

Demolition and renovation waste is accepted at Hartland Landfill only with an approved permit from the Capital Regional District (CRD). This includes materials for the Active Face and the Material Diversion Transfer Station.

Active Face	Material Diversion Transfer Station
<ul style="list-style-type: none"> • Carpet and underlay • Insulation • Stucco • Tile • Linoleum and vinyl flooring 	<ul style="list-style-type: none"> • Clean wood • Treated wood • Asphalt shingles <p>Materials must arrive separated from each other and from active face materials. Non-compliant loads subject to a \$500 fine.</p>



Important:

If you cannot separate renovation or demolition waste materials at the work site, please contact a regional waste transfer station for sorting services.

INSTRUCTIONS TO FILL OUT APPLICATION

Step 1: Can you separate renovation or demolition materials on site into separate bins?

If 'No', contact regional waste transfer stations for sorting services. If 'Yes', move on to the next steps.

Step 2: Submit Tests and Data:

Before getting a permit, submit the following for all demolition and renovation waste:

- Hazardous materials assessment
- TCLP for leachable lead (if lead paint is present)
- Abatement confirmation, including air clearance if needed

Step 3: Complete and Submit Application Form:

- Email: controlledwaste@crd.bc.ca

Step 4: Schedule Disposal Appointment:

- Call 250.360.3410 once the permit is issued.

Step 5: Bring the Permit:

- The hauler must bring a copy of the clean demolition waste permit to the appropriate scale (Main Entrance or North Entrance) with the Waste Carrier Section completed for each disposal appointment.

Please Note:

- **Application Evaluation:** May take up to three business days.
- **Disposal Hours:** Permitted wastes are accepted by appointment only, Monday to Friday, 9 am to 5 pm. A minimum of 24 hours' notice is generally required.

The personal information requested on this form is collected under Section 26(c) of the Freedom of Information and Protection of Privacy Act (FIPPA). The information will only be used for the purpose of proper management of the Controlled Waste Program. Direct any questions about this collection to the Environmental Science Officer at controlledwaste@crd.bc.ca.

COMPANY APPLYING FOR CLEAN DEMOLITION WASTE PERMIT:

Company Name: _____

Contact Name: _____

Address: _____ City: _____

Province: _____ Postal Code: _____

Phone: _____ Email: _____

WASTE GENERATOR:

☐ Same as applicant info

Company Name: _____

Contact Name: _____

Address: _____ City: _____

Province: _____ Postal Code: _____

Phone: _____ Email: _____

SOURCE OF WASTE:

☐ Demolition ☐ Renovation

Address where generated: _____ ☐ Same as generator address

WASTE DESCRIPTION AND FINAL DESTINATION AT HARTLAND LANDFILL

Active Face	Material Diversion Transfer Station
Materials can be combined <input type="checkbox"/> Carpet and underlay <input type="checkbox"/> Insulation <input type="checkbox"/> Stucco <input type="checkbox"/> Tile <input type="checkbox"/> Linoleum and vinyl flooring <input type="checkbox"/> Other: _____	Each material in separated loads or separate bins <input type="checkbox"/> Clean wood (pallets, lumber off-cuts) <input type="checkbox"/> Treated wood (pressure treated, painted and stained wood) <input type="checkbox"/> Asphalt shingles
Weight Per Load (kg, tonnes):	Weight Per Load (kg, tonnes):
Number of Loads:	Number of Loads:

Please indicate which documents have been provided with this application. Check all that apply.

- ☐ Hazardous Material Assessment Report
- ☐ Air Clearance
- ☐ Confirmation of Abatement
- ☐ TCLP analysis for waste materials exceeding 100 mg/kg total lead (Pb)

NOTES:

Certain materials are banned from disposal at Hartland (examples: drywall, concrete, rock, soil). See full list at www.crd.bc.ca/banned

Asbestos can be disposed of separately with a valid waste manifest and transport license. Learn more at www.crd.bc.ca/asbestos

GENERATOR'S DECLARATION:

I certify that all waste indicated in this application is fully and accurately described above and is, to the best of my knowledge, suitable for disposal at a sanitary landfill.

Signature

Date

OFFICE USE ONLY

Waste Type: _____

Expiry Date: _____

Waste Hazard: _____

PPE: ☐ Gloves ☐ Coveralls ☐ Eyewear

☐ Respirator Required

Notes To Operator:

Additional Notes:

