

CAPITAL REGIONAL DISTRICT BOARD
March 11, 2026
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part 1

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CAPITAL REGIONAL DISTRICT

2026 BUDGET

EXECUTIVE SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

CAO & Executive Services

FINAL BUDGET

March 2026

Service: 1.014 CAO & Executive Services

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Authorized by Letters Patent to provide for administrative expenditures of the Capital Regional District Board.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition

CAO & Executive Operations	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2026 ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS:</u>										
Salaries and Wages	1,053,719	867,000	1,377,046	-	-	1,377,046	1,416,747	1,457,576	1,492,329	1,527,892
Building Occupancy	33,393	32,213	32,213	-	-	32,213	33,646	35,047	35,626	36,218
Legal Expenses	2,030	-	2,070	-	-	2,070	2,110	2,150	2,190	2,230
Software Licenses	7,790	12,000	15,930	-	-	15,930	16,250	16,580	16,910	17,250
Other Operating Expenses	126,929	79,394	128,339	-	75,000	203,339	130,663	122,435	125,053	127,745
TOTAL OPERATING COSTS	1,223,861	990,607	1,555,598	-	75,000	1,630,598	1,599,416	1,633,788	1,672,108	1,711,335
*Percentage Increase over prior year						33.2%	-1.9%	2.1%	2.3%	2.3%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	5,000	5,000	5,090	-	-	5,090	5,190	5,290	5,400	5,510
Transfer to Operating res fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	5,000	5,000	5,090	-	-	5,090	5,190	5,290	5,400	5,510
TOTAL COSTS	1,228,861	995,607	1,560,688	-	75,000	1,635,688	1,604,606	1,639,078	1,677,508	1,716,845
Internal Recovery from CAWTP	-	-	-	-	-	-	-	-	-	-
Transfer from Internal Reserve	-	-	-	-	(75,000)	(75,000)	-	-	-	-
NET COSTS	1,228,861	995,607	1,560,688	-	-	1,560,688	1,604,606	1,639,078	1,677,508	1,716,845
*Percentage increase over prior year Net Costs						27.0%	2.8%	2.1%	2.3%	2.3%
AUTHORIZED POSITIONS:										
Salaried	6.0	6.0	7.0		-	7.0	7.0	7.0	7.0	7.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.014	Carry	2026	2027	2028	2029	2030	TOTAL
	CAO & Executive Operations	Forward						
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$1,564	\$3,128	\$15,297	\$0	\$0	\$19,989
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$1,564	\$3,128	\$15,297	\$0	\$0	\$19,989

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$1,564	\$3,128	\$15,297	\$0	\$0	\$19,989
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$1,564	\$3,128	\$15,297	\$0	\$0	\$19,989

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.014

Service Name:

CAO & Executive Operations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	\$ 1,564	E	ERF		\$ 1,564	\$ -	\$ -	\$ -		\$ 1,564
27-01	Replacement	Computer	Computer Replacement	\$ 3,128	E	ERF		\$ -	\$ 3,128	\$ -	\$ -		\$ 3,128
28-01	Replacement	Computer	Computer Replacement	\$ 15,297	E	ERF		\$ -		\$ 15,297	\$ -		\$ 15,297
													\$ -
			Grand Total	\$ 19,989			\$ -	\$ 1,564	\$ 3,128	\$ 15,297	\$ -	\$ -	\$ 19,989

Reserve Schedule

Reserve Fund: 1.014 CAO & Executive Operations

Fund: 1022 Fund Center: 101366

ERF Group: CAO.ERF

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	14,994	22,231	25,757	27,819	17,812	23,212
Actual Purchases	(7,763)					
Planned Purchases (Based on Capital Plan)		(1,564)	(3,128)	(15,297)	-	-
Transfer from Operating Budget	15,000	5,090	5,190	5,290	5,400	5,510
Interest Income						
Ending Balance \$	22,231	25,757	27,819	17,812	23,212	28,722

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Human Resources

FINAL BUDGET

March 2026

Service: 1.016 Human Resources

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Authorized by Letters Patent to provide Human Resources services to the Board of the Capital Regional District.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

1.016 - Human Resources	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries and Wages	3,189,877	2,820,000	3,250,354	-	112,108	3,362,462	4,018,755	4,288,596	4,137,285	4,194,845
Allocations	150,280	151,589	151,375	-	25,226	176,601	157,743	163,778	166,460	169,324
Legal Expenses	17,830	17,500	18,150	-	-	18,150	18,510	18,880	19,260	19,650
GVLRA Membership Dues and Staff Training	190,930	192,000	203,190	-	-	203,190	224,960	229,460	234,050	238,730
Contract for Services	451,473	415,500	367,244	-	160,000	527,244	359,999	361,331	368,929	371,534
Software Licenses	16,440	35,000	81,814	-	-	81,814	98,630	112,780	115,470	122,792
Other Operating Expenses	202,680	147,800	206,170	-	-	206,170	239,935	238,732	240,461	245,282
TOTAL OPERATING COSTS	4,219,510	3,779,389	4,278,297	-	297,334	4,575,631	5,118,532	5,413,557	5,281,915	5,362,156
*Percentage Increase over prior year						8.4%	11.9%	5.8%	-2.4%	1.5%
<u>CAPITAL / RESERVE</u>										
Equipment Purchases	20,000	10,000	-	-	-	-	60,000	10,000	-	-
Transfer to Equipment Replacement Fund	12,000	25,000	12,000	-	-	12,000	12,000	12,000	12,000	12,000
Transfer to Operating Reserve	-	20,000	-	-	130,000	130,000	-	-	-	-
TOTAL CAPITAL / RESERVE	32,000	55,000	12,000	-	130,000	142,000	72,000	22,000	12,000	12,000
TOTAL COSTS	4,251,510	3,834,389	4,290,297	-	427,334	4,717,631	5,190,532	5,435,557	5,293,915	5,374,156
<u>INTERNAL RECOVERIES</u>						11.0%	10.0%	4.7%	-2.6%	1.5%
Recovery Costs	(92,500)	(92,500)	(20,000)	-	(68,608)	(88,608)	(20,000)	(20,000)	(20,000)	(20,000)
First Aid Recovery	(6,278)	(2,544)	(6,392)	-	-	(6,392)	(6,521)	(6,652)	(6,783)	(6,919)
Transfer from Internal Reserve	(100,000)	(100,000)	-	-	(145,000)	(145,000)	-	-	-	-
Safety Officer Recovery	-	-	-	-	-	-	-	-	-	-
Human Resources	(3,461,768)	(3,461,768)	(3,641,075)	-	(213,726)	(3,854,801)	(4,510,040)	(4,722,235)	(4,546,128)	(4,590,184)
TOTAL INTERNAL RECOVERIES	(3,660,546)	(3,656,812)	(3,667,467)	-	(427,334)	(4,094,801)	(4,536,561)	(4,748,887)	(4,572,911)	(4,617,103)
NET COSTS	590,964	177,577	622,830	-	-	622,830	653,971	686,670	721,003	757,054
*Percentage increase over prior year Net Costs						5.4%	5.0%	5.0%	5.0%	5.0%
AUTHORIZED POSITIONS: Salaried	18.5	18.5	18.5	-	-	18.5	24.0	25.0	23.0	23.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.016	Carry	2026	2027	2028	2029	2030	TOTAL
	Human Resources	Forward						
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$60,000	\$64,692	\$341,948	\$670,148	\$101,800	\$7,820	\$1,186,408
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$60,000	\$64,692	\$341,948	\$670,148	\$101,800	\$7,820	\$1,186,408

SOURCE OF FUNDS

Capital Funds on Hand	\$60,000	\$60,000	\$331,000	\$659,200	\$101,800	\$0	\$1,152,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$4,692	\$10,948	\$10,948	\$0	\$7,820	\$34,408
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$60,000	\$64,692	\$341,948	\$670,148	\$101,800	\$7,820	\$1,186,408

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.016
Service Name: Human Resources

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
23-03	New	HRIS	SuccessFactors implementation	\$ 1,178,400	E	Cap	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
26-01	Replacement	Computer	Computer Replacement	\$ 4,692	E	ERF		\$ 4,692	\$ -	\$ -	\$ -	\$ -	\$ 4,692
27-01	Replacement	Computer	Computer Replacement	\$ 10,948	E	ERF		\$ -	\$ 10,948	\$ -	\$ -	\$ -	\$ 10,948
28-01	Replacement	Computer	Computer Replacement	\$ 10,948	E	ERF		\$ -	\$ -	\$ 10,948	\$ -	\$ -	\$ 10,948
30-01	Replacement	Computer	Computer Replacement	\$ 7,820	E	ERF		\$ -	\$ -	\$ -	\$ -	\$ 7,820	\$ 7,820
26-02	New	HRIS - Talent Suite	2026 iBC 11b-1.6 11b-1.6 HRIS Talent Suite (Revised)	\$ 1,092,000	E	Cap		\$ -	\$ 331,000	\$ 659,200	\$ 101,800	\$ -	\$ 1,092,000
													\$ -
			Grand Total	\$ 2,304,808			\$ 60,000	\$ 64,692	\$ 341,948	\$ 670,148	\$ 101,800	\$ 7,820	\$ 1,186,408

Reserve Schedule

Reserve Fund: 1.016 Human Resources

Reserve Cash Flow

Fund: 1022 Fund Center: 101419

ERF Group: HR.ERF

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	14,679	39,679	46,987	48,039	49,091	61,091
Actual Purchases	-	-	-	-		-
Planned Purchases (Based on Capital Plan)		(4,692)	(10,948)	(10,948)		(7,820)
Transfer from Operating Budget	25,000	12,000	12,000	12,000	12,000	12,000
Interest Income		-	-	-	-	-
Ending Balance \$	39,679	46,987	48,039	49,091	61,091	65,271

Assumptions/Background:

Capital Fund

Capital Fund: 1.016 Human Resources - for HRIS

Reserve Cash Flow

Fund: GSV185008 Fund Center: 191094	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,277,387	1,277,387	1,277,387	946,387	287,187	185,387
Actual Purchases	-	-	-	-		-
Planned Purchases (Based on Capital Plan)		-	(331,000)	(659,200)	(101,800)	
Transfer from Operating Budget		-	-	-	-	-
Transfer from L&G Operating Reserve (BX)						
Interest Income	-	-	-	-	-	-
Ending Balance \$	1,277,387	1,277,387	946,387	287,187	185,387	185,387

<u>Assumptions/Background:</u>

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Communications & Engagement

FINAL BUDGET

March 2026

Service: 1.118 Corporate Communications & Engagement

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Authorized by Letters Patent to provide administrative services to the Board of the Capital Regional District.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

1.118 - CORPORATE COMMUNICATIONS & ENGAGEMENT	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2026 ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS:</u>										
Salaries and Wages	1,191,183	1,180,000	2,566,116	-	60,000	2,626,116	2,635,374	2,710,350	2,651,168	2,714,517
Allocations	107,006	107,006	109,782	-	10,812	120,594	120,466	125,878	124,970	126,661
Contract for Services	61,010	58,000	64,600	-	28,000	92,600	65,890	67,210	68,550	69,920
Printing & Copying	8,390	1,500	19,240	-	-	19,240	19,620	20,010	20,410	20,820
Other Operating Expenses	85,370	87,770	249,460	-	-	249,460	278,452	270,786	276,201	281,768
TOTAL OPERATING COSTS	1,452,959	1,434,276	3,009,198	-	98,812	3,108,010	3,119,802	3,194,234	3,141,299	3,213,686
*Percentage Increase over prior year			107.1%	0.0%	6.8%	113.9%	0.4%	2.4%	-1.7%	2.3%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	6,000	6,000	16,000	-	-	16,000	16,200	16,400	16,610	16,820
TOTAL CAPITAL / RESERVES	6,000	6,000	16,000	-	-	16,000	16,200	16,400	16,610	16,820
TOTAL COSTS	1,458,959	1,440,276	3,025,198	-	98,812	3,124,010	3,136,002	3,210,634	3,157,909	3,230,506
*Percentage increase over prior year Total Costs			107.4%	0.0%	6.8%	114.1%	0.4%	2.4%	-1.6%	2.3%
Funding from Internal Reserves	(28,000)	(28,000)	-	-	(88,000)	(88,000)	-	-	-	-
Funding from Internal Allocation - CRD Evolves	-	-	(1,528,030)	-	-	(1,528,030)	(1,451,835)	(1,490,887)	(1,401,211)	(1,433,360)
TOTAL COSTS LESS INTERNAL RECOVERIES	1,430,959	1,412,276	1,497,168	-	10,812	1,507,980	1,684,167	1,719,747	1,756,698	1,797,146
<u>REVENUE</u>										
Interest Income	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-	-	-	-
NET COSTS	1,430,959	1,412,276	1,497,168	-	10,812	1,507,980	1,684,167	1,719,747	1,756,698	1,797,146
*Percentage increase over prior year Net Costs			4.6%	0.0%	0.8%	5.4%	11.7%	2.1%	2.1%	2.3%
<u>AUTHORIZED POSITIONS:</u>										
Salaried	8.0	8.0	18.5		-	18.5	18.5	18.5	17.5	17.5

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.118	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Corporate Communications & Enga							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$183,036	\$195,955	\$19,989	\$6,663	\$5,099	\$13,326	\$241,032
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$183,036	\$195,955	\$19,989	\$6,663	\$5,099	\$13,326	\$241,032

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$12,919	\$19,989	\$6,663	\$5,099	\$13,326	\$57,996
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$183,036	\$183,036	\$0	\$0	\$0	\$0	\$183,036
	\$183,036	\$195,955	\$19,989	\$6,663	\$5,099	\$13,326	\$241,032

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.118

Service Name: Corporate Communications & Engagement

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	\$ 12,919	E	ERF		\$ 12,919	\$ -	\$ -	\$ -		\$ 12,919
27-01	Replacement	Computer	Computer Replacement	\$ 19,989	E	ERF		\$ -	\$ 19,989	\$ -	\$ -		\$ 19,989
28-01	Replacement	Computer	Computer Replacement	\$ 6,663	E	ERF		\$ -	\$ -	\$ 6,663	\$ -		\$ 6,663
29-01	Replacement	Computer	Computer Replacement	\$ 5,099	E	ERF		\$ -	\$ -	\$ -	\$ 5,099		\$ 5,099
22-01	Replacement	CRD Public Website	CRD Public Website	\$ 754,000	E	Res	\$ 183,036	\$ 183,036	\$ -	\$ -	\$ -	\$ -	\$ 183,036
30-01	Replacement	Computer	Computer Replacement	\$ 13,326	E	ERF						\$ 13,326	\$ 13,326
													\$ -
													\$ -
			Grand Total	\$ 811,996			\$ 183,036	\$ 195,955	\$ 19,989	\$ 6,663	\$ 5,099	\$ 13,326	\$ 241,032

Reserve Fund: 1.118 Corporate Communications & Engagement

Assets held by Corporate Communications consists of computers and equipment to support service delivery.

Reserve Cash Flow**Fund: 1022 Fund Center: 101518**

ERF Group: COMREL.ERF

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	16,489	7,551	10,632	6,843	16,580	28,091
Actual Purchases	(14,938)					
Planned Purchases (Based on Capital Plan)		(12,919)	(19,989)	(6,663)	(5,099)	(13,326)
Transfer from Operating Budget	6,000	16,000	16,200	16,400	16,610	16,820
Interest Income						
Ending Balance \$	7,551	10,632	6,843	16,580	28,091	31,585

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

CORPORATE SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET

March 11, 2026

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CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Services

FINAL BUDGET

March 2026

Service: 1.014B Corporate Services

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Authorized by Letters Patent to provide for administrative expenditures of the Capital Regional District Board.

SERVICE DESCRIPTION:

Risk management including insurance claims, loss control and tender call/contract review.
Corporate administrative support including legal services, legislative services, procurement, records management and privacy and Freedom of information requests.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

			BUDGET REQUEST				FUTURE PROJECTIONS			
	2025 BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2026 ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
CORPORATE SERVICES										
<u>OPERATING COSTS:</u>										
Salaries and Wages	2,796,542	2,401,000	2,939,332	315,153	80,000	3,334,485	3,614,783	3,855,760	3,947,638	4,041,642
Building Occupancy	154,992	149,242	165,786	-	-	165,786	173,644	181,243	184,178	187,180
Legal Expenses	8,160	5,000	8,310	-	-	8,310	8,480	8,650	8,820	9,000
Contract for Services	987,800	947,800	11,945	-	964,800	976,745	12,522	13,128	14,335	15,603
Software Licenses	17,010	31,100	28,500	6,000	-	34,500	39,720	43,210	44,080	44,960
Other Operating Expenses	146,179	131,729	131,567	19,000	26,000	176,567	177,960	177,389	167,558	167,278
TOTAL OPERATING COSTS	4,110,682	3,665,871	3,285,439	340,153	1,070,800	4,696,392	4,027,109	4,279,380	4,366,609	4,465,663
*Percentage Increase over prior year						14.2%	-14.3%	6.3%	2.0%	2.3%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	10,000	10,000	10,000	-	-	10,000	13,200	13,460	13,730	14,000
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Climate Action Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to General Capital Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	10,000	10,000	10,000	-	-	10,000	13,200	13,460	13,730	14,000
TOTAL COSTS	4,120,682	3,675,871	3,295,439	340,153	1,070,800	4,706,392	4,040,309	4,292,840	4,380,339	4,479,663
*Percentage increase over prior year						-20.0%	-14.2%	6.3%	2.0%	2.3%
REVENUE										
FOI Revenue	-	(600)	-	-	-	-	-	-	-	-
Allocation Recovery	(406,339)	(406,339)	(130,000)	(142,000)	(406,339)	(678,339)	(278,740)	(285,657)	(292,745)	(300,017)
Transfer from Operating Reserve	(495,000)	(405,000)	-	-	(397,000)	(397,000)	-	-	-	-
TOTAL REVENUE	(901,339)	(811,939)	(130,000)	(142,000)	(803,339)	(1,075,339)	(278,740)	- 285,657	- 292,745	- 300,017
NET COSTS	3,219,343	2,863,932	3,165,439	198,153	267,461	3,631,053	3,761,569	4,007,183	4,087,594	4,179,646
*Percentage increase over prior year Net Costs						-1.7%	3.6%	6.5%	2.0%	2.3%
<u>AUTHORIZED POSITIONS:</u>										
Salaried	17.6	17.6	17.6	3.0	-	20.6	22.6	23.6	23.6	23.6

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.014B Corporate Services	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$14,076	\$7,534	\$4,692	\$3,128	\$9,384	\$38,814	\$38,814
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$14,076	\$7,534	\$4,692	\$3,128	\$9,384	\$38,814	\$38,814

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$14,076	\$7,534	\$4,692	\$3,128	\$9,384	\$38,814	\$38,814
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$14,076	\$7,534	\$4,692	\$3,128	\$9,384	\$38,814	\$38,814

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.0148

Service Name:

Corporate Services

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	\$ 14,076	E	ERF		\$ 14,076	\$ -	\$ -	\$ -		\$ 14,076
27-01	Replacement	Computer	Computer Replacement	\$ 7,534	E	ERF		\$ -	\$ 7,534	\$ -	\$ -		\$ 7,534
28-01	Replacement	Computer	Computer Replacement	\$ 4,692	E	ERF		\$ -	\$ -	\$ 4,692	\$ -		\$ 4,692
29-01	Replacement	Computer	Computer Replacement	\$ 3,128	E	ERF		\$ -	\$ -	\$ -	\$ 3,128		\$ 3,128
30-01	Replacement	Computer	Computer Replacement	\$ 9,384	E	ERF		\$ -	\$ -	\$ -		\$ 9,384	\$ 9,384
													\$ -
			Grand Total	\$ 38,814			\$ -	\$ 14,076	\$ 7,534	\$ 4,692	\$ 3,128	\$ 9,384	\$ 38,814

Reserve Schedule

Reserve Fund: 1.014B Corporate Services



Fund: 1022 Fund Center: 102307 ERF Group: ERF Corporate Services	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	14,994	14,994	10,918	16,584	25,352	35,954
Actual Purchases						
Planned Purchases (Based on Capital Plan)		(14,076)	(7,534)	(4,692)	(3,128)	(9,384)
Transfer from Operating Budget		10,000	13,200	13,460	13,730	14,000
Interest Income						
Ending Balance \$	14,994	10,918	16,584	25,352	35,954	40,570

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Board Expenditures

FINAL BUDGET

March 2026

Service: 1.011 Board Expenditures

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Authorized by Letters Patent to provide for the remuneration and expenses of the Capital Regional District members of the Board.
One-half of the remuneration paid to the electoral area directors is charged to the Electoral Area Administrative Budgets (starting with the year 2003 budget).

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition

1.011 - Board Expenditures	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Directors' Remuneration	932,449	900,000	955,495	-	-	955,495	974,600	994,090	1,013,970	1,034,250
Standard Overhead Allocation	68,189	68,189	67,681	-	-	67,681	68,899	70,277	71,683	73,116
Building Occupancy	140,337	135,117	132,694	-	-	132,694	138,973	145,047	147,397	149,800
Legal Expenses	16,000	-	16,290	-	-	16,290	16,620	16,950	17,290	17,640
Contract for Services	10,300	-	10,300	3,000	51,600	64,900	43,340	12,410	12,660	12,910
Software Licenses	113,310	115,000	80,660	-	-	80,660	82,270	83,920	85,600	87,310
Meetings & Printing	15,520	14,900	15,800	-	12,000	27,800	25,120	16,520	16,850	17,190
Scholarship Programs	19,240	19,070	19,320	-	-	19,320	19,610	19,900	20,200	20,500
Other Operating Expenses	38,270	29,630	38,140	-	-	38,140	38,982	39,841	40,737	41,650
TOTAL OPERATING COSTS	1,353,615	1,281,906	1,336,380	3,000	63,600	1,402,980	1,408,414	1,398,955	1,426,387	1,454,366
*Percentage Increase over prior year						3.6%	0.4%	-0.7%	2.0%	2.0%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve	-	-	-	-	-	-	-	30,000	30,000	30,000
Transfer to Equipment Replacement Fund	58,640	58,640	59,700	-	-	59,700	60,890	62,110	63,350	64,620
TOTAL CAPITAL / RESERVE	58,640	58,640	59,700	-	-	59,700	60,890	92,110	93,350	94,620
TOTAL COSTS	1,412,255	1,340,546	1,396,080	3,000	63,600	1,462,680	1,469,304	1,491,065	1,519,737	1,548,986
<u>INTERNAL RECOVERIES</u>										
Transfer from Internal Reserve	(35,000)	(35,000)	-	-	(63,600)	(63,600)	(40,800)	-	-	-
Other	(2,500)	(2,500)	(2,500)	-	-	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
NET COSTS	1,374,755	1,303,046	1,393,580	3,000	-	1,396,580	1,426,004	1,488,565	1,517,237	1,546,486
*Percentage increase over prior year Total Costs										
							2.1%	4.4%	1.9%	1.9%
AUTHORIZED POSITIONS:										
Salaried	24	24	24			24	24	24	24	24

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.011	Carry	2026	2027	2028	2029	2030	TOTAL
	Board Expenditures	Forward						
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$696,000	\$801,000	\$0	\$0	\$20,000	\$70,000	\$891,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$696,000	\$801,000	\$0	\$0	\$20,000	\$70,000	\$891,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$696,000	\$801,000	\$0	\$0	\$20,000	\$70,000	\$891,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$696,000	\$801,000	\$0	\$0	\$20,000	\$70,000	\$891,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.011

Service Name: Board Expenditures

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
19-01	Replacement	Boardroom Video Distribution Equipment	Replacement of all existing video switching equipment	\$ 81,000	E	ERF	\$ 81,000	\$ 91,000					\$ 91,000
19-02	Replacement	Boardroom Projector and Screen Replacement	Replace projector and screen in Main office boardroom	\$ 60,000	E	ERF							\$ -
19-03	Replacement	Boardroom Chairs	Replace boardroom chairs	\$ 30,000	E	ERF	\$ 30,000	\$ 30,000					\$ 30,000
20-01	Replacement	Boardroom Audio System	Replace boardroom audio system	\$ 21,700	E	ERF	\$ 10,000	\$ 20,000					\$ 20,000
21-02	Replacement	Boardroom Video Streaming Equipment Replacement	Replace video streaming equipment	\$ 20,000	E	ERF					\$ 20,000		\$ 20,000
22-01	Replacement	iPad and Tablet Replacements	Replace director iPads and tablets	\$ 50,000	E	ERF		\$ 50,000				\$ 70,000	\$ 120,000
22-02	Replacement	Boardroom Microphone System Replacement	Replace microphone system (this has not been done)	\$ 100,000	E	ERF	\$ 100,000	\$ 120,000					\$ 120,000
23-02	Replacement	Replace/Expand Recording Secretary Table	Replace/Expand Recording Secretary Table	\$ 25,000	E	ERF	\$ 25,000	\$ 25,000					\$ 25,000
23-03	Replacement	Multi-Camera System	Replace existing video Camera with a Mult-Camera System	\$ 80,000	E	ERF	\$ 75,000	\$ 85,000					\$ 85,000
24-01	Replacement	AV & lighting for Boardroom	AV for Boardroom, as identified in 2024 IBC 12b-4.1: Meeting Management Improvements	\$ 150,000	E	ERF	\$ 150,000	\$ 150,000					\$ 150,000
24-02	Replacement	Boardroom Table redesign & upgrades	Replace Boardroom Table, as identified in 2024 IBC 12b-4.1: Meeting Management Improvements	\$ 200,000	E	ERF	\$ 200,000	\$ 200,000					\$ 200,000
24-03	Replacement	Wiring	Replace wiring to accommodate new Board table	\$ 15,000	E	ERF	\$ 15,000	\$ 15,000					\$ 15,000
24-05	New	Granicus Integrated Voting		\$ 20,000	E	ERF	\$ 10,000	\$ 15,000					\$ 15,000
													\$ -
			Grand Total	\$ 852,700			\$ 696,000	\$ 801,000	\$ -	\$ -	\$ 20,000	\$ 70,000	\$ 891,000

Reserve Schedule

Reserve Fund: 1.011 Board

Boardroom Technology, Furniture and Equipment - The Board of Director assets include IPADs, computers, equipment and furniture used to support the Board and for activities held in the Boardroom.

Reserve Cash Flow

Fund: 1022 Fund Center: 101413

ERF Group: BOARD.ERF

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	780,344	812,735	71,435	132,325	194,435	237,785
Actual Purchases	(26,249)	-	-	-	-	
Planned Purchases (Based on Capital Plan)		(801,000)	-	-	(20,000)	(70,000)
Transfer from Operating Budget	58,640	59,700	60,890	62,110	63,350	64,620
Transfer from Operating Reserve		-	-	-	-	-
Interest Income		-	-	-	-	-
Ending Balance \$	812,735	71,435	132,325	194,435	237,785	232,405

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

First Nations Relations

FINAL BUDGET

March 2026

Service: 1.027 First Nations Relations

Committee: Governance and First Nations Relations Committee

DEFINITION:

To provide for the management of intergovernmental relations between the CRD and the First Nations.

SERVICE DESCRIPTION:

This service was created to provide for 1) the management of intergovernmental relations, primarily First Nations, through a process of consultation, and 2) the coordination of various CRD First Nations initiatives to ensure the alignment of interests and to build positive working relationships between the CRD and First Nations communities within the Region.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee

FUNDING:

Requisition

1.027 First Nations Relations	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries and Wages	849,475	642,899	889,123	104,400	-	993,523	1,049,262	1,079,563	1,105,333	1,131,699
Allocations	86,586	86,586	108,619	20,546	-	129,165	129,645	133,771	134,106	136,313
Meetings, Programs & Special Events	152,600	71,500	48,450	3,030	18,500	69,980	52,510	53,560	54,630	55,720
Contract for Services	737,970	414,800	376,630	-	472,085	848,715	384,160	391,840	399,680	407,670
Legal Expenses	1,310	7,000	1,330	-	-	1,330	1,360	1,390	1,420	1,450
Other Operating Expenses	50,410	37,500	34,870	8,200	12,400	55,470	43,991	44,937	45,909	46,907
TOTAL OPERATING COSTS	1,878,351	1,260,285	1,459,022	136,176	502,985	2,098,183	1,660,928	1,705,061	1,741,078	1,779,759
*Percentage Increase over prior year			-22.3%	7.2%	26.8%	11.7%	-20.8%	2.7%	2.1%	2.2%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Reserve	2,600	2,600	2,600	-	-	2,600	4,100	4,100	4,100	4,100
Trsfr to Operating Reserve Fund										
Trsf to General Capital Fund										
TOTAL COSTS	1,880,951	1,262,885	1,461,622	136,176	502,985	2,100,783	1,665,028	1,709,161	1,745,178	1,783,859
*Percentage Increase over prior year Total Costs			-22.3%	7.2%	26.7%	11.7%	-20.7%	2.7%	2.1%	2.2%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS LESS INTERNAL RECOVERIES	1,880,951	1,262,885	1,461,622	136,176	502,985	2,100,783	1,665,028	1,709,161	1,745,178	1,783,859
<u>SOURCES OF FUNDING</u>										
Transfer from Internal Reserve Account	(473,000)	(232,600)	-	-	(490,585)	(490,585)	-	-	-	-
Internal cost recovery	-	-	-	(108,600)	(12,400)	(121,000)	(129,290)	(132,910)	(135,980)	(139,130)
Other Income	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(473,000)	(232,600)	-	(108,600)	(502,985)	(611,585)	(129,290)	(132,910)	(135,980)	(139,130)
NET COSTS	1,407,951	1,030,285	1,461,622	27,576	-	1,489,198	1,535,738	1,576,251	1,609,198	1,644,729
*Percentage Increase over prior year Net Costs			3.8%	2.0%	0.0%	5.8%	3.1%	2.6%	2.1%	2.2%
AUTHORIZED POSITIONS:										
Salaried	6.0	6.0	6.0	1.0	-	7.0	7.0	7.0	7.0	7.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.027	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	First Nations Relations							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$1,564	\$5,331	\$5,331	\$0	\$0	\$12,226
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$1,564	\$5,331	\$5,331	\$0	\$0	\$12,226

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$1,564	\$5,331	\$5,331	\$0	\$0	\$12,226
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$1,564	\$5,331	\$5,331	\$0	\$0	\$12,226

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.027

Service Name:

First Nations Relations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer Equipment Replacement	Computer Equipment Replacement	\$ 1,564	E	ERF		\$ 1,564	\$ -	\$ -	\$ -		\$ 1,564
27-01	Replacement	Computer Equipment Replacement	Computer Equipment Replacement	\$ 5,331	E	ERF		\$ -	\$ 5,331	\$ -	\$ -		\$ 5,331
28-01	Replacement	Computer Equipment Replacement	Computer Equipment Replacement	\$ 5,331	E	ERF		\$ -	\$ -	\$ 5,331	\$ -		\$ 5,331
													\$ -
													\$ -
			Grand Total	\$ 12,226			\$ -	\$ 1,564	\$ 5,331	\$ 5,331	\$ -	\$ -	\$ 12,226

Reserve Schedule

Reserve Fund: 1.027 FIRST NATIONS RELATIONS

Reserve Cash Flow

Fund: 1022 Fund Center: 102157

ERF Group: INTGOV.ERF

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	9,169	11,769	12,805	11,574	10,343	14,443
Actual Purchases	-					
Planned Purchases (Based on Capital Plan)	-	(1,564)	(5,331)	(5,331)	-	-
Transfer from Operating Budget	2,600	2,600	4,100	4,100	4,100	4,100
Interest Income						
Ending Balance \$	11,769	12,805	11,574	10,343	14,443	18,543

<u>Assumptions/Background:</u>

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Victoria Family Court Committee

FINAL BUDGET

March 2026

Service: 1.126 Vic Family Court & Youth Justice Committee

Committee: Planning and Protective Services

DEFINITION:

To operate and fund the operation of the Victoria Family Court Committee, a family court committee under the *Provincial Court Act*; as well as to direct funding to juvenile justice committees appointed by the Board (Bylaw No. 2560, Family Court Committee Extended Service Establishment Bylaw No. 1, 1997).

SERVICE DESCRIPTION:

This service provides funding for the operation and funding of a *Provincial Court Act* family court committee, currently operating as the Victoria Family Court and Youth Justice Committee. Historically, such committees were mandatory. Now, they are optional. The mandate of the committee is:

- To monitor proceedings of the court and address issues pertaining to resources and legislation concerning families and youth;
- To promote and examine extra-legal options in the youth and family systems;
- To liaise with governmental and non-governmental bodies around youth justice;
- To meet at least four times a year and to provide an annual report to CRD, other local governments, and the Attorney General

The Victoria Family Court and Youth Justice committee has been a federal Youth Justice Committee under the *Youth Criminal Justice Act* since the 1980s.

PARTICIPATION:

Participants include all 13 municipalities in the CRD and the Juan de Fuca Electoral Area.

On the basis of the net taxable value of land and improvements as fixed for taxation in the immediately preceding year for Hospital District purposes as to one half of such cost, and the other one half shall be apportioned on the basis of population based on the last census established by Census Canada prior to year of apportionment.

MAXIMUM LEVY:

\$15,000 (Bylaw No. 3048)

MAXIMUM CAPITAL DEBT:

Nil

METHOD OF AUTHORIZATION:

Bylaw No. 2560, Family Court Committee Extended Service Establishment Bylaw No. 1, 1997
Provincial Court Act
Youth Criminal Justice Act

COMMISSION:

FUNDING:

1.126 Vic Family Court & Youth Justice Committee			BUDGET REQUEST				FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Internal Allocation	1,172	1,172	973	-	-	973	991	1,010	1,031	1,051
Meeting Costs	8,160	8,160	8,323	-	-	8,323	8,489	8,659	8,832	9,010
Third Party Payments	39,320	16,500	32,262	-	-	32,262	6,323	6,134	5,940	5,742
TOTAL OPERATING COSTS	48,652	25,832	41,558	-	-	41,558	15,803	15,803	15,803	15,803
*Percentage Increase		-46.9%	-14.58%			-14.58%	-62.0%	0.0%	0.0%	0.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Estimated balance C/F from current to Next year	-	22,820	-	-	-	-	-	-	-	-
Balance C/F from Prior to Current year	(32,849)	(32,849)	(25,841)	-	-	(25,841)	-	-	-	-
Interest income	-	-	-	-	-	-	-	-	-	-
Management Fee Offset	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(803)	(803)	(717)	-	-	(717)	(803)	(803)	(803)	(803)
TOTAL REVENUE	(33,652)	(10,832)	(26,558)	-	-	(26,558)	(803)	(803)	(803)	(803)
REQUISITION	(15,000)	(15,000)	(15,000)	-	-	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
*Percentage Increase		0.0%	0.00%			0.00%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Greater Victoria Police Victims Services

FINAL BUDGET

March 2026

Service: 1.128 Greater Victoria Police Victims Services

Committee: Planning and Protective Services

DEFINITION:

To make Grants-In-Aid to the Greater Victoria Police Victims Services on behalf of participating members.
Extended service Bylaw No. 1998 (May 27, 1992).

SERVICE DESCRIPTION:

Greater Victoria Police Victims Services is contracted by the provincial gov't (Solicitor General who provide partial funding) to provide the following services under the Victims of Crime Act to those impacted by crime or trauma : Emotional support/Service referral including at scene triage and referral to Sexual Assault, Spousal Assault, Child Abuse and Men's Trauma centres; Public Education on victim's rights and support services, justice system and court orientation; Court Support for Crown Counsel in Victoria and West Shore including orientation and ongoing support through judicial process for victims, witnesses, friends and family; Safety planning assistance for ongoing safety following criminal victimization; Emotional support for next-of-kin sudden death notification (police accompaniment); Convicted Criminal updates to victims regarding court dates, sentencing, parole hearings and decisions and release dates/ conditions; Victim Impact Statement guidance on content of statement; Victims of Crime Assistance applications for lost income from criminal victimization.

PARTICIPATION:

All municipalities except the District of North Saanich and the District of Sooke and a portion of the electoral Area of Juan de Fuca (former small Langford Electoral Area).

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

Nil

COMMISSION:

FUNDING:

1.128 Greater Victoria Police Victims Services

OPERATING COSTS:

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL
Internal Allocation	6,464	6,464
Third Party Payments	321,054	321,054
Interest Charge	5,323	5,323
TOTAL OPERATING COSTS	332,841	332,841

*Percentage Increase 0.0%

FUNDING SOURCES (REVENUE)

Estimated balance C/F from current to Next year	-	-
Balance C/F from Prior to Current year	(2,465)	(2,465)
Grants in Lieu	(16,212)	(16,212)
Interest Income	-	-
TOTAL REVENUE	(18,677)	(18,677)
REQUISITION	(314,164)	(314,164)

*Percentage Increase 0.0%

BUDGET REQUEST

2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL
6,657	-	-	6,657
327,476	-	-	327,476
5,957	-	-	5,957
340,090	-	-	340,090

2.18% 2.18%

-	-	-	-
(5,713)	-	-	(5,713)
(14,583)	-	-	(14,583)
-	-	-	-
(20,296)	-	-	(20,296)
(319,794)	-	-	(319,794)

1.79% 1.79%

FUTURE PROJECTIONS

2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
6,777	6,912	7,050	7,191
334,027	340,707	347,521	354,472
1,910	1,948	1,987	2,027
342,714	349,567	356,558	363,690

0.8% 2.0% 2.0% 2.0%

-	-	-	-
-	-	-	-
(16,212)	(16,212)	(16,212)	(16,212)
-	-	-	-
(16,212)	(16,212)	(16,212)	(16,212)
(326,502)	(333,355)	(340,346)	(347,478)

2.1% 2.1% 2.1% 2.1%

CAPITAL REGIONAL DISTRICT

2026 Budget

Sooke Region Museum

FINAL BUDGET

MARCH 2026

Service: 1.121	Sooke Region Museum	Committee: N/A

DEFINITION:

A specified area established to provide annual financial assistance to the Sooke Region Historical Society for the purpose of operating, maintaining and developing the Sooke Region Museum (Bylaw No. 1189 - November 23, 1983); increased levy amendment Bylaw No. 1538 - June 10, 1987, converted by Bylaw No. 3751 - March 2011, both Sooke Region Museum services (1.120 & 1.121) merged into one by Bylaw No. 3827 - July 2012, increased levy Bylaw No. 3942 - April 16, 2014.

SERVICE DESCRIPTION:

This service provides an annual contribution in support of the Sooke Region Museum operations and historical programs. The service was established in 1983 and is administered by the Sooke Region Historical Society.

PARTICIPATION:

Western portions of the Juan de Fuca Electoral Area and the District of Sooke.

MAXIMUM LEVY:

Greater of \$191,000 or \$0.063 / \$1,000 of actual assessed value of land and improvements.

FUNDING:

Requisition

1.121 - Sooke Region Museum	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Payments to Sooke Regional Museum	295,340	295,340	301,247	-	-	301,247	307,272	313,417	319,685	326,079
Allocations	4,602	4,602	5,999	-	-	5,999	6,107	6,230	6,354	6,481
Other Operating Expenses	30	22	20	-	-	20	20	20	20	20
TOTAL COSTS	299,972	299,964	307,266	-	-	307,266	313,399	319,667	326,059	332,580
*Percentage Increase over prior year			2.4%			2.4%	2.0%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2025 to 2026	-	(9)	9	-	-	9	-	-	-	-
Balance c/fwd from 2024 to 2025	(56)	(56)	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(660)	(646)	(1,571)	-	-	(1,571)	(700)	(720)	(740)	(760)
Other Revenue	(10)	(7)	(10)	-	-	(10)	(10)	(10)	(10)	(10)
TOTAL REVENUE	(726)	(718)	(1,572)	-	-	(1,572)	(710)	(730)	(750)	(770)
REQUISITION	(299,246)	(299,246)	(305,694)	-	-	(305,694)	(312,689)	(318,937)	(325,309)	(331,810)
*Percentage increase over prior year Requisition			2.2%			2.2%	2.3%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Real Estate

FINAL BUDGET

March 2026

Service: 1.015 Real Estate

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Authorized by Letters Patent to provide for administrative expenditures of the Capital Regional District Board.

SERVICE DESCRIPTION:

Acquisition, disposal and management of real estate interests on behalf of CRD departments and commissions/committees.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Internal recoveries and requisition

1.015 - Real Estate Services	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS:</u>										
Salaries and Wages	478,985	478,945	476,169	-	-	476,169	489,637	503,487	515,375	527,542
Allocations	81,997	80,777	84,308	-	-	84,308	85,819	88,880	89,257	90,694
Legal Expenses	1,550	2,750	1,580	-	-	1,580	1,610	1,640	1,670	1,700
Software Licenses	10,260	10,260	10,440	-	-	10,440	10,650	10,860	11,080	11,300
Other Operating Expenses	29,410	18,025	24,790	-	-	24,790	25,266	25,762	26,259	26,756
TOTAL OPERATING COSTS	602,202	590,757	597,287	-	-	597,287	612,982	630,629	643,641	657,992
*Percentage increase/-decrease over prior year						-0.8%	2.6%	2.9%	2.1%	2.2%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	602,202	590,757	597,287	-	-	597,287	612,982	630,629	643,641	657,992
*Percentage increase/-decrease over prior year Total Costs						-0.8%	2.6%	2.9%	2.1%	2.2%
Internal Recoveries	(487,351)	(487,351)	(477,830)	-	-	(477,830)	(490,385)	(504,503)	(514,912)	(526,394)
NET COSTS	114,851	103,406	119,457	-	-	119,457	122,597	126,126	128,729	131,598
*Percentage increase over prior year Net Costs						4.0%	2.6%	2.9%	2.1%	2.2%
<u>AUTHORIZED POSITIONS:</u>										
Salaried	3.0	3.0	3.0			3.0	3.0	3.0	3.0	3.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.015	Carry						
	Real Estate	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$4,692	\$0	\$3,128	\$0	\$4,692	\$12,512
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$4,692	\$0	\$3,128	\$0	\$4,692	\$12,512

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$4,692	\$0	\$3,128	\$0	\$4,692	\$12,512
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$4,692	\$0	\$3,128	\$0	\$4,692	\$12,512

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.015

Service Name:

Real Estate

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	\$ 4,692	E	ERF		\$ 4,692	\$ -	\$ -	\$ -		\$ 4,692
28-01	Replacement	Computer	Computer Replacement	\$ 3,128	E	ERF		\$ -	\$ -	\$ 3,128	\$ -		\$ 3,128
30-01	Replacement	Computer	Computer Replacement	\$ 4,692	E	ERF		\$ -	\$ -	\$ -	\$ -	\$ 4,692	\$ 4,692
													\$ -
													\$ -
			Grand Total	\$ 12,512			\$ -	\$ 4,692	\$ -	\$ 3,128	\$ -	\$ 4,692	\$ 12,512

Reserve Schedule

Reserve Fund: 1.015 Real Estate

Reserve Cash Flow

Fund: 1022 Fund Center: 101418 ERF Group: PRPSRV.ERF	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	29,528	27,617	22,925	22,925	19,797	19,797
Actual Purchases	(1,911)					
Planned Purchases (Based on Capital Plan)		(4,692)	-	(3,128)	-	(4,692)
Transfer from Operating Budget	-	-	-	-	-	-
Interest Income						
Ending Balance \$	27,617	22,925	22,925	19,797	19,797	15,105

<u>Assumptions/Background:</u>

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Facility Management

FINAL BUDGET

March 2026

Service: 1.105 Facility Management

Committee: Finance

DEFINITION:

Authorized by Letters Patent as part of the provision of administrative services to the CRD Board.

SERVICE DESCRIPTION:

Full facility management services including administration, maintenance, technical and project management for nine facilities.

PARTICIPATION:

All municipalities and electoral areas on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

COMMITTEE:

Finance

FUNDING:

GENERAL INFORMATION:

All costs are recovered from user departments and requisition.

1.105 Facility Management
OPERATING COSTS:

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL
Salaries and Wages	1,461,333	1,170,324
Internal Allocations	355,753	353,663
Consulting Service	81,100	58,000
Operating Supplies	28,190	37,431
Telecommunication	17,300	16,059
Vehicle and Equipment	36,985	40,914
Operating Cost - Other	47,553	36,662
Deficit	10,255	10,255

TOTAL OPERATING COSTS **2,038,469** **1,723,308**

*Percentage increase over prior year operating costs -15.5%

CAPITAL / RESERVE

Transfer to ERF	45,000	45,000
Transfer to Genaral Capital Fund	75,000	75,000
Transfer to Operating Reserve	-	60,166

TOTAL CAPITAL / RESERVES **120,000** **180,166**

TOTAL COSTS **2,158,469** **1,903,474**

*Percentage increase over prior year operating costs -11.8%

Internal Recoveries (1,944,015) (1,667,920)

OPERATING LESS RECOVERIES **214,454** **235,554**

FUNDING SOURCES (REVENUE)

Transfer from Operating reserve	(10,255)	(10,255)
Balance C/F from Prior to Current year	-	-
Revenue - Other	(33,922)	(55,022)

TOTAL REVENUE **(44,177)** **(65,277)**

Estimated balance C/F from current to Next year

REQUISITION **(170,277)** **(170,277)**

*Percentage increase over prior year requisition

AUTHORIZED POSITIONS FTE: 12 12

BUDGET REQUEST

2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL

1,497,943	-	-	1,497,943
219,976	-	3,604	223,580
82,560	-	-	82,560
28,695	-	-	28,695
17,615	-	-	17,615
37,645	-	-	37,645
64,685	-	-	64,685
-	-	-	-

1,949,119 **-** **3,604** **1,952,723**

-4.38% -4.21%

45,900	-	-	45,900
-	-	75,000	75,000

45,900 **-** **75,000** **120,900**

1,995,019 **-** **78,604** **2,073,623**

-3.93%

(1,794,714) - (3,604) (1,798,318)

200,305 **-** **75,000** **275,305**

-	-	(75,000)	(75,000)
(32,892)	-	-	(32,892)

(32,892) **-** **(75,000)** **(107,892)**

(167,413) **-** **-** **(167,413)**

-1.68%

12 - 12

FUTURE PROJECTIONS

2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL

1,539,501	1,582,210	1,619,202	1,657,047
233,839	241,558	242,294	246,253
84,210	85,890	87,610	89,360
29,260	29,860	30,460	31,070
17,970	18,330	18,700	19,070
38,400	39,170	39,950	40,750
65,980	67,310	68,650	70,020
-	-	-	-

2,009,160 **2,064,328** **2,106,866** **2,153,570**

2.89% 2.75% 2.06% 2.22%

46,820	47,760	48,720	49,690
-	-	-	-

46,820 **47,760** **48,720** **49,690**

2,055,980 **2,112,088** **2,155,586** **2,203,260**

-0.85% 2.73% 2.06% 2.21%

(1,874,790) (1,925,905) (1,965,158) (2,008,489)

181,190 **186,183** **190,428** **194,771**

-	-	-	-
(8,932)	(8,942)	(8,952)	(8,962)

(8,932) **(8,942)** **(8,952)** **(8,962)**

(172,258) **(177,241)** **(181,476)** **(185,809)**

3% 3% 2% 2%

12 12 12 12

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.105 Facilities Management	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$250,000	\$75,000	\$75,000	\$0	\$0	\$0	\$400,000
	\$0	\$285,000	\$110,000	\$110,000	\$35,000	\$35,000	\$35,000	\$575,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$285,000	\$110,000	\$110,000	\$35,000	\$35,000	\$35,000	\$575,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$285,000	\$110,000	\$110,000	\$35,000	\$35,000	\$35,000	\$575,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.105

Service Name: Facilities Management

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
21-01	Replacement	Unit F01112	Replace 2010 Chev Express Van - 01112	\$ 75,000	V	ERF	→	75,000					\$ 75,000
22-01	Replacement	Equipment Replacement	Replace computers	\$ 50,000	E	ERF		10,000					\$ 10,000
23-01	Replacement	Fleet Replacement	Replace 2012 Jeep Patriot - 12001	\$ 75,000	V	ERF				75,000			\$ 75,000
23-02	New	Equipment Replacement	New utility trailer	\$ 15,000	V	ERF	→	15,000					\$ 15,000
24-01	Replacement	Fleet Replacement	Replace 2016 Sprinter Van - Unit 1601	\$ 75,000	V	ERF		75,000					\$ 75,000
25-01	Replacement	Fleet Replacement	Replace 2017 Transit Van - Unit 17002	\$ 75,000	V	ERF			75,000				\$ 75,000
26-01	Replacement	Replacement of small equipment	Replacement of small equipment (leaf blowers, pressure washer etc.) with electric	\$ 125,000	E	ERF		25,000	25,000	25,000	25,000	25,000	\$ 125,000
26-02	Replacement	Fleet Replacement	Replace 2014 Dodge Ram - Unit F14016	\$ 85,000	V	ERF		85,000					\$ 85,000
27-01	Replacement	Equipment Replacement	Replace computers	\$ 50,000	E	ERF			10,000	10,000	10,000	10,000	\$ 40,000
													\$ -
													\$ -
			Grand Total	\$ 625,000			\$ -	\$ 285,000	\$ 110,000	\$ 110,000	\$ 35,000	\$ 35,000	\$ 575,000

Service: 1.105 Facilities Management

Project Number 21-01 **Capital Project Title** Unit F01112 **Capital Project Description** Replace 2010 Chev Express Van - 01112
Project Rationale Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.

Project Number 22-01 **Capital Project Title** Equipment Replacement **Capital Project Description** Replace computers
Project Rationale Per IT replacement schedule

Project Number 23-01 **Capital Project Title** Fleet Replacement **Capital Project Description** Replace 2012 Jeep Patriot - 12001
Project Rationale Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.

Project Number 23-02 **Capital Project Title** Equipment Replacement **Capital Project Description** New utility trailer
Project Rationale Purchase new utility trailer to tow equipment with smaller light duty truck.

Project Number 24-01 **Capital Project Title** Fleet Replacement **Capital Project Description** Replace 2016 Sprinter Van - Unit 1601
Project Rationale Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.

Project Number 25-01 **Capital Project Title** Fleet Replacement **Capital Project Description** Replace 2017 Transit Van - Unit 17002
Project Rationale Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.

Service: 1.105 Facilities Management

Project Number 26-01 **Capital Project Title** Replacement of small equipment **Capital Project Description** Replacement of small equipment (leaf blowers, pressure washer etc.) with electric
Project Rationale Per FM replacement schedule

Project Number 26-02 **Capital Project Title** Fleet Replacement **Capital Project Description** Replace 2014 Dodge Ram - Unit F14016
Project Rationale Replace the vehicle with an all electric or hybrid option as scheduled by Facility Management.

Project Number 27-01 **Capital Project Title** Equipment Replacement **Capital Project Description** Replace computers
Project Rationale Per IT replacement schedule

**1.105 Facility Management
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

Facility Management

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105541

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	222,260	248,911	256,911	256,911	256,911	256,911
Planned Purchase	(10,255)					
Transfer from Ops Budget	27,207					
Interest Income*	9,699	8,000				
Total projected year end balance	248,911	256,911	256,911	256,911	256,911	256,911

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**1.105 Facility Management
Asset and Reserve Summary
2026 - 2030 Financial Plan**

Asset Profile

Facility Management ERF

Facility Management assets consist of vehicles and equipment.

Equipment Replacement Fund Schedule (ERF)

Equipment Replacement Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	438,982	483,437	247,337	184,157	121,917	135,637
Planned Purchase (Based on Capital Plan)	(5,732)	(285,000)	(110,000)	(110,000)	(35,000)	(35,000)
Transfer from Ops Budget	45,000	45,900	46,820	47,760	48,720	49,690
Proceed disposal of Equipment						
Transfer						
Interest Income*	5,188	3,000				
Total projected year end balance	483,437	247,337	184,157	121,917	135,637	150,327

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

CRD Headquarters Building

FINAL BUDGET

March 2026

Service: 1.106 CRD Headquarter Building

Committee: Finance

DEFINITION:

Authorized by Letters Patent as part of the provision of administrative services to the CRD Board.

PARTICIPATION:

All municipalities and electoral areas on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

COMMITTEE:

Finance

FUNDING:

All costs are recovered by building allocation from CRD user departments.

1.106 - CRD HQ BUILDING			BUDGET REQUEST				FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Internal Allocations	329,742	329,742	361,933	-	-	361,933	368,948	376,327	383,852	391,533
Insurance Cost	77,180	77,180	74,250	-	-	74,250	77,963	81,861	85,954	90,251
Repairs and Maintenance Costs	277,475	275,985	317,506	-	-	317,506	323,871	330,340	336,939	343,685
Rental and Leases	128,107	119,735	116,000	-	-	116,000	118,320	120,690	123,100	125,560
Electricity& Utilities	203,000	170,905	171,500	-	-	171,500	174,930	178,430	182,000	185,630
Operating Supplies	17,264	15,365	17,600	-	-	17,600	17,960	18,320	18,690	19,060
Internal Labour Cost	345,000	439,255	350,000	-	-	350,000	357,000	364,140	371,420	378,850
Operating Cost - Other	260,900	262,657	271,550	-	-	271,550	276,939	282,480	288,131	293,895
Additional Space	600,000	529,694	550,000	-	-	550,000	561,000	572,220	583,660	595,330
Deficit	63,357	63,357	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	2,302,025	2,283,875	2,230,339	-	-	2,230,339	2,276,931	2,324,808	2,373,746	2,423,794
*Percentage increase over prior year operating costs		-0.8%		-3.11%		-3.11%	2.09%	2.10%	2.11%	2.11%
<u>CAPITAL / RESERVE</u>										
Transfer to Capital Reserve Fund	370,000	370,000	445,000	-	-	445,000	525,000	600,000	600,000	600,000
Transfer to ERF	70,000	70,000	70,000	-	-	70,000	70,000	70,000	70,000	70,000
TOTAL CAPITAL / RESERVES	440,000	440,000	515,000	-	-	515,000	595,000	670,000	670,000	670,000
Debt Expenditures	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	2,742,025	2,723,875	2,745,339	-	-	2,745,339	2,871,931	2,994,808	3,043,746	3,093,794
*Percentage increase over prior year operating costs		-0.7%				0.12%	4.61%	4.28%	1.63%	1.64%
Internal Recoveries(Building Occupancy)	(2,644,118)	(2,644,118)	(2,719,839)	-	-	(2,719,839)	(2,845,931)	(2,968,298)	(3,016,716)	(3,066,234)
*Percentage increase over prior year operating costs		0.0%				2.9%	4.6%	4.3%	1.6%	1.6%
OPERATING LESS RECOVERIES	97,907	79,757	25,500	-	-	25,500	26,000	26,510	27,030	27,560
<u>FUNDING SOURCES (REVENUE)</u>										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Transfer from operating reserve	(63,357)	(63,357)	-	-	-	-	-	-	-	-
Fees Charged	-	-	-	-	-	-	-	-	-	-
Lease Revenue	-	-	-	-	-	-	-	-	-	-
Recovery - Other	(34,550)	(16,400)	(25,500)	-	-	(25,500)	(26,000)	(26,510)	(27,030)	(27,560)
					-	-				
					-	-				
TOTAL REVENUE	(97,907)	(79,757)	(25,500)	-	-	(25,500)	(26,000)	(26,510)	(27,030)	(27,560)
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage increase over prior year requisition										
AUTHORIZED POSITIONS:										
Salaried										
Converted Auxillaries	-	-	-	-	-	-				

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.106 Facilities and Risk	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$129,800	\$1,184,800	\$2,540,000	\$140,000	\$140,000	\$130,000	\$4,134,800
Equipment	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$120,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$249,800	\$1,304,800	\$2,540,000	\$140,000	\$140,000	\$130,000	\$4,254,800

SOURCE OF FUNDS

Capital Funds on Hand	\$249,800	\$249,800	\$0	\$0	\$0	\$0	\$249,800
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$1,055,000	\$2,540,000	\$140,000	\$140,000	\$130,000	\$4,005,000
	\$249,800	\$1,304,800	\$2,540,000	\$140,000	\$140,000	\$130,000	\$4,254,800

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.106

Service Name:

Facilities and Risk

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
21-03	New	Interior Renovations	Interior renovations - HQ Building	\$ 500,000	B	Res		100,000					\$ 100,000
24-02	New	Safety Systems	Minor Security Upgrades	\$ 75,000	B	Res		15,000	15,000	15,000	15,000	15,000	\$ 75,000
24-03	New	Energy Management	Minor Energy Upgrades	\$ 75,000	B	Res		15,000	15,000	15,000	15,000	15,000	\$ 75,000
24-04	Replacement	Interior Finishes	Flooring Replacement	\$ 75,000	B	Res		50,000					\$ 50,000
24-04	Replacement	Interior Finishes	Flooring Replacement		B	Cap	20,300	20,300					\$ 20,300
24-05	New	Interior Upgrades	Gender Neutral Washroom Upgrades	\$ 50,000	B	Cap	39,700	39,700					\$ 39,700
25-01	Study	HQ Bldg Condition Assessment	HQ Bldg Condition Assessment	\$ 15,000	B	Cap	14,000	14,000					\$ 14,000
25-02	Replacement	Roof Replacement	4th floor small roof areas	\$ 75,000	B	Cap	55,800	55,800					\$ 55,800
25-04	Replacement	Fisgard HQ HVAC Replacement / Upgrades	Fisgard HQ HVAC Replacement / Upgrades	\$ 2,640,000	B	Res		230,000	2,400,000				\$ 2,630,000
25-06	New	2025 Furniture	2025 Furniture	\$ 300,000	E	Cap	120,000	120,000					\$ 120,000
26-01	Replacement	Interior Upgrades	Interior paint	\$ 40,000	B	Res		10,000	10,000	10,000	10,000		\$ 40,000
26-02	Study	Exterior Finishes	Exterior Renewal Workplan Study	\$ 35,000	B	Res		35,000					\$ 35,000
26-03	New	Interior Upgrades	Gender Neutral Washroom Upgrades	\$ 300,000	B	Res		300,000					\$ 300,000
26-04	Replacement	HVAC Replacement	Server Room A/C Unit Replacement	\$ 200,000	B	Res		200,000					\$ 200,000
26-05	Defer	Emergency Repairs	For unforeseen emergency repairs	\$ 100,000	B	Res		100,000					\$ 100,000
27-01	New	Interior Renovations	Interior renovations - HQ Building	\$ 500,000	B	Res			100,000	100,000	100,000	100,000	\$ 400,000
													\$ -
													\$ -
			Grand Total	\$ 4,980,000			\$ 249,800	\$ 1,304,800	\$ 2,540,000	\$ 140,000	\$ 140,000	\$ 130,000	\$ 4,254,800

Service:	1.106	Facilities and Risk

Project Number	21-03	Capital Project Title	Interior Renovations	Capital Project Description	Interior renovations - HQ Building
Project Rationale	Contingent amount for office and floor plate reconfiguration due to department and staff relocations				

Project Number	24-02	Capital Project Title	Safety Systems	Capital Project Description	Minor Security Upgrades
Project Rationale	Various minor security improvements, including access control, building upgrades, etc.				

Project Number	24-03	Capital Project Title	Energy Management	Capital Project Description	Minor Energy Upgrades
Project Rationale	Various minor energy improvements, including building control systems, building upgrades, etc.				

Project Number	24-04	Capital Project Title	Interior Finishes	Capital Project Description	Flooring Replacement
Project Rationale	Carpet tile replacement program.				

Project Number	24-05	Capital Project Title	Interior Upgrades	Capital Project Description	Gender Neutral Washroom Upgrades
Project Rationale	Assessing washrooms and various minor upgrades to all washrooms to be gender neutral.				

Project Number	25-02	Capital Project Title	Roof Replacement	Capital Project Description	4th floor small roof areas
Project Rationale	Roof is at its end of life and requires replacement.				

Service: 1.106 Facilities and Risk					
Project Number	25-04	Capital Project Title	Fisgard HQ HVAC Replacement / Upgrades	Capital Project Description	Fisgard HQ HVAC Replacement / Upgrades
Project Rationale	Major HVAC upgrade to meet climate action goals.				
Project Number	26-01	Capital Project Title	Interior Upgrades	Capital Project Description	Interior paint
Project Rationale	Repaint interior of the building.				
Project Number	26-02	Capital Project Title	Exterior Finishes	Capital Project Description	Exterior Renewal Workplan Study
Project Rationale	Exterior Renewal Workplan Study				
Project Number	26-03	Capital Project Title	Interior Upgrades	Capital Project Description	Gender Neutral Washroom Upgrades
Project Rationale	Gender Neutral Washroom Upgrades				
Project Number	26-04	Capital Project Title	HVAC Replacement	Capital Project Description	Server Room A/C Unit Replacement
Project Rationale	Server Room A/C Unit Replacement, end of life				
Project Number	26-05	Capital Project Title	Emergency Repairs	Capital Project Description	For unforeseen emergency repairs
Project Rationale	Emergency Repairs				
Project Number	27-01	Capital Project Title	Interior Renovations	Capital Project Description	Interior renovations - HQ Building
Project Rationale	Contingent amount for office and floor plate reconfiguration due to department and staff relocations				

**1.106 Headquarters Facility
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

Headquarters Facility

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105542

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	63,996	85,976	85,976	85,976	85,976	85,976
Planned Purchase	-					
Transfer from Ops Budget	19,174					
Interest Income*	2,806	-				
Total projected year end balance	85,976	85,976	85,976	85,976	85,976	85,976

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.106 CRD HQ Building & 1.226 Health Facilities - VIHA
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

CRD HQ Office Facilities & Health Facilities - VIHA

Office Facilities manages office buildings and rental units owned by the CRD. Assets include CRD Headquarters building, 3 buildings currently occupied by VIHA and JDF administration building currently occupied by JDF Planning, Building Inspection and Emergency Services. The total historical value as at December 31, 2015 was \$38M. Total replacement value for the facilities is \$39M (Note A).

Assets held by Health Facilities - VIHA consist of Peninsula Health Unit, Victoria Health Unit and Esquimalt Health unit built in 1994, 1986 and 1990. The total historical value as of Dec 31, 2015 for all three health units building structures was \$12M with an estimated replacement value of \$22M (Note A).

1.106 Headquarters Facility & 1.226 VIHA Health Facilities Capital Reserve Fund Cash Flow

Reserve/Fund Summary	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	6,344,917	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293
Planned Capital Expenditure (Based on Capital Plan)	(1,044,945)	(5,322,500)	(4,147,500)	(140,000)	(140,000)	(130,000)
Transfer from Ops Budget	4,894,358	1,484,802	1,559,296	1,628,519	1,622,543	1,616,330
Interest Income**	374,802	200,000				
Total projected year end balance	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293	8,800,623

Assumptions/Background:

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.106 CRD HQ Building
 Asset and Reserve Summary
 2026 - 2030 Financial Plan

Asset Profile

CRD HQ Building ERF

CRD HQ Building assets building equipment / Pool Fleet.

Equipment Replacement Fund Schedule (ERF)

Equipment Replacement Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	143,507	188,507	233,707	278,707	323,707	368,707
Planned Purchase (Based on Capital Plan)		-	-	-	-	-
Transfer from Ops Budget Equip	25,000	25,000	25,000	25,000	25,000	25,000
Transfer from Ops Budget Pool Fleet	20,000	20,000	20,000	20,000	20,000	20,000
Proceed disposal of Equipment						
Interest Income*		200				
Total projected year end balance	188,507	233,707	278,707	323,707	368,707	413,707

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Satellite Facilities

FINAL BUDGET

March 2026

Service: 1.107 Corporate Satellite Facilities

Committee: Finance

DEFINITION:

Authorized by Letters Patent as part of the provision of administrative services to the CRD Board.

PARTICIPATION:

All municipalities and electoral areas on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

COMMITTEE:

Finance

FUNDING:

All costs are recovered from user departments.

1.107 - CORPORATE SATELLITE FACILITIES
OPERATING COSTS:

Rentals and Leases
Internal Allocations
Insurance Cost
Electricity & Utilities
Repairs and Maintenance Costs
Operating Cost - Other

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Reserve Fund
Transfer to Capital Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

Internal Recoveries
Recovery - Other

REQUISITION

PARTICIPANTS: Costs recovered internally
AUTHORIZED POSITIONS:
Salaried
Term

BUDGET REQUEST

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
Rentals and Leases	90,501	92,425	92,135	-	-	92,135	93,980	95,860	97,780	99,740
Internal Allocations	29,946	29,946	32,620	-	-	32,620	33,246	33,910	34,590	35,281
Insurance Cost	2,960	2,960	2,850	-	-	2,850	2,993	3,143	3,300	3,465
Electricity & Utilities	20,674	17,880	21,045	-	-	21,045	21,550	21,900	22,340	22,790
Repairs and Maintenance Costs	26,041	24,415	26,575	-	-	26,575	27,320	27,660	28,210	28,770
Operating Cost - Other	114,299	106,551	112,400	-	-	112,400	115,020	116,581	118,905	121,272
TOTAL OPERATING COSTS	284,421	274,177	287,625	-	-	287,625	294,109	299,054	305,125	311,318
*Percentage Increase over prior year		-3.60%	1.13%	-	-	1.13%	2.25%	1.68%	2.03%	2.03%
<u>CAPITAL / RESERVE</u>										
Transfer to Reserve Fund	12,000	22,244	12,580	-	-	12,580	12,830	13,090	13,350	13,620
Transfer to Capital Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	12,000	22,244	12,580	-	-	12,580	12,830	13,090	13,350	13,620
TOTAL COSTS	296,421	296,421	300,205	-	-	300,205	306,939	312,144	318,475	324,938
*Percentage Increase over prior year		0.00%	1.28%	-	-	1.28%	2.24%	1.70%	2.03%	2.03%
Internal Recoveries	(296,421)	(296,421)	(300,205)			(300,205)	(306,939)	(312,144)	(318,475)	(324,938)
Recovery - Other	-	-	-	-	-	-	-	-	-	-
<u>REQUISITION</u>	-	-	-	-	-	-	-	-	-	-
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Term	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.107 Corporate Satellite Facilities	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$3,057,500	\$0	\$0	\$0	\$0	\$0	\$3,057,500
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$3,057,500	\$0	\$0	\$0	\$0	\$0	\$3,057,500

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$3,057,500	\$0	\$0	\$0	\$0	\$0	\$3,057,500
	\$0	\$3,057,500	\$0	\$0	\$0	\$0	\$0	\$3,057,500

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.107

Service Name:

Corporate Satellite Facilities

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
JDF 26-01	New	Emergency Repairs	For unforeseen emergency repairs	\$ 50,000	B	Res		50,000					\$ 50,000
JDF 26-02	Study	Building Condition Assessment	Building Condition Assessment	\$ 7,500	B	Res		7,500					\$ 7,500.00
FOC 25-01	New	New FOC Building	L&G interest in new FOC Building	\$ 3,000,000	B	Res		3,000,000					\$ 3,000,000
													\$ -
													\$ -
			Grand Total	\$ 3,057,500			\$ -	\$ 3,057,500	\$ -	\$ -	\$ -	\$ -	\$ 3,057,500

Service:

1.107

Corporate Satellite Facilities

Project Number JDF 26-01

Capital Project Title Emergency Repairs

Capital Project Description For unforeseen emergency repairs

Project Rationale Funding for emergency repairs.

Project Number JDF 26-02

Capital Project Title Building Condition Assessment

Capital Project Description Building Condition Assessment

Project Rationale Condition assessment to inform future investment needs

Project Number FOC 25-01

Capital Project Title New FOC Building

Capital Project Description L&G interest in new FOC Building

Project Rationale L&G interest in new FOC Building

1.106 CRD HQ Building & 1.226 Health Facilities - VIHA
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

CRD HQ Office Facilities & Health Facilities - VIHA

Office Facilities manages office buildings and rental units owned by the CRD. Assets include CRD Headquarters building, 3 buildings currently occupied by VIHA and JDF administration building currently occupied by JDF Planning, Building Inspection and Emergency Services. The total historical value as at December 31, 2015 was \$38M. Total replacement value for the facilities is \$39M (Note A).

Assets held by Health Facilities - VIHA consist of Peninsula Health Unit, Victoria Health Unit and Esquimalt Health unit built in 1994, 1986 and 1990. The total historical value as of Dec 31, 2015 for all three health units building structures was \$12M with an estimated replacement value of \$22M (Note A).

1.106 Headquarters Facility & 1.226 VIHA Health Facilities Capital Reserve Fund Cash Flow

Reserve/Fund Summary Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	6,344,917	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293
Planned Capital Expenditure (Based on Capital Plan)	(1,044,945)	(5,322,500)	(4,147,500)	(140,000)	(140,000)	(130,000)
Transfer from Ops Budget	4,894,358	1,484,802	1,559,296	1,628,519	1,622,543	1,616,330
Interest Income**	374,802	200,000				
Total projected year end balance	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293	8,800,623

Assumptions/Background:

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Family Court Building

FINAL BUDGET

March 2026

Service: 1.123 Family Court Building

Committee: Finance

DEFINITION:

Supplementary Letters Patent, Division VI - Family and Children's Court, March 16, 1967. Amended September 10, 1987.

PARTICIPATION:

The participants in this function were Victoria, Saanich, Oak Bay and Esquimalt. Although the District is the owner on record, the facility had previously been operated by the City under an arrangement dating from a time when the CRD had no property management capability.

Since 1998, excess rental revenues may be returned to function participants through a negative requisition.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

No debt shall be incurred by the Regional District for the purpose of this function other than temporary current borrowing.

FUNDING:

The budget provides for establishment of a reserve fund from rental revenues in order to establish a program of planned maintenance and upgrading. The facility has no debt. Costs are recovered from the tenant.

1.123 - FAMILY COURT BUILDING
OPERATING COSTS:

Internal Allocations
Insurance Cost
Repairs and Maintenance Costs
Electricity&Utilities
Internal Labour Cost
Operating Cost - Other

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Reserve Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)

Surplus C/F from current to next year
Rental Income
Recovery - Other
Grants In Lieu of Taxes

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

		BUDGET REQUEST							
2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
-	-	-	-	-	-	-	-	-	-
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-	-	-	-	-	-	-	-	-	-
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CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.123 Family Court Building	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$52,500	\$1,287,500	\$0	\$0	\$0	\$0	\$0	\$1,287,500
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$52,500	\$1,287,500	\$0	\$0	\$0	\$0	\$0	\$1,287,500

SOURCE OF FUNDS

Capital Funds on Hand	\$52,500	\$52,500	\$0	\$0	\$0	\$0	\$0	\$52,500
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Reserve Fund	\$0	\$735,000	\$0	\$0	\$0	\$0	\$0	\$735,000
	\$52,500	\$1,287,500	\$0	\$0	\$0	\$0	\$0	\$1,287,500

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.123

Service Name: Family Court Building

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
19-02	Replacement	Boiler Replacement	Boiler Replacement	\$ 40,000	B	Cap	13,000	13,000					\$ 13,000
20-02	Renewal	Exterior Upgrades	Wood Window & Trim Replacement	\$ 47,500	B	Cap	46,800	46,800					\$ 46,800
22-01	Replacement	Mechanical Upgrades	Detail Design & Replacement of HVAC	\$ 1,050,000	B	Cap		-					\$ -
22-01	Replacement	Mechanical Upgrades	Detail Design & Replacement of HVAC		B	Res		550,000					\$ 550,000
22-01	Replacement	Mechanical Upgrades	Detail Design & Replacement of HVAC		B	Other		500,000					\$ 500,000
23-01	Renewal	Exterior Upgrades	Replace all wood siding	\$ 120,000	B	Res		120,000					\$ 120,000
25-01	Study	Condition Assessment	Condition Assessment	\$ 10,000	B	Cap	5,700	5,700					\$ 5,700
26-01	Defer	Emergency Repairs	For Unforeseen Emergency Repairs	\$ 50,000	B	Res		50,000					\$ 50,000
26-02	Study	Abatement Study	Asbestos Abatement Study	\$ 15,000	B	Res		15,000					\$ 15,000
													\$ -
													\$ -
			Grand Total	\$ 1,292,500			\$ 52,500	\$ 1,287,500	\$ -	\$ -	\$ -	\$ -	\$ 1,287,500

Service:

1.123

Family Court Building

Project Number 20-02

Capital Project Title Exterior Upgrades

Capital Project Description Wood Window & Trim Replacement

Project Rationale To refurbish/replace the exterior wood windows and trim as per condition assessment by consultant.

Project Number 22-01

Capital Project Title Mechanical Upgrades

Capital Project Description Detail Design & Replacement of HVAC

Project Rationale Detail design & construction to replace gas boilers with electric heat pumps for building heating and cooling.

Project Number 23-01

Capital Project Title Exterior Upgrades

Capital Project Description Replace all wood siding

Project Rationale To refurbish/replace the exterior wood siding as per condition assessment by consultant.

Project Number 26-01

Capital Project Title Emergency Repairs

Capital Project Description For Unforeseen Emergency Repairs

Project Rationale For Unforeseen Emergency Repairs

Project Number 26-02

Capital Project Title Abatement Study

Capital Project Description Asbestos Abatement Study

Project Rationale Asbestos Abatement Study

Service:	1.123	Family Court Building

Project Number	25-01	Capital Project Title	Condition Assessment	Capital Project Description	Condition Assessment
Project Rationale	Building condition assessment to determine life cycle condition. Including replacement budget.				

**1.123 Family Court Building
Asset and Reserve Summary
2026 - 2030 Financial Plan**

Asset Profile

Family Court Building

The Family Court Building assets include land and building which currently houses mental health built in 1980.

Reserve Schedule

Family Court Building Reserve Fund Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	840,861	1,020,745	455,105	604,465	753,825	903,185
Transfer to Cap Fund	(10,000)	(735,000)				-
Transfer from Ops Budget	153,013	149,360	149,360	149,360	149,360	149,360
Interest Income**	36,870	20,000				
Total projected year end balance	1,020,745	455,105	604,465	753,825	903,185	1,052,545

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Health Facilities - VIHA

FINAL BUDGET

March 2026

Service: 1.226 Health Facilities - VIHA

Committee: Finance

DEFINITION:

Authorized by Letters Patent as part of the provision of administrative services to the CRD Board.

PARTICIPATION:

All municipalities and electoral areas on the basis of converted hospital assessed value of land and improvements.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Finance

FUNDING:

All costs are recovered by lease payment from Island Health.

1.226 - HEALTH FACILITIES - VIHA

OPERATING COSTS:

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
Standard Overhead Allocation	37,076	37,076	42,845	-	-	42,845	43,617	44,489	45,379	46,286
BldgSvcsAdmin Allocation	30,000	30,000	30,800	-	-	30,800	31,416	32,044	32,684	33,336
Insurance Cost	54,830	54,830	52,680	-	-	52,680	55,318	58,085	60,991	64,040
Repairs and Maintenance Costs	650,000	55,000	405,000	-	-	405,000	405,000	405,000	405,000	405,000
Electricity&Utilities	-	-	-	-	-	-	-	-	-	-
Internal Labour Cost	75,000	41,360	76,500	-	-	76,500	78,030	79,590	81,180	82,805
Consultant Expenses	-	-	-	-	-	-	-	-	-	-
Operating Supplies	-	-	-	-	-	-	-	-	-	-
Operating Cost - Other	10,000	8,644	10,200	-	-	10,200	10,400	10,610	10,820	11,040
TOTAL OPERATING COSTS	856,906	226,910	618,025	-	-	618,025	623,781	629,818	636,054	642,507
*Percentage Increase over prior year						-27.88%	0.93%	0.97%	0.99%	1.01%
<u>CAPITAL / RESERVE</u>										
Transfer to Reserve Fund	954,840	1,328,387	921,272	-	-	921,272	915,516	909,479	903,243	896,790
TOTAL CAPITAL / RESERVES	954,840	1,328,387	921,272	-	-	921,272	915,516	909,479	903,243	896,790
TOTAL COSTS	1,811,746	1,555,297	1,539,297	-	-	1,539,297	1,539,297	1,539,297	1,539,297	1,539,297
*Percentage Increase over prior year						-15.04%	0.00%	0.00%	0.00%	0.00%
FUNDING SOURCES (REVENUE)										
Revenue - Other (Interest)	-	(16,000)	-	-	-	-	-	-	-	-
Lease Revenue from VIHA	(1,811,746)	(1,539,297)	(1,539,297)	-	-	(1,539,297)	(1,539,297)	(1,539,297)	(1,539,297)	(1,539,297)
TOTAL REVENUE	(1,811,746)	(1,555,297)	(1,539,297)	-	-	(1,539,297)	(1,539,297)	(1,539,297)	(1,539,297)	(1,539,297)
REQUISITION	-	-	-	-	-	-	0.00%	0.00%	0.00%	0.00%
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Term	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.226	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Health Facilities - VIHA							

EXPENDITURE

Buildings	\$1,567,100	\$2,258,400	\$1,607,500	\$0	\$0	\$0	\$3,865,900
Equipment	\$0	\$440,000	\$0	\$0	\$0	\$0	\$440,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,567,100	\$2,773,400	\$1,607,500	\$0	\$0	\$0	\$4,380,900

SOURCE OF FUNDS

Capital Funds on Hand	\$1,567,100	\$1,563,400	\$0	\$0	\$0	\$0	\$1,563,400
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$1,210,000	\$1,607,500	\$0	\$0	\$0	\$2,817,500
	\$1,567,100	\$2,773,400	\$1,607,500	\$0	\$0	\$0	\$4,380,900

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.226

Service Name: Health Facilities - VIHA

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
EHU-21-01	Renewal	Roof Replacement	Replace Flat Roof	\$ 400,000	B	Cap	389,000	389,000					\$ 389,000
EHU-21-03	Replacement	Exterior Doors	Replace Exterior Doors to be accessible	\$ 50,000	B	Cap	44,000	44,000					\$ 44,000
EHU-22-01	Renewal	Exterior Upgrades	Building Envelope Replacement Detailed Design	\$ 150,000	B	Cap	110,000	110,000					\$ 110,000
EHU-22-02	Replacement	Vertical Transportation Upgrades	Elevator refurbishment & Modernization	\$ 40,000	B	Cap	38,700	35,000					\$ 35,000
EHU-23-01	Renewal	Mechanical Upgrades	Air Handling Unit Replacement	\$ 150,000	B	Cap	149,000	149,000					\$ 149,000
EHU-23-02	Renewal	Mechanical Upgrades	Replace Domestic Hot Water Tanks	\$ 70,000	B	Cap	60,000	60,000					\$ 60,000
EHU-23-03	Renewal	Exterior Upgrades	Building Envelope Replacement	\$ 1,872,500	B	Res			1,607,500				\$ 1,607,500
EHU-23-03	Renewal	Exterior Upgrades	Building Envelope Replacement		B	Cap	265,000	265,000					\$ 265,000
EHU-25-01	Study	Condition Assessment	Condition Assessment	\$ 10,000	B	Cap	5,700	5,700					\$ 5,700
EHU-26-01	Renewal	Electrical Upgrades	New Switchgear & panel	\$ 25,000	B	Res		35,000					\$ 35,000
EHU-26-02	Renewal	Emergency Repairs	For Unforeseen Emergency Repairs	\$ 50,000	B	Res		50,000					\$ 50,000
													\$ -
PHU-22-01	Replacement	Mechanical Upgrades	Replace AHU & Heat Pumps	\$ 125,000	B	Res		125,000					\$ 125,000
PHU-22-02	Replacement	Vertical Transportation Upgrades	Elevator Refurbishment & Modernization	\$ 75,000	B	Cap	73,600	73,600					\$ 73,600
PHU-23-01	Replacement	Mechanical Upgrades	Replace Gas Boilers with Electric	\$ 120,000	B	Res		120,000					\$ 120,000
PHU-24-01	Renewal	Site Upgrades	Repave Parking Lot	\$ 75,000	S	Res		75,000					\$ 75,000
PHU-25-01	Study	Condition Assessment	Condition Assessment	\$ 1,000	B	Cap	1,600	1,600					\$ 1,600
PHU-26-02	Replacement	Exterior Upgrades	Repaint Exterior	\$ 50,000	B	Res		50,000					\$ 50,000
PHU-26-03	Defer	Emergency Repairs	For Unforeseen Emergency Repairs	\$ 50,000	B	Res		50,000					\$ 50,000
													\$ -
VHU-20-01	Renewal	Exterior Cladding	Exterior Cladding	\$ 55,000	B	Cap	55,000	55,000					\$ 55,000
VHU-20-02	Renewal	Roof Replacement	Replace Built-up Roofing Detailed Design & Construction	\$ 370,000	B	Res							\$ -
VHU-20-02	Renewal	Roof Replacement	Replace Built-up Roofing Detailed Design & Construction		B	Cap	370,000	370,000					\$ 370,000
VHU-22-01	Replacement	Mechanical Upgrades	Replace AHU	\$ 440,000	E	Res		440,000					\$ 440,000

Service #:

1.226

Service Name:

Health Facilities - VIHA

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
VHU-25-03	Replacement	Sitework Upgrades	Repaving parking Lot	\$ 65,000	B	Res		65,000					\$ 65,000
VHU-25-04	Study	Condition Assessment	Condition Assessment	\$ 10,000	B	Cap	5,500	5,500					\$ 5,500
VHU-26-01	Replacement	Mechanical Upgrades	Domestic Hot Water Upgrades	\$ 150,000	B	Res		150,000					\$ 150,000
VHU-26-02	Defer	Emergency Repairs	For Unforeseen Emergency Repairs	\$ 50,000	B	Res		50,000					\$ 50,000
													\$ -
			Grand Total	\$ 4,453,500			\$ 1,567,100	\$ 2,773,400	\$ 1,607,500	\$ -	\$ -	\$ -	\$ 4,380,900

Service: 1.226 Health Facilities - VIHA		
Project Number	EHU-21-01	Capital Project Title
		Roof Replacement
Capital Project Description	Replace Flat Roof	
Project Rationale	Replace flat roof as it has reached end of useful life as per consultants report.	
Project Number	EHU-21-03	Capital Project Title
		Exterior Doors
Capital Project Description	Replace Exterior Doors to be accessible	
Project Rationale	Replace exterior doors with wider doors that are accessible as the doors are at end of life.	
Project Number	EHU-22-01	Capital Project Title
		Exterior Upgrades
Capital Project Description	Building Envelope Replacement Detailed Design	
Project Rationale	Detailed design for building envelope refurbishment as per consultants report and investigation.	
Project Number	EHU-22-02	Capital Project Title
		Vertical Transportation Upgrades
Capital Project Description	Elevator refurbishment & Modernization	
Project Rationale	Elevator refurbishment, end of life.	
Project Number	EHU-23-01	Capital Project Title
		Mechanical Upgrades
Capital Project Description	Air Handling Unit Replacement	
Project Rationale	AHU replacement based on system renewal recommendation from Facility Condition Assessment completed in 2019.	
Project Number	EHU-23-02	Capital Project Title
		Mechanical Upgrades
Capital Project Description	Replace Domestic Hot Water Tanks	
Project Rationale	DHW tank replacement based on system renewal recommendation from Facility Condition Assessment completed in 2019.	
Project Number	EHU-23-03	Capital Project Title
		Exterior Upgrades
Capital Project Description	Building Envelope Replacement	
Project Rationale	Building envelope replacement for building, includes removing stucco and replacing with new cladding system with a rainscreen.	

Service: 1.226 Health Facilities - VIHA

Project Number EHU-26-01 **Capital Project Title** Electrical Upgrades **Capital Project Description** New Switchgear & panel

Project Rationale Replace main switchgear and braker panel based on system renewal recommendation from Facility Condition Assessment completed in 2019.

Project Number EHU-26-02 **Capital Project Title** Emergency Repairs **Capital Project Description** For Unforeseen Emergency Repairs

Project Rationale For Unforeseen Emergency Repairs

Project Number PHU-22-01 **Capital Project Title** Mechanical Upgrades **Capital Project Description** Replace AHU & Heat Pumps

Project Rationale Replace rooftop AHU & heatpumps as system is end of life and requires replacement as per consultants report. New system with be more energy efficient that current and will reduce GHG consumption.

Project Number PHU-22-02 **Capital Project Title** Vertical Transportation Upgrades **Capital Project Description** Elevator Refurbishment & Modernization

Project Rationale Elevator upgrades to meet current codes and to modernize controls as per consultants condition assessment.

Project Number PHU-23-01 **Capital Project Title** Mechanical Upgrades **Capital Project Description** Replace Gas Boilers with Electric

Project Rationale Replace gas boiler as system is end of life and requires replacement as per consultants report. New system with be electric, not natural gas, will reduce GHG consumption.

Project Number PHU-24-01 **Capital Project Title** Site Upgrades **Capital Project Description** Repave Parking Lot

Project Rationale Parking lot repairs, including repaving, tire stops and line painting as it is at end of life as per facility condition assessment.

Project Number PHU-26-02 **Capital Project Title** Exterior Upgrades **Capital Project Description** Repaint Exterior

Project Rationale Repaint exterior of building as it is end of life. Any damaged areas will be fixed prior to painting.

Service: 1.226 Health Facilities - VIHA					
Project Number PHU-26-03 Capital Project Title Emergency Repairs Capital Project Description For Unforeseen Emergency Repairs Project Rationale For Unforeseen Emergency Repairs					
Project Number VHU-20-02 Capital Project Title Roof Replacement Capital Project Description Replace Built-up Roofing Detailed Design & Construction Project Rationale Replace flat roof as it has reached end of useful life as per consultants report.					
Project Number VHU-22-01 Capital Project Title Mechanical Upgrades Capital Project Description Replace AHU Project Rationale Replace AHU as per facility condition assessment recommendation. A feasibility report will be completed prior to the start of design to ensure the new system meets our GHG reduction targets.					
Project Number VHU-25-03 Capital Project Title Sitework Upgrades Capital Project Description Repaving parking Lot Project Rationale Parking lot repairs, including repaving, tire stops and line painting as it is at end of life as per facility condition assessment.					
Project Number VHU-26-01 Capital Project Title Mechanical Upgrades Capital Project Description Domestic Hot Water Upgrades Project Rationale Replace boiler as system is end of life and requires replacement as per consultants report. New system with be electric and more efficient will reduce GHG consumption.					
Project Number VHU-26-02 Capital Project Title Emergency Repairs Capital Project Description For Unforeseen Emergency Repairs Project Rationale For Unforeseen Emergency Repairs					

1.106 CRD HQ Building & 1.226 Health Facilities - VIHA
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

CRD HQ Office Facilities & Health Facilities - VIHA

Office Facilities manages office buildings and rental units owned by the CRD. Assets include CRD Headquarters building, 3 buildings currently occupied by VIHA and JDF administration building currently occupied by JDF Planning, Building Inspection and Emergency Services. The total historical value as at December 31, 2015 was \$38M. Total replacement value for the facilities is \$39M (Note A).

Assets held by Health Facilities - VIHA consist of Peninsula Health Unit, Victoria Health Unit and Esquimalt Health unit built in 1994, 1986 and 1990. The total historical value as of Dec 31, 2015 for all three health units building structures was \$12M with an estimated replacement value of \$22M (Note A).

1.106 Headquarters Facility & 1.226 VIHA Health Facilities Capital Reserve Fund Cash Flow

Reserve/Fund Summary Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	6,344,917	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293
Planned Capital Expenditure (Based on Capital Plan)	(1,044,945)	(5,322,500)	(4,147,500)	(140,000)	(140,000)	(130,000)
Transfer from Ops Budget	4,894,358	1,484,802	1,559,296	1,628,519	1,622,543	1,616,330
Interest Income**	374,802	200,000				
Total projected year end balance	10,569,133	6,931,435	4,343,231	5,831,750	7,314,293	8,800,623

Assumptions/Background:

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

FINANCE & TECHNOLOGY

FINAL BUDGET

March 2026

FINAL BUDGET

March 11, 2026

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CAPITAL REGIONAL DISTRICT

2026 BUDGET

Finance

FINAL BUDGET

March 2026

Service: 1.017 Finance

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Authorized by Letters Patent to provide financial services to the Board of the Capital Regional District.

SERVICE DESCRIPTION:

Financial services and systems including budget preparation, financial accounting and reporting, financial analysis, accounts payable and payments, revenue billing and collection, payroll, financial systems support, banking, investments, long term debt and bylaw preparation.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

1.017 - FINANCE	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD	ESTIMATED	CORE	ONGOING	ONE-TIME					
	BUDGET	ACTUAL	BUDGET			TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS:</u>										
Salaries and Wages	7,647,932	7,527,232	8,059,558	-	200,000	8,259,558	8,356,192	8,485,588	8,607,977	8,603,057
Allocations	429,898	418,678	418,483	-	-	418,483	398,871	414,915	422,370	429,996
Auditing Expense	86,000	86,000	91,000	-	-	91,000	95,000	96,900	98,840	100,820
Contract for Services	219,375	101,434	190,000	-	100,000	290,000	190,000	190,000	190,000	190,000
Postage & Freight	262,820	268,700	267,550	-	-	267,550	272,900	278,360	283,920	289,600
Supplies	92,640	88,071	80,050	-	-	80,050	81,650	83,270	84,930	86,620
Other Operating Expenses	429,960	451,302	400,520	122,000	-	522,520	533,103	543,906	554,940	566,209
TOTAL OPERATING COSTS	9,168,625	8,941,417	9,507,161	122,000	300,000	9,929,161	9,927,716	10,092,940	10,242,977	10,266,301
*Percentage Increase over prior year			3.7%	1.3%	3.3%	8.3%	0.0%	1.7%	1.5%	0.2%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	35,000	35,000	35,000	-	-	35,000	35,000	35,000	35,000	35,000
Transfer to Capital Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	35,000	35,000	35,000	-	-	35,000	35,000	35,000	35,000	35,000
Debt Expenditures	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	9,203,625	8,976,417	9,542,161	122,000	300,000	9,964,161	9,962,716	10,127,940	10,277,977	10,301,301
*Percentage Increase over prior year			3.7%	1.3%	3.3%	8.3%	0.0%	1.7%	1.5%	0.2%
<u>REVENUE</u>										
PCard Rebate	(63,840)	(63,840)	(50,000)	-	-	(50,000)	(51,000)	(52,020)	(53,060)	(54,120)
Provincial Grants	(60,000)	(60,000)	(55,000)	-	-	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)
Print Shop	(256,980)	(269,440)	(261,610)	-	-	(261,610)	(266,850)	(272,180)	(277,620)	(283,170)
Other	(93,201)	(93,201)	(96,228)	-	-	(96,228)	(98,953)	(101,751)	(104,151)	(106,613)
Allocation Recoveries	(110,910)	(110,910)	(293,390)	-	-	(293,390)	(299,260)	(305,250)	(311,360)	(317,590)
Transfer from Reserve	(303,198)	(157,564)	(176,611)	-	(300,000)	(476,611)	-	-	-	-
TOTAL REVENUES	(888,130)	(754,955)	(932,839)	-	(300,000)	(1,232,839)	(771,063)	(786,201)	(801,191)	(816,493)
NET COSTS	8,315,495	8,221,462	8,609,322	122,000	-	8,731,322	9,191,653	9,341,738	9,476,786	9,484,809
*Percentage increase over prior year Net Costs			3.5%	1.5%	0.0%	5.0%	5.3%	1.6%	1.4%	0.1%
<u>AUTHORIZED POSITIONS:</u>										
Salaries	51.0	51.0	52.5	-	-	52.5	52.5	52.5	52.5	52.5
Term	4.0	4.0	2.5	-	-	2.5	2.5	1.5	1.5	1.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.017 Finance	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$100,000	\$143,791	\$65,190	\$20,640	\$15,948	\$33,791	\$279,360	
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$100,000	\$143,791	\$65,190	\$20,640	\$15,948	\$33,791	\$279,360	

SOURCE OF FUNDS

Capital Funds on Hand	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$100,000	
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$43,791	\$65,190	\$20,640	\$15,948	\$33,791	\$179,360	
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$100,000	\$143,791	\$65,190	\$20,640	\$15,948	\$33,791	\$279,360	

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.017

Service Name: Finance

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer and Office Equipment Replacement	\$ 28,791	E	ERF		\$ 43,791	\$ -	\$ -	\$ -	\$ -	\$ 43,791
27-01	Replacement	Computer	Computer and Office Equipment Replacement	\$ 38,190	E	ERF		\$ -	\$ 65,190	\$ -	\$ -	\$ -	\$ 65,190
28-01	Replacement	Computer	Computer and Office Equipment Replacement	\$ 15,640	E	ERF		\$ -	\$ -	\$ 20,640	\$ -	\$ -	\$ 20,640
29-01	Replacement	Computer	Computer and Office Equipment Replacement	\$ 10,948	E	ERF		\$ -	\$ -	\$ -	\$ 15,948	\$ -	\$ 15,948
30-01	Replacement	Computer	Computer and Office Equipment Replacement	\$ 28,791	E	ERF		\$ -	\$ -	\$ -	\$ -	\$ 33,791	\$ 33,791
24-02	New	Financial Software	Financial Planning & Budgeting module for ERP	\$ 100,000	E	Cap	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
													\$ -
													\$ -
			Grand Total	\$ 222,360			\$ 100,000	\$ 143,791	\$ 65,190	\$ 20,640	\$ 15,948	\$ 33,791	\$ 279,360

Reserve Schedule

Reserve Fund: 1.017 Finance

Reserve Cash Flow

Fund: 1022 Fund Center: 101420 ERF Group: FIN.ERF	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	416,748	376,612	367,821	337,631	351,991	371,043
Actual Purchases	(75,136)					
Planned Purchases (Based on Capital Plan)		(43,791)	(65,190)	(20,640)	(15,948)	(33,791)
Transfer from Operating Budget	35,000	35,000	35,000	35,000	35,000	35,000
Interest Income						
Ending Balance \$	376,612	367,821	337,631	351,991	371,043	372,252

<u>Assumptions/Background:</u> 2026 - Replace 17 standard laptops, 1 ultra-portable laptop, peripherals, and postage meter for print shop 2027 - Replace 23 standard laptops, plus peripherals 2028 - Replace 10 standard laptops, plus peripherals 2029 - Replace 7 standard laptops, plus peripherals 2030 - Replace 17 standard laptops, 1 ultra-portable laptop, plus peripherals

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Grants in Aid

FINAL BUDGET

MARCH 2026

Service: 1.112 Regional Grant in Aid

Committee: Finance Committee

DEFINITION:

To make grants-in-aid to any organization deemed to be contributing to the general interest of the Capital Region.
(Letters Patent - March 24, 1977; April 17, 1985).

SERVICE DESCRIPTION:

Provide Grants to support organizations that are outside the existing services of the Regional District.

PARTICIPATION:

All member municipalities and electoral areas.

MAXIMUM LEVY:

\$0.05 / \$1,000 on converted value of hospital assessed land and improvements.

COMMITTEE:

Finance Committee

1.112 - Regional Grants in Aid	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Grants in Aid - ICF	1,692,433	-	1,765,351	-	-	1,765,351	-	-	-	-
TOTAL OPERATING COSTS	1,692,433	-	1,765,351	-	-	1,765,351	-	-	-	-
*Percentage Increase over prior year			4.3%			4.3%	NA	0.0%	0.0%	0.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2025 to 2026	-	1,714,451	(1,714,451)	-	-	(1,714,451)	-	-	-	-
Balance c/fwd from 2024 to 2025	(1,642,433)	(1,642,433)	-	-	-	-	-	-	-	-
Interest Income	(50,000)	(72,018)	(50,900)	-	-	(50,900)	-	-	-	-
TOTAL REVENUE	(1,692,433)	-	(1,765,351)	-	-	(1,765,351)	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage increase over prior year Requisition						0.0%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Information Technology

FINAL BUDGET

March 2026

Service: 1.022 Information Technology

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Support services to the departments of the Capital Regional District.

SERVICE DESCRIPTION:

Corporate information system development and support, telecommunications & phone systems, desktop support, networking, 911 systems, data communications, emergency systems, radio systems design & support, corporate web site, social media, application analysis & development, data management, Geographic Information Systems, web mapping, geospatial services, mapping and property information.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries

1.022 INFORMATION TECHNOLOGY	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD	ESTIMATED	2026							
	BUDGET	ACTUAL	BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS:</u>										
Salaries and Wages	7,997,638	7,656,469	8,708,849	-	-	8,708,849	9,414,123	9,759,907	9,991,961	10,229,362
Allocations	685,282	671,292	711,844	-	3,604	715,448	759,798	794,044	787,112	797,610
Consulting	267,430	74,930	50,310	-	217,500	267,810	288,720	924,270	91,321	80,061
Contract for Services	800,370	716,200	717,980	-	100,000	817,980	732,330	1,096,970	760,420	774,110
Software Licenses & Computer Mtce	3,523,380	3,561,500	3,073,190	395,562	242,688	3,711,440	4,494,543	5,550,360	5,689,642	5,963,269
Other Operating Expenses	763,200	552,370	667,410	-	120,500	787,910	711,187	705,239	706,119	719,590
TOTAL OPERATING COSTS	14,037,300	13,232,761	13,929,583	395,562	684,292	15,009,437	16,400,701	18,830,791	18,026,575	18,564,002
*Percentage Increase over prior year			-0.8%	2.8%	4.9%	6.9%	9.3%	14.8%	-4.3%	3.0%
<u>CAPITAL / RESERVE</u>										
Transfer to ERP Projects Fund	482,630	504,060	491,320	-	-	491,320	557,326	568,470	578,700	589,120
Transfer to S/4 Hana Project Fund	872,840	872,840	832,059	-	-	832,059	-	-	-	-
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	45,000	53,970	54,950	55,940
TOTAL CAPITAL / RESERVES	1,355,470	1,376,900	1,323,379	-	-	1,323,379	602,326	622,440	633,650	645,060
TOTAL COSTS	15,392,770	14,609,661	15,252,962	395,562	684,292	16,332,816	17,003,027	19,453,231	18,660,225	19,209,062
*Percentage increase over prior year Total Costs			-0.9%	2.6%	4.4%	6.1%	4.1%	14.4%	-4.1%	2.9%
Funding from Capital Fund	(475,531)	(309,839)	(328,623)	-	-	(328,623)	-	-	-	-
Funding from Operating Reserve	(857,000)	(232,500)	-	-	(655,688)	(655,688)	-	-	-	-
TOTAL COSTS LESS INTERNAL RECOVERIES	14,060,239	14,067,322	14,924,339	395,562	28,604	15,348,505	17,003,027	19,453,231	18,660,225	19,209,062
Service Fees	(40,000)	(45,000)	(40,000)	-	-	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Other Income	-	(2,083)	-	-	-	-	-	-	-	-
TOTAL REVENUES	(40,000)	(47,083)	(40,000)	-	-	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
NET COSTS	14,020,239	14,020,239	14,884,339	395,562	28,604	15,308,505	16,963,027	19,413,231	18,620,225	19,169,062
*Percentage increase over prior year Net Costs			6.2%	2.8%	0.2%	9.2%	10.8%	14.4%	-4.1%	2.9%
AUTHORIZED POSITIONS:										
Salaried	51.77	51.77	53.77			53.77	62.77	62.77	62.77	62.77
Term	3.0	3.0	3.0			3.0	-	-	-	-

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.022 Information Technology	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$25,500	\$25,500	\$20,000	\$0	\$0	\$0	\$45,500
Equipment	\$3,604,060	\$6,215,473	\$781,333	\$560,430	\$80,628	\$47,059	\$7,684,923
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$120,000	\$120,000	\$0	\$0	\$0	\$0	\$120,000
	\$3,749,560	\$6,360,973	\$801,333	\$560,430	\$80,628	\$47,059	\$7,850,423

SOURCE OF FUNDS

Capital Funds on Hand	\$3,579,560	\$6,083,560	\$730,000	\$495,000	\$40,000	\$0	\$7,348,560
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$170,000	\$277,413	\$71,333	\$65,430	\$40,628	\$47,059	\$501,863
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$3,749,560	\$6,360,973	\$801,333	\$560,430	\$80,628	\$47,059	\$7,850,423

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:	1.022
Service Name:	Information Technology

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-02	Replacement	Data Centre Replacements	Virtual Server Hosts Capacity Upgrade	\$ 638,500	E	Cap	\$ 188,500.00	\$ 188,500	\$ 450,000	\$ -	\$ -	\$ -	\$ 638,500
20-03	Replacement	Data Centre Replacements	Application Load Balancer Upgrade	\$ 65,000	E	Cap	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000
20-05	Replacement	Data Centre Replacements	Uninterruptible Power Supply Upgrades (multiple CRD buildings in IT Communication Closets). Data centre / server room (MDF): racks or rows feeding servers, storage/SAN, hypervisors, core firewalls, load balancers, management/OOB gear, backup systems. Network closets (IDFs): distribution/access switches (especially PoE switches powering phones, APs, cameras), edge firewalls, routers.Voice/Collaboration: SBCs, gateways/ATAs, call queues/IVR hardware, Teams Rooms controllers. OT/SCADA & field sites: PLC/RTU panels, industrial switches, telemetry radios/microwave, plant/lift/pump stations, reservoirs; keeps control/telemetry alive until generator pickup.Security/Building systems: access control panels, NVRs, critical sensors/alarms (for controlled egress and recording continuity). Critical workstations/consoles: dispatch, operations, and NOC seats where a desktop outage is high-impact.	\$ 150,000	E	Cap	\$ 10,000.00	\$ 40,000	\$ 10,000	\$ 60,000	\$ 40,000	\$ -	\$ 150,000
20-06	Replacement	Data Centre Replacements	Upgrade of Phone switches and servers (625 Fisgard Data Centre). Core components: Call control: Cisco Unified Communications Manager (CUCM) cluster (publisher/subscribers) providing extensions, dial plan, policies, and device registration. Messaging/IVR: Cisco Unity Connection for voicemail; auto-attendants/menus (Unity or UCCX, if used). Gateways/SBC: ISR/ASR routers with CUBE for SIP trunking and/or PRIs/analog; MGCP/SIP control; FXS/FXO for legacy endpoints (elevators, alarms, fax, paging). Survivability: SRST on branch gateways to maintain local calling during WAN outages. Endpoints: Cisco IP phones/softphones powered via PoE switches; optional analog sets via FXS.	\$ 430,000	E	Cap	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
18-07	Replacement	Data Centre Replacements	Replacement of legacy server Infrastructure supporting corporate applications located at (625 Fisgard Data Centre)	\$ 100,000	E	Cap	\$ 65,000.00	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000
20-07	Replacement	Meeting Room Equipment Replacement	Upgrade of legacy A/V technology to MS Teams Rooms (625 Fisgard) 6th Floor Training Room.	\$ 205,000	E	ERF	\$ 50,000.00	\$ 125,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 205,000
23-01	Replacement	2023 IBC 15f-1.9 SAP Lifecycle Replacement	SAP platform upgrade from ECC to S4 HANA (Upgrade of server hardware, software, supporting infrastructure) (625 Fisgard Data Centre).	\$ 8,709,000	E	Cap	\$ 2,351,160.00	\$ 2,490,160	\$ -	\$ -	\$ -	\$ -	\$ 2,490,160
24-03	New	Radio Truck Equipment	Provide, install, and certify complete tool and safety packages for two new crew trucks, including tool storage systems, first-aid kits, fire extinguishers, traffic control devices, and PPE (as per standards)	\$ 70,000	E	Cap	\$ 18,000.00	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ 48,000
24-05	New	Physical Security	Installation of new Access Card Readers for all IT Communication closets at 625 Fisgard including the Data Center Entry as well as communication closets located 2nd Floor Douglas street location.	\$ 100,000	E	Cap	\$ 6,400.00	\$ 36,400	\$ -	\$ -	\$ -	\$ -	\$ 36,400
24-06	Replacement	Brightsign replacements	Replace and standardize BrightSign digital players to current standards to drive three-monitor display systems for IT operations. (625 Fisgard 2nd floor IT Area).BrightSign is a line of purpose-built, solid-state digital signage media players that deliver reliable 24/7 playback to monitors, kiosks, and video walls. They're centrally managed (e.g., via BrightSign Cloud/BrightAuthor) to schedule content, push updates, and support interactive features (GPIO/serial/USB), synchronized multi-screen playback, and 4K/HDR output on supported models.	\$ 10,000	E	Cap	\$ 10,000.00	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
24-18	Replacement	VDI system upgrades	Scale the Virtual Desktop Infrastructure (VDI) — increase compute, storage, and GPU — to improve performance, increase resiliency, and support peak concurrency and high-performance workloads. Virtual Desktop Infrastructure (VDI) delivers Windows desktops and apps from centralized servers (data centre or cloud) to any endpoint. A connection broker authenticates the user (e.g., with MFA), assigns a virtual machine from a pool, and applies policies. Apps, profiles, and data stay in the data centre/cloud—improving security, manageability, and continuity while letting staff work from anywhere.	\$ 50,000	E	Cap	\$ 11,000.00	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000
24-19	New	New Workstations and Office Densification	Purchase of new computers, peripherals, equipment to support 3 new employees in IT (approved through IBC's)	\$ 70,000	B	Cap	\$ 25,500.00	\$ 25,500	\$ 20,000	\$ -	\$ -	\$ -	\$ 45,500
25-02	Replacement	Service Van vehicle replacement	Replace the IT service van and professionally upfit it with modular shelving and lockable bins for organized, secure tool and parts storage.	\$ 120,000	V	ERF	\$ 120,000.00	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
25-03	Renewal	2025 IBC 13a-3.2 - SAP S4HANA Enhancements	Post-ECC—S4/HANA follow-on work to optimize system performance and stability, simplify and standardize processes, expand embedded analytics and reporting, enable workflow/RPA automation, and harden scalability and security; includes Fiori UX improvements, modernized backup/DR, and uplifted integrations with SAP and non-SAP applications. Deliver post-conversion enhancements for S4/HANA covering performance tuning, process simplification, embedded analytics, workflow/RPA automation, scalability and security hardening, Fiori UX upgrades, backup/disaster-recovery modernization, and integration remediation/expansion across SAP and third-party systems.	\$ 2,610,000	E	Cap	\$ 785,000.00	\$ 2,585,000	\$ -	\$ -	\$ -	\$ -	\$ 2,585,000
26-01	Replacement	Computer Equipment Upgrades	IT Staff device refresh: upgrade/replace end-of-life laptops/desktops with standardized, enterprise-managed hardware to enhance reliability, security, and user experience.Modernize staff endpoints by transitioning to current-generation, Windows 11--ready hardware with approved docks, monitors, and accessories, aligned to corporate standards.	\$ 176,863	E	ERF	\$ -	\$ 32,413	\$ 51,333	\$ 45,430	\$ 20,628	\$ 27,059	\$ 176,863
26-02	Replacement	Communications Infrastructure Improvements	Upgrade core, distribution, and access networks and enhance cellular (LTE/5G) availability to ensure reliable, secure connectivity for critical operations.Upgrade supporting facility networks with increased backhaul capacity, improved Wi-Fi and cellular coverage, and security controls to support always-on services.	\$ 160,000	E	Cap	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000
26-03	Replacement	Cyber Security Network Improvements	Upgrade and/or replace CRD cybersecurity by replacing legacy firewalls, routers, and VPN gateways with next-gen platforms; upgrading endpoint protection to EDR/XDR; enforcing Identity Management, MFA, and PAM; implementing Zero Trust segmentation/micro-segmentation; consolidating detection/response with SIEM/SOAR; and strengthening encryption, backup/DR (immutable + tested), CSPM/CNAPP, DevSecOps, incident response plans, third-party risk, and user awareness training.	\$ 200,000	E	Cap	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Service #:

1.022

Service Name:

Information Technology

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
25-07	Replacement	Data Centre Backup and Storage Replacements	Upgrade end-of-life backup servers and repositories to a scale-out, immutable backup platform supporting VM/database/file workloads, cloud/object storage, and rapid recovery.Refresh backup/media servers and storage with an enterprise platform featuring immutability, encryption, MFA/RBAC hardening, and automated recovery testing.	\$ 350,000	E	Cap	\$ 109,000.00	\$ 109,000		\$ -	\$ -	\$ -	\$ 109,000
26-04	New	Radio Truck Procurement	Purchase of 3rd field service vehicle truck to support transportation to 300+ radio sites across the CRD - replaces leased vehicle being funded by Hartland	\$ 150,000	E	Cap	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
27-02	Replacement	2025 IBC 13a-4.5 - Alternate Data Centre	Build a backup Data Center a (location TBC) by 2027 to support CRD's critical applications and services. This will include backup technology, storage, compute power, virtual servers, security, network, UPS, and power systems.	\$ 315,000	E	Cap	\$ -	\$ -	\$ -	\$ 315,000	\$ -	\$ -	\$ 315,000
27-03	Replacement	13a-3.6 CRD Legacy Voice Replacement [2027]	Replace legacy voice systems across CRD with Teams Phone and Carrier Services to unify calling, improve reliability, and simplify operations.Migrate all sites from on-prem PBXs or legacy Cisco platforms to Microsoft Teams Voice with certified carriers, including number porting, dial plans, and decommissioning of legacy circuits.	\$ 240,000	E	Cap	\$ -	\$ -	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ 240,000
			Grand Total	\$ 14,919,363			\$ 3,749,560	\$ 6,360,973	\$ 801,333	\$ 560,430	\$ 80,628	\$ 47,059	\$ 7,850,423

Equipment Reserve Schedule

Equipment Reserve Fund: 1.022 Information Technology

Equipment Reserve Cash Flow

Fund: 1022 Fund Center: 101421 ERF Group: INFOTECH.ERF (ITG.ERF)	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	460,809	767,992	615,579	609,246	617,786	652,108
Actual Purchases	(46,223)					
Planned Purchases (Based on Capital Plan)		(152,413)	(51,333)	(45,430)	(20,628)	(27,059)
Transfer from Operating Budget	349,067	-	45,000	53,970	54,950	55,940
Interest Income	4,339					
Ending Balance \$	767,992	615,579	609,246	617,786	652,108	680,989

Assumptions/Background:

Planned purchases include computer equipment replacements for staff (2026-2030) and replacement of one vehicle in 2026.

Equipment Reserve Schedule

Reserve Fund: 1.022 Fiskard Meeting Room ERF

Fiskard Meeting Room Technology - Funding for replacement of IT equipment and infrastructure in the various meeting rooms at the 625 Fiskard St location.

Equipment Reserve Cash Flow

Fund: 1022 Fund Center: 102217

ERF Group: ITMTGROOM.ERF (ITG.ERF)

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	121,458	147,576	47,576	52,576	57,576	62,576
Actual Purchases						
Planned Purchases (Based on Capital Plan)	-	(125,000)	(20,000)	(20,000)	(20,000)	(20,000)
Transfer from Operating Budget	25,000	25,000	25,000	25,000	25,000	25,000
Interest Income	1,118					
Ending Balance \$	147,576	47,576	52,576	57,576	62,576	67,576

Assumptions/Background:

Replacement of meeting room audio/video components.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

GIS Information Systems

FINAL BUDGET

March 2026

Service: 1.101 GIS Information Systems

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

Authorized by Letters Patent under the general administrative provisions of the Local Government Act.
Provides GIS Services to CRD departments, municipalities and Electoral Areas.

PARTICIPATION:

/ All municipalities and electoral areas.

MAXIMUM LEVY:

No limit

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition and internal recoveries.

1.101 GIS INFORMATION SYSTEMS	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS:</u>										
Salaries and Wages	428,529	460,079	465,449	-	-	465,449	478,611	492,138	503,760	515,645
Allocations	15,122	15,122	16,302	-	-	16,302	19,058	19,952	19,214	19,401
Data Processing Services	104,280	65,300	83,000	-	-	83,000	89,640	96,810	101,650	106,730
Supplies	49,300	52,500	50,180	-	-	50,180	51,200	52,230	53,280	54,350
Other Operating Expenses	16,540	9,910	16,840	-	-	16,840	17,179	17,518	17,867	18,237
TOTAL OPERATING COSTS	613,771	602,911	631,771	-	-	631,771	655,688	678,648	695,771	714,363
*Percentage Increase over prior year			2.9%			2.9%	3.8%	3.5%	2.5%	2.7%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	18,240	12,000	18,570	-	-	18,570	18,940	19,320	19,710	20,100
Transfer to Operating Reserve Fund	50,000	67,100	50,000	-	-	50,000	50,000	50,000	50,000	50,000
TOTAL CAPITAL / RESERVES	68,240	79,100	68,570	-	-	68,570	68,940	69,320	69,710	70,100
TOTAL COSTS	682,011	682,011	700,341	-	-	700,341	724,628	747,968	765,481	784,463
			2.7%			2.7%	3.5%	3.2%	2.3%	2.5%
Internal Recoveries	(524,684)	(524,684)	(534,972)	-	-	(534,972)	(545,671)	(556,584)	(567,716)	(579,070)
TOTAL COSTS LESS INTERNAL RECOVERIES	157,327	157,327	165,369	-	-	165,369	178,957	191,384	197,765	205,393
<u>SOURCES OF FUNDING</u>										
Interest Income										
PILT Revenue	(6,545)	(6,545)	(6,641)	-	-	(6,641)	(6,545)	(6,545)	(6,545)	(6,545)
TOTAL REVENUE	(6,545)	(6,545)	(6,641)	-	(15,000)	(21,641)	(16,545)	(6,545)	(6,545)	(6,545)
REQUISITION	(150,782)	(150,782)	(158,728)	-	15,000	(143,728)	(162,412)	(184,839)	(191,220)	(198,848)
*Percentage increase over prior year requisition			5.3%			-4.7%	13.0%	13.8%	3.5%	4.0%
<u>AUTHORIZED POSITIONS:</u>										
Salaried	3.0	3.0	3.0			3.0	3.0	3.0	3.0	3.0

Operating Reserve Schedule

Operating Reserve Fund: 1.101 GIS Information Systems

Established by Bylaw No. 4102 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Cash Flow

Fund: 1500 Fund Center: 105510

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	52,927	198,424	163,424	203,424	178,424	228,424
Actual Purchases	(50,176)					
Planned Purchases		(70,000)	(260,000)	(75,000)	(265,000)	(80,000)
Transfer from Operating Budgets	189,739	50,000	310,000	50,000	315,000	50,000
Transfer to Operating Budget	-	(15,000)	(10,000)	-	-	-
Interest Income	5,934					
Ending Balance \$	198,424	163,424	203,424	178,424	228,424	198,424

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Geo-Spatial Referencing

FINAL BUDGET

March 2026

Service: 1.335 Geo-Spatial Referencing

Committee: Governance and First Nations Relations Committee
& Finance Committee

DEFINITION:

To replace the network of permanent survey control monuments in the Capital Regional District with a reference system based on Differential Global Positioning System (DGPS) technology. The Province will no longer support the current permanent monument system. The CRD will assume responsibility for acquiring and operating the new system on behalf of its member municipalities. This information is required to effectively deal with development infrastructure issues as well as the ongoing infrastructure works.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

None stated.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Governance and First Nations Relations Committee and Finance Committee

FUNDING:

Requisition

AUTHORITY:

General Services under the Municipal Act.

1.335 GEOSPATIAL REFERENCING	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS:</u>										
Allocations	23,879	23,879	24,636	-	-	24,636	25,079	25,581	26,092	26,614
Contract for Services	23,370	4,500	25,000	-	-	25,000	25,500	26,010	26,530	27,060
Consulting	15,670	20,000	17,500	-	-	17,500	17,850	18,210	18,570	18,940
Facilities Rental	16,410	17,000	17,000	-	-	17,000	17,340	17,690	18,040	18,400
Software Licenses & Fees	24,600	23,600	29,000	-	-	29,000	29,580	30,170	30,770	31,390
Other Operating Expenses	19,250	21,190	25,440	-	-	25,440	25,972	26,607	27,163	27,742
TOTAL OPERATING COSTS	123,179	110,169	138,576	-	-	138,576	141,321	144,268	147,165	150,146
*Percentage Increase over prior year			12.5%			12.5%	2.0%	2.1%	2.0%	2.0%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	35,000	49,350	28,250	-	-	28,250	44,000	44,500	44,500	44,500
Transfer to Capital Reserve Fund	30,550	30,550	10,000	-	-	10,000	10,000	10,000	10,000	10,000
TOTAL CAPITAL / RESERVES	65,550	79,900	38,250	-	-	38,250	54,000	54,500	54,500	54,500
TOTAL COSTS	188,729	190,069	176,826	-	-	176,826	195,321	198,768	201,665	204,646
<u>SOURCES OF FUNDING</u>						-6.3%	10.5%	1.8%	1.5%	1.5%
PILT Revenue	(8,222)	(8,222)	(7,584)	-	-	(7,584)	(8,222)	(8,222)	(8,222)	(8,222)
Sale of Services	(8,920)	(8,920)	(9,080)	-	-	(9,080)	(9,260)	(9,450)	(9,640)	(9,830)
Interest Income	(160)	(1,500)	(160)	-	-	(160)	(160)	(160)	(160)	(160)
TOTAL REVENUE	(17,302)	(18,642)	(16,824)	-	-	(16,824)	(17,642)	(17,832)	(18,022)	(18,212)
REQUISITION	(171,427)	(171,427)	(160,002)	-	-	(160,002)	(177,679)	(180,936)	(183,643)	(186,434)
*Percentage increase over prior year requisition			-6.7%			-6.7%	11.0%	1.8%	1.5%	1.5%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.335	Carry	2026	2027	2028	2029	2030	TOTAL
	Geo-Spatial Referencing	Forward						
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$100,000	\$260,000	\$10,000	\$10,000	\$10,000	\$0	\$290,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$100,000	\$260,000	\$10,000	\$10,000	\$10,000	\$0	\$290,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$100,000	\$260,000	\$10,000	\$10,000	\$10,000	\$0	\$290,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$100,000	\$260,000	\$10,000	\$10,000	\$10,000	\$0	\$290,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.335

Service Name:

Geo-Spatial Referencing

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
17-01	Replacement	RTK System Digital Infrastructure	RTK system infrastructure (computers, communications, power)	\$ 80,000	E	ERF		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 40,000
24-01	Replacement	RTK Tool System Refresh	RTK Tool System Refresh (replacement of EOL tool systems)	\$ 210,000	E	ERF	\$ 100,000.00	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
													\$ -
													\$ -
			Grand Total	\$ 290,000			\$ 100,000	\$ 260,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ 290,000

Operating Reserve Schedule

Operating Reserve Fund: 1.335 Geo-Spatial Referencing

Established by Bylaw No. 4521, Amendment No. 3 2022 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Cash Flow

Fund: 1500 Fund Center: 105552

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	11,916	12,438	12,438	12,438	12,438	12,438
Actual Purchases	-					
Planned Purchases		-	-	-	-	-
Transfer from Operating Budget	-	-	-	-	-	-
Interest Income	522					
Ending Balance \$	12,438	12,438	12,438	12,438	12,438	12,438

Assumptions/Background:

Equipment Reserve Schedule

Reserve Fund: 1.335 Geospatial

Equipment Reserve Cash Flow

Fund: 1022 Fund Center: 101726

ERF Group: GEOSPA.ERF

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	421,814	487,930	256,180	290,180	324,680	359,180
Actual Purchases	(41,979)					
Planned Purchases (Based on Capital Plan)		(260,000)	(10,000)	(10,000)	(10,000)	-
Transfer from Operating Budget	104,508	28,250	44,000	44,500	44,500	44,500
Interest Income	3,586					
Ending Balance \$	487,930	256,180	290,180	324,680	359,180	403,680

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Royal Theatre

FINAL BUDGET

March 2026

Service: 1.290 Royal Theatre

Committee: Finance

DEFINITION:

The function of purchasing, maintaining, equipping, operating and selling the Royal Theatre in Victoria to the Capital Regional District. The function is for the purpose of pleasure, recreation and community use and includes all facilities and concessions associated with the Royal Theatre and a parking lot. Local Services Establishment Bylaw No. 2587, March 25, 1998.

SERVICE DESCRIPTION:

This is a service to provide funding for the support of the Royal Theatre in the City of Victoria as a community centre of art and education. Ownership was transferred to the CRD in 1998. The service operates under an agreement with the Royal and McPherson Theatres Society Board who manage the theatre in return for financial support.

PARTICIPATION:

City of Victoria, District of Saanich, and District of Oak Bay, apportioned 50% on converted value of land and improvements and 50% on the basis of population (see bylaw for details).

MAXIMUM LEVY:

Greater of \$580,000 or \$0.00590 per \$1000 of net taxable value of land and improvements.

Note: Grants in Lieu of Taxes paid to the Regional District will be held to the credit of the participant.

MAXIMUM CAPITAL DEBT:

NIL

COMMISSION:

Royal and McPherson Theatre Society reporting to a sub-committee of the Finance Committee.

FUNDING:

ROYAL THEATRE

OPERATING COSTS:

Third Party Payment
Insurance Costs
Standard Overhead Allocation
Arts Manager Allocation
Operating Cost - Other (Interest)

TOTAL OPERATING COSTS

*Percentage Increase

CAPITAL / RESERVE

Capital Equipment Purchase
Transfer to Capital Reserve Fund

TOTAL CAPITAL COSTS

TOTAL COSTS

FUNDING SOURCES (REVENUE)

Estimated balance C/F from current to Next year
Balance C/F from Prior to Current year
Revenue - Other

TOTAL REVENUE

REQUISITION

		BUDGET REQUEST				FUTURE PROJECTIONS			
2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
36,338	36,338	39,698	-	-	39,698	43,089	39,036	34,837	30,443
50,490	50,490	47,750	-	-	47,750	51,139	54,696	58,431	62,352
10,000	10,000	12,592	-	-	12,592	12,822	13,078	13,338	13,602
7,814	7,814	8,071	-	-	8,071	8,305	8,545	8,749	8,958
600	600	600	-	-	600	600	600	600	600
105,242	105,242	108,711	-	-	108,711	115,955	115,955	115,955	115,955
	0.00%	3.30%			3.30%	6.66%	0.00%	0.00%	0.00%
105,000	105,000	105,000	-	-	105,000	109,000	109,000	113,000	113,000
385,000	385,000	385,000	-	-	385,000	381,000	381,000	377,000	377,000
490,000	490,000	490,000	-	-	490,000	490,000	490,000	490,000	490,000
595,242	595,242	598,711	-	-	598,711	605,955	605,955	605,955	605,955
	0.00%	0.58%			0.58%	1.21%	0.00%	0.00%	0.00%
-	-								
-	-	-	-	-	-	-	-	-	-
(595,242)	(595,242)	(598,711)	-	-	(598,711)	(605,955)	(605,955)	(605,955)	(605,955)

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.290 Royal Theatre	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$195,700	\$1,198,700	\$235,000	\$1,130,000	\$620,000	\$120,000	\$3,303,700
Equipment	\$0	\$315,000	\$180,000	\$116,500	\$0	\$0	\$611,500
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$195,700	\$1,513,700	\$415,000	\$1,246,500	\$620,000	\$120,000	\$3,915,200

SOURCE OF FUNDS

Capital Funds on Hand	\$195,700	\$195,700	\$0	\$0	\$0	\$0	\$195,700
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$380,000	\$0	\$0	\$380,000
Donations / Third Party Funding	\$0	\$375,000	\$0	\$380,000	\$0	\$0	\$755,000
Reserve Fund	\$0	\$943,000	\$415,000	\$486,500	\$620,000	\$120,000	\$2,584,500
	\$195,700	\$1,513,700	\$415,000	\$1,246,500	\$620,000	\$120,000	\$3,915,200

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.290

Service Name: Royal Theatre

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-03	New	Add Balcony & Pit Railings	Add railings to ensure patron safety and comfort	\$ 75,000	B	Res		75,000					\$ 75,000
21-12	Renewal	Repair Building Envelope	Repairing building envelope of the 1914 structure.	\$ 2,293,000	B	Res		93,000					\$ 93,000
	Renewal	Repair Building Envelope	Repairing building envelope of the 1914 structure.		B	Other		375,000					\$ 375,000
	Renewal	Repair Building Envelope	Repairing building envelope of the 1914 structure.		B	Cap	17,000	17,000					\$ 17,000
21-13	Renewal	Plan, Rebuild and Expand Orchestra Pit	Plan, Rebuild and expand orchestra Pit to allow increased physical distancing of musicians and performers	\$ 115,000	B	Cap	112,000	112,000					\$ 112,000
23-01	Study	Study and plan main floor replacement including seats and aisle lights	Study and plan main floor replacement including seats and aisle lights	\$ 30,000	B	Res		30,000					\$ 30,000
24-01	Replacement	Repour and refinish concrete main floor and replacement of seats and aisle lights	Repour and refinish concrete main floor and replacement of seats and aisle lights	\$ 700,000	B	Other				280,000			\$ 280,000
	Replacement	Repour and refinish concrete main floor and replacement of seats and aisle lights	Repour and refinish concrete main floor and replacement of seats and aisle lights.		B	Grant				280,000			\$ 280,000
	Replacement	Repour and refinish concrete main floor and replacement of seats and aisle lights	Repour and refinish concrete main floor and replacement of seats and aisle lights.		B	Res				140,000			\$ 140,000
24-04	Renewal	Wardrobe Department Upgrade	Upgrade wardrobe department	\$ 83,000	B	Cap	60,000	60,000					\$ 60,000
25-01	Replacement	Replace Seats and Aisle Lights in balcony	Replace 20 year old seats in balcony	\$ 250,000	B	Other				100,000			\$ 100,000
	Replacement	Replace Seats and Aisle Lights in Balcony	Replace 20 year old seats in balcony.		B	Grant				100,000			\$ 100,000
	Replacement	Replace Seats and Aisle Lights in Balcony	Replace 20 year old seats in balcony.		B	Res				50,000			\$ 50,000
25-06	Renewal	Add new storage in bar and concession	Add new storage in bar and concession for efficiency and security of inventory	\$ 20,000	B	Res		20,000					\$ 20,000
25-08	Defer	Emergency Repairs	Basement Structure	\$ 10,000	B	Cap	6,700	6,700					\$ 6,700
26-01	Replacement	Replace Switches	Replace network switches	\$ 55,000	E	Res		55,000					\$ 55,000
26-02	Study	Building condition assessment	Building condition assessment	\$ 45,000	B	Res		45,000					\$ 45,000
26-03	Renewal	Annual Building Capital Improvements	Annual Minor Capital Improvement Projects	\$ 585,000	B	Res		115,000	115,000	115,000	120,000	120,000	\$ 585,000
26-04	Renewal	Building Envelope Repairs	Interior Brickwork & Wall Repairs	\$ 125,000	B	Res		125,000					\$ 125,000
26-05	Renewal	Roofing	Roofing Condition Assessment	\$ 2,095,000	B	Res		20,000					\$ 20,000
26-06	Renewal	Renovate Box Office	Renovate Box Office	\$ 30,000	B	Res		30,000					\$ 30,000
26-07	Replacement	Replace Bar & Concession Point of Sale System	Replace Bar and Concession Point of Sale System	\$ 50,000	E	Res		50,000					\$ 50,000
26-08	Renewal	Venue Chamber Renewal	Renew and Refresh Venue Chamber	\$ 50,000	B	Res		25,000	25,000				\$ 50,000
26-09	Replacement	Lighting System Replacement	Replace Lighting System: moving light fixtures, lighting console and followspots	\$ 425,000	E	Res		175,000	150,000	100,000			\$ 425,000
26-10	Replacement	Replace Paging System	Replace Paging System Core Control	\$ 35,000	E	Res		35,000					\$ 35,000
26-11	Defer	Emergency Repairs	Unforeseen emergency repairs.	\$ 50,000	B	Res		50,000					\$ 50,000
27-01	Study	Asset Management Plan	Assets Management Plan	\$ 50,000	B	Res			50,000				\$ 50,000

Service #:

1.290

Service Name:

Royal Theatre

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
27-02	Renewal	Building Envelope Repairs	Exterior Door Replacement	\$ 95,000	B	Res			30,000	65,000			\$ 95,000
27-03	Study	Accessibility Review	Review of building accessibility	\$ 15,000	B	Res			15,000				\$ 15,000
27-04	Replacement	Wayfinding Signage	Add and Replace Wayfinding Signage	\$ 30,000	E	Res			30,000				\$ 30,000
28-01	Replacement	Replace SRST	Replace Cisco phone communications system	16500.0	E	Res				16,500			\$ 16,500
29-01	New	Lobby Heat Pumps	Add Heat Pumps to the Lobbies	\$ 500,000	B	Res					500,000		\$ 500,000
													\$ -
													\$ -
			Grand Total	\$ 7,827,500			\$ 195,700	\$ 1,513,700	\$ 415,000	\$ 1,246,500	\$ 620,000	\$ 120,000	\$ 3,915,200

Service:	1.290	Royal Theatre

Project Number	20-03	Capital Project Title	Add Balcony & Pit Railings	Capital Project Description	Add railings to ensure patron safety and comfort
Project Rationale	The addition of railings will ensure patron safety and comfort while moving to and from seats in the balcony area of the theatre.				

Project Number	21-12	Capital Project Title	Repair Building Envelope	Capital Project Description	Repairing building envelope of the 1914 structure.
Project Rationale	Flagged as immediate priority in Royal Theatre – Building Envelope Assessment Report prepared for the CRD Dec. 8, 2020 by Stantec Architecture Ltd. Repairing building envelope will ensure the 1914 structure will remain stable and will reduce energy consumption				

Project Number	21-13	Capital Project Title	Plan, Rebuild and Expand Orchestra Pit	Capital Project Description	Plan, Rebuild and expand orchestra Pit to allow increased physical distancing of musicians and performers
Project Rationale	Plan, rebuild and expand orchestra pit to align with professional standards of performing arts organizations.				

Project Number	24-01	Capital Project Title	Repour and refinish concrete main floor and replacement of seats and aisle lights	Capital Project Description	Repour and refinish concrete main floor and replacement of seats and aisle lights
Project Rationale	Repouring and refinishing concrete main floor for improved safety, hygiene and cleaning protocols. Replacing the seats and lights for patrons comfort and safety. New seating will improve cleaning protocols. Current seats reaching end of useful life.				

Project Number	24-04	Capital Project Title	Wardrobe Department Upgrade	Capital Project Description	Upgrade wardrobe department
Project Rationale	Upgrade wardrobe department with electrical upgrade, extensive plumbing upgrades, dropped ceiling and drywall to accommodate two more stacked washers and dryers in order to meet clients' requirements.				

Project Number	25-01	Capital Project Title	Replace Seats and Aisle Lights in balcony	Capital Project Description	Replace 20 year old seats in balcony
Project Rationale	Replacing the seats and lights for patrons comfort and safety. New seating will improve cleaning protocols. Current seats are reaching end of useful life.				

Service:

1.290

Royal Theatre

Project Number 25-06

Capital Project Title Add new storage in bar and concession

Capital Project Description Add new storage in bar and concession for efficiency and security of inventory

Project Rationale Adding new lockable storage cabinet in the bar and concession will improve efficiency and security of inventory.

Project Number 26-01

Capital Project Title Replace Switches

Capital Project Description Replace network switches

Project Rationale Replace switches in the network infrastructure as required by CRD Information Technology replacement plan.

Project Number 26-02

Capital Project Title Building condition assessment

Capital Project Description Building condition assessment

Project Rationale Perform full building condition assessment to inform 20 yr work plan.

Project Number 26-03

Capital Project Title Annual Building Capital Improvements

Capital Project Description Annual Minor Capital Improvement Projects

Project Rationale Minor capital improvements

Project Number 26-04

Capital Project Title Building Envelope Repairs

Capital Project Description Interior Brickwork & Wall Repairs

Project Rationale Repairing building envelope (interior) will ensure the 1914 structure will remain stable and will reduce energy consumption

Project Number 26-05

Capital Project Title Roofing

Capital Project Description Roofing Condition Assessment

Project Rationale Conduct roof specific condition assessment.

Service: 1.290 Royal Theatre			
Project Number	26-06	Capital Project Title	Renovate Box Office
Capital Project Description	Renovate Box Office		
Project Rationale	Renovating the box office to update and refresh, address patron accessibility and redesign for efficient use of the space.		
Project Number	26-07	Capital Project Title	Replace Bar & Concession Point of Sale System
Capital Project Description	Replace Bar and Concession Point of Sale System		
Project Rationale	Replacing the Point of Sale System will provide increased functionality, efficiencies, updated technology and increased patron service. The required technology is out of date.		
Project Number	26-08	Capital Project Title	Venue Chamber Renewal
Capital Project Description	Renew and Refresh Venue Chamber		
Project Rationale	Renewal of Venue Chamber will enhance patron experience and increase sustainability of venue chamber.		
Project Number	26-09	Capital Project Title	Lighting System Replacement
Capital Project Description	Replace Lighting System: moving light fixtures, lighting console and followspots		
Project Rationale	Lighting System Replacement includes the replacement of moving lights originally purchased in 2002 with updated energy efficient units, replaces outdated computerized control console with modern control technology and replaces old followspot technology with new fully supported units.		
Project Number	26-10	Capital Project Title	Replace Paging System
Capital Project Description	Replace Paging System Core Control		
Project Rationale	The current paging system core system has reached its end of life and support. This is a primary life safety system for building evacuation and patron and artist messaging and communication.		
Project Number	26-11	Capital Project Title	Emergency Repairs
Capital Project Description	Unforeseen emergency repairs.		
Project Rationale	Capital funds to accommodate any emergency repairs to the building.		

Service:	1.290	Royal Theatre

Project Number	27-01	Capital Project Title	Asset Management Plan	Capital Project Description	Assets Management Plan
Project Rationale					

Project Number	27-02	Capital Project Title	Building Envelope Repairs	Capital Project Description	Exterior Door Replacement
Project Rationale	Repairing building envelope exterior doors) will ensure the 1914 structure will remain stable and will reduce energy consumption				

Project Number	27-03	Capital Project Title	Accessibility Review	Capital Project Description	Review of building accessibility
Project Rationale	Review building accessibilty to ensure patron and performance meet current standard where applicable.				

Project Number	27-04	Capital Project Title	Wayfinding Signage	Capital Project Description	Add and Replace Wayfinding Signage
Project Rationale	Add and replace wayfinding signage to direct patrons to amenities and improve safety and crowd management.				

Project Number	28-01	Capital Project Title	Replace SRST	Capital Project Description	Replace Cisco phone communications system
Project Rationale	Replace Cisco phone communications as required by CRD Information Technology replacement plan.				

Project Number	29-01	Capital Project Title	Lobby Heat Pumps	Capital Project Description	Add Heat Pumps to the Lobbies
Project Rationale	Adding heat pumps to the lobby for increased patron comfort and experience and energy efficiency.				

1.290 Royal Theatre
Asset and Reserve Summary
2026 - 2030 Financial Plan

Asset Profile

Royal Theatre

Assets held by the Royal Theatre service consist of land, Royal Theatre built in 1913 as well as various equipment. Royal Theatre was renovated in 2003 and 2005.

Capital Reserve Fund Schedule

Reserve Fund: 1.290 Royal Theatre Capital Reserve Fund (Bylaw No. 2855)

Cost Centre: 101607 (PLO)

Capital Reserve Fund

Projected year end balance

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,491,176	1,488,945	970,945	936,945	831,445	588,445
Planned Capital Expenditure (Based on Capital Plan)	(455,000)	(943,000)	(415,000)	(486,500)	(620,000)	(120,000)
Transfer from Operating Budget	390,714	385,000	381,000	381,000	377,000	377,000
Interest Income**	62,054	40,000				
Total projected year end balance	1,488,945	970,945	936,945	831,445	588,445	845,445

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

McPherson Theatre

FINAL BUDGET

March 2026

Service: 1.295 McPherson Theatre

Committee: Finance

DEFINITION:

A local service established for the purpose of purchasing, maintaining, equipping and operating the McPherson Playhouse in Victoria, British Columbia. Local Services Establishment Bylaw No. 2685, March 10, 1999.

SERVICE DESCRIPTION:

This is a service to provide funding for the support of the McPherson Theatre in the City of Victoria. The service operates under an agreement with the Royal and McPherson Theatres Society Board who manage the theatre in return for financial support. This building operation was transferred to the CRD for ease of administration with the Royal & McPherson Theatres Society and to recognize the benefits of one organization operating the two theatres (one ticket system, ability to move acts between if financially beneficial, etc.)

PARTICIPATION:

The City of Victoria is the only participant.

MAXIMUM LEVY:

The maximum amount that may be requisitioned under section 816(1) of the Municipal Act (Section 803 of the Local Government Act) for the annual cost of the local service will be:

- (a) for capital expenditures including but not limited to, the renovation, reconstruction or rebuilding of a performing arts theatre, machinery and equipment, reserve fund transfer and annual debt servicing payments. The maximum amount will be \$400,000.
- (b) for annual operating expenditures which may also include expenditures of a nature referred to in (a) above, the maximum amount will be \$350,000.

MAXIMUM CAPITAL DEBT:

None

COMMISSION:

Royal and McPherson Theatre Society reporting to a sub-committee of the Finance Committee.

FUNDING:

McPHERSON PLAYHOUSE

OPERATING COSTS:

Third Party Payments	303,787	303,787
Standard Overhead Allocation	34,911	34,911
Arts Manager Allocation	7,814	7,814
Interest Charge	300	300

TOTAL OPERATING COSTS

*Percentage Increase

CAPITAL / RESERVE

Capital Equipment Purchases	90,000	90,000
Transfer to Reserve Fund	346,233	346,233

TOTAL CAPITAL / RESERVES

TOTAL COSTS

FUNDING SOURCES (REVENUE)

Estimated balance C/F from current to Next year	-	-
Balance C/F from Prior to Current year	-	-
Grants In Lieu of Taxes	(33,045)	(33,045)

TOTAL REVENUE

REQUISITION

*Percentage increase over prior year requisition

BUDGET REQUEST

2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL

302,916	-	-	302,916
36,681	-	-	36,681
8,071	-	-	8,071
300	-	-	300

347,968 - - 347,968

0.33% 0.33%

90,000	-	-	90,000
343,045	-	-	343,045

433,045 - - 433,045

781,013 - - 781,013

-	-	-	-
(31,013)	-	-	(31,013)

(31,013) - - (31,013)

(750,000) - - (750,000)

0.00% 0.00%

FUTURE PROJECTIONS

2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL

304,050	303,063	302,099	301,116
37,345	38,092	38,852	39,626
8,305	8,545	8,749	8,958
300	300	300	300

350,000 350,000 350,000 350,000

0.58% 0.00% 0.00% 0.00%

94,000	94,000	98,000	98,000
339,045	339,045	335,045	335,045

433,045 433,045 433,045 433,045

783,045 783,045 783,045 783,045

(33,045)	(33,045)	(33,045)	(33,045)

(33,045) (33,045) (33,045) (33,045)

(750,000) (750,000) (750,000) (750,000)

0.00% 0.00% 0.00% 0.00%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.295 McPherson Theatre	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$158,500	\$776,500	\$825,000	\$115,000	\$120,000	\$120,000	\$1,956,500
Equipment	\$53,000	\$318,000	\$180,000	\$141,500	\$0	\$0	\$639,500
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$211,500	\$1,094,500	\$1,005,000	\$256,500	\$120,000	\$120,000	\$2,596,000

SOURCE OF FUNDS

Capital Funds on Hand	\$211,500	\$211,500	\$0	\$0	\$0	\$0	\$211,500
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$883,000	\$1,005,000	\$256,500	\$120,000	\$120,000	\$2,384,500
	\$211,500	\$1,094,500	\$1,005,000	\$256,500	\$120,000	\$120,000	\$2,596,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.295

Service Name: McPherson Theatre

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
21-13	Renewal	Repair Building Envelope and Restore Façade	Repair building envelope and restore façade	\$ 1,163,000	B	Res		238,000	190,000				\$ 428,000
	Renewal	Repair Building Envelope and Restore Façade	Repair building envelope and restore façade		B	Cap	24,000	24,000					\$ 24,000
22-07	Renewal	Repair Stand Alone Canopies	Repair Stand Alone Canopies	\$ 155,000	B	Cap	134,500	134,500					\$ 134,500
25-02	Replacement	Outdoor Digital Sign	Outdoor Digital Sign	\$ 81,000	E	Cap	53,000	53,000					\$ 53,000
26-01	Replacement	Replace Switches	Replace network switches	\$ 55,000	E	Res		55,000					\$ 55,000
26-02	Study	Building Condition Assessment	Building Condition Assessment	\$ 45,000	B	Res		45,000					\$ 45,000
26-03	Renewal	Annual Building Capital Improvements	Annual Minor Capital Improvement Projects	\$ 585,000	B	Res		115,000	115,000	115,000	120,000	120,000	\$ 585,000
26-04	Renewal	Washroom Upgrades	Washroom Fixture Replacement	\$ 75,000	B	Res		75,000					\$ 75,000
26-05	Renewal	Electrical Upgrades	Main Breaker Replacement	\$ 150,000	B	Res		25,000	300,000				\$ 325,000
26-06	Replacement	Lighting System Replacement	Replace Lighting System: moving light fixtures, lighting console and LED wash fixtures	\$ 400,000	E	Res		125,000	150,000	125,000			\$ 400,000
26-07	Renewal	Inventory Storage Upgrades Bar & Concession	Increase and Update Inventory Storage in Bar and Concession	\$ 20,000	B	Res		20,000					\$ 20,000
26-08	Replacement	Replace Bar & Concession Point of Sale System	Replace Bar and Concession Point of Sale System	\$ 50,000	E	Res		50,000					\$ 50,000
26-09	New	Lobby Temperature Control	Add Automatic Blinds to Large Windows Facing Centennial Square and Lobby Air Conditioning.	\$ 125,000	B	Res		25,000	100,000				\$ 125,000
26-10	Renewal	Venue Chamber Renewal	Renew and Refresh Venue Chamber	\$ 50,000	B	Res		25,000	25,000				\$ 50,000
26-11	Replacement	Replace Paging System	Replace Paging System Core Control	\$ 35,000	E	Res		35,000					\$ 35,000
26-12	Defer	Emergency Repairs	For Unforeseen Emergency Repairs	\$ 50,000	B	Res		50,000					\$ 50,000
27-01	Study	Asset Management Plan	Asset Management Plan	\$ 50,000	B	Res			50,000				\$ 50,000
27-02	Study	Accessibility Review	Review of building accessibility	\$ 15,000	B	Res			15,000				\$ 15,000
27-03	Renewal	Renovate Box Office	Renovate Box Office	\$ 30,000	B	Res			30,000				\$ 30,000
27-04	Replacement	Wayfinding Signage	Add and Replace Wayfinding Signage	\$ 30,000	E	Res			30,000				\$ 30,000
28-01	Replacement	Replace SRST	Replace Cisco phone communications system	\$ 16,500	E	Res				16,500			\$ 16,500
													\$ -
													\$ -
			Grand Total	\$ 3,180,500			\$ 211,500	\$ 1,094,500	\$ 1,005,000	\$ 256,500	\$ 120,000	\$ 120,000	\$ 2,596,000

Service:

1.295

McPherson Theatre

Project Number

21-13

Capital Project Title

Repair Building Envelope and Restore
Façade

Capital Project Description

Repair building envelope and restore façade

Project Rationale

Flagged as immediate priority in McPherson Playhouse – Building Envelope Assessment Report prepared for the CRD Dec. 8, 2020 by Stantec Architecture Ltd. Repairing building envelope will ensure the 1913 structure will remain stable and will reduce energy consumption. Restoring the 1913 façade will include point work on the bricks, gutter replacement and refinishing the fiberglass stonework around the historic wooden doors.

