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Capital Regional District Arts Development Service
GROW FORWARD GRANT Application – Part A - 2026
Read the Grow Forward Grant Guidelines before completing this application. **Submission Deadline: Thursday, July 16, 2026**

ORGANIZATION Name	
BC Society Registration #	
Date Society registered (month, day, year)	
Date of last Society filing	
Fiscal year end (month)	
Full physical address, as on BC NFP registration	
Jurisdiction of physical address	Choose One
Full mailing address, if different from physical	
Telephone number	
Website	
Date you are submitting this Application	
GRANT amount requested	
CONTACT person for this application	
Position in organization	
Telephone number	
Email address	
Name of Board Member authorizing this application	
Position on Board	
Board Member's Authorizing Signature (Electronic signature accepted)	
PROJECT name or title	
Date(s) of Project	
Venue(s)	
Jurisdiction(s) of venue	
Have you applied to Grow Forward before?	○ Yes ◉ No
If so, what year (most recent)?	
If yes, did you receive a Grow Forward grant?	○ Yes ◉ No
If yes, did you file a Grow Forward Final Report?	○ Yes ◉ No

SAMPLE

Jurisdictions that participate in the Arts Service: Saanich, Victoria, Oak Bay, Esquimalt, View Royal, Highlands, Metchosin, Sooke, and the Southern Gulf Islands Electoral Area.

A digital copy must be received by 4:30 pm on the deadline. No late applications will be accepted.

What to submit:

- ☐ Completed Part A (applicant info and answers to questions) - fillable pdf
- ☐ Completed Part B (budget pages) - excel
- ☐ Financial Statements per the Grow Forward Grant guidelines
- ☐ List of current Board of Directors with names, residential addresses, and Board positions
- ☐ Copy of the organization's BC non-profit Society Certificate if not previously submitted

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How to submit:

1. **Complete** all materials listed in "What to Submit"
2. **Save** materials to your computer
3. **Email** "what to Submit" documents as attachments to applytoarts@crd.bc.ca by the published deadline.

Note: do not submit additional documents/ make reference to secondary information in your answers

Begin typing in the area following each question; the text boxes will limit your responses to approximately 300 words per answer. Do not use links or additional attachments. Be concise and use plain language. Avoid jargon. Write as if you are describing your organization and project to someone who does not know anything about you.

Part I

1. What is your organization's mandate (from your constitution)?

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2. How is your organization governed? Who is involved in its day-to-day operations?

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Continue if necessary:

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Part II
3. What is the focus of this funding request?

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4. **Describe the factors or events that have led your organization to undertake this project. Highlight any past activities, decisions, or conditions that influenced this approach. Explain how this project differs from previous practices and why it is significant in your organization or the arts sector more broadly.**

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5. **What is the primary question or key challenge your organization, or the arts sector more broadly, aims to answer or address through this project?**

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Continue if necessary:

6. **Project Plan: please share your plan for this work, including start and completion dates, and provide details on the proposed activities that you are planning to undertake. What will the next steps be?**

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7. **What is the ideal outcome that you would like to achieve through this project? How will this project transform your organization or the arts sector in the Capital Region?**

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8. **Describe how you are ensuring that this work considers and embeds equity, diversity, inclusion, and accessibility in its planning, implementation and community context.***

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Continue if necessary:

9. Please use this space to provide any other important information not captured in questions 1- 8.

SAMPLE

***Keep in mind:** if your project involves equity-seeking groups, cultures, or cultural practices outside of your own community or culture, explain how you are approaching the subject matter with cultural integrity and addressing any necessary cultural protocols.*

If you have questions about the application or the eligibility of your project, Call the CRD Arts staff at 250-360-3215 or email artsdevelopment@crd.bc.ca

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Grow Forward Grant Application Budget - Part B

	Organization:					
	Expenses	**Amount**	**Allocation of CRD grant request (1)**	**In-kind (2)**	**X** if confirmed	**Specify (provide details if applicable)**
1	Artist Fees					
2	Staffing and personnel					
3	Honoraria for Elders, cultural carriers, cultural protocols					
4	Materials, supplies, rentals					
5	Access costs (e.g. Childcare, ASL, other)					
6	Rental (workspace or venue)					
7	Publicity/Marketing					
8	Other Expenses (specify)					
9	Other Expenses (specify)					
10	**Sub-total Expenses:**			0		
11	**CRD Grant Allocation (1)**					
12	**Total Cash & in-kind Expenses:**					
	Revenues	**Amount**		**In-kind (2)**		
13	Admissions/ticket sales					
14	Concessions/merchandise					
15	Donations from individuals					
16	Donations from businesses					
17	Other Government grants (specify)					
18	Other revenues (specify)					
19	**CRD Grant request (1)**					
20	**Sub-total Revenues**	0		0		
21	**Total cash & in-kind Revenues:**	0				
22	**Surplus or Deficit**	0				(Should be 0)

SAMPLE

1. Total allocation of CRD grant (Expenses, line 11) must equal CRD grant request (Revenue, Line 19).
2. In-kind items are goods/services normally paid in cash, but which have been donated. Ensure the cash budget and the in-kind budget each balance to zero, resulting in an overall balanced budget where "Surplus or Deficit" is zero.