptors are in operation.
  - 3.5 The records required under Section 3.2 may be electronic records stored in a maintenance tracking application (or equivalent), which provides access to the records at any time by an officer for a period of two years.
  - 3.6 An operator that self-cleans treatment works must provide documentation of self-cleaning which must be available for inspection on request by an officer.

## SCHEDULE "J"

### CODE OF PRACTICE FOR DRY CLEANING OPERATIONS BYLAW NO. 2922

(Bylaw 4530)

#### In this Code of Practice:

**"Activated Carbon Filter"** means a filter containing treated or prepared liquid phase granular activated carbon capable of removing tetrachloroethylene from wastewater through the process of adsorption.

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from dry cleaning operations directly or indirectly into a sewer connected to a sewerage facility.
- 1.2 The term "treatment works" in this code of practice means the works referred to in Section 2.4.

#### 2.0 DISCHARGE REGULATIONS

- 2.1 An operator of a dry cleaning operation must not discharge waste which, at the point of discharge into a sewer at any time, contains:
  - (a) prohibited waste as set out in Schedule "A";
  - (b) restricted waste as set out in Schedule "B";
  - (c) wastewater containing tetrachloroethylene in concentrations greater than 0.10 milligrams per litre (mg/L);
  - (d) tetrachloroethylene-contaminated residue; or
  - (e) uncontaminated water, in quantities greater than 2.0 cubic metres per day, without prior authorization from the manager.
- 2.2 An operator of a dry cleaning operation must not discharge stormwater into a sewer without a valid waste discharge permit or authorization.
- 2.3 A dry cleaning operation may meet the requirements of Section 2.1 by collecting and transporting the wastewater or other substances specified in Section 2.1 from the dry cleaning operation for off-site waste management at least once every twelve months.
- 2.4 An operator of a dry cleaning operation that discharges waste that has come in contact with tetrachloroethylene from a dry cleaning process into a sewer must, in addition to the dry cleaning machine's integral tetrachloroethylene-water separator, install and maintain the following treatment works:
  - (a) a second tetrachloroethylene-water separator that recovers tetrachloroethylene from the wastewater exiting the integral tetrachloroethylene-water separator;
  - (b) an initial activated carbon filter that removes the tetrachloroethylene from the wastewater exiting the second tetrachloroethylene-water separator;
  - (c) a monitor-alarm that automatically shuts down the wastewater treatment and stops the discharge of wastewater containing tetrachloroethylene into the sewer when the initial filter becomes saturated with tetrachloroethylene; and
  - (d) a second activated carbon filter that removes tetrachloroethylene from the wastewater after it passes through the initial filter and past the monitor-alarm.

- 2.5 Where an operator of a dry cleaning operation installs the treatment works referred to in sections 2.4(a) to (d), then the treatment works must be installed in the order in which they are set out in Section 2.4.
- 2.6 An operator of a dry cleaning operation who installs the treatment works referred to in Section 2.4 must locate the treatment works so that they are readily and easily accessible for inspection, maintenance, or repair.
- 2.7 An operator of a dry cleaning operation who installs the treatment works referred to in Section 2.4 must not locate the treatment works in a confined space.
- 2.8 An operator of a dry cleaning operation must operate and maintain the dry cleaning machine(s) in accordance with the manufacturer's instructions and specifications.
- 2.9 An operator of a dry cleaning operation who installs the activated carbon filters referred to in sections 2.4(b) and (d) must replace both the initial and second activated carbon filter at least once every 12 months and when one of the following occurs:
- (a) on or before reaching the manufacturer's specified expiry date;
  - (b) when the monitor-alarm referred to in section 2.4(c) has been triggered; or
  - (c) analytical data, from an accredited laboratory, using a method of analysis outlined in Standard Methods, or an alternative method of analysis approved by the manager, having a method detection limit of 0.01 mg/L tetrachloroethylene or lower, indicates that the concentration of tetrachloroethylene in the discharge from the second activated carbon filter is greater than, or equal to, 0.10 mg/L.
- 2.10 An operator of a dry cleaning operation who installs treatment must:
- (a) equip the outlet from the treatment works with a monitoring point as approved by the manager at a location upstream of the point of discharge of other waste; and
  - (b) locate the monitoring point so that it is readily and easily accessible at all times for inspection and monitoring purposes.
- 2.11 The monitoring point referred to in Section 2.10 is considered to be the point of discharge of waste into a sewer.

### **3.0 STORAGE AND CONTAINMENT**

- 3.1 An operator of a dry cleaning operation must ensure that all dry cleaning machines and treatment works are operated and stored using a tetrachloroethylene-impermeable spill containment system that will prevent any spilled material from entering a sewer.
- 3.2 An operator of a dry cleaning operation must store all new and used tetrachloroethylene, tetrachloroethylene-contaminated residue and untreated wastewater using a tetrachloroethylene-impermeable spill containment system that will prevent any spilled material from entering a sewer.
- 3.3 The containment systems identified in Sections 3.1 and 3.2 must encompass at least the entire surface under each dry cleaning machine, tank or other container containing tetrachloroethylene, wastewater or tetrachloroethylene-contaminated residue and be sufficient to hold at least 110% of the capacity of the largest tank, container or works within the containment system.
- 3.4 An operator of a dry cleaning operation equipped with a tetrachloroethylene-impermeable containment system must not have open drains within the containment area.

- 3.5 Drains located within the containment system must be sealed with tetrachloroethylene-resistant drain plugs.
- 3.6 An operator of a dry cleaning operation must not discharge stormwater from a containment system unless it has first been tested to confirm that such discharge will not breach Section 2.1 unless the operator has obtained a valid waste discharge permit or authorization under this bylaw.

#### **4.0 SPILL RESPONSE PLANS**

- 4.1 An operator of a dry cleaning operation must prepare and maintain a spill response plan.
- 4.2 An operator of a dry cleaning operation must prepare a spill response plan within 30 days after commencing operation.
- 4.3 The spill response plan required under sections 4.1 or 4.2 must be posted in a conspicuous location on the dry cleaning premises.
- 4.4 An operator of a dry cleaning operation must maintain the spill prevention and clean-up equipment and supplies identified in the spill response plan specified in Section 4.1 or 4.2 in stock and readily available for use at all times.
- 4.5 An operator of a dry cleaning operation must ensure that the spill prevention equipment and supplies identified in the spill response plan specified in Section 4.1 or 4.2 include tetrachloroethylene-resistant drain plugs that are readily available to seal all floor drains into which tetrachloroethylene, wastewater or residue may enter in the event of a spill.
- 4.6 In the event of a spill, an operator of a dry cleaning operation must immediately carry out the spill response plan, when safe to do so, to prevent or discontinue the discharge of spilled material into a sewer.

#### **5.0 RECORD KEEPING AND RETENTION**

- 5.1 An operator of a dry cleaning operation who installs one or more treatment works must keep a record at the dry cleaning operation of all inspection, repair, maintenance, or replacement activities associated with the operation of the treatment works, including the:
  - (a) date of inspection, repair, maintenance, or replacement activity;
  - (b) description of inspection, repair or maintenance conducted;
  - (c) date and amount of activated carbon removed and replaced in the treatment works including the activated carbon type and size; and
  - (d) dates and volumes of material removed from the treatment works.
- 5.2 An operator of a dry cleaning operation must keep a record, including relevant receipts or invoices upon request of all disposal or recycling services used for disposal or recycling of wastewater and tetrachloroethylene-contaminated residue, including the:
  - (a) name, civic and postal address, and telephone number of each disposal or recycling company or facility used by the dry cleaning operation;
  - (b) type of material transferred to each company or facility;
  - (c) quantity of material transferred to each company or facility; and
  - (d) date of material transferred to each company or facility.

- 5.3 The records required under Sections 5.1 and 5.2 must be retained for a period of five years and must be available for inspection on request by an officer.
- 5.4 An operator of a dry cleaning operation who installs one or more treatment works must keep, at the dry cleaning operation site, an operation and maintenance manual pertaining to all equipment used in the treatment works.



## SCHEDULE "K"

### CODE OF PRACTICE FOR PHOTOGRAPHIC IMAGING OPERATIONS BYLAW NO. 2922

(Bylaw 4530)

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from photographic imaging operations directly or indirectly into a sewer connected to a sewage facility.
- 1.2 The term "treatment works" in this code of practice means the works referred to in Sections 2.2(b) and 2.4.

#### 2.0 DISCHARGE REGULATIONS

- 2.1 An operator of a photographic imaging operation must not discharge waste which, at the point of discharge into a sewer, contains:
- (a) silver in a concentration that is in excess of 5 milligrams per litre (mg/L); or
  - (b) prohibited waste as set out in Schedule "A".
- 2.2 An operator of a photographic imaging operation that produces liquid waste containing silver must either:
- (a) collect and transport the waste from the photographic imaging operation for off-site waste management; or
  - (b) treat the waste at the photographic imaging operation site prior to discharge to the sewer using one of the following silver recovery technologies:
    - (i) two chemical recovery cartridges connected in series;
    - (ii) an electrolytic recovery unit followed by two chemical recovery cartridges connected in series; or
    - (iii) any other silver recovery technology, or combination of technologies, capable of reducing the concentration of silver in the waste discharged to sewer to 5 mg/L or less where valid analytical test data has been submitted to, and accepted by, the sewage control manager.
- 2.3 An operator of a photographic imaging operation must install and maintain silver recovery technology referred to in Section 2.2 according to the manufacturer's instructions and specifications.
- 2.4 An operator of a photographic imaging operation must collect all liquid waste containing silver in a holding tank and must deliver this waste to the electrolytic recovery unit and/or chemical recovery cartridges using a metering pump.
- 2.5 An operator of a photographic imaging operation must calibrate the metering pump referred to in Section 2.4 in accordance with the manufacturer's instructions and specifications.
- 2.6 An operator of a photographic imaging operation must locate the silver recovery system and any stored liquid waste collection containers in such a manner that an accidental spill, leak or container failure will not result in liquid waste containing silver entering any sewer.
- 2.7 If a location referred to under Section 2.6 is not available, an operator of a photographic

imaging operation must do one of the following:

- (a) install spill containment to contain spills or leaks from the silver recovery system or stored liquid waste collection containers; or
  - (b) cap all floor drains into which liquid spilled from the silver recovery system or stored liquid waste collection containers would normally flow.
- 2.8 When using two separate chemical recovery cartridges, an operator of a photographic imaging operation must test the discharge from the first cartridge for silver content at least once per month of operation using either silver test paper or a silver test kit.
- 2.9 When the discharge from the first chemical recovery cartridge referred to in Section 2.8 cannot be sampled, an operator of a photographic imaging operation must:
- (a) install a cumulative flow meter on the silver recovery system; and
  - (b) test the discharge from the second chemical recovery cartridge once per week of operation using silver test paper or a silver test kit.
- 2.10 An operator of a photographic imaging operation must replace the chemical recovery cartridges when any one of the following occurs:
- (a) the manufacturer's specified expiry date, as shown on each cartridge, has been reached;
  - (b) eighty percent (80%) of the manufacturer's specified capacity, or total cumulative flow, for each cartridge has been reached;
  - (c) test data, using silver test paper or a silver test kit, indicates that the discharge from the first cartridge is greater than 1000 mg/L; or
  - (d) analytical data from an accredited laboratory using a method of analysis outlined in Standard Methods, or an alternative method of analysis approved by the Manager, having a method detection limit of 0.5 mg/L silver or lower, indicates that the concentration of silver in the discharge from the silver recovery system is greater than, or equal to, 5 mg/L.
- 2.11 If treatment of liquid waste with two chemical recovery cartridges connected in series is the only silver recovery technology being used, then the operator of the photographic imaging operation must replace both chemical recovery cartridges when one of the events referred to in Section 2.10 occurs.
- 2.12 Despite Section 2.11, if treatment of liquid waste with two chemical recovery cartridges connected in series is used following treatment by an electrolytic recovery unit, the second cartridge may replace the used first cartridge and a new second cartridge may be installed when one of the events referred to in Section 2.10 occurs.
- 2.13 Despite Section 2.12, both chemical recovery cartridges used following an electrolytic recovery unit must be replaced by the operator of the photographic imaging operation when one of the events referred to in Section 2.10 occurs if this is recommended by the manufacturer of the cartridges.
- 2.14 An operator of a photographic imaging operation who installs treatment works must locate the treatment works so that they are readily and easily accessible for inspection, maintenance, repair or replacement.
- 2.15 An operator of a photographic imaging operation who installs treatment works must not locate the treatment works in a confined space.

- 2.16 An operator of a photographic imaging operation who installs treatment works must:
- (a) designate the outlet from the silver recovery system, at a location upstream of the point of discharge of other waste, as a monitoring point; and
  - (b) locate the monitoring point so that it is readily and easily accessible at all times for inspection and monitoring purposes.

2.17 The monitoring point referred to in Section 2.16 is considered to be the point of discharge into a sewer.

### **3.0 RECORD KEEPING AND RETENTION**

3.1 An operator of a photographic imaging operation who installs a silver recovery system must keep, at the photographic imaging operation site, an operation and maintenance manual pertaining to all equipment used in the silver recovery system.

3.2 An operator of a photographic imaging operation who installs two chemical recovery cartridges connected in series must keep records, available for inspection on request, at the photographic imaging operation site that includes the following information recorded for the previous two years:

- (a) serial number of each chemical recovery cartridge used;
- (b) installation date of each chemical recovery cartridge used;
- (c) expiry date of each chemical recovery cartridge used (where provided by manufacturers or suppliers);
- (d) maximum recommended capacity, or total cumulative flow, of each chemical recovery cartridge used;
- (e) dates of all metering pump calibrations through the silver recovery system when the chemical recovery cartridge is replaced and any additional manufacturer recommended calibrations;
- (f) silver test results on the discharge from the first chemical recovery cartridge per calendar month of operation; or where the discharge from the first cartridge cannot be sampled, silver test results on the discharge from the second chemical recovery cartridge and cumulative flows through the silver recovery system per calendar week of operation; and
- (g) dates and descriptions of all maintenance, repair, or replacement activities associated with the operation of the chemical recovery cartridges.

3.3 An operator of a photographic imaging operation who installs an electrolytic recovery unit in addition to two chemical recovery cartridges connected in series must keep records, available for inspection on request, at the photographic imaging operation site that includes the following information recorded for the previous two years:

- (a) all information specified under section 3.2 as applicable;
- (b) date of each removal of silver from the electrolytic recovery unit; and
- (c) dates and descriptions of all maintenance or repair activities associated with the operation of the electrolytic recovery unit.

- 3.4 An operator of a photographic imaging operation must keep a record, including relevant receipts or invoices, of all disposal or recycling services used for off-site waste management, disposal or recycling of wastewater, chemical recovery cartridges, and silver-contaminated residue, including the:
- (a) name, civic and postal address, and telephone number of each disposal or recycling company or facility used by the photographic imaging operation;
  - (b) type of material transferred to each company or facility;
  - (c) quantity of material transferred to each company or facility; and
  - (d) date of material transferred to each company or facility.
- 3.5 The records required under Sections 3.2, 3.3 and 3.4 must be retained for a period of five years and must be available for inspection on request by an officer.

## SCHEDULE "L"

### CODE OF PRACTICE FOR DENTAL OPERATIONS BYLAW NO. 2922

(Bylaw 4530)

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from dental operations directly or indirectly into a sewer connected to a sewage facility.
- 1.2 The term "treatment works" in this code of practice means the works referred to in Section 2.3(b).

#### 2.0 DISCHARGE REGULATIONS

- 2.1 An operator of a dental operation must not discharge waste which, at the point of discharge into a sewer, contains:
  - (a) prohibited waste as set out in Schedule "A";
  - (b) restricted waste as set out in Schedule "B"; or
  - (c) mercury in a concentration greater than 2 milligrams per litre (mg/L) as analyzed in a grab sample.
- 2.2 An operator of a dental operation that produces liquid waste from photographic imaging containing silver must comply with the requirements of Schedule "K" of this bylaw.
- 2.3 An operator of a dental operation that produces wastewater containing dental amalgam must either:
  - (a) collect and transport the wastewater from the dental operation for off-site waste management; or
  - (b) treat the wastewater at the dental operation site prior to discharge to the sewer using an amalgam separator.
- 2.4 All amalgam separators must be certified in accordance with the ISO Standard for Amalgam Separators.
- 2.5 An operator of a dental operation must install, maintain, repair, and replace the amalgam separator referred to in Sections 2.3 and 2.4 according to the manufacturer's instructions and specifications in order that the amalgam separator functions as designed.
- 2.6 If the amalgam separator referred to under Sections 2.3(b) and 2.4 is located downstream of a wet vacuum system, an operator of a dental operation must ensure that:
  - (a) the wet vacuum system is fitted with an internal flow control fitting; or
  - (b) a flow control fitting is installed on the water supply line to the wet vacuum system.
- 2.7 The flow control fitting referred to in Section 2.6 must be sized to limit the flow to a rate that is no more than the maximum inlet flow rate of the amalgam separator as stated by the manufacturer of the amalgam separator.
- 2.8 An operator of a dental operation must locate an amalgam separator, or store used collecting containers in such a manner that an accidental spill, leak or collecting container failure will not result in waste containing amalgam entering the sewer.

- 2.9 If a location referred to under Section 2.8 is not available, an operator of a dental operation must:
- (a) install spill containment to contain spills or leaks from the amalgam separator or to store used collecting containers.
- 2.10 An operator of a dental operation must replace the amalgam separator's collecting container when any one of the following occurs:
- (a) the manufacturer's specified expiry date has been reached;
  - (b) the warning level specified in the ISO Standard for Amalgam Separators has been reached; or
  - (c) analytical data from an accredited laboratory obtained using a method of analysis outlined in standard methods, or an alternative method of analysis approved by the sewage control manager, having a concentration of mercury in the discharge from the amalgam separator is greater than, or equal to, 2 mg/L.
- 2.11 An operator of a dental operation must not dispose of dental amalgam collected in an amalgam separator, a collecting container, or any other device, into a sewer.
- 2.12 An operator of a dental operation who installs an amalgam separator must locate the amalgam separator so that it is readily and easily accessible for inspection, maintenance, repair, or replacement.
- 2.13 An operator of a dental operation who installs an amalgam separator must not locate the amalgam separator in a confined space.
- 2.14 An operator of a dental operation who installs an amalgam separator must:
- (a) install a monitoring point at the outlet of the amalgam separator or downstream of the amalgam separator at a location upstream of any discharge of other waste;
  - (b) ensure the monitoring point is installed in such a manner that the total flow from the amalgam separator may be intercepted and sampled; and
  - (c) locate the monitoring point so that it is readily and easily accessible at all times for inspection and monitoring purposes.
- 2.15 The monitoring point referred to in Section 2.14 is considered the point of discharge into the sanitary sewer.

### **3.0 RECORD KEEPING AND RETENTION**

- 3.1 An operator of a dental operation that uses an amalgam separator must keep, at the site of installation of the amalgam separator, an operation and maintenance manual containing instructions for installation, use, maintenance and service of the amalgam separator installed.
- 3.2 An operator of a dental operation that uses an amalgam separator must keep a copy of the ISO Standard for Amalgam Separators test report with the amalgam separator installed and must be available for inspection on request by an officer.
- 3.3 An operator of a dental operation that uses an amalgam separator must keep a record book at the dental operation site that includes the following information pertaining to the amalgam separator installed:
- (a) date of installation of the amalgam separator and name of the supplier or installation service provider;

- (b) serial number and expiry date of the amalgam separator and/or its components;
- (c) maximum flow rate through the amalgam separator or maximum capacity rating of the amalgam separator;
- (d) dates of inspection, maintenance, repair, cleaning and replacement of any amalgam separation equipment or components;
- (e) dates and descriptions of all operational problems, spills, leaks or collecting container failures associated with the amalgam separator and remedial actions taken;
- (f) name, address and telephone number of any person or company who performs any maintenance or disposal services related to the operation of the amalgam separator; and
- (g) dates of pick-up of the collecting container for off-site disposal, volume of waste disposed and the location of disposal.

3.4 The records must be retained for a period of five years and must be available for inspection on request by an officer.

## SCHEDULE "M"

(Bylaw 3105)

### CODE OF PRACTICE FOR AUTOMOTIVE REPAIR OPERATIONS BYLAW NO. 2922

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from automotive repair operations directly or indirectly into a sewer connected to a sewage facility.
- 1.2 The term "treatment works" in this code of practice means the works referred to in Sections 2.4, 2.5, 2.6 and 2.10.

#### 2.0 DISCHARGE REGULATIONS

- 2.1 An operator of an automotive repair operation must not discharge waste which, at the point of discharge into a sewer, contains:
- (a) prohibited waste as set out in Schedule "A";
  - (b) restricted waste as set out in Schedule "B", with the exception of oil and grease (hydrocarbons);
  - (c) oil and grease (hydrocarbons) in a concentration that is in excess of 50 milligrams per litre (mg/L) as analyzed in a grab sample;
  - (d) uncontaminated water, in quantities greater than 2.0 cubic metres per day, without prior authorization from the manager;
  - (e) water that accumulates in any fuel storage tank;
  - (f) rinse water from motor vehicle parts that have been washed in solvent;
  - (g) wastewater from oily rag washing or cleaning; or
  - (h) wastewater from engine washing or cleaning.
- 2.2 An operator of an automotive repair operation must not discharge stormwater into a sanitary sewer connected to a sewage facility unless the stormwater originates from:
- (a) fueling station areas; or
  - (b) above ground storage tank containment areas.
- 2.3 An operator of an automotive repair operation must not discharge groundwater from a contaminated site as defined in the Contaminated Sites Regulation into a sanitary sewer connected to a sewage facility without a waste discharge permit or authorization issued under Section 3 of the bylaw.
- 2.4 An operator of an automotive repair operation that is in operation on or after January 1, 2004 must not discharge liquid waste from an automotive repair process into a sewer unless the automotive repair operation is equipped with one or more oil-water separators to treat the waste in accordance with this code of practice.
- 2.5 An operator of an automotive repair operation that is in operation on or after January 1, 2004 may use an alternate treatment works, or a combination of treatment works other than that described in this code of practice, to treat liquid waste from an automotive repair process if the alternate treatment works produces effluent that complies with Section 2.1 prior to discharge into a sewer and where valid analytical test data has been submitted to, and accepted by, the manager.