Project Number

26-01

Capital Project Title

Replace Switches

Capital Project Description

Replace network switches

Project Rationale

Replace switches in the network infrastructure as required by CRD Information Technology replacement plan.

Project Number

26-02

Capital Project Title

Building Condition Assessment

Capital Project Description

Building Condition Assessment

Project Rationale

Perform full building condition assessment to inform 20yr work plan.

Project Number

26-03

Capital Project Title

Annual Building Capital Improvements

Capital Project Description

Annual Minor Capital Improvement Projects

Project Rationale

Minor capital improvements

Project Number

26-04

Capital Project Title

Washroom Upgrades

Capital Project Description

Washroom Fixture Replacement

Project Rationale

Project Number

26-05

Capital Project Title

Electrical Upgrades

Capital Project Description

Main Breaker Replacement

Project Rationale

Service:	1.295	McPherson Theatre

Project Number	26-06	Capital Project Title	Lighting System Replacement	Capital Project Description	Replace Lighting System: moving light fixtures, lighting console and LED wash
Project Rationale	Phase One replaces existing incandescent lighting fixtures and 18 year old technology with new LED energy efficient automated units that will not require working at heights to adjust. Phase Two replaces the outdated computerized control console with modern control technology. Phase Three replaces the original LED wash fixtures with updated units that allow additional colour mixing capability and additional efficiencies with new LED technology.				

Project Number	26-07	Capital Project Title	Inventory Storage Upgrades Bar & Concession	Capital Project Description	Increase and Update Inventory Storage in Bar and Concession
Project Rationale	Increasing and adding new lockable storage cabinets in the bar and concession will improve efficiencies, increase service to patrons and increase security of inventory.				

Project Number	26-08	Capital Project Title	Replace Bar & Concession Point of Sale System	Capital Project Description	Replace Bar and Concession Point of Sale System
Project Rationale	Replacing the Point of Sale System will provide increased functionality, efficiencies, updated technology and increased patron service. The required technology is out of date.				

Project Number	26-09	Capital Project Title	Lobby Temperature Control	Capital Project Description	Add Automatic Blinds to Large Windows Facing Centennial Square and Lobby Air
Project Rationale	Phase One will add automatic blinds to the large windows facing Centennial Square to improve temperature control energy efficiency. Phase Two will add air conditioning to increase patron comfort and experience.				

Project Number	26-10	Capital Project Title	Venue Chamber Renewal	Capital Project Description	Renew and Refresh Venue Chamber
Project Rationale	Renewal of Venue Chamber will enhance patron experience and increase sustainability of venue chamber.				

Project Number	26-11	Capital Project Title	Replace Paging System	Capital Project Description	Replace Paging System Core Control
Project Rationale	The current paging system core system has reached its end of life and support. This is a primary life safety system for building evacuation and patron and artist messaging and communication.				

Project Number	26-12	Capital Project Title	Emergency Repairs	Capital Project Description	For Unforeseen Emergency Repairs
Project Rationale	Capital funds to accommodate any emergency repairs to the building.				

Service: 1.295 McPherson Theatre			
Project Number	27-01	Capital Project Title	Asset Management Plan
Capital Project Description	Asset Management Plan		
Project Rationale			
Project Number	27-02	Capital Project Title	Accessibility Review
Capital Project Description	Review of building accessibility		
Project Rationale			
Project Number	27-03	Capital Project Title	Renovate Box Office
Capital Project Description	Renovate Box Office		
Project Rationale	Renovating the box office to update and refresh, address patron accessibility, staff safety and evacuation and efficient use of the space.		
Project Number	27-04	Capital Project Title	Wayfinding Signage
Capital Project Description	Add and Replace Wayfinding Signage		
Project Rationale	Add and replace wayfinding signage to direct patrons to amenities and improve safety and crowd management.		
Project Number	28-01	Capital Project Title	Replace SRST
Capital Project Description	Replace Cisco phone communications system		
Project Rationale	Replace Cisco phone communications as required by CRD Information Technology replacement plan.		

**1.295 McPherson Theatre
Asset and Reserve Summary
2026 - 2030 Financial Plan**

Asset Profile

McPherson Theatre

Assets held by the McPherson Theatre service consist of new upgrades to McPherson Theatre built in 1914 as well as various equipment.

Capital Reserve Fund Schedule

Reserve Fund: 1.295 McPherson Playhouse Capital Reserve Fund (Bylaw No. 3270)

Cost Centre: 101899 (PLO)

Capital Reserve Fund

Projected year end balance

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,891,636	2,828,098	2,368,143	1,702,188	1,784,733	1,999,778
Planned Capital Expenditure (Based on Capital Plan)	(534,779)	(883,000)	(1,005,000)	(256,500)	(120,000)	(120,000)
Transfer from Operating Budget	346,709	343,045	339,045	339,045	335,045	335,045
Interest Income*	124,532	80,000				
Total projected year end balance	2,828,098	2,368,143	1,702,188	1,784,733	1,999,778	2,214,823

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Arts Grants and Development

FINAL BUDGET

March 2026

Service: 1.297 Arts Grants and Development

Committee: Finance

DEFINITION:

To establish a service for the provision of assistance in relation to the arts and culture for the purpose of benefiting the community or an aspect of the community. Bylaw No. 2884, July 3, 2001.

SERVICE DESCRIPTION:

CRD municipalities invest in the arts for the economic impact and employment they provide, for the provincial and national visibility arts organizations provide to the region, and for providing a wide range of educational, participatory and audience opportunities for citizens and visitors, improving quality of life. This service provides grants for NFP arts sector organizations within the CRD. An arms length committee, the CRD Arts Advisory Council, adjudicates grant applications based on parameters and total budget limits set by the CRD Arts Commission. Operating grants provide annual, ongoing assistance to larger arts organizations that meet established criteria for artistic, organizational and financial accountability. Project grants support one-time projects, short series, or extended programming of smaller organizations. Equity grants support applicants from communities that are at risk of exclusion or have difficulty accessing funding support for systemic reasons. Incubator grants support new and emerging arts organizations. IDEA grants encourage the development of arts programming capacity within non-arts mandated not-for-profit organizations.

PARTICIPATION:

Municipalities of Victoria, Saanich, Oak Bay, Esquimalt, and View Royal (Group 1 participating area) and Highlands, Metchosin, Southern Gulf Islands, and Sooke (Group 2 participating area).

MAXIMUM LEVY:

Greater of \$1,980,000 or \$0.102 / \$1,000 for hospital assessed values of Group 1 participating area.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Arts

			BUDGET REQUEST				FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
ARTS GRANTS										
<u>ARTS GRANTS:</u>										
Operating Grants	2,436,170	2,436,170	2,442,570	-	-	2,442,570	2,491,420	2,541,250	2,592,080	2,643,920
Project Grants	384,000	384,000	434,000	-	-	434,000	442,680	451,530	460,560	469,770
Total Grants Payment	2,820,170	2,820,170	2,876,570	-	-	2,876,570	2,934,100	2,992,780	3,052,640	3,113,690
		0.00%	2.00%			2.00%	2.00%	2.00%	2.00%	2.00%
<u>ADMINISTRATION COSTS:</u>										
Salaries and Wages	342,628	342,157	363,719	-	-	363,719	374,246	385,072	394,273	403,687
Standard Overhead Allocation	64,146	64,146	66,017	-	-	66,017	67,205	68,550	69,921	71,319
Human Resources Allocation	12,730	12,730	13,053	-	-	13,053	15,258	15,973	15,383	15,533
Building Occupancy Allocation	14,048	14,048	13,753	-	-	13,753	14,409	15,043	15,286	15,535
Other Allocations	4,154	3,604	-	-	3,604	3,604	-	-	-	-
Insurance Cost	750	750	850	-	-	850	895	941	989	1,040
Opearting Cost - Other	42,230	34,890	37,025	-	-	37,025	44,720	38,480	46,470	39,975
Total Administration Costs	480,686	472,325	494,417	-	3,604	498,021	516,733	524,059	542,322	547,089
		-1.74%	2.86%			3.61%	3.76%	1.42%	3.48%	0.88%
TOTAL OPERATING COSTS	3,300,856	3,292,495	3,370,987	-	3,604	3,374,591	3,450,833	3,516,839	3,594,962	3,660,779
		-0.25%	2.12%			2.23%	2.26%	1.91%	2.22%	1.83%
<u>CAPITAL / RESERVE TRANSFER</u>										
Transfer to Operating Reserve Fund	-	52,733	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	1,030	1,030	1,050	-	-	1,050	1,070	1,090	1,110	1,130
TOTAL CAPITAL / RESERVES TRANSFER	1,030	53,763	1,050	-		1,050	1,070	1,090	1,110	1,130
TOTAL COSTS	3,301,886	3,346,258	3,372,037	-	3,604	3,375,641	3,451,903	3,517,929	3,596,072	3,661,909
		1.34%	2.12%			2.23%	2.26%	1.91%	2.22%	1.83%
Internal Recoveries	(15,628)	(60,000)	(16,142)	-	-	(16,142)	(16,610)	(17,090)	(17,498)	(17,916)
OPERATING LESS RECOVERIES	3,286,258	3,286,258	3,355,895	-	3,604	3,359,499	3,435,293	3,500,839	3,578,574	3,643,993
		0.00%	2.12%			2.23%	2.26%	1.91%	2.22%	1.83%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(66,914)	(66,914)	(46,451)	-	-	(46,451)	(52,700)	(52,700)	(52,700)	(52,700)
Payments In Lieu of Taxes	(172,779)	(172,779)	(179,028)	-	-	(179,028)	(172,779)	(172,779)	(172,779)	(172,779)
						-				
TOTAL REVENUE	(239,693)	(239,693)	(225,479)	-	-	(225,479)	(225,479)	(225,479)	(225,479)	(225,479)
		0.00%	-5.93%			-5.93%	0.00%	0.00%	0.00%	0.00%
REQUISITION	(3,046,565)	(3,046,565)	(3,130,416)	-	(3,604)	(3,134,020)	(3,209,814)	(3,275,360)	(3,353,095)	(3,418,514)
			2.75%			2.87%	2.42%	2.04%	2.37%	1.95%
AUTHORIZED POSITIONS:	3.00	3.00	3.00	0.00	0.00	3.00	3.00	3.00	3.00	3.00

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.297	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Arts Grants and Development							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$3,800	\$0	\$0	\$0	\$4,000	\$0	\$7,800
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$3,800	\$0	\$0	\$0	\$4,000	\$0	\$7,800

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$3,800	\$0	\$0	\$0	\$4,000	\$0	\$7,800
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$3,800	\$0	\$0	\$0	\$4,000	\$0	\$7,800

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.297
Service Name: Arts Grants and Development

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer and Printer	IT scheduled Routine Replacement	\$ 3,800	E	ERF		\$ 3,800					\$ 3,800
29-01	Replacement	Computer and Printer	IT scheduled Routine Replacement	\$ 4,000	E	ERF					\$ 4,000		\$ 4,000
													\$ -
													\$ -
			Grand Total	\$ 7,800			\$ -	\$ 3,800	\$ -	\$ -	\$ 4,000	\$ -	\$ 7,800

Service:	1.297	Arts Grants and Development

Project Number	26-01	Capital Project Title	Computer and Printer	Capital Project Description	IT scheduled Routine Replacement
Project Rationale	Computers and printers will be replaced based on equipment lifecycle assessment managed by IT department				

Project Number	29-01	Capital Project Title	Computer and Printer	Capital Project Description	IT scheduled Routine Replacement
Project Rationale	Computers and printers will be replaced based on equipment lifecycle assessment managed by IT department				

1.297 Arts and Cultural Grants
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Arts and Cultural Grants

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105300

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	317,386	343,401	300,701	248,001	195,301	142,601
Planned Purchase	(66,914)	(52,700)	(52,700)	(52,700)	(52,700)	(52,700)
Transfer from Ops Budget	79,013					
Interest Income*	13,917	10,000				
Total projected year end balance	343,401	300,701	248,001	195,301	142,601	89,901

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**1.297 Arts grants and Development
Asset and Reserve Summary
2026 - 2030 Financial Plan**

Asset Profile

Arts grants and Development

Assets held by the Arts grants and Development service consist of computers and office equipment.

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.297 Arts Grants and Development Equipment Replacement Fund

Equipment Replacement Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	3,940	5,008	2,308	3,378	4,468	1,578
Planned Purchase (Based on Capital Plan)		(3,800)	-	-	(4,000)	-
Transfer from Ops Budget	1,030	1,050	1,070	1,090	1,110	1,130
Interest Income*	37	50	-	-	-	-
Ending Balance \$	5,008	2,308	3,378	4,468	1,578	2,708

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Feasibility Reserve Fund

FINAL BUDGET

March 2026

Service: 21.1 Feasibility Study Reserve

Committee: Finance

DEFINITION:

Capital Regional District Bylaw No. 79 to establish a Feasibility Study Reserve Fund to be used for the possible adoption of a service.

SERVICE DESCRIPTION:

Funding to be used for conducting research on possible new services.

PARTICIPATION:

All member municipalities on the basis of converted hospital assessments. Pursuant to Section 804 of the Local Government Act in the case of feasibility studies in relation to proposed services, the costs are apportioned among the electoral areas.

MAXIMUM LEVY:

\$0.10/1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

FUNDING:

FEASIBILITY STUDY	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2026 ONGOING	ONE-TIME	TOTAL	2027 CORE BUDGET	2028 CORE BUDGET	2029 CORE BUDGET	2030 CORE BUDGET
<u>OPERATING COSTS:</u>										
Regional Studies (un-allocated)	10,367	10,367	19,517	-	-	19,517	-	-	-	-
IBC 4a-1.1_TransportationService_2024	20,509	20,509	-	-	-	-	-	-	-	-
Establish Regional Arts Facility Service	132,000	132,000	112,850	-	-	112,850				
Total Regional	162,876	162,876	132,367	-	-	132,367	-	-	-	-
Electoral Area										
Southern Gulf Islands	-	-	-	-	-	-	-	-	-	-
Juan de Fuca	-	-	-	-	-	-	-	-	-	-
Salt Spring Island	-	-	-	-	-	-	-	-	-	-
EA Studies (un-allocated)	-	-	-	-	-	-	-	-	-	-
Total Electoral Area	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	162,876	162,876	132,367	-	-	132,367	-	-	-	-
*Percentage Increase over prior year						-18.7%				
<u>REVENUES</u>										
Estimated balance c/fwd	-	-	-	-	-	-	-	-	-	-
Balance c/fwd from 2023 to 2024	-	-	(66,537)	-	-	(66,537)	-	-	-	-
Balance c/fwd from 2022 to 2023	(20,509)	(20,509)	-	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-	-	-	-
Recovery Cost	-	-	-	-	-	-	-	-	-	-
Feasibility Study Funding	-	-	-	-	(350,000)	(350,000)	-	-	-	-
Grant Provincial	-	-	-	-	-	-	-	-	-	-
Payments - In Lieu of Taxes	(10,367)	(10,367)	(5,830)	-	-	(5,830)	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Transfer from Revenue Fund	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	(30,876)	(30,876)	(72,367)	-	(350,000)	(422,367)	-	-	-	-
REQUISITION	(132,000)	(132,000)	(60,000)	-	350,000	290,000	-	-	-	-

CAPITAL REGIONAL DISTRICT BOARD
March 11, 2026
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part 2

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CAPITAL REGIONAL DISTRICT

2026 BUDGET

PARKS, RECREATION & ENVIRONMENTAL SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET

March 11, 2026

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Parks and Recreation

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CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Parks

FINAL BUDGET

March 2026

Service: 1.280 Regional Parks

Committee: Regional Parks Committee & Transportation Committee

DEFINITION:

To establish an extended service of Regional Parks for all of the Regional District for the purpose of operating Regional Parks.
Bylaw No. 1749 (November 1989); Amended Bylaw No. 2419 (October 1996).

Land Acquisition Fund: 2000 to 2009 Requisition increase equates to \$10 per average household each year.
2010 increased requisition equates to \$12 per average household.
2011-2014 increased requisition further \$2 per average household in each year.
2015-2019 requisition equates to \$20 per average household in each year.
2020 requisition equates to \$20 per average household in each year.
2021-2025 increased requisition further \$1 per average household in each year

SERVICE DESCRIPTION:

This is a service to administer and coordinate the provision of regional parks and trails systems for residents and visitors to the Capital Region. Services include planning and developing strategies for growth and protection of parks and trails, project management of capital facilities, environmental interpretation, conservation, education, security and parks operations of all regional parks and trails. The land acquisition fund acquires regionally significant natural areas to achieve the vision for future regional parks and trails systems. Land acquisition contributes to environmental, social and economic regional sustainability.

PARTICIPATION:

All member municipalities and electoral areas participate.

MAXIMUM LEVY:

Based on converted hospital assessed values for land and improvements.

CAPITAL BORROWING:

Authorized: Bylaw.4142 - Construction of E&N Trail Phase 3&4	\$ 6,100,000
Borrowed:	\$ (6,100,000)
Remaining	<u>\$ -</u>
Authorized: Bylaw.4506 - Acquiring Land for Regional Parks	\$ 25,000,000
Borrowed:	\$ (5,000,000)
Remaining	<u>\$ 20,000,000</u>
Authorized: Bylaw.4588 - Trestles Renewal, Trails Widening and Lighting	\$ 50,000,000
Borrowed:	\$ -
Remaining	<u>\$ 50,000,000</u>

REGIONAL PARKS SUMMARY			BUDGET REQUEST				FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Salaries and Wages	10,022,995	9,552,309	9,705,142	125,000	-	9,830,142	10,278,531	10,564,539	10,812,552	11,066,250
Internal Allocations	562,416	479,215	427,661	-	2,500	430,161	425,560	439,961	449,160	458,549
Standard Overhead Allocation	740,445	740,445	777,527	-	-	777,527	791,522	807,353	823,499	839,970
Human Resources Allocation	354,148	354,148	379,037	-	-	379,037	443,467	464,331	447,014	451,346
Fleet Services Allocation	-	-	261,408	-	-	261,408	267,944	274,643	281,509	288,546
Communications Allocation	-	-	265,744	-	-	265,744	276,540	283,978	294,992	301,760
Insurance Cost	91,460	91,460	89,715	-	-	89,715	94,201	98,911	103,858	109,052
Consultant and Contract for Services	1,255,616	1,116,790	1,199,752	5,000	125,000	1,329,752	1,236,607	1,240,939	1,265,759	1,291,074
Vehicles and Equipment	664,310	645,907	621,566	-	-	621,566	633,997	646,676	659,610	672,802
Parks Maintenance and Repairs	485,416	610,549	538,990	-	-	538,990	549,770	560,763	571,979	583,420
Utilities & Disposal Costs	241,553	280,401	269,858	-	-	269,858	275,254	280,761	286,373	292,102
Operating Supplies	592,614	748,630	623,509	-	-	623,509	574,778	586,276	597,998	609,959
Legal/Licences/Surveys Cost	66,743	59,308	59,688	-	-	59,688	61,013	62,363	63,740	65,143
Telecommunications&Training	182,275	195,944	176,036	-	-	176,036	179,559	183,146	186,810	190,547
Operating Cost - Other	494,309	428,864	479,730	-	-	479,730	489,324	504,111	514,191	524,475
TOTAL OPERATING COSTS	15,754,300	15,303,970	15,875,363	130,000	127,500	16,132,863	16,578,067	16,998,751	17,359,044	17,744,995
*Percentage increase over prior year		-2.9%				2.40%	2.76%	2.5%	2.1%	2.2%
<u>CAPITAL / TRANSFER RESERVES</u>										
Transfer to Operating Reserve Fund	15,000	185,000	15,000	-	-	15,000	15,040	15,081	15,122	15,165
Transfer to Capital Fund	275,400	275,400	210,357	-	75,000	285,357	214,564	218,855	223,233	227,697
Land Acquisition Levy	-	-	-	-	-	-	-	-	-	-
Transfer to ERF Reserve	732,830	732,830	746,021	-	-	746,021	871,366	940,974	1,040,813	1,061,629
Transfer to Capital Reserve Fund	3,206,411	3,477,438	2,258,874	-	-	2,258,874	2,303,151	2,348,314	2,394,381	2,441,369
TOTAL CAPITAL / RESERVE TRANSFER	4,229,641	4,670,668	3,230,252	-	75,000	3,305,252	3,404,121	3,523,224	3,673,549	3,745,860
*Percentage increase over prior year		10.4%	-23.63%			-21.86%	2.99%	3.5%	4.3%	2.0%
*Percentage increase over prior year Ops and Cap			-4.40%			-2.73%	2.80%	2.7%	2.5%	2.2%
LAF Debt	574,999	472,543	574,999	7,544	20,000	602,543	791,193	1,019,843	1,344,493	1,734,143
Trail Widening Debt	180,000	20,000	180,000	255,000	100,000	535,000	1,728,251	3,026,502	4,323,003	5,241,253
E&N Trail Debt	571,258	571,258	572,128	-	-	572,128	572,128	572,128	572,128	572,128
Debt Charges	1,326,257	1,063,801	1,327,127	262,544	120,000	1,709,671	3,091,572	4,618,473	6,239,624	7,547,524
TOTAL COSTS	21,310,198	21,038,439	20,432,742	392,544	322,500	21,147,786	23,073,760	25,140,448	27,272,217	29,038,379
*Percentage increase over prior year			-4.12%			-0.76%	9.11%	9.0%	8.5%	6.5%
Internal Recoveries	(77,539)	(77,066)	(2,246,750)	-	-	(2,246,750)	(3,462,795)	(4,784,293)	(6,104,506)	(7,046,944)
OPERATING LESS RECOVERIES	21,232,659	20,961,373	18,185,992	392,544	322,500	18,901,036	19,610,965	20,356,155	21,167,711	21,991,435
<u>FUNDING SOURCES (REVENUE)</u>										
			-14.35%			-10.98%	3.76%	3.8%	4.0%	3.9%
Estimated balance C/F from current to Next year	-	(0)	-	-	-	-	-	-	-	-
Balance C/F from Prior to Current year	(535,000)	(535,000)	-	(17,500)	(322,500)	(340,000)	-	-	-	-
Fee Income	(796,816)	(804,530)	(877,913)	-	-	(877,913)	(892,094)	(906,558)	(921,311)	(936,360)
Rental Income	(106,090)	(113,090)	(108,212)	-	-	(108,212)	(110,376)	(112,584)	(114,835)	(117,132)
Transfer from Operating Reserve Fund	-	-	(20,000)	-	-	(20,000)	(20,000)	-	-	-
Payments - In Lieu of Taxes	(887,899)	(887,899)	(834,615)	-	-	(834,615)	(887,899)	(887,899)	(887,899)	(887,899)
Grants - Other	(60,000)	(114,000)	(60,000)	-	-	(60,000)	-	-	-	-
TOTAL REVENUE	(2,385,805)	(2,454,519)	(1,900,740)	(17,500)	(322,500)	(2,240,740)	(1,910,369)	(1,907,041)	(1,924,045)	(1,941,391)
REQUISITION	(18,846,854)	(18,506,854)	(16,285,252)	(375,044)	-	(16,660,296)	(17,700,596)	(18,449,114)	(19,243,666)	(20,050,044)
*Percentage increase over prior year requisition			-13.59%			-11.60%	6.24%	4.23%	4.31%	4.19%
PARTICIPANTS: Regional. AUTHORIZED POSITIONS:	83.4	83.4	83.4	-4.0	0.0	79.4	79.4	79.4	79.4	79.4

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.280	Carry						
	Regional Parks	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$506,000	\$916,000	\$1,250,000	\$1,000,000	\$1,300,000	\$0	\$4,466,000
Equipment	\$0	\$183,000	\$74,000	\$92,000	\$466,000	\$0	\$815,000
Land	\$0	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$10,000,000
Engineered Structures	\$1,678,300	\$20,310,700	\$20,123,000	\$21,775,000	\$6,770,000	\$4,180,000	\$73,158,700
Vehicles	\$0	\$2,173,000	\$650,000	\$788,000	\$560,000	\$568,000	\$4,739,000
	\$2,184,300	\$25,582,700	\$24,097,000	\$25,655,000	\$11,096,000	\$6,748,000	\$93,178,700

SOURCE OF FUNDS

Capital Funds on Hand	\$2,184,300	\$2,184,300	\$0	\$0	\$0	\$0	\$2,184,300
Debenture Debt (New Debt Only)	\$0	\$17,000,000	\$18,500,000	\$21,450,000	\$6,500,000	\$6,000,000	\$69,450,000
Equipment Replacement Fund	\$0	\$2,356,000	\$724,000	\$880,000	\$726,000	\$568,000	\$5,254,000
Grants (Federal, Provincial)	\$0	\$500,000	\$598,000	\$300,000	\$0	\$0	\$1,398,000
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$3,542,400	\$4,275,000	\$3,025,000	\$3,870,000	\$180,000	\$14,892,400
	\$2,184,300	\$25,582,700	\$24,097,000	\$25,655,000	\$11,096,000	\$6,748,000	\$93,178,700

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.280

Service Name:

Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-03	Renewal	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point	\$ 163,000	S	Res		30,000	-	-	-		\$ 30,000
20-03	Renewal	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point		S	Cap	120,000	120,000	-	-	-		\$ 120,000
20-08	New	Develop Matthews Point Facilities	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.	\$ 90,000	S	Res		35,000	-	-	-	-	\$ 35,000.00
20-08	New	Develop Matthews Point Facilities	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.		S	Cap	14,700	14,700	-	-	-	-	\$ 14,700.00
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report	\$ 1,775,000	S	Res		200,000	-	-	-	-	\$ 200,000
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Debt		-	-	1,250,000	-	-	\$ 1,250,000
22-02	Renewal	Beaver Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Cap	143,000	143,000	-	-	-	-	\$ 143,000
22-04	Study	Sooke Potholes Lodge Feasibility Study	Feasibility study for removal and design to rehabilitate old lodge site at Sooke Potholes	\$ 200,000	B	Res		100,000	100,000	-	-	-	\$ 200,000
23-01	New	Purchase of New Genset for Mt. McDonald	New backup power supply required for emergency communication equipment on Mt. McDonald.	\$ 300,000	E	Res		-	-	-	300,000		\$ 300,000
23-05	New	Design & Construct Salt Spring Island Regional Trail	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.	\$ 4,690,000	S	Res		-	300,000	330,000	-		\$ 630,000
23-05	New	Design & Construct Salt Spring Island Regional Trail	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.		S	Debt		-	-	-	3,000,000	1,000,000	\$ 4,000,000
23-11	Renewal	Replace Two Bridges at Witty's Lagoon	Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133	\$ 710,000	S	Res		650,000	-	-	-		\$ 650,000
23-11	Renewal	Replace Two Bridges at Witty's Lagoon	Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133		S	Cap	8,900	8,900					\$ 8,900
23-14	Replacement	Equipment Replacement	Equipment replacement of outdoor and indoor equipment and furniture.		NA	ERF		183,000	74,000	92,000	166,000		\$ 515,000
23-15	New	Potential Land Acquisition Transactions	Potential land acquisition transactions.		NA	L	Debt	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	\$ 10,000,000
24-04	Renewal	Design & Construct Brookleigh Boat Launch	Improvements to the boat launch and dock at Brookleigh Beach with additional site improvements to enhance access, parking, and washrooms accessibility	\$ 750,000	S	Res		-	150,000	-	500,000	-	\$ 650,000
24-04	Renewal	Design & Construct Brookleigh Boat Launch	Improvements to the boat launch and dock at Brookleigh Beach with additional site improvements to enhance access, parking, and washrooms accessibility		S	Cap	125,000	125,000					\$ 125,000
24-05	New	Regional Trestle Renewal, Trails Widening and Lighting Project	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.	\$ 50,000,000	S	Debt		15,000,000	16,500,000	18,000,000	-	-	\$ 49,500,000
24-05	New	Regional Trestle Renewal, Trails Widening and Lighting Project	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.		S	Grant		500,000			-		\$ 500,000
24-07	Renewal	Site Planning for Regional Parks Operations	Development of site plans, design and construction activities at Regional Parks operational facilities	\$ 250,000	B	Res		-	200,000	-	-	-	\$ 200,000
24-07	Renewal	Site Planning for Regional Parks Operations	Development of site plans, design and construction activities at Regional Parks operational facilities		B	Cap	8,000	8,000					\$ 8,000
24-11	New	Portal Signs	Replace portal signs or install new portal signs at main regional park and trail access points to align with Corporate Sign Strategy.	\$ 1,055,000	S	Res		285,000	270,000	50,000	-	-	\$ 605,000
24-11	New	Portal Signs	Replace portal signs or install new portal signs at main regional park and trail access points to align with Corporate Sign Strategy.		S	Cap	238,500	238,500					\$ 238,500
24-12	Replacement	Weed Harvester	Replace 2006 aquatic weed harvester	\$ 700,000	V	ERF		700,000	-	-	-		\$ 700,000
24-13	Renewal	Durance Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report	\$ 3,300,000	S	Res		150,000	150,000	-	-	-	\$ 300,000
24-13	Renewal	Durance Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		S	Debt		-	-	-	1,500,000	1,500,000	\$ 3,000,000
24-14	Replacement	Light Duty Vehicle Replacement 2024 Carryforward	Vehicle replacement based on a schedule for fleet vehicles- 2024 carryforward	\$ 200,000	V	ERF		200,000			-	-	\$ 200,000
25-02	Study	Options Analysis of Shoreline Stabilization	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park.	\$ 150,000	S	Res	→	150,000	-	-	-	-	\$ 150,000
25-02	Study	Options Analysis of Shoreline Stabilization	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park.		S	Cap			-	-	-	-	\$ -
25-05	Replacement	Implement Kiosk Strategy	Implement kiosk strategy for the purpose of replacing ageing information kiosks.	\$ 100,000	S	Res		20,000	20,000	20,000	20,000		\$ 80,000
25-06	Study	Beaver Lake Dams - IDSRMP	Develop Interim Dam Safety Risk Management Plan - Beaver Lake Dams	\$ 200,000	S	Res			-	-	-	-	\$ -
25-07	New	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay	\$ 1,108,000	S	Res		-	160,000				\$ 160,000
25-07	New	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay		S	Grant		-	598,000	-	-	-	\$ 598,000
25-07	New	Coles Bay Shoreline Restoration	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay		S	Cap	292,500	292,500	-	-	-	-	\$ 292,500
25-08	Replacement	Royal Oak Golf Course Site Securement Fund	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC	\$ 250,000	S	Res	→	177,400	-	-			\$ 177,400
25-08	Replacement	Royal Oak Golf Course Site Securement Fund	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC		S	Cap	38,500	38,500					\$ 38,500
25-09	Renewal	Upgrading electrical capacity and HVAC at Mill Hill Worksite	Upgrading electrical capacity, installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.	\$ 800,000	B	Res		-	300,000	-	-	-	\$ 300,000
25-09	Renewal	Upgrading electrical capacity and HVAC at Mill Hill Worksite	Upgrading electrical capacity, installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.		B	Cap	498,000	498,000	-	-	-	-	\$ 498,000

Service #:

1.280

Service Name:

Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
25-10	New	Spillway alterations and log boom installation	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations	\$ 200,000	S	Res		-	200,000	-	-	-	\$ 200,000
25-10	New	Spillway alterations and log boom installation	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations		S	Cap	200,000	200,000	-	-	-	-	\$ 200,000
25-11	Study	Killarney Lake Dam - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Killarney Lake Dam. Outcomes from the various studies will inform future capital improvements.	\$ 80,000	S	Res		60,000	-	-	-	-	\$ 60,000
25-12	Renewal	Design and construct Hereward, Helmcken and Island Highway Repair	Design and construct Hereward, Helmcken and Island Highway (at 4-Mile) bridges to increase girder shear capacity	\$ 400,000	S	Cap	370,600	370,600					\$ 370,600
25-13	Renewal	Replace Timber curbs and resurface asphalt overlay of Colquitz Creek Road Bridge	Design and construct replacement of timber curbs and resurface asphalt overlay for Colquitz Creek Road Bridge at Filter Beds	\$ 70,000	S	Cap	52,800	52,800					\$ 52,800
25-14	Replacement	Replace Wooden Culvert (Trail Way)	Replace Sooke Hills Wilderness Trail wooden culvert	\$ 230,000	S	Res		200,000	-	-	-	-	\$ 200,000
25-15	Replacement	F-450 Dump Truck Replacement	F-450 dump truck replacement based on a schedule for fleet vehicles	\$ 175,000	V	ERF		175,000					\$ 175,000
25-16	Replacement	Light Duty Vehicle Replacement 2025 Carryforward	Vehicle replacement based on a schedule for fleet vehicles	\$ 323,000	V	ERF		323,000				-	\$ 323,000
26-05	Renewal	Site Paving at Mill Hill Work Site	Site paving and related enhancements at Mill Hill work site.	\$ 200,000	S	Res		-	200,000	-	-	-	\$ 200,000
26-06	Renewal	Renewal of Elk Beaver Regional Park road surfacing	Full depth renewal and paving of Beaver Lake Road and new paving at Bear Hill Road	\$ 450,000	S	Res		-	300,000	150,000	-	-	\$ 450,000
26-07	Replacement	Design and Construct - Jordan River Regional Park Boardwalk	Design and Construct boardwalk at Jordan River Regional Park.	\$ 275,000	S	Res		75,000	200,000	-	-	-	\$ 275,000
26-08	Renewal	Humpback Dam - Deficiency Resolution Program	Ongoing program to address dam safety deficiencies from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review & IDSRMP	\$ 300,000	S	Res		300,000	-	-	-	-	\$ 300,000
26-09	Study	Thetis Lake Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Thetis Lake Dams. Outcomes from the various studies will inform future capital improvements.	\$ 300,000	S	Res		150,000	150,000	-	-	-	\$ 300,000
26-10	Decommission	Bear Hill Regional Park Workshop Decommissioning	Decommission Bear Hill Regional Park workshop based on the Asset Retirement Obligation requirements.	\$ 160,000	B	Res		160,000	-	-	-	-	\$ 160,000
26-11	New	Fleet EV chargers at 728 Work Site	Installation of Fleet EV chargers at 728 Work Site based on fleet electrification plan	\$ 200,000	S	Res		50,000	150,000	-	-	-	\$ 200,000
26-13	Replacement	Thetis Lake West beach parking lot - water drainage improvements and asphalt replacement	Rehabilitation of the existing parking lot experiencing significant asphalt erosion and cracking. Work includes replacement of the existing drainage pipe and installation of new asphalt and line painting	\$ 150,000	S	Res		150,000	-	-	-	-	\$ 150,000
26-14	New	Halliburton Creek wetland	Design and construct new wetland habitat to expand and enhance the riparian corridor along Halliburton Creek.	\$ 280,000	S	Res		50,000	30,000	-	-	-	\$ 80,000
26-14	New	Halliburton Creek wetland	Design and construct new wetland habitat to expand and enhance the riparian corridor along Halliburton Creek.		S	Grant		-	-	200,000	-	-	\$ 200,000
26-15	Replacement	John Deere 6105E Tractor Replacement	Replace 2022 John Deere 6105E Tractor	\$ 325,000	V	ERF		325,000					\$ 325,000
26-16	Replacement	Light Duty Vehicle Replacement	Vehicle replacement based on a schedule for fleet vehicles	\$ 3,016,000	V	ERF		450,000	650,000	788,000	560,000	568,000	\$ 3,016,000
26-17	New	Temporary Facility Upgrades at 728 Work Site	Provide temporary facility upgrades at 728 facility, including installing modular workspace to meet immediate staff accommodation	\$ 150,000	B	Res		150,000					\$ 150,000
27-02	Replacement	Replace pit toilet at Lone Tree Hill	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span	\$ 150,000	B	Res		-	-	-	150,000	-	\$ 150,000
27-03	New	Jordan River and Island View Beach Shoreline Stabilization	Design and Construct shoreline Stabilization at Jordan River Regional Park and Island View Beach Regional Park.	\$ 1,500,000	S	Res		-	-	750,000	750,000	-	\$ 1,500,000
27-04	Replacement	Spring Slamon Place Toilet Upgrades	Replace the existing single wooden pit toilet and old tank at the north end of the campground along with the two-pack wooden toilet building near the cooking shelter	\$ 150,000	S	Res		-	150,000	150,000	-	-	\$ 300,000
27-05	Decommission	Francis King Rental Bldg Decommissioning	Decommission existing rental building at Francis King Regional Park due its age, presence of mold and lack of operational or visitor experience value.	\$ 250,000	B	Res		-	250,000	-	-	-	\$ 250,000
27-06	Replacement	Replace pit toilet at Francis King Regional Park	Replace existing double pit toilets at Francis King Regional Park that has exceeded its serviceable life span	\$ 150,000	B	Res		-	150,000	-	-	-	\$ 150,000
27-07	Replacement	Pike and Iron Mine Bay Washroom Replacement	Replace and relocate the vault toilets at Pike Road and Iron Mine Bay that has exceeded its serviceable life span	\$ 250,000	S	Res		-	50,000	200,000	-	-	\$ 250,000
27-08	Renewal	Gonzales Hill Service Road Paving	Renewal and paving of service road in the park as the asphalt has reached the end on its service life	\$ 75,000	S	Res		-	75,000	-	-	-	\$ 75,000
27-09	Replacement	Design and construct Technical Training Area at Mount Work Regional Park	Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park	\$ 170,000	S	Res		-	70,000	-	-	-	\$ 70,000
27-09	Replacement	Design and construct Technical Training Area at Mount Work Regional Park	Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park		S	Grant		-	-	100,000	-	-	\$ 100,000
27-10	Replacement	Thetis Lake Washroom Facility Replacement	Design and construct new accessible washroom facility at Thetis Lake, including demolition of the old washroom and decommissioning of the existing septic system off the dam.	\$ 2,250,000	B	Res		-	250,000	1,000,000	1,000,000		\$ 2,250,000
28-01	Renewal	Thetis Lake Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Thetis Lake Dams - Regulatory, Planning & Analysis Program	\$ 150,000	S	Res		-	-	50,000	100,000	-	\$ 150,000
28-02	New	Washroom Replacement and Campground Accessibility Improvements at Island View	Remove the existing six-pack vault toilet, construct three new two-pack vault toilets and develop 3-4 accessible campsites to improve accessibility	\$ 550,000	S	Res		150,000	400,000	-	-	-	\$ 550,000
28-05	Renewal	Design and Construct- Regional Trail Bridge Renewals (4)	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmcken bridges based on 20-year renewal plan.	\$ 2,175,000	S	Res		-	-	325,000	900,000	-	\$ 1,225,000
28-07	Renewal	Renewal of Regional Trail surfacing - Juskun Road to Mt. Newton	Full depth renewal and paving of Lochside Regional Trail section from Juskun Road to Mt. Newton	\$ 1,700,000	S	Debt		-	-	200,000		1,500,000	\$ 1,700,000

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PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
29-01	Replacement	Hamsterly Beach Waterline Replacement	Replace the waterline at Hamsterly Beach	\$ 75,000	S	Cap	73,800	73,800	-	-	-	-	\$ 73,800.00
29-02	Renewal	Renew Sitting Lady Falls Parking	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.	\$ 250,000	S	Res		250,000	-	-	-	-	\$ 250,000
29-03	Replacement	Replace pit toilet at Durrance-Mount Work Regional Park	Replace existing double pit toilets to improve location, accessibility and water protection/infiltration	\$ 150,000	B	Res		-	-	-	150,000	-	\$ 150,000
30-01	New	Sooke Potholes Parking Lot 3 Upgrades	Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes	\$ 80,000	S	Res		-	-	-	-	80,000	\$ 80,000
30-02	Renewal	Killamey Lake Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Killamey Lake Dam - Regulatory, Planning & Analysis Program.	\$ 100,000	S	Res		-	-	-	-	100,000	\$ 100,000
			Grand Total	\$ 84,070,000			\$ 2,184,300	\$ 25,582,700	\$ 24,097,000	\$ 25,655,000	\$ 11,096,000	\$ 6,748,000	\$ 93,178,700

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Project Number	19-05	Capital Project Title	#N/A	Capital Project Description	#N/A
Project Rationale	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban bridges on the Galloping Goose Trail. The scope of work for the Interurban bridge is expected to continue through 2025, with an increased budget of \$150,000.				
Project Number	20-03	Capital Project Title	Park Facilities St. John Point	Capital Project Description	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point
Project Rationale	Design and construct parking lot, toilet, benches, and information kiosk The St. John Point to addresses actions identified in the Regional Park Management Plan.				
Project Number	20-08	Capital Project Title	Develop Matthew's Point Facilities	Capital Project Description	Develop visitor facilities at Matthews Point Regional Park as identified in the management plan.
Project Rationale	This project is to install facilities at Matthews Point including trail work, signs, kiosk, and toilet building.				
Project Number	22-02	Capital Project Title	Beaver Lake Dams - Upgrades and Improvements Program	Capital Project Description	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Beaver Lake Dams from the Dam Safety Risk Register. Some key projects in the near term include: Hydrotechnical and geotechnical assessment, Preliminary design of upgrades for Beaver Lake Dams, Beaver Lake Dam Upgrades – detailed design & construction				
Project Number	22-04	Capital Project Title	Sooke Potholes Lodge Feasibility Study	Capital Project Description	Feasibility study for removal and design to rehabilitate old lodge site at Sooke Potholes
Project Rationale	This project is to conduct a comprehensive feasibility study focusing on safety measures for the removal and design rehabilitation of the old lodge site which has been abandoned since the 1980s to ensure that all necessary precautions are taken to secure the site and evaluate the best approaches for its rehabilitation.				

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Project Number 23-01

Capital Project Title Purchase of New Genset for Mt. McDonald

Capital Project Description New backup power supply required for emergency communication equipment on Mt. McDonald.

Project Rationale A new backup power supply is required for the emergency communication equipment located on Mount McDonald.

Project Number 23-05

Capital Project Title Design & Construct Salt Spring Island Regional Trail

Capital Project Description Feasibility study, design and construct 5km of regional trail on Salt Spring Island.

Project Rationale This project continues implementation of the Gulf Islands Regional Trail Plan to construct regional trails on each of the Gulf Islands. Grant dependent.

Project Number 23-11

Capital Project Title Replace Two Bridges at Witty's Lagoon

Capital Project Description Design and Construction of Two Bridges at Witty's Lagoon - Asset IDs 100 and 133

Project Rationale Replacement of Two Bridges at Witty's Lagoon (Asset IDs 100 and 133), including detailed design and construction.

Project Number 23-14

Capital Project Title Equipment Replacement

Capital Project Description Equipment replacement of outdoor and indoor equipment and furniture.

Project Rationale Regional Parks maintains an equipment replacement fund in order to replace equipment that is not captured within the vehicle replacement program. This includes office equipment and operational field equipment.

Project Number 23-15

Capital Project Title Potential Land Acquisition Transactions

Capital Project Description Potential land acquisition transactions.

Project Rationale Potential land acquisition transactions estimated at \$2 million per year.

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Project Number	24-04	Capital Project Title	Design & Construct Brookleigh Boat Launch
Capital Project Description	Improvements to the boat launch and dock at Brookleigh Beach with additional site improvements to enhance access, parking, and washrooms accessibility		
Project Rationale	Improve visitor experience and enhance safe access through improving the boat launch at Brookleigh Beach on Elk Lake so it more easily accommodates the type of boats that frequent the facility. In 2026, the scope will be extended to include site improvements at the Brookleigh boat launch to augment 2025 dock replacement, enhance the visitor experience, and improve accessibility. Proposed works include: - Extend boat ramp as trailers are bottoming out during low water - pave/formalize the parking to better accommodate trailer/boat launch access and use - washroom upgrades to improve accessibility		
Project Number	24-05	Capital Project Title	Regional Trestle Renewal, Trails Widening and Lighting Project
Capital Project Description	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.		
Project Rationale	Design and construct the renewal and enhancement of the Swan, Brett, and Selkirk Trestle, and widen and light 6 km of Regional Trail along priority sections of the Lochside and Galloping Goose Regional Trail.		
Project Number	24-07	Capital Project Title	Site Planning for Regional Parks Operations
Capital Project Description	Development of site plans, design and construction activities at Regional Parks operational facilities		
Project Rationale	Long-term site planning, design and construction of building and improvements at the 728 work site, including office space capacity, electric service capacity, HVAC system and equipment storage based on 2025 feasibility study		
Project Number	24-11	Capital Project Title	Portal Signs
Capital Project Description	Replace portal signs or install new portal signs at main regional park and trail access points to align with Corporate Sign Strategy.		
Project Rationale	Install new portal signs at regional park access points to align with Corporate Sign Strategy.		
Project Number	24-12	Capital Project Title	Weed Harvester
Capital Project Description	Replace 2006 aquatic weed harvester		
Project Rationale	Replace 2006 weed harvester through the vehicle replacement fund as the equipment reaches end of serviceable life.		

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Project Number	24-13	Capital Project Title	Durrance Lake Dam - Upgrades and Improvements Program
Capital Project Description	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through Regional Parks Dams Overview Assessment Report		
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Durrance Lake Dam from the Dam Safety Risk Register. Some key projects in the near term include: Design, public engagement, and implementation of the dam alteration plan for Durrance Lake Dam, including submission of the plan to the Provincial Dam Safety Office		
Project Number	24-14	Capital Project Title	Light Duty Vehicle Replacement - 2024 Carryforward
Capital Project Description	Vehicle replacement based on a schedule for fleet vehicles- 2024 carryforward		
Project Rationale	Replace vehicles using the vehicle replacement fund as reaching the end of their serviceable life		
Project Number	25-02	Capital Project Title	Options Analysis of Shoreline Stabilization
Capital Project Description	Options analysis for shoreline stabilization at Jordan River Regional Park		
Project Rationale	Options analysis for shoreline stabilization at Jordan River Regional Park, including an environmental study of the proposed options.		
Project Number	25-04	Capital Project Title	#N/A
Capital Project Description	#N/A		
Project Rationale	Design and Construct Regional Trail bridge renewals, identified as a priority in the 20-year renewal plan. Bridges include the Bilston Creek Bridge #3, Firehall Creek Bridge, Charters Creek Trestle, Interurban Bridge, and Wilkinson Bridge.		
Project Number	25-05	Capital Project Title	Implement Kiosk Strategy
Capital Project Description	Implement kiosk strategy for the purpose of replacing ageing information kiosks.		
Project Rationale	This is a continuing project to replace ageing information kiosk structures in Regional Parks, project is anticipated to continue through to 2029.		

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Project Number	25-06	Capital Project Title	Beaver Lake Dams - IDSRMP
Capital Project Description	Develop Interim Dam Safety Risk Management Plan - Beaver Lake Dams		
Project Rationale	Develop Interim Dam Safety Risk Management Plan for the Elk/Beaver Lake dams as required by the dam consultant and accepted by the Provincial Dam Safety Office		
Project Number	25-07	Capital Project Title	Coles Bay Shoreline Restoration
Capital Project Description	Design shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay		
Project Rationale	Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay. This is an opportunity to build relationship with the Pauquachin First Nation.		
Project Number	25-08	Capital Project Title	Royal Oak Golf Course Site Securement Fund
Capital Project Description	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC		
Project Rationale	Replace the culvert between the two lower ponds, Remove gate vane, vegetation clearing and remediate hydrocarbon-contaminated soils in the storage yard to ensure compliance with BC Contaminated Site Regulation, building, and property fund at ROGC.		
Project Number	25-09	Capital Project Title	Upgrading electrical capacity and HVAC at Mill Hill Worksite
Capital Project Description	Upgrading electrical capacity, Installation of Fleet EV chargers and HVAC system upgrading for the building at Mill Hill worksite.		
Project Rationale	Upgrading the electrical capacity to support the EV fleet, HVAC system, and equipment storage and upgrading the building's HVAC system at Mill Hill Worksite to reduce energy consumption and greenhouse gas (GHG) emissions		
Project Number	25-10	Capital Project Title	Spillway alterations and log boom installation
Capital Project Description	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations		
Project Rationale	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations based on Engineer inspection report recommendation		

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Project Number	25-11	Capital Project Title	Killarney Lake Dam - Regulatory Compliance, Dam Safety Planning & Analyses
Capital Project Description	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Killarney Lake Dam. Outcomes from the various studies will inform future capital improvements.		
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities and Dam Safety Reviews / inspection. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance including Breach Study, Inundation Mapping, and Consequence Classification		
Project Number	25-14	Capital Project Title	Replace Wooden Culvert (Trail Way)
Capital Project Description	Replace Sooke Hills Wilderness Trail wooden culvert		
Project Rationale	Design and construct replacement of Sooke Hills Wilderness Trail Wooden Culvert (Trail Way) . The bridge is closed to vehicles following an engineering assessment.		
Project Number	25-15	Capital Project Title	F-450 Dump Truck Replacement
Capital Project Description	F-450 dump truck replacement based on a schedule for fleet vehicles		
Project Rationale	Replace F-450 dump truck based on a schedule for fleet vehicles		
Project Number	25-16	Capital Project Title	Light Duty Vehicle Replacement - 2025 Carryforward
Capital Project Description	Vehicle replacement based on a schedule for fleet vehicles		
Project Rationale	Vehicle replacement based on a schedule for fleet vehicles		
Project Number	26-05	Capital Project Title	Site Paving at Mill Hill Work Site
Capital Project Description	Site paving and related enhancements at Mill Hill work site.		
Project Rationale	Site paving and related enhancements at the Mill Hill work site.		

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Project Number 26-06

Capital Project Title

Renewal of Elk Beaver Regional Park road surfacing

Capital Project Description

Full depth renewal and paving of Beaver Lake Road and new paving at Bear Hill Road

Project Rationale Full depth renewal and paving of the Elk Beaver Lake Regional Park road.

Project Number 26-07

Capital Project Title

Design and Construct - Jordan River Regional Park Boardwalk

Capital Project Description

Design and Construct boardwalk at Jordan River Regional Park.

Project Rationale Design and Construct boardwalk that is approaching end of life at Jordan River Regional Park.

Project Number 26-08

Capital Project Title

Humpback Dam - Deficiency Resolution Program

Capital Project Description

Ongoing program to address dam safety deficiencies from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review & IDSRMP

Project Rationale This is an ongoing program to be adaptable to addressing projects in the Humpback Dam from the Dam Safety Risk Register, which have been identified through the 2023 Dam Safety Review

Project Number 26-09

Capital Project Title

Thetis Lake Dams - Regulatory Compliance, Dam Safety Planning & Analyses

Capital Project Description

Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Thetis Lake Dams. Outcomes from the various studies will inform future capital improvements.

Project Rationale Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.

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Project Number 26-10

Capital Project Title Bear Hill Regional Park Workshop
Decommissioning

Capital Project Description Decommission Bear Hill Regional Park
workshop based on the Asset Retirement
Obligation requirements.

Project Rationale Decommission Bear Hill Regional Park workshop based on the Asset Retirement Obligation requirements.

Project Number 26-11

Capital Project Title Fleet EV chargers at 728 Work Site

Capital Project Description Installation of Fleet EV chargers at 728 Work
Site based on fleet electrification plan

Project Rationale Installation of Fleet EV chargers at 728 Work Site based on fleet electrification plan. Phases are as follows:
2026 - Design for the installation of six (6) level 2 chargers.
2027 - Installation of six (6) level 2 chargers on existing electrical infrastructure.

Project Number 26-12

Capital Project Title #N/A

Capital Project Description #N/A

Project Rationale Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks. Current fountains are end of life with no sourcing for replacement parts. Source water fountains to meet accessible standards.

Project Number 26-13

Capital Project Title Thetis Lake West beach parking lot - water
drainage improvements and asphalt
replacement

Capital Project Description Rehabilitation of the existing parking lot
experiencing significant asphalt erosion and
cracking. Work includes replacement of the
existing drainage pipe and installation of new
asphalt and line painting

Project Rationale The asphalt surface on the existing parking lot is eroded and cracking in many areas. This project would involve the removal of the existing pipe and collection chambers, replacement of these components, backfilling, removal of the parking area asphalt and replacement with new asphalt and line painting.

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Project Number 26-14

Capital Project Title Haliburton Creek wetland

Capital Project Description Design and construct new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek.

Project Rationale Design and construction of new wetland habitat to expand and enhance the riparian corridor along Haliburton Creek where it enters EBLRP from the highway. This work aligns with the Elk/Beaver Lake Watershed Management Plan. Wetland design would begin in 2026, with construction in 2028.

Project Number 27-02

Capital Project Title Replace pit toilet at Lone Tree Hill

Capital Project Description Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span

Project Rationale Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span.

Project Number 27-03

Capital Project Title Jordan River and Island View Beach Shoreline Stabilization

Capital Project Description Design and Construct shoreline Stabilization at Jordan River Regional Park and Island View Beach Regional Park

Project Rationale Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest at Jordan River Regional Park and Island View Beach Regional Park

Project Number 27-04

Capital Project Title Spring Slamon Place Toilet Upgrades

Capital Project Description Replace the existing single wooden pit toilet and old tank at the north end of the campground along with the two-pack wooden toilet building near the cooking shelter

Project Rationale Replace the existing single wooden pit toilet and old tank with a new universal pit toilet at the north end of the campground. Additionally, replace the existing two-pack wooden toilet building near the cooking shelter with a new universal pit toilet building. Both toilet buildings are in poor condition, and upgrading them would enhance the visitor experience at the campground.

Project Number 27-05

Capital Project Title Francis King Rental Buidling Decommissioning

Capital Project Description Decommission existing rental building at Francis King Regional Park due its age, presence of mold and lack of operational or visitor experience value.

Project Rationale This project would involve the demolition of the existing rental building at Francis King Regional Park. This building is showing signs of mold and has no operational or visitor experinece value to the location. Once removed, the location of the building will be filled and graded to provide additional parking spots and improved parking lot spacing for visitors to the park.

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Project Number 27-06

Capital Project Title Replace pit toilet at Francis King Regional Park

Capital Project Description Replace existing double pit toilets at Francis King Regional Park that has exceeded its serviceable life span

Project Rationale The existing double toilet has exceeded its serviceable life span and showing deterioration. The project would involve removal of the old toilets and construction of a new set of pump-out toilets near the same area.

Project Number 27-07

Capital Project Title Pike and Iron Mine Bay Washroom Replacement

Capital Project Description Replace and relocate the vault toilets at Pike Road and Iron Mine Bay that has exceeded its serviceable life span

Project Rationale This project aims to replace the vault toilets at Pike Road and Iron Mine Bay, as ongoing slope stabilization issues threaten their long-term integrity. The project includes an archaeological impact assessment for Iron Mine Bay, the construction of two new vault toilets, the deconstruction of the existing ones, and site restoration at both locations. There is a possibility of salvaging and resusing both of the existing tanks.

Project Number 27-08

Capital Project Title Gonzales Hill Service Road Paving

Capital Project Description Renewal and paving of service road in the park as the asphalt has reached the end on its service life

Project Rationale This project is to renew the 60 m long service road in the park as the asphalt has reached the end on its service life. The project will start at the property line and extend up to the water service building, and will include the 3 stall parking area.

Project Number 27-09

Capital Project Title Design and construct Technical Training Area at Mount Work Regional Park

Capital Project Description Design and construct technical training area within the Designated Mountain Bike Area at Mount Work Regional Park

Project Rationale Design and construction of a technical training area within the Designated Mountain Bike Area at Mount Work Regional Park. Area design to include community engagement through the South Island Mountain Bike Society, integration of current risk management best practices and consideration for rider development.

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Project Number	27-10	Capital Project Title	Thetis Lake Washroom Facility Replacement	Capital Project Description	Design and construct new accessible washroom facility at Thetis Lake, including demolition of the old washroom and decommissioning of the existing septic system off the dam.
Project Rationale	This project involves the construction of a new washroom facility at Thetis Lake Regional Park to improve accessibility and visitor experience. The scope includes the full demolition of the existing aging washroom facility and the decommissioning of the associated septic system located off the dam. The new facility will be designed to meet current building codes and accessibility standards. The new washroom facility will be connected to sewer and hydro services and will include staff office space and staff EV chargers				

Project Number	28-01	Capital Project Title	Thetis Lake Dams - Upgrades and Improvements Program	Capital Project Description	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Thetis Lake Dam Regulatory Planning Process
Project Rationale	Budget to address capital improvements identified through the Dam Safety Risk Register				

Project Number	28-02	Capital Project Title	Washroom Replacement and Campground Accessibility Improvements at Island View Beach	Capital Project Description	Remove the existing six-pack vault toilet, construct three new two-pack vault toilets and develop 3-4 accessible campsites to improve accessibility
Project Rationale	To improve visitor experience and accessibility at a park with high visitation that attracts a diverse range of users. This project include : Replacement of the six pack vault toilet on the Coast Loop Trail with 1 x 2 pack vault toilets. Construction of 2 x 2 pack vault toilets within the campground. Creation of 3-4 sites within the campground that meet accessibility standards, this includes but is not limited to; paving between the sites and the vault toilets and water tank, resurfacing of site, installation of accessible picnic tables, installation of updated signage.				

Project Number	28-03	Capital Project Title	#N/A	Capital Project Description	#N/A
Project Rationale	Assess and repair Regional Trails culvert infrastructure.				

Project Number	28-04	Capital Project Title	#N/A	Capital Project Description	#N/A
Project Rationale	Upgrade the section of Galloping Goose Regional Trail, from Wale Road to Aldene Road, from gravel surface to paved surface, a priority section identified in the Regional Trails Management Plan.				

Service: 1.280 Regional Parks			
Project Number	28-05	Capital Project Title	Design and Construct- Regional Trail Bridge Renewals (4)
Capital Project Description	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmecken bridges based on 20-year renewal plan.		
Project Rationale	Design and Construct Regional Trail bridge renewals, identified as a priority in the 20-year renewal plan. Bridges include the the Wildwood/Matheson Creek Bridge, Hereward Bridge, Island Highway Bridge and Helmecken Bridge.		
Project Number	28-07	Capital Project Title	Renewal of Regional Trail surfacing - Juskun Road to Mt. Newton
Capital Project Description	Full depth renewal and paving of Lochside Regional Trail section from Juskun Road to Mt. Newton		
Project Rationale	Full asphalt renewal of approximately 1,300m of trail between Juskun Road to Mt. Newton. Some sections may require full depth replacement. Considerations may include: trail widening (currently 2.5m), re-alignment over culverts to reduce safety risk.		
Project Number	29-01	Capital Project Title	Hamsterly Beach Waterline Replacement
Capital Project Description	Replace the waterline at Hamsterly Beach		
Project Rationale	Replace the waterline at Hamsterly Beach		
Project Number	29-02	Capital Project Title	Renew Sitting Lady Falls Parking
Capital Project Description	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.		
Project Rationale	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.		

Service:

1.280

Regional Parks

Project Number 29-03

Capital Project Title Replace pit toilet at Durrance- Mount Work Regional Park

Capital Project Description Replace existing double pit toilets to improve location, accessibility and water protection/infiltration

Project Rationale Budget to address capital improvements identified through the Dam Safety Risk Register

Project Number 30-01

Capital Project Title Sooke Potholes Parking Lot 3 Upgrades

Capital Project Description Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes

Project Rationale Upgrade the existing gravel road and Parking Lot #3 at Sooke Potholes, extending to the Spring Salmon Place Campground gatehouse turnaround, from gravel to asphalt surfacing. Lot #3 upgrades will also include installing a two-pack vault toilet building. These improvements will enhance visitor experience, improve access, and increase accessibility within the park.

Project Number 30-02

Capital Project Title Killarney Lake Dam - Upgrades and Improvements Program

Capital Project Description Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Killarney Lake Dam - Regulatory, Planning & Analysis Program.

Project Rationale This is an ongoing program to be adaptable to addressing projects in the Killarney Lake Dam from the Dam Safety Risk Register. Some key projects include: Design, public engagement, and implementation of the dam alteration plan, including submission of the plan to the Provincial Dam Safety Office

1.280 Regional Parks
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105500

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	123,948	144,677	142,677	137,717	152,798	167,920
Planned Purchase	-	(20,000)	(20,000)	-	-	-
Transfer from Ops Budget	15,000	15,000	15,040	15,081	15,122	15,165
Interest Income*	5,729	3,000				
Total projected year end balance	144,677	142,677	137,717	152,798	167,920	183,085

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Summary

Reserve/Fund Summary Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve	144,677	142,677	137,717	152,798	167,920	183,085
Operating Reserve - Legacy Fund	19,866	20,566	20,566	20,566	20,566	20,566
Total projected year end balance	164,543	163,243	158,283	173,364	188,486	203,651

See attached reserve schedules for projected annual cash flows.

1.280 Regional Parks Legacy Fund
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Regional Parks Legacy Fund

Established by Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will paid into this specified Legacy reserve fund.

Operating Reserve Schedule - FC 105102

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	19,031	19,866	20,566	20,566	20,566	20,566
Planned Purchase						
Donation Received	-					
Interest Income*	835	700				
Total projected year end balance	19,866	20,566	20,566	20,566	20,566	20,566

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Regional Parks

Regional Parks and Trails consists of 31 parks and reserves with 400 km of hiking trails and 3 regional trails (100 km). Assets held by the Regional park service consist of lands, buildings, public washrooms as well as various park equipment and vehicles.

Summary

Regional Parks Reserve/Fund Summary Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
- Land Acquisition Levy	2,639,620	2,739,620	2,739,620	2,739,620	2,739,620	2,739,620
- Infrastructure/SSI&SGI Trail/Dams	8,790,044	6,931,518	4,959,669	4,282,983	2,807,364	5,068,733
Total Capital Reserve Fund	11,429,664	9,671,138	7,699,289	7,022,603	5,546,984	7,808,353
Parks Statutory Land Acquisition Reserve	10,059	10,059	10,059	10,059	10,059	10,059
Equipment Replacement Fund	2,382,037	779,558	926,924	987,898	1,302,711	1,796,340
Total projected year end balance	13,821,760	10,460,755	8,636,272	8,020,560	6,859,754	9,614,752

See attached reserve schedules for projected annual cash flows.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.280 Regional Parks Capital Reserve Fund (Bylaw No. 2313)

- Capital Reserve Fund for Regional Parks Service was established in 1995 under Bylaw No. 2313.
- These reserves can only be used to fund capital expenditure.
- Funding for this reserve may be paid from "the current revenue or, as available, from general revenue surplus, or as otherwise provided in the Municipal Act".

Cost Centre: 101469 (PLO)
Land Acquisition Levy Portion

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,528,739	2,639,620	2,739,620	2,739,620	2,739,620	2,739,620
Land Acquisition Expenditure	-	-	-	-	-	-
LAF Levy Net Contribution	-	-	-	-	-	-
Other proceeds						
Interest Income*	110,881	100,000				
Ending Balance \$ - Land Acquisition Levy Portion	2,639,620	2,739,620	2,739,620	2,739,620	2,739,620	2,739,620
Restricted	2,000,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
Unrestricted Balance	639,620	489,620	489,620	489,620	489,620	489,620

Assumptions/Background:

- A Regional Park Land Acquisition Requisition was established in 2000 for a ten year period (2000-2009) at a rate of \$10 per average residential household assessment. In 2010, the requisition was extended for another ten years(2010-2019) at a rate of \$12 per average residential household assessment starting in 2010 and increasing by \$2 per year to a maximum of \$20 in 2015 and then remaining at this rate until 2019. Program renewed for an additional 10 year 2020-2029 at \$20 per average residential household assessment. Beginning in 2021 the rate is to increase by \$1 per year until 2025. In 2022 the program was suspended in favor of debt financing for land acquisition.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Infrastructure Portion	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	7,582,362	8,790,044	6,931,518	4,959,669	4,282,983	2,807,364
Planned Capital Expenditure (Based on Capital Plan)	(3,149,395)	(3,542,400)	(4,275,000)	(3,025,000)	(3,870,000)	(180,000)
Transfer to Regional Transportation Service		(775,000)				
Transfer from Operating Budget						
--Other Infrastructure	2,655,504	895,697	935,210	975,514	1,016,625	1,059,064
--SSI/SGI Trails	233,507	238,177	242,941	247,800	252,756	257,305
--Dam/Bridge/Trestle	200,000	200,000	200,000	200,000	200,000	200,000
--Infrastructure Renewal Special	925,000	925,000	925,000	925,000	925,000	925,000
Interest Income*	343,065	200,000	-	-	-	-
Ending Balance \$ - Infrastructure Portion	8,790,044	6,931,518	4,959,669	4,282,983	2,807,364	5,068,733

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.280 Regional Parks Land Acquisition Reserve Fund (Bylaw No. 1831)

Cost Centre: 101375 (PLO)

Parks Statutory Land Acquisition Reserve

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,251,452	10,059	10,059	10,059	10,059	10,059
Park Land Acquisition	(1,275,000)	-	-	-	-	-
Proceeds from Sale of Surplus Park Land						
Interest Income	33,607					
Ending Balance \$ - Parks Statutory Land Acquisition Reserve	10,059	10,059	10,059	10,059	10,059	10,059

**1.280 Regional Parks
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan**

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.280 Regional Parks ERF (Bylaw No. 945)

**Cost Centre: 101423 (PLO)
Equipment Replacement Fund**

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,901,196	2,382,037	779,558	926,924	987,898	1,302,711
Planned Purchase (Based on Capital Plan)	(308,607)	(2,356,000)	(724,000)	(880,000)	(726,000)	(568,000)
Transfer from Operating Budget	732,830	746,021	871,366	940,974	1,040,813	1,061,629
Disposal Proceeds	39,590	-	-	-	-	-
Interest Income*	17,029	7,500				
Ending Balance \$	2,382,037	779,558	926,924	987,898	1,302,711	1,796,340

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Panorama Recreation

FINAL BUDGET

March 2026

Service: 1.44X Panorama Recreation

Commission: Peninsula Recreation

DEFINITION:

To operate an ice arena, swimming pool and recreation and community use service for the Municipalities of Sidney, North Saanich and Central Saanich combined as Saanich Peninsula Recreation Service (Bylaw No. 3008 - October 9, 2002).

SERVICE DESCRIPTION:

This is a service for the provision of community recreation opportunities for Central Saanich, North Saanich, and Sidney through the operation, maintenance, and programming of: Panorama Recreation Centre (2 hockey arenas, 2 pools, 6 tennis courts, 2 squash courts, fitness rooms, weight room, multi-purpose rooms), Greenglade Community Centre in Sidney, Central Saanich Community and Cultural Centre and North Saanich Middle School.

PARTICIPATION:

50% by population and 50% on hospital assessments. North Saanich and Sidney.
Central Saanich added as a participant in 1996, Bylaw No. 2363.

MAXIMUM LEVY:

The greater of \$11,220,000 or \$1.134 / \$1,000 on net taxable value of land and improvements.

CAPITAL DEBT:

Authorized: Bylaw No. 4116 - Replacement of Arena Floor	\$ 1,080,000
Borrowed:	\$ 1,080,000
Remaining:	\$ -
Authorized: Bylaw No. 4546 - Centennial Park Multi-Sport Box	\$ 2,900,000
Borrowed:	\$ -
Remaining:	\$ 2,900,000
Authorized: Bylaw No. 4547 - Panorama Heat Recovery System	\$ 2,453,000
Borrowed:	\$ -
Remaining:	\$ 2,453,000

COMMISSION:

Peninsula Recreation Commission
Established by Bylaw # 2397 (May 1996), amended by Bylaw # 2480 (1997), Bylaw # 2759 (2000) and Bylaw # 3142 (2004).
Originally established in 1976 (Bylaw # 314).

