Making a difference...together

Appointment of an Authorized Agent

Information: crd.ca/building Phone: 250-360-3230 Questions: bpapplication@crd.bc.ca

I/We, the registered owners of

Civic Address: _____

PID #: _____

Legal Description:_____

_____

in the Province of British Columbia, hereby appoint

_____of

(Name)

_____

(Company, if applicable)

as my/our agent with authority to endorse on my/our behalf applications, documents and/or permits pertaining to the construction of a building, structure or other improvements on the above-referenced property and to represent me/us in all discussions regarding the construction of the buildings or structures.

_____	_____	_____	_____
Name of Owner	Email	*Signature of Owner	Date(dd/mm/yyy)
_____	_____	_____	_____
Name of Owner	Email	*Signature of Owner	Date(dd/mm/yyy)
_____	_____	_____	_____
Name of Owner	Email	*Signature of Owner	Date(dd/mm/yyy)

Please note that **ALL** legal owners must sign this document.

Notice of Collection of Personal Information

The CRD is committed to protecting your privacy. Personal information contained on this form is collected under sections 26 (a) and (c) of the *Freedom of Information and Protection of Privacy Act* (FOIPPA) and will be used to process this application, as well as for any purpose contemplated under Part 9 of the *Local Government Act*. Please note that as a result of this application, copies of any associated permits, plans and/or other related property records (excluding any personal information therein) may be available to the public, either on a routine basis or by request under FOIPPA. If you have questions regarding the collection of personal information on this form, please contact: Building Inspection Manager 250-360-3230 permitquestion@crd.bc.ca.

Revised Oct2026