- 2.6 An operator of an automotive repair operation who installs an oil-water separator in accordance with Section 2.4 must ensure that the oil-water separator has a minimum liquid volume of 2.0 cubic metres.
- 2.7 An operator of an automotive repair operation referred to in Sections 2.4 or 2.5 must direct all liquid waste from an automotive repair process to one or more treatment works before discharge into a sewer.
- 2.8 An operator of an automotive repair operation must ensure that all waste from washrooms, washing machines and change rooms bypasses the treatment works.
- 2.9 An operator of an automotive repair operation must not use, or allow the use of, chemical agents, solvent-containing products, hot water, or other agents with the intention of facilitating the passage of oil and grease through a treatment works.
- 2.10 An operator of an automotive repair operation who operates a treatment works on or after June 1, 2004 must:
- (a) equip the treatment works with a monitoring point located either at the outlet of the treatment works or downstream of the treatment works at a location upstream of the point of discharge of other waste; and
  - (b) install the monitoring point described in subsection 2.10(a) of the same diameter as the treatment works outlet pipe so that the monitoring point opens in a direction at right angles to, and vertically above, the flow in the sewer pipe.
- 2.11 An operator of an automotive repair operation must locate the treatment works so that they are readily and easily accessible for inspection and maintenance.
- 2.12 An operator of an automotive repair operation who operates an oil-water separator must not permit the floating oil and grease to accumulate in any chamber of the oil-water separator in excess of the lesser of 5 cm (two inches) or 5% of the wetted height of the oil-water separator.
- 2.13 An operator of an automotive repair operation who operates an oil-water separator must not permit the settled solids to accumulate in any chamber of the oil-water separator in excess of the lesser of 15 cm (six inches) or 25% of the wetted height of the oil-water separator.
- 2.14 An operator of an automotive repair operation who operates an oil-water separator must inspect the oil-water separator and measure the accumulated solids and floating oils at least once every three months to check the levels specified under Sections 2.12 and 2.13.
- 2.15 An operator of an automotive repair operation must cause an oil-water separator to be cleaned out within seven days of determining that the levels specified under Sections 2.12 or 2.13 have been exceeded.
- 2.16 An operator of an automotive repair operation must cause the oil-water separator to be cleaned out at least once every 12 months.

### **3.0 STORAGE AND CONTAINMENT**

- 3.1 An operator of an automotive repair operation must ensure that the following materials are stored using spill containment that will prevent the release of spilled material from entering a sewer connected to a sewage facility:

- (a) used acid-filled batteries;
  - (b) used solvent-containing waste, used antifreeze, used oils, used oil filters, used brake fluid and used transmission fluid;
  - (c) above ground fuel storage tanks; and
  - (d) greater than 50 litres of any solvent-containing product, antifreeze, oil or other prohibited or restricted waste stored at floor level in containers other than permanent engineered containers that are protected from vehicle contact.
- 3.2 An operator of an automotive repair operation must supervise the discharge of accumulated stormwater from a spill containment system to ensure that the discharge does not bypass the treatment works.

#### **4.0 SPILL RESPONSE PLANS**

- 4.1 An operator of an automotive repair operation must have a spill response plan.
- 4.2 An operator of an automotive repair operation commencing operation after the date this code of practice comes into effect must prepare a spill response plan at least 30 days prior to commencing operation.
- 4.3 The spill response plan required under Sections 4.1 or 4.2 must be posted in a conspicuous location on the premises of the operation.
- 4.4 In the event of a spill, an operator of an automotive repair operation must immediately carry out the provisions of the spill response plan, when safe to do so, to prevent or discontinue the discharge of spilled material into a sewer.
- 4.5 As part of a spill response plan, an operator of an automotive repair operation who operates a treatment works must inspect the treatment works for spilled material immediately after having knowledge of the spill.
- 4.6 An operator of an automotive repair operation who observes spilled material in the treatment works during an inspection under Section 4.5 must have the spilled material removed before resuming wastewater discharge from the operation.
- 4.7 An operator of an automotive repair operation must maintain the spill prevention and clean-up equipment and supplies identified in the spill response plan specified in Sections 4.1 and 4.2 in stock and readily available for use at all times.

#### **5.0 RECORD KEEPING AND RETENTION**

- 5.1 An operator of an automotive repair operation who installs one or more treatment works must keep a record at the automotive repair operation of all inspection and maintenance activities for the treatment works, including the:
- (a) date of inspection or maintenance;
  - (b) description of inspection or maintenance conducted;
  - (c) measured depth of settled material and depth of floating material in the oil-water separator, as required in Section 2.14;
  - (d) quantity and description of material removed from the treatment works; and
  - (e) name, civic and postal address, and telephone number of the disposal or recycling company or facility collecting or transporting the material removed from the

treatment works.

- 5.2 An operator of an automotive repair operation who installs treatment works must keep records of the treatment works design calculations and drawings available for inspection at the request of an officer.
- 5.3 The design drawings required under Section 5.2 must show the point of connection of the treatment works to the sanitary sewer.
- 5.4 An operator of an automotive repair operation must keep a record at the automotive repair operation of all disposal or recycling services for wastewater and other substances specified in Section 2.1 to be disposed or recycled, including the:
  - (a) name, civic and postal address, and telephone number of each disposal or recycling company or facility used by the automotive repair operation;
  - (b) type of material transferred to each company or facility;
  - (c) quantity of material transferred to each company or facility; and
  - (d) date of material transferred to each company or facility.
- 5.5 The records required under Sections 5.1 and 5.4 must be retained for a period of two years and must be available for inspection on request by an officer.

## SCHEDULE "N"

(Bylaw 3105)

### CODE OF PRACTICE FOR VEHICLE WASH OPERATIONS BYLAW NO. 2922

#### 1.0 APPLICATION

1.1 This code of practice prescribes conditions governing the discharge of waste from vehicle wash operations directly or indirectly into a sewer connected to a sewage facility.

1.2 The term "treatment works" in this code of practice means the works referred to in Sections 2.4, 2.5, 2.7 and 2.11.

#### 2.0 DISCHARGE REGULATIONS

2.1 An operator of a vehicle wash operation must not discharge waste which, at the point of discharge into a sanitary sewer, contains:

- (a) prohibited waste as set out in Schedule "A";
- (b) restricted waste as set out in Schedule "B";
- (c) uncontaminated water, in quantities greater than 2.0 cubic metres per day, without prior authorization from the manager;
- (d) wastewater from engine washing or cleaning;
- (e) trucked liquid waste;
- (f) carpet cleaning waste;
- (g) recreational vehicle waste; or
- (h) wastewater from oily rag washing or cleaning.

2.2 An operator of a vehicle wash operation must not discharge stormwater into a sanitary sewer connected to a sewage facility unless the stormwater originates from a designated uncovered vehicle wash area that has been designed to minimize the amount of stormwater from outside the vehicle wash area.

2.3 An operator of a vehicle wash operation must not discharge groundwater from a contaminated site as defined in the Contaminated Sites Regulation into a sanitary sewer connected to a sewer facility without a waste discharge permit or authorization issued under Section 3 of the bylaw.

2.4 An operator of a vehicle wash operation that commences operation on or after January 1, 2004 must not discharge liquid waste from a vehicle washing process into a sewer unless the vehicle wash operation is equipped with one or more vehicle wash interceptors to treat the waste in accordance with this code of practice.

2.5 An operator of a vehicle wash operation that commences operation on or after January 1, 2004 may use an alternate treatment works, or a combination of treatment works other than described in this code of practice, to treat liquid waste from a vehicle washing process if the alternate treatment works produces effluent that complies with Section 2.1 prior to discharge into a sewer and where valid analytical test data has been submitted to, and accepted by, the manager.

2.6 An operator of a vehicle wash operation that is in operation before January 1, 2004 and that does not have the treatment works as required in Sections 2.4 or 2.5 must install the treatment works in accordance with this code of practice on the sooner of the occurrence

of the following:

- (a) January 1, 2005;
  - (b) the operator of a vehicle wash operation makes an improvement with a value of \$1,000 or more within the vehicle wash operation that will increase either or both of the discharge flow of the waste or the amount of any contaminant in the waste; or
  - (c) the operator of a vehicle wash operation discharges waste into a sewer that exceeds the limitations specified in Section 2.1.
- 2.7 A vehicle wash interceptor installed in accordance with Section 2.4 or 2.6 must:
- (a) have a minimum liquid volume of 2.0 cubic metres per manual wash bay and a minimum liquid volume of 10 cubic metres per mechanical wash bay; and
  - (b) a minimum of three chambers designed to retain oil and grease and suspended solids from vehicle wash wastewater.
- 2.8 An operator of a vehicle wash operation who operates a treatment works referred to in Sections 2.4, 2.5 or 2.6 must direct all liquid waste from a vehicle washing process to the treatment works before discharge into a sanitary sewer.
- 2.9 An operator of a vehicle wash operation must ensure that all waste from washrooms, washing machines and change rooms bypasses the treatment works.
- 2.10 An operator of a vehicle wash operation must not use or allow the use of chemical agents, solvent-containing products, hot water or other agents with the intention of facilitating the passage of oil and grease through a treatment works.
- 2.11 An operator of a vehicle wash operation who operates a treatment works on or after June 1, 2004 must:
- (a) equip the treatment works with a monitoring point located either at the outlet of the treatment works or downstream of the treatment works at a location upstream of the point of discharge of other waste; and
  - (b) install the monitoring point described in subsection 2.11(a) of the same diameter as the treatment works outlet pipe and so that the monitoring point opens in a direction at right angles to, and vertically above, the flow in the sewer pipe.
- 2.12 An operator of a vehicle wash operation must locate the treatment works so that they are readily and easily accessible for inspection and maintenance.
- 2.13 An operator of a vehicle wash operation who operates a vehicle wash interceptor must not permit the floating oil and grease to accumulate in any chamber of the vehicle wash interceptor in excess of the lesser of 2.5 cm (one inch) or 5% of the wetted height of the vehicle wash interceptor.
- 2.14 An operator of a vehicle wash operation who operates one or more vehicle wash interceptors must not permit the settled solids to accumulate in any chamber of any vehicle wash interceptor in excess of 50% of the wetted height of the vehicle wash interceptor.
- 2.15 An operator of a vehicle wash operation who operates one or more vehicle wash interceptors must inspect each chamber of each vehicle wash interceptor and measure the accumulated solids and floating oil and grease at least once per month to check the levels specified under Sections 2.13 and 2.14.

- 2.16 An operator of a vehicle wash operation who operates one or more vehicle wash interceptors must cause each vehicle wash interceptor to be cleaned out within seven days of determining that the levels specified in Section 2.13 or 2.14 have been exceeded.
- 2.17 An operator of a vehicle wash operation who operates one or more vehicle wash interceptors must cause each of the vehicle wash interceptors to be cleaned out at least once every 12 months.
- 2.18 An operator of a vehicle wash operation must display signage prohibiting engine cleaning or washing and the disposal of wastewater or other substances specified in Section 2.1 into a sewer connected to a sewage facility.
- 2.19 A person must not wash an engine at a vehicle wash operation where wastewater or other substances specified in Section 2.1 associated with the engine washing are discharged into a treatment works or a sewer.

### **3.0 SPILL RESPONSE PLANS**

- 3.1 An operator of a vehicle wash operation must have a spill response plan.
- 3.2 An operator of a vehicle wash operation commencing operation after the date this code of practice comes into effect must prepare a spill response plan at least 30 days prior to commencing operation.
- 3.3 The spill response plan required under Sections 3.1 or 3.2 must be posted in a conspicuous location on the premises of the operation.
- 3.4 In the event of a spill, an operator of a vehicle wash operation must immediately carry out the provisions of the spill response plan, when safe to do so, to prevent or discontinue the discharge of spilled material into a sewer.
- 3.5 As part of a spill response plan, an operator of a vehicle wash operation who operates a treatment works must inspect the treatment works for spilled material immediately after having knowledge of the spill.
- 3.6 An operator of a vehicle wash operation who observes spilled material in the treatment works during an inspection under Section 3.5 must have the spilled material removed before resuming the wastewater discharge from the operation.
- 3.7 An operator of a vehicle wash operation must maintain the spill prevention and clean-up equipment and supplies identified in the spill response plan specified in Sections 3.1 and 3.2 in stock and readily available for use at all times.

### **4.0 RECORD KEEPING AND RETENTION**

- 4.1 An operator of a vehicle wash operation who installs one or more treatment works must keep a record at the vehicle wash operation of all inspection and maintenance activities for the treatment works, including the:
  - (a) date of inspection or maintenance;
  - (b) description of inspection or maintenance conducted;
  - (c) measured depth of settled and floating material in each vehicle wash interceptor as required in Section 2.15;
  - (d) quantity and description of material removed from the treatment works; and

- (e) name, civic and postal address, and the telephone number of the disposal or recycling company or facility collecting or transporting the material removed from the treatment works.
- 4.2 An operator of a vehicle wash operation who installs treatment works must keep records of the treatment works design calculations and drawings available for inspection at the request of an officer.
- 4.3 The design drawings required under Section 4.2 must show the point of connection of the treatment works to the sanitary sewer.
- 4.4 An operator of a vehicle wash operation must keep a record at the vehicle wash operation of all disposal or recycling services for wastewater and other substances specified in Section 2.1 to be disposed or recycled, including the:
  - (a) name, civic and postal address, and the telephone number of each disposal or recycling company or facility used by the vehicle wash operation;
  - (b) type of material transferred to each company or facility;
  - (c) quantity of material transferred to each company or facility; and
  - (d) date of material transferred to each company or facility.
- 4.5 The records required under Sections 4.1 and 4.4 must be retained for a period of two years and must be available for inspection on request by an officer.

## SCHEDULE "O"

(Bylaw 3016)

### CODE OF PRACTICE FOR CARPET CLEANING OPERATIONS BYLAW NO. 2922

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from carpet cleaning operations directly or indirectly into a sewer connected to a sewage facility.  
(Bylaw 3105)
- 1.2 The term "treatment works" in this code of practice means the works referred to in Section 2.2 (b).