FUNDING:

PANORAMA RECREATION			BUDGET REQUEST				FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Salaries and Wages	6,456,805	6,461,954	6,822,371	5,000	-	6,827,371	7,001,614	7,180,354	7,341,325	7,505,876
Utilities	625,400	625,400	634,625	-	-	634,625	647,320	660,260	673,460	686,920
Recreation Programs and Special Events	605,088	606,388	551,028	-	200,000	751,028	566,050	581,370	597,000	612,930
Operating Supplies	471,209	470,210	527,408	-	-	527,408	537,950	548,690	559,660	570,880
Maintenance and Repairs	560,114	577,114	577,488	-	-	577,488	589,030	600,810	612,820	625,080
Standard Overhead Allocation	466,007	466,007	499,908	-	-	499,908	508,907	519,085	529,466	540,056
Human Resources Allocation	225,975	225,975	244,175	-	-	244,175	285,680	299,121	287,966	290,757
Communications Allocation			-	132,872	-	132,872	138,270	141,989	147,496	150,880
Other Internal Allocations	23,047	23,047	14,106	-	10,812	24,918	14,517	14,939	15,307	15,686
Licences/Surveys/Legal/Meeting	250,432	382,558	342,049	-	-	342,049	328,190	334,740	341,430	348,230
Advertising/Printing/Brouchures/Signs	42,980	43,180	51,479	-	-	51,479	52,510	53,570	54,640	55,730
Telephone/IT & Network Systems	68,430	68,429	66,912	-	-	66,912	68,260	69,620	71,000	72,420
Vehicles, Travel and Training	111,334	118,034	117,151	-	-	117,151	119,490	121,860	124,260	126,720
Insurance	100,950	100,950	105,450	-	-	105,450	110,724	116,261	122,073	128,177
TOTAL OPERATING COSTS	10,007,771	10,169,246	10,554,150	137,872	210,812	10,902,834	10,968,512	11,242,669	11,477,903	11,730,342
*Percentage increase over prior year			5.46%			8.94%	0.60%	2.5%	2.1%	2.2%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	20,000	20,400	20,810	21,230
Transfer to Capital Reserve Fund	688,000	777,625	700,760	-	-	700,760	714,780	729,070	743,650	758,520
Transfer to Equipment Replacement Fund	414,000	414,000	450,300	-	-	450,300	459,310	468,490	477,870	487,430
TOTAL CAPITAL / RESERVES	1,102,000	1,191,625	1,151,060	-	-	1,151,060	1,194,090	1,217,960	1,242,330	1,267,180
*Percentage increase over prior year			4.45%			4.45%	3.74%	2.00%	2.00%	2.00%
DEBT CHARGES	399,218	166,308	328,748	-	53,530	382,278	1,027,923	1,542,773	2,710,680	2,710,680
TOTAL COSTS	11,508,989	11,527,179	12,033,958	137,872	264,342	12,436,172	13,190,525	14,003,402	15,430,913	15,708,202
*Percentage increase over prior year		0.16%	4.56%			8.06%	6.07%	6.16%	10.19%	1.80%
Internal Recoveries										
Recoveries - Other	-	-	-	-	-	-	-	-	-	-
OPERATING LESS RECOVERIES	11,508,989	11,527,179	12,033,958	137,872	264,342	12,436,172	13,190,525	14,003,402	15,430,913	15,708,202
<u>FUNDING SOURCES (REVENUE)</u>										
Estimated balance C/F from current to Next year										
Balance C/F from Prior to Current year	(52,000)	(52,000)	-	-	-	-				
Fee Income	(3,795,284)	(3,808,474)	(4,318,195)	-	-	(4,318,195)	(4,404,560)	(4,492,660)	(4,582,520)	(4,674,160)
Rental Income	(1,156,599)	(1,161,599)	(1,252,767)	-	-	(1,252,767)	(1,277,810)	(1,303,390)	(1,329,460)	(1,356,040)
Sponsorships	(29,380)	(29,380)	(29,050)	-	-	(29,050)	(29,640)	(30,240)	(30,850)	(31,470)
Transfer from Operating Reserve Fund	(41,517)	(41,517)	-	-	(200,000)	(200,000)	-	-	-	-
Payments - In Lieu of Taxes	(169,950)	(169,950)	(187,747)	-	-	(187,747)	(169,950)	(169,950)	(169,950)	(169,950)
Grants - Other	(366,295)	(366,295)	(370,989)	-	-	(370,989)	(378,410)	(385,980)	(393,700)	(401,570)
TOTAL REVENUE	(5,611,025)	(5,629,215)	(6,158,748)	-	(200,000)	(6,358,748)	(6,260,370)	(6,382,220)	(6,506,480)	(6,633,190)
*Percentage increase over prior year		0.32%	9.76%			13.33%	-1.55%	1.95%	1.95%	1.95%
REQUISITION	(5,897,964)	(5,897,964)	(5,875,210)	(137,872)	(64,342)	(6,077,424)	(6,930,155)	(7,621,182)	(8,924,433)	(9,075,012)
*Percentage increase over prior year			-0.39%			3.04%	14.03%	9.97%	17.10%	1.69%
PARTICIPANTS: North Saanich. Sidney,Central Saanich										
AUTHORIZED POSITIONS:										
Salaried	39.75	39.75	39.75	-1.00	0.00	38.75	38.75	38.75	38.75	38.75
Converted Auxillaries	0.50	0.50	0.50	0.00	0.00	0.50	0.50	0.50	0.50	0.50

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.44x Panorama Recreation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$623,400	\$4,523,400	\$21,780,000	\$555,000	\$150,000	\$1,065,000	\$28,073,400
Equipment	\$5,000	\$1,148,109	\$360,400	\$755,207	\$706,845	\$505,313	\$3,475,874
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$42,000	\$512,000	\$350,000	\$0	\$40,000	\$0	\$902,000
Vehicles	\$0	\$126,000	\$0	\$0	\$0	\$0	\$126,000
	\$670,400	\$6,309,509	\$22,490,400	\$1,310,207	\$896,845	\$1,570,313	\$32,577,274

SOURCE OF FUNDS

Capital Funds on Hand	\$670,400	\$670,400	\$0	\$0	\$0	\$0	\$670,400
Debenture Debt (New Debt Only)	\$0	\$340,000	\$21,520,000	\$0	\$0	\$0	\$21,860,000
Equipment Replacement Fund	\$0	\$669,909	\$260,400	\$715,207	\$706,845	\$405,313	\$2,757,674
Grants (Federal, Provincial)	\$0	\$800,000	\$0	\$0	\$0	\$0	\$800,000
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$3,829,200	\$710,000	\$595,000	\$190,000	\$1,165,000	\$6,489,200
	\$670,400	\$6,309,509	\$22,490,400	\$1,310,207	\$896,845	\$1,570,313	\$32,577,274

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.44x

Service Name:

Panorama Recreation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
17-08	Renewal	Arena concourse (lobby) roof	renew arena concourse (lobby) roof due to leakage	\$ 130,000	B	Cap	81,000	81,000					\$ 81,000
18-02	New	Install Plant Maintenance SAP Program	Plant Maintenance SAP Program for PRC maintenance projects	\$ 150,000	E	Res	→	150,000					\$ 150,000
18-03	Replacement	DDC Replacement (direct digital controls)	Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware.	\$ 150,000	B	Res	→	150,000					\$ 150,000
18-09	Replacement	Replace Pool change room HVAC Air handling Unit	Replace Pool room HVAC Air handling Unit due to end of life	\$ 50,000	B	Res	→	50,000					\$ 50,000
19-15	New	Heat Recovery Plant	Construct heat recovery plant	\$ 4,171,000	B	Debt		-					\$ -
19-15	New	Heat Recovery Plant	Construct heat recovery plant		B	Cap	18,000	18,000					\$ 18,000
19-15	new	Heat Recovery Plant	Construct heat recovery plant		B	Res		900,000					\$ 900,000
19-15	new	Heat Recovery Plant	Construct heat recovery plant		B	Grant		800,000					\$ 800,000
22-02	Replacement	Replace Daktronic/Electronic Road Sign	Replace Daktronic/Electronic Road Sign due to end of life	\$ 70,000	S	Res	→	70,000					\$ 70,000
23-01	Renewal	LED Lighting - Arenas, Pool, GG, Parking lot & general facility	Change lighting in all areas to LED (other than Tennis bldg)	\$ 325,000	B	Cap	304,000	304,000					\$ 304,000
23-01	Renewal	LED Lighting - Arenas, Pool, GG, Parking lot & general facility	Change lighting in all areas to LED (other than Tennis bldg)		B	Grant	→						\$ -
23-07	Replacement	Replace Chevrolet Passenger car	Replace Chevrolet Passenger car due to end of life	\$ 46,000	V	ERF	→	46,000					\$ 46,000
23-14	Renewal	Arena Changerooms & Support Spaces enhancement	Design and consultant for Arena Changerooms & Support Spaces enhancement	\$ 20,000	B	Cap	6,200	6,200					\$ 6,200
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich	\$ 4,972,908	S	Debt	→	340,000					\$ 340,000
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich		S	Grant							\$ -
23-17	New	Centennial Park Multi-Sport Box	Covered sport box in Centennial Park, Central Saanich		S	Res	→	60,000					\$ 60,000
24-01	Replacement	Arena A&B insulation	Replace and install insulation Arena A&B ceiling and walls due to end of life	\$ 110,000	B	Res	→	110,000					\$ 110,000
24-09	New	Preschool Space Furnishing	Preschool Space Furnishing	\$ 45,300	E	Cap	5,000	5,000					\$ 5,000
24-11	New	Truck (gas) (IBC)	truck for notice in motion new service area	\$ 80,000	V	ERF	→	80,000					\$ 80,000
25-04	Replacement	Replace lap pool heater	Replacement of 2 gas boilers - pool	\$ 100,000	E	Res			100,000				\$ 100,000
25-06	Renewal	Re-tile pool	Re-tile pool	\$ 300,000	B	Res			150,000	150,000			\$ 300,000
25-07	Renewal	Upgrade flooring in GG	Upgrade flooring throughout the facility classrooms and hallways	\$ 125,000	B	Cap	116,000	116,000					\$ 116,000
25-09	Renewal	GG HVAC Upgrade	GG HVAC replacement design & consult	\$ 290,000	E	Res	→	290,000					\$ 290,000
25-10	New	Boardroom IT upgrade	Boardroom IT upgrade	\$ 10,000	E	Res	→	10,000					\$ 10,000
25-12	Replacement	PRC main boiler storage tanks	PRC main boiler storage tanks	\$ 60,000	E	ERF	→	60,000					\$ 60,000
25-15	Replacement	Outdoor Tennis Court Stairs	Outdoor Tennis Court Stairs replacement	\$ 50,000	S	Cap	42,000	42,000					\$ 42,000
25-16	Renewal	WIFI upgrades PRC Centre	WIFI upgrades throughout the PRC complex	\$ 100,000	E	Res	→	100,000					\$ 100,000
25-18	New	Hearing Loops at GG & PRC	Hearing Loops at GG & PRC	\$ 9,200	E	Res	→	9,200					\$ 9,200
25-18	New	Hearing Loops at GG & PRC	Hearing Loops at GG & PRC		E	Grant							\$ -
26-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	\$ 483,909	E	ERF		483,909					\$ 483,909

Service #: 1.44x
Service Name: Panorama Recreation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-03	Replacement	Replace sound system in Arena A&B	Replace sound system in Arena A&B	\$ 32,000	E	ERF				32,000			\$ 32,000
26-05	Replacement	HVAC equipment replacement	HVAC equipment replacement link building, weight room, arena lobby, fitness studio and courts	\$ 100,000	B	Res		100,000					\$ 100,000
26-07	Replacement	Replace squash court floors	Replace squash court floors	\$ 30,000	B	Res				30,000			\$ 30,000
26-08	Renewal	Upgrade pool chlorination system	Upgrade/replace pool chlorination system	\$ 230,000	B	Res		230,000					\$ 230,000
26-09	Replacement	Fire Doors	Fire safety doors throughout Panorama Rec	\$ 60,000	B	Res		60,000					\$ 60,000
26-10	New	CO ₂ tanks for the pools	Upgrade CO ₂ system to control the pool pH	\$ 20,000	B	Res		20,000					\$ 20,000
26-11	Renewal	ARC Room Renos	ARC Room Renos	\$ 30,000	B	Res		30,000					\$ 30,000
26-12	Renewal	Weight Room Structure Upgrades	Weight Room Structure Upgrades	\$ 50,000	B	Res		50,000					\$ 50,000
26-13	New	Greenglade Pre-school Yard	Greenglade Pre-school Yard Enhancements	\$ 40,000	E	Res		40,000					\$ 40,000
26-14	New	DCS Recreation Facility	Recreation Facility included in the DCS Municipal Services Facility	\$ 15,200,000	B	Res		1,000,000					\$ 1,000,000
26-14	New	DCS Recreation Facility	Recreation Facility included in the DCS Municipal Services Facility		B	Debt			14,200,000				\$ 14,200,000
27-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	\$ 260,400	E	ERF			260,400				\$ 260,400
27-02	Renewal	Panorama exterior painting	Panorama exterior painting	\$ 150,000	S	Res			150,000				\$ 150,000
27-03	Renewal	Panorama lower parking lot renewal	Panorama lower parking lot renewal	\$ 200,000	S	Res			200,000				\$ 200,000
27-04	Replacement	Resurface/line painting (outdoor) Tennis courts	Resurface/line painting (outdoor) Tennis courts due to end of life	\$ 40,000	S	Res					40,000		\$ 40,000
28-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	\$ 363,207	E	ERF				363,207			\$ 363,207
28-02	Renewal	Arena renovation	Arena changerooms, washrooms and support spaces enhancement design & renovation	\$ 3,385,000	B	Res		400,000					\$ 400,000
28-02	Renewal	Arena renovation	Arena changerooms, washrooms and support spaces enhancement design & renovation		B	Debt			7,320,000				\$ 7,320,000
28-02	Renewal	Arena renovation	Arena changerooms, washrooms and support spaces enhancement design & renovation		B	Cap	98,200	98,200					\$ 98,200
28-03	Renewal	Arena B rubber floor replacement	Arena B rubber floor replacement (part of 28-02)	\$ 110,000	B	Res			110,000				\$ 110,000
28-04	Replacement	Pool air handling unit	replace pool air handling unit due to end of life	\$ 250,000	B	Res				100,000			\$ 100,000
28-05	Replacement	Link building roof replacement	replace link building roof due to end of life	\$ 200,000	B	Res				200,000			\$ 200,000
28-06	Replacement	LCD Arena B screen (Hockeyville)	replace LCD screen in arena B (Hockeyville)	\$ 100,000	E	ERF				100,000			\$ 100,000
28-07	Replacement	Refinish indoor tennis surface	Refinish indoor tennis surface due to end of life	\$ 75,000	B	Res				75,000			\$ 75,000
28-08	Renewal	Dehumidifier Socks	Upgrade Dehumidifier Socks Pool	\$ 40,000	E	Res				40,000			\$ 40,000
29-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	\$ 324,845	E	ERF					324,845		\$ 324,845
29-02	Replacement	Replace Ice Resurfacer #1	Olympia ice resurfacer (electric units replace 7 yrs)	\$ 220,000	E	ERF				220,000			\$ 220,000
29-03	Replacement	Replace Ice Resurfacer #2	Olympia ice resurfacer (electric units replace 7 yrs)	\$ 220,000	E	ERF					220,000		\$ 220,000
29-07	Replacement	Replace Passenger Bus	24 passenger bus (used) (2007 Model)	\$ 132,000	E	ERF					132,000		\$ 132,000
29-04	Replacement	Replace Autoscrubber	Autoscrubber - Ride on (old comp room)	\$ 30,000	E	ERF					30,000		\$ 30,000
29-05	Renewal	Arena A rubber floor replacement	Arena A rubber floor replacement	\$ 100,000	B	Res					100,000		\$ 100,000
29-06	Renewal	Arena A Concrete Pads	Replace concrete pads in Ice Resurfacer area in Arena A	\$ 50,000	B	Res					50,000		\$ 50,000
30-01	Replacement	Equipment Replacement (pooled)	Annual replacement of equipment in pooled account	\$ 405,313	E	ERF						405,313	\$ 405,313
30-02	Replacement	Main Lobby Doors	Auto open doors Concourse main Lobby	\$ 30,000	B	Res						30,000	\$ 30,000

Service #:

1.44x

Service Name:

Panorama Recreation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
30-03	Replacement	Arena Doors	Arena A & B interior doors from Concourse	\$ 45,000	B	Res						45,000	\$ 45,000
30-04	Replacement	Slide Replacement	Waterslide replacement	\$ 850,000	B	Res						850,000	\$ 850,000
30-05	Replacement	Rec software system replacement	Rec software system replacement	\$ 100,000	E	Res						100,000	\$ 100,000
30-06	New	Island Room Development	Island Room dev - Food Services	\$ 65,000	B	Res						65,000	\$ 65,000
30-07	Replacement	Floor/tile Replacement link building	Floor/tile Replacement link building	\$ 75,000	B	Res						75,000	\$ 75,000
												\$ -	
			Grand Total	\$ 35,461,082			\$ 670,400	\$ 6,309,509	\$ 22,490,400	\$ 1,310,207	\$ 896,845	\$ 1,570,313	\$ 32,577,274

Service:	1.44x	Panorama Recreation

Project Number	17-08	Capital Project Title	Arena concourse (lobby) roof	Capital Project Description	renew arena concourse (lobby) roof due to leakage
Project Rationale	***2020 Update*** Roof is at end of life. Project on hold due until energy recovery project is complete as dehumidification equipment will be relocated from this roof. ***2021 Update*** waiting on heat recovery project. ***2022 Update*** roof will be replaced once dehumidifier replacement is complete				

Project Number	18-02	Capital Project Title	Install Plant Maintenance SAP Program	Capital Project Description	Plant Maintenance SAP Program for PRC maintenance projects
Project Rationale	SAP Plant Maintenance (PM) project focused on maintaining the already purchased, built and/or installed assets. Support departments' enhanced asset management activities to manage lifecycles and to plan and schedule maintenance activities as well as monitor job costs.***2018 Update*** update through David Hennigan. I.T. does not have the resources to initiate this project at this time. Will readdress as staffing availability and I.T. priorities change *** 2019 Update*** No change ***2020 Update*** No change ***2021 Update*** no change ***2024 Update*** preliminary project work began in 2023. expected to come online in 2025				

Project Number	18-03	Capital Project Title	DDC Replacement (direct digital controls)	Capital Project Description	Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware.
Project Rationale	Installation of new software controls, additional wiring and upgrading of present DDC controllers and hardware. The present DDC system were installed in 1977. The software and hardware is nearing the end of its life cycle and requires upgrades to the software and controllers in order to fully automate the facilities. Integration will tie into the new Perfect Mind software which will ensure the two systems communicate, offering seamless bookings, control the HVAC, lighting and automated building controls. Houle Electric has provided a quote for this work. This will extend the automation controls for an additional 15 years. Budget includes contingency, hazmat, other unknown costs. ***2018 update*** project to initiate after energy recovery study and/or project construction. There are likely recommendations from the study to help guide the needs of the DDC system upgrade ***2019 Update*** waiting energy recover project approval. This project should directly follow energy recovery in 2021, If energy recovery project does not move forward project should happen in 2020 ***2020 Update*** heat recovery project approved combining funding for this project. Approval contingent on securing a minimum of \$700k in grant funding ***2021 Update*** waiting on decision on ICIP grant ***2024 Update*** to begin after energy recovery				

Project Number	18-09	Capital Project Title	Replace Pool change room HVAC Air handling Unit	Capital Project Description	Replace Pool room HVAC Air handling Unit due to end of life
Project Rationale	Replace existing air handler unit installed in 2003 as it has received its end of life. This unit supplies tempered air to all pool change rooms. Quote from Island Temperature Controls has been received for replacement of existing unit. Budget includes contingency, hazmat and engineering support. ***2018 Update*** project likely to tie in to energy recovery project. On hold until study is complete. ***2019 Update*** awaiting energy recovery project approval. This unit near end of life. IF energy recovery does not get approved this unit should be replaced immediately+***2024 Update*** to begin as part of energy recovery project				

Project Number	19-15	Capital Project Title	Heat Recovery Plant	Capital Project Description	Construct heat recovery plant
Project Rationale	Total Project Budget 2.8M. assumed 700k grant funded, dehumidifier replacement project (320k) and weight room HVAC (50k) all part of 2.453M. ***2020 Update*** project approved for \$2.4M contingent on \$700k grant funding. Also to utilize remaining funding from projects 17-04 and 18-09 ***2021 Update*** waiting on decision on ICIP grant ***2022 Update*** ICIP Unsuccessful, new energy recovery design without dehumidification will follow . ****2024 update***** project design has began in 2023. Completion expected in 2025				

Service: 1.44x Panorama Recreation			
Project Number	22-02	Capital Project Title	Replace Daktronic/Electronic Road Sign
Capital Project Description	Replace Daktronic/Electronic Road Sign due to end of life		
Project Rationale	Replacement of existing Electric Road Signage due to end of life ***2024 Update*** Defer to 2025		
Project Number	23-01	Capital Project Title	LED Lighting - Arenas, Pool, GG, Parking lot & general facility
Capital Project Description	Change lighting in all areas to LED (other than Tennis bldg)		
Project Rationale	***2020 Update*** Pooled LED conversion projects from multiple years ***2021 Update*** project likely to start in 2022. ***2023 Update*** project in process 2022. *** 2024 Update*** project stalled due to staff capacity. Expected to start in 2024 with new Hydro account manager and incentives.*** Defer to 2025		
Project Number	23-07	Capital Project Title	Replace Chevrolet Passenger car
Capital Project Description	Replace Chevrolet Passenger car due to end of life		
Project Rationale	end of lifecycle ***2019 update*** project moved to 2021, for electification ***2021 Update*** waiting on decision on level 2 charger grant ***2024 Update*** vehicle request form submitted in 2023 *** Waiting to see if vehicle received in 2024		
Project Number	23-17	Capital Project Title	Centennial Park Multi-Sport Box
Capital Project Description	Covered sport box in Centennial Park, Central Saanich		
Project Rationale	Covered sport box in Centennial Park, Central Saanich, Project expected to be completed Q1 2025		
Project Number	24-01	Capital Project Title	Arena A&B insulation
Capital Project Description	Replace and install insulation Arena A&B ceiling and walls due to end of life		
Project Rationale	Replace and install insulation Arena A&B ceiling and walls due to end of lifecycle and Increase building efficiency		
Project Number	24-11	Capital Project Title	Truck (gas) (IBC)
Capital Project Description	truck for notice in motion new service area		
Project Rationale	Vehicle transportation required to support expended community service		
Project Number	25-04	Capital Project Title	Replace lap pool heater
Capital Project Description	Replacement of 2 gas boilers - pool		
Project Rationale	replace boilers for back up pool heat due to end of life cycle		

Service: 1.44x Panorama Recreation			
Project Number	25-06	Capital Project Title	Re-tile pool
Capital Project Description	Re-tile pool		
Project Rationale	replace pool tile liner due to end of life		
Project Number	25-07	Capital Project Title	Upgrade flooring in GG
Capital Project Description	Upgrade flooring throughout the facility classrooms and hallways		
Project Rationale	Upgrade flooring throughout the Greenglade facility classrooms and hallways		
Project Number	25-09	Capital Project Title	GG HVAC Upgrade
Capital Project Description	GG HVAC replacement design & consult		
Project Rationale	GG HVAC replacement design & consult - update old systems put in by school district on that building		
Project Number	25-10	Capital Project Title	Boardroom IT upgrade
Capital Project Description	Boardroom IT upgrade		
Project Rationale	Upgrade the technology in our boardrooms to improve functionality of hybrid meetings and recording		
Project Number	25-12	Capital Project Title	PRC main boiler storage tanks
Capital Project Description	PRC main boiler storage tanks		
Project Rationale	Replace PRC main boiler storage tanks due to end of life		
Project Number	25-16	Capital Project Title	WIFI upgrades PRC Centre
Capital Project Description	WIFI upgrades throughout the PRC complex		
Project Rationale	WIFI upgrades throughout the PRC complex to cover dead-zone areas and instability of service		
Project Number	25-18	Capital Project Title	Hearing Loops at GG & PRC
Capital Project Description	Hearing Loops at GG & PRC		
Project Rationale	Increase accessible for the hearing impaired with installation of an Assistive Listening System, Window Intercom system and Induction Loop Amplifier		

Service: 1.44x Panorama Recreation			
Project Number	26-01	Capital Project Title	Equipment Replacement (pooled)
Capital Project Description	Annual replacement of equipment in pooled account		
Project Rationale	Annual replacement of equipment in pooled account due to end of life cycle		
Project Number	26-03	Capital Project Title	Replace sound system in Arena A&B
Capital Project Description	Replace sound system in Arena A&B		
Project Rationale	replace due to end of life cycle		
Project Number	26-05	Capital Project Title	HVAC equipment replacement
Capital Project Description	HVAC equipment replacement link building, weight room, arena lobby, fitness studio and courts		
Project Rationale	replacement due to end of life cycle		
Project Number	26-07	Capital Project Title	Replace squash court floors
Capital Project Description	Replace squash court floors		
Project Rationale	refinish squash court floor due to end of life		
Project Number	26-08	Capital Project Title	Upgrade pool chlorination system
Capital Project Description	Upgrade/replace pool chlorination system		
Project Rationale	Upgrade/replace pool chlorination system to new more efficient salt water chlorination system. Parts for old system becoming cost prohibitive.		
Project Number	26-09	Capital Project Title	Fire Doors
Capital Project Description	Fire safety doors throughout Panorama Rec		
Project Rationale	Fire Marshall has deemed the doors necessary. They have been inactive for 13 years. Once tested if they fail test they are legally required to be replaced.		

Service: 1.44x Panorama Recreation

Project Number 26-10 **Capital Project Title** CO2 tanks for the pools **Capital Project Description** Upgrade CO2 system to control the pool pH
Project Rationale Cost saving measure. Expected 1-2 year payback on capital cost. Current delivery service is unreliable.

Project Number 26-11 **Capital Project Title** ARC Room Renos **Capital Project Description** ARC Room Renos
Project Rationale Should the arena expansion project not go through we are looking at renovating this room to have a couple office spaces in it to have a better staff presence in the arenas as well we are at capacity for offices.

Project Number 26-12 **Capital Project Title** Weight Room Structure Upgrades **Capital Project Description** Weight Room Structure Upgrades
Project Rationale As the weight room was originally a viewing area for the pool, the Back wall of the weight room is not solid enough for the activities that take place. The wall moves with the slightest pressure applied and the drywall is cracked and chipping off.

Project Number 26-13 **Capital Project Title** Greenglade Pre-school Yard **Capital Project Description** Greenglade Pre-school Yard Enhancements
Project Rationale Looking to install shade sails for the playground outside. The summer days are proving too hot for the little kids that spend hours outside.

Project Number 27-01 **Capital Project Title** Equipment Replacement (pooled) **Capital Project Description** Annual replacement of equipment in pooled account
Project Rationale Annual replacement of equipment in pooled account due to end of life cycle

Project Number 27-02 **Capital Project Title** Panorama exterior painting **Capital Project Description** Panorama exterior painting
Project Rationale renew exterior painting at Panrorama due to end of lifecycle

Service:	1.44x	Panorama Recreation

Project Number	27-03	Capital Project Title	Panorama lower parking lot renewal	Capital Project Description	Panorama lower parking lot renewal
Project Rationale	refinish lower parking lot due to end of lifecycle				

Project Number	27-04	Capital Project Title	Resurface/line painting (outdoor) Tennis courts	Capital Project Description	Resurface/line painting (outdoor) Tennis courts due to end of life
Project Rationale	refinish and resurface outdoor tennis court surface and lines due to end of lifecycle				

Project Number	28-01	Capital Project Title	Equipment Replacement (pooled)	Capital Project Description	Annual replacement of equipment in pooled account
Project Rationale	Annual replacement of equipment in pooled account due to end of life cycle				

Project Number	28-02	Capital Project Title	Arena renovation	Capital Project Description	Arena changerooms, washrooms and support spaces enhancement design & renovation
Project Rationale	Arena changerooms, washrooms, reception area and support spaces enhancement design & renovation - original design started in 2017 during Hockeyville but plan to continue deferred until later date and funding could be secured				

Project Number	28-03	Capital Project Title	Arena B rubber floor replacement	Capital Project Description	Arena B rubber floor replacement (part of 28-02)
Project Rationale	to be completed with Arena changeroom and support spaces enhancements				

Project Number	28-04	Capital Project Title	Pool air handling unit	Capital Project Description	replace pool air handling unit due to end of life
Project Rationale	replace pool air handling unit due to end of life				

Service: 1.44x Panorama Recreation			
Project Number	28-05	Capital Project Title	Link building roof replacement
Capital Project Description	replace link building roof due to end of life		
Project Rationale	replace link building roof due to end of life		
Project Number	28-06	Capital Project Title	LCD Arena B screen (Hockeyville)
Capital Project Description	replace LCD screen in areana B (Hockeyville)		
Project Rationale	IT recommended end of life		
Project Number	28-07	Capital Project Title	Refinish indoor tennis surface
Capital Project Description	Refinish indoor tennis surface due to end of life		
Project Rationale	Refinish indoor tennis surface due to end of life		
Project Number	28-08	Capital Project Title	Dehumidifer Socks
Capital Project Description	Upgrade Dehumidifer Socks Pool		
Project Rationale	Replace Dehumidifier socks at same time as Pool air handling unit replacement [28-04]		
Project Number	29-01	Capital Project Title	Equipment Replacement (pooled)
Capital Project Description	Annual replacement of equipment in pooled account		
Project Rationale	Annual replacement of equipment in pooled account due to end of life cycle		
Project Number	29-02	Capital Project Title	Replace Ice Resurfacer #1
Capital Project Description	Olympia ice resurfacer (electric units replace 7 yrs)		
Project Rationale	End of Life replacement - last purchased in 2022		

Service: 1.44x Panorama Recreation			
Project Number	29-03	Capital Project Title	Replace Ice Resurfacer #2
Capital Project Description	Olympia ice resurfacer (electric units replace 7 yrs)		
Project Rationale	End of Life replacement - last purchased in 2022		
Project Number	29-04	Capital Project Title	Replace Autoscrubber
Capital Project Description	Autoscrubber - Ride on (old comp room)		
Project Rationale	End of Life replacement		
Project Number	29-05	Capital Project Title	Arena A rubber floor replacement
Capital Project Description	Arena A rubber floor replacement		
Project Rationale	Replace rubber flooring surface due to end of life		
Project Number	29-06	Capital Project Title	Arena A Concrete Pads
Capital Project Description	Replace concrete pads in Ice Resurfacer area in Arena A		
Project Rationale	Replace concrete pad in Arena A in ice resurfacer bay		
Project Number	30-01	Capital Project Title	Equipment Replacement (pooled)
Capital Project Description	Annual replacement of equipment in pooled account		
Project Rationale	Annual replacement of equipment in pool account due to end of life		
Project Number	30-02	Capital Project Title	Main Lobby Doors
Capital Project Description	Auto open doors Concourse main Lobby		
Project Rationale	Replacement due to end of life		

Service: 1.44x Panorama Recreation

Project Number 30-03 Capital Project Title Arena Doors Capital Project Description Arena A & B interior doors from Concourse
Project Rationale Replacement due to end of life

Project Number 30-04 Capital Project Title Slide Replacement Capital Project Description Waterslide replacement
Project Rationale Replacement due to end of life

Project Number 30-05 Capital Project Title Rec software system replacement Capital Project Description Rec software system replacement
Project Rationale Replacement / Upgrade of software

Project Number 30-06 Capital Project Title Island Room Development Capital Project Description Island Room dev - Food Services
Project Rationale Development of under utilized space to potentially include a food services.

Project Number 30-07 Capital Project Title Floor/tile Replacement link building Capital Project Description Floor/tile Replacement link building
Project Rationale Replacement due to end of life

**1.44X Panorama Recreation
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

Panorama Recreation

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105302

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	456,942	476,978	284,978	304,978	325,378	346,188
Planned Purchase	(41,517)	(200,000)	-	-		-
Transfer from Ops Budget	41,517	-	20,000	20,400	20,810	21,230
Interest Income*	20,036	8,000				
Total projected year end balance	476,978	284,978	304,978	325,378	346,188	367,418

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.44X Panaroama Recreation
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Saanich Peninsula Recreation

Assets held by the Panaroama Recreation service consist of pools, arenas, administration building, courts (request, squash and tennis) and various vehicles and equipment to support service delivery.

Summary

Reserve/Fund Summary Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve	5,105,124	2,176,684	2,181,464	2,315,534	2,869,184	2,462,704
Equipment Replacement Fund	953,755	741,146	940,056	693,339	464,364	546,481
Total projected year end balance	6,058,879	2,917,830	3,121,520	3,008,873	3,333,548	3,009,185

1.44X Panorama Recreation
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.44X Saanich Peninsula Recreation Service Capital Reserve Fund (Bylaw No. 3038)

1.44X Saanich Peninsula Recreation Service Capital Reserve Fund CASH FLOW

Capital Reserve Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	5,402,084	5,105,124	2,176,684	2,181,464	2,315,534	2,869,184
Planned Capital Expenditure (Based on Capital Plan)	(1,431,911)	(3,829,200)	(710,000)	(595,000)	(190,000)	(1,165,000)
Transfer from Operating Budget*	896,971	700,760	714,780	729,070	743,650	758,520
Donations \$ other Sponsorships						
Interest Income**	237,980	200,000	-	-	-	-
Ending Balance \$	5,105,124	2,176,684	2,181,464	2,315,534	2,869,184	2,462,704

** Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.44X Panaroama Recreation
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.44X Saanich Peninsula Recreation Service Equipment Replacement Fund

Equipment Replacement Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,192,697	953,755	741,146	940,056	693,339	464,364
Planned Purchase (Based on Capital Plan)	(666,858)	(669,909)	(260,400)	(715,207)	(706,845)	(405,313)
Transfer to Capital Fund						
Transfer from Operating Budget	414,000	450,300	459,310	468,490	477,870	487,430
Equipment and Vehicle Disposal Proceeds	5,509					
Interest Income*	8,407	7,000				
Ending Balance \$	953,755	741,146	940,056	693,339	464,364	546,481

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

SEAPARC

FINAL BUDGET

March 2026

Service: 1.40X SEAPARC - Arena and Pool Facilities and Recreation

Commission: Sooke Electoral Area Parks & Rec

DEFINITION:

The service provides recreation programs and facilities under the authority of Bylaw No. 4029. This Bylaw No. 4029 was established in order to combine two Sooke and Electoral Area recreation services formerly operating under Bylaw No.152 and No.2598 respectively. Bylaw No.4029 merges the maximum requisitions from the former bylaw No.152 and No.2598 into one.

Bylaw history for reference purposes:

Bylaw No. 4029 (July 13, 2016; replaces Bylaw No. 152 and Bylaw No. 2598) Amended by Bylaw No. 4362 (2020)

Bylaw No. 152 (November 28, 1973); Amended Bylaw No. 195 (1975), Bylaw No. 338 (1977), Bylaw No. 412 (1977), Bylaw No. 1073 (1982), Bylaw No. 1558 (1987) and Bylaw No. 3344 (2006).

Bylaw No. 2598 (June, 1998); Amended by Bylaw No. 3345 (2006).

SERVICE DESCRIPTION:

A service established to provide recreational community programs, to construct, equip, operate and maintain recreation facilities including but not necessarily limited to the ice arena, the swimming pool, the golf course and multi-purpose/community use rooms, and to authorize acquisition of recreation-related real property.

PARTICIPATION:

The District of Sooke and the Electoral Area of Juan de Fuca (portions) are the participating area for this service. Cost apportionment is 100% by population.

MAXIMUM LEVY:

The greater of \$5,158,000 or \$1.60/\$1000 on the net taxable value of land and improvements.

COMMISSION:

Sooke and Electoral Area Parks and Recreation Commission

Established by bylaw to oversee this function. (Bylaw No. 2788 - April 2000, Amended by Bylaw No. 3242 - 2004, Bylaw No. 3416 - 2007 & Bylaw 4049 - 2015).

CAPITAL DEBT:

Bylaw No. 4052 - \$750,000 (for DeMamie Golf Course Acquisition), \$660,000 issued).

Bylaw No. 4634 - \$3,150,000 (for SEAPARC recreation upgrades), \$0 issued).

SEAPARC - ALL SERVICE AREAS	BUDGET REQUEST						FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Salaries and Wages	3,597,210	3,503,243	3,812,421	-	-	3,812,421	3,909,878	4,009,854	4,099,825	4,191,768
Electricity & Utilities	248,210	243,050	259,190	-	-	259,190	264,360	269,640	275,030	280,530
Operating Supplies & Promotion	401,380	367,273	381,262	-	-	381,262	388,910	396,690	404,630	412,740
Maintenance and Repairs	208,615	209,965	200,300	-	-	200,300	204,310	208,400	212,570	216,810
Standard Overhead Allocation	233,490	233,490	253,135	-	-	253,135	257,691	262,845	268,102	273,464
Human Resources Allocation	123,363	123,363	126,146	-	-	126,146	147,588	154,532	148,769	150,211
Internal Allocations	12,662	12,662	1,907	-	10,812	12,719	1,964	2,023	2,084	2,146
Contract for Services	82,350	104,117	94,000	-	-	94,000	95,880	97,780	99,730	101,720
Vehicles and Travel	26,775	24,567	26,000	-	-	26,000	26,520	27,050	27,590	28,140
Operating - Other	80,047	99,675	92,541	-	-	92,541	94,380	96,240	98,130	100,060
Insurance Cost	48,360	48,360	46,740	-	-	46,740	49,078	51,532	54,110	56,816
TOTAL OPERATING COSTS	5,062,462	4,969,765	5,293,642	-	10,812	5,304,454	5,440,559	5,576,586	5,690,570	5,814,405
Percentage increase over prior year		-1.8%	4.57%			4.78%	2.57%	2.5%	2.0%	2.2%
<u>CAPITAL / TRANSFER RESERVES</u>										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Capital Reserve Fund	362,100	384,698	369,342	-	-	369,342	376,730	384,260	391,950	399,790
Transfer to Equipment Replacement Fund	217,300	277,300	221,646	-	-	221,646	226,080	230,600	235,210	239,910
Capital Equipment Purchases	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	579,400	661,998	590,988	-	-	590,988	602,810	614,860	627,160	639,700
		14.3%	2.00%			2.00%	2.00%	2.0%	2.0%	2.0%
DEBT CHARGES	69,196	69,196	69,236	75,000	-	144,236	221,186	353,686	353,686	353,686
TOTAL COSTS	5,711,058	5,700,959	5,953,866	75,000	10,812	6,039,678	6,264,555	6,545,132	6,671,416	6,807,791
		-0.18%	4.25%			5.75%	3.72%	4.48%	1.93%	2.04%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance C/F from Prior to Current year	(25,000)	(25,000)	-	-	-	-	-	-	-	-
Fee Income	(1,793,510)	(1,743,893)	(1,829,390)	-	-	(1,829,390)	(1,865,970)	(1,903,270)	(1,941,350)	(1,980,170)
Rental Income	(389,566)	(429,084)	(447,561)	-	-	(447,561)	(456,520)	(465,650)	(474,970)	(484,460)
Transfer from Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Payments - In Lieu of Taxes	(10,155)	(10,155)	(20,936)	-	-	(20,936)	(10,155)	(10,155)	(10,155)	(10,155)
TOTAL REVENUE	(2,218,231)	(2,208,132)	(2,297,887)	-	-	(2,297,887)	(2,332,645)	(2,379,075)	(2,426,475)	(2,474,785)
			3.59%			3.59%	1.51%	2.0%	2.0%	2.0%
REQUISITION	(3,492,827)	(3,492,827)	(3,655,979)	(75,000)	(10,812)	(3,741,791)	(3,931,910)	(4,166,057)	(4,244,941)	(4,333,006)
Percentage increase over prior year requisition			4.67%			7.13%	5.08%	5.96%	1.89%	2.07%
PARTICIPANTS: Sooke and JDF AUTHORIZED POSITIONS:										
Salaried	20.60	20.60	20.60	-	-	20.60	20.60	20.60	20.60	20.60

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.40X SEAPARC	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$217,150	\$2,852,150	\$275,000	\$351,000	\$560,500	\$2,283,000	\$6,321,650
Equipment	\$88,250	\$638,000	\$132,700	\$188,850	\$533,500	\$265,430	\$1,758,480
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$30,000	\$865,750	\$35,000	\$36,800	\$36,500	\$38,500	\$1,012,550
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$335,400	\$4,355,900	\$442,700	\$576,650	\$1,130,500	\$2,586,930	\$9,092,680

SOURCE OF FUNDS

Capital Funds on Hand	\$335,400	\$335,400	\$0	\$0	\$0	\$0	\$335,400
Debenture Debt (New Debt Only)	\$0	\$2,910,000	\$0	\$45,000	\$426,000	\$1,850,000	\$5,231,000
Equipment Replacement Fund	\$0	\$434,750	\$116,700	\$127,350	\$107,500	\$248,430	\$1,034,730
Grants (Federal, Provincial)	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$525,750	\$326,000	\$404,300	\$597,000	\$488,500	\$2,341,550
	\$335,400	\$4,355,900	\$442,700	\$576,650	\$1,130,500	\$2,586,930	\$9,092,680

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.40X

Service Name: SEAPARC

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-09	Replacement	Domestic Hot Water Replacement	Replacement of hot water storage tanks and update system	\$ 100,000	E	Cap	78,400	78,400					\$ 78,400
22-02	Renewal	Pool Roof Replacement	Pool Roof Replacement	\$ 500,000	B	Res		85,000					\$ 85,000
22-02	Renewal	Pool Roof Replacement	Pool Roof Replacement		B	Cap	22,500	22,500					\$ 22,500
22-13	Renewal	Weight room upgrade	Accessibility and Weight Room upgrades	\$ 15,000	B	Cap	7,150	7,150					\$ 7,150
23-03	Replacement	Skate Park Renewal	Skate Park Renewal	\$ 1,125,000	S	Debt	→	800,000					\$ 800,000
23-04	Renewal	Building Assessment and Renewal	Building assessment and repairs	\$ 250,000	B	Res		50,000	50,000	50,000	50,000	50,000	\$ 250,000
23-04	Renewal	Building Assessment and Renewal	Building assessment and repairs		B	Cap	15,000	15,000					\$ 15,000
23-07	Renewal	Parking Lot Renewal	Renewal parking lot	\$ 173,750	S	Res		35,750	35,000	36,800	36,500	38,500	\$ 182,550
23-07	Renewal	Parking Lot Renewal	Renewal parking lot		S	Cap	30,000	30,000					\$ 30,000
24-04	Renewal	Roof Repairs	General Roof Repairs	\$ 37,500	B	Res		-	7,500	7,500	7,500	7,500	\$ 30,000
24-04	Renewal	Roof Repairs	General Roof Repairs		B	Cap	7,500	7,500					\$ 7,500
24-05	Renewal	Recoat Pool Medal Roof	Recoat Pool Medal Roof	\$ 30,000	B	Cap	30,000	30,000					\$ 30,000
24-06	Renewal	Replace Ventilation Fans	Replace Ventilation Fans	\$ 7,000	B	Res			7,500				\$ 7,500
24-08	Renewal	Bldg Automation Software	Bldg Automation Software	\$ 20,000	E	Cap	9,850	9,850					\$ 9,850
24-13	Renewal	Arena Compressor Overhaul	Refrigeration plant compressor overhaul	\$ 48,000	E	Res			16,000	16,500			\$ 32,500
24-14	Replacement	Heating System Replacement- Throup Rd House	Replace heating system at Throup Rd house	\$ 17,500	E	ERF		17,500					\$ 17,500
24-15	Replacement	IT Equipment Replacement	Replacement of IT equipment and computers	\$ 73,600	E	ERF		13,600	34,600	3,600	14,100		\$ 65,900
25-01	Renewal	Implement Heat Recovery System Phase 1	implementation of phase 1 of heat recovery system	\$ 2,200,000	B	Debt	→	2,050,000					\$ 2,050,000
25-01	Renewal	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system		B	Grant							\$ -
25-01	Renewal	Implement Heat Recovery System Phase 1	Implementation of phase 1 of heat recovery system		B	Grant		150,000					\$ 150,000
25-02	Replacement	Ice resurfacer	Ice resurfacer	\$ 200,000	E	ERF		200,000					\$ 200,000
25-03	Renewal	Recoat Arena Purlins & Frames	Recoat Arena Purlins & Frames	\$ 40,000	B	Res			40,000				\$ 40,000
25-05	Replacement	Replace Sewage & Storm Pump System	Replace Sewage & Storm Pump System	\$ 20,000	B	ERF		20,000					\$ 20,000
25-07	Study	Thermal Evaluation of Electrical System	Thermal Evaluation of Electrical System	\$ 7,750	B	Res				4,000			\$ 4,000
25-11	Renewal	Paint Pool & Arena Exterior	Paint Pool & Arena Exterior	\$ 120,000	B	Cap	90,000	90,000					\$ 90,000
25-13	Renewal	Lighting Controls	Renewal of lighting controls	\$ 80,000	B	Res		35,000					\$ 35,000
25-13	Renewal	Lighting Controls	Renewal of lighting controls		B	Cap	45,000	45,000					\$ 45,000
26-06	Replacement	Equipment Replacement (pooled)	Equipment Replacement	\$ 138,900	E	ERF		138,900					\$ 138,900

Service #: 1.40X
Service Name: SEAPARC

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-08	Renewal	Duct cleaning	Duct cleaning	\$ 37,000	B	Res		22,000			25,000		\$ 47,000
26-09	Replacement	Pool Lectronator System	Replacement of lectronator cells and components	\$ 85,000	E	ERF		19,750	21,000	21,750	22,750	24,000	\$ 109,250
26-10	Study	Infrastructure Growth Plan	Plan to guide new infrastructure needs	\$ 150,000	B	Res		150,000					\$ 150,000
26-10	Study	Infrastructure Growth Plan	Plan to guide new infrastructure needs		B	Grant							\$ -
26-11	Renewal	Irrigation allowance	Repair & replacement of irrigation components	\$ 25,000	E	ERF		5,000	5,000	5,000	5,000	5,000	\$ 25,000
26-12	New	Electric Key Entry System	Install electric key entry system	\$ 68,000	B	Res		48,000	20,000				\$ 68,000
26-13	New	Cellular Service Upgrade	Cellular Service Upgrade	\$ 40,000	E	Res		40,000					\$ 40,000
26-14	Study	Pool Change Room Renovation	Pool Change Room Renovation (design/scope)	\$ 25,000	B	Res		25,000					\$ 25,000
26-15	Replacement	Mower replacement - golf	Replace rough mower - golf course	\$ 35,000	E	Res		35,000					\$ 35,000
26-16	Renewal	Pool Circulation Pump renewal	Pool Circulation Pump renewal (allowance)	\$ 100,000	E	ERF		20,000	22,000	22,000	22,000	22,000	\$ 108,000
26-17	Replacement	Turf aerator - golf	Replace greens aerator - golf	\$ 60	E	Debt		60,000					\$ 60,000
27-03	Renewal	Replace Arena Rubber Mat Flooring	Replace Arena Rubber Mat Flooring	\$ 150,000	B	Res			150,000				\$ 150,000
27-04	Replacement	Equipment Replacement (pooled)	Equipment Replacement	\$ 34,100	E	ERF			34,100				\$ 34,100
28-01	Renewal	Recoat Arena Change Room & Pool Interior Roof	Locally recoat arena interior change room roof steel deck & pool interior roof deck, purlins and beams	\$ 84,500	B	Res				84,500			\$ 84,500
28-02	Renewal	Repaint Fitness Facility Exterior	Repaint Fitness Facility Exterior	\$ 25,000	B	Res				25,000			\$ 25,000
28-03	Renewal	Recoat Arena Metal Roof	Recoat Arena Metal Roof	\$ 720,000	B	Res				20,000	400,000		\$ 420,000
28-04	Renewal	Pool Change Room Renovation	Pool Change Room Renovation	\$ 170,000	B	Res				160,000			\$ 160,000
28-05	Replacement	Electrification of Pool Boilers	Replacement of secondary pool boilers (oil to electric)	\$ 471,000	E	Debt				45,000	426,000		\$ 471,000
28-06	Replacement	Equipment Replacement (pooled)	Equipment Replacement	\$ 75,000	E	ERF				75,000			\$ 75,000
29-01	Renewal	Sauna renewal	Renovate sauna room	\$ 30,000	B	Res					30,000		\$ 30,000
29-02	Study	Electrification of Arena Dehumidifier	Design and replacement of low-temperature dehumidifiers with heat recovery tie-in	\$ 30,000	B	Res					30,000		\$ 30,000
29-03	Renewal	Storm & Sewer repair allowance	Buried services repair allowance (storm & sanitary)	\$ 18,000	B	Res					18,000		\$ 18,000
29-05	Replacement	Equipment Replacement (pooled)	Equipment Replacement	\$ 53,250	E	ERF					43,650		\$ 43,650
30-01	Renewal	Replace Arena In-Slab Refrigeration	Replace Arena Ice Rink and In-Slab Refrigeration	\$ 1,850,000	B	Debt						1,850,000	\$ 1,850,000
30-02	Renewal	Arena Change Room Renovation	Renovation of original (1976) arena change rooms	\$ 150,000	B	Res						150,000	\$ 150,000
30-03	Renewal	Pool Window Wall Repair Allowance	Pool Window Wall Repair Allowance	\$ 7,500	B	Res						7,500	\$ 7,500
30-04	Replacement	Replace Arena Dehumidifier	Replace Arena Dehumidifier	\$ 110,000	B	Res						110,000	\$ 110,000
30-05	Replacement	Replace Ventilation Fans	Replace Ventilation Fans - allowance	\$ 8,000	B	Res						8,000	\$ 8,000
30-06	Study	Energy Recovery - phase 2	Technical design of energy recovery - phase 2	\$ 100,000	B	Res						100,000	\$ 100,000
30-07	Renewal	Arena Compressor Overhaul	Refrigeration plant compressor overhaul	\$ 17,000	E	Res						17,000	\$ 17,000
30-08	Replacement	Radio Replacements	Radio system replacement	\$ 40,000	E	ERF						40,000	\$ 40,000

Service #:

1.40X

Service Name:

SEAPARC

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
30-09	Replacement	IT Equipment Replacement	Replacement of IT equipment and computers	\$ 13,480	E	ERF						13,480	\$ 13,480
30-10	Replacement	Equipment Replacement (pooled)	Equipment Replacement	\$ 143,950	E	ERF						143,950	\$ 143,950
			Grand Total	\$ 10,069,840			\$ 335,400	\$ 4,355,900	\$ 442,700	\$ 576,650	\$ 1,130,500	\$ 2,586,930	\$ 9,092,680

Service:

1.40X

SEAPARC

Project Number

20-09

Capital Project Title

Domestic Hot Water Replacement

Capital Project Description

Replacement of hot water storage tanks and update system

Project Rationale

Service life is ended for DHW storage tanks for the arena as well as for the pool/gym. This project will consider heat recovery implications in design and implementation.

Project Number

22-02

Capital Project Title

Pool Roof Replacement

Capital Project Description

Pool Roof Replacement

Project Rationale

Building envelope evaluation was conducted and replacement of various sections of roofing was identified to be replaced on a multi year plan based on condition and estimated remaining life. Continuing project to ensure integrity of building envelope.

Project Number

23-04

Capital Project Title

Building Assessment and Renewal

Capital Project Description

Building assessment and repairs

Project Rationale

Aging facilities. Arena built in 1975, Pool in 2000. Increasing issues with building envelope and finishings.

Project Number

23-07

Capital Project Title

Parking Lot Renewal

Capital Project Description

Renewal parking lot

Project Rationale

Regular repairs required to parking lot including paving, line painting and oil separator clean out.

Project Number

24-04

Capital Project Title

Roof Repairs

Capital Project Description

General Roof Repairs

Project Rationale

Annual roof repair allowance.

Service: 1.40X SEAPARC

Project Number 24-06 **Capital Project Title** Replace Ventilation Fans **Capital Project Description** Replace Ventilation Fans

Project Rationale At or nearing end of life

Project Number 24-13 **Capital Project Title** Arena Compressor Overhaul **Capital Project Description** Refrigeration plant compressor overhaul

Project Rationale Overhaul of arena compressors(alternating) to ensure continuity of service. Recommended maintenance by CIMCO.

Project Number 24-15 **Capital Project Title** IT Equipment Replacement **Capital Project Description** Replacement of IT equipment and computers

Project Rationale CRD IT's infrastructure renewal plan

Project Number 25-01 **Capital Project Title** Implement Heat Recovery System Phase 1 **Capital Project Description** Implementation of phase 1 of heat recovery system

Project Rationale A number of pool mechanical systems approaching end of life. Heat recovery system would address replacement of these systems and benefit with reduced GHG emissions to meet climate targets.

Project Number 25-03 **Capital Project Title** Recoat Arena Purlins & Frames **Capital Project Description** Recoat Arena Purlins & Frames

Project Rationale To prolong service life of roof supporting steel components in the arena.

Service:

1.40X

SEAPARC

Project Number 25-05

Capital Project Title Replace Sewage & Storm Pump System

Capital Project Description Replace Sewage & Storm Pump System

Project Rationale Condition assessment indicates areas at or nearing end of life

Project Number 25-07

Capital Project Title Thermal Evaluation of Electrical System

Capital Project Description Thermal Evaluation of Electrical System

Project Rationale Code requirement

Project Number 25-13

Capital Project Title Lighting Controls

Capital Project Description Renewal of lighting controls

Project Rationale System failure. Replacement will incorporate energy efficiency in collaboration with BC Hydro.

Project Number 26-06

Capital Project Title Equipment Replacement (pooled)

Capital Project Description Equipment Replacement

Project Rationale Annual small equipment replacement schedule

Project Number 26-08

Capital Project Title Duct cleaning

Capital Project Description Duct cleaning

Project Rationale Regular maintenance of duct system.

Service:

1.40X

SEAPARC

Project Number 26-09

Capital Project Title Pool Lectorator System

Capital Project Description Replacement of lectionator cells and components

Project Rationale Annual replacement of lectionator system components.

Project Number 26-10

Capital Project Title Infrastructure Growth Plan

Capital Project Description Plan to guide new infrastructure needs

Project Rationale Action from Strategic plan to guide recreation infrastructure growth required by the community

Project Number 26-11

Capital Project Title Irrigation allowance

Capital Project Description Repair & replacement of irrigation components

Project Rationale Annual allowance for repairs

Project Number 26-12

Capital Project Title Electric Key Entry System

Capital Project Description Install electric key entry system

Project Rationale Improve facility security and access.

Project Number 26-13

Capital Project Title Cellular Service Upgrade

Capital Project Description Cellular Service Upgrade

Project Rationale For safety and patron convenience.

Service:

1.40X

SEAPARC

Project Number 26-14

Capital Project Title Pool Change Room Renovation

Capital Project Description Pool Change Room Renovation (design/scope)

Project Rationale Determine scope and pricing for 2028 project

Project Number 27-03

Capital Project Title Replace Arena Rubber Mat Flooring

Capital Project Description Replace Arena Rubber Mat Flooring

Project Rationale Flooring at end of life.

Project Number 27-04

Capital Project Title Equipment Replacement (pooled)

Capital Project Description Equipment Replacement

Project Rationale Annual small equipment replacement schedule

Project Number 28-01

Capital Project Title Recoat Arena Change Room & Pool Interior Roof

Capital Project Description Locally recoat arena interior change room roof steel deck & pool interior roof deck, purlins and beams

Project Rationale Recoating of swimming pool interior roof deck, purlins, beams as well as arena interior change room roof steel deck. Project to prolong service life of roof supporting structures.

Project Number 28-02

Capital Project Title Repaint Fitness Facility Exterior

Capital Project Description Repaint Fitness Facility Exterior

Project Rationale Maintain aesthetics and extend service life.

Service: 1.40X SEAPARC

Project Number 28-03 Capital Project Title Recoat Arena Metal Roof Capital Project Description Recoat Arena Metal Roof

Project Rationale Extend roof service life.

Project Number 28-04 Capital Project Title Pool Change Room Renovation Capital Project Description Pool Change Room Renovation

Project Rationale Supported via Strategic Plan

Project Number 28-05 Capital Project Title Electrification of Pool Boilers Capital Project Description Replacement of secondary pool boilers (oil to electric)

Project Rationale Oil tank for the secondary boiler is past end of life. Oil tank to be decommissioned and oil boiler replaced with electric boiler. Electrical upgrades required as part of this project.

Project Number 28-06 Capital Project Title Equipment Replacement (pooled) Capital Project Description Equipment Replacement

Project Rationale Annual small equipment replacement.

Project Number 29-01 Capital Project Title Sauna renewal Capital Project Description Renovate sauna room

Project Rationale End of life.

Project Number 29-02 Capital Project Title Electrification of Arena Dehumidifier Capital Project Description Design and replacement of low-temperature dehumidifiers with heat recovery tie-in

Project Rationale Design and replacement of low-temperature dehumidifiers with heat recovery tie in. 2 year project

Service: 1.40X SEAPARC			
Project Number	29-03	Capital Project Title	Storm & Sewer repair allowance
Capital Project Description	Buried services repair allowance (storm & sanitary)		
Project Rationale	Regular repair allowance.		
Project Number	29-05	Capital Project Title	Equipment Replacement (pooled)
Capital Project Description	Equipment Replacement		
Project Rationale	Annual small equipment replacement.		
Project Number	30-01	Capital Project Title	Replace Arena In-Slab Refrigeration
Capital Project Description	Replace Arena Ice Rink and In-Slab Refrigeration		
Project Rationale	End of life		
Project Number	30-02	Capital Project Title	Arena Change Room Renovation
Capital Project Description	Renovation of original (1976) arena change rooms		
Project Rationale	Asset management plan and strategic plan need.		
Project Number	30-03	Capital Project Title	Pool Window Wall Repair Allowance
Capital Project Description	Pool Window Wall Repair Allowance		
Project Rationale	Repairs due to leakage		
Project Number	30-04	Capital Project Title	Replace Arena Dehumidifier
Capital Project Description	Replace Arena Dehumidifier		
Project Rationale	End of life		

Service: 1.40X SEAPARC			
Project Number	30-05	Capital Project Title	Replace Ventilation Fans
Capital Project Description	Replace Ventilation Fans - allowance		
Project Rationale	End of life		
Project Number	30-06	Capital Project Title	Energy Recovery - phase 2
Capital Project Description	Technical design of energy recovery - phase 2		
Project Rationale	To align with end of life for various mechanical components and climate goals		
Project Number	30-07	Capital Project Title	Arena Compressor Overhaul
Capital Project Description	Refrigeration plant compressor overhaul		
Project Rationale	Regular renewal schedule		
Project Number	30-08	Capital Project Title	Radio Replacements
Capital Project Description	Radio system replacement		
Project Rationale	End of life		
Project Number	30-09	Capital Project Title	IT Equipment Replacement
Capital Project Description	Replacement of IT equipment and computers		
Project Rationale	End of life		
Project Number	30-10	Capital Project Title	Equipment Replacement (pooled)
Capital Project Description	Equipment Replacement		
Project Rationale	Annual small equipment replacement.		

1.40X SEAPARC
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

SEAPARC

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105301

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	35,815	37,386	38,386	38,386	38,386	38,386
Planned Purchase	-	-	-	-	-	-
Transfer from Ops Budget	-	-	-		-	-
Interest Income*	1,570	1,000				
Total projected year end balance	37,386	38,386	38,386	38,386	38,386	38,386

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**1.40X SEAPARC Legacy Fund
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

SEAPARC Legacy Fund

Established by Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will paid into this specified Legacy reserve fund.

Operating Reserve Schedule - FC 105101

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,210	2,307	2,397	2,397	2,397	2,397
Planned Purchase						
Transfer from Ops Budget	-					
Interest Income*	97	90				
Total projected year end balance	2,307	2,397	2,397	2,397	2,397	2,397

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.40X SEAPARC Recreation Combined
Asset and Reserve Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

SEAPARC Recreation (1.401 &1.403 Combined)

Assets held by the Sooke Parks and Recreation service consist of a pool, an arena, ball field, skate park and various vehicles and equipment to support service delivery.

Summary

Reserve/Fund Summary	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Capital Reserve	703,264	566,856	617,586	597,546	392,496	303,786
Equipment Replacement Fund	218,823	6,469	115,849	219,099	346,809	338,289
Total projected year end balance	922,087	573,325	733,435	816,645	739,305	642,075

**1.40X SEAPARC Recreation Combined
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan**

Capital Reserve Fund Schedule

Reserve Fund: 1.40X SEAPARC Recreation and Pool Combined Capital Reserve Fund

Capital Reserve Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	873,101	703,264	566,856	617,586	597,546	392,496
Planned Capital Expenditure (Based on Capital Plan)	(588,988)	(525,750)	(326,000)	(404,300)	(597,000)	(488,500)
Transfer from Operating Budget	386,064	369,342	376,730	384,260	391,950	399,790
Interest Income*	33,087	20,000				
Ending Balance \$	703,264	566,856	617,586	597,546	392,496	303,786

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**1.40X SEAPARC Recreation Combined
Equipment Replacement Fund Schedule (ERF)
2026 - 2030 Financial Plan**

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.40X Combined SEAPARC Recreation and Pool ERF

Equipment Replacement Fund	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	270,540	218,823	6,469	115,849	219,099	346,809
Planned Purchase (Based on Capital Plan)	(271,383)	(434,750)	(116,700)	(127,350)	(107,500)	(248,430)
Transfer from Operating Budget	217,300	221,646	226,080	230,600	235,210	239,910
Equipment Disposal						
Interest Income*	2,366	750				
Ending Balance \$	218,823	6,469	115,849	219,099	346,809	338,289

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

GM - Parks, Recreation & Environmental Services

FINAL BUDGET

March 2026

Service: 1.028 GM - Parks, Recreation & Environmental Services

Committee: Environmental Services

DEFINITION:

The oversight of Parks, Recreation & Environmental Services for the Capital Regional District Board

SERVICE DESCRIPTION:

The General Manager provides overall direction and supporting administrative oversight for all Parks, Recreation & Environmental Services. The department and its divisions report to the Board, Hospital District Board, the Environmental Services Committee and the Regional Parks Committee.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

1.028 - GM - Parks, Recreation & Environmental Services

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries and Wages	404,894	407,964	445,715	-	-	445,715	458,519	471,683	482,908	494,393
Contract for Services	3,279	-	10,000	-	-	10,000	10,202	3,412	3,480	3,549
Allocation - Standard Overhead	54,452	54,452	52,370	-	-	52,370	51,478	52,508	53,558	54,629
Allocation - Human Resources	15,726	15,726	15,312	-	-	15,312	17,914	18,757	18,058	18,233
Allocation - Building Occupancy	26,609	26,609	25,570	-	-	25,570	26,790	27,969	28,420	28,883
Insurance	720	720	660	-	-	660	695	731	768	807
TOTAL OPERATING COSTS	505,680	505,471	549,627	-	-	549,627	565,598	575,060	587,192	600,495
*Percentage Increase over prior year		0.0%	8.7%	0.0%	0.0%	8.7%	2.9%	1.7%	2.1%	2.3%
Recovery for First Aid Officer	(102)	(102)	(104)	-	-	(104)	(106)	(108)	(110)	(112)
NET COSTS	505,578	505,369	549,523	-	-	549,523	565,492	574,952	587,082	600,383
*Percentage increase over prior year Net Costs		0.0%	8.7%	0.0%	0.0%	8.7%	2.9%	1.7%	2.1%	2.3%
AUTHORIZED POSITIONS: Salaried	2.0	2.0	2.0	-	-	2.0	2.0	2.0	2.0	2.0

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Administration Services

FINAL BUDGET

March 2026

Service: 1.575 Environmental Administration Services

Committee: Environmental Services

DEFINITION:

To provide administrative and clerical support services to the Environmental Protection, Environmental Innovation, and Environmental Resource Management Divisions.

PARTICIPATION:

All Functions administered by Environmental Services

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

Allocations to Environmental Protection, Environmental Innovation and Environment Resource Management Divisions.

OTHER:

The Legislative and General Government requisition covers costs associated with the General Manager's services to the Board.

1.575 - Env Services - Administration			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Salaries and Wages	93,854	89,496	96,784	-	-	96,784	99,544	102,382	104,810	107,294
Allocations	76,590	76,590	68,486	-	-	68,486	67,887	70,468	71,711	73,191
Operating - Other Costs - Summary	47,790	48,439	55,531	-	-	55,531	59,239	61,941	63,079	64,249
TOTAL OPERATING COSTS	218,233	214,525	220,801	-	-	220,801	226,670	234,791	239,600	244,734
*Percentage Increase over prior year		-1.7%	1.2%	0.0%	0.0%	1.2%	2.7%	3.6%	2.0%	2.1%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	3,141	3,247	3,582	-	-	3,582	4,444	3,256	5,589	7,811
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	3,141	3,247	3,582	-	-	3,582	4,444	3,256	5,589	7,811
TOTAL COSTS	221,374	217,772	224,383	-	-	224,383	231,114	238,047	245,189	252,545
*Percentage Increase over prior year		-1.6%	1.4%	0.0%	0.0%	1.4%	3.0%	3.0%	3.0%	3.0%
Internal Recoveries	(217,772)	(217,772)	(224,382)	-	-	(224,382)	(231,114)	(238,047)	(245,189)	(252,544)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	-	-	-	-	-	-	-	-	-
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from current to Next year	-	-	-	-	-	-	-	-	-	-
Transfer from Ops Reserve Fund	(3,604)	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(3,604)	-	-	-	-	-	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year										
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Salaried	1.00	1.00	1.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Term	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.575	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Environmental Administration Serv							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$5,000	\$8,700	\$6,000	\$4,500	\$4,500	\$28,700
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$5,000	\$8,700	\$6,000	\$4,500	\$4,500	\$28,700

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$5,000	\$8,700	\$6,000	\$4,500	\$4,500	\$28,700
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$5,000	\$8,700	\$6,000	\$4,500	\$4,500	\$28,700

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:	1.575
Service Name:	Environmental Administration Services

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
20-01	Replacement	Office Furniture	ERF replacement of desks, chairs, shelves	\$ 19,570	E	ERF		\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,500	\$ 1,500	\$ 12,000
20-02	Replacement	Office Equipment	ERF replacement of computers, printers	\$ 25,843	E	ERF		\$ 2,000	\$ 5,700	\$ 3,000	\$ 3,000	\$ 3,000	\$ 16,700
													\$ -
													\$ -
			Grand Total	\$ 45,413			\$ -	\$ 5,000	\$ 8,700	\$ 6,000	\$ 4,500	\$ 4,500	\$ 28,700

Service:	1.575	Environmental Administration Services

Project Number	20-01	Capital Project Title	Office Furniture	Capital Project Description	ERF replacement of desks, chairs, shelves
Project Rationale	2026-2030 - miscellaneous furniture required by ES-HQ, as needed (shelving, chairs, tables, desks).				

Project Number	20-02	Capital Project Title	Office Equipment	Capital Project Description	ERF replacement of computers, printers
Project Rationale	NOTE: Env Admin purchased a new MFP (ESD-30) in 2022 for \$13,000. There is no equipment replacement scheduled for the MFP. It will be replaced only when broken, though this might change when IT revisits the MFP deployment and maintenance strategy.) The same is true for the shared printer (Luisa) and Wanda's printer -- only to be replaced if not working/fixable. Added computer replacements based on the four-year replacement cycle as per IT.				

1.575 ES HQ Administration
ERF Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow (Equipment Portion)

ERF: Environmental HQ/Administration support Senior Budget - ERF for Equipment

Equipment Replacement Fund Fund: 1022 Fund Center: 101449	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	153,619	154,055	152,637	148,381	145,637	146,726
Planned Purchase (Based on Capital Plan)	(11,337)	(5,000)	(8,700)	(6,000)	(4,500)	(4,500)
Transfer from Operating Budget	10,534	3,582	4,444	3,256	5,589	7,811
Interest Income*	1,239	-	-	-	-	-
Total projected year end balance	154,055	152,637	148,381	145,637	146,726	150,037

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

1.575 ES HQ Administration
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105523	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	82,055	93,653	93,653	93,653	93,653	93,653
Planned Purchase	-					
Transfer from Ops Budget	8,000	-	-	-	-	-
Interest Income*	3,598	-	-	-	-	-
Total projected year end balance	93,653	93,653	93,653	93,653	93,653	93,653

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Innovation

FINAL BUDGET

March 2026

Service: 1.574 Environmental Innovation

Committee: Environmental Services

DEFINITION:

To provide support services to the the Environmental Innovation Division.

PARTICIPATION:

All Functions administered by Environmental Innovation

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

Allocations to Climate Action Programs, Environmental Resource Programs, and Environmental Programs.

1.574 - Environmental Innovation			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Salaries and Wages	-	-	1,374,748	-	-	1,374,748	1,331,324	1,340,978	1,372,805	1,391,558
Allocations	-	-	90,886	-	-	90,886	101,736	100,416	101,405	103,511
Operating - Other Costs - Summary	-	-	128,200	-	-	128,200	130,764	133,379	136,047	138,768
TOTAL OPERATING COSTS	-	-	1,593,834	-	-	1,593,834	1,563,824	1,574,773	1,610,258	1,633,836
*Percentage Increase over prior year		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-1.9%	0.7%	2.3%	1.5%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	-	-	10,000	-	-	10,000	17,843	36,361	43,331	117,761
Transfer to Operating Reserve Fund	-	-	10,000	-	-	10,000	17,843	36,361	43,331	117,761
TOTAL CAPITAL / RESERVES	-	-	20,000	-	-	20,000	35,685	72,721	86,661	235,522
TOTAL COSTS	-	-	1,613,834	-	-	1,613,834	1,599,509	1,647,494	1,696,919	1,869,358
*Percentage Increase over prior year		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-0.9%	3.0%	3.0%	10.2%
Internal Recoveries	-	-	(1,613,834)	-	-	(1,613,834)	(1,599,509)	(1,647,494)	(1,696,919)	(1,869,358)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	-	-	-	-	-	-	-	-	-
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from current to Next year	-	-	-	-	-	-	-	-	-	-
Transfer from Ops Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year										
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Salaried	0.00	0.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00
Term	0.00	0.00	2.00	0.00	0.00	2.00	2.00	1.00	1.00	1.00

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.574	Carry						
	Environmental Innovation	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.574

Service Name:

Environmental Innovation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total	Cost Estimate Class
26-01	Replacement	Office Furniture	ERF replacement of desks, chairs, shelves	\$ 15,000	E	ERF		\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 15,000	
26-02	Replacement	Computer Equipment	ERF replacement of computers, printers	\$ 15,000	E	ERF		\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 15,000	
													\$ -	
													\$ -	
			Grand Total	\$ 30,000			\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 30,000	

Service:

1.574

Environmental Innovation

Project Number	26-01	Capital Project Title	Office Furniture	Capital Project Description	ERF replacement of desks, chairs, shelves
Project Rationale	2026-2030 - miscellaneous furniture required by Env Innovation, as needed (shelving, chairs, tables, desks).				

Project Number	26-02	Capital Project Title	Computer Equipment	Capital Project Description	ERF replacement of computers, printers
Project Rationale	2026-2030 - computer equipment required by Env Innovation				

1.574 Environmental Innovation
ERF Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow (Equipment Portion)

ERF: Environmental Innovation Senior Budget - ERF for Equipment

Equipment Replacement Fund Fund: 1022 Fund Center: 101647	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance		-	4,000	15,843	46,203	83,534
Planned Purchase (Based on Capital Plan)		(6,000)	(6,000)	(6,000)	(6,000)	(6,000)
Transfer from Operating Budget		10,000	17,843	36,361	43,331	117,761
Interest Income*		-	-	-	-	-
Total projected year end balance	-	4,000	15,843	46,203	83,534	195,295

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

1.574 Environmental Innovation
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105522	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance		-	10,000	27,843	64,203	107,534
Planned Purchase	-					
Transfer from Ops Budget		10,000	17,843	36,361	43,331	117,761
Interest Income*		-	-	-	-	-
Total projected year end balance	-	10,000	27,843	64,203	107,534	225,295

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Climate Action and Adaptation

FINAL BUDGET

March 2026

Service: 1.309 Climate Action and Adaptation

Committee: Environmental Services

DEFINITION:

Establishment Bylaw No. 3510 (Jan 2009), as amended by Bylaw No. 4058 (Feb 2016) and Bylaw No. 4468 (Jan 2022), to establish and to operate the service of regional climate action coordination, including:

- Collaboration and cooperation with members on climate action and adaptation, including carbon neutrality commitments
- Information dissemination and public education
- Seek funding from other regional levels of government to support regional climate action programs
- Monitoring and reporting on air quality, energy consumption and greenhouse gas emissions

SERVICE DESCRIPTION:

The service facilitates climate change action throughout the region, provides support for emission reduction and adaptation strategies to the corporation and municipal governments, and delivers outreach and education programs to the public.

PARTICIPATION:

All municipalities and electoral areas

MAXIMUM LEVY:

The greater of \$1,737,635 or \$0.0130 / \$1,000 of taxable value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Property value tax

Cost apportionment: 50% RPS population and 50% converted assessments

1.309 - CLIMATE ACTION AND ADAPTATION
OPERATING COSTS:

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST				2027	2028	2029	2030
			2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
Salaries and Wages	710,111	716,952	-	-	-	-	-	-	-	-
Allocations - Environmental Innovation & Others	120,555	120,555	917,623	-	2,500	920,123	878,118	904,254	930,849	958,237
Allocations - Environmental Protection	13,608	13,608	14,084	-	-	14,084	14,507	14,942	15,390	15,852
Contract For Services	731,519	525,000	853,290	-	-	853,290	909,571	824,918	801,839	809,613
Operating - Other Costs	391,203	379,586	268,037	-	-	268,037	202,488	204,728	217,008	219,348
Insurance Costs	3,530	3,530	3,460	-	-	3,460	3,634	3,816	4,007	4,207
TOTAL OPERATING COSTS	1,970,527	1,759,231	2,056,495	-	2,500	2,058,995	2,008,318	1,952,658	1,969,093	2,007,257
*Percentage Increase over prior year		-10.7%	4.4%	0.0%	0.1%	4.5%	-2.5%	-2.8%	0.8%	1.9%
Transfer to General Capital Fund	1,043,257	309,649	460,470	-	-	460,470	1,179,611	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	68,065	68,065	72,396	-	-	72,396	76,610	76,610	76,610	76,610
TOTAL CAPITAL / RESERVES	1,111,322	377,714	532,866	-	-	532,866	1,256,221	76,610	76,610	76,610
TOTAL COSTS	3,081,849	2,136,945	2,589,361	-	2,500	2,591,861	3,264,539	2,029,268	2,045,703	2,083,867
*Percentage Increase over prior year		-30.7%	-16.0%	0.0%	0.1%	-15.9%	26.0%	-37.8%	0.8%	1.9%
Internal Recoveries										
OPERATING COSTS LESS INTERNAL RECOVERIES	3,081,849	2,136,945	2,589,361	-	2,500	2,591,861	3,264,539	2,029,268	2,045,703	2,083,867
*Percentage Increase over prior year	0.00%	-30.66%	-15.98%	0.00%	0.08%	-15.90%	25.95%	-37.84%	0.81%	1.87%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(83,841)	(83,841)	(76,994)	-	-	(76,994)	(75,874)	(75,874)	(75,874)	(75,874)
Grants - Federal/Provincial/Other	(862,521)	(403,500)	(784,680)	-	-	(784,680)	(1,165,629)	(20,000)	-	-
User Fee Revenue -EV	(25,347)	(5,000)	(25,347)	-	-	(25,347)	(67,653)	(67,653)	(67,653)	(67,653)
Transfer From Own Funds	(465,536)	-	(6,297)	-	-	(6,297)	(123,982)	-	-	-
TOTAL REVENUE	(1,437,245)	(492,341)	(893,318)	-	-	(893,318)	(1,433,138)	(163,527)	(143,527)	(143,527)
REQUISITION	(1,644,604)	(1,644,604)	(1,696,043)	0	(2,500)	(1,698,544)	(1,831,401)	(1,865,741)	(1,902,176)	(1,940,340)
*Percentage Increase over prior year		0.0%	3.1%	0.0%	0.2%	3.3%	7.8%	1.9%	2.0%	2.0%
PARTICIPANTS: All Municipalities and Electoral Areas										

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.309	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Climate Action and Adaptation							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$868,886	\$868,886	\$1,453,138	\$0	\$0	\$0	\$0	\$2,322,023
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$868,886	\$868,886	\$1,453,138	\$0	\$0	\$0	\$0	\$2,322,023

SOURCE OF FUNDS

Capital Funds on Hand	\$231,706	\$231,706	\$387,508	\$0	\$0	\$0	\$0	\$619,214
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$637,180	\$637,180	\$1,065,629	\$0	\$0	\$0	\$0	\$1,702,809
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$868,886	\$868,886	\$1,453,138	\$0	\$0	\$0	\$0	\$2,322,023

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.309

Service Name:

Climate Action and Adaptation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE										
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total	Cost Estimate Class
23-01	New	Regional electric vehicle charging infrastructure	146 level 2 electric vehicle charging stations	\$ 721,938	E	Cap	\$ 231,705.75	\$ 231,705.75	\$ 387,508.23				\$ 619,214	Class B (±15-25%)
23-01	New	Regional electric vehicle charging infrastructure	146 level 2 electric vehicle charging stations	\$ 1,984,991	E	Grant	\$ 637,179.94	\$ 637,179.94	\$ 1,065,629.48				\$ 1,702,809	Class B (±15-25%)
													\$ -	
													\$ -	
			Grand Total	\$ 2,706,929			\$ 868,886	\$ 868,886	\$ 1,453,138	\$ -	\$ -	\$ -	\$ 2,322,023	

Service:

1.309

Climate Action and Adaptation

Project Number 23-01

Capital Project Title Regional electric vehicle charging infrastructure

Capital Project Description 146 level 2 electric vehicle charging stations

Project Rationale Grant supported: Project intends to install approximately 152 level 2 EV charging stations as part of regional network. Stations will be installed/owned/operated by CRD, some by municipal partners. TBD amount at this point. This spreadsheet assumes 152, amount will be reduced once grant confirmed and negotiations occur with municipalities as project progresses.. Climate ACTION total funding: \$725,000 Clean BC Grant funding: \$ \$2,561,729 Approved via 2022 climate action service planning as part of regional electric vehicle infrastructure program. Leveraging provincial/federal Clean BC Investing in Canada grant to develop regional electric vehicle charging network.

1.309 Climate Action and Adaptation
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Climate Action and Adaptation

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105503 Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,418,695	1,480,902	1,474,605	1,350,623	1,350,623	1,350,623
Planned Project						-
Transfer to/from Ops Budget		(6,297)	(123,982)	-		
Interest Income*	62,207	-	-	-	-	-
Total projected year end balance	1,480,902	1,474,605	1,350,623	1,350,623	1,350,623	1,350,623

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

Reserve balance retained for projects to be co-funded by grants.

**1.309 Climate Action and Adaptation
Equipment Reserve Summary
2026 - 2030 Financial Plan**

Profile

Climate Action and Adaptation

The service facilitates climate change action throughout the region, provides support for emission reduction and adaptation strategies to the corporation and municipal governments, and delivers outreach and education programs to the public.

Equipment Reserve Schedule

Equipment Replacement Fund Fund: 1022 Fund Center: 102274 Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	10,040	68,342	140,738	217,348	293,958	370,568
Planned Purchase (Based on Capital Plan)						
Transfer to/from Ops Budget	57,866	72,396	76,610	76,610	76,610	76,610
Interest Income*	436	-	-	-	-	-
Total projected year end balance	68,342	140,738	217,348	293,958	370,568	447,178

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Other Legislative & General - Climate

FINAL BUDGET

March 2026

Service: 1.012 Other Legislative & General - Climate

Committee: Environmental Services

DEFINITION:

Authorized by Letters Patent to provide for legislative expenditures of the Board.

PARTICIPATION:

All municipalities and electoral area.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

N/A

FUNDING:

Requisition

1.012 OTHER LEGISLATIVE & GENERAL - CLIMATE	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Salaries and Wages	117,557	100,000	-	-	-	-	-	-	-	-
Allocations - Environmental Innovation & Others	901	901	120,963	-	901	121,864	124,592	128,330	132,180	136,145
Other Operating Expenses	-	5,272	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	118,458	106,173	120,963	-	901	121,864	124,592	128,330	132,180	136,145
*Percentage Increase over prior year		-10.4%	2.1%	0.0%	0.8%	2.9%	2.2%	3.0%	3.0%	3.0%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	106,090	106,090	109,273	-	-	109,273	111,458	113,687	115,961	118,280
TOTAL CAPITAL / RESERVES	106,090	106,090	109,273	-	-	109,273	111,458	113,687	115,961	118,280
TOTAL COSTS	224,548	212,263	230,236	-	901	231,137	236,050	242,017	248,141	254,425
*Percentage increase over prior year requisition		-5.5%	2.5%	0.0%	0.4%	2.9%	2.1%	2.5%	2.5%	2.5%
REVENUE										
Climate Action Grant	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
NET COSTS	224,548	212,263	230,236	-	901	231,137	236,050	242,017	248,141	254,425
*Percentage increase over prior year Net Costs		-5.5%	2.5%	0.0%	0.0%	2.9%	2.1%	2.5%	2.5%	2.5%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Resource Management

FINAL BUDGET

March 2026

PARTICIPATION:

All costs recovered through tipping fees & Sale of Goods and Services.

MAXIMUM LEVY:

No requisition

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw 3518	12,270,000
Borrowed:	SI Bylaw 3547	(2,000,000)
	SI Bylaw 3677	(2,500,000)
	SI Bylaw 3769	(2,200,000)
Remaining:	Expired May 14, 2013	<u><u>\$5,570,000</u></u>

Total debt outstanding (LA3518) at Dec 31, 2025 \$188,501
 Final debt payments (LA3518) in 2026.

Authorized:	LA Bylaw 4515	36,000,000
Borrowed:	SI Bylaw 4562	(7,450,000)
	SI Bylaw 4597	(4,300,000)
	SI Bylaw 4621	(5,500,000)
	SI Bylaw 4659	(4,900,000)
	SI Bylaw 4701	(3,500,000)
Remaining:		<u><u>\$10,350,000</u></u>

Total debt outstanding (LA4515) at Dec 31, 2025 \$24,359,696
 Final debt payments (LA4515) in 2040

COMMISSION:**OPERATING COSTS - REFUSE DISPOSAL:**

To be recovered through user fees & sale of goods and services

RESERVE FUND:

Solid Waste Refuse Disposal Reserve Fund, Bylaw No. 2164 (Sept. 8, 1993).
 Waste Reduction Sustainability Operating Reserve Fund Bylaw No. 3867 (Nov 14, 2012).

1.521 & 1.525 - Environmental Resource Management			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>GENERAL PROGRAM EXPENDITURES:</u>										
Diversion Services	28,643,375	25,881,174	28,288,353	-	-	28,288,353	27,541,660	27,592,448	27,882,555	28,179,803
Landfilling Services	14,989,719	14,715,691	16,154,293	480,000	2,500	16,636,793	16,851,057	17,212,399	17,552,810	17,904,068
Energy Recovery Services	3,679,863	2,972,309	4,995,853	-	-	4,995,853	5,054,005	5,119,220	5,183,053	5,249,044
TOTAL OPERATING COSTS	47,312,957	43,569,174	49,438,499	480,000	2,500	49,920,999	49,446,722	49,924,067	50,618,418	51,332,915
*Percentage Increase over prior year		-7.9%	4.5%	1.0%	0.0%	5.5%	-1.0%	1.0%	1.4%	1.4%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	204,000	204,000	204,000	-	-	204,000	204,000	204,000	204,000	204,000
Transfer to Operating Reserve Fund	419,048	419,048	420,000	-	-	420,000	420,000	420,000	420,000	420,000
Transfer to General Capital Reserve Fund	3,783,990	2,625,871	474,000	-	-	474,000	474,000	474,000	504,000	474,000
Transfer to Landfill Closure Capital Reserve Fund	464,222	464,222	464,222	-	-	464,222	473,506	482,977	492,636	502,489
Transfer to Millstream Remediation Debt	9,129	9,129	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	4,880,389	3,722,270	1,562,222	-	-	1,562,222	1,571,506	1,580,977	1,620,636	1,600,489
Debt Expenditures	2,026,178	1,976,526	2,737,521	-	-	2,737,521	3,211,420	3,354,322	3,413,919	3,417,419
TOTAL COSTS	54,219,524	49,267,971	53,738,241	480,000	2,500	54,220,741	54,229,648	54,859,366	55,652,973	56,350,823
*Percentage Increase over prior year		-9.1%	-0.9%	0.9%	0.0%	0.0%	0.0%	1.2%	1.4%	1.3%
Allocation Recovery	(232,000)	(232,000)	-	-	-	-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	53,987,524	49,035,971	53,738,241	480,000	2,500	54,220,741	54,229,648	54,859,366	55,652,973	56,350,823
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year										
Sale of Renewable Natural Gas	(6,666,938)	(4,025,000)	(6,817,254)	-	-	(6,817,254)	(6,953,599)	(7,092,671)	(7,234,524)	(7,379,215)
Revenue - Other	(13,629,520)	(15,047,120)	(16,187,680)	-	-	(16,187,680)	(16,444,630)	(16,727,120)	(17,015,260)	(17,309,150)
Transfer from Operating Reserve	(3,877,066)	(966,270)	(781,309)	(480,000)	-	(1,261,309)	(439,820)	(738,185)	(1,241,809)	(1,690,887)
TOTAL REVENUE	(24,173,524)	(20,038,390)	(23,786,243)	(480,000)	-	(24,266,243)	(23,838,049)	(24,557,976)	(25,491,593)	(26,379,252)
TIPPING FEE (based on inflation)	(29,844,000)	(29,000,000)	(29,952,000)		(2,500)	(29,954,500)	(30,391,600)	(30,301,390)	(30,161,380)	(29,971,570)
PROJECTED TONNAGE (General Refuse)	158,000	150,000	155,000			155,000	150,000	145,000	140,000	135,000
*Percentage Increase over prior year		-2.8%	0.4%	0.0%	0.0%	0.4%	1.5%	-0.3%	-0.5%	-0.6%
AUTHORIZED POSITIONS:										
On-going	34.20	34.20	30.70			30.70	30.70	30.70	30.70	30.70
Term										

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.521	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Environmental Resource Managem							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$75,000	\$460,000	\$385,000	\$385,000	\$385,000	\$385,000	\$2,000,000
Land	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Engineered Structures	\$13,311,399	\$25,691,399	\$9,680,000	\$5,680,000	\$1,855,000	\$2,980,000	\$45,886,399
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$13,386,399	\$26,151,399	\$11,065,000	\$6,065,000	\$2,240,000	\$3,365,000	\$48,886,399

SOURCE OF FUNDS

Capital Funds on Hand	\$11,428,125	\$12,353,125	\$0	\$0	\$75,000	\$850,000	\$13,278,125
Debenture Debt (New Debt Only)	\$0	\$7,330,000	\$1,680,000	\$530,000	\$1,780,000	\$2,130,000	\$13,450,000
Equipment Replacement Fund	\$75,000	\$610,000	\$535,000	\$785,000	\$385,000	\$385,000	\$2,700,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$1,883,274	\$5,858,274	\$8,850,000	\$4,750,000	\$0	\$0	\$19,458,274
	\$13,386,399	\$26,151,399	\$11,065,000	\$6,065,000	\$2,240,000	\$3,365,000	\$48,886,399

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.521

Service Name: Environmental Resource Management

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2,026	2027	2028	2029	2030	5 - Year Total
16-06	Renewal	Replacing of Small Equipments	Replacing of Small Equipments	\$ 1,430,000	E	ERF	75,000	345,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 270,000	\$ 1,425,000
17-01	Renewal	Gas & Leachate Collection Pipe Extension	Gas & Leachate Collection Pipe Extension	\$ 2,550,000	S	Res	423,192	923,192	\$ 550,000	\$ 550,000			\$ 2,023,192
17-01	Renewal	Gas & Leachate Collection Pipe Extension	Gas & Leachate Collection Pipe Extension		S	Debt					\$ 550,000	\$ 550,000	\$ 1,100,000.00
17-02	Renewal	Aggregate Production for Internal Use	Aggregate Production for Internal Use	\$ 15,135,000	S	Res		500,000	\$ 850,000	\$ 850,000			\$ 2,200,000
17-02	Renewal	Aggregate Production for Internal Use	Aggregate Production for Internal Use		S	Debt					\$ 850,000	\$ 850,000	\$ 1,700,000.00
17-04	Renewal	Progressive Closure of External Faces	Progressive Closure of External Faces	\$ 10,000,000	S	Res		1,000,000	\$ 6,000,000	\$ 3,000,000			\$ 10,000,000
17-07	Renewal	Computer Equipment	Computer Equipment	\$ 71,000	E	ERF		15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
17-09	Renewal	Vehicle Replacements	Vehicle Replacements	\$ 500,000	E	ERF		100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
17-14	New	Landfill Gas Utilization	Landfill Gas Utilization	\$ 30,931,000	S	Cap	2,060,619	2,060,619					\$ 2,060,619
18-01	New	Interim Covers	Interim Covers - West and North Slopes	\$ 1,000,000	S	Res			\$ 200,000	\$ 200,000			\$ 400,000
18-01	New	Interim Covers	Interim Covers - West and North Slopes		S	Debt					\$ 200,000	\$ 200,000	\$ 400,000.00
22-01	Renewal	Sedimentation Pond Relining	NW Sedimentation Pond Relining & Expansion	\$ 1,000,000	S	Res		1,000,000					\$ 1,000,000
22-07	Renewal	Recycling Area Upgrades	Recycling Area Upgrades	\$225,000	S	Cap		225,000					\$ 225,000
23-02	Renewal	Contractor Workshop Relocation	Contractor Workshop Relocation	\$ 1,250,000	S	Cap	1,151,260	1,151,260					\$ 1,151,260
23-05	New	Existing Manual and Commercial Scale Upgrades	Existing Manual and Commercial Scale Upgrades	\$ 250,000	S	ERF			\$ 250,000				\$ 250,000
24-01	New	Cell 5&6 GRW	Cell 5&6 Gravity Retaining Wall Construction	\$ 2,750,000	S	Debt		2,000,000					\$ 2,000,000
24-01	New	Cell 5&6 GRW	Cell 5&6 Gravity Retaining Wall Construction		S	Cap	750,000	750,000					\$ 750,000.00
24-02	Study	Hartland North Master Plan	Hartland North Master Plan	\$ 150,000	S	Res			\$ 150,000				\$ 150,000
24-03	New	Hartland Amenity Project	Hartland Amenity Project	\$ 4,000,000	S	Cap	1,000,000	1,000,000					\$ 1,000,000
24-05	New	Cell 5 Liner Construction	Cell 5 Liner Construction	\$ 11,300,000	S	Debt		3,400,000					\$ 3,400,000
24-05	New	Cell 5 Liner Construction	Cell 5 Liner Construction		S	Cap	3,560,871	3,560,871					\$ 3,560,871
24-07	New	Relocation of N. Toe Road Sedimentation Pond	Relocation of N. Toe Road Sedimentation Pond	\$ 500,000	S	Cap		500,000					\$ 500,000
24-08	Renewal	North & East Fence Replacement	North & East Fence Replacement	\$250,000	S	Res	250,000	250,000					\$ 250,000
25-02	Renewal	North End Wheel Wash	North End Wheel Wash	\$ 800,000	S	Res	760,082	760,082					\$ 760,082
25-03	New	Landfill Gas capture to meet New Federal Regs	Landfill Gas capture to meet New Federal Regs	\$ 250,000	S	Res	100,000	100,000	\$ 150,000				\$ 250,000
25-04	New	Hartland Operating Certificate Renewal	Hartland Operating Certificate Renewal	\$ 100,000	S	Res	100,000		\$ 100,000				\$ 100,000
25-05	New	Hartland Leachate Pipe Mods for Piggling	Hartland Leachate Pipe Mods for Piggling	\$ 75,000	S	Res		75,000					\$ 75,000
25-06	Renewal	Quarry Wall liner	Quarry Wall liner	\$250,000	S	Res	250,000	250,000					\$ 250,000
25-07	New	Cell 4, 5A & 5B Construction Field QA/QC	Cell 4, 5A & 5B Construction Field QA/QC	\$ 500,000	S	Debt		250,000					\$ 250,000
25-08	Renewal	RNG Optimization Project	RNG Optimization Project	\$ 1,831,000	S	Cap	1,685,071	1,685,071					\$ 1,685,071
25-09	Renewal	Hartland North - Willis P Driveway Upgrades	Hartland North - Willis P Driveway Upgrades	\$500,000	S	Cap	487,709	487,709					\$ 487,709
25-10	Renewal	Hartland North Electrical	Hartland North Electrical	\$ 750,000	S	Cap	732,595	732,595					\$ 732,595
25-11	New	Hartland Environmental Monitoring and Containment Projects	Hartland Environmental Monitoring and Containment Projects	\$ 225,000	S	Cap		75,000			\$ 75,000.00		\$ 150,000
26-01	New	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	\$ 700,000	S	Debt		350,000	\$ 350,000			\$ 350,000	\$ 1,050,000
26-02	New	Hartland 5 year DOCP update	Hartland 5 year DOCP update	\$ 125,000	S	Cap		125,000					\$ 125,000
26-03	New	ERM Land Acquisition	ERM Land Acquisition	\$ 1,000,000	L	Res			\$ 1,000,000				\$ 1,000,000
26-04	New	RTF Biogas Tie-In to RNG	RTF Biogas Tie-In to RNG	\$ 1,000,000	S	Res		1,000,000					\$ 1,000,000
26-05	New	Existing Utilities - Relocate for Cell 5	Existing Utilities - Relocate for Cell 5	\$ 1,150,000	S	Debt		1,150,000					\$ 1,150,000
26-06	New	Landfill Gas Wellfield Optimization	Landfill Gas Wellfield Optimization	\$ 900,000	S	Debt		180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 900,000
26-07	New	NW Vegetation Buffer	NW Vegetation Buffer	\$ 250,000	S	Debt			\$ 250,000				\$ 250,000
26-08	New	Surface Water Retention Pond - 100 year storm	Surface Water Retention Pond - 100 year storm	\$ 1,250,000	S	Debt			\$ 1,250,000				\$ 1,250,000
26-09	New	HB-13 Generator and Electrical Pole Replacement	HB-13 Generator and Electrical Pole Replacement	\$ 350,000	S	Cap						\$ 350,000	\$ 350,000

Service #: 1.521
Service Name: Environmental Resource Management

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2,026	2027	2028	2029	2030	5 - Year Total
26-10	New	Gr. Road Recycled Asphalt Milling - Dust Suppression	Gr. Road Recycled Asphalt Milling - Dust Suppression	\$ 450,000	S	ERF		150,000	\$ 150,000	\$ 150,000			\$ 450,000
26-11	New	Hartland 2100 Planning / Consultation / Permitting	Hartland 2100 Planning / Consultation / Permitting	\$ 500,000	S	Cap						\$ 500,000	\$ 500,000
Grand Total				\$ 96,248,000			13,386,399	26,151,399	\$ 11,065,000	\$ 6,065,000	\$ 2,240,000	\$ 3,365,000	\$ 48,886,399

Service:	1.521	Environmental Resource Management

Project Number	16-06	Capital Project Title	Replacing of Small Equipments	Capital Project Description	Replacing of Small Equipments
Project Rationale	Replacement of small equipments that have reached their end of life				

Project Number	17-01	Capital Project Title	Gas & Leachate Collection Pipe Extension	Capital Project Description	Gas & Leachate Collection Pipe Extension
Project Rationale	To meet BC Ministry of Environment regulations, gas wells and leachate collectors are installed in each lift of refuse and have to be connected to the existing header system to collect methane gas. Well heads, valves, condensation traps, monitoring points, and piping has to be installed to each gas well and leachate collector. The gas is then conveyed to the gas plant, and the leachate is conveyed to the lined storage lagoons and then discharged into the municipal sewer. Cost estimate is derived from historical construction information and includes consulting costs to layout pipe design/headers.				

Project Number	17-02	Capital Project Title	Aggregate Production for Internal Use	Capital Project Description	Aggregate Production for Internal Use
Project Rationale	Producing aggregate annually from shot rock that was quarried to make airspace provides the CRD with a number of benefits including: prolonging the landfill life (creating landfilling airspace), providing aggregate for on-site needs, effective interception of shallow groundwater inflows, cost and space savings by not having to import aggregate, and reduced social and environmental impacts by not having to truck in aggregate. Cost estimate is derived from historical tender data.				

Project Number	17-04	Capital Project Title	Progressive Closure of External Faces	Capital Project Description	Progressive Closure of External Faces
Project Rationale	As specified under the BC Ministry of Environments Landfill Criteria for Municipal Solid Waste, completed landfill areas and slopes must be closed with a progressive closure system on an annual basis. The closure system consists of a clay or synthetic cover placed over a gravel drainage layer This progressive closure system stays in place until economies of scale makes it cost effective to proceed with installation of a final closure system. The completion of Cell 3 in 2025/2026 requires closure of the areas that will not be filled against going forward.				

Service: 1.521 Environmental Resource Management			
Project Number	17-07	Capital Project Title	Computer Equipment
Capital Project Description	Computer Equipment		
Project Rationale	Replacement of computer equipment due to end of life cycle		
Project Number	17-09	Capital Project Title	Vehicle Replacements
Capital Project Description	Vehicle Replacements		
Project Rationale	Replacement of vehicle due to end of life cycle		
Project Number	18-01	Capital Project Title	Interim Covers
Capital Project Description	Interim Covers - West and North Slopes		
Project Rationale	Following Golder's Leachate Management Plan, once an active landfilling cell is completed, but hasn't reached future filling contours, tarping is required to shed rainwater and divert to the freshwater collection system to prevent it from entering the leachate collection system and overwhelming the leachate storage ponds. Cost estimate is derived from historical in-house cost data.		
Project Number	22-01	Capital Project Title	Sedimentation Pond Relining
Capital Project Description	NW Sedimentation Pond Relining & Expansion		
Project Rationale	To prevent leakage and fines from migrating off site into the north freshwater drainage area, the sedimentation pond must be relined. In addition the sedimentation pond must be enlarged to meet MOE requirements for retaining 24 hrs of precipitation from a 100 year storm event. Finally, the sedimentation pond requires inlet valving and piping to permit flows to be diverted to the upper lagoon in the event there is an onsite spill that must be contained and diverted from fresh water courses.		
Project Number	23-02	Capital Project Title	Contractor Workshop Relocation
Capital Project Description	Contractor Workshop Relocation		
Project Rationale	The current contractors workshop is located in the future Cell 5 of the landfill and must be relocated so critical landfill infrastructure can be completed for Cell 4, 5 and 6. This project includes removal of the existing structure and reuse (if economical) in a new location adjacent to future cells so the operations contractor can conduct repairs on large landfill operations equipment (Packer, Bull-Dozer, excavators etc).		
Project Number	22-07	Capital Project Title	Recycling Area Upgrades
Capital Project Description	Recycling Area Upgrades		
Project Rationale	The project has been set up to conduct design and improvements to the existing recycling area at Hartland. The project will improve the layout to improve safety of residents, haulers and CRD employees during peak demand due to growing public interest in the depot. Considerations for protection from the elements (sun, rain and hot weather are included in the scope).		

Service: 1.521 Environmental Resource Management			
Project Number	23-05	Capital Project Title	Existing Manual and Commercial Scale Upgrades
Capital Project Description	Existing Manual and Commercial Scale Upgrades		
Project Rationale	The South Entrance Commercial scale approach/exit ramps are in poor condition. This project includes sawcutting and removal of old scale ramps and pouring new concrete with Rebar to eliminate further safety hazards to trucks and employees. The South Entrance Manual Scale deck is in poor condition. It requires replacement and/or major repair. This project accounts for all work that needs to be done after detailed assessment to ensure life of the existing manual and commercial scales can continue reliably for the next 20 years.		
Project Number	24-01	Capital Project Title	Cell 5&6 GRW
Capital Project Description	Cell 5&6 Gravity Retaining Wall Construction		
Project Rationale	This project will allow for the construction of a new mounded structural earth berm north of cell 1&2 at 5 corners intersection to serve as the new toe of cells 5 & 6. As part of this berm, the project includes installation of a critical sub-grade landfill leachate containment system (grout wall/curtain) and raising the clay containment berm from 130mASl to 135mASL to ensure leachate capture from future landfill cells 4, 5 & 6. The project also includes relocation of any existing infrastructure (LFG, Leachate, Water, electrical etc) that currently resides in the future footprint of the MSE berm.		
Project Number	24-02	Capital Project Title	Hartland North Master Plan
Capital Project Description	Hartland North Master Plan		
Project Rationale	With the recent completion of the new Residuals Treatment Facility and associated access and new scales at Hartland North, this design project will ensure that there is adequate future planning and integration with the existing landfill site		
Project Number	24-03	Capital Project Title	Hartland Amenity Project
Capital Project Description	Hartland Amenity Project		
Project Rationale	This project considers all road and intersection improvements necessary to move commercial access from Hartland Avenue to Willis Point Rd. The project also includes a parking lot for Mount Work off Willis Pt Rd if there is sufficient funds remaining after the intersection projects are complete.		
Project Number	24-05	Capital Project Title	Cell 5 Liner Construction
Capital Project Description	Cell 5 Liner Construction		
Project Rationale	A new drainage and liner system will ensure effective removal of leachate from within the new Cell 5 area and prevent any off site migration. The liner will also include an underdrain which will relieve pore pressure and ensure fresh ground water does not contribute to ongoing leachate collection and processing. Improvements include all temporary and permanent access road and related infrastructure to allow refuse to be deposited in Cell 5.		

Service: 1.521 Environmental Resource Management			
Project Number	24-07	Capital Project Title	Relocation of N. Toe Road Sedimentation Pond
Capital Project Description	Relocation of N. Toe Road Sedimentation Pond		
Project Rationale	The North Toe Road fresh water sedimentation collection pond sits ontop of Cell 1 garbage. The future Gravity Retaining Wall will be constructed ontop of the pond so it must be relocated.		
Project Number	24-08	Capital Project Title	North & East Fence Replacement
Capital Project Description	North & East Fence Replacement		
Project Rationale	The fence line from the Upper lagoon to the new RTF driveway entrance is madeup of various fencing materials. This project provides proper fencing to ensure a continuous perimeter around Hartland property.		
Project Number	25-02	Capital Project Title	North End Wheel Wash
Capital Project Description	North End Wheel Wash		
Project Rationale	This project accounts for a new commercial truck wheel wash system to be installed on the North End to ensure trucks don't track mud onto Willis Point Road. Project includes a temporary wheel wash needed until the final Cell 5 access roads are ready to be utilized.		
Project Number	25-03	Capital Project Title	Landfill Gas capture to meet New Federal Regs
Capital Project Description	Landfill Gas capture to meet New Federal Regs		
Project Rationale	Environment & Climate Change Canada has released a proposed Landfill Methane Regulation that is expected to come into force in Q1/Q2 of 2024, with the intent of reducing fugitive landfill emissions across the country. The regulation sets thresholds for surface emissions at landfills emitting more than 10,000 tonnes of CO2e per year (Hartland exceeds this). Based on required monitoring events, any surface methane concentrations that exceed proposed levels require a corrective action plan and mitigation within a specified timeframe. Based on current surface emissions data, it is expected that Hartland will need to implement additional controls, improve gas collection, or repair infrastructure to reduce surface methane concentrations to achieve compliance with these proposed limits.		
Project Number	25-04	Capital Project Title	Hartland Operating Certificate Renewal
Capital Project Description	Hartland Operating Certificate Renewal		
Project Rationale	Hartland's Operating Certificate (OC) has not been modified since January 27, 2010. CRD has committed to updating its OC in light of recent MOE discussion and approval of ERM's SWMP. This project covers staff time and consultant/legal fees to assist the CRD in updating the OC with the MOE.		

Service: 1.521 Environmental Resource Management			
Project Number	25-05	Capital Project Title	Hartland Leachate Pipe Mods for Pigging
Capital Project Description	Hartland Leachate Pipe Mods for Pigging		
Project Rationale	Leachate design, materials and installation to modify the leachate piping between HB-15 and the new RTF Centrate Line to reinstate pigging of the section of pipe between HB-15 and the Centrate return line).		
Project Number	25-06	Capital Project Title	Quarry Wall liner
Capital Project Description	Quarry Wall liner		
Project Rationale	A portion of Cell 4 liner could not be installed due to accessibility during construction. The project includes implementing a seal between the bedrock quarry wall bench and the existing liner in Cell 4 in toutle valley. The construction will be conducted when waste filling has reached the elevation of the area to allow safe installation by Contractors. The project includes the supply, installation, QA/QC needed to install the small section of liner.		
Project Number	25-07	Capital Project Title	Cell 4, 5A & 5B Construction Field QA/QC
Capital Project Description	Cell 4, 5A & 5B Construction Field QA/QC		
Project Rationale	Cell 4, 5 and 6 and related infrastructure construction will occur over multiple years. The project requires that the engineer of record be onsite during critical milestones throughout the construction project to ensure the construction is installer per the design. The original design budget contemplated a 1 year installation of all capital improvements for Cell 4, 5 & 6 projects. However, logistics and filling plans required phasing of the projects over a number of years which stretches the QA/QC budget over a longer period. The funds are to allow all travel, coordination meetings, onsite QA/QC field review, design modifications etc required to ensure construction meets the design requirements.		
Project Number	25-08	Capital Project Title	RNG Optimization Proiect
Capital Project Description	RNG Optimization Proiect		
Project Rationale	Scope change to include additional cost and scope that were not originally contemplated in the original RNG project. Improvements include new transformer, Lock Block retaining wall, tie-in and relocation of existing infrastructure that interfere with the new facility and other improvement projects required to enhance the safety, operation and profitability of the facility.		
Project Number	25-09	Capital Project Title	Hartland North - Willis P Driveway Upgrades
Capital Project Description	Hartland North - Willis P Driveway Upgrades		
Project Rationale	The project includes all design and construction work to ensure there is sufficient passing room for large trucks to turn off Willis Point (WP) road onto the Hartland North Driveway and safely pass large trucks leaving the facility at the same time. Improvements include driveway widening, paving, realignment of fencing/gates, culvert extensions, lighting, signage, Overhead electrical improvements (if required), pavement markings, delineators and any other improvements needed to ensure the safety of the public, contractors and employees accessing the site.		

Service: 1.521 Environmental Resource Management		
Project Number 25-10	Capital Project Title Hartland North Electrical	Capital Project Description Hartland North Electrical
Project Rationale The electrical power for the new scale Building at Hartland North is fed from a temporary system from the RTF. Additional loads are required to accommodate the relocation of the contractor shop, new truck wash, kitchen scrap transfer station, thermal pilot plant etc. There is no formal agreement or capacity for the RTF to provide power for the growing power demands at Hartland North. This project entails all electrical design and construction to service the power requirements needed for Hartland North (aforementioned projects), including power poles/lines, transformers and underground conduit/cabling. The scope also includes a backup power generator to ensure business continuity for the scale building during frequent power outages.		
Project Number 25-11	Capital Project Title Hartland Environmental Monitoring and Containment Projects	Capital Project Description Hartland Environmental Monitoring and Containment Projects
Project Rationale To ensure compliance with BC Ministry of Environment regulations, an active review of current and future environmental controls is necessary. This project accounts for consultant studies, contractor environmental mitigation controls required to review and enhance the current environmental monitoring program at the Hartland landfill and ensure compliance with MOE regulations.		
Project Number 26-01	Capital Project Title Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain	Capital Project Description Cell 4& 5 Bottom Lift Gas Wells / Leachate Drain
Project Rationale To meet BC Ministry of Environment regulations, gas wells and leachate collectors are installed in each lift of refuse and have to be connected to the existing collection systems to collect methane gas. Well heads, valves, condensation traps, monitoring points, and piping has to be installed to each combination gas well and leachate collector. The leachate is then conveyed to the lined storage lagoons and then discharged into the municipal sewer. Estimate is derived from historical costs.		
Project Number 26-02	Capital Project Title Hartland 5 year DOCP update	Capital Project Description Hartland 5 year DOCP update
Project Rationale Hartland's Operating Certificate (OC) issued by the BC Ministry of Environment requires adherence to the BC Landfilling criteria which requires updates to the Landfill DOCP every 5 years. The last DOCP was finalized and submitted to the MOE on May 2022. A new update is required by May 2027. The project includes the procurement of a consultant to complete the DOCP to meet submission requirement.		
Project Number 26-03	Capital Project Title ERM Land Acquisition	Capital Project Description ERM Land Acquisition
Project Rationale ERM's long term plan to maximize recycling and diversion opportunities for the region requires the acquisition of land/facilities to accommodate the growing needs of the region. This project includes those activities needed to secure land or facilities for future diversion, recycling or waste management requirements of the region.		
Project Number 26-04	Capital Project Title RTF Biogas Tie-In to RNG	Capital Project Description RTF Biogas Tie-In to RNG
Project Rationale The Residual Solids Treatment facility currently reuses the biogas produced during operation to minimize energy requirements for the facility. However there remains an excess of biogas that is currently flared and contributes to the CRD's carbon footprint. There is opportunity to divert the unused gas to Hartland's newly constructed Renewal Natural Gas plant for to purify the gas and sell it to Fortis over its 20 year sale agreement with the CRD. This project includes the design, procurement and installation of all infrastructure needed to take advantage of this opportunity.		

Service:	1.521	Environmental Resource Management

Project Number	26-05	Capital Project Title	Existing Utilities - Relocate for Cell 5	Capital Project Description	Existing Utilities - Relocate for Cell 5
Project Rationale	Buildout of the landfill includes the installation of a new toe-berm to maximize airspace in Phase 2. The toe berm will be 10-15meters high. There are a number of utilities (landfill gas, leachate, water, electrical, waste water, surface water etc) that cross through the footprint of the toe berm. These pipes need to be protected or relocated to handle the weight of earth and refuse that will be piled ontop of them. This project includes all design and construction required to protect and/or relocate existing landfill infrastructure that sits within the footprint of the new earthen berm. It also includes any new infrastructure that will be needed to be constructed to ensure continuous service of those utilities to the landfill.				

Project Number	26-06	Capital Project Title	Landfill Gas Wellfield Optimization	Capital Project Description	Landfill Gas Wellfield Optimization
Project Rationale	This project includes all upgrades/optimizations to the landfill gas wellfield collection system to increase the collection efficiency, maximize RNG revenue potential and minimize the operating expenses needed to operate the wellfield in light of the new RNG facility commissioned in 2025.				

Project Number	26-07	Capital Project Title	NW Vegetation Buffer	Capital Project Description	NW Vegetation Buffer
Project Rationale	A section of land abutting Mount Work requires vegetation to meet the BC Landfill criteria "sight" buffer of 30-50meters along the Western property boundary. This project includes the design and construction needed to relocate ~25,000m3 of shot rock, hillside shaping, stripping and landscaping to create a vegetation buffer that meets the criteria.				

Project Number	26-08	Capital Project Title	Surface Water Retention Pond - 100 year storm	Capital Project Description	Surface Water Retention Pond - 100 year storm
Project Rationale	The Landfill Criteria states that a landfill shall have the capacity to contain the surface water runoff generated in 24 hours of a 100 year precipitation event. This project covers the cost to design and build a new surface water retention pond to fulfill this criteria. This project includes the piping systems in/out of the pond to the receiving environment and/or leachate lagoons.				

Project Number	26-09	Capital Project Title	HB-13 Generator and Electrical Pole Replacement	Capital Project Description	HB-13 Generator and Electrical Pole Replacement
Project Rationale	The Electrical pole at HB-13 and backup generator have reached their useful life and require replacement. This project includes all cost to design, procure and construct the electrical replacement of this infrastructure.				

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Project Number	26-10	Capital Project Title	Gr. Road Recycled Asphalt Milling - Dust Suppression	Capital Project Description	Gr. Road Recycled Asphalt Milling - Dust Suppression
Project Rationale	The roads around the landfill are mainly gravel and require constant maintenance and dust suppression. This project covers the cost of receiving recycled asphalt and deploy it on the gravel roads around the site in order to reduce maintenance and dust suppression activities.				

Project Number	26-11	Capital Project Title	Hartland 2100 Planning / Consultation / Permitting	Capital Project Description	Hartland 2100 Planning / Consultation / Permitting
Project Rationale	Construction efforts on Phase 3 will need to occur 15-20 years prior to the needing the airspace due to the large volume of rock that is required to be removed. Getting approval to construct will require numerous years of planning and consultation with the ministry and stakeholders. This project covers the cost of any fees, staff time, consultation, events, permits, reports, assessments and other costs that are required to initiate the planning phase, well in advance of construction needing to start.				

1.521 Environmental Resource Management
Capital Reserve Fund Schedule - ERM
2026 - 2030 Financial Plan

Capital Reserve Fund Schedule - ERM

Capital Reserve Fund ERM - Landfill Closure Portion, Capital Reserve Portion, and Recycling Depots Portion

Capital Reserve Fund Schedule

Bylaw 2164 established a Solid Waste Refuse Disposal Reserve Fund for the ERM Service (was called Solid Waste Service). There are three portions in the Reserve Fund: Landfill Closure, restricted funds to cover the liability of closing Phase 2 - 3 and post-closure maintenance. Capital Reserve is working capital and not restricted.

Landfill Closure Portion Fund: 1020 Fund Centre: 101363	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	14,271,342	15,283,038	14,747,260	9,220,766	6,703,743	7,196,379
Planned Capital Expenditure (Based on Capital Plan)	-	(1,000,000)	(6,000,000)	(3,000,000)		
Transfer from Ops Budget	464,222	464,222	473,506	482,977	492,636	502,489
Interest Income*	547,473	-	-	-	-	-
Ending Balance \$	15,283,038	14,747,260	9,220,766	6,703,743	7,196,379	7,698,867

Assumptions/Background:

Liability reserve to fund closure of Phase 2-3 and post closure maintenance.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Capital Reserve Fund Schedule

Capital Reserve Portion Fund: 1020 Fund Centre: 101364	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	9,794,032	9,149,986	4,761,712	2,381,712	1,101,712	1,601,712
Planned Capital Expenditure (Based on Capital Plan)	(4,750,000)	(4,858,274)	(2,850,000)	(1,750,000)		
Transfer to/from Ops Budget	3,779,991	470,000	470,000	470,000	500,000	470,000
Interest Income*	325,963	-	-	-	-	-
Ending Balance \$	9,149,986	4,761,712	2,381,712	1,101,712	1,601,712	2,071,712

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Capital Reserve Fund Schedule

Recycling Depots/Compost Center Reserve Portion Fund: 1020 Fund Centre: 102102	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	19,918	4,916	8,916	12,916	16,916	20,916
Planned Capital Expenditure	(19,002)	-	-	-	-	-
Transfer to/from Ops Budget	4,000	4,000	4,000	4,000	4,000	4,000
Ending Balance \$	4,916	8,916	12,916	16,916	20,916	24,916

Assumptions/Background:

Reimburse operating budget for capital expenditures spent by Compost Center.

1.521 Enviromental Resource Management
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Enviromental Resource Management

Bylaw 3867 - established Operating Reserve for the ERM Service to be used by the service for: mitigating fluctuations in tipping fee revenue and for covering operational expenditures as required, including debt servicing.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center 105509	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	6,784,571	6,391,023	5,549,714	5,529,894	5,211,709	4,389,900
Transfer from Ops Budget	419,048	420,000	420,000	420,000	420,000	420,000
Transfer to Ops Budget	(1,085,866)	(1,261,309)	(439,820)	(738,185)	(1,241,809)	(1,690,887)
Interest Income*	273,269			-	-	-
Total projected year end balance	6,391,023	5,549,714	5,529,894	5,211,709	4,389,900	3,119,013

Assumptions/Background:

Reserve for rate stabilization; Based on the CRD Operating Reserve Analysis, the guideline suggests a minimum balance of \$6.4M (17%).

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.521 Enviromental Resource Management
ERF Reserve Fund Schedule
2026 - 2030 Financial Plan

ERF Reserve Fund Schedule

ERF: ERM ERF or PERS Fund for Equipment

Equipment Replacement Fund Fund: 1022 Fund Centre: 101447	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,028,945	2,049,424	1,643,424	1,312,424	731,424	550,424
Planned Purchase (Based on Capital Plan)	(220,060)	(610,000)	(535,000)	(785,000)	(385,000)	(385,000)
Transfer to/from Ops Budget	204,000	204,000	204,000	204,000	204,000	204,000
Disposal of equipment	20,160	-	-	-	-	-
Interest Income*	16,379	-	-	-	-	-
Ending Balance \$	2,049,424	1,643,424	1,312,424	731,424	550,424	369,424

Assumptions/Background:

ERF Reserve to fund replacement of computer equipment and for PERS (Priority Equipment Replacement) type equipment that lasts less than 15 years

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Protection and Water Quality

FINAL BUDGET

March 2026

Service: 1.578 Environmental Protection

Committee: Environmental Services

DEFINITION:

To provide Protective Programs (Environmental Assessment and Regulatory Programs) relative to various Operating, Environmental and Capital programs. The cost of this function is allocated to other operating budgets and capital projects using these Services.

SERVICE DESCRIPTION:

The division provides scientific, technical and regulatory support to CRD services to ensure protection of human health and the environment.

PARTICIPATION:

Method of cost allocation is:

* Allocation on an hourly basis for services rendered to Third Party Projects, Capital & Operating functions

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

A mixture of allocations and time charges to Protective Programs, Environment Resource Management, and Environmental Programs.

ENVIRONMENTAL PROTECTION (1.578 & 1.579)			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Salaries and Wages	7,085,396	6,884,636	7,040,976	-	-	7,040,976	6,921,070	7,118,894	7,303,092	7,475,698
Allocations	1,643,048	1,643,048	1,864,262	-	10,812	1,875,074	1,953,340	2,021,098	2,046,523	2,084,819
Operating Costs - Other - Summary	611,737	400,090	651,687	-	-	651,687	769,364	707,982	759,190	789,406
TOTAL OPERATING COSTS	9,340,181	8,927,774	9,556,926	-	10,812	9,567,738	9,643,774	9,847,974	10,108,804	10,349,923
*Percentage Increase over prior year		-4.4%	2.3%	0.0%	0.1%	2.4%	0.8%	2.1%	2.6%	2.4%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	250,000	250,000	225,000	-	-	225,000	98,001	117,175	161,691	196,041
Transfer to Operating Reserve Fund	137,863	137,863	-	-	-	-	25,670	24,590	23,470	22,340
TOTAL CAPITAL / RESERVES	387,863	387,863	225,000	-	-	225,000	123,671	141,765	185,161	218,381
TOTAL COSTS	9,728,044	9,315,637	9,781,926	-	10,812	9,792,738	9,767,445	9,989,739	10,293,965	10,568,304
*Percentage Increase over prior year		-4.2%	0.6%	0.0%	0.1%	0.7%	-0.3%	2.3%	3.0%	2.7%
Allocation Recovery - Environmental Services	(9,649,416)	(9,315,637)	(9,666,215)	-	-	(9,666,215)	(9,767,445)	(9,989,740)	(10,293,966)	(10,568,304)
OPERATING COSTS LESS INTERNAL RECOVERIES	78,627	(0)	115,711	-	10,812	126,523	(0)	0	(0)	(0)
FUNDING SOURCES (REVENUE)										
(Surplus) / Deficit										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Transfer From Operating Reserve	(78,627)	-	(115,711)	-	(10,812)	(126,523)	-	-	-	-
TOTAL REVENUE	(78,627)	-	(115,711)	-	(10,812)	(126,523)	-	-	-	-
REQUISITION	(0)	-	-	-	-	-	0	(0)	0	0
*Percentage Increase over prior year		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
Ongoing	55.3	55.3	52.90			52.90	52.90	52.90	52.90	52.90
Term	4.1	4.1	3.00			3.00	0.00	0.00	0.00	0.00

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.578 Environmental Protection	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$199,000	\$388,000	\$83,000	\$109,000	\$72,000	\$851,000	
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$270,000	\$0	\$0	\$0	\$0	\$270,000	
	\$0	\$469,000	\$388,000	\$83,000	\$109,000	\$72,000	\$1,121,000	

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$75,000	\$275,000	\$0	\$0	\$0	\$350,000	
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$394,000	\$113,000	\$83,000	\$109,000	\$72,000	\$771,000	
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$469,000	\$388,000	\$83,000	\$109,000	\$72,000	\$1,121,000	

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.578

Service Name: Environmental Protection

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
18-01	Replacement	Annual Scientific/Field/Outreach/Printers /Copiers equipment replacement	ERF replacement of Scientific/Field/Outreach /Printers/Copiers equipment	\$ 325,000	E	ERF		\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000		\$ 260,000
18-02	Replacement	Annual Computer equipment replacement	ERF replacement of computer equipment	\$ 202,000	E	ERF		\$ 44,000	\$ 33,000	\$ 8,000	\$ 44,000	\$ 72,000	\$ 201,000
18-03	Replacement	Annual vehicle replacement	ERF replacement of vehicles	\$ 270,000	V	ERF		\$ 270,000	\$ -	\$ -			\$ 270,000
18-04	Replacement	Furniture replacement	ERF replacement of furniture	\$ 10,000	E	ERF		\$ 5,000	\$ 5,000				\$ 10,000
19-01	Replacement	IT Database Programs	Address based database & EQIS	\$ 350,000	E	Cap		\$ 75,000	\$ 275,000				\$ 350,000
20-01	New	Furniture	New Furniture	\$ 30,000	E	ERF		\$ 10,000	\$ 10,000	\$ 10,000			\$ 30,000
								\$ -	\$ -				\$ -
													\$ -
			Grand Total	\$ 1,187,000			\$ -	\$ 469,000	\$ 388,000	\$ 83,000	\$ 109,000	\$ 72,000	\$ 1,121,000

Service: 1.578 Environmental Protection		
Project Number 18-01	Capital Project Title Annual Scientific/Field/Outreach/Printers/Copiers equipment replacement	Capital Project Description ERF replacement of Scientific/Field/Outreach /Printers/Copiers equipment
Project Rationale Replacement of routine sampling/outreach/printers/copiers equipment		
Project Number 18-02	Capital Project Title Annual Computer equipment replacement	Capital Project Description ERF replacement of computer equipment
Project Rationale Routine replacement of various computer equipment due to end of calculated lifecycle (4yrs). Note: expense is calculated on 2025 values. Each year includes a number of laptop replacements scheduled by IT.		
Project Number 18-03	Capital Project Title Annual vehicle replacement	Capital Project Description ERF replacement of vehicles
Project Rationale 2026-Replace F18029(Kia Soul), FQ6007 (Kia Soul-CCC), F18018(Nissan NV200-EMP), F18019(Nissan NV200-EMP)		
Project Number 18-04	Capital Project Title Furniture replacement	Capital Project Description ERF replacement of furniture
Project Rationale 2nd & 4th floor copier areas, office chairs, bookshelves, storage cabinets, monitor arms.		
Project Number 19-01	Capital Project Title IT Database Programs	Capital Project Description Address based database & EQIS
Project Rationale Database development and maintenance - Address based database & EQIS		
Project Number 20-01	Capital Project Title Furniture	Capital Project Description New Furniture
Project Rationale Additional furniture for new cubicles & meeting rooms		

**1.578 Environmental Protection
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

Environmental Protection

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105525	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,082,435	1,051,271	1,002,121	1,002,121	1,002,121	1,002,121
Planned Purchase	(78,627)	(49,150)	-	-	-	-
Transfer from Ops Budget						
Interest Income*	47,463	-	-	-	-	-
Total projected year end balance	1,051,271	1,002,121	1,002,121	1,002,121	1,002,121	1,002,121

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

Reserve balance retained for charge-out rate stabilization

**1.578 Environmental Protection
Equipment Reserve Summary
2026 - 2030 Financial Plan**

ERF Reserve Cash Flow

Environmental Protection is responsible for providing scientific and technical expertise in order to protect the region's environmental resources and functions. Key areas of focus are the Climate Action Program, Integrated Watershed Management, Wastewater and Marine Environment Program.

Equipment Replacement Fund Fund: 1022 Fund Center: 101492	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,135,037	1,266,691	1,072,691	1,032,191	1,041,366	1,069,057
Planned Purchase (Based on Capital Plan)	(109,180)	(394,000)	(113,000)	(83,000)	(109,000)	(72,000)
Transfer from Operating Budget	231,526	200,000	72,500	92,175	136,691	156,041
Interest Income	9,309					
Total projected year end balance	1,266,691	1,072,691	1,032,191	1,041,366	1,069,057	1,153,098

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

1.579 Environmental Sustainability HQ Water Quality
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Environmental Sustainability HQ Water Quality

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule

Fund: 1500 Fund Center: 105517

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	645,134	699,814	622,443	648,113	672,703	696,173
Planned Purchase	-	(77,371)	-	-	-	-
Transfer from Ops Budget	26,392	-	25,670	24,590	23,470	22,340
Interest Income*	28,288	-	-	-	-	-
Total projected year end balance	699,814	622,443	648,113	672,703	696,173	718,513

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**1.579 Environmental Sustainability HQ Water Quality
Equipment Reserve Summary
2026 - 2030 Financial Plan**

ERF Reserve Cash Flow

Water Quality Senior Budget - Equipment Replacement for Equipment

Equipment Replacement Fund

Fund: 1022 Fund Center: 102075

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	91,603	142,453	159,053	176,153	198,753	215,153
Planned Purchase (Based on Capital Plan)		(8,400)	(8,400)	(2,400)	(8,600)	(9,700)
Transfer from Operating Budget	50,000	25,000	25,500	25,000	25,000	40,000
Interest Income*	849	-	-	-	-	-
Total projected year end balance	142,453	159,053	176,153	198,753	215,153	245,453

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

ERF Reserve to fund replacement of equipment used by the staff of the Environmental Water Quality Division.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Source Control Program

FINAL BUDGET

March 2026

Service: **3.755 Regional Source Control Program**

Committee: Environmental Services

DEFINITION:

Provides for the control of the direct or indirect discharge of contaminants into or through facilities connected to sewage facilities under the regulatory authority of the Capital Regional District. Est. Bylaw No. 2402, 1996, amended Bylaw No. 3351, December 2006.

SERVICE DESCRIPTION:

Source control is a waste management strategy aimed at reducing contaminants that industries, businesses, institutions and households discharge to sanitary sewers. Source control focuses on point-of-discharge reductions in contaminants in order to protect: sewage collection and treatment systems, the quality of treatment plant sewage sludge and biosolids, the marine receiving environment and public and worker health and safety.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

Greater of \$1,100,000 or \$0.037 / \$1,000 of actual assessments

COMMITTEE:

Environmental Services

FUNDING:

Requisition, permit fees and other fees

COST APPORTIONMENT:

- (1) Fees.
- (2) Based on annual flow of sewage among each municipal and electoral participation area into sewage facilities owned or operated by the CRD.
- (3) Remaining balance apportioned to all participating members on the basis of converted net taxable value of land and improvements.

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

COST SHARING ALLOCATION - ESTIMATED YEARLY FLOW

	<u>Estimated Yearly Flow</u>	<u>% of Total Flows</u>	
Central Saanich	1,422,410	3.98%	
Colwood	1,168,430	3.27%	
Esquimalt	2,070,117	5.79%	
Langford	3,846,904	10.76%	
North Saanich	620,617	1.74%	
Oak Bay	2,714,509	7.59%	
Saanich	9,019,968	25.23%	58.36%
Sidney	1,324,456	3.70%	
Victoria	11,976,471	33.50%	
View Royal	815,835	2.28%	
Esquimalt Nation	26,070	0.07%	
Pauquachin First Nation	49,578	0.14%	
Songhees Nation	228,273	0.64%	
Tseycum First Nation	18,690	0.05%	
D.N.D.	128,306	0.36%	
Institute of Ocean Sciences (I.O.S.)	4,159	0.01%	
Ganges Sewer	175,602	0.49%	
Maliview Sewer	17,019	0.05%	
Magic Lake Estates Sewer	103,150	0.29%	
Port Renfrew Sewer	17,482	0.05%	41.64%
TOTAL	35,748,046	100.00%	100.00%

Bylaw 3351

3.755 - REGIONAL SOURCE CONTROL PROGRAM

OPERATING COSTS:

Allocations - Environmental Protection
Operation - Other Costs
Contract For Services
Consultant Expenses

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Operating Reserve Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

Internal Recoveries

OPERATING COSTS LESS INTERNAL RECOVERIES

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)

Surplus / (Deficit)

Balance C/F from Prior to Current year
Fees Charged
Revenue - Other
Grants in Lieu of Taxes
Transfer From Operating Reserve

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

PARTICIPANTS: Colwood, Victoria, Esquimalt, Oak Bay, C.
Saanich, N. Saanich, Langford; Sewered Local Areas of
Ganges, Maliview, Magic Lakes, Pt. Renfrew, D.N.D.

BUDGET REQUEST

2026
CORE
BUDGET

2026
ONGOING

2026
ONE-TIME

2026
TOTAL

1,461,697
182,039
113,080
36,512

-
-
-
-

-
2,500
-
-

1,461,697
184,539
113,080
36,512

1,793,328

-

2,500

1,795,828

2.2%

0.0%

0.1%

2.3%

-

-

-

-

-

-

-

-

1,793,328

-

2,500

1,795,828

2.2%

0.0%

0.1%

2.3%

(55,000)

-

-

(55,000)

1,738,328

-

2,500

1,740,828

2.2%

0.0%

0.1%

2.4%

-

-

-

-

(64,171)

(1,000)

(82,765)

(81,000)

-

(2,500)

(83,500)

(228,936)

-

(2,500)

(231,436)

(1,509,392)

-

-

(1,509,392)

3.0%

0.0%

0.0%

3.0%

2027
TOTAL

2028
TOTAL

2029
TOTAL

2030
TOTAL

1,529,772
161,982
105,140
41,200

1,575,665
165,673
107,250
-

1,622,935
169,153
109,390
-

1,671,623
172,724
111,580
-

1,838,094

1,848,588

1,901,478

1,955,928

2.4%

0.6%

2.9%

2.9%

-

-

-

-

-

-

-

-

1,838,094

1,848,588

1,901,478

1,955,928

2.4%

0.6%

2.9%

2.9%

(55,495)

(55,945)

(56,392)

(58,623)

1,782,599

1,792,643

1,845,086

1,897,305

2.4%

0.6%

2.9%

2.8%

-

-

-

-

(65,454)

(1,000)

(86,253)

(81,625)

-

(66,763)

(1,000)

(86,253)

(43,086)

(68,098)

(1,000)

(86,253)

(45,395)

(69,460)

(1,000)

(86,253)

(46,646)

(234,332)

(197,102)

(200,746)

(203,359)

(1,548,267)

(1,595,541)

(1,644,340)

(1,693,945)

2.6%

3.1%

3.1%

3.0%

**3.755 Regional Source Control Program
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

Regional Source Control Program

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105504	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	467,208	454,702	371,202	289,577	246,491	201,096
Planned Purchase	(32,992)	(83,500)	(81,625)	(43,086)	(45,395)	(46,646)
Transfer to/from Ops Budget		-	-	-	-	-
Interest Income*	20,486	-	-	-	-	-
Total projected year end balance	454,702	371,202	289,577	246,491	201,096	154,450

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Septage Disposal Agreement

FINAL BUDGET

March 2026

Service: 3.700 Septage Disposal Program

Committee: Core Area Liquid Waste Management

DEFINITION:

Provision of septage disposal facilities for all areas of the Regional District and to compel persons within all or designated portions of the region to make use of any system established for the disposal of septage and to prescribe the terms and conditions from which persons make use of such system and to impose fines and penalties in respect thereof (Letters Patent - June 1, 1978).

SERVICE DESCRIPTION:

The service provides oversight for the contract between the CRD and SPL Wastewater Recovery Ltd.

PARTICIPATION:

All member municipalities except Saltspring Island and Outer Gulf Islands. Operating and debt costs not met by user charges to be recovered by requisition to all participating members based on member percentage of participant septage input. Properties located in municipalities and capable of being drained into a municipal sanitary sewer are exempt from any levy. Properties connected to a sewage collection system within an electoral area may be exempted by by-law. Annual net cost not to exceed \$0.63/1000 on taxable school assessment (excluding property that is taxable for school purposes only Special Act.)

NON-PARTICIPANT, in relation to septage, means septage originating from a municipality or electoral area which does not participate in the septage disposal function under Division XXI of the Supplementary Letters Patent of the Regional District, and as such were charged a higher tipping fee before September 1, 1996. The same tipping fee to be charged to participants and non-participants after September 1, 1996.

COST APPORTIONMENT:

- (1) Fees:
User charges permitted by Septage Processing Ltd. to its customers.
Mandatory Waste Tipping Fee:
- | | | |
|---------|---------------------|------|
| \$0.325 | per Imperial Gallon | 2022 |
| \$0.330 | per Imperial Gallon | 2023 |
| \$0.340 | per Imperial Gallon | 2024 |
| \$0.345 | per Imperial Gallon | 2025 |
| \$0.398 | per Imperial Gallon | 2026 |

Septage Processing Ltd. will submit to the CRD an administration fee of \$0.015 per Imperial Gallon.
Other wastes have different user charges.

- (2) Remaining balance apportioned to all participating members on the basis of percentage of Septage/Sewage delivered to the Septage Facility (No requisition - 2024)

MAXIMUM LEVY:

\$0.63 / \$1,000 on taxable school assessments (excluding property that is taxable for school purposes only).

SPL Liquid Waste Volumes - 2026

	Septage Vol1	FOG Vol2	Other Vol3	TOTAL	Total %	Septage %1	FOG %2	Other %3
Central Saanich	174,106	23,217	31,861	229,184	2.2	76.0	10.1	13.9
Colwood	572,879	40,555	40,919	654,353	6.4	87.5	6.2	6.3
Esquimalt	9,207	8,694	156,311	174,212	1.7	5.3	5.0	89.7
Highlands	135,774	0	1,072,348	1,208,122	11.8	11.2	0.0	88.8
Langford	410,560	51,208	291,318	753,086	7.4	54.5	6.8	38.7
Metchosin	315,396	9,606	32,828	357,830	3.5	88.1	2.7	9.2
North Saanich	548,721	2,615	86,997	638,333	6.3	86.0	0.4	13.6
Saanich	670,449	106,865	330,142	1,107,456	10.9	60.5	9.6	29.8
Sidney	10,387	40,031	101,463	151,881	1.5	6.8	26.4	66.8
Sooke	628,640	7,878	188,054	824,572	8.1	76.2	1.0	22.8
Victoria	338,479	1,122,910	2,521,751	3,983,140	39.1	8.5	28.2	63.3
View Royal	15,063	750	807	16,620	0.2	90.6	4.5	4.9
Port Renfrew	26,543	0	68,431	94,974	0.9	27.9	0.0	72.1
Juan de Fuca	0	0	0	0	0.0	0.0	0.0	0.0
	408,423	600	9,697	418,720	4.6	97.541	0.143	231.6%
TOTAL	3,856,404	1,415,734	4,923,425	10,195,563	10000%			

Notes:

1. Septage = Institutional, Commercial, and Residential

2. FOG = Fats, Oils and Greases

3. Other = Portable Toilets, San. Sew. Ships, San. Sew. Docks, PIT toilet, Car Wash, Catch Basin, Sew. Sludge, Other (whey, dairy, brewery), and Lift Station

3.700 - SEPTAGE DISPOSAL AGREEMENT
OPERATING COSTS:

Operating Expenditures
Allocations - Environmental Protection
Allocations - Others

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Equipment Replacement Fund
Transfer to Sewer Capital Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

Internal Recoveries
Recovery - Other

OPERATING COSTS LESS INTERNAL RECOVERIES

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)
Surplus / (Deficit)

Balance C/F from Prior to Current year
Grants in Lieu of Taxes
Fees Charged
Sale of Goods and Services
Revenue - Other

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

PARTICIPANTS: All Muniipalities

BUDGET REQUEST

2026
CORE
BUDGET

2026
ONGOING

2026
ONE-TIME

2026
TOTAL

40,257 - - 40,257
59,464 - - 59,464
66,783 - - 66,783

166,504 - - 166,504

1.8% 0.0% 0.0% 1.8%

- - - -
- - - -
- - - -

- - - -

166,504 - - 166,504

1.8% 0.0% 0.0% 1.8%

- - - -
- - - -
- - - -

166,504 - - 166,504

1.80% 0.00% 0.00% 1.80%

- - - -
- - - -
- - - -
(165,774) - - (165,774)
(729) - - (729)

(166,503) - - (166,503)

(0) - - (0)

2027
TOTAL

2028
TOTAL

2029
TOTAL

2030
TOTAL

41,069 41,897 42,743 45,412
61,576 63,423 65,326 67,286
67,533 68,262 68,993 67,892

170,178 173,582 177,062 180,590

2.2% 2.0% 2.0% 2.0%

- - - -
- - - -
- - - -

- - - -

170,178 173,582 177,062 180,590

2.2% 2.0% 2.0% 2.0%

- - - -
- - - -
- - - -

170,178 173,582 177,062 180,590

2.21% 2.00% 2.00% 1.99%

- - - -
- - - -
(348) (360) (381) (381)
(169,090) (172,471) (175,921) (179,439)
(740) (750) (760) (770)

(170,178) (173,581) (177,062) (180,590)

- - - -

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Millstream Site Remediation

FINAL BUDGET

March 2026

DEFINITION:

Establishment Bylaw No. 3519, as amended, establishes a service for the purpose of the remediation of lands legally described as Lot A, Section 5, Range 3 West, Highland District, Plan 40349 operated as the Millstream Meadows Sewage Septage Facility (the "**Millstream Site**") and any other lands that may, now or in future, be affected by the operation of the Millstream Site as a sewage septage disposal facility.

SERVICE DESCRIPTION:

The service oversees the investigation and remediation of the former septage disposal site located at Millstream Meadows.

PARTICIPATION:

All municipalities and the Juan de Fuca Electoral Area.

MAXIMUM LEVY:

Greater of \$1,400,000 or the amount equal to the amount that could be raised by a property value tax rate of **\$0.021** per \$1,000 which when applied to the net taxable value of the land and improvements within the Service Area.

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw No. 3513 (May 14, 2008)	Amended 3662 (Mar 2010)	\$7,550,000
Borrowed:	SI Bylaw No. 3547 (July 9, 2008)	5 yr term	(\$3,850,000)
	SI Bylaw No. 3725	15 yr term	(\$288,234)
	SI Bylaw No. 3817 (May 2012)	15 yr term	(\$200,000)
	SI Bylaw No. 3882 (May 2013)	15 yr term	(\$600,000)
	SI Bylaw No. 3910 (July 2013)	15 yr term	(\$611,766)
Remaining:	Expired		\$2,000,000

COMMITTEE:

Environmental Services

FUNDING:

Capital Project cost shared:

- Agreement with provincial Ministry of Agriculture and Lands (MAL) – 39% of eligible capital costs
- CRD Share is 61% of eligible costs and 100% of ineligible costs
 - Funds on Hand \$1,643,000
 - Debt Servicing – up to \$5,550,000 funded from property tax from the above participating areas
 - Effective 2010, 50% of the net annual costs of site remediation of the Millstream Meadows Sewage Septage Facility is funded from the annual Solid Waste Disposal Budget

3.701 - MILLSTREAM SITE REMEDIATION			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Allocations	130	130	114	-	-	114	-	-	-	-
Planning Costs	-	-	50,335	-	-	50,335	-	-	-	-
TOTAL OPERATING COSTS	130	130	50,449	-	-	50,449	-	-	-	-
*Percentage Increase over prior year		0.0%	38706.9%	0.0%	0.0%	38706.9%				
<u>CAPITAL / RESERVE</u>										
Transfer to Sewer Capital Fund (Millstream)	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
Debt Expenditures	19,162	18,740	-	-	-	-	-	-	-	-
TOTAL COSTS	19,292	18,870	50,449	-	-	50,449	-	-	-	-
*Percentage Increase over prior year		-2.2%	161.5%	0.0%	0.0%	161.5%				
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(412)	(412)	(449)	-	-	(449)	-	-	-	-
Transfer From Own Funds	(9,129)	(9,129)	(50,000)	-	-	(50,000)	-	-	-	-
Revenue - Other	(622)	(200)	-	-	-	-	-	-	-	-
TOTAL REVENUE	(10,163)	(9,741)	(50,449)	-	-	(50,449)	-	-	-	-
REQUISITION	(9,129)	(9,129)	-	-	-	-	-	-	-	-
*Percentage Increase over prior year		0.0%	-100.0%	0.0%	0.0%	-100.0%				
PARTICIPANTS: All Municipalities and JDF Electoral Area										

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.701 Millstream Site Remediation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$93,000	\$155,350	\$0	\$0	\$0	\$0	\$0	\$155,350
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$93,000	\$155,350	\$0	\$0	\$0	\$0	\$0	\$155,350

SOURCE OF FUNDS

Capital Funds on Hand	\$93,000	\$155,350	\$0	\$0	\$0	\$0	\$0	\$155,350
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$93,000	\$155,350	\$0	\$0	\$0	\$0	\$0	\$155,350

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

3.701

Service Name:

Millstream Site Remediation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	Year 1	Year 2	Year 3	Year 4	Year 5	5 Year Total
17-01	Renewal	Millstream Meadows Remediation	CRD contaminated site remediation	\$ 15,325,734	L	Cap	\$ 93,000	\$ 93,000					\$ 93,000
26-01	Renewal	Millstream Meadows Remediation (final phase-well decommissioning)	CRD contaminated site remediation (final phase-well decommissioning)	\$ 62,350	L	Cap		\$ 62,350					\$ 62,350
													\$ -
													\$ -
			Grand Total	\$ 15,388,084			\$ 93,000	\$ 155,350	\$ -	\$ -	\$ -	\$ -	\$ 155,350

Service:	3.701	Millstream Site Remediation

Project Number	17-01	Capital Project Title	Millstream Meadows Remediation	Capital Project Description	CRD contaminated site remediation
Project Rationale	Millstream Site Remediation: Make application for Provincial certification, 2025/2026 Project Completion. Staff will explore retention of the site for service delivery, or divestment in 2026. If retained, any carrying cost will be incurred by the services that the site will support.				