#### 2.0 DISCHARGE REGULATIONS

- 2.1 On or after July 1, 2003, an operator of a carpet cleaning operation must not discharge waste, which at the point of discharge into a sewer contains:
- (a) prohibited waste;
  - (b) special waste;
  - (c) restricted waste other than chemical oxygen demand (COD), biochemical oxygen demand (BOD) and total suspended solids; (Bylaw 3075)
  - (d) stormwater; (Bylaw 3075)
  - (e) uncontaminated water in quantities greater than two cubic meters per day; or (Bylaw 3075)
  - (f) total suspended solids in a concentration that is in excess of 1000 milligrams per litre (mg/L) as analyzed in a grab sample. (Bylaw 3075)
- 2.2 An operator of a carpet cleaning operation that generates carpet cleaning waste on or after July 1, 2003 must either:
- (a) collect and transport the wastewater from the carpet cleaning location for off-site waste management; or
  - (b) treat the wastewater using a screen with holes not greater than 0.25 millimeters (mm) in width or length prior to discharge into a sewer.
- 2.3 An operator of a carpet cleaning operation must:
- (a) visually inspect the screen for defects on a daily basis; and
  - (b) repair or replace the screen if any defects are found.
- 2.4 An operator of a carpet cleaning operation must not discharge unscreened wastewater and/or screened solids into a sewer connected to a sewage facility.
- 2.5 An operator of a carpet cleaning operation must, on or before July 1, 2003, install spill containment or cap all floor drains located in all chemical storage areas to prevent any accidental discharge of carpet cleaning chemicals into a sewer.
- 2.6 An operator of a carpet cleaning operation must inspect the equipment referred to in section 2.7 for leaks at least once per week.
- 2.7 The following equipment must be checked for leaks:



- (a) hose connections, unions, couplings and valves;
- (b) filter gaskets;
- (c) pumps; and *(Bylaw 3105)*
- (d) wastewater holding tanks.

2.8 An operator of a carpet cleaning operation who detects a leak of wastewater or liquid cleaning product from carpet cleaning equipment or chemical storage must:

- (a) immediately take all steps necessary to prevent the discharge of such liquid into a sewer; and
- (b) repair the leak within 72 hours of its detection.

### **3.0 RECORD KEEPING AND RETENTION**

3.1 An operator of a carpet cleaning operation must keep a record at the site of installation of the treatment works that includes the following information:

- (a) weekly record of all inspections done by the operator, employees or other hired personnel;
- (b) record of any contaminated liquid leaks detected and remedial actions taken;
- (c) record of screen repair or replacement; and
- (d) record of all other equipment maintenance and repair.

3.2 The records required under Section 3.1 must be retained for a period of two years and must be available for inspection on request by an officer.

## SCHEDULE "P"

(Bylaw 3016)

### CODE OF PRACTICE FOR FERMENTATION OPERATIONS BYLAW NO. 2922

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from fermentation operations directly or indirectly into a sewer connected to a sewage facility.  
(Bylaw 3105)
- 1.2 The term "treatment works" in this code of practice means the works referred to in Sections 2.3, 2.4(b) or Section 2.6.

#### 2.0 DISCHARGE REGULATIONS

- 2.1 An operator of a fermentation operation must not discharge waste, which at the point of discharge into a sewer, contains one or more of the following: prohibited waste, special waste, restricted waste, stormwater or uncontaminated water in quantities greater than two cubic meters per day.
- 2.2 An operator of a fermentation operation who generates wastewater on or after January 1, 2003 must test any wastewater containing acid or caustic cleaners or sanitizers for pH and adjust the pH of this wastewater to between 5.5 and 11.0 prior to discharge of such wastewater to a sewer.
- 2.3 An operator of a fermentation operation who generates wastewater on or after January 1, 2003 from one or more of the following: a mash tun, mash tun washing, a brewing kettle, brewing kettle washing, back-flushing of mash tun strainers, filters or trub filters, must remove solids from the discharge to sewer by:
- (a) use of a strainer or a filter with a sieve size not greater than 1,000 microns ( $\mu\text{m}$ ); or
  - (b) settling the solids in a separate vessel and discharging the decant water.
- 2.4 An operator of a fermentation operation that produces waste containing yeast on or after July 1, 2003 must either:
- (a) collect and transport the waste from the fermentation sector operation for off-site waste management; or
  - (b) filter the waste using a filter with a sieve size not greater than 10 microns ( $\mu\text{m}$ ) prior to discharge into a sewer.
- 2.5 Section 2.4 of this code of practice does not apply to an operator of a fermentation operation who produces waste containing yeast resulting from back-flushing of a pre-filter following the fermentation process provided that the waste produced from such back-flushing does not contain restricted waste.  
(Bylaw 3105)
- 2.6 An operator of a fermentation operation who discharges waste to a sewer connected to a sewage facility may use an alternate treatment works, or a combination of treatment works, other than described in this code of practice if the alternate treatment works produces effluent that complies with Section 2.1 where valid analytical test data has been submitted to, and accepted by, the manager.
- 2.7 An operator of a fermentation operation who commences operation on or after January 1, 2003 must ensure that:

- (a) one or more sampling tees are installed downstream of the point of discharge of all non-domestic waste and at a location upstream of the point of discharge of any other waste; and
  - (b) the sampling tee described in Section 2.7(a) must be the same diameter as the discharge line and must be installed so that it opens in a direction at right angles to, and vertically above, the wastewater flow in the sewer pipe.
- 2.8 An operator of a fermentation operation operating before January 1, 2003, and which continues to operate after January 1, 2003, must install a sampling tee located downstream of the point of discharge to the sewer of all non-domestic waste and at a location upstream of any discharge of other waste when any of the following occur:
- (a) the operator of a fermentation operation makes an improvement with a value of \$2,000 or more that will increase the discharge flow or amount of any contaminant in the waste; or
  - (b) the operator of a fermentation operation discharges non-domestic waste that contains restricted waste into a sewer.
- 2.9 A sampling tee installed under Sections 2.7 or 2.8 of this code of practice must be readily and easily accessible at all times for inspection and sampling purposes.

### **3.0 RECORD KEEPING AND RETENTION**

- 3.1 An operator of a fermentation operation must keep records, available for inspection on request, at the fermentation operation, containing the following information:
- (a) method of solids removal from mash tun wastewater and wash water;
  - (b) method of treatment of kettle wastewater and kettle wash water;
  - (c) method(s) of solids removal from wastewater generated by back-flushing mash tun strainers or filters, and back-flushing trub filters;
  - (d) method of treatment to remove yeast residue;
  - (e) location of sampling tee, referred to in Section 2.9;
  - (f) method of pH adjustment and measurement for wastewater containing acid and caustic cleaners or sanitizers; and
  - (g) dates and results of pH testing required under Section 2.2.
- 3.2 The records must be retained on site for a period of two years and must be available on request by an officer.

## SCHEDULE "Q"

(Bylaw 3016)

### CODE OF PRACTICE FOR PRINTING OPERATIONS BYLAW NO. 2922

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from printing operations directly or indirectly into a sewer connected to a sewage facility.  
(Bylaw 3105)
- 1.2 An operator of a printing operation that produces liquid waste from photographic imaging containing silver must comply with the requirements of Schedule "K" of this bylaw.
- 1.3 The term "treatment works" in this code of practice means the works referred to in Sections 2.3, 2.4, 2.6, 2.7 and 2.10.