Project Number	26-01	Capital Project Title	Millstream Meadows Remediation final phase-well decommissioning	Capital Project Description	CRD contaminated site remediation (final phase-well decommissioning)
Project Rationale	Millstream Site Remediation: Decommissioning of remaining groundwater monitoring infrastructure. The technically complex installation of the remaining wells necessitates additional effort and specialized equipment to meet regulatory requirements.				

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. On-Site Systems Management Program

FINAL BUDGET

March 2026

DEFINITION:

CRD Bylaw No. 3478 (adopted March 19, 2008) establishing a service for the purpose of developing and implementing a management program for the onsite sewage systems in the service area.
Regulation Bylaw No. 3479 approved April 9, 2008.

SERVICE DESCRIPTION:

To reduce the impacts of failing septic (onsite) systems on human health and the environment through education and regulatory requirements. The Onsite Sewage Management Program (OMP) includes regulatory Bylaw No. 3479, outlining pump-out and maintenance requirements for owners of onsite systems. The program monitors residential compliance with the Bylaw and focuses on education to promote awareness and understanding of onsite system maintenance and care.

PARTICIPATION:

The participating areas are:

	2026 Budget Onsite Systems	%
Colwood	3,047	32.70%
Langford	1,548	16.61%
Saanich	2,259	24.24%
View Royal	59	0.63%
North Saanich	2,405	25.81%
	9,318	100.00%

Note 1: Cost apportionment based on the number of parcels having onsite disposal systems within a participating area as a percentage of the total number of parcels having onsite sewage disposal systems within the service area.

MAXIMUM LEVY:

Greater of \$211,070 or the amount that could be raised by a property value tax rate of \$0.008 / \$1,000 when applied to the net taxable value of land and improvements within the service area.

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Environmental Services

FUNDING:

Parcel tax area created by each jurisdiction apportioned among all properties other than those parcels that are not connected to an onsite sewage disposal system.

3.707 - LWMP - ON SITE SYSTEM MANAGEMENT PROGRAM

OPERATING COSTS:

Operating Expenditures
Contract For Services

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Equipment Replacement Fund
Transfer to Operating Reserve Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)

Surplus / (Deficit)

Balance C/F from Prior to Current year
Grants in Lieu of Taxes
Transfer from Operating Reserve Fund

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

PARTICIPANTS: Colwood, Langford, Saanich, View Royal,
North Saanich

BUDGET REQUEST

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
Operating Expenditures	171,727	165,507	153,288	-	-	153,288	163,989	168,362	172,832	177,403
Contract For Services	30,000	30,000	30,500	-	-	30,500	31,100	31,700	32,300	32,900
TOTAL OPERATING COSTS	201,727	195,507	183,788	-	-	183,788	195,089	200,062	205,132	210,303
*Percentage Increase over prior year		-3.1%	-8.9%	0.0%	0.0%	-8.9%	6.1%	2.5%	2.5%	2.5%
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	201,727	195,507	183,788	-	-	183,788	195,089	200,062	205,132	210,303
*Percentage Increase over prior year		-3.1%	-8.9%	0.0%	0.0%	-8.9%	6.1%	2.5%	2.5%	2.5%
Surplus / (Deficit)		0								
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(12,232)	(12,232)	(9,135)	-	-	(9,135)	(12,232)	(12,232)	(12,232)	(12,232)
Transfer from Operating Reserve Fund	(21,968)	(15,748)	(43,097)	-	-	(43,097)	(47,749)	(49,074)	(50,397)	(51,721)
TOTAL REVENUE	(34,200)	(27,980)	(52,232)	-	-	(52,232)	(59,981)	(61,306)	(62,629)	(63,953)
REQUISITION	(167,527)	(167,527)	(131,556)	-	-	(131,556)	(135,108)	(138,757)	(142,502)	(146,350)
*Percentage Increase over prior year		0.0%	-21.5%	0.0%	0.0%	-21.5%	2.7%	2.7%	2.7%	2.7%
PARTICIPANTS: Colwood, Langford, Saanich, View Royal, North Saanich										

3.707 L.W.M.P. On Site Systems Management Program
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

L.W.M.P. On Site Systems Management Program

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105526	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	401,369	418,968	375,871	328,122	279,048	228,651
Planned Purchase		(43,097)	(47,749)	(49,074)	(50,397)	(51,721)
Transfer from Ops Budget		-	-	-	-	-
Interest Income*	17,599	-	-	-	-	-
Total projected year end balance	418,968	375,871	328,122	279,048	228,651	176,930

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. Peninsula Programs

FINAL BUDGET

March 2026

Service: 3.720 L.W.M.P. (Peninsula)

Saanich Peninsula Wastewater Commission

DEFINITION:

Implementation of the Liquid Waste Management Plan for the Saanich Peninsula. Bylaw No. 2388 (1996), amended by Bylaw No. 2439 (1996) and Bylaw No. 3073 (2003)

SERVICE DESCRIPTION:

To manage the Saanich Peninsula Liquid Waste Management Plan (SPLWMP) and implement the commitments approved under the plan as required:

- planning, reporting, amendment preparation, implementation of commitments, biosolids management program, resource recovery development and inflow/infiltration enhancement program

MAXIMUM LEVY:

Greater of \$5,663,000 or \$1.56 / \$1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater Commission

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

Service: 3.720 L.W.M.P. (Peninsula)

Saanich Peninsula Wastewater Commission

COST SHARING ALLOCATION - ANNUAL WASTEWATER FLOWS

Central Saanich	44.75%
North Saanich (*see note below)	15.23%
Sidney	40.02%
Total	<u>100.00%</u>

Note:

* North Saanich taxes all of North Saanich, including the Airport, as LWMP benefits all of North Saanich, and not just the sewer area. (March 18, 2002)

3.720 - LWMP (PENINSULA)

OPERATING COSTS:

Operating Expenditures
Contract For Services

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Operating Reserve Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

OPERATING COSTS LESS INTERNAL RECOVERIES

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)

Surplus / (Deficit)

Balance C/F from Prior to Current year
Grants in Lieu of Taxes
Transfer From Operating Reserve

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

PARTICIPANTS: Central Saanich, North Saanich, Sidney

BUDGET REQUEST

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
Operating Expenditures	35,226	35,226	36,432	-	-	36,432	37,492	38,586	39,713	40,870
Contract For Services	-	-	72,483	-	-	72,483	72,393	72,360	-	-
TOTAL OPERATING COSTS	35,226	35,226	108,915	-	-	108,915	109,885	110,946	39,713	40,870
*Percentage Increase over prior year		0.0%	209.2%	0.0%	0.0%	209.2%	0.9%	1.0%	-64.2%	2.9%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	22,593	22,593	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	22,593	22,593	-	-	-	-	-	-	-	-
TOTAL COSTS	57,819	57,819	108,915	-	-	108,915	109,885	110,946	39,713	40,870
*Percentage Increase over prior year		0.0%	88.4%	0.0%	0.0%	88.4%	0.9%	1.0%	-64.2%	2.9%
OPERATING COSTS LESS INTERNAL RECOVERIES	57,819	57,819	108,915	-	-	108,915	109,885	110,946	39,713	40,870
*Percentage Increase over prior year		0.0%	88.4%	0.0%	0.0%	88.4%	0.9%	1.0%	-64.2%	2.9%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(949)	(949)	(1,021)	-	-	(1,021)	(949)	(949)	(949)	(949)
Transfer From Operating Reserve	-	-	(75,000)	-	-	(75,000)	(75,450)	(75,908)	(4,061)	(4,594)
TOTAL REVENUE	(949)	(949)	(76,021)	-	-	(76,021)	(76,399)	(76,857)	(5,010)	(5,543)
REQUISITION	(56,870)	(56,870)	(32,894)	-	-	(32,894)	(33,486)	(34,089)	(34,703)	(35,327)
*Percentage Increase over prior year		0.0%	-42.2%	0.0%	0.0%	-42.2%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Central Saanich, North Saanich, Sidney										

**3.720 L.W.M.P. Peninsula
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

L.W.M.P. Peninsula

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105527	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	256,780	323,935	248,935	173,485	97,577	93,516
Planned Purchase		(75,000)	(75,450)	(75,908)	(4,061)	(4,594)
Transfer from Ops Budget	55,519	-	-	-	-	-
Interest Income*	11,636	-	-	-	-	-
Total projected year end balance	323,935	248,935	173,485	97,577	93,516	88,922

Assumptions/Background:

Retain reserve balance for future LWMP planning projects.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. Core and West Shore

FINAL BUDGET

March 2026

DEFINITION:

To provide under authority of Trunk Sewers and Sewer Disposal Letters of Patent for the study, design, monitoring, materials acquisition, construction, equipment acquisition and all works necessary for the preparation of a Liquid Waste Management Plan and any related works within the Capital Regional District. Establishment Bylaw No. 2312 (1995), amended by Bylaw No. 3028 (2002), 3319 (2006), and 4304 (2020).

SERVICE DESCRIPTION:

To manage the Core Area and West Shore Liquid Waste Management Plan (CALWMP) and implement the commitments approved under the plan

- planning, siting, reporting, amendment preparation, implementation of commitments, public communications, liquid and solid resource recovery development

PARTICIPATION:

City of Colwood, City of Victoria, Township of Esquimalt, City of Langford, Town of View Royal, Oak Bay and District of Saanich.

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

COST SHARING ALLOCATION - ANNUAL WASTEWATER FLOWS

	<u>Flow Amounts*</u>	<u>Allocation for 2026</u>
Colwood	1,237,387	3.71%
Esquimalt	2,130,696	6.39%
Langford	4,065,900	12.18%
Oak Bay	2,731,759	8.19%
Saanich	9,377,561	28.10%
Victoria	12,576,673	37.69%
View Royal	868,066	2.60%
D.N.D	131,778	0.39%
Esquimalt Nation	31,067	0.09%
Songhees Nation	218,472	0.65%
Total	33,369,359	100.00%

* = Average Annual Flow

Bylaw 4304

3.750 - LWMP - CORE AND WEST SHORE

OPERATING COSTS:

Operating Expenditures
Consultant Expenses
Contract For Services

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Reserve Fund

TOTAL CAPITAL / RESERVES

Debt Expenditures (3.751)

TOTAL COSTS

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)

Surplus / (Deficit)

Balance C/F from Prior to Current year
Grants in Lieu of Taxes
Transfer From Operating Reserve
Revenue - Other

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

PARTICIPANTS: Colwood, Victoria, Esquimalt, Langford,
Saanich, Oak Bay, View Royal.

BUDGET REQUEST

2026
CORE
BUDGET

2026
ONGOING

2026
ONE-TIME

2026
TOTAL

2027
TOTAL

2028
TOTAL

2029
TOTAL

2030
TOTAL

222,144

-

-

222,144

112,363

-

-

112,363

40,001

-

-

40,001

374,507

-

-

374,507

11.5%

0.0%

0.0%

11.5%

253,935

-

-

253,935

253,935

-

-

253,935

-

-

-

-

628,442

-

-

628,442

2.6%

0.0%

0.0%

2.6%

-

-

-

-

(17,916)

-

-

(17,916)

-

-

-

-

(200,000)

-

-

(200,000)

(217,916)

-

-

(217,916)

(410,526)

-

-

(410,526)

4.4%

0.0%

0.0%

4.4%

225,619

229,232

232,949

236,776

114,610

116,902

119,240

121,625

40,801

41,617

42,449

43,298

381,030

387,751

394,639

401,699

1.7%

1.8%

1.8%

1.8%

261,564

268,400

275,369

282,643

261,564

268,400

275,369

282,643

-

-

-

-

642,594

656,151

670,007

684,342

2.3%

2.1%

2.1%

2.1%

-

-

-

-

(18,842)

(18,842)

(18,842)

(18,842)

-

-

-

-

(204,000)

(208,080)

(212,240)

(216,480)

(222,842)

(226,922)

(231,082)

(235,322)

(419,752)

(429,229)

(438,925)

(449,020)

2.2%

2.3%

2.3%

2.3%

**3.750 L.W.M.P. Core and West Shore
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

L.W.M.P. Core and West Shore

Established by Bylaw No. 4144 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105528	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	377,539	426,369	553,799	683,581	815,761	950,386
Planned Purchase				-	-	-
Transfer from Ops Budget	32,275	127,431	129,782	132,180	134,625	141,322
Interest Income*	16,554	-	-	-	-	-
Total projected year end balance	426,369	553,799	683,581	815,761	950,386	1,091,707

Assumptions/Background:

Retain reserve balance for future LWMP planning projects

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**3.750 L.W.M.P. Core and West Shore
Capital Reserve Fund Schedule
2026 - 2030 Financial Plan**

Profile

L.W.M.P. Core and West Shore

Established by Bylaw No. 4378 to enable CRD services to help accumulate resources for funding ongoing infrastructure renewal, expanding service levels, and funding unexpected capital investments is essential to ensuring long-term sustainability of infrastructure-dependent CRD services.

Capital Reserve Schedule

Capital Reserve Schedule Fund: 1092 Fund Center: 102290	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	251,298	527,586	654,091	785,873	922,093	1,062,837
Planned Purchase						
Transfer from Ops Budget	276,288	126,505	131,782	136,220	140,744	141,322
Interest Income*						
Total projected year end balance	527,586	654,091	785,873	922,093	1,062,837	1,204,158

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

L.W.M.P. - Harbour Studies

FINAL BUDGET

March 2026

Service: 3.752 L.W.M.P. - Harbour Studies

Committee: Core Area Liquid Waste Management

DEFINITION:

Core Area Liquid Waste Management Plan program - provides for the CRD to work in partnership with other agencies to protect and improve the environmental quality of Victoria and Esquimalt harbours. Establishment Bylaw No. 3743, February 16, 2011, as amended by Bylaw No. 3837 (2012).

SERVICE DESCRIPTION:

The service coordinates harbour environmental protection and improvement efforts among community, local governments and senior governments under the Core Area LWMP.

PARTICIPATION:

City of Colwood, City of Victoria, Township of Esquimalt, City of Langford, District of Saanich and Town of View Royal.

MAXIMUM LEVY:

Greater of \$350,000 or \$0.0064 per \$1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

Core Area Liquid Waste Management Committee

FUNDING:

Requisition

RESERVE FUND:

Bylaw No. 4144 Operating Reserve Fund

3.752 - LWMP - HARBOURS STUDIES

OPERATING COSTS:

Allocations - Environmental Protection & others
Consultant Expenses
Contract for Services
Operating - Other Costs

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Operating Reserve Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)

Surplus / (Deficit)

Balance C/F from Prior to Current year
Grants in Lieu of Taxes
Revenue - Other

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

PARTICIPANTS: Colwood, Victoria, Esquimalt, Langford,
Saanich, View Royal.

BUDGET REQUEST

2026 **2026** **2026** **2026**
CORE ONGOING ONE-TIME **2026**
BUDGET **TOTAL**

337,823 - - 337,823
31,337 - - 31,337
2,740 - - 2,740
12,060 - - 12,060

383,960 - - **383,960**

2.2% 0.0% 0.0% 2.2%

- - - -

- - - -

383,960 - - 383,960

2.2% 0.0% 0.0% 2.2%

(20,344) - - (20,344)
- - - -

(20,344) - - (20,344)

(363,616) - - **(363,616)**

3.1% 0.0% 0.0% 3.1%

2027 **2028** **2029** **2030**
TOTAL **TOTAL** **TOTAL** **TOTAL**

347,868 358,227 368,896 379,884
34,450 35,140 35,840 36,560
2,790 2,850 2,910 2,970
12,313 12,577 12,842 13,118

397,421 408,794 420,488 432,532

3.5% 2.9% 2.9% 2.9%

- - - -

- - - -

397,421 408,794 420,488 432,532

3.5% 2.9% 2.9% 2.9%

(22,777) (22,777) (22,777) (22,777)
- - - -

(22,777) (22,777) (22,777) (22,777)

(374,644) **(386,017)** **(397,711)** **(409,755)**

3.0% 3.0% 3.0% 3.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Goose Management

FINAL BUDGET

March 2026

Service: 1.312 Regional Goose Management Service

Committee: Environmental Services Committee

DEFINITION:

Regional coordination of Canada Goose population

Establishment Bylaw No. 4522, March 2023

SERVICE DESCRIPTION:

To provide a Canada goose service to address increasing regional population and inter-regional impacts of non-migratory, resident geese (economic, environmental and social impacts on multiple stakeholders that requires coordination across governments and with private and non-profit organizations

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

The greater of \$251,900 or \$0.0016 / \$1,000 of taxable value of land and improvements.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

1.312 - Regional Goose Management

OPERATING COSTS:

Allocation - Environmental Protection
Contract For Services
Operating - other costs

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Reserve Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)

Surplus / (Deficit)

Balance C/F from Prior to Current year
Grants In Lieu of Taxes
Transfer From Operating Reserve

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

PARTICIPANTS: All Municipalities and Electoral Areas

BUDGET REQUEST

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
Allocation - Environmental Protection	171,645	171,645	178,596	-	-	178,596	-	-	-	-
Contract For Services	147,793	147,793	164,982	-	-	164,982	-	-	-	-
Operating - other costs	12,006	6,010	16,087	-	-	16,087	-	-	-	-
TOTAL OPERATING COSTS	331,444	332,148	359,665	-	-	359,665	-	-	-	-
*Percentage Increase over prior year		0.2%	8.5%	0.0%	0.0%	8.5%				
Transfer to Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	331,444	332,148	359,665	-	-	359,665	-	-	-	-
*Percentage Increase over prior year		0.2%	8.5%	0.0%	0.0%	8.5%				
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants In Lieu of Taxes	(12,793)	(12,793)	(11,777)	-	-	(11,777)				
Transfer From Operating Reserve	(66,425)	(67,129)	(49,621)	-	-	(49,621)				
TOTAL REVENUE	(79,218)	(79,922)	(61,398)	-	-	(61,398)	-	-	-	-
REQUISITION	(252,226)	(252,226)	(298,267)	-	-	(298,267)	-	-	-	-
*Percentage Increase over prior year		0.0%	18.3%	0.0%	0.0%	18.3%				
PARTICIPANTS: All Municipalities and Electoral Areas										

1.312 - Regional Goose Management
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

- Regional Goose Management

Established by Bylaw No. 4102 and amended by Bylaw No.4585 to enable CRD Regional Services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105553	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	109,734	79,377	29,756	29,756	29,756	29,756
Planned Purchase	(66,425)	(49,621)	-	-	-	-
Transfer from/to Ops Budget	32,365					
Interest Income*	3,704					
Total projected year end balance	79,377	29,756	29,756	29,756	29,756	29,756

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Environmental Stewardship and Biodiversity

FINAL BUDGET

March 2026

Service: 1.315 Environmental Stewardship and Biodiversity

Committee: Environmental Services

DEFINITION:

Regional Coordination of Biodiversity and Environmental Stewardship

Establishment Bylaw No. 4575, (January 2025)

SERVICE DESCRIPTION:

To provide a Regional Biodiversity and Environmental Stewardship service to pursue a regional approach to biodiversity and the protection of ecological assets with public authorities and groups across the capital region.

PARTICIPATION:

All municipalities and electoral areas within the Capital Regional District.

MAXIMUM LEVY:

The greater of \$500,000 or \$0.0028/\$1,000 if the net taxable value of the land and improvements within the service area.

MAXIMUM CAPITAL DEBT:

N/A

FUNDING:

Requisition

1.315 - Environmental Stewardship and Biodiversity			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Allocation - Environmental Protection	166,253	166,253	178,733	-	-	178,733	182,308	185,954	189,673	193,466
Consultant Expenses	36,500	36,500	36,151	-	-	36,151	36,874	37,611	38,364	39,131
Contract For Services	9,690	9,690	20,391	-	-	20,391	15,532	15,845	16,164	16,490
Operating - other costs	360	360	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	212,803	212,803	235,275	-	-	235,275	234,714	239,410	244,200	249,087
*Percentage Increase over prior year		0.0%	10.6%	0.0%	0.0%	10.6%	-0.2%	2.0%	2.0%	2.0%
CAPITAL / RESERVE										
Transfer to Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	212,803	212,803	235,275	-	-	235,275	234,714	239,410	244,200	249,087
*Percentage Increase over prior year		0.0%	10.6%	0.0%	0.0%	10.6%	-0.2%	2.0%	2.0%	2.0%
Allocation Recovery	(102,296)	(102,296)	(105,876)	-	-	(105,876)	(109,053)	(112,324)	(115,694)	(119,165)
OPERATING COSTS LESS INTERNAL RECOVERIES	110,507	110,507	129,398	-	-	129,398	125,661	127,086	128,506	129,922
*Percentage Increase over prior year		0.0%	17.1%	0.0%	0.0%	17.1%	-2.9%	1.1%	1.1%	1.1%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)		-								
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Revenue - Other	-	-	-	-	-	-	-	-	-	-
Grants In Lieu of Taxes	-	-	(5,167)	-	-	(5,167)	-	-	-	-
TOTAL REVENUE	-	-	(5,167)	-	-	(5,167)	-	-	-	-
REQUISITION	(110,507)	(110,507)	(124,231)	-	-	(124,231)	(125,661)	(127,086)	(128,506)	(129,922)
*Percentage Increase over prior year		0.0%	12.4%	0.0%	0.0%	12.4%	1.2%	1.1%	1.1%	1.1%
PARTICIPANTS: All Municipalities but not Eas										
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Hourly	-	-	-	-	-	-	-	-	-	-

1.315 - Environmental Stewardship and Biodiversity
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

- Environmental Stewardship and Biodiversity

Established by Bylaw No. 4102 and amended by Bylaw No.4723 to enable CRD Regional Services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105578	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance		66,565	66,565	66,565	66,565	66,565
Planned Purchase						
Transfer from/to Ops Budget	66,565					
Interest Income*						
Total projected year end balance	66,565	66,565	66,565	66,565	66,565	66,565

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Sooke Stormwater Quality Management

FINAL BUDGET

March 2026

Service: 1.531 Sooke Stormwater Quality Management

Committee: Environmental Services

DEFINITION:

To provide for the control of pollution in stormwater runoff from land. "Stormwater runoff" includes seepage, overland flow and stormwater runoff within ditches, streams, rivers, ponds, lakes and other watercourses. Work is conducted for the District of Sooke by annual letter of agreement.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Sooke Electoral Area to coordinate and provide information for management of stormwater quality and surface water resources. The program identifies levels of contaminants in stormwater discharges and prioritizes the level of public health and environmental concern posed by the discharges and then works to reduce/eliminate the contaminants.

PARTICIPATION:

The District of Sooke.

MAXIMUM LEVY:

None stated

MAXIMUM CAPITAL DEBT:

Nil

FUNDING:

Requisition

1.531 - STORMWATER QUALITY - SOOKE

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST				2027	2028	2029	2030
			2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
<u>OPERATING COSTS:</u>										
Operating Expenditures	26,180	26,180	23,777	-	-	23,777	24,535	25,245	25,978	26,733
Contract For Services	2,770	2,770	48,949	-	-	48,949	38,789	5,737	5,533	5,316
TOTAL OPERATING COSTS	28,950	28,950	72,726	-	-	72,726	63,324	30,982	31,511	32,049
*Percentage Increase over prior year		0.0%	151.2%	0.0%	0.0%	151.2%	-12.9%	-51.1%	1.7%	1.7%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	12,861	12,861	0	-	-	0	-	2,755	2,831	2,908
TOTAL CAPITAL / RESERVES	12,861	12,861	0	-	-	0	-	2,755	2,831	2,908
TOTAL COSTS	41,811	41,811	72,726	-	-	72,726	63,324	33,737	34,342	34,957
*Percentage Increase over prior year		0.0%	73.9%	0.0%	0.0%	73.9%	-12.9%	-46.7%	1.8%	1.8%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(154)	(154)	(320)	-	-	(320)	(154)	(154)	(154)	(154)
Transfer From Operating Reserve	-	-	(40,000)			(40,000)	(30,180)	-	-	-
TOTAL REVENUE	(154)	(154)	(40,320)	-	-	(40,320)	(30,334)	(154)	(154)	(154)
REQUISITION	(41,657)	(41,657)	(32,406)	-	-	(32,406)	(32,990)	(33,583)	(34,188)	(34,803)
*Percentage Increase over prior year		0.0%	-22.2%	0.0%	0.0%	-22.2%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Sooke										

1.531 Storm Water Quality - Sooke
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Storm Water Quality - Sooke

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue. 2026 is the next planned water quality objective sampling year during which money will be taken out of reserve. This sampling takes place every 4 years, with 3 years saving up.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105518 Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	81,818	106,903	66,903	36,723	39,478	42,309
Planned Purchase		(40,000)	(30,180)	-	-	-
Transfer from Ops Budget	21,497	-	-	2,755	2,831	2,908
Interest Income*	3,588	-	-	-	-	-
Total projected year end balance	106,903	66,903	36,723	39,478	42,309	45,217

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Core and West Shore Stormwater Quality Management

FINAL BUDGET

March 2026

DEFINITION:

This program coordinates the management of stormwater quality and surface water resources in cooperation with the seven core municipalities. The program includes investigations to assess shoreline discharges and contaminant sources and protect the marine environment using a watershed management planning approach. Establishment Bylaw 2567, adopted Feb 25, 1998.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Core Area to coordinate the management of stormwater quality and surface water resources. The program includes investigation to assess shoreline discharges and contaminant sources and protect the marine environment using an integrated watershed management approach.

PARTICIPATION:

The apportionment of annual operating costs among the participants shall be on the basis of:

- one-sixth in proportion to population of the participants
- one-sixth in proportion to land area of the participants
- one-third in proportion to converted assessments of the participants
- one-third in proportion to the number of high and medium priority discharges of stormwater to the environment in the prior year within the boundaries of each of the participants, as determined by the Capital Region District Board.

The participants are:

City of Colwood
City of Victoria
Township of Esquimalt
District of Langford
District of Oak Bay
District of Saanich
Town of View Royal

MAXIMUM LEVY:

None listed in Establishing Bylaw

COMMISSION:

Core Area Liquid Waste Management Committee

FUNDING:

Requisition for Stormwater Program and Direct Agreement for coordinator for the Bowker Creek Initiative.

1.536 - STORMWATER QUALITY MANAGEMENT-CORE			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Operating Expenditures	600,841	599,620	632,909	-	-	632,909	651,019	669,588	688,703	708,378
Contract For Services	125,021	138,013	116,219	-	-	116,219	111,357	104,814	97,940	90,724
Consultant Expenses	49,378	49,378	50,267	-	-	50,267	51,272	52,298	53,344	54,411
TOTAL OPERATING COSTS	775,241	787,011	799,395	-	-	799,395	813,648	826,700	839,987	853,512
*Percentage Increase over prior year		1.5%	3.1%	0.0%	0.0%	3.1%	1.8%	1.6%	1.6%	1.6%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	12,992	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	12,992	-	-	-	-	-	-	-	-	-
TOTAL COSTS	788,233	787,011	799,395	-	-	799,395	813,648	826,700	839,987	853,512
*Percentage Increase over prior year		-0.2%	1.8%	0.0%	0.0%	1.8%	1.7%	1.6%	1.6%	1.6%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	(37,000)	(35,778)	(37,000)	-	-	(37,000)	(37,000)	(37,000)	(37,000)	(37,000)
OPERATING COSTS LESS INTERNAL RECOVERIES	751,233	751,233	762,395	-	-	762,395	776,648	789,700	802,987	816,512
*Percentage Increase over prior year		0.0%	1.5%	0.0%	0.0%	1.5%	1.9%	1.7%	1.7%	1.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year										
Grants in Lieu of Taxes	(51,554)	(51,554)	(50,122)	-	-	(50,122)	(51,554)	(51,554)	(51,554)	(51,554)
Transfer From Operating Reserve	-	-	(50,000)	-	-	(50,000)	(50,900)	(51,816)	(52,749)	(53,698)
TOTAL REVENUE	(51,554)	(51,554)	(100,122)	-	-	(100,122)	(102,454)	(103,370)	(104,303)	(105,252)
REQUISITION	(699,679)	(699,679)	(662,273)	-	-	(662,273)	(674,194)	(686,330)	(698,684)	(711,260)
*Percentage Increase over prior year		0.0%	-5.3%	0.0%	0.0%	-5.3%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Victoria, Saanich, Esquimalt, View Royal, Langford, Colwood.										

1.536 Stormwater Quality Management - Core
Operating Reserve Summary
2026- 2030 Financial Plan

Profile

Stormwater Quality Management - Core

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105519	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	441,494	474,254	424,254	373,354	321,538	268,789
Planned Purchase		-	-	-	-	-
Transfer from Ops Budget	13,402	(50,000)	(50,900)	(51,816)	(52,749)	(53,698)
Interest Income*	19,359	-	-	-	-	-
Total projected year end balance	474,254	424,254	373,354	321,538	268,789	215,091

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula - Stormwater Quality Management

FINAL BUDGET

March 2026

Service: 1.537 Saanich Peninsula - Stormwater Quality Management

Commission: Saanich Peninsula Waste Water

DEFINITION:

Establishment Bylaw No. 3642 (2009), as amended by Bylaw No. 4141 (2017), to identify pollution in stormwater run-off from land in the service area.

SERVICE DESCRIPTION:

The service provides a stormwater quality program in the Saanich Peninsula to coordinate and provide information for management of stormwater quality and surface water resources. The program identifies levels of contaminants in stormwater discharges and prioritizes the level of public health and environmental concern posed by the discharges and then works to reduce/eliminate the contaminants.

PARTICIPATION:

District of Central Saanich, North Saanich and Town of Sidney.

MAXIMUM LEVY:

Greater of \$106,017 or \$0.0103/\$1,000 of actual assessments.

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater Commission

FUNDING:

The apportionment of annual operating costs among the participating areas shall be on the basis of one -sixth in proportion to the population of the participating areas, one-sixth in proportion to the land area of the participating areas, one -sixth in proportion to the length of shoreline in each of the participating areas, and one -half in proportion to the number of high and medium priority discharges of stormwater to the environment in the prior year within the boundaries of each of the participating areas, as determined by the Capital Regional District Board.

USER CHARGE:

N/A

COST SHARING ALLOCATION:

	<u>Stormwater</u>
Central Saanich	26.17%
North Saanich	40.39%
Sidney	19.81%
Tsawout Nations	6.81%
Tsartlip Nations	4.10%
Pauquachin Nations	0.96%
Tseycum Nations	1.77%
Total	<u>100.00%</u>

Note:

* Service established effective 2010; previously provided by agreement

Bylaw 4141

1.537 Saanich Peninsula - Stormwater Quality Mgmt			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Operating Expenditures	86,757	86,757	89,648	-	-	89,648	92,272	94,988	97,539	100,406
Contract For Services	21,134	21,134	21,515	-	-	21,515	21,945	22,384	22,832	23,288
Consultant Expenses	20,861	20,861	19,499	-	-	19,499	19,049	18,211	17,573	16,651
TOTAL OPERATING COSTS	128,753	128,753	130,662	-	-	130,662	133,266	135,584	137,943	140,345
*Percentage Increase over prior year		0.0%	1.5%	0.0%	0.0%	1.5%	2.0%	1.7%	1.7%	1.7%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	-	-	-	-	-	-	-	-	-	-
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	128,753	128,753	130,662	-	-	130,662	133,266	135,584	137,943	140,345
*Percentage Increase over prior year		0.0%	1.5%	0.0%	0.0%	1.5%	2.0%	1.7%	1.7%	1.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(4,508)	(4,508)	(4,180)	-	-	(4,180)	(4,508)	(4,508)	(4,508)	(4,508)
Transfer From Operating Reserve	-	-	(10,000)	-	-	(10,000)	(10,180)	(10,363)	(10,550)	(10,740)
TOTAL REVENUE	(4,508)	(4,508)	(14,180)	-	-	(14,180)	(14,688)	(14,871)	(15,058)	(15,248)
REQUISITION	(124,245)	(124,245)	(116,482)	-	-	(116,482)	(118,578)	(120,713)	(122,885)	(125,097)
*Percentage Increase over prior year	0.0%	0.0%	-6.2%	0.0%	0.0%	-6.2%	1.8%	1.8%	1.8%	1.8%
PARTICIPANTS: Central Saanich, North Saanich, Sidney										

1.537 Saanich Peninsula - Stormwater Quality Mgmt
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Saanich Peninsula - Stormwater Quality Mgmt

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105520	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	97,802	139,403	129,403	119,223	108,860	98,310
Planned Purchase	-	(10,000)	(10,180)	(10,363)	(10,550)	(10,740)
Transfer from/to Ops Budget	37,312	-	-	-	-	-
Interest Income*	4,288	-	-	-	-	-
Total projected year end balance	139,403	129,403	119,223	108,860	98,310	87,570

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula - Source Control Stormwater

FINAL BUDGET

March 2026

Service: 1.538 Saanich Peninsula - Source Control Stormwater

Commission: Saanich Peninsula Waste Water

DEFINITION:

To regulate, prohibit and impose requirements in respect of discharges to the municipal stormwater system and water courses
Bylaw No. 3906 (adopted August, 2013), amended by Bylaw No. 4140 (2016).

SERVICE DESCRIPTION:

The service provides a regulatory stormwater source control program in the Saanich Peninsula to manage stormwater quality in the municipal drainage systems.

PARTICIPATION:

Districts of Central Saanich, North Saanich and Town of Sidney.

MAXIMUM LEVY:

Maximum Levy: Greater of \$51,715 or \$0.005/\$1,000 of actual assessments.

MAXIMUM CAPITAL DEBT:

Nil

COMMITTEE:

Saanich Peninsula Wastewater

FUNDING:

The annual costs for the service, net of grants and other revenues, shall be apportioned on the basis of:

- a) The population of the participating areas; and
- b) The population estimate as determined annually by the Regional Planning Services department of the Capital Regional District.

USER CHARGE:

N/A

1.538 San Pen - Source Control Stormwater

OPERATING COSTS:

Operating Expenditures
Contract For Services

TOTAL OPERATING COSTS

*Percentage Increase over prior year

CAPITAL / RESERVE

Transfer to Operating Reserve Fund

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage Increase over prior year

FUNDING SOURCES (REVENUE)

Surplus / (Deficit)

Balance C/F from Prior to Current year
Grants in Lieu of Taxes
Transfer From Operating Reserve

TOTAL REVENUE

REQUISITION

*Percentage Increase over prior year

PARTICIPANTS: Central Saanich, North Saanich, and Sidney

	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	BUDGET REQUEST				2027	2028	2029	2030
			2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
Operating Expenditures	62,006	59,555	54,537	-	-	54,537	55,365	56,926	58,531	60,183
Contract For Services	8,923	10,000	8,236	-	-	8,236	8,076	9,282	9,470	9,664
TOTAL OPERATING COSTS	70,929	69,555	62,773	-	-	62,773	63,441	66,208	68,001	69,847
*Percentage Increase over prior year		-1.9%	-11.5%	0.0%	0.0%	-11.5%	1.1%	4.4%	2.7%	2.7%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	70,929	69,555	62,773	-	-	62,773	63,441	66,208	68,001	69,847
*Percentage Increase over prior year		-1.9%	-11.5%	0.0%	0.0%	-11.5%	1.1%	4.4%	2.7%	2.7%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(1,594)	(1,594)	(1,746)	-	-	(1,746)	(1,594)	(1,594)	(1,594)	(1,594)
Transfer From Operating Reserve	(10,673)	(9,299)	(606)	-	-	(606)	(1,535)	(2,628)	(2,691)	(2,763)
TOTAL REVENUE	(12,267)	(10,893)	(2,352)	-	-	(2,352)	(3,129)	(4,222)	(4,285)	(4,357)
REQUISITION	(58,662)	(58,662)	(60,421)	-	-	(60,421)	(60,312)	(61,986)	(63,716)	(65,490)
*Percentage Increase over prior year		0.0%	3.0%	0.0%	0.0%	3.0%	-0.2%	2.8%	2.8%	2.8%
PARTICIPANTS: Central Saanich, North Saanich, and Sidney										

1.538 San Pen - Source Control Stormwater
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

San Pen - Source Control Stormwater

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures (such as legal challenges and investigations), unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

Operating Reserve Schedule (Fund: 1500 / FC: 105521)	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Projected year end balance						
Beginning Balance	61,322	78,674	78,068	76,533	73,905	71,214
Planned Purchase		(606)	(1,535)	(2,628)	(2,691)	(2,763)
Transfer from/to Ops Budget	14,663	-	-	-	-	-
Interest Income*	2,689	-	-	-	-	-
Total projected year end balance	78,674	78,068	76,533	73,905	71,214	68,451

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT BOARD
March 11, 2026
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part 3

5. Housing, Planning & Protective Services

- 5.1** GM - Housing, Planning & Protective Services
- 5.2** **Regional Housing**
 - 5.2.1 Land Banking and Housing (Regional Housing)
 - 5.2.2 Regional Housing Trust Fund
- 5.3** **Hospital District, Health & Capital Planning Strategies**
 - 5.3.1 Health & Capital Planning Strategies
 - 5.3.2 Community Health
- 5.4** **Emergency Services**
 - 5.4.1 Corporate Emergency
 - 5.4.2 Regional Emergency Program Support
 - 5.4.3 Hazardous Material Incident Response
 - 5.4.4 911 Call Answer
 - 5.4.5 911 Call Answer - Municipalities
 - 5.4.6 913 Fire Dispatch
 - 5.4.7 Regional CREST Contribution
 - 5.4.8 Animal Care Services
 - 5.4.9 Bylaw Services
- 5.5** **Regional and Strategic Planning**
 - 5.5.1 Regional Planning Services
 - 5.5.2 Regional Transportation
 - 5.5.3 Regional Growth Strategy
 - 5.5.4 Foodlands Access

CAPITAL REGIONAL DISTRICT BOARD
March 11, 2026
Board Room, 625 Fisgard Street, Victoria

BUDGET REVIEW
Part C

6. Infrastructure and Water Services

6.2 Water Services

- 6.1.1 Regional Water Supply
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- 6.1.3 Florence Lake Water
- 6.1.4 Seagirt Water System Debt

6.2 Core Area Wastewater

- 6.2.1 Core Area Wastewater Operations
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6.3 Saanich Peninsula Liquid Waste & Water Operations

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7. Electoral Areas

7.1 GM - Electoral Area Services

CAPITAL REGIONAL DISTRICT

2026 BUDGET

HOUSING, PLANNING & PROTECTIVE SERVICES

FINAL BUDGET

March 2026

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March 11, 2026
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

GM - Housing, Planning & Protective Services

FINAL BUDGET

March 2026

Service: 1.024 GM - Housing, Planning & Protective Services

Committee: Planning and Protective Services Committee,
Transportation Committee & Hospitals and Housing Committee

DEFINITION:

The oversight of housing, planning and protective services for the Capital Regional District Board.

SERVICE DESCRIPTION:

The General Manager of Housing, Planning and Protective Services administration provides overall direction and supporting administrative oversight for 40 individual services and functions.

The department and its divisions report to the Board, Hospital District Board, Planning and Protective Services Committee, Transportation Committee, Hospitals and Housing Committee and also provide corporate administration for 17 commissions and the Capital Regional Housing Corporation.

Housing, Planning and Protective Services includes the administrative and operating responsibility for:

- Capital Regional Housing Corporation
- Capital Regional Hospital District
- Regional Planning and Information Services
- Emergency Management & Fire Protection
- Regional Housing
- Regional Transportation
- Bylaw Services and Animal Control

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

COMMITTEE:

Planning and Protective Services Committee, Transportation Committee, and Hospitals and Housing Committee

FUNDING:

Requisition and internal allocation

1.024 - GM - Planning & Protective Services

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2026 ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries & Wages	483,817	459,367	458,285	-	-	458,285	471,507	485,103	496,671	508,516
Contract for Services	2,580	2,500	2,630	-	-	2,630	2,680	2,730	2,880	3,640
Internal Allocations	110,962	110,962	177,247	-	1,802	179,049	185,400	190,749	194,516	198,304
Operating Other	29,700	27,790	29,400	-	-	29,400	21,610	22,040	22,971	23,813
TOTAL OPERATING COSTS	627,059	600,619	667,562	-	1,802	669,364	681,197	700,622	717,038	734,273
*Percentage Increase over prior year						6.7%	1.8%	2.9%	2.3%	2.4%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	-	-	1,000	-	-	1,000	1,000	1,000	1,000	1,000
TOTAL CAPITAL / RESERVES	-	-	1,000	-	-	1,000	1,000	1,000	1,000	1,000
TOTAL COSTS	627,059	600,619	668,562	-	1,802	670,364	682,197	701,622	718,038	735,273
<u>FUNDING SOURCES (REVENUE)</u>										
Internal Recoveries	(302,126)	(302,126)	(339,598)	-	-	(339,598)	(346,395)	(353,323)	(360,141)	(367,140)
TOTAL REVENUES	(302,126)	(302,126)	(339,598)	-	-	(339,598)	(346,395)	(353,323)	(360,141)	(367,140)
NET COSTS	324,934	298,494	328,964	-	1,802	330,766	335,802	348,299	357,897	368,133
*Percentage increase over prior year Net Costs						1.8%	1.5%	3.7%	2.8%	2.9%
AUTHORIZED POSITIONS: Salaried	2.5	2.5	2.0	-	-	2.0	2.0	2.0	2.0	2.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.024	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	GM - Housing, Planning & Protective Services							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$2,203	\$3,128	\$0	\$0	\$0	\$0	\$5,331
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$2,203	\$3,128	\$0	\$0	\$0	\$0	\$5,331

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$2,203	\$3,128	\$0	\$0	\$0	\$0	\$5,331
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$2,203	\$3,128	\$0	\$0	\$0	\$0	\$5,331

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.024

Service Name:

GM - Housing, Planning & Protective Services

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Computer Replacement	\$ 2,203	E	ERF		\$ 2,203	\$ -	\$ -	\$ -		\$ 2,203
27-01	Replacement	Computer	Computer Replacement	\$ 3,128	E	ERF		\$ -	\$ 3,128	\$ -	\$ -		\$ 3,128
													\$ -
													\$ -
			Grand Total	\$ 5,331			\$ -	\$ 2,203	\$ 3,128	\$ -	\$ -	\$ -	\$ 5,331

Reserve Schedule

Reserve Fund: 1.024 - GM Planning & Protective Services

Reserve Cash Flow

Fund: 1022 Fund Center: 101955 ERF Group: PLANPROT.ERF	Actual	Budget				
	2025	2026	2027	2028	2029	2030
	Beginning Balance	27,955	26,752	24,624	25,624	26,624
Actual Purchases	-					
Planned Purchase (Based on Capital Plan)	(2,089)	(2,203)	(3,128)			-
Transfer from Operating Budget	-	1,000	1,000	1,000	1,000	1,000
Interest Income		-	-	-	-	-
Ending Balance \$	27,955	26,752	24,624	25,624	26,624	27,624

<u>Assumptions/Background:</u>

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Land Banking and Housing (Regional Housing)

FINAL BUDGET

March 2026

DEFINITION:

Service was established by Bylaw No. 3712 cited as "Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010". This Service provides strategic planning and administrative oversight of three functions:

- Housing Planning, Policy and Programs,
- Planning and Development, and
- the Capital Region Housing Corporation (CRHC)

SERVICE DESCRIPTION:

This Service empowers the CRD to undertake land assembly for the purpose of either public or private housing and to undertake the development and operation of public housing pursuant to the National and Provincial Housing Acts including all of the powers of a municipality. The Service also has the ability to take on debt to fund these activities.

The Housing Planning, Policy and Programs function receives grants from federal and provincial partner agencies, provides oversight, and deploys funds within the region. This function also administers housing affordability agreements with developers and owners in the region on behalf of municipalities.

The Planning and Development function identifies and pursues opportunities to develop or redevelop housing stock owned by the CRD/CRHC. This function receives grant and project recovery funding and prepares approved projects for implementation.

The Capital Region Housing Corporation (CRHC) is a wholly-owned subsidiary of the CRD, incorporated under authority of this Service. The CRHC owns, operates and maintains more than 2,000 affordable housing units and expects units to increase into the future with the affordable housing development plan underway for the region.

PARTICIPATION: All member municipalities and electoral areas based on converted hospital assessment values.

MAXIMUM LEVY:

Greater of \$2,423,000 or \$0.031 per \$1,000 Hospital actual assessments for land and improvements.

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw No. 3715 (Jan. 12, 2011)		25,000,000
Borrowed:	SI Bylaw No. 4009 (Feb. 11, 2015)	10yr term	-9,413,000
	SI Bylaw No. 4621 (Sep 27, 2024)	15yr term	-9,075,000
	SI Bylaw No. 4659 (Jun 25, 2025)	15yr term	-6,425,000
Remaining:	Active via Temp. Borrowing Bylaw No. 3985 (nil expiry)		<u>\$ 87,000</u>
Authorized:	LA Bylaw No. 4327 (Mar. 11, 2020)		10,000,000
Borrowed:	SI Bylaw No. 4659 (Jun 25, 2025)	15yr term	-10,000,000
Remaining:		Active	<u>\$ -</u>
Authorized:	LA Bylaw No. 4552 (Feb 14, 2024)		85,000,000
Borrowed:			-
Remaining:		Active	<u>\$ 85,000,000</u>

COMMITTEE: Hospitals and Housing

FUNDING: Requisition, internal recoveries, and external grants

1.310 LAND BANKING AND HOUSING			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Salaries and Wages	1,983,981	1,530,451	1,907,442	-	-	1,907,442	1,842,681	1,764,174	1,425,802	1,340,538
Allocation - Standard OH	109,836	109,836	124,312	-	-	124,312	126,549	129,080	131,662	134,295
Allocation - Building Occupancy	100,900	87,920	84,101	-	-	84,101	88,062	91,896	93,387	94,912
Allocation - Real Estate	40,000	39,400	40,000	-	-	40,000	40,000	40,000	40,000	40,000
Allocation - Human Resources	61,542	61,542	75,029	-	-	75,029	87,781	91,911	88,484	89,342
Allocation - GM Planning and Protective Services	43,342	43,342	67,550	-	-	67,550	68,902	70,280	71,636	73,028
Alloc -IM to SPO	3,604	14,416	14,416	-	-	14,416	-	-	-	-
Alloc-CorpComm & Eng	0	-	132,872	-	-	132,872	-	-	-	-
Consultants	809,492	128,710	57,000	-	284,010	341,010	117,540	119,291	121,077	122,898
Other Operating Expenses	104,981	74,766	80,358	-	21,770	102,128	82,062	83,798	85,580	87,418
TOTAL OPERATING COSTS	3,257,678	2,090,383	2,583,080	-	305,780	2,888,860	2,453,577	2,390,430	2,057,627	1,982,432
*Percentage Increase over prior year		-35.8%	-20.7%	0.0%	9.4%	-11.3%	-15.1%	-2.6%	-13.9%	-3.7%
<u>CAPITAL / RESERVE</u>										
Transfer to Capital & Equip. Replacement Reserve	4,130	91,601	4,170	-	-	4,170	4,210	4,250	4,300	2,000
Transfer to Operating Reserve	-	521,112	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	4,130	612,713	4,170	-	-	4,170	4,210	4,250	4,300	2,000
Debt Expenditures	2,090,904	2,066,463	2,357,248	-	-	2,357,248	2,357,248	2,357,248	2,357,248	2,357,248
MFA Debt Reserve	169,250	170,987	0	-	-	0	0	-	-	-
TOTAL COSTS	5,521,962	4,940,545	4,944,498	-	305,780	5,250,278	4,815,035	4,751,928	4,419,175	4,341,679
*Percentage Increase over prior year		0.0%	-10.5%	0.0%	5.5%	-4.9%	-8.3%	-1.3%	-7.0%	-1.8%
Transfer from Operating Reserve	(100,000)	(4,009)	-	-	(100,000)	(100,000)	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	5,421,962	4,936,536	4,944,498	-	205,780	5,150,278	4,815,035	4,751,928	4,419,175	4,341,679
Surplus / (Deficit)		495,326								
Balance C/F from Prior to Current year	0	0	(495,326)	-	-	(495,326)	-	-	-	-
Recovery - CRHC	(232,120)	(230,618)	(257,191)	-	-	(257,191)	(263,003)	(270,357)	(275,735)	(281,752)
Recovery - Capital Projects	(266,725)	(245,900)	(294,157)	-	-	(294,157)	-	-	-	-
Lease Revenue	(63,000)	(63,000)	0	-	-	0	-	-	-	-
Grant Revenue	(1,431,141)	(100,000)	(784,100)	-	-	(784,100)	(693,586)	(697,758)	(175,024)	-
Payments In Lieu of Taxes	(91,842)	(91,841)	(145,155)	-	-	(145,155)	(91,842)	(91,842)	(91,842)	(91,842)
Other Revenue	(57,593)	(758,916)	(52,410)	-	-	(52,410)	(19,280)	(19,280)	(19,280)	(19,280)
TOTAL REVENUE	(2,142,421)	(994,949)	(2,028,338)	-	-	(2,028,338)	(1,067,710)	(1,079,237)	(561,881)	(392,874)
REQUISITION	(3,279,541)	(3,941,587)	(2,916,160)	-	(205,780)	(3,121,940)	(3,747,325)	(3,672,691)	(3,857,294)	(3,948,805)
*Percentage Increase over prior year			-11.1%	0.0%	6.3%	-4.8%	20.0%	-2.0%	5.0%	2.4%
PARTICIPANTS: All Municipalities and Electoral Areas										
AUTHORIZED POSITIONS:										
Salaried	7.00	7.00	7.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00
Term	7.00	7.00	7.00	0.00	0.00	7.00	6.00	5.00	5.00	1.00

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.310	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Land Banking and Housing							

EXPENDITURE

Buildings	\$1,410,208	\$1,410,208	\$0	\$0	\$0	\$0	\$1,410,208
Equipment	\$0	\$5,000	\$0	\$8,000	\$2,000	\$0	\$15,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,410,208	\$1,415,208	\$0	\$8,000	\$2,000	\$0	\$1,425,208

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$325,000	\$325,000	\$0	\$0	\$0	\$0	\$325,000
Equipment Replacement Fund	\$0	\$5,000	\$0	\$8,000	\$2,000	\$0	\$15,000
Grants (Federal, Provincial)	\$935,208	\$935,208	\$0	\$0	\$0	\$0	\$935,208
Donations / Third Party Funding	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$150,000
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,410,208	\$1,415,208	\$0	\$8,000	\$2,000	\$0	\$1,425,208

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.310

Service Name: Land Banking and Housing

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
18-03	Defer	RHFP Contribution	Verdier	\$ 325,000	B	Debt	\$ 325,000	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ 325,000
													\$ -
24-01	Replacement	Office Equipment Replacement	Office equipment scheduled replacement	\$ 15,000	E	ERF		\$ 5,000	\$ -	\$ 8,000	\$ 2,000	\$ -	\$ 15,000
													\$ -
24-02	New	GCF Contribution	Thuthiqut Hulelum (Forest Homes) Affordable Housing Project	\$ 2,078,000	B	Grant	\$ 735,208	\$ 735,208	\$ -	\$ -	\$ -	\$ -	\$ 735,208
24-02	New	CWF Contribution	Thuthiqut Hulelum (Forest Homes) Affordable Housing Project	\$ 700,000	B	Grant	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
24-02	New	Donation	Thuthiqut Hulelum (Forest Homes) Affordable Housing Project	\$ 150,000	B	Other	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
													\$ -
													\$ -
			Grand Total	\$ 3,268,000				\$ 1,415,208	\$ -	\$ 8,000	\$ 2,000	\$ -	\$ 1,425,208

Service: 1.310 Land Banking and Housing

Project Number	18-03	Capital Project Title	RHFP Contribution	Capital Project Description	Verdier
Project Rationale	In 2018 CMHC signed a definitive agreement with the CRD and BC Housing which created the Regional Housing First Program with a total of \$90 million to create new affordable housing units within the region. In 2020, each of the three partners increased their contribution by \$10 million to bring the total to \$120 million. This is the remaining amount to be allocated to the Verider project.				

Project Number	24-01	Capital Project Title	Office Equipment Replacement	Capital Project Description	Office equipment scheduled replacement
Project Rationale	Computers and printers will be replaced based on equipment lifecycle assessment managed by IT department. Other office equipment at discretion of management and staffing needs.				

Project Number	24-02	Capital Project Title	GCF Contribution	Capital Project Description	Thuthiqut Hulelum' (Forest Homes) Affordable Housing Project
Project Rationale	Forest Homes is a proposed 20-unit housing project, formerly known as Galiano Green, on acquired CRD property (in 2024) at 280 Georgeson Bay Road on Galiano Island. In budget 2025, the CRD Board directed staff to use \$2.078M of approved Growing Communities Funds (GCF) to advance project development.				

**1.310 Land Bank & Housing
Operating Reserve Summary
2026 - 2030 Financial Plan**

Profile

Land Banking & Housing

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105505

Operating Reserve Schedule	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	651,920	1,197,608	1,097,608	1,097,608	1,097,608	1,097,608
Transfer to Operating Budget	(4,009)	(100,000)	-	-	-	-
Transfer to Capital Fund	-					
Transfer from Operating Budget	521,111					
Interest Income	28,586					
Total projected year end balance	1,197,608	1,097,608	1,097,608	1,097,608	1,097,608	1,097,608

Assumptions/Background:

2026: Funding for one-time support to new housing society (GALI).

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**1.310 Land Bank & Housing
Asset and Reserve Summary
2026-2030 Financial Plan**

Asset Profile

Land Banking & Housing

Assets held by the Land, Banking and Housing service area consist of land, 6 building units, five apartment buildings, and office equipment. The equipment replacement funds set aside are for replacement of office equipment only. The building units are currently under operating and maintenance contract and do not require ongoing capital investment. Lifecycle replacement funding has not been set aside for the buildings.

Equipment Replacement Schedule - FC 102079

Equipment Replacement Schedule	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	19,704	22,193	21,363	25,573	21,823	24,123
Planned Purchase (Based on Capital Plan)		(5,000)	-	(8,000)	(2,000)	-
Actual Purchase	(1,808)					
Transfer from Operating Budget	4,130	4,170	4,210	4,250	4,300	2,000
Interest Income	167					
Total projected year end balance	22,193	21,363	25,573	21,823	24,123	26,123

Assumptions/Background:

2026 - 4 computers replaced
2028 - 4 computers replaced
2029 - 1 computers replaced

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Housing Trust Fund

FINAL BUDGET

March 2026

DEFINITION:

This service was established by Bylaw No. 3266 cited as "Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005". Administered by Regional Housing, per Bylaw No.3294 cited as "Capital Regional District Housing Trust Fund Commission and Administrative Bylaw No. 1, 2005".

SERVICE DESCRIPTION:

The function enables the CRD to provide capital funding to:

- 1) assist in the acquisition, development and retention of housing that is affordable
- 2) facilitate social and economic investment in affordable housing
- 3) assist people in core housing need
- 4) facilitate achieving the strategic directions outlined in the CRD's Regional Growth Strategy / Housing Affordability Strategy

In 2016, the CRD Board approved the development of the Regional Housing First Program (RHFP) under service 1.310 Land Banking and Housing. With the RHFP borrowing completed in 2025, the continuance of the Regional Housing Trust Fund (RHTF) is to facilitate the Rural Housing Program Pilot Project approved by the CRD Board. Wind-down of the RHTF will be at the discretion of the CRD Board. When the RHTF service is wound-down, requisition capacity will be transferred from service 1.311 to service 1.310 to fund the RHFP debt costs.

PARTICIPATION:

The member municipalities of Metchosisin, North Saanich, Saanich, View Royal, Victoria, Salt Spring Island (2006), Sooke (2006), Central Saanich (2007), Esquimalt (2007), Oak Bay (2008), Sidney and Southern Gulf Islands (2010), Highlands (2014) based 50% on population and 50% on converted assessments.

MAXIMUM LEVY:

2014: \$925,300 (Highlands joined and includes 1.0% increase for inflation)
2015: \$934,500 (includes 1.0% increase for inflation)
2016: \$953,240 (includes 2.0% increase for inflation)
2017: \$967,540 (includes 1.5% increase for inflation)
2018: \$986,890 (includes 2.0% increase for inflation)
2019: \$1,000,000 (includes 1.3% increase for inflation)
2020: \$1,000,000 (includes 0% increase for inflation)
2021: \$1,000,000 (includes 0% increase for inflation)
2022: \$1,000,000 (includes 0% increase for inflation)
2023: \$1,000,000 (includes 0% increase for inflation)
2024: \$1,000,000 (includes 0% increase for inflation)
2025: \$1,000,000 (includes 0% increase for inflation)
2026: \$1,000,000 (includes 0% increase for inflation)

MAXIMUM CAPITAL DEBT:

Nil

COMMISSION:

Regional Housing Trust Fund

FUNDING:

1.311 - REGIONAL HOUSING TRUST FUND			BUDGET REQUEST							
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
<u>OPERATING COSTS:</u>										
Prior Year Unallocated Capital Grants	4,327,300	1,499,999	2,827,301	-	-	2,827,301	-	-	-	-
Current Year Capital Grants	-	-	-	-	363,000	363,000	350,000	-	-	-
Housing Programs Administration Service Fee	33,130	33,130	33,130	-	-	33,130	33,130	-	-	-
Legal Costs	-	-	-	-	-	-	-	-	-	-
Other Costs	2,000	-	0	-	-	0	-	-	-	-
TOTAL OPERATING COSTS	4,362,430	1,533,129	2,860,431	-	363,000	3,223,431	383,130	-	-	-
*Percentage Increase over prior year			-34.4%	0.0%	8.3%	-26.1%	-	-	-	-
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Reserve	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	-	-	-	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-				
MFA Debt Reserve	-	-	-	-	-	-				
TOTAL COSTS	4,362,430	1,533,129	2,860,431	-	363,000	3,223,431	383,130	-	-	-
*Percentage Increase over prior year		(1)	-34.4%	0.0%	8.3%	-26.1%	-88.1%	-	-	-
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	-	-	-	-	-	-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	4,362,430	1,533,129	2,860,431	-	363,000	3,223,431	383,130	-	-	-
*Percentage Increase over prior year	0.0%	(1)	-34.4%	0.0%	8.3%	-26.1%	-88.1%	-	-	-
Surplus / (Deficit)		2,881,785	-	-	-	-	-	-	-	-
Balance C/F from Prior to Current year	(4,198,273)	(4,198,273)	(2,881,785)	-	-	(2,881,785)	-	-	-	-
Revenue - Other Interest Income	(125,948)	(178,432)	(2,693)	-	(59,175)	(61,868)	-	-	-	-
Payments In Lieu of Taxes	(38,209)	(38,209)	(38,209)	-	-	-	(38,209)	-	-	-
Grants - Other	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(4,362,430)	(4,414,914)	(2,922,687)	-	(59,175)	(2,943,653)	(38,209)	-	-	-
REQUISITION	0	-	62,256	-	(303,825)	(279,778)	(344,921)	-	-	-
*Percentage Increase over prior year		-	0.0%	0.0%	0.0%	0.0%	23.3%	-100.0%	0.0%	0.0%
PARTICIPANTS: Victoria, C.Saanich, Esquimalt, Saanich, Oak Bay, N. Saanich, Metchosin, View Royal, Sooke, Sidney, Highlands, SSI, SGI										
AUTHORIZED POSITIONS:										
Salaried	-	-	-	-	-	-	-	-	-	-
Hourly	-	-	-	-	-	-	-	-	-	-

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Health & Capital Planning Strategies

FINAL BUDGET

March 2026

1.018 - HEALTH AND CAPITAL PLANNING STRATEGIES

OPERATING COSTS:

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2026 ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
Salaries and Wages	325,880	324,906	336,607	-	-	336,607	346,350	356,369	364,883	373,596
Wages & Benefits - Capital Planner	93,943	-	129,380	-	-	129,380	133,125	37,573	-	-
Legal/Auditing Costs	28,240	28,240	29,260	-	-	29,260	29,790	30,330	30,880	31,500
Consultants	3,740	3,740	3,810	-	-	3,810	3,890	3,970	4,050	4,130
Allocations - Standard Overhead	145,126	145,126	147,177	-	-	147,177	149,826	152,823	155,879	158,997
Allocations - Building Occupancy	22,488	22,488	21,720	-	-	21,720	22,704	23,664	24,052	24,449
Allocations - Human Resources	16,151	16,151	15,876	-	-	15,876	18,575	19,449	18,724	18,905
Allocations - Others	72,468	71,678	88,608	-	-	88,608	86,705	88,439	90,146	91,897
Operating - Other Costs	36,850	27,520	26,350	-	2,800	29,150	26,880	23,720	24,200	24,690
TOTAL OPERATING COSTS	744,886	639,849	798,789	-	2,800	801,589	817,844	736,336	712,814	728,164
*Percentage Increase over prior year			7.2%	0.0%	0.4%	7.6%	2.0%	-10.0%	-3.2%	2.2%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Reserve	2,000	2,000	2,000	-	-	2,000	2,000	2,000	2,000	2,000
Transfer to General Capital Fund	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	2,000	2,000	2,000	-	-	2,000	2,000	2,000	2,000	2,000
Debt Expenditures	-	-	-	-	-	-	-	-	-	-
MFA Debt Reserve	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	746,886	641,849	800,789	-	2,800	803,589	819,844	738,336	714,814	730,164
*Percentage Increase over prior year			7.2%	0.0%	0.4%	7.6%	2.0%	-9.9%	-3.2%	2.1%
Recovery - Capital Regional Hospital District	(746,886)	(746,886)	(800,789)	-	(2,800)	(803,589)	(819,844)	(738,336)	(714,814)	(730,164)
OPERATING COSTS LESS INTERNAL RECOVERIES	-	(105,037)	-	-	-	-	-	-	-	-
*Percentage Increase over prior year			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Surplus / (Deficit)		105,037								
Balance transferred to HD Section 20 Reserve		(105,037)								
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage Increase over prior year			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
PARTICIPANTS: all Municipalities and Electoral Areas										
AUTHORIZED POSITIONS:										
Salaried	2.0	2.0	2.0			2.0	2.0	2.0	2.0	2.0
Term Position - Capital Planner 3-year term (2025 IBC 5e-1.2)	1.0	1.0	1.0			1.0	1.0	0.0	0.0	0.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.018	Carry						
	Health & Capital Planning Strategie	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$3,128	\$1,564	\$0	\$0	\$1,564	\$6,256
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$3,128	\$1,564	\$0	\$0	\$1,564	\$6,256

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$3,128	\$1,564	\$0	\$0	\$1,564	\$6,256
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$3,128	\$1,564	\$0	\$0	\$1,564	\$6,256

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.018

Service Name:

Health & Capital Planning Strategies

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Computer	Replace Computers	\$ 3,128	E	ERF		\$ 3,128	\$ -	\$ -	\$ -	\$ -	\$ 3,128
27-01	Replacement	Computer	Replace Computers	\$ 1,564	E	ERF		\$ -	\$ 1,564	\$ -	\$ -	\$ -	\$ 1,564
30-01	Replacement	Computer	Replace Computers	\$ 1,564	E	ERF		\$ -	\$ -	\$ -	\$ -	\$ 1,564	\$ 1,564
													\$ -
													\$ -
			Grand Total	\$ 6,256			\$ -	\$ 3,128	\$ 1,564	\$ -	\$ -	\$ 1,564	\$ 6,256

Reserve Schedule

Reserve Fund: 1.018 Health & Capital Planning Strategies

Assets held by the Health and Capital Planning Strategies are office equipment and office furniture.

Reserve Cash Flow

Fund: 1022 Fund Center: 101851
ERF Group: HP.ERF

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	7,543	6,948	5,820	6,256	8,256	10,256
Actual Purchase	(2,595)					
Planned Purchase (Based on Capital Plan)	-	(3,128)	(1,564)	-	-	(1,564)
Transfer from Operating Budget	2,000	2,000	2,000	2,000	2,000	2,000
Interest Revenue						
Ending Balance \$	6,948	5,820	6,256	8,256	10,256	10,692

Assumptions/Background:

2026 - 2 standard laptops
2027 - 1 standard laptop
2030 - 1 standard laptop

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Community Health

FINAL BUDGET

March 2026

Service: 1.224 Community Health

Committee: Hospitals and Housing Committee

SERVICE DESCRIPTION:

Build regional capacity to improve health and well-being through outcomes monitoring (Regional Outcomes Monitoring Collaborative), designing and implementing community health and wellbeing initiatives, and policy development. Addresses homelessness by funding the Greater Victoria Coalition to End Homelessness. Responsible for the public health bylaws (i.e. Clean Air, Idling, and Tanning Bylaws) and regularly engages with Island Health to ensure bylaws remain relevant and responsive to regional public health risks.

PARTICIPATION:

All member municipalities and electoral areas based on converted hospital assessment values

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

NIL

COMMITTEE:

Hospitals and Housing Committee

FUNDING:

Requisition

1.224 - COMMUNITY HEALTH
OPERATING COSTS:

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
Salaries - Planner (Term)	117,695	117,695	121,570	-	-	121,570	31,272	-	-	-
Contract for Services - AEHCR	325,000	-	-	-	-	-	-	-	-	-
Contract for Services - Island Health	176,750	176,750	179,930	20,000	-	199,930	203,930	208,010	212,170	216,410
Contract for Services - ACEH	158,400	158,400	161,250	-	-	161,250	-	-	-	-
Consultants - Violence Prevention and Wellness Promotion	28,750	7,414	-	-	21,336	21,336	-	-	-	-
Meetings and Workshops	7,800	7,800	7,940	-	-	7,940	8,100	8,260	8,430	8,600
Operating - Other Costs	48,060	42,730	38,110	-	40,000	78,110	12,691	4,272	4,353	4,434
Allocation - Standard Overhead	50,123	50,123	46,161	-	-	46,161	46,992	47,931	48,890	49,868
Allocation - Bylaw Enforcement	2,500	2,500	2,500	-	-	2,500	2,500	2,500	2,500	2,500
Allocation - Building Occupancy	3,775	3,775	3,647	-	-	3,647	3,821	3,989	4,054	4,119
Allocation - Human Resources	4,212	4,212	4,451	-	-	4,451	5,207	5,452	5,249	5,300
Allocation - Field Operations Centre	150	150	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	923,215	571,549	565,559	20,000	61,336	646,895	314,513	280,414	285,646	291,231
*Percentage Increase over prior year		-38.1%	-38.7%	2.2%	6.6%	-29.9%	-51.4%	-10.8%	1.9%	2.0%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	-	280,330	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	-	280,330	-	-	-	-	-	-	-	-
Debt Expenditures	-	-	-	-	-	-	-	-	-	-
MFA Debt Reserve	-	-	-	-	-	-	-	-	-	-
TOTAL COSTS	923,215	851,879	565,559	20,000	61,336	646,895	314,513	280,414	285,646	291,231
*Percentage Increase over prior year		-7.7%	-38.7%	2.2%	6.6%	-29.9%	-51.4%	-10.8%	1.9%	2.0%
Internal Recoveries	-	-	-	-	-	-	-	-	-	-
Recovery - Other	-	-	-	-	-	-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	923,215	851,879	565,559	20,000	61,336	646,895	314,513	280,414	285,646	291,231
*Percentage Increase over prior year		-7.7%	-38.7%	2.2%	6.6%	-29.9%	-51.4%	-10.8%	1.9%	2.0%
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Transfer from Operating Reserve	(38,750)	(27,414)	-	-	(177,336)	(177,336)	-	-	-	-
Payments In Lieu of Taxes	(39,893)	(39,893)	(39,893)	-	-	(39,893)	(39,893)	(39,893)	(39,893)	(39,893)
Grants - City of Victoria Contribution AEHCR Agreement	(100,000)	-	-	-	-	-	-	-	-	-
Grants - Island Health (Funding not guaranteed beyond March 2027)	(118,000)	(118,000)	(118,000)	-	-	(118,000)	(29,500)	-	-	-
Grants - Other	-	(40,000)	-	-	(34,000)	(34,000)	(9,000)	-	-	-
Revenue - Other	(940)	(940)	(960)	-	-	(960)	(980)	(1,000)	(1,020)	(1,040)
TOTAL REVENUE	(297,583)	(226,247)	(158,853)	-	(211,336)	(370,189)	(79,373)	(40,893)	(40,913)	(40,933)
TOTAL COST	625,632	625,632	406,706	20,000	(150,000)	276,706	235,140	239,521	244,733	250,298
*Percentage Increase over prior year			-35.0%	3.2%	-24.0%	-55.8%	-15.0%	1.9%	2.2%	2.3%
PARTICIPANTS: all Municipalities and Electoral Area:										
AUTHORIZED POSITIONS:										
Salaried Position (Term)	1.0	1.0	1.0			1.0	1.0	0.0	0.0	0.0

Operating Reserve Schedule

Operating Reserve Fund: 1.224 Community Health

Established by Bylaw No. 4521, Bylaw No. 4102 Amendment No. 3 2022 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Cash Flow

Fund: 1500 Fund Center: 105551

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	290,819	630,800	453,464	453,464	453,464	453,464
Transfer from Operating Budget	327,229	-	-	-	-	-
Transfer to Operating Budget		(177,336)	-	-	-	-
Interest Income	12,752					
Ending Balance \$	630,800	453,464	453,464	453,464	453,464	453,464

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Emergency

FINAL BUDGET

MARCH 2026

Service: 1.025 Corporate Emergency

Committee: Planning and Protective Services

DEFINITION:

Planning and coordination for disasters or emergencies.

SERVICE DESCRIPTION:

Coordinate and administer the Corporate Emergency Plan in accordance with the *Emergency Program Act* as a local authority and regional service provider and ensure integration with the three Electoral Area Emergency Plans to provide business continuity and CRD divisional coordination in the case of an emergency.

PARTICIPATION:

All municipalities and electoral areas.

MAXIMUM LEVY:

N/A

COMMITTEE:

Planning and Protective Services

FUNDING:

Requisition

1.025 - Corporate Emergency

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries and Wages	217,113	246,022	243,888	-	39,210	283,098	250,940	258,200	264,360	270,680
Contracts and Consulting Services	80,555	3,854	30,000	-	10,000	40,000	30,000	30,000	30,000	30,000
Allocations	199,338	199,338	245,988	-	3,604	249,592	252,024	258,260	263,204	268,260
Supplies	12,520	15,871	2,570	-	-	2,570	2,620	2,670	2,720	2,770
Licences and Fees	8,480	22,000	23,275	-	-	23,275	54,240	24,720	25,210	25,710
Other Operating Expenses	54,260	94,886	55,360	-	-	55,360	56,502	57,665	58,839	60,046
TOTAL OPERATING COSTS	572,266	581,971	601,081	-	52,814	653,895	646,326	631,515	644,333	657,466
*Percentage Increase over prior year			5.0%		9.2%	14.3%	-1.2%	-2.3%	2.0%	2.0%
Internal Recoveries	(103,805)	(103,805)	(121,944)	-	-	(121,944)	(125,470)	(129,100)	(132,180)	(135,340)
OPERATING COSTS LESS INTERNAL RECOVERIES	468,461	478,166	479,137	-	52,814	531,951	520,856	502,415	512,153	522,126
Balance c/fwd from 2025 to 2026	-	38,295	-	-	(38,295)	(38,295)	-	-	-	-
Balance c/fwd from 2024 to 2025	(64,159)	(64,159)	-	-	-	-	-	-	-	-
Grant Revenue	-	(48,000)	-	-	-	-	-	-	-	-
NET COSTS	404,302	404,302	479,137	-	14,519	493,656	520,856	502,415	512,153	522,126
*Percentage increase over prior year			18.5%		3.6%	22.1%	5.5%	-3.5%	1.9%	1.9%
AUTHORIZED POSITIONS										
Salaried FTE	2	2	2			2	2	2	2	2

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.025 Corporate Emergency	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$12,000	\$19,000	\$0	\$5,000	\$0	\$0	\$0	\$24,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$12,000	\$19,000	\$0	\$5,000	\$0	\$0	\$0	\$24,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$12,000	\$19,000	\$0	\$5,000	\$0	\$0	\$0	\$24,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$12,000	\$19,000	\$0	\$5,000	\$0	\$0	\$0	\$24,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

5 YEAR CAPITAL PLAN

Service #:

1.025

Service Name:

Corporate Emergency

[illegible]

Service:	1.025	Corporate Emergency

Project Number	17-01	Capital Project Title	EOC Laptop	Capital Project Description	EOC Equipment
Project Rationale					

Project Number	24-01	Capital Project Title	Surface Pro	Capital Project Description	EOC Equipment
Project Rationale					

Reserve Schedule

Reserve Fund: 1.025 Corporate Emergency - Equipment Replacement Fund

- Capital Regional District Equipment Replacement Fund (ERF) was established in 1991 under Bylaw No. 945. This is a reserve fund pursuant to the provisions of Section 378(c) of the Municipal Act to be known as the "Equipment Replacement Fund"
- The monies in this reserve fund shall be expended only for the purchase of machinery and equipment.
- Monies set aside shall be deposited under separate account in the bank and until required to be used may be invested in the manner provided by Section 364(2) of the Municipal Act.
- User departments of the Capital Regional District vehicles and equipment may be charged for depreciation of their machinery and equipment and the amount of such depreciation shall be transferred to the equipment replacement fund.
- ERF Group: CRPEMERGE.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 101978	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		52,373	52,801	33,801	33,801	28,801	28,801
Transfer from Op Budget		-	-	-	-	-	-
Expenditures			(19,000)	-	(5,000)	-	-
Interest Income		428					
Ending Balance \$		52,801	33,801	33,801	28,801	28,801	28,801

Assumptions/Background:

Maintain balance sufficient to meet lifecycle replacement needs and emergency needs.

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Emergency Program Support

FINAL BUDGET

MARCH 2026

Service: 1.374 Regional Emergency Program Support

Committee: Planning and Protective Services

DEFINITION:

An information and resource management system to coordinate with local emergency programs in support of local authorities and strengthen the capacity to manage a multi-jurisdictional emergency event or regional disaster.

SERVICE DESCRIPTION:

Under Bylaw 3530, this service was established in 2008 to provide an information and resource management system to coordinate with local emergency programs in support of local authorities and strengthen the capacity to manage a multi-jurisdictional emergency event or regional disaster.

This service also supports two advisory commissions, the Local Government Emergency Program Advisory Commission (LGEPAC – Bylaw 3531), consisting of municipal and electoral area representatives and the Regional Emergency Coordinators Advisory Commission (RECAC – Bylaw 3566), consisting of government, NGOs, education, utility and health representatives.

PARTICIPATION:

All municipalities and electoral areas.

FUNDING:

Requisition

1.374 - Regional Emergency Program Support	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries	117,520	88,140	129,776	-	-	129,776	133,532	137,394	140,677	144,036
Allocations	22,785	22,785	23,318	-	-	23,318	24,439	25,066	25,258	25,708
Other Operating Expenses	9,770	10,360	9,630	-	50,000	59,630	8,688	8,846	9,005	9,164
TOTAL OPERATING COSTS	150,075	121,285	162,724	-	50,000	212,724	166,659	171,306	174,940	178,908
*Percentage Increase over prior year			8.4%		33.3%	41.7%	-21.7%	2.8%	2.1%	2.3%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	-	28,791	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	-	28,791	-	-	-	-	-	-	-	-
TOTAL COSTS	150,075	150,076	162,724	-	50,000	212,724	166,659	171,306	174,940	178,908
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	-	-	(13,408)	-	(50,000)	(63,408)	(13,439)	(15,016)	(15,530)	(16,308)
Grants in Lieu of Taxes	(7,376)	(7,377)	(6,617)	-	-	(6,617)	(7,670)	(7,830)	(7,990)	(8,160)
Revenue - Other	(230)	(230)	(230)	-	-	(230)	(230)	(230)	(230)	(230)
TOTAL REVENUE	(7,606)	(7,607)	(20,255)	-	(50,000)	(70,255)	(21,339)	(23,076)	(23,750)	(24,698)
REQUISITION	(142,469)	(142,469)	(142,469)	-	-	(142,469)	(145,320)	(148,230)	(151,190)	(154,210)
*Percentage increase over prior year Requisition			0.0%			0.0%	2.0%	2.0%	2.0%	2.0%
AUTHORIZED POSITIONS										
Salaried FTE	1	1	1			1	1	1	1	1

Reserve Schedule

Reserve Fund: 1.374 Regional Emergency Program - Operating Reserve Fund - Bylaw 4244

Reserve established to help offset fluctuations in operating revenues, special projects and cover operational expenditures as required.

Reserve Cash Flow

Fund: Fund Centre:	1500 105538	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		133,114	175,489	112,081	98,642	83,626	68,096
Transfer from Ops Budget		36,539	-	-	-	-	-
Transfer to Ops Budget-Core		-	(13,408)	(13,439)	(15,016)	(15,530)	(16,308)
REMP program (one-time)		-	(50,000)	-	-	-	-
Interest Income*		5,837					
Ending Balance \$		175,489	112,081	98,642	83,626	68,096	51,788

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Hazardous Material Incident Response

FINAL BUDGET

MARCH 2026

Service: 1.375 Hazardous Material Incident Response

Committee: Planning and Protective Services

DEFINITION:

A service of preparation for a hazardous materials emergency and providing for a system of response to hazardous material emergency incidents in the Capital Regional District. Established by Bylaw No. 3322 (2006).

SERVICE DESCRIPTION:

This regional emergency response service was established in 2006 under Bylaw 3322. The service provides immediate response to hazardous spills or emergencies within the CRD.

The program provides a high level of professional expertise by providing specialized training and equipment to firefighters throughout the CRD to support the response by local fire departments to these events.

PARTICIPATION:

Electoral Area's of Juan de Fuca, Salt Spring Island and Southern Gulf Islands, the municipalities of North Saanich, Sidney, Central Saanich, Saanich, Victoria, Oak Bay, Esquimalt, View Royal, Colwood, Langford, Highlands, Metchosin, and Sooke.

MAXIMUM LEVY:

Greater of \$400,000 or \$0.007 / \$1,000

FUNDING:

Requisition

1.375 - Hazardous Material Incident Response

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Contract for Services	204,310	147,168	182,540	-	25,000	207,540	186,190	189,910	193,710	197,580
Staff Training & Development	144,870	102,890	148,870	-	-	148,870	148,390	151,360	154,390	157,480
Purchased Maintenance - Equipment	14,330	10,000	14,590	-	-	14,590	14,880	15,180	15,480	15,790
Allocations	131,450	131,450	141,107	-	-	141,107	143,950	146,845	149,737	152,714
Other Operating Expenses	26,950	37,950	29,513	-	-	29,513	30,110	30,735	31,363	32,001
TOTAL OPERATING COSTS	521,910	429,458	516,620	-	25,000	541,620	523,520	534,030	544,680	555,565
*Percentage Increase over prior year			-1.0%		4.8%	3.8%	-3.3%	2.0%	2.0%	2.0%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	9,560	60,382	12,900	-	-	12,900	12,640	15,310	26,230	37,775
Transfer to Operating Reserve Fund	-	44,000	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVES	9,560	104,382	12,900	-	-	12,900	12,640	15,310	26,230	37,775
TOTAL COSTS	531,470	533,840	529,520	-	25,000	554,520	536,160	549,340	570,910	593,340
*Percentage Increase over prior year			-0.4%		4.7%	4.3%	-3.3%	2.5%	3.9%	3.9%
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(32,066)	(32,066)	-	-	(42,500)	(42,500)	(7,570)	-	-	-
Interest Income	(360)	(2,730)	(370)	-	-	(370)	(380)	(390)	(400)	(410)
Grants in Lieu of Taxes	(18,731)	(18,731)	(22,460)	-	-	(22,460)	(19,450)	(19,840)	(20,240)	(20,650)
TOTAL REVENUE	(51,157)	(53,527)	(22,830)	-	(42,500)	(65,330)	(27,400)	(20,230)	(20,640)	(21,060)
REQUISITION	(480,313)	(480,313)	(506,690)	-	17,500	(489,190)	(508,760)	(529,110)	(550,270)	(572,280)
*Percentage increase over prior year Requisition			5.5%		-3.6%	1.8%	4.0%	4.0%	4.0%	4.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.375	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Hazardous Material Incident Response							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$20,000	\$85,000	\$0	\$0	\$0	\$0	\$0	\$85,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000

\$20,000	\$85,000	\$300,000	\$0	\$0	\$0	\$0	\$385,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$20,000	\$85,000	\$300,000	\$0	\$0	\$0	\$0	\$385,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

\$20,000	\$85,000	\$300,000	\$0	\$0	\$0	\$0	\$385,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

Service #:	1.375
Service Nam	Hazardous Material Incident Response

50

Service: 1.375 Hazardous Material Incident Response

Project Number	27-01	Capital Project Title	Command Vehicle	Capital Project Description	Replace command vehicle
Project Rationale					

Project Number	24-01	Capital Project Title	Hazmat Suits	Capital Project Description	Replacement of Hazmat Suits
Project Rationale					

Project Number	26-01	Capital Project Title	Gas Testing Equipment	Capital Project Description	Replace Gas Testing and Calibration Equipment
Project Rationale					

Service:	1.375	Hazardous Material Incident Response

Project Number	26-02	Capital Project Title	Radio Equipment	Capital Project Description	Replace Radio Communications Equipment
Project Rationale					

Hazardous Material Incident Response
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary						
	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	409,776	337,676	50,316	65,626	91,856	129,631
Operating Reserve Fund	137,131	94,631	87,061	87,061	87,061	87,061
Total	546,907	432,307	137,377	152,687	178,917	216,692

Reserve Schedule

Reserve Fund: 1.375 Hazardous Material Incident Response - Equipment Replacement Fund

ERF Group: HAZMAT.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Fund Centre:	101957						
Beginning Balance		378,117	409,776	337,676	50,316	65,626	91,856
Transfer from Ops Budget		60,382	12,900	12,640	15,310	26,230	37,775
Planned Purchase		(31,896)	(85,000)	(300,000)	-	-	-
Interest Income		3,172					
Ending Balance \$		409,776	337,676	50,316	65,626	91,856	129,631

Assumptions/Background:

Transfer as much as operating budget will allow in order to provide sufficient funds to replace expensive assets.

Reserve Schedule

Reserve Fund: 1.375 Hazardous Material Incident Response - Operating Reserve Fund

Operating Reserve Fund was created under bylaw No. 4147 (2016) to fund special projects, cover unforeseen operating expenditures and stabilize revenue as required.

Reserve Cash Flow

Fund: Fund Centre:	1500 105506	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		120,733	137,131	94,631	87,061	87,061	87,061
Transfer from Ops Budget		44,000	-	-	-	-	-
Transfer to Ops Budget		(32,066)	(42,500)	(7,570)	-	-	-
Interest Income*		4,464					
Ending Balance \$		137,131	94,631	87,061	87,061	87,061	87,061

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

911 Call Answer

FINAL BUDGET

MARCH 2026

Service: 1.911 911 Call Answer

Committee: Planning and Protective Services

DEFINITION:

To finance, install, operate and maintain a 911 Emergency Response Telephone Service within all or part of the participating member municipalities, all Electoral Areas(CRD Bylaw No. 2468 "Emergency Response Extended Service Establishment Bylaw No. 1, 1997". Amended by Bylaw 4123).

SERVICE DESCRIPTION:

To finance, install, operate and maintain a 911 emergency response telephone service within all or part of the Capital Region, and to provide primary call answer services (PSAP) at the Emergency Communications Vancouver Island Centre in Saanich operated by E-Comm.

PARTICIPATION:

On the basis of population as determined annually by the Regional Planning Services Department of the Capital Regional District.

MAXIMUM LEVY:

No stated limit in establishment bylaw on operating costs (limited by Municipal Act).

FUNDING:

Requisition, 911 call levy, and lease revenue

1.911 - 911 Call Answer	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Service Fees	120,238	113,062	110,801	-	-	110,801	108,585	106,413	104,285	102,199
Transfer to Municipalities	631,757	594,054	582,173	-	-	582,173	570,529	559,118	547,936	536,978
CRD Dispatch Centre Levy	551,720	551,720	564,640	-	-	564,640	592,870	622,510	653,640	686,320
Allocations	293,244	293,244	300,238	-	-	300,238	306,071	312,180	318,429	324,780
Other Operating Expenses	25,180	26,139	24,380	-	-	24,380	25,513	26,699	27,940	29,240
TOTAL OPERATING COSTS	1,622,139	1,578,219	1,582,232	-	-	1,582,232	1,603,568	1,626,920	1,652,230	1,679,517
*Percentage Increase over prior year			-2.5%			-2.5%	1.3%	1.5%	1.6%	1.7%
<u>DEBT / RESERVES</u>										
Transfer to Operating Reserve Fund	7,700	1,956	25,593	-	-	25,593	34,603	26,466	31,013	18,295
Transfer to Equipment Replacement Fund	1,000	-	1,000	-	-	1,000	1,000	1,000	1,000	1,020
Transfer to Capital Reserve Fund	1,000	-	2,000	-	-	2,000	11,410	23,690	25,500	26,750
Debt Servicing Costs	1,016,249	1,016,249	1,016,919	-	-	1,016,919	1,016,919	1,016,919	1,016,919	1,016,919
TOTAL DEBT / RESERVES	1,025,949	1,018,205	1,045,512	-	-	1,045,512	1,063,932	1,068,075	1,074,432	1,062,984
TOTAL COSTS	2,648,088	2,596,424	2,627,744	-	-	2,627,744	2,667,500	2,694,995	2,726,662	2,742,501
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2025 to 2026		(16,324)	-	-	16,324	16,324	-	-	-	-
Balance c/fwd from 2024 to 2025	29,829	29,829	-	-	-	-	-	-	-	-
Service Fees	(120,238)	(113,062)	(110,801)	-	-	(110,801)	(108,585)	(106,413)	(104,285)	(102,199)
CAL Revenue	(1,018,963)	(958,151)	(938,988)	-	-	(938,988)	(920,208)	(901,804)	(883,768)	(866,093)
Lease Revenue	(1,011,949)	(1,011,949)	(1,011,949)	-	-	(1,011,949)	(1,011,949)	(1,011,949)	(1,011,949)	(1,011,949)
Grants in Lieu of Taxes	(17,250)	(17,250)	(23,740)	-	-	(23,740)	(17,900)	(18,260)	(18,620)	(18,990)
Other Revenue	(27,610)	(27,610)	(27,450)	-	-	(27,450)	(28,543)	(29,689)	(30,890)	(32,150)
TOTAL REVENUE	(2,166,181)	(2,114,517)	(2,112,928)	-	16,324	(2,096,604)	(2,087,185)	(2,068,115)	(2,049,512)	(2,031,381)
REQUISITION	(481,907)	(481,907)	(514,816)	-	(16,324)	(531,140)	(580,315)	(626,880)	(677,150)	(711,120)
*Percentage increase over prior year Requisition			6.8%		3.4%	10.2%	9.3%	8.0%	8.0%	5.0%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.911	Carry						
	911 Call Answer	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

5 YEAR CAPITAL PLAN

Service #:	1.911
Service Name:	911 Call Answer

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Service:	1.911	911 Call Answer

Project Number	25-01	Capital Project Title	New Equipment	Capital Project Description	Next-Gen 911 Call Answer Technology-Placeholder
Project Rationale					

911 Call Answer
Reserves Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	3,181	28,774	63,377	89,843	120,856	139,151
Equipment Replacement Fund	1,093,007	1,094,007	95,007	96,007	97,007	98,027
Capital Reserve Fund	143,518	145,518	156,928	180,618	206,118	232,868
Total	1,239,707	1,268,300	315,313	366,469	423,982	470,047

Reserve Schedule

Reserve Fund: 911 Call Answer - Operating Reserve Fund

To mitigate fluctuating Call Answer Levies

Reserve Cash Flow

Fund: Fund Centre:	1500 105508	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		2,925	3,181	28,774	63,377	89,843	120,856
Transfer from Ops Budget		-	25,593	34,603	26,466	31,013	18,295
Transfer to Ops Budget - Core		-	-	-	-	-	-
Deficit Recovery		-					
Interest Income*		257					
Ending Balance \$		3,181	28,774	63,377	89,843	120,856	139,151

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 911 Call Answer - Equipment Replacement Fund

ERF Group: EMGTSV.ERF

Reserve Cash Flow

Fund:	1022	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Fund Centre:	101460						
Beginning Balance		1,084,159	1,093,007	1,094,007	95,007	96,007	97,007
Transfer from Ops Budget		-	1,000	1,000	1,000	1,000	1,020
Expenditures		-	-	(1,000,000)	-	-	-
Interest Income		8,848					
Ending Balance \$		1,093,007	1,094,007	95,007	96,007	97,007	98,027

Assumptions/Background:

Reserve Schedule

Reserve Fund: 911 Call Answer - Capital Reserve Fund Bylaw 4632

To provide for: (a) the acquisition of new capital works; (b) the acquisition of machinery and equipment necessary for capital works; (c) the extension or renewal of existing capital works; (d) planning, study, design, construction of facilities, and land acquisition; and (e) debt servicing payments to finance expenditures under subsections (a) to (d).

Reserve Cash Flow

Fund: Fund Centre:	1095 102292	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		123,102	143,518	145,518	156,928	180,618	206,118
Transfer from Ops Budget		-	2,000	11,410	23,690	25,500	26,750
Transfer from General Capital Fund		16,399		-	-	-	-
Interest Income*		4,017					
Ending Balance \$		143,518	145,518	156,928	180,618	206,118	232,868

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

912B Call Answer - Municipalities

FINAL BUDGET

MARCH 2026

Service: 1.912B - 911 Call Answer - Municipalities

Committee: Planning and Protective Services

DEFINITION:

To transfer Call Answer Levies received from the telecommunications service providers on behalf of the Victoria and Saanich PSAP participants to the municipalities (Saanich, Victoria, Central Saanich, Esquimalt, and Oak Bay). In Bylaw No. 2468 (adopted March, 1997). Amended by Bylaw No. 4123 (adopted December, 2016).

PARTICIPATION:

On the basis of population as determined annually by the Regional Planning Services Department of the Capital Regional District.

MAXIMUM LEVY:

Negative requisition; no stated limit

1.912B Call Answer - Municipalities	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>EXPENDITURES</u>										
Return Grants in Lieu of Taxes	39,068	39,069	34,473	-	-	34,473	40,570	41,380	42,210	43,060
*Percentage Increase over prior year			-11.8%			-11.8%	17.7%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Call Answer Levy Revenue	(631,757)	(594,054)	(582,173)	-	-	(582,173)	(570,529)	(559,118)	(547,936)	(536,978)
TOTAL REVENUE	(631,757)	(594,054)	(582,173)	-	-	(582,173)	(570,529)	(559,118)	(547,936)	(536,978)
EXCESS OF REVENUE OVER EXPENDITURES	(592,689)	(554,985)	(547,700)	-	-	(547,700)	(529,959)	(517,738)	(505,726)	(493,918)
Balance c/fwd from 2025 to 2026	-	(37,704)	37,704	-	-	37,704	-	-	-	-
Balance c/fwd from 2024 to 2025	37,303	37,303	-	-	-	-	-	-	-	-
NEGATIVE REQUISITION	555,386	555,386	509,996	-	-	509,996	529,959	517,738	505,726	493,918
*Percentage increase over prior year Requisition			-8.2%			-8.2%	3.9%	-2.3%	-2.3%	-2.3%

CAPITAL REGIONAL DISTRICT

2026 Budget

Fire Dispatch

FINAL BUDGET

MARCH 2026

Service: 1.913 913 Fire Dispatch

Committee: Planning and Protective Services

DEFINITION:

To provide emergency communication dispatch service to participating member municipalities and all Electoral Areas.

CRD Bylaw No. 3854 "Emergency Communication Dispatch Service Establishment Bylaw No.1, 2012". Adopted December 12th, 2012.
Amendment Bylaw 4426 adopted July 14th, 2021. Amendment Bylaw 4502 adopted February 8th, 2023.

SERVICE DESCRIPTION:

The service has historically funded a contract with City of Langford to provide the dispatch service.
The City of Langford has withdrawn from participation in the service, effective January 01, 2022 through Bylaw No. 4426.
CRD has entered into the new contract with the District of Saanich to provide the dispatch service in replacement of City of Langford as service provider.

PARTICIPATION:

City of Langford (remove as of January 2022), District of Metchosin, District of Highland, District of Sooke, Juan de Fuca, Salt Spring Island and Southern Gulf Island

COST APPORTIONMENT:

Effective January 1st, 2023, the net annual cost attributable to this service shall be apportioned among the participating municipalities and electoral areas on the basis of their usage as indicated by call volume. Call volume, for the purpose of this section, is the number of calls for service attributed to the individual participant as determined annually by the Capital Regional District. The annual call volume will be determined for budgeting purposes using the last full year's call statistics as recorded by the dispatch service provider. (Bylaw No. 4502, an amend to cost apportionment of "The Emergency Communication Dispatch Service Establishment Bylaw No. 1, 2012", Bylaw No. 3854).

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.913 - Fire Dispatch	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Contract for Services	280,830	280,830	305,923	-	-	305,923	314,569	323,646	350,827	379,363
Allocations	47,138	47,138	48,936	-	-	48,936	49,874	50,869	51,883	52,925
Other Operating Expenses	70,150	63,785	77,380	-	-	77,380	81,124	85,049	89,165	93,492
TOTAL OPERATING COSTS	398,118	391,753	432,239	-	-	432,239	445,567	459,564	491,875	525,780
*Percentage Increase over prior year			8.6%			8.6%	3.1%	3.1%	7.0%	6.9%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	5,288	11,653	-	-	-	-	7,040	15,116	5,975	-
TOTAL COSTS	403,406	403,406	432,239	-	-	432,239	452,607	474,680	497,850	525,780
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(14,646)	(14,646)	-	-	-	-	-	-	-	(3,610)
Grants in Lieu of Taxes	(15,428)	(15,428)	(16,465)	-	-	(16,465)	(16,010)	(16,330)	(16,650)	(16,980)
Revenue - Other	(2,525)	(2,525)	(2,562)	-	-	(2,562)	(2,620)	(2,680)	(2,740)	(2,800)
TOTAL REVENUE	(32,599)	(32,599)	(19,027)	-	-	(19,027)	(18,630)	(19,010)	(19,390)	(23,390)
REQUISITION	(370,807)	(370,807)	(413,212)	-	-	(413,212)	(433,977)	(455,670)	(478,460)	(502,390)
*Percentage increase over prior year Requisition			11.4%			11.4%	5.0%	5.0%	5.0%	5.0%

Reserve Fund: 1.913 Fire Dispatch - Operating Reserve Fund - Bylaw 4585

For requisition rate stabilization during periods of fluctuating revenues.

Reserve Cash Flow

Fund: Fund Centre:	1500 105555	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		41,627	40,911	40,911	47,951	63,067	69,042
Transfer from Ops Budget		12,084	-	7,040	15,116	5,975	-
Transfer to Ops Budget		(14,646)	-	-	-	-	(3,610)
Interest Income*		1,846					
Ending Balance \$		40,911	40,911	47,951	63,067	69,042	65,432

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional CREST Contribution

FINAL BUDGET

MARCH 2026

Service: 1.921 Regional CREST Contribution

Committee: Planning and Protective Services

DEFINITION:

To collect funding for the RCMP Dispatch area's share of costs in the regional emergency communications network (CREST).

PARTICIPATION:

On the basis of population as determined annually by the Regional Planning Services Department of the Capital Regional District.

MAXIMUM LEVY:

No stated limit in establishment bylaw on operating costs (Limited by Municipal Act).

Funding:

Requisition

1.921 - Regional CREST Contribution	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Payments to CREST	1,998,353	1,998,353	2,096,272	-	-	2,096,272	2,157,064	2,200,205	2,244,210	2,289,090
Internal Interest	6,180	9,444	6,290	-	-	6,290	6,420	6,550	6,680	6,810
TOTAL COSTS	2,004,533	2,007,797	2,102,562	-	-	2,102,562	2,163,484	2,206,755	2,250,890	2,295,900
*Percentage Increase over prior year			4.9%			4.9%	2.9%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2025 to 2026	-	(3,406)	-	-	3,406	3,406	-	-	-	-
Balance c/fwd from 2024 to 2025	3,619	3,619	-	-	-	-	-	-	-	-
Grants in Lieu of Taxes	(103,571)	(103,571)	(94,701)	-	-	(94,701)	(107,550)	(109,700)	(111,890)	(114,130)
Revenue-Other	(2,580)	(2,438)	(2,630)	-	-	(2,630)	(2,680)	(2,730)	(2,780)	(2,840)
TOTAL REVENUE	(102,532)	(105,796)	(97,331)	-	3,406	(93,925)	(110,230)	(112,430)	(114,670)	(116,970)
REQUISITION	(1,902,001)	(1,902,001)	(2,005,231)	-	(3,406)	(2,008,637)	(2,053,254)	(2,094,325)	(2,136,220)	(2,178,930)
*Percentage increase over prior year Requisition			5.4%		0.2%	5.6%	2.2%	2.0%	2.0%	2.0%

CAPITAL REGIONAL DISTRICT

2026 Budget

Animal Care Services

FINAL BUDGET

MARCH 2026

DEFINITION:

Care of domestic animals within all electoral areas of the Regional District (Letters Patent - February 16, 1979; Converted to Establishing Bylaw 4416 - September 2021). We provide service to the three electoral areas as well as Sidney, Saanich, Central Saanich, North Saanich, Highlands, View Royal, Colwood, Langford, Sooke, Metchosin, the Pauquachin, Songhees and Tsawout First nations. We also provide pound keeping services to Sooke, Metchosin and Highlands are charged as if they were part of the service provided to the Electoral Areas. All other participants are levied by contract.

SERVICE DESCRIPTION:

Enforces the Animal Control Bylaw for three Electoral Areas, 10 Municipalities, and 3 First Nations. Also provides Pound Service for the District of Saanich and the areas listed above. Ensures public safety with person/animal contacts, quick return of lost animals, investigations or animal/person public education, re-homing of animals, quality care of animals.

PARTICIPATION:

Salt Spring Island Electoral Area, Southern Gulf Islands Electoral Area, and Juan de Fuca Electoral Area

MAXIMUM LEVY:

None stated.

FUNDING:

Sale of services, licences and dog tags, plus requisition

1.313 - Animal Care Services

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Salaries & Wages	1,274,088	1,226,907	1,370,629	-	-	1,370,629	1,407,980	1,446,344	1,479,862	1,514,124
Vehicle Operating Expenses	50,240	50,240	49,140	-	-	49,140	50,120	51,120	52,150	53,190
Telecommunications	48,950	48,950	49,830	-	-	49,830	50,830	51,840	52,870	53,930
Supplies	50,000	62,509	46,870	-	-	46,870	47,810	48,760	49,740	50,720
Allocations	270,787	287,992	295,288	-	-	295,288	308,239	316,226	319,157	324,964
Vet Services	35,000	47,222	50,000	-	-	50,000	51,000	52,020	53,060	54,120
Other Operating Expenses	116,990	113,371	136,044	-	-	136,044	137,060	139,725	142,446	145,245
TOTAL OPERATING COSTS	1,846,055	1,837,192	1,997,801	-	-	1,997,801	2,053,039	2,106,035	2,149,285	2,196,293
*Percentage Increase over prior year			8.2%			8.2%	2.8%	2.6%	2.1%	2.2%
CAPITAL / RESERVE										
Transfer to Equipment Replacement Fund	42,155	43,653	64,785	-	-	64,785	70,080	70,940	71,500	69,175
Transfer to Capital Reserve Fund	-	-	-	10,000	-	10,000	10,000	10,000	10,000	10,000
Transfer to Operating Reserve Fund	-	-	5,000	-	-	5,000	9,000	9,000	14,000	14,000
TOTAL CAPITAL / RESERVE	42,155	43,653	69,785	10,000	-	79,785	89,080	89,940	95,500	93,175
TOTAL COSTS	1,888,210	1,880,845	2,067,586	10,000	-	2,077,586	2,142,119	2,195,975	2,244,785	2,289,468
*Percentage Increase over prior year			9.5%	0.5%		10.0%	3.1%	2.5%	2.2%	2.0%
FUNDING SOURCES (REVENUE)										
Transfer from Operating Reserve Fund	(20,000)	(20,000)	-	-	-	-	-	-	-	-
Fees Charged	(53,090)	(53,090)	(53,000)	-	-	(53,000)	(54,060)	(55,140)	(56,240)	(57,360)
Sale of Goods and Services	(1,252,020)	(1,245,065)	(1,441,268)	-	-	(1,441,268)	(1,470,080)	(1,499,490)	(1,529,500)	(1,560,090)
Grants in Lieu of Taxes	(13,050)	(13,050)	(14,894)	-	-	(14,894)	(13,550)	(13,820)	(14,090)	(14,370)
Revenue - Other	(6,410)	(6,000)	(5,000)	-	-	(5,000)	(5,100)	(5,200)	(5,300)	(5,410)
TOTAL REVENUE	(1,344,570)	(1,337,205)	(1,514,162)	-	-	(1,514,162)	(1,542,790)	(1,573,650)	(1,605,130)	(1,637,230)
REQUISITION	(543,640)	(543,640)	(553,424)	(10,000)	-	(563,424)	(599,329)	(622,325)	(639,655)	(652,238)
*Percentage increase over prior year Requisition			1.8%	1.8%		3.6%	6.4%	3.8%	2.8%	2.0%
AUTHORIZED POSITIONS										
Salaried FTE	11.0		11.0			11.0	11.0	11.0	11.0	11.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2025 to 2029

Service No.	1.313	Carry Forward from 2024	2025	2026	2027	2028	2029	TOTAL
	Animal Care Services							

EXPENDITURE

Buildings	\$28,000	\$28,000	\$0	\$0	\$0	\$0	\$28,000
Equipment	\$30,000	\$38,000	\$13,000	\$5,000	\$13,000	\$5,000	\$74,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$50,000	\$50,000	\$100,000	\$50,000	\$50,000	\$50,000	\$300,000
	\$108,000	\$116,000	\$113,000	\$55,000	\$63,000	\$55,000	\$402,000

SOURCE OF FUNDS

Capital Funds on Hand	\$58,000	\$58,000	\$0	\$0	\$0	\$0	\$58,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$50,000	\$58,000	\$113,000	\$55,000	\$63,000	\$55,000	\$344,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$108,000	\$116,000	\$113,000	\$55,000	\$63,000	\$55,000	\$402,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

5 YEAR CAPITAL PLAN

Service #:

1.313

Service Name:

Animal Care Services

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Service: 1.313 Animal Care Services

Project Number	23-01	Capital Project Title	Computer Replacements	Capital Project Description	Replacement of computer equipment
Project Rationale	Replace computers as required and requested by IT.				

Project Number	23-02	Capital Project Title	Vehicle Replacements	Capital Project Description	Replacement of vehicles (shared with Bylaw)
Project Rationale	To replace vehicles used for Animal Control and Bylaw Enforcement.				

Project Number	23-03	Capital Project Title	Animal Shelter Improvement	Capital Project Description	Updating CRD Animal Shelter Facility
Project Rationale	Create new reception area at front of Animal Shelter to ensure public are not entering the areas where animals are kept for the safety of the customers and welfare of the animals, provides Officers their own entrance to bring in lost or injured animals. New signage required to identify property and building from a busy highway and ensure they all meet corporate standards. Addition of cat impound room as current impound room will be changed into the front reception area as it is located at the front of the building. Painting of cement floors in building, painting of all spaces and new additions. Upgrade to outside dog area, addition of environment enriching activities and tasks to keep dogs properly exercised, metal pergola and cement picnic table for dog exercise area which creates shade for animals and a meet and greet area for potential animal adoptions, upgrade from current gravel to a rubber or turf on part of area with activities. Repair of fencing surrounding building and addition of entrance gate to back area off the side of the building for deliveries and adding an additional exit from the building in case of emergency. Mural for front of animal shelter with dedication to the bequeathment donor. Wired in generator to furnace and electrical in case of loss of power, to maintain heating and air flow for the animals.				

Project Number	23-04	Capital Project Title	On-Line Payment Portal for Dog Licences	Capital Project Description	On-Line Payment Portal for Dog Licences
Project Rationale					

Service: 1.313 Animal Care Services

Project Number	25-01	Capital Project Title	Personal Protection Equipment PPE	Capital Project Description	Replacement of staff PPE - stab protection plates
Project Rationale	In 2023 all bylaw officers were outfitted with personal protective equipment in the form the stab vests. The inner plates have a 5 year life span so will require replacement therefore we require the funds by mid 2028 to order the replacement. The plates cost upwards of \$850 per staff member.				
Project Number	26-01	Capital Project Title	Network upgrade	Capital Project Description	Network upgrade (50% shared with Bylaw)
Project Rationale					

Animal Care Services
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary						
	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	2,336	12,336	22,336	32,336	42,336	52,336
Operating Reserve Fund - Donations	50	50	50	50	50	50
Equipment Replacement Fund	39,814	46,599	3,679	19,619	28,119	42,294
Capital Reserve Fund	-	10,000	20,000	30,000	40,000	50,000
Total	42,200	68,985	46,065	82,005	110,505	144,680

Reserve Schedule

Reserve Fund: 1.313 Animal Control - Operating Reserve Fund

Capital Regional District Operating Reserve Fund was established in 2016 under Bylaw No. 4146. The funds in this reserve shall be expended for unforeseen legal expense or other operating costs. Monies set aside shall be deposited under separate account in the bank and until required to be used may be invested in the manner provided by Section 364(2) of the Municipal Act.

Reserve Cash Flow

Fund: Fund Centre:	1500 105407	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		42,210	2,336	12,336	22,336	32,336	42,336
Transfer from Ops Budget		-	10,000	10,000	10,000	10,000	10,000
Transfer to Ops Budget - Core Budget		(20,000)	-	-	-	-	-
Deficit Recovery		(21,000)	-	-	-	-	-
Interest Income*		1,125					
Ending Balance \$		2,336	12,336	22,336	32,336	42,336	52,336

Assumptions/Background:

Maintain balance at reasonable level to cover unexpected operating expenses such as legal.

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.313 Animal Control - Operating Reserve Fund - Donations

Capital Regional District Legacy Reserve Fund was established in 2016 under Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will be paid into this specified Legacy Reserve Fund and until required to be used and may be invested in the manner provided by Section 364(2) of the Municipal Act.

Reserve Cash Flow

Fund: Fund Centre:	1500 105103	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		-	50	50	50	50	50
Planned Purchase		-	-	-	-	-	-
Transfer from Ops Bud		-					
Donations		50					
Interest Income*		-					
Ending Balance \$		50	50	50	50	50	50

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.313 Animal Control - Equipment Replacement Fund

For replacement of vehicles, computers and furnishings.

ERF Group: ANICON.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 101424	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		40,656	39,814	46,599	3,679	19,619	28,119
Transfer from Op Budget		17,074	64,785	70,080	70,940	71,500	69,175
Proceeds - Disposal of Equip		3,841					
Planned Purchases		(22,214)	(58,000)	(113,000)	(55,000)	(63,000)	(55,000)
Interest Income		457					
Ending Balance \$		39,814	46,599	3,679	19,619	28,119	42,294

Assumptions/Background:

Maintain level sufficient to fund required vehicle and computer replacements

Reserve Schedule

Reserve Fund: 1.313 Animal Care - Capital Reserve Fund - Bylaw 4729

Newly created in 2025

Money in the Capital Reserve Fund, including interest earned on it, must be used only to Provide for:

- (a) the acquisition of new capital works;
- (b) the acquisition of machinery and equipment necessary for capital works;
- (c) the extension or renewal of existing capital works;
- (d) planning, study, design, construction of facilities, and land acquisition; and
- (e) debt servicing payments to finance expenditures under subsections (a) to (d)

Reserve Cash Flow

Fund: Fund Centre:	1100 102334	Estimated	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	10,000	20,000	30,000	40,000
Transfer from Ops Budget		-	10,000	10,000	10,000	10,000	10,000
Transfer from Cap Fund		-					
Transfer to Cap Fund		-	-	-	-	-	-
Interest Income*		-					
Ending Balance \$		-	10,000	20,000	30,000	40,000	50,000

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Bylaw Enforcement

FINAL BUDGET

MARCH 2026

Service: 1.323 Bylaw Services

Committee: Planning and Protective Services

DEFINITION:

To provide Bylaw enforcement to functions of the Capital Regional District as required. The cost of this service is reallocated to functions that use Bylaw enforcement services, such as Regional Parks, Noise Control, Nuisances & Unsightly Premises, and others.

SERVICE DESCRIPTION:

Respond to complaints, seek voluntary compliance and use regulatory and legal enforcement options to enforce bylaws in the three electoral areas for Noise, Nuisance and Unsightly Premises as well as Soil Deposit and Removal in the JdF EA.

Bylaw Enforcement services in Metchosin and the Highlands by contract.

Enforce bylaws for internal customers including Hartland Landfill, Environmental Services, Integrated Water, Parks, Community Planning, Building Inspection and Vancouver Island Health Authority.

PARTICIPATION:

Method of cost allocation on the basis of prior year's estimated usage.

MAXIMUM LEVY:

None stated.

FUNDING:

Mainly from functions within the CRD that use Bylaw enforcement.

1.323 - Bylaw Enforcement

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries & Wages	545,774	582,875	573,471	80,000	195,500	848,971	793,520	919,704	939,286	959,326
Vehicle Operating Expenses	40,000	25,186	40,720	-	-	40,720	41,530	42,360	43,210	44,070
Telecommunications	9,740	3,857	15,000	-	-	15,000	15,300	15,610	15,920	16,240
Supplies	17,500	11,512	20,000	-	10,000	30,000	20,400	20,810	21,220	21,650
Allocations	99,667	99,667	107,251	-	7,207	114,458	112,417	115,316	116,171	118,241
Other Operating Expenses	51,610	53,416	74,900	-	-	74,900	76,403	77,936	79,489	81,072
TOTAL OPERATING COSTS	764,291	776,513	831,342	80,000	212,707	1,124,049	1,059,570	1,191,736	1,215,296	1,240,599
*Percentage Increase over prior year			8.8%	10.5%	27.8%	47.1%	-5.7%	12.5%	2.0%	2.1%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	69,130	69,130	86,060	-	-	86,060	109,985	41,455	41,000	39,305
Transfer to Operating Reserve Fund	-	3,338	5,000	-	-	5,000	15,000	5,000	5,000	5,000
TOTAL CAPITAL / RESERVE	69,130	72,468	91,060	-	-	91,060	124,985	46,455	46,000	44,305
TOTAL COSTS	833,421	848,981	922,402	80,000	212,707	1,215,109	1,184,555	1,238,191	1,261,296	1,284,904
*Percentage Increase over prior year			10.7%	9.6%	25.5%	45.8%	-2.5%	4.5%	1.9%	1.9%
<u>Internal Recoveries</u>	(789,535)	(802,535)	(870,408)	(80,000)	(205,500)	(1,155,908)	(1,131,528)	(1,184,110)	(1,206,150)	(1,228,660)
OPERATING COSTS LESS INTERNAL RECOVERIES	43,886	46,446	51,994	-	7,207	59,201	53,027	54,081	55,146	56,244
*Percentage Increase over prior year			18.5%		16.4%	34.9%	-10.4%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	-	-	-	-	(7,207)	(7,207)	-	-	-	-
Sale of Goods and Services	(40,286)	(40,286)	(48,000)	-	-	(48,000)	(48,960)	(49,940)	(50,930)	(51,950)
Revenue - Other	(3,600)	(6,160)	(3,994)	-	-	(3,994)	(4,067)	(4,141)	(4,216)	(4,294)
TOTAL REVENUE	(43,886)	(46,446)	(51,994)	-	(7,207)	(59,201)	(53,027)	(54,081)	(55,146)	(56,244)
REQUISITION	-	-	-	-	-	-	-	-	-	-
AUTHORIZED POSITIONS: Salaried FTE	4.0		4.0			4.0	5.0	6.0	6.0	6.0

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.323	Carry						
	Bylaw Services	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$7,000	\$4,000	\$4,000	\$4,000	\$4,000	\$23,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$75,000	\$25,000	\$75,000	\$25,000	\$75,000	\$275,000
	\$0	\$82,000	\$29,000	\$79,000	\$29,000	\$79,000	\$298,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$82,000	\$29,000	\$79,000	\$29,000	\$79,000	\$298,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$82,000	\$29,000	\$79,000	\$29,000	\$79,000	\$298,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

5 YEAR CAPITAL PLAN

Service #:	1.323
Service Name:	Bylaw Services

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Service: 1.323 Bylaw Services

Project Number	25-01	Capital Project Title	Computers	Capital Project Description	Replacement of computer equipment
Project Rationale	Replacement of computer equipment				

Project Number	25-02	Capital Project Title	Vehicle	Capital Project Description	Replacement of Bylaw vehicles
Project Rationale	Replacement of Bylaw vehicles				

Project Number	25-03	Capital Project Title	PPE	Capital Project Description	Replacement of Personal Protection Equipment
Project Rationale	Personal protection equipment have a replacement schedule of 5 years. These are stab/spike resistant vests for our Bylaw staff, purchased in 2024.				

Project Number	26-01	Capital Project Title	Network upgrade	Capital Project Description	Network upgrade (50% shared with AC)
Project Rationale					

Bylaw Enforcement
 Reserve Summary Schedule
 2026 - 2030 Financial Plan

Reserve/Fund Summary						

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	108,995	113,055	194,040	156,495	168,495	128,800
Operating Reserve Fund	5,183	2,976	17,976	22,976	27,976	32,976
Total	114,178	116,031	212,016	179,471	196,471	161,776

Reserve Schedule

Reserve Fund: 1.323 Bylaw Enforcement - Equipment Replacement Fund

ERF Group: BYLAW.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 101426	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		110,095	108,995	113,055	194,040	156,495	168,495
Transfer from Ops Budget		19,333	86,060	109,985	41,455	41,000	39,305
Planned Purchase		(21,369)	(82,000)	(29,000)	(79,000)	(29,000)	(79,000)
Interest Income		936					
Ending Balance \$		108,995	113,055	194,040	156,495	168,495	128,800

Assumptions/Background:

Maintain level sufficient to fund required vehicle and computer replacements

Reserve Schedule

Reserve Fund: 1.323 Bylaw Enforcement - Operating Reserve Fund

Created in 2024

To mitigate fluctuations in expenditures and revenues based on the volume of bylaw enforcement services provided.

Reserve Cash Flow

Fund: Fund Centre:	1500 105565	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		4,965	5,183	2,976	17,976	22,976	27,976
Transfer from Op Budget		-	5,000	15,000	5,000	5,000	5,000
Transfer to Op Budget		-	(7,207)	-	-	-	-
Interest Income*		218					
Ending Balance \$		5,183	2,976	17,976	22,976	27,976	32,976

Assumptions/Background:

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Planning Services

FINAL BUDGET

MARCH 2026

Service: 1.324 Regional Planning Services

Committee: Planning and Protective Services

DEFINITION:

Regional Planning provides regional information, analysis and mapping services on population, employment, economic development and land use trends. The service provides regional, sub-regional and municipal statistics, trend analysis and research tools to member municipalities and a wide variety of public, private and community clientele.

SERVICE DESCRIPTION:

Regional Planning provides information and planning services including regional, sub-regional and municipal statistics, trend analysis, transportation, policy development, planning and modeling. The information also assists in preparation of indicators relating to the annual legislative reporting requirement for the Regional Growth Strategy and as an information base for the development of municipal and electoral area official community plans. The information and analysis also supports the regional transportation and urban growth models and assists municipalities and local and regional agencies in their planning work.

PARTICIPATION:

All member municipalities (Central Saanich; Colwood; Esquimalt; Highlands; Langford; Metchosin; North Saanich; Oak Bay; Saanich; Sidney; Sooke; Victoria; View Royal) and Electoral Areas within the CRD (Juan de Fuca, Southern Gulf Islands, Salt Spring Island).

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.324 - Regional Planning Services

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries & Wages	1,207,110	1,093,118	554,547	-	-	554,547	570,350	586,596	600,498	614,721
Contract for Services	374,000	360,000	75,000	-	-	75,000	76,500	78,030	79,590	81,180
Allocations	302,415	290,565	197,134	-	10,812	207,946	206,824	213,290	217,204	221,301
Program Development Costs	1,004,608	259,608	-	-	-	-	-	-	-	-
Other Operating Expenses	98,750	105,556	38,930	-	-	38,930	39,829	40,757	41,705	42,674
TOTAL OPERATING COSTS	2,986,883	2,108,847	865,611	-	10,812	876,423	893,503	918,673	938,997	959,876
*Percentage Increase over prior year			-71.0%		0.4%	-70.7%	1.9%	2.8%	2.2%	2.2%
<u>CAPITAL / RESERVES</u>										
Transfer to Operating Reserve Fund	-	132,116	-	-	-	-	-	-	-	-
Transfer to Equipment Replacement Fund	2,500	2,500	4,550	-	-	4,550	4,640	4,730	4,820	4,910
TOTAL CAPITAL / RESERVES	2,500	134,616	4,550	-	-	4,550	4,640	4,730	4,820	4,910
TOTAL COSTS	2,989,383	2,243,463	870,161	-	10,812	880,973	898,143	923,403	943,817	964,786
Internal Recoveries	(91,440)	(91,440)	(173,400)	-	-	(173,400)	(178,410)	(183,570)	(187,960)	(192,450)
TOTAL COSTS NET OF RECOVERIES	2,897,943	2,152,023	696,761	-	10,812	707,573	719,733	739,833	755,857	772,336
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(1,523,263)	(778,263)	-	-	(10,812)	(10,812)	-	-	-	-
Grants in Lieu of Taxes	(62,761)	(62,761)	(21,403)	-	-	(21,403)	(24,398)	(24,884)	(25,382)	(25,892)
Revenue - Other	(3,180)	(2,870)	(1,000)	-	-	(1,000)	(1,020)	(1,040)	(1,060)	(1,080)
Recovery - Other	(610)	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(1,589,814)	(843,894)	(22,403)	-	(10,812)	(33,215)	(25,418)	(25,924)	(26,442)	(26,972)
REQUISITION	(1,308,129)	(1,308,129)	(674,358)	-	-	(674,358)	(694,315)	(713,909)	(729,415)	(745,364)
*Percentage increase over prior year										
Requisition			-48.4%			-48.4%	3.0%	2.8%	2.2%	2.2%
Salaried	8.5	8.5	3.5			3.5	3.5	3.5	3.5	3.5

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.324	Carry	2026	2027	2028	2029	2030	TOTAL
	Regional Planning Services	Forward						
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$40,000	\$48,000	\$3,000	\$4,000	\$0	\$0	\$55,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$40,000	\$48,000	\$3,000	\$4,000	\$0	\$0	\$55,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$40,000	\$48,000	\$3,000	\$4,000	\$0	\$0	\$55,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$40,000	\$48,000	\$3,000	\$4,000	\$0	\$0	\$55,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.324

Service Name Regional Planning Services

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
18-01	Replacement	Computer Replacement	Computer Replacement	\$ 36,700	E	ERF	\$ -	\$ 8,000	\$ 3,000	\$ 4,000	\$ -	\$ -	\$ 15,000
22-01	Replacement	Photocopier Renewal	Photocopier Renewal	\$ 40,000	E	ERF	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
													\$ -
													\$ -
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													\$ -
													\$ -
Grand Total				\$ 76,700				\$ 48,000	\$ 3,000	\$ 4,000	\$ -	\$ -	\$ 55,000

Service: 1.324 Regional Planning Services

Project Number	18-01	Capital Project Title	Computer Replacement	Capital Project Description	Computer Replacement
Project Rationale	Planned computer replacement for RSP staff complement, per IT replacement schedule.				

Project Number	22-01	Capital Project Title	Photocopier Renewal	Capital Project Description	Photocopier Renewal
Project Rationale	Planned photocopy renewal for RSP office, per IT replacement schedule.				

Regional Planning Services
 Reserve Summary Schedule
 2026 - 2030 Financial Plan

Reserve/Fund Summary						
	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	245,238	54,168	55,808	56,538	61,358	66,268
Operating Reserve Fund	2,881,913	193,407	193,407	193,407	193,407	193,407
Total	3,127,151	247,575	249,215	249,945	254,765	259,675

Reserve Schedule

Reserve Fund: 1.324 Regional Planning Services - Equipment Replacement Fund

ERF Group: RGPLAN.ERF

Reserve Cash Flow

Fund: Fund Centre:	1022 101427	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		258,859	245,238	54,168	55,808	56,538	61,358
Transfer from Ops Budget		2,500	4,550	4,640	4,730	4,820	4,910
Transfer to Regional Transportation Service		-	(147,620)	-	-	-	-
Planned Purchase		(18,208)	(48,000)	(3,000)	(4,000)	-	-
Interest Income		2,088					
Ending Balance \$		245,238	54,168	55,808	56,538	61,358	66,268

Assumptions/Background:

Maintain adequate funding for lifecycle replacement of computer equipment and furnishings.

Reserve Schedule

Reserve Fund: 1.324 Regional Planning Services - Operating Reserve Fund

Op Rsv Funds B#4102,03,4144,45,46,47

Reserve Cash Flow

Fund: Fund Centre:	1500 105501	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		2,982,906	2,881,913	193,407	193,407	193,407	193,407
Transfer from Ops Budget		9,343	-	-	-	-	-
Transfer to Regional Transportation Service		-	(2,677,694)	-	-	-	-
Transfer to Ops Budget - Program Development							
Ready Step Roll Program			-	-	-	-	-
Implementation of Data Review			-	-	-	-	-
IBC 4b-2.1 - Island Corridor Consultation		(64,376)	-	-	-	-	-
Transportation Model		(2,598)	-	-	-	-	-
Transfer to Ops Budget - Core Budget		(154,565)	(10,812)	-	-	-	-
Transfer to Ops Budget - Manager of Strategic Planning		(1,000)	-	-	-	-	-
Interest Income*		112,203					
Ending Balance \$		2,881,913	193,407	193,407	193,407	193,407	193,407

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Transportation Service

FINAL BUDGET

MARCH 2026

Service: 1.329 Regional Transportation Service

Committee: Planning and Protective Services

DEFINITION:

To provide services in relation to transportation including development of transportation policies, information and data services, management of regional trails, acquiring land or interests in land, distributing transportation infrastructure grants, constructing and operating capital works and facilities, providing services and support to municipal participants and other public authorities, and managing other transportation systems. Establishment Bylaw No. 4630 (June 2025).

SERVICE DESCRIPTION:

Regional Transportation coordinates regional advocacy and governance on transportation, provides strategic planning services, develops and coordinates regional transportation programs, provides transportation data and analysis including regional transportation modelling, coordinates regional policies, and manages and operates regional trails. The service provides advice and information to the CRD Board, other departments and other jurisdictions on policies and issues related to the regional transportation.

PARTICIPATION:

All member municipalities (Central Saanich; Colwood; Esquimalt; Highlands; Langford; Metchosin; North Saanich; Oak Bay; Saanich; Sidney; Sooke; Victoria; View Royal) and Electoral Areas within the CRD (Juan de Fuca, Southern Gulf Islands, Salt Spring Island).

MAXIMUM LEVY:

Greater of \$20,000,000 or \$0.10834 / \$1,000

FUNDING:

Requisition

1.329 - Regional Transportation Service	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries & Wages	-	-	937,800	-	-	937,800	1,089,897	1,221,415	1,250,535	1,280,336
Contract for Services	-	-	103,930	-	300,000	403,930	256,010	108,130	110,290	112,500
Allocations	-	-	287,769	-	350,000	637,769	298,764	307,502	312,332	318,506
Program Development Costs	-	-	200,450	-	690,175	890,625	873,760	235,140	210,580	214,090
Other Operating Expenses	-	-	85,110	-	-	85,110	90,982	92,924	94,895	96,909
Traffic Safety Grants			14,000	-	-	14,000	-	-	-	-
Regional Parks			2,446,628	134,000	10,000	2,590,628	3,827,349	5,156,133	6,483,779	7,433,814
TOTAL OPERATING COSTS	-	-	4,075,687	134,000	1,350,175	5,559,862	6,436,762	7,121,244	8,462,411	9,456,155
*Percentage Increase over prior year							15.8%	10.6%	18.8%	11.7%
<u>CAPITAL / RESERVES</u>										
Transfer to Operating Reserve Fund	-	-	29,000	-	-	29,000	40,800	41,620	42,450	43,300
Transfer to Capital Reserve Fund	-	-	750,000	-	-	750,000	765,000	780,300	795,906	811,824
Transfer to Equipment Replacement Fund	-	-	2,500	-	-	2,500	5,000	5,100	5,200	5,300
TOTAL CAPITAL / RESERVES	-	-	781,500	-	-	781,500	810,800	827,020	843,556	860,424
TOTAL COSTS	-	-	4,857,187	134,000	1,350,175	6,341,362	7,247,562	7,948,264	9,305,967	10,316,579
<u>FUNDING SOURCES (REVENUE)</u>										
Balance C/FW from Traffic Safety	-	-	(14,000)	-	-	(14,000)	-	-	-	-
Transfer from Operating Reserve Fund	-	-	-	-	(990,175)	(990,175)	(670,000)	(28,000)	-	-
Grants in Lieu of Taxes	-	-	(39,360)	-	-	(39,360)	(43,832)	(44,706)	(45,598)	(46,508)
	-	-								
TOTAL REVENUE	-	-	(53,360)	-	(990,175)	(1,043,535)	(713,832)	(72,706)	(45,598)	(46,508)
REQUISITION	-	-	(4,803,827)	(134,000)	(360,000)	(5,297,827)	(6,533,730)	(7,875,558)	(9,260,369)	(10,270,071)
*Percentage increase over prior year Requisition							23.3%	20.5%	17.6%	10.9%
Salaried						6.5	7.5	8.5	8.5	8.5

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.329 Regional Transportation	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$70,000	\$20,000	\$0	\$0	\$0	\$0	\$90,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$642,000	\$950,000	\$1,400,000	\$625,000	\$900,000	\$4,517,000	\$4,517,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$712,000	\$970,000	\$1,400,000	\$625,000	\$900,000	\$4,607,000	

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$70,000	\$20,000	\$0	\$0	\$0	\$0	\$90,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$642,000	\$950,000	\$1,400,000	\$625,000	\$900,000	\$4,517,000	\$4,517,000
	\$0	\$712,000	\$970,000	\$1,400,000	\$625,000	\$900,000	\$4,607,000	

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

1.329

Service Name:

Regional Transportation

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
26-01	Replacement	Eco-Counter Replacement	Replacement of bike and pedestrian counters owned by CRD across the region	\$ 90,000	E	ERF	\$ -	\$ 70,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 90,000
19-05	Renewal	Repair GGRT Bridges (5)	Repairs/replacement Veitch Creek, Blisten (2), Charters and Interurban.	\$ 150,000	S	Res	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
25-04	Renewal	Design and Construct- Regional	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Charters, Interurban and Wilkinson bridges based on 20-year	\$ 2,175,000	S	Res	\$ -	\$ 325,000	\$ 950,000	\$ 900,000	\$ -	\$ -	\$ 2,175,000
26-12	Replacement	Regional Park and Trail Water	Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks	\$ 167,000	S	Res	\$ -	\$ 167,000	\$ -	\$ -	\$ -	\$ -	\$ 167,000
28-01	New	Assess and Repair Regional Trail	Conduct culvert assessment and repairs.	\$ 550,000	S	Res	\$ -	\$ -	\$ -	\$ 250,000	\$ 300,000	\$ -	\$ 550,000
28-02	New	Upgrade Regional Trail surfacing	Upgrade Regional Trail surfacing to paved for Sooke Road to Aldene.	\$ 250,000	S	Res	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
29-01	Renewal	Design and Construct- Regional	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on	\$ 1,225,000	S	Res	\$ -	\$ -	\$ -	\$ -	\$ 325,000	\$ 900,000	\$ 1,225,000
													\$ -
													\$ -
													\$ -
													\$ -
			Grand Total	\$ 4,607,000			\$ -	\$ 712,000	\$ 970,000	\$ 1,400,000	\$ 625,000	\$ 900,000	\$ 4,607,000

Service:

1.329

Regional Transportation

Project Number	26-01	Capital Project Title	Eco-Counter Replacement	Capital Project Description	Replacement of bike and pedestrian counters owned by CRD across the region

Project Rationale The Data Review Implementation program oversaw the installation of 30 on-trail bike and pedestrian counters across the region. Data from the counters is published to a website daily and is used to inform policy. The CRD transferred ownership of 16 counters to third-parties. The remaining counters will start reaching end of life starting in 2026 and will have to be replaced

Project Number	19-05	Capital Project Title	Repair GGRT Bridges (5)	Capital Project Description	Repairs/replacement Veitch Creek, Bilston (2), Charters and Interurban.

Project Rationale

Project Number	25-04	Capital Project Title	Design and Construct- Regional Trail Bridge Renewals (4)	Capital Project Description	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Charters, Interurban and Wilkinson bridges based on 20-year renewal plan.

Project Rationale

Project Number	26-12	Capital Project Title	Regional Park and Trail Water Fountain Replacement	Capital Project Description	Supply and install replacement water fountains for 10 locations on the Regional Trails and 5 locations within Regional Parks

Project Rationale

Service:	1.329	Regional Transportation

Project Number	28-01	Capital Project Title	Assess and Repair Regional Trail Land Protection	Capital Project Description	Conduct culvert assessment and repairs.
Project Rationale					

Project Number	28-02	Capital Project Title	Upgrade Regional Trail surfacing	Capital Project Description	Upgrade Regional Trail surfacing to paved for Sooke Road to Aldene.
Project Rationale					

Project Number	29-01	Capital Project Title	Design and Construct- Regional Trail Bridge Renewals (4)	Capital Project Description	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on 20-year renewal plan.
Project Rationale					

Regional Transportation Service
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	-	80,120	65,120	70,220	75,420	80,720
Operating Reserve Fund	21,767	1,738,286	1,109,086	1,122,706	1,165,156	1,208,456
Capital Reserve Fund	-	883,000	698,000	78,300	249,206	161,030
Total	21,767	2,701,406	1,872,206	1,271,226	1,489,782	1,450,206

Reserve Schedule

Reserve Fund: 1.329 Regional Transportation Service - Equipment Replacement Fund

Reserve Cash Flow

Fund: Fund Centre:	1022 102322	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	80,120	65,120	70,220	75,420
Transfer from Ops Budget		-	2,500	5,000	5,100	5,200	5,300
Transfer From Regional Planning Service		-	147,620				
Planned Purchase		-	(70,000)	(20,000)	-	-	-
Interest Income		-					
Ending Balance \$		-	80,120	65,120	70,220	75,420	80,720

Assumptions/Background:

Maintain adequate funding for lifecycle replacement of equipment and furnishings.

Reserve Schedule

Reserve Fund: 1.329 Regional Transportation Services - Operating Reserve Fund

Reserve Cash Flow

Fund: Fund Centre:	1500 105577	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		-	21,767	1,738,286	1,109,086	1,122,706	1,165,156
Transfer from Ops Budget		-	29,000	40,800	41,620	42,450	43,300
Transfer From Regional Planning Service		-	2,677,694				
Transfer From Traffic Safety Service		21,767					
Transfer to Ops Budget - Program Development							
Origin and Destination Survey		-	-	(520,000)	-	-	-
Bike Map Refresh		-	-	-	(28,000)	-	-
Transportation Model		-	(180,000)	(150,000)			
IBC 4b-2.1 - Island Corridor Consultation		-	(510,175)				
Regional Transportation Study			(300,000)				
Transfer to Ops Budget - Core Budget		-	-				
Interest Income*		-					
Ending Balance \$		21,767	1,738,286	1,109,086	1,122,706	1,165,156	1,208,456

Assumptions/Background:

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.329 Regional Transportation Service - Capital Reserve Fund Fund

Reserve Cash Flow

Fund: Fund Centre:	1098 102332	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		-	-	883,000	698,000	78,300	249,206
Transfer From Regional Parks Service		-	775,000				
Transfer from Ops Budget		-	750,000	765,000	780,300	795,906	811,824
Planned Purchase		-	(642,000)	(950,000)	(1,400,000)	(625,000)	(900,000)
Interest Income		-					
Ending Balance \$		-	883,000	698,000	78,300	249,206	161,030

Assumptions/Background:

CAPITAL REGIONAL DISTRICT

2026 Budget

Regional Growth Strategy

FINAL BUDGET

MARCH 2026

Service: 1.330 Regional Growth Strategy

Committee: Planning and Protective Services

DEFINITION:

This service is responsible for developing, coordinating, monitoring and updating the Regional Growth Strategy (RGS). The service includes providing advice and information to the CRD Board and other departments on policies and issues related to the RGS including the ongoing monitoring of its implementation. The Regional Growth Strategy is contained within CRD Bylaw No.4017 (Adopted March 2018).

SERVICE DESCRIPTION:

The Regional Growth Strategy/Sustainability service is responsible for developing, coordinating, monitoring and updating the Regional Growth Strategy (RGS) pursuant to the legislative provisions of the *Local Government Act*. The RGS is contained within CRD Bylaw No.4017 (adopted March 2018). The service administers the RGS through the review and reporting on municipal regional context statements, assessment of compliance of regional district bylaws, and providing advice and information to the CRD Board and other departments on policies and issues related to the RGS including the ongoing monitoring of its implementation.

PARTICIPATION:

All member municipalities (Central Saanich; Colwood; Esquimalt; Highlands; Langford; Metchosin; North Saanich; Oak Bay; Saanich; Sidney; Sooke; Victoria; View Royal) and the Juan de Fuca Electoral Area.

MAXIMUM LEVY:

None stated

FUNDING:

Requisition

1.330 - Regional Growth Strategy	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries & Wages	163,346	137,326	164,495	-	-	164,495	167,920	171,119	175,288	179,378
Contract for Services	25,570	-	26,030	-	-	26,030	25,000	25,000	25,000	25,000
Special Projects	430,862	285,862	-	-	350,000	350,000	-	-	-	-
Allocations	122,906	122,906	101,413	-	-	101,413	104,886	107,744	109,712	112,079
Other Operating Expenses	36,530	28,825	17,820	-	-	17,820	18,160	18,320	18,480	18,650
TOTAL OPERATING COSTS	779,214	574,919	309,758	-	350,000	659,758	315,966	322,183	328,480	335,107
*Percentage Increase over prior year			-60.2%		44.9%	-15.3%	-52.1%	2.0%	2.0%	2.0%
<u>CAPITAL / RESERVE</u>										
Transfer to Operating Reserve Fund	13,500	72,795	-	-	-	-	-	-	-	-
TOTAL CAPITAL / RESERVE	13,500	72,795	-	-	-	-	-	-	-	-
TOTAL COSTS	792,714	647,714	309,758	-	350,000	659,758	315,966	322,183	328,480	335,107
*Percentage Increase over prior year			-60.9%		44.2%	-16.8%	-52.1%	2.0%	2.0%	2.0%
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer from Operating Reserve Fund	(450,862)	(305,862)	(150,000)	-	(350,000)	(500,000)	-	-	-	-
Grants in Lieu of Taxes	(16,410)	(16,410)	(15,115)	-	-	(15,115)	(17,040)	(17,380)	(17,730)	(18,080)
Revenue - Other	(1,050)	(1,050)	(1,070)	-	-	(1,070)	(1,090)	(1,110)	(1,130)	(1,150)
TOTAL REVENUE	(468,322)	(323,322)	(166,185)	-	(350,000)	(516,185)	(18,130)	(18,490)	(18,860)	(19,230)
REQUISITION	(324,392)	(324,392)	(143,573)	-	-	(143,573)	(297,836)	(303,693)	(309,620)	(315,877)
*Percentage increase over prior year Requisition			-55.7%			-55.7%	107.4%	2.0%	2.0%	2.0%
<u>AUTHORIZED POSITIONS</u>										
Salaried	1.0	1.0	1.0			1.0	1.0	1.0	1.0	1.0

Reserve Schedule

Reserve Fund: 1.330 Regional Growth Strategy - Operating Reserve Fund

Reserve Cash Flow

Fund: Fund Centre:	1500 105502	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		2,114,155	2,191,103	1,691,103	1,691,103	1,691,103	1,691,103
Transfer from Ops Budget		65,967	-	-	-	-	-
Return of Project Surplus		80,383					
Transfer to Ops Budget		(155,863)	(500,000)	-	-	-	-
Interest Income*		86,461					
Ending Balance \$		2,191,103	1,691,103	1,691,103	1,691,103	1,691,103	1,691,103

Assumptions/Background:

2025 - \$81k - 2023 IBC 11b-1: Foodlands Access Service
 2025 - \$75k - Growth and Mobility Study
 2026 - \$350k - IBC 8a-2.1 Regional Growth Strategy Review and Update
 2026 - \$150k - Core budget

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 Budget

Foodlands Access

FINAL BUDGET

MARCH 2026

DEFINITION:

To preserve and coordinate preservation and access to farmland for agricultural use, and to promote regional food security in the Capital Regional District (CRD).
Establishment Bylaw No. 4602 (February, 2025).

SERVICE DESCRIPTION:

The Regional Foodlands Access Service is a service to preserve and coordinate preservation and access to farmland for agricultural use, and to promote regional food security.

The service will be able to:

- Run agriculture focused programming on regionally owned lands, and/or acquire land or enter into land use agreements for these activities.
- Provide capital funding for improvements and operational funding for delivery of programs.
- Provide grants or financial assistance to support agricultural activities that promote beneficial and sustainable agricultural practices and regional food security,
- deliver education, outreach, and other promotional activities to support agriculture and regional food security.

PARTICIPATION:

All municipalities and electoral areas within the Capital Regional District are the participating areas for this service.

MAXIMUM LEVY:

Greater of \$1,000,000 or \$0.00543 / \$1,000

FUNDING:

Requisition

1.326 - Foodlands Access	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries and Wages	-	-	-	-	-	-	48,468	49,870	51,061	52,281
Contract for Services	62,500	-	127,250	-	62,500	189,750	129,800	132,400	135,050	137,750
Grant Programs	-	-	40,000	-	-	40,000	80,000	80,000	80,000	80,000
Program Development	-	-	12,000	-	-	12,000	12,240	12,480	12,730	12,980
Allocations	5,675	5,675	27,279	-	-	27,279	27,924	28,601	29,230	29,871
Other Operating Expenses	27,000	25,000	35,920	-	-	35,920	36,636	37,362	38,109	38,887
TOTAL OPERATING COSTS	95,175	30,675	242,449	-	62,500	304,949	335,068	340,713	346,180	351,769
*Percentage Increase over prior year			154.7%		65.7%	220.4%	9.9%	1.7%	1.6%	1.6%
<u>CAPITAL / RESERVES</u>										
Transfer to Capital Reserve Fund	175,000	175,000	110,000	-	-	110,000	111,800	124,765	129,010	133,320
Transfer to Operating Reserve Fund	-	64,500	11,550	-	-	11,550	17,705	20,000	20,000	20,000
TOTAL CAPITAL / RESERVES	175,000	239,500	121,550	-	-	121,550	129,505	144,765	149,010	153,320
TOTAL COSTS	270,175	270,175	363,999	-	62,500	426,499	464,573	485,478	495,190	505,089
<u>FUNDING SOURCES (REVENUE)</u>										
Transfer From Operating Reserve	-	-	-	-	(62,500)	(62,500)	-	-	-	-
Grants in Lieu of Taxes	-	-	(12,700)	-	-	(12,700)	-	-	-	-
Revenue - Other	-	-	(100)	-	-	(100)	(15,100)	(15,100)	(15,100)	(15,100)
TOTAL REVENUE	-	-	(12,800)	-	(62,500)	(75,300)	(15,100)	(15,100)	(15,100)	(15,100)
REQUISITION	(270,175)	(270,175)	(351,199)	-	-	(351,199)	(449,473)	(470,378)	(480,090)	(489,989)
*Percentage increase over prior year										
Requisition			30.0%			30.0%	28.0%	4.7%	2.1%	2.1%
Salaried							0.5	0.5	0.5	0.5

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.326	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Foodland Access							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$175,000	\$175,000	\$0	\$300,000	\$0	\$0	\$0	\$475,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

\$175,000	\$175,000	\$0	\$300,000	\$0	\$0	\$0	\$475,000

SOURCE OF FUNDS

Capital Funds on Hand	\$175,000	\$175,000	\$0	\$0	\$0	\$0	\$0	\$175,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000

\$175,000	\$175,000	\$0	\$300,000	\$0	\$0	\$0	\$475,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.326

Service Name: Foodland Access

				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2026	2027	2028	2029	2030	5 - Year Total auto-populates
25-01	New	Bear Hill Farm - Site improvements	Site preparation and equipment costs	\$ 175,000	E	Cap	\$ 175,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
28-01	New	Second Farm Location - Site improvements	Site preparation and equipment costs	\$ 300,000	E	Res	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
													\$ -
													\$ -
													\$ -
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													\$ -
													\$ -
			Grand Total	\$ 475,000				\$ 175,000	\$ -	\$ 300,000	\$ -	\$ -	\$ 475,000

Service: 1.326 Foodland Access

Project Number	25-01	Capital Project Title	Bear Hill Farm - Site improvements	Capital Project Description	Site preparation and equipment costs
Project Rationale	Capital investments in Bear Hill Farm to support farming efforts on the site. These costs will include: site infrastructure, farming equipment, soil amendments, and other costs to be determined with a qualified farm site operator.				