#### 2.0 DISCHARGE REGULATIONS

- 2.1 An operator of a printing operation must not discharge waste which, at the point of discharge into a sewer, contains:  
(Bylaw 3105)
- (a) prohibited waste;
  - (b) special waste;
  - (c) restricted waste other than chemical oxygen demand (COD) and biochemical oxygen demand (BOD);
  - (d) rinse water from equipment that has been washed in solvent;
  - (e) inks and fountain solutions;
  - (f) flexography plate acid bath solutions, etching solutions and wash-out solutions;
  - (g) cleaning solvents; or
  - (h) uncontaminated water, in quantities greater than two cubic meters per day.
- 2.2 An operator of a printing operation must not discharge stormwater into a sewer without a valid waste discharge permit or authorization.
- 2.3 An operator of a printing operation who commences operation on or after January 1, 2003, and who discharges waste from a printing process into a sewer must install and maintain one or more trade waste interceptors to treat the waste prior to discharge.
- 2.4 In addition to the trade waste interceptor required under Section 2.3, an operator of a printing operation who discharges waste from a printing process into a sewer, and that commences operation on or after January 1, 2003, must install and maintain:
- (a) one or more oil-adsorbing filters; and
  - (b) one or more activated carbon cartridges.
- 2.5 An operator of a printing operation referred to in Section 2.4 must install the oil-adsorbing filter downstream of the trade waste interceptor and upstream of the activated carbon cartridge.
- 2.6 An operator of a printing operation must deliver the waste from the trade waste interceptor to the oil-adsorbing filter and activated carbon cartridge using a metering pump that is calibrated at least once per year.

- 2.7 An operator of a printing operation who discharges waste from a printing process to a sewer connected to a sewage facility may use an alternate treatment works, or a combination of treatment works, other than described in this code of practice, if the alternate treatment works produces effluent that complies with Section 2.1 where valid analytical test data has been submitted to, and accepted by, the manager.
- 2.8 An operator of a printing operation must replace the oil-adsorbing filter and activated carbon cartridge when any one of the following occurs:
- (a) the manufacturer's or supplier's recommended expiry date, as shown on each filter or cartridge has been reached; *(Bylaw 3105)*
  - (b) eighty per cent (80%) of the manufacturer's or supplier's maximum recommended capacity, or total cumulative flow, for each filter or cartridge has been reached; *(Bylaw 3105)*
  - (c) analytical data using a method of analysis outlined in standard methods, or an alternative method of analysis approved by the manager, that has a method detection limit of 2 mg/L oil and grease or lower, indicates that the concentration of oil and grease in the effluent from the activated carbon cartridge is greater than, or equal to, 100 mg/L; or *(Bylaw 3105)*
  - (d) analytical data using a method of analysis outlined in standard methods, or an alternative method of analysis approved by the manager, that has a method detection limit of 2 mg/L oil and grease (hydrocarbons) or lower, indicates that the concentration of oil and grease (hydrocarbons) in the effluent from the activated carbon cartridge is greater than, or equal to 15 mg/L. *(Bylaw 3105)*
- 2.9 An oil-adsorbing filter or activated carbon cartridge installed in accordance with Sections 2.4 or 2.5, must be designed to ensure that the effluent from the activated carbon cartridge does not contain restricted waste other than COD and BOD.
- 2.10 An operator of a printing operation who commenced operation prior to January 1, 2003, and who continues to operate after January 1, 2003, and who does not have the treatment works referred to in Sections 2.3, 2.4 and 2.6 or an alternate treatment works referred to in Section 2.7, must, as a condition of the continued discharge of waste from a printing process to a sewer, install the treatment works in accordance with this code of practice not later than January 1, 2005 or when any of following occur:
- (a) the operator of a printing operation makes an improvement with a value of \$1,000 or more within the printing operation that will increase the discharge flow or amount of any contaminant in the waste; or
  - (b) the operator of a printing operation discharges waste from a printing process into a sewer that does not comply with Section 2.1.
- 2.11 An operator of a printing operation who installs a trade waste interceptor in accordance with Sections 2.3 or 2.10 must ensure that the trade waste interceptor has a minimum liquid capacity of 75 litres, and is designed to provide a minimum retention time of four hours based on the maximum expected flow of all non-domestic waste that may be discharged in accordance with this code of practice.
- 2.12 An operator of a printing operation who operates in accordance with Sections 2.3, 2.4, 2.6 or 2.10 must ensure that all waste from a printing process is directed into the treatment works before being discharged into a sewer.
- 2.13 After January 1, 2003, an operator of a printing operation must ensure that all sanitary

waste and grey water bypasses the treatment works.

- 2.14 An operator of a printing operation must not dispose any floating material or solids accumulated in the treatment works into a sewer.
- 2.15 An operator of a printing operation must not use or permit the use of chemical agents, solvents, hot water, or other agents with the intention to facilitate the passage of oil and grease and oil and grease (hydrocarbons) through the treatment works.
- 2.16 On or after January 1, 2003, an operator of a printing operation who installs treatment works must ensure that:
- (a) the discharge line from the activated carbon cartridge is equipped with a monitoring point located either at the outlet of the activated carbon cartridge or downstream of the activated carbon cartridge at a location upstream of the point of discharge of other waste; and
  - (b) the monitoring point must be readily and easily accessible at all times for inspection.
- 2.17 On or after January 1, 2003, an operator of a printing operation who installs treatment works must locate the treatment works so that they are readily and easily accessible for inspection and maintenance.
- 2.18 An operator of a printing operation who operates a trade waste interceptor must not permit the floating material to accumulate in any chamber of the trade waste interceptor in excess of the lesser of 2.5 cm (1 inch) or 5% of the wetted height of the trade waste interceptor.
- 2.19 An operator of a printing operation who operates a trade waste interceptor must not permit the settled solids to accumulate in any chamber of the trade waste interceptor in excess of the lesser of 7.5 cm (3 inches) or 25% of the wetted height of the trade waste interceptor.
- 2.20 An operator of a printing operation who operates a trade waste interceptor must inspect the trade waste interceptor and measure the accumulated solids and floating material at least once every six months to check the levels specified under Sections 2.18 and 2.19.
- 2.21 An operator of a printing operation must ensure that the trade waste interceptor is cleaned out within seven days of determining that the levels referred to in Sections 2.18 or 2.19 have been exceeded.
- 2.22 An operator of a printing operation must ensure that the trade waste interceptor is cleaned out at least once every 24 months.

### **3.0 STORAGE AND CONTAINMENT**

- 3.1 An operator of a printing operation must ensure that the following materials are stored using spill containment that will prevent any spilled material from entering a sewer:
- (a) solvents, dyes, paints, and inks; and
  - (b) waste solvents, waste paint, waste dyes and any other waste from a printing process.

### **4.0 SPILL RESPONSE PLANS**

- 4.1 An operator of a printing operation operating before January 1, 2003 must prepare a spill response plan by July 1, 2003.

- 4.2 An operator of a printing operation commencing operation on or after January 1, 2003 must prepare a spill response plan within 60 days of commencing operation.
- 4.3 In the event of a spill, an operator of a printing operation must immediately carry out the spill response plan, when safe to do so, to prevent or discontinue the discharge of spilled material into a sewer. *(Bylaw 3105)*
- 4.4 As part of a spill response plan, an operator of a printing operation who operates a trade waste interceptor must inspect the trade waste interceptor for spilled material within 24 hours of having knowledge of the spill.
- 4.5 An operator of a printing operation who observes spilled material in the trade waste interceptor during an inspection under Section 4.4, must remove the spilled material before resuming the wastewater discharge from the operation.
- 4.6 An operator of a printing operation must ensure that spill prevention and clean-up equipment and supplies are kept in stock at all times and are readily available for use.

## **5.0 RECORD KEEPING AND RETENTION**

- 5.1 An operator of a printing operation must keep a record at the printing operation of all trade waste interceptor inspection and maintenance activities including:
- (a) date of inspection or maintenance;
  - (b) description of maintenance conducted;
  - (c) quantity of material removed from the trade waste interceptor; and
  - (d) name of each disposal or recycling company or facility receiving any material removed from the trade waste interceptor.
- 5.2 An operator of a printing operation must keep a record at the printing operation of all oil-adsorbing filter and activated carbon cartridge inspection and maintenance activities including:
- (a) installation date of each oil-adsorbing filter and activated carbon cartridge;
  - (b) serial number of each oil-adsorbing filter and activated carbon cartridge (where provided by manufacturers or suppliers);
  - (c) expiry date of each oil-adsorbing filter and activated carbon cartridge used (where provided by manufacturers or suppliers);
  - (d) maximum recommended capacity, or total cumulative flow, of each oil-adsorbing filter and activated carbon cartridge used;
  - (e) dates of all metering pump calibrations; and
  - (f) dates and descriptions of all operational problems associated with the oil-adsorbing filter and activated carbon cartridge and remedial actions taken.
- 5.3 An operator of a printing operation who installs treatment works on or after January 1, 2003 must retain records of the design calculations and drawings and ensure that they are available for inspection at the request of an officer.
- 5.4 An operator of a printing operation must keep the spill response plans required under Sections 4.1 and 4.2 and ensure that they are available for inspection by an officer.

- 5.5 An operator of a printing operation must keep a record at the printing operation of all disposal or recycling services for spent fountain wash solution, waste solvents, dyes, paints, inks, and other waste from a printing process, including:
- (a) name of each disposal or recycling company or facility used by the printing operation;
  - (b) type of material transferred to each company or facility;
  - (c) quantity of material transferred to each company or facility; and
  - (d) date of material transferred to each company or facility.
- 5.6 The records required under Sections 5.1, 5.2, 5.4 and 5.5 must be retained for a period of two years and must be available for inspection on request by an officer.
- 5.7 The records required under Section 5.3 must be retained for the time that the printing operation is in business.



**SCHEDULE "R"**

**Reserved for future use**

*(Bylaw 4530)*

## SCHEDULE "S"

(Bylaw 3105)

### CODE OF PRACTICE FOR LABORATORY OPERATIONS BYLAW NO. 2922

#### 1.0 APPLICATION

- 1.1 This code of practice prescribes conditions governing the discharge of waste from laboratory operations directly or indirectly into a sewer connected to a sewage facility.
- 1.2 An operator of a laboratory operation that produces liquid waste from photographic imaging containing silver must also comply with the requirements of Schedule "K" of this bylaw.

#### 2.0 DISCHARGE REGULATIONS

- 2.1 An operator of a laboratory operation must not discharge waste which, at the point of discharge into a sewer, contains:
- (a) prohibited waste as set out in Schedule "A";
  - (b) restricted waste as set out in Schedule "B", with the exception of biochemical oxygen demand (BOD), chemical oxygen demand (COD), chloride, sulphate, mercury and seawater;
  - (c) waste containing mercury in concentrations greater than 0.01 milligrams per litre;
  - (d) waste containing PCBs;
  - (e) waste containing dioxin TEQ;
  - (f) waste containing halogenated solvents;
  - (g) waste containing chlorinated phenols;
  - (h) waste containing pesticides;
  - (i) seawater, in quantities greater than 2.0 cubic metres per day, without prior authorization from the manager; or
  - (j) uncontaminated water, in quantities greater than 2.0 cubic metres per day, without prior authorization from the manager.
- 2.2 An operator of a laboratory operation must not discharge stormwater into a sewer without a valid waste discharge permit or authorization.
- 2.3 A laboratory may meet the requirements of Section 2.1 by collecting and transporting wastewater or other substances specified in Section 2.1 for off-site waste management.
- 2.4 An operator of a laboratory operation that commences operation on or after January 1, 2004 must:
- (a) install one or more monitoring points downstream of all laboratory discharges and upstream of any discharge of other waste;
  - (b) install monitoring points described in subsection 2.4(a) of the same diameter as the outlet pipe so that the monitoring point opens in a direction at right angles to, and vertically above, the flow in the sewer pipe; and
  - (c) maintain the monitoring points readily and easily accessible at all times.
- 2.5 An operator of a laboratory operation that is in operation before January 1, 2004 and that does not have the monitoring points described in Section 2.4 must install the monitoring

points on the occurrence of the sooner of the following:

- (a) the operator of a laboratory operation makes an improvement with a value of \$5,000 or more within the laboratory operation that will increase either or both of the discharge flow of the waste or the amount of any contaminant in the waste;
- (b) the operator of a laboratory operation makes improvements with a value of \$5,000 or more that include any changes to laboratory plumbing; or
- (c) the operator of a laboratory operation discharges waste into a sanitary sewer that does not comply with Section 2.1.

2.6 An operator of a laboratory operation that treats waste to meet the requirements of Section 2.1 must test the treated waste prior to discharge to sanitary sewer using an analytical method or methods outlined in standard methods, or an alternative analytical method or methods approved by the manager.

### **3.0 STORAGE AND CONTAINMENT**

3.1 An operator of a laboratory operation must ensure that chemicals and waste are stored using spill containment that will prevent any spilled material from entering a sewer.

3.2 An operator of a laboratory operation must not discharge accumulated stormwater from a spill containment system unless it has been tested to confirm that such discharge will not breach Section 2.1 unless the operator has obtained a valid waste discharge permit or authorization under this bylaw.

### **4.0 SPILL RESPONSE PLANS**

4.1 An operator of a laboratory operation that is in operation before January 1, 2004 must prepare a spill response plan by July 1, 2004.

4.2 An operator of a laboratory operation commencing operation on or after January 1, 2004 must prepare a spill response plan within 30 days of commencing operation.

4.3 The spill response plan required under Sections 4.1 or 4.2 must be posted in a conspicuous location on the laboratory premises.

4.4 An operator of a laboratory operation must maintain the spill prevention and clean-up equipment and supplies identified in the spill response plan specified in Sections 4.1 and 4.2 in stock and readily available for use at all times.

4.5 In the event of a spill, an operator of a laboratory operation must immediately carry out the spill response plan, when safe to do so, to prevent or discontinue the discharge of spilled material into a sewer.

4.6 An operator of a laboratory who observes spilled material that has entered, or may enter, the sanitary sewer must have the spilled material removed or treated to meet the requirements of Section 2.1 before resuming normal laboratory operation.

### **5.0 RECORD KEEPING AND RETENTION**

5.1 An operator of a laboratory operation must keep a record of all disposal or recycling services for wastewater and other substances specified in Section 2.1 to be disposed or recycled, including the:

- (a) name, civic and postal address, and telephone number of each disposal or recycling company or facility used by the laboratory operation;

- (b) type of material transferred to each company or facility;
  - (c) quantity of material transferred to each company or facility; and
  - (d) date of material transferred to each company or facility.
- 5.2 An operator of a laboratory operation must keep a list of the types of services provided or general procedures conducted by the laboratory that cause a discharge of waste into a sewer.
- 5.3 An operator of a laboratory operation must keep an inventory of all chemicals stored in, and used by, the laboratory operation that are contained in a waste discharged into a sewer.
- 5.4 An operator of a laboratory operation must keep written procedures for all treatment methods used to meet the requirements of Section 2.1 where waste is treated prior to discharge into a sewer.
- 5.5 An operator of a laboratory operation must keep a record of the results of the testing required in Section 2.6.
- 5.6 The records required under Sections 5.1 and 5.5 must be retained for a period of two years and must be available for inspection on request by an officer.
- 5.7 The information specified in Sections 5.2, 5.3 and 5.4 must be available for inspection on request by an officer.