Project Number	28-01	Capital Project Title	Second Farm Location - Site improvements	Capital Project Description	Site preparation and equipment costs
Project Rationale	Capital investments in a second farm site location to support farming efforts on the site. These costs will include: site infrastructure, farming equipment, soil amendments, and other costs to be determined with a qualified farm site operator.				

**Foodlands Access
Reserve Summary Schedule
2026 - 2030 Financial Plan**

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	801	110,801	222,601	47,366	176,376	309,696
Operating Reserve Fund	89,800	38,850	56,555	76,555	96,555	116,555
Equipment Replacement Fund	-	-	-	-	-	-
Total	90,601	149,651	279,156	123,921	272,931	426,251

Reserve Schedule

Reserve Fund: 1.326 Foodland Access - Capital Reserve Fund

Surplus money from the operation of fire protection services may be paid from time to time into the reserve fund.

Reserve Cash Flow

Fund: Fund Centre:	1097 102331	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		-	801	110,801	222,601	47,366	176,376
Transfer from Ops Budget		175,000	110,000	111,800	124,765	129,010	133,320
Transfer from Capital Fund		-					
Planned Expenditures		(175,000)	-	-	(300,000)	-	-
Interest Income*		801					
Ending Balance \$		801	110,801	222,601	47,366	176,376	309,696

Assumptions/Backgrounds:

Require sufficient funding to meet long range capital plan

*Interest in planning years nets against inflation which is not included.

Reserve Schedule

Reserve Fund: 1.326 Foodland Access - Operating Reserve Fund

Reserve Cash Flow

Fund:	1500	Actual	Budget				
		2025	2026	2027	2028	2029	2030
Fund Centre:	105576						
Beginning Balance		-	89,800	38,850	56,555	76,555	96,555
Transfer from Ops Budget		89,800	11,550	17,705	20,000	20,000	20,000
Transfer to Ops Budget		-	(62,500)	-	-	-	-
Interest Income*		-					
Ending Balance \$		89,800	38,850	56,555	76,555	96,555	116,555

Assumptions/Backgrounds:

*Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

INFRASTRUCTURE & WATER SERVICES

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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March 11, 2026
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Infrastructure and Water Services

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CAPITAL REGIONAL DISTRICT

2026 BUDGET

Corporate Capital Project Delivery Service

FINAL BUDGET

March 2026

Service: 1.576 Corporate Capital Project Delivery Service

Committee: N/A

DEFINITION:

To provide project management relative to various Operating and Capital projects, for Environmental Services, Intrastructure and Water Services, Parks, and Corporate Services. The cost of this function is principally allocated to functions and capital projects using these Services.

PARTICIPATION:

All budgets and projects receiving Corporate Capital Project Delivery Service

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

Time charges to Capital projects, and Service budgets.

**1.576 - Corporate Capital Project
Delivery Service**

OPERATING COSTS:

Salaries and Wages
Standard Overhead Allocation
Human Resources Allocation
Building Occupancy Allocation
Mgr Contract Coordinator Allocation
Corp Communications Allocation
Camm Allocation
Other Internal Allocations
Consulting and Legal
Operating Supplies
Telecommunication
Vehicle and Equipment
Operating Cost - Other
Deficit

TOTAL OPERATING COSTS

*Percentage increase over prior year operating costs

CAPITAL / RESERVE

Transfer to Capital Fund
Transfer to ERF

TOTAL CAPITAL / RESERVES

TOTAL COSTS

*Percentage increase over prior year operating costs

Internal Recoveries

*Percentage increase over prior year operating costs

OPERATING LESS RECOVERIES

FUNDING SOURCES (REVENUE)

Estimated balance C/F from current to Next
Balance C/F from Prior to Current year
Transfer Operating Reserve

TOTAL REVENUE

REQUISITION

*Percentage increase over prior year requisition

AUTHORIZED POSITIONS:
Salaried

	2025	2025	BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL	2030 TOTAL
OPERATING COSTS:										
Salaries and Wages	2,891,367	2,625,806	4,694,734	-	-	4,694,734	4,923,689	5,064,556	4,641,578	4,751,714
Standard Overhead Allocation	149,385	149,385	183,150	-	-	183,150	186,447	190,176	193,979	197,859
Human Resources Allocation	84,429	84,429	109,970	-	-	109,970	128,569	134,601	129,619	130,881
Building Occupancy Allocation	183,735	183,735	174,041	-	-	174,041	182,035	189,803	192,908	196,085
Mgr Contract Coordinator Allocation	80,760	80,760	-	-	-	-	-	-	-	-
Corp Communications Allocation	-	-	132,872	-	-	132,872	138,270	141,989	-	-
Camm Allocation	-	-	154,406	-	-	154,406	161,023	165,738	167,856	171,055
Other Internal Allocations	98,338	91,618	1,630	-	10,812	12,442	1,680	1,730	1,770	1,810
Consulting and Legal	7,000	5,004	7,140	-	-	7,140	7,280	7,420	7,570	7,720
Operating Supplies	53,040	65,300	129,005	-	-	129,005	131,571	134,217	136,901	139,634
Telecommunication	35,980	34,664	55,035	-	-	55,035	56,132	57,246	58,388	59,547
Vehicle and Equipment	47,104	37,500	69,330	-	-	69,330	70,710	72,118	73,554	75,019
Operating Cost - Other	142,680	36,430	68,075	-	100,000	168,075	69,438	70,829	72,250	73,696
Deficit	12,482	12,482	-	-	-	-	-	-	-	-
TOTAL OPERATING COSTS	3,786,300	3,407,113	5,779,388	-	110,812	5,890,200	6,056,844	6,230,423	5,676,373	5,805,020
*Percentage increase over prior year operating costs		-10.0%	52.64%			55.57%	2.83%	2.87%	-8.89%	2.27%
<u>CAPITAL / RESERVE</u>										
Transfer to Capital Fund	45,000	45,000	-	-	-	-	-	-	-	-
Transfer to ERF	20,000	20,000	25,000	-	-	25,000	30,000	35,000	40,000	40,000
TOTAL CAPITAL / RESERVES	65,000	65,000	25,000	-	-	25,000	30,000	35,000	40,000	40,000
TOTAL COSTS	3,851,300	3,472,113	5,804,388	-	110,812	5,915,200	6,086,844	6,265,423	5,716,373	5,845,020
*Percentage increase over prior year operating costs		-9.8%				53.59%	2.90%	2.93%	-8.76%	2.25%
Internal Recoveries	(3,738,818)	(3,459,631)	(5,804,388)	-	(10,812)	(5,815,200)	(6,086,844)	(6,265,423)	(5,716,373)	(5,845,020)
*Percentage increase over prior year operating costs		-7.5%				55.54%	4.67%	2.93%	-8.76%	2.25%
OPERATING LESS RECOVERIES	112,482	12,482	-	-	100,000	100,000	-	-	-	-
<u>FUNDING SOURCES (REVENUE)</u>										
Estimated balance C/F from current to Next	-	-								
Balance C/F from Prior to Current year	-	-								
Transfer Operating Reserve	(112,482)	(12,482)	-	-	(100,000)	(100,000)				
TOTAL REVENUE	(112,482)	(12,482)	-	-	(100,000)	(100,000)	-	-	-	-
REQUISITION	-	-	-	-	-	-	-	-	-	-
*Percentage increase over prior year requisition										
AUTHORIZED POSITIONS:										
Salaried	18	18	29		-	29	29	29	29	29

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.576	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Corporate Capital Project Delivery							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$0	\$170,000	\$85,000	\$85,000	\$0	\$0	\$340,000
	\$0	\$210,000	\$125,000	\$125,000	\$40,000	\$40,000	\$540,000

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$210,000	\$125,000	\$125,000	\$40,000	\$40,000	\$540,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$210,000	\$125,000	\$125,000	\$40,000	\$40,000	\$540,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.576

Service Name: Corporate Capital Project Delivery

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
21-01	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F12013 (7 pass van)	\$ 50,000	V	ERF							\$ -
23-02	Replacement	Engineering Equipment	Engineering Equipment	\$ 75,000	E	ERF		15,000	15,000				\$ 30,000
23-03	Replacement	Computer Equipment	Computer Equipment	\$ 125,000	E	ERF		25,000	25,000				\$ 50,000
24-02	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F14017 (4x4 pick-up)	\$ 55,000	V	ERF							\$ -
25-01	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F15014 (4x4 pick-up)	\$ 85,000	V	ERF			85,000				\$ 85,000
25-02	New	ES Vehicle	New ES Vehicle to support Trestle and Trail Project	\$ 45,000	V	Cap							\$ -
26-01	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F15015 (4x4 pick-up)	\$ 85,000	V	ERF		85,000					\$ 85,000
26-02	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F12017	\$ 85,000	V	ERF		85,000					\$ 85,000.00
28-01	Replacement	Replacement ES Vehicle	Replace aging fleet vehicle unit #F18027 (PHEV AWD)	\$ 85,000	V	ERF				85,000			\$ 85,000
28-02	Replacement	Engineering Equipment	Engineering Equipment	\$ 75,000	E	ERF				15,000	15,000	15,000	\$ 45,000
28-03	Replacement	Computer Equipment	Computer Equipment	\$ 125,000	E	ERF				25,000	25,000	25,000	\$ 75,000
													\$ -
													\$ -
			Grand Total	\$ 890,000			\$ -	\$ 210,000	\$ 125,000	\$ 125,000	\$ 40,000	\$ 40,000	\$ 540,000

Service: 1.576 Corporate Capital Project Delivery

Project Number	21-01	Capital Project Title	Replacement ES Vehicle	Capital Project Description	Replace aging fleet vehicle unit #F12013 (7 pass van)
Project Rationale	This vehicle is a 7 passenger mini-van used by all staff in the Corporate Capital Project Delivery group as required for group travel to various sites. Vehicle will be beyond the recommended CRD service life.				

Project Number	23-02	Capital Project Title	Engineering Equipment	Capital Project Description	Engineering Equipment
Project Rationale	Replace engineering equipment based on life cycle assessment.				

Project Number	23-03	Capital Project Title	Computer Equipment	Capital Project Description	Computer Equipment
Project Rationale	Replace computer equipment based on life cycle assessment.				

Project Number	24-02	Capital Project Title	Replacement ES Vehicle	Capital Project Description	Replace aging fleet vehicle unit #F14017 (4x4 pick-up)
Project Rationale	This vehicle is a 4x4 pick-up used by project managers for visiting work sites for client meetings and construction inspections. Vehicle will be beyond the recommended CRD service life.				

Project Number	25-01	Capital Project Title	Replacement ES Vehicle	Capital Project Description	Replace aging fleet vehicle unit #F15014 (4x4 pick-up)
Project Rationale	This vehicle is a 4x4 pick-up used by project managers for visiting work sites for client meetings and construction inspections. Vehicle will be beyond the recommended CRD service life.				

Project Number	25-02	Capital Project Title	ES Vehicle	Capital Project Description	New ES Vehicle to support Trestle and Trail Project
Project Rationale	This vehicle is to support Trestle and Trail Widening and Lighting Project				

Project Number	26-01	Capital Project Title	Replacement ES Vehicle	Capital Project Description	Replace aging fleet vehicle unit #F15015 (4x4 pick-up)
Project Rationale	This vehicle is a 4x4 pick-up used by project managers for visiting work sites for client meetings and construction inspections. Vehicle will be beyond the recommended CRD service life.				

Service:	1.576	Corporate Capital Project Delivery

Project Number	28-01	Capital Project Title	Replacement ES Vehicle	Capital Project Description	Replace aging fleet vehicle unit #F18027 (PHEV AWD)
Project Rationale	This vehicle is a PHEV used by project managers for visiting work sites for client meetings and construction inspections. At replacement the existing vehicle will be 10 years old.				

Project Number	28-02	Capital Project Title	Engineering Equipment	Capital Project Description	Engineering Equipment
Project Rationale	Replace engineering equipment based on life cycle assessment.				

Project Number	28-03	Capital Project Title	Computer Equipment	Capital Project Description	Computer Equipment
Project Rationale	Replace computer equipment based on life cycle assessment.				

1.576 Corporate Capital Project Delivery Service
Operating Reserve Summary
2026 - 2030 Financial Plan

Profile

Corporate Capital Project Delivery Service

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105524

Operating Reserve Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	504,042	526,144	546,144	546,144	546,144	546,144
Planned Purchase	-	-				
Transfer from Ops Budget	-					
Interest Income*	22,101	20,000				
Total projected year end balance	526,144	546,144	546,144	546,144	546,144	546,144

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.576 Corporate Capital Project Delivery Service
Asset and Reserve Summary
2026 - 2030 Financial Plan

ERF Reserve Cash Flow

ERF: Engineering Senior Budget - ERF for Equipment and Vehicles

Equipment Replacement Schedule Projected year end balance	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	559,454	637,187	455,187	360,187	270,187	270,187
Planned Purchase (Based on Capital Plan)	(21,117)	(210,000)	(125,000)	(125,000)	(40,000)	(40,000)
Transfer from Ops Budget	94,222	25,000	30,000	35,000	40,000	40,000
Proceed disposal of Equipment	-					
Interest Income*	4,628	3,000				
Total projected year end balance	637,187	455,187	360,187	270,187	270,187	270,187

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Regional Water Supply

FINAL BUDGET

March 2026

Service:	2.670	Regional Water Supply	Commission: Regional Water Supply

DEFINITION:

To finance, install, operate and maintain a water supply local service in the Capital Regional District, as per the Water Supply Local Service Establishment Bylaw No. 2537.

The establishment and operation of a Regional Water Supply Commission is done by Bylaw No. 2539.

SERVICE DESCRIPTION:

Regional Water Supply is responsible for the water supply, treatment and transmission system for the Greater Victoria region, providing wholesale water to municipalities that operate municipal distribution systems. The service administration and operation is provided by the Integrated Water Services Department.

PARTICIPATION:

City of Victoria	Town of Sidney	District of Metchosin
District of Oak Bay	District of North Saanich	District of Sooke
District of Saanich	Town of View Royal	Juan de Fuca Electoral Area
Township of Esquimalt	City of Colwood	District of Highlands
District of Central Saanich	City of Langford	

MAXIMUM LEVY:

No stated limit in establishment bylaw and no ability to requisition.

MAXIMUM CAPITAL DEBT:

Authorized:	Pre Consolidated MFA Loan Authorizations - Regional Water Supply Water Works Facilities		\$137,700,000
Borrowed:			\$91,400,000
Remaining:	Expired		\$46,300,000
Authorized:	LA Bylaw No. 3451 - Regional Water Supply Land Acquisition		\$60,000,000
Borrowed:			\$60,000,000
Remaining:			\$0
Authorized:	LA Bylaw No. 3902 - Regional Water Supply Water Works Facilities	2014	\$12,500,000
Borrowed:			\$9,500,000
Remaining:	Expired		\$3,000,000
Authorized:	LA Bylaw No. 4382 - Regional Water Supply Water Works Facilities	2021	\$46,000,000
Borrowed:			\$4,000,000
Remaining:	Active		\$42,000,000

FUNDING:

Costs are recovered through the sale of bulk water.

Program Group: CRD-Regional Water Supply	2026 BUDGET REQUEST						FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	TOTAL (COL 4, 5 & 6)	2027	2028	2029	2030
SUMMARY	2	3	4	5	6	7	8	9	10	11
1										
GENERAL PROGRAM EXPENDITURES:										
WATERSHED PROTECTION	6,984,067	6,760,304	7,219,613	-	2,500	7,222,113	7,293,184	7,439,692	7,588,844	7,740,979
WATER OPERATIONS	8,138,541	8,023,875	8,572,063	42,965	-	8,615,028	8,866,123	9,223,442	9,412,015	9,609,533
WATER QUALITY	2,133,179	2,106,393	2,185,521	20,000	-	2,205,521	2,268,792	2,333,840	2,400,736	2,469,540
CROSS CONNECTION	836,509	829,299	870,262	-	2,500	872,762	895,145	921,481	948,137	975,568
DEMAND MANAGEMENT	859,872	847,707	882,534	-	2,500	885,034	901,963	925,740	949,723	974,269
INFRASTRUCTURE ENGINEERING	595,345	595,345	653,100	250,600	12,400	916,100	984,180	1,003,874	1,023,942	1,044,409
FLEET OPERATION & MAINTENANCE	(577,541)	(580,379)	(670,484)	-	-	(670,484)	(683,890)	(697,570)	(711,520)	(725,750)
ASSET & MAINTENANCE MANAGEMENT & GM SUPPORT	807,882	809,882	829,236	129,380	163,750	1,122,366	983,385	1,008,606	1,032,962	1,055,999
TOTAL OPERATING EXPENDITURES	19,777,854	19,392,426	20,541,845	442,945	183,650	21,168,440	21,508,882	22,159,105	22,644,839	23,144,547
<i>*Percentage increase over prior year's board budget</i>			3.86%	2.24%	0.93%	7.03%	1.61%	3.02%	2.19%	2.21%
CONVEYANCE FEE FOR SERVICE TO FIRST NATIONS	480,000	480,000	500,000	-	-	500,000	525,000	550,000	575,000	600,000
AGRICULTURAL WATER RATE FUNDING	1,850,000	1,850,000	1,900,000	-	-	1,900,000	1,950,000	2,000,000	2,050,000	2,100,000
			2.70%			2.70%	2.63%	2.56%	2.50%	2.44%
CAPITAL EXPENDITURES & TRANSFERS										
TRANSFER TO WATER CAPITAL FUND	19,500,000	20,449,682	21,000,000	-	-	21,000,000	23,000,000	25,000,000	26,750,000	32,000,000
TRANSFER TO EQUIPMENT REPLACEMENT FUND	577,541	577,541	670,484	-	-	670,484	683,890	697,570	711,520	725,750
TRANSFER TO DEBT RESERVE FUND	186,373	97,620	350,190	-	-	350,190	402,028	807,397	582,422	321,291
TOTAL CAPITAL EXPENDITURES & TRANSFERS	20,263,914	21,124,843	22,020,674	-	-	22,020,674	24,085,918	26,504,967	28,043,942	33,047,041
DEBT SERVICING										
DEBT-INTEREST & PRINCIPAL	2,587,255	2,454,550	3,215,038	-	-	3,215,038	5,085,239	9,022,542	15,435,390	19,786,491
TOTAL DEBT EXPENDITURES	2,587,255	2,454,550	3,215,038	-	-	3,215,038	5,085,239	9,022,542	15,435,390	19,786,491
DEFICIT TRANSFERRED TO FOLLOWING YR										
TRANSFER TO FOLLOWING YEAR DEFICIT CARRY FORWARD										
TOTAL EXPENDITURES	44,959,023	45,301,819	48,177,557	442,945	183,650	48,804,152	53,155,039	60,236,614	68,749,171	78,678,079
			7.16%	0.99%	0.41%	8.55%	8.91%	13.32%	14.13%	14.44%
SOURCES OF FUNDING										
REVENUE - SALES	(44,190,590)	(44,622,139)	(47,245,307)	(442,945)	(183,650)	(47,871,902)	(52,170,951)	(58,847,157)	(67,584,689)	(77,774,728)
REVENUE - OTHER	(768,433)	(679,680)	(932,250)	-	-	(932,250)	(984,088)	(1,389,457)	(1,164,482)	(903,351)
TOTAL SOURCES OF FUNDING OPERATIONS	(44,959,023)	(45,301,819)	(48,177,557)	(442,945)	(183,650)	(48,804,152)	(53,155,039)	(60,236,614)	(68,749,171)	(78,678,079)
TRANSFER PRIOR YEAR										
TRANSFER TO FOLLOWING YEAR SURPLUS CARRY FORWARD										
TOTAL SOURCES OF FUNDING	(44,959,023)	(45,301,819)	(48,177,557)	(442,945)	(183,650)	(48,804,152)	(53,155,039)	(60,236,614)	(68,749,171)	(78,678,079)
<i>Percentage increase over prior year's board budget</i>			7.16%	0.99%	0.41%	8.55%	8.91%	13.32%	14.13%	14.44%
Water Rate \$ per cu. m.	\$ 0.8631					\$ 0.9314	\$ 1.0130	\$ 1.1404	\$ 1.3072	\$ 1.5014
<i>Percentage increase over prior year</i>	6.63%					7.91%	8.77%	12.58%	14.63%	14.86%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.670/2.680	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Regional Water Supply & JDF Water Distribution Combo							

EXPENDITURE

Buildings	\$455,000	\$735,000	\$200,000	\$80,000	\$80,000	\$80,000	\$1,175,000
Equipment	\$685,000	\$1,400,000	\$430,000	\$411,000	\$409,000	\$405,000	\$3,055,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$150,000	\$100,000	\$75,000	\$75,000	\$50,000	\$450,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,140,000	\$2,285,000	\$730,000	\$566,000	\$564,000	\$535,000	\$4,680,000

SOURCE OF FUNDS

Capital Funds on Hand	\$860,000	\$2,005,000	\$730,000	\$566,000	\$564,000	\$535,000	\$4,400,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$280,000	\$280,000	\$0	\$0	\$0	\$0	\$280,000
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,140,000	\$2,285,000	\$730,000	\$566,000	\$564,000	\$535,000	\$4,680,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:	2.670/2.680
Service Name:	Regional Water Supply & JDF Water Distribution Combo

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
SYSTEM REPLACEMENT AND UPGRADES THAT BENEFIT REGIONAL WATER SUPPLY AND JUAN DE FUCA DISTRIBUTION													
16-01	Renewal	Upgrades to Buildings at 479 Island Highway	Maintenance and changes to buildings, office layouts, meeting rooms, yard improvements, lab improvements and technology upgrades.	\$ 2,330,000	B	WU	\$ 455,000	\$ 735,000	\$ 200,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 1,175,000
17-01	Renewal	Voice Radio Upgrade	Replacement of end of life voice radio system repeaters, office, vehicle and handheld radios.	\$ 2,325,000	E	WU	\$ 200,000	\$ 350,000	\$ -		\$ -		\$ 350,000
24-01	Replacement	IT Core Infrastructure Replacement	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life	\$ 250,000	E	WU	\$ 205,000	\$ 215,000	\$ 25,000	\$ 6,000	\$ 4,000	\$ -	\$ 250,000
25-02	New	SCADA System Cybersecurity	Shared project budget to improve cyber security in the SCADA system.	\$ 400,000	E	Other	\$ 280,000	\$ 280,000	\$ -	\$ -	\$ -		\$ 280,000
26-01	New	479 Island Highway Autogates	Supply and installatin of autogates with intercom and FOB at 479 Island Highway Office.	\$ 150,000	E	WU	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Sub-Total System Replacement and Upgrades That Benefit Regional Water Supply and Juan de Fuca Distribution				\$ 5,455,000			\$ 1,140,000	\$ 1,730,000	\$ 225,000	\$ 86,000	\$ 84,000	\$ 80,000	\$ 2,205,000
ANNUAL PROVISIONAL CAPITAL ITEMS													
17-03	Replacement	Office Equipment, Upgrades and Replacements	Upgrade and replacement of office equipment as required.	\$ 450,000	E	WU	\$ -	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 450,000
17-04	Replacement	Computer Upgrades	Annual upgrade and replacement program for computers, copiers, printers, network equipment as required.	\$ 950,000	E	WU	\$ -	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 950,000
17-06	Replacement	Small Equipment & Tool Replacement (Water Operations)	Replacement of tools and small equipment for Water Operations as required.	\$ 500,000	E	WU	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
17-07	Replacement	Small Equipment & Tool Replacement (Corporate Fleet)	Replacement of tools and small equipment for Fleet as required.	\$ 85,000	E	WU	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
24-02	Study	Capital Projects Delivery Optimization	Ongoing internal improvement of templates, tools and processes used in the delivery of capital projects.	\$ 425,000	S	WU	\$ -	\$ 150,000	\$ 100,000	\$ 75,000	\$ 75,000	\$ 50,000	\$ 450,000
Sub-Total for Annual Provisional Capital Items				\$ 2,410,000			\$ -	\$ 555,000	\$ 505,000	\$ 480,000	\$ 480,000	\$ 455,000	\$ 2,475,000
Grand Total				\$ 7,865,000			\$ 1,140,000	\$ 2,285,000	\$ 730,000	\$ 566,000	\$ 564,000	\$ 535,000	\$ 4,680,000

Service: 2.670/2.680 Regional Water Supply & JDF Water Distribution Combo

Project Number	16-01	Capital Project Title	Upgrades to Buildings at 479 Island Highway	Capital Project Description	Maintenance and changes to buildings, office layouts, meeting rooms, yard improvements, lab improvements and technology upgrades.
Project Rationale	The budget includes the following funds to upgrade and renew the buildings at 479 Island Highway, including: • Improvements, Repairs, upgrades and changes to the buildings • Painting of the buildings • Repair and replacement of carpets, floors and walls • Climate Action initiatives and feasibility studies • Improvements to Meeting Rooms, including technology upgrades				

Project Number	17-01	Capital Project Title	Voice Radio Upgrade	Capital Project Description	Replacement of end of life voice radio system repeaters, office, vehicle and handheld
Project Rationale	Service Life and projected replacement: • The service life of the mobile and portable units was forecast as 10 years at minimum, 15 years at maximum in 2005. • The present radio models used in the system have just been taken out of production by the manufacturer, there will be no new units available for purchase as of July 1, 2015. • Support for repairs and maintenance of the present radio will continue for the next 3 years at least. • There are no pressing issues with equipment maintenance or repairs, present repair rates suggest we can maintain the system for the next few years, and perhaps reach a 12-15 year lifespan on the present equipment.				

Project Number	17-03	Capital Project Title	Office Equipment, Upgrades and Replacements	Capital Project Description	Upgrade and replacement of office equipment as required.
Project Rationale	Funds will be used for the replacement and upgrading of office equipment and furniture, as required.				

Service: **2.670/2.680** **Regional Water Supply & JDF Water Distribution Combo**

Project Number	17-04	Capital Project Title	Computer Upgrades	Capital Project Description	Annual upgrade and replacement program for computers, copiers, printers, network equipment as required.
Project Rationale	This is an annual upgrading and replacement program of computers, photocopiers, network, monitoring and associated equipment, as required. This item has been increased from \$160,000 to \$170,000 annually to reflect actual costs. Capital Budget Network Switch Maintenance \$10,000 Additional Wireless Access Points and Maintenance \$15,000 Photocopier Replacement \$20,000 Additional Data Storage \$15,000 Replacement Computers \$75,000 Equipment Maintenance (contingency) \$23,000 Replace Access Control System - Gates/ Video Cameras \$12,000 Total Capital \$170,000				
Project Number	17-06	Capital Project Title	Small Equipment & Tool Replacement (Water Operations)	Capital Project Description	Replacement of tools and small equipment for Water Operations as required.
Project Rationale	Funds will be used for replacement of a variety of Operations and Welding equipment such as cutting saws, portable generators, gas detectors, Hilti drills, plasma cutter, wire welder, etc.				
Project Number	17-07	Capital Project Title	Small Equipment & Tool Replacement (Corporate Fleet)	Capital Project Description	Replacement of tools and small equipment for Fleet as required.
Project Rationale	Funds will be used for replacement of a variety of Fleet small equipment and tools as required. This includes provision to replace the Vehicle OBD reader for reading engine codes and the shop air compressor.				
Project Number	24-01	Capital Project Title	IT Core Infrastructure Replacement	Capital Project Description	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life
Project Rationale	Ongoing end of life replacement program for IT Core Infrastructure, including servers, network switches, UPS', and other equipment.				

Service:	2.670/2.680	Regional Water Supply & JDF Water Distribution Combo

Project Number	24-02	Capital Project Title	Capital Projects Delivery Optimization	Capital Project Description	Ongoing internal improvement of templates, tools and processes used in the delivery of capital projects.
Project Rationale	Ongoing program for small scale optimization of project delivery methods and tools.				

Project Number	25-02	Capital Project Title	SCADA System Cybersecurity	Capital Project Description	Shared project budget to improve cyber security in the SCADA system.
Project Rationale	Project budget to improve cyber security in the SCADA System. CRD IT Department to lead and provide implementation support.				

Project Number	26-01	Capital Project Title	479 Island Highway Autogates	Capital Project Description	Supply and installatin of autogates with intercom and FOB at 479 Island Highway Office.
Project Rationale					

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.670	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Regional Water Supply							

EXPENDITURE

Buildings	\$11,750,000	\$12,250,000	\$0	\$0	\$0	\$0	\$12,250,000
Equipment	\$8,712,000	\$8,822,000	\$6,845,000	\$15,315,000	\$17,515,000	\$1,565,000	\$50,062,000
Land	\$760,000	\$4,295,000	\$2,270,000	\$1,795,000	\$1,045,000	\$695,000	\$10,100,000
Engineered Structures	\$42,087,000	\$49,942,000	\$41,855,000	\$77,675,000	\$58,000,000	\$52,500,000	\$279,972,000
Vehicles	\$754,336	\$2,147,336	\$945,000	\$585,000	\$355,000	\$0	\$4,032,336
	\$64,063,336	\$77,456,336	\$51,915,000	\$95,370,000	\$76,915,000	\$54,760,000	\$356,416,336

SOURCE OF FUNDS

Capital Funds on Hand	\$52,739,000	\$64,276,253	\$20,610,000	\$22,717,000	\$24,718,000	\$26,732,500	\$159,053,753
Debenture Debt (New Debt Only)	\$0	\$882,747	\$30,225,000	\$72,158,000	\$51,642,000	\$28,027,500	\$182,935,247
Equipment Replacement Fund	\$624,336	\$1,397,336	\$855,000	\$495,000	\$355,000	\$0	\$3,102,336
Grants (Federal, Provincial)	\$5,500,000	\$5,500,000	\$0	\$0	\$0	\$0	\$5,500,000
Donations / Third Party Funding	\$5,200,000	\$5,400,000	\$225,000	\$0	\$200,000	\$0	\$5,825,000
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$64,063,336	\$77,456,336	\$51,915,000	\$95,370,000	\$76,915,000	\$54,760,000	\$356,416,336

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:	2.670
Service Name:	Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
WATERSHED PROTECTION Planning													
25-01	Study	Forest Resilience Studies and Assessments	Modelling, studies and assessments of forest fuels, forest health and efficacy of forest treatments in promoting forest resilience.	\$ 600,000	L	WU	\$ 75,000	\$ 200,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 500,000
25-02	New	Public Engagement for Regional Water Supply	Public engagement plans and products.	\$ 130,000	L	WU	\$ 25,000	\$ 30,000	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ 130,000
25-03	Study	GVWSA Risk Assessments & Procedures	Risk assessments and updating procedures for security, biosecurity, spills	\$ 300,000	L	WU	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 300,000
25-04	Study	Master Plan Projects - Watershed Hydrology Support	Additional hydrology/water quality data collection and analyses to inform Master Plan infrastructure projects.	\$ 725,000	S	WU	\$ 35,000	\$ 185,000	\$ 155,000	\$ 100,000	\$ 100,000	\$ 75,000	\$ 615,000
25-05	Study	Forest Management Plan for the GVWSA	Development of a forest management plan for the GVWSA to enhance forest resilience and mitigate climate change.	\$ 240,000	S	WU	\$ 20,000	\$ 120,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 220,000
Capital													
25-06	New	Forest Resilience Treatments	Thinning, juvenile spacing, forest fuel management treatments to mitigate climate change, reduce wildfire risk and enhance forest resilience.	\$ 1,875,000	L	WU	\$ 175,000	\$ 100,000	\$ 375,000	\$ 200,000	\$ 400,000	\$ 200,000	\$ 1,275,000
25-06	New		Revenue from log sales		L	Other		\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 400,000
09-01	Renewal	Leech River Watershed Restoration	A 17 year project to restore the Leech WSA lands for water supply.	\$ 5,576,000	L	WU	\$ 280,000	\$ 220,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 420,000
16-06	Renewal	New Field Operations Centre Building	Renewal of Water Quality field office/lab and equipment storage and Watershed Protection office, yard, training space and equipment storage, replacing longstanding temporary facilities.	\$ 15,500,000	B	WU	\$ 6,750,000	\$ 7,250,000	\$ -	\$ -	\$ -	\$ -	\$ 7,250,000
16-06	Renewal		Revenue from sale of IWS Goldstream gravel pit to City of Langford		B	Other	\$ 5,000,000	\$ 5,000,000	\$ -		\$ -	\$ -	\$ 5,000,000
25-07	New	Hydromet Upgrades	New and upgraded hydrological and weather sensors and stations.	\$ 972,000	E	WU	\$ 69,000	\$ 169,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 369,000
20-01	Replacement	Kapoor Main Mile 1 Bridge and Asphalt Upgrade	Replacement of the existing undersized culvert with a large bridge as well as subsequent 500 m road asphalt replacement.	\$ 1,190,000	S	WU	\$ 30,000	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ 330,000
25-08	Renewal	Road Improvements	Gravel crushing, road deactivation and road upgrades to service water supply and watershed protection infrastructure and activities in the GVWSA	\$ 2,170,000	L	WU	\$ -	\$ 560,000	\$ 400,000	\$ 350,000	\$ 300,000	\$ 300,000	\$ 1,910,000
25-09	New	Climate Change Mitigations	Equipment, infrastructure and upgrades to harden water supply infrastructure from climate related risks in the GVWSA	\$ 860,000	E	WU	\$ 160,000	\$ 360,000	\$ 150,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 860,000
25-10	Renewal	Property Management - Assessments and Upgrades	Assessments, planning and implementation of upgrades aimed at newly acquired GVWSA lands.	\$ 941,000	E	WU	\$ 258,000	\$ 483,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 683,000
25-11	Renewal	GVWSA Bridge Supply & Installation	Replacement of undersized culverts with climate ready bridges which allow for fish passage.	\$ 1,935,000	S	WU	\$ 30,000	\$ 480,000	\$ 475,000	\$ 475,000	\$ -	\$ 475,000	\$ 1,905,000
Watershed Protection Sub-Total				\$ 33,014,000			\$ 12,907,000	\$ 15,587,000	\$ 2,330,000	\$ 1,600,000	\$ 1,325,000	\$ 1,325,000	\$ 22,167,000

Service #:

2.670

Service Name:

Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
INFRASTRUCTURE ENGINEERING AND OPERATIONS													
Planning													
16-10	New	Post Disaster Emergency Water Supply	Identify and procure emergency systems for post disaster preparedness.	\$ 2,850,000	S	WU	\$ 260,000	\$ 460,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,260,000
17-13	New	Asset Management Plan	Development of a plan to inform future areas of study and highlight critical infrastructure improvements.	\$ 1,120,000	S	WU	\$ 195,000	\$ 715,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 915,000
19-04	Study	Seismic Assessment of Critical Facilities Phase 2	Second phase seismic assessment of critical facilities will now be undertaken.	\$ 1,075,000	S	WU	\$ 165,000	\$ 165,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 965,000
20-08	Study	Regional Water DCC Program	Design of a Regional DCC Program	\$ 810,000	S	WU	\$ 190,000	\$ 340,000	\$ 100,000	\$ 50,000		\$ -	\$ 490,000
20-10	Study	Condition & Vulnerability Assessment	Conduct a condition assessment of critical supply infrastructure and assess its possibility of risk.	\$ 400,000	S	WU	\$ 40,000	\$ 40,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 240,000
21-05	Study	Level of Service and Transfer Agreements	Develop level-of-service agreements for participating municipalities to address hydraulic capacity of infrastructure.	\$ 400,000	S	WU	\$ 140,000	\$ 240,000	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ 390,000
27-01	Study	Regional Water Master Plan Update	Future update to the Regional Water Master Plan	\$ 500,000	S	WU		\$ -	\$ 250,000	\$ 250,000	\$ -		\$ 500,000
26-01	Study	Master Plan Program Management	Initiation and implementation of the RWS 2022 Master Plan Capital Improvement Program.	\$ 16,400,000	S	WU		\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 7,000,000
23-12	Study	Project Delivery Strategies and Planning Studies	Develop a strategy to deliver the identified projects from the 2022 RWS Master Plan.	\$ 700,000	S	WU	\$ 50,000	\$ 50,000					\$ 50,000
26-02	Study	Master Plan Project Delivery	Continued planning, investigation and design of projects identified in the RWS 2022 Master Plan.	\$ 37,325,000	S	WU	\$ -	\$ 1,675,000	\$ 4,450,000	\$ 7,950,000	\$ 8,400,000	\$ 14,850,000	\$ 37,325,000
26-03	Study	Water Utility Rate Model	Review and assessment of current water rate model to assess best practice going forward.	\$ 250,000	S	WU		\$ 50,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 250,000
Capital													
18-08	Replacement	Bulk Supply Meter Replacement and Backflow Prevention Program	Planned replacement of aging bulk meter replacement based upon a condition assessment and water audit.	\$ 3,700,000	E	WU	\$ 595,000	\$ 695,000	\$ 1,000,000	\$ 100,000	\$ 1,000,000		\$ 2,795,000
18-15	Renewal	Corrosion Protection Program	Study deficiencies in the current material protection and implement recommendations.	\$ 1,450,000	S	WU	\$ 80,000	\$ 230,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 530,000
19-23	New	Critical Spare Equipment Storage & Pipe Yard	Plan, design and construct a critical equipment storage building.	\$ 4,050,000	S	WU	\$ 1,010,000	\$ 3,810,000	\$ -	\$ -	\$ -	\$ -	\$ 3,810,000
20-16	Replacement	Cecelia Meter Replacement	Replacement of the Cecelia billing meter as well as its enclosure.	\$ 1,500,000	S	WU	\$ 565,000	\$ 565,000	\$ -	\$ -	\$ -	\$ -	\$ 565,000
20-17	Replacement	Decommission & Conceptual Design of the Smith Hill Site	Plan for decommission the conceptual design for the replacement of the Smith Hill reservoir site.	\$ 1,450,000	S	WU	\$ 415,000	\$ 715,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 1,315,000
21-10	Replacement	SCADA Masterplan and System Upgrades	Update the SCADA Master Plan in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.	\$ 2,150,000	E	WU	\$ 910,000	\$ 910,000	\$ 600,000	\$ 300,000	\$ -	\$ -	\$ 1,810,000
21-11	Replacement	RWS Supply Main No. 4 Upgrade & Main No. 1 High Pressurizing	Upgrade vulnerable sections of the RWS Supply Main No. 4 and Main No. 1 to a resilient system to better able to withstand a seismic event. Vulnerable sections are Concrete Cylinder pipe material which is susceptible to failure during a seismic event. This is part of project partnered with the Saanich Peninsula Water system.	\$ 93,000,000	S	WU	\$ 2,475,000	\$ 5,475,000	\$ 15,000,000	\$ 60,000,000	\$ 11,400,000	\$ -	\$ 91,875,000
22-15	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the RWS system, a microwave communications system will be installed.	\$ 1,300,000	S	WU	\$ 640,000	\$ 840,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 1,040,000
23-16	Renewal	Humpback Channel Assessment	Hydraulically assess the Humpback Overflow channel and conduct a condition assessment of the culverts at the Gatehouse.	\$ 200,000	S	WU	\$ 88,000	\$ 88,000	\$ -	\$ -	\$ -	\$ -	\$ 88,000
23-17	Replacement	Main No. 4 - Mt Newton to Highway 17 & Bear Hill Trunk Extension (RWS Contribution to SPWS Project)	Approximately 2.9km of Main No. 4 concrete cylinder transmission main to replacement from Mt Newton Cross Rd/Central Saanich Rd to Island View Rd and Lochside Drive. This project is also being expanded to partially fund the extension of the Bear Hill Tunk Sewer on East Saanich Road from Wallace Drive to Dean Lower Tank.	\$ 39,000,000	S	WU	\$ 25,500,000	\$ 16,000,000	\$ 13,700,000	\$ -	\$ -	\$ -	\$ 29,700,000
23-17	Replacement				S	Grant	\$ 5,500,000	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -	\$ 5,500,000
28-01	Renewal	Transmission Main Upgrade Program	Identify, conceptually design, detail design and construct transmission main upgrades.	\$ 160,000,000	S	WU		\$ -	\$ -	\$ -	\$ 30,000,000	\$ 30,000,000	\$ 60,000,000

Service #:

2.670

Service Name:

Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
24-11	Replacement	IT Core Infrastructure Replacement and cyber security upgrades.	Replacement and upgrades to Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life and cyber security upgrades. Includes IT equipment located at tower sites within the RWS system.	\$ 420,000	E	WU	\$ 25,000	\$ 25,000	\$ 130,000	\$ 250,000	\$ -	\$ -	\$ 405,000
24-12	Renewal	Head Tank Valve & Main No. 4&5 Valve Replacement	Supply and installation of valves and actuators at Head Tank and Main #4&5. Includes flushing plan and coordination efforts.	\$ 1,750,000	E	WU	\$ 505,000	\$ 505,000	\$ 1,100,000		\$ -	\$ -	\$ 1,605,000
24-19	Renewal	Mount Tolmie Tank Assessment and Improvements	Structural and infiltration improvements, as well as overall hydraulic review of Main No. 3 storage and improvements to controls, piping and other deficiencies.	\$ 5,500,000	E	WU	\$ 3,170,000	\$ 920,000	\$ 1,500,000	\$ 2,250,000	\$ 150,000	\$ -	\$ 4,820,000
25-24	Renewal	Water Treatment Plant Improvements Program	Ongoing program to address multiple, small to mid-scale capital improvements required at the Goldstream WTP and Sooke River Road WTP.	\$ 1,150,000	E	WU	\$ 490,000	\$ 590,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 990,000
26-04	Study	Kapoor Tunnel Assessment and Inspections	Development of inspection and monitoring plan for ongoing asset management.	\$ 750,000	E	WU		\$ 250,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 750,000
27-02	Replacement	Supply Main No. 11 Concrete Pipe Replacement and bridge crossing	Replacement of segment of Concrete Cylinder Pipe from Sooke Lake Dam to Head Tank. Incorporate bridge replacement at spillway crossing.	\$ 25,000,000	E	WU		\$ -	\$ 500,000	\$ 10,000,000	\$ 14,500,000	\$ -	\$ 25,000,000
Infrastructure Engineering and Operations Sub-Total				\$ 404,200,000			\$ 43,008,000	\$ 41,853,000	\$ 41,630,000	\$ 84,100,000	\$ 67,550,000	\$ 46,850,000	\$ 281,983,000
DAM SAFETY PROGRAM													
19-07	New	Integrate Dam Performance and Hydromet to SCADA	IT driven project to integrate the dam safety instrumentation/surveillance (i.e. piezometers and weirs) and HydroMet stations to report to WIO through the existing SCADA system.	\$ 1,300,000	E	WU	\$ 1,090,000	\$ 1,090,000	\$ -	\$ -	\$ -	\$ -	\$ 1,090,000
19-13	New	Dam Safety Instrumentation	The existing dam safety instrumentation/surveillance equipment is getting older and will need to be replaced/rehabilitated (does not include pending SCADA effort). IT Driven Project	\$ 250,000	E	WU	\$ 240,000	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ 240,000
25-13	Study	Sooke Lake & Deception Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Sooke Lake Watershed. Outcomes from the various studies will inform future capital improvements.	\$ 3,500,000	S	WU	\$ 475,000	\$ 1,475,000	\$ 1,200,000	\$ 800,000	\$ 350,000	\$ 600,000	\$ 4,425,000
25-14	Renewal	Sooke Lake & Deception Water Supply Area Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Sooke Lake Water Supply Area Dams - Regulatory, Planning & Analysis Program.	\$ 18,250,000	S	WU	\$ 2,955,000	\$ 5,455,000	\$ 1,500,000	\$ 3,750,000	\$ 3,500,000	\$ 3,000,000	\$ 17,205,000
25-15	Study	Goldstream Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Goldstream Watershed. Outcomes from the various studies will inform future capital improvements.	\$ 7,200,000	S	WU	\$ 490,000	\$ 790,000	\$ 300,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 1,240,000
25-16	Renewal	Goldstream Water Supply Area Dams - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Goldstream Water Supply Area Dams - Regulatory, Planning & Analysis Program.	\$ 2,900,000	S	WU	\$ 405,000	\$ 1,405,000	\$ 250,000	\$ 750,000	\$ 900,000	\$ 400,000	\$ 3,705,000
25-17	Study	Charters Dam - Regulatory Compliance, Dam Safety Planning & Analyses	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Charters Dam. Outcomes from the various studies will inform future capital improvements.	\$ 100,000	S	WU	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
25-18	Renewal	Charters Dam - Upgrades and Improvements Program	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Charters Dam - Regulatory, Planning & Analysis Program.	\$ 200,000	S	WU	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ 150,000	\$ -	\$ 200,000
Dam Safety Program Sub-Total				\$ 33,700,000			\$ 5,780,000	\$ 10,580,000	\$ 3,275,000	\$ 5,350,000	\$ 4,950,000	\$ 4,050,000	\$ 28,205,000
WATER QUALITY													
20-04	New	Sooke Lake HyDy Model Development	Critical data collection, model building+calibration, model utilization for 3 different scenarios	\$ 520,000	E	WU	\$ 195,000	\$ 195,000	\$ -	\$ -	\$ -		\$ 195,000
25-19	Study	WQ Studies and Research Projects	Ongoing program budget for water quality studies and operation of Sooke Lake Hydrodynamic Model.	\$ 1,000,000	S	WU	\$ 189,000	\$ 389,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,189,000
24-04	Study	Sooke Lake Drawdown Study	Investigate drawdown effects on Sooke Lake water quality and ecosystem impacts with max drawdown and determine a safe max drawdown level for SOL.	\$ 100,000	S	WU	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Water Quality Sub-Total				\$ 1,620,000			\$ 404,000	\$ 604,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,404,000

Service #:	2.670
Service Name:	Regional Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
ANNUAL PROVISIONAL													
17-27	Replacement	Watershed Culvert Replacement	Replacement of small culverts throughout the GVWSA.	\$ 1,300,000	S	WU		\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 260,000
17-28	Replacement	Watershed Security Infrastructure Upgrade & Replacement	New, upgrade and replacement of security infrastructure in the GVWSA.	\$ 1,500,000	E	WU		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
17-29	Replacement	Water Supply Area Equipment & Replacement	Hydrometeorological, fireweather and wildfire suppression equipment replacement.	\$ 720,000	E	WU		\$ 160,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 720,000
17-30	Replacement	Transmission Main Repairs	Emergency repairs to the transmission mains.	\$ 1,000,000	S	WU		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
17-31	Replacement	Transmission System Components Replacement	Replacement and repair of transmission components.	\$ 400,000	S	WU		\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 400,000
17-33	Replacement	Disinfection Equipment and other Water Treatment Components and Parts Replacement	Replacement of incidental equipment and parts associated with the water treatment facilities.	\$ 1,000,000	E	WU		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
17-34	Renewal	Supply System Computer Model Update	Annual update of the regional hydraulic model.	\$ 100,000	S	WU		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
19-16	Replacement	Dam Improvements	Items not covered by Dam Safety Reviews, but brought up in Dam Safety Inspections and Dam Safety Reviews and address items in the dam safety database/risk registry and to support operations.	\$ 1,675,000	S	WU		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
19-22	Replacement	SCADA Repairs, Equipment Replacement and Comms upgrades	Items not covered by the SCADA Replacement and SCADA Master Plan, but integral in maintaining the SCADA System and revenue meter system.	\$ 750,000	E	WU		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
21-15	Replacement	Corrosion Protection	Replace corrosion protection assets, such as coatings, for the transmission system when identified.	\$ 250,000	S	WU		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
21-16	Replacement	Valve Chamber Upgrades	Replace failing valves and appurtenances along the RWS supply system.	\$ 1,500,000	S	WU		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
21-17	Replacement	Water Quality Equipment Replacement	Replacement of water quality equipment for the water quality lab and water quality operations	\$ 250,000	E	WU		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
21-18	Renewal	LIMS support	Support for LIMS database	\$ 125,000	E	WU		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
23-20	Study	Land Exchange/Acquisition	Land surveys, appraisals to support decisions regarding land exchange to increase catchment area, buffer water supply areas and other possible land exchange and acquisition within the RWS system.	\$ 220,000	L	WU		\$ 80,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 160,000
Annual Provisional Sub-Total				\$ 10,790,000			\$ -	\$ 2,475,000	\$ 2,135,000	\$ 2,135,000	\$ 2,135,000	\$ 2,135,000	\$ 11,015,000
CORPORATE ASSET AND MAINTENANCE MANAGEMENT (CAMP)													
17-35	Replacement	Vehicle & Equipment Replacement (Funding from Replacement Fund)	This is for replacement of vehicles and equipment used by CRD Water Services for the day-to-day operation and maintenance of the supply system.	\$ 4,169,250	V	ERF	\$ 624,336	\$ 1,397,336	\$ 855,000	\$ 495,000	\$ 355,000	\$ -	\$ 3,102,336
23-21	New	EV Charging Stations Electrical Infrastructure	Electrical System upgrades at 479 Island Hwy to power up 44 charging stations	\$ 1,255,000	E	WU	\$ 480,000	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ 480,000
23-22	New	Fuel Truck	Fuel tender truck	\$ 325,000	E	WU	\$ 325,000	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ 325,000
23-31	New	Land and Site Works	Purchasing of land and site works to support RWS facilities.	\$ 6,500,000	L	WU	\$ 205,000	\$ 3,005,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ 5,005,000
25-22	New	New Vehicles - Watershed & Water Operations	4 New Electric Vehicles for Watershed & Water Operations	\$ 360,000	V	WU	\$ 130,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000
25-23	New	Enterprise Asset Management System	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.	\$ 4,600,000	E	WU	\$ -	\$ -	\$ 375,000	\$ 400,000	\$ 400,000	\$ 200,000	\$ 1,375,000
25-23	New	Enterprise Asset Management System			E	Other	\$ 200,000	\$ 400,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 425,000
26-05	New	New Electric Vehicles Watershed, Fleet Pool	New electric vehicles for Watershed and Fleet pool.	\$ 360,000	V	WU	\$ -	\$ 180,000	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ 360,000
26-06	New	Fleet Service Trucks	One new heavy pickup truck and transfer Regional Parks Ops fleet mechanic service truck to Corporate Fleet.	\$ 180,000	V	WU	\$ -	\$ 180,000		\$ -	\$ -	\$ -	\$ 180,000
26-07	New	Flail Mower and addition of deck mower attachment	Transfer of Parks Flail Mower to RWS-WP and addition of deck mower attachment	\$ 260,000	V	WU		\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 260,000
CAMP Sub-Total				\$ 18,009,250			\$ 1,964,336	\$ 6,357,336	\$ 2,345,000	\$ 1,985,000	\$ 755,000	\$ 200,000	\$ 11,642,336
Grand Total				\$ 501,333,250			\$ 64,063,336	\$ 77,456,336	\$ 51,915,000	\$ 95,370,000	\$ 76,915,000	\$ 54,760,000	\$ 356,416,336

Service: 2.670 Regional Water Supply

Project Number	25-01	Capital Project Title	Forest Resilience Studies and Assessments	Capital Project Description	Modelling, studies and assessments of forest fuels, forest health and efficacy of forest treatments in promoting forest resilience.
Project Rationale	Watershed Protection is undertaking and working collaboratively with academic institutions and federal and provincial agencies on a variety of assessments and research studies relating to the health of forests and other ecosystems in the GVWSA, how projected climate change could affect forest health and wildfire in the GVWSA, how forest management could reduce potential threats to forests, and the effects of existing forest thinning trials and fuel management activities. The results of these assessments and studies will be used to inform the forest management plan for the GVWSA (Project 25-05).				
Project Number	25-02	Capital Project Title	Public Engagement for Regional Water Supply	Capital Project Description	Public engagement plans and products.
Project Rationale	The Watershed Protection division provides educational tours of the GVWSA and Regional Water Supply infrastructure and is seeking new ways to making this information available to a broader portion of the service area population. In future years, enhanced public engagement on the master plan will be undertaken.				
Project Number	25-03	Capital Project Title	GVWSA Risk Assessments & Procedures	Capital Project Description	Risk assessments and updating procedures for security, biosecurity, spills
Project Rationale	Assessments such as biosecurity and security are required to determine how best to reduce risks to water quality in the GVWSA. The results of assessments are used to develop and implement plans and procedures.				
Project Number	25-04	Capital Project Title	Master Plan Projects - Watershed Hydrology Support	Capital Project Description	Additional hydrology/water quality data collection and analyses to inform Master Plan infrastructure projects.
Project Rationale	Additional hydrology and water quality data and analyses are needed to provide a good quality dataset to inform Master Plan infrastructure projects.				
Project Number	25-05	Capital Project Title	Forest Management Plan for the GVWSA	Capital Project Description	Development of a forest management plan for the GVWSA to enhance forest resilience and mitigate climate change.
Project Rationale	Development of a forest management plan for the GVWSA to enhance forest resilience and mitigate climate change based on modelling, risk assessment, input from subject matter experts, First Nations and the public.				

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Project Number	25-06	Capital Project Title	Forest Resilience Treatments	Capital Project Description	Thinning, juvenile spacing, forest fuel management treatments to mitigate climate change, reduce wildfire risk and enhance forest resilience.
Project Rationale	This project will be used to fund a variety of forest and fuel management treatments to reduce risks and enhance the resilience of forests in the GVWSA in a changing climate. The specific approaches and methodologies will be informed by the results of a variety of landscape level inventories and assessments and learnings from the evaluation of the effectiveness and effects of forest and fuel management to date.				

Project Number	09-01	Capital Project Title	Leech River Watershed Restoration	Capital Project Description	A 17 year project to restore the Leech WSA lands for water supply.
Project Rationale	A 17 year project to restore the Leech WSA lands for water supply. An update of projects completed and planned was provided in June 2019 (RWSC Report #19-13). Recent years funding has been used predominantly to upgrade the permanent road network. A review will be undertaken and the final years of funding assigned to ensure substantial completion of the recommendations of the Leech River Watershed Assessment.				

Project Number	16-06	Capital Project Title	New Field Operations Centre Building	Capital Project Description	Renewal of Water Quality field office/lab and equipment storage and Watershed Protection office, yard, training space and equipment storage, replacing longstanding temporary facilities.
Project Rationale	Watershed Protection staff (27 FTE and 8 seasonal auxiliaries) are currently located in 2 trailers and a house at the Goldstream Gate entrance to the water supply area, and in office space at the Integrated Water Services office in View Royal. The trailers were considered temporary office space since their implementation over 15 years ago. The trailers are old, prone to leaks and a concern for mold. Water Quality field staff are located in another temporary facility, since their field office was on the gravel pit property that was sold to Langford. In addition, there are insufficient facilities for operational training, equipment storage, emergency management and public education. The separation of staff between various Goldstream facilities and the View Royal location causes inefficiencies and organizational difficulties. The IWS office is also above capacity and moving Watershed Protection staff out will extend the existing office space. A design build contract is being signed in September 2025 to deliver the project with a rough total project cost of \$15.5 million. Funding of \$ 5 million to the project was obtained through the completion of sale of the IWS gravel pit to City of Langford. Additional funding of \$3 million will be transferred from CRD Corporate for Emergency Operations Centre and office space.				

Project Number	25-07	Capital Project Title	Hydromet Upgrades	Capital Project Description	New and upgraded hydrological and weather sensors and stations.
Project Rationale	Watershed Protection manages a network of 13 weather stations and 23 hydrometric (stream monitoring) stations in the GVWSA. Data from these stations are used to inform decision making relating to reservoir inflows, reservoir management, wildfire restrictions and wildfire response, flood and emergency response, and for assessments, modelling, analyses, and strategic and operational planning. The network was started in 1995 and new standards, technologies, and data needs require new stations and the upgrade and expansion of existing stations and data download, management, and distribution capabilities for continual improvement.				

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Project Number	20-01	Capital Project Title	Kapoor Main Mile 1 Bridge and Asphalt Upgrade	Capital Project Description	Replacement of the existing undersized culvert with a large bridge as well as subsequent 500 m road asphalt replacement.
Project Rationale	In 2025 the existing culvert at Mile 1 on Kapoor Main (which is the primary access road to Sooke Lake Reservoir and Dam) was replaced with a bridge to improve water carrying capacity at peak flows, fish passage and bank stability. The asphalt section uphill of the bridge is to be replaced in 2026.				

Project Number	25-08	Capital Project Title	Road Improvements	Capital Project Description	Gravel crushing, road deactivation and road upgrades to service water supply and watershed protection infrastructure and activities in the GVWSA
Project Rationale	The network of roads within the GVWSA provide access to water supply facilities and infrastructure and for emergency response, security patrols, watershed management activities as well as research and monitoring. It is important that these roads be upgraded to accommodate the increased intensity, frequency, duration of major rainfall events with projected climate change, that new roads are developed where needed, and that unnecessary an/or poorly located roads are deactivated to reduce maintenance costs and reduce environmental concerns.				

Project Number	25-09	Capital Project Title	Climate Change Mitigations	Capital Project Description	Equipment, infrastructure and upgrades to harden water supply infrastructure from climate related risks in the GVWSA
Project Rationale	This fund consolidates a number of smaller projects to purchase equipment and develop or update infrastructure within the GVWSA to improve response to extreme weather events, adapt to increased variation in the level of Sooke Lake Reservoir, and reduce risk to key infrastructure. A focus for 2026 is reducing risk of wildfire stemming from sparks from the powerline along Sooke Lake Reservoir by assessing and mitigating trees that could fall onto the line; as well as planning and implementing a dock for Sooke Lake Reservoir.				

Project Number	25-10	Capital Project Title	Property Management - Assessments and Upgrades	Capital Project Description	Assessments, planning and implementation of upgrades aimed at newly acquired GVWSA lands.
Project Rationale	When new properties are aquired, there are assessments that need to be carried out to determine the condition of roads and drainage structures, identify security needs, and other land/forest management issues, and then plan and implement improvements to meet CRD requirements and integrate these lands into Watershed Protection management programs. A focus in 2026 will be the newly acquired Kapoor lands as well as the Malahat Estates parcel.				

Project Number	25-11	Capital Project Title	GVWSA Bridge Supply & Installation	Capital Project Description	Replacement of undersized culverts with climate ready bridges which allow for fish passage.
Project Rationale	Watershed Protection has inventoried all drainage structures (culverts) within the GVWSA and is systematically replacing undersized structures on major streams with bridges to meet current environmental and flow standards and accommodate the projected increases in stream flows with a changing climate. This fund will be used for the costs associated with assessments, engineering, construction and installation of bridge projects in the GVWSA. The funds allocated implement one bridge project per year.				

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Project Number	16-10	Capital Project Title	Post Disaster Emergency Water Supply
Capital Project Description	Identify and procure emergency systems for post disaster preparedness.		
Project Rationale	In the event of a disaster, it is proposed to have in place the ability to source, treat (if required) and distribute drinking water during the initial and sustained response and recovery phases to the public. This item will see the study of the issue in 2016 and 2017 with the anticipated purchase of one or more emergency distribution systems in 2017. Initial investigation has highlighted areas, such as having hardened hydrants/standpipes that the CRD should be investing in. Additional funds are required to continue implementing these additional works and equipment.		
Project Number	17-13	Capital Project Title	Asset Management Plan
Capital Project Description	Development of a plan to inform future areas of study and highlight critical infrastructure improvements.		
Project Rationale	Asset Management Planning necessary to effectively manage asset life cycles and plan for future improvement works.		
Project Number	19-04	Capital Project Title	Seismic Assessment of Critical Facilities Phase 2
Capital Project Description	Second phase seismic assessment of critical facilities will now be undertaken.		
Project Rationale	Initially identified as a priority from an earlier iteration of the Strategic Plan, a second phase seismic assessment of critical facilities will now be undertaken.		
Project Number	20-08	Capital Project Title	Regional Water DCC Program
Capital Project Description	Design of a Regional DCC Program		
Project Rationale	Development and implementation of a Developer Cost Charge (DCC) program for the Regional Water Supply system. This program will help identify where projects are required for future growth and help fund those costs from developments.		
Project Number	20-10	Capital Project Title	Condition & Vulnerability Assessment
Capital Project Description	Conduct a condition assessment of critical supply infrastructure and assess its possibility of risk.		
Project Rationale	The RWSC is a large system with infrastructure of various ages and condition. Funding is required to conduct a condition assessment of critical infrastructure, assess their risk of failure, and provide a high level timeline for replacement/renewal.		
Project Number	21-05	Capital Project Title	Level of Service and Transfer Agreements
Capital Project Description	Develop level-of-service agreements for participating municipalities to address hydraulic capacity of infrastructure.		
Project Rationale	Develop level-of-service agreements for participating municipalities to address hydraulic capacity of infrastructure.		

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Project Number	27-01	Capital Project Title	Regional Water Master Plan Update	Capital Project Description	Future update to the Regional Water Master Plan
Project Rationale	Update the RWS 2022 Master Plan based upon findings of the planning studies completed to date and work-in-progress being completed by Carollo Engineers. To re-assess the impacting factors such as climate change, population growth, water demand, changing regulations, etc. It is proposed to complete the work that is underway in order to inform the update and therefore deferring this project until 2028.				

Project Number	26-01	Capital Project Title	Master Plan Program Management	Capital Project Description	Initiation and implementation of the RWS 2022 Master Plan Capital Improvement Program.
Project Rationale	Funding to cover forecasted program management costs.				

Project Number	23-12	Capital Project Title	Project Delivery Strategies and Planning Studies	Capital Project Description	Develop a strategy to deliver the identified projects from the 2022 RWS Master Plan.
Project Rationale	In 2025, Carollo Engineers initiated its assignment to define many program management related topics, all to be summed up into a Program Implementation Plan (PIP). This PIP will address the program governance framework, program resourcing plan, funding and grant strategy, permitting, regulatory management plan, communications plan, project delivery/procurement models, First Nations engagement, funding strategy, etc. Once Carollo is complete with the current assignment, this capital project will carry-on in subsequent years to address the foregoing during the life of the program.				

Project Number	26-02	Capital Project Title	Master Plan Project Delivery	Capital Project Description	Continued planning, investigation and design of projects identified in the RWS 2022 Master Plan.
Project Rationale	Consolidates existing projects #23-13, #23-24, #23-25, #23-26, #23-27, and #23-28 in the short-term until Carollo Engineers completes its current assignment. Further, conceptualization of the projects identified in the RWS 2022 Master Plan based on the program risk management strategy, program vision, goal, and guiding principles, and updated project prioritization. A future Comprehensive Project Definition Report will address many topics for all of the proposed projects including siting studies, long term water supply planning, land acquisition requirements, conceptual design, geotechnical investigations, permitting, schedule development and cost estimating. This will also include the Filtration Plant Pilot Testing, and detailed design for the various projects. Carollo will provide a detailed work-breakdown-structure of scope, schedule and budgets for each project that will be reintroduced in subsequent capital plans.				

Project Number	26-03	Capital Project Title	Water Utility Rate Model	Capital Project Description	Review and assessment of current water rate model to assess best practice going forward.
Project Rationale	Necessary to keep ahead of service financial sustainability.				

Service: 2.670 Regional Water Supply			
Project Number	18-08	Capital Project Title	Bulk Supply Meter Replacement and Backflow Prevention Program
Capital Project Description	Planned replacement of aging bulk meter replacement based upon a condition assessment and water audit.		
Project Rationale	This item is to replace, upgrade and install new bulk water meters and related equipment that measure flow and volumes of water delivered to the wholesale customers. Many of the meter stations are in need of upgrading. Funding is required to replace the flow meter and appurtenances.		
Project Number	18-15	Capital Project Title	Corrosion Protection Program
Capital Project Description	Study deficiencies in the current material protection and implement recommendations.		
Project Rationale	This item is to assess, design and implement cathodic protection for the various infrastructure, including steel pipes, that are susceptible to corrosion. The supply system has various implementations of cathodic protection ranging from interior/exterior coatings for pipe and passive anodes to impressed current systems with variable results and condition. Funding is required for ongoing improvements as recommended by a cathodic protection specialist.		
Project Number	19-23	Capital Project Title	Critical Spare Equipment Storage & Pipe Yard
Capital Project Description	Plan, design and construct a critical equipment storage building.		
Project Rationale	Additional and accessible storage is required at the pipe yard for critical spare equipment such as repair bands and clamps. Funds are required to pland, design and construct an equipment storage building accessible by loading vehicles.		
Project Number	20-16	Capital Project Title	Cecelia Meter Replacement
Capital Project Description	Replacement of the Cecelia billing meter as well as its enclosure.		
Project Rationale	Project to replace Cecelia Water Meter, which was identified in a previous consultant report as in need of replacement for end of life and accuracy. This is RWS' largest billing meter.		
Project Number	20-17	Capital Project Title	Decommission & Conceptual Design of the Smith Hill Site
Capital Project Description	Plan for decommission the conceptual design for the replacement of the Smith Hill reservoir site.		
Project Rationale	The Smith Hill reservoir has not been in operation for many years. Consideration for decommissioning now has to be factored in with recent suggestions in the 2022 Master Plan.		
Project Number	21-10	Capital Project Title	SCADA Masterplan and System Upgrades
Capital Project Description	Update the SCADA Master Plan in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.		
Project Rationale	The SCADA and radio system utilized by the RWS comprises of components ranging from 2-25 years in age. A planned replacement of assets, to be coordinated with the Juan de Fuca Water Distribution and Saanich Peninsula Water & Wastewater Systems is required to create a more resilient and cohesive communications system		

Service: 2.670 Regional Water Supply

Project Number	21-11	Capital Project Title	RWS Supply Main No. 4 Upgrade & Main No. 1 High Pressurizing	Capital Project Description	Upgrade vulnerable sections of the RWS Supply Main No. 4 and Main No. 1 to a resilient system to better able to withstand a seismic event. Vulnerable sections are Concrete Cylinder pipe material which is susceptible to failure during a seismic event. This is part of project partnered with the Saanich Peninsula Water system.
Project Rationale	Sections of RWS Supply Main No. 4 have been identified as being vulnerable due to age and material type during a seismic event and require replacement. To support replacement of the Goldstream section of Main No. 4, improvements to RWS Supply Main No. 1 are required, such as replacement of approximately 40 m of transmission Main #1 at Watkiss Way and upgrade of the Watkiss PRV, upgrade of the Millstream PRV, modifications to the Humpback PRV and construction of five new pressure control stations. This project is part of a project partnered with the Saanich Peninsula Water System to increase the resilience of the water system by replacing vulnerable sections of transmission mains. The budget breakdown of the works: Goldstream section of Main #4 \$21,975,000; Watkiss Way section of Main #1 \$950,000; Watkiss PRV \$1,250,000; Millstream PRV \$1,350,000; Humpback PRV improvements \$825,000; Five new PRVs				
Project Number	22-15	Capital Project Title	Microwave Radio Upgrades	Capital Project Description	To provide a high bandwidth communications backbone to the RWS system, a microwave communications system will be installed.
Project Rationale	To provide a high bandwidth communications backbone to the RWS system, a microwave communications system will be installed. Supports current and future fire detection cameras.				
Project Number	23-16	Capital Project Title	Humpback Channel Assessment	Capital Project Description	Hydraulically assess the Humpback Overflow channel and conduct a condition assessment of the culverts at the Gatehouse.
Project Rationale	Hydraulically assess the overflow system to determine what upgrades or alterations may be required to avoid system failure in extreme weather events. Previous system failures have resulted in damage to the adjacent roadway and significant erosion at the outlet, exposing main No. 4.				

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Project Number	23-17	Capital Project Title	Main No. 4 - Mt Newton to Highway 17 & Bear Hill Trunk Extension (RWS Contribution to SPWS Project)	Capital Project Description	Approximately 2.9km of Main No. 4 concrete cylinder transmission main to replacement from Mt Newton Cross Rd/Central Saanich Rd to Island View Rd and Lochside Drive. This project is also being expanded to partially fund the extension of the Bear Hill Tunk Sewer on East Saanich Road from Wallace Drive to Dean Lower Tank.
Project Rationale	Main No. 4 project portion: Replacement of concrete cylinder pipe on Main No. 4 is deemed critical for resiliency of the water supply to the Saanich Peninsula. A Strategic Priorities Fund grant was approved to fund a portion of this work. CRD have since expanded the scope and adjusted the alignment so that approximately 450meters of additional concrete cylinder pipe can be removed under a single contract private property and environmental impacts can be better mitigated through alignment adjustment. Bear Hill Trunk project portion: This project portion is to be shared with Saanich Peninsula Water Supply but is proposed to be partially funded by RWS, since this will provide better water supply redundancy to the Saanich Peninsula and will also reduce some of the future scope requirements for RWS to proceed with Project M11 as identified in the Master Plan.				
Project Number	28-01	Capital Project Title	Transmission Main Upgrade Program	Capital Project Description	Identify, conceptually design, detail design and construct transmission main upgrades.
Project Rationale	Transmission mains that are nearing end of life due to long service require condition assessments and then design and construction of replacement mains where needed. Budget is a future placeholder but project details and budgets will be further refined as the delivery year approaches.				
Project Number	24-11	Capital Project Title	IT Core Infrastructure Replacement and cyber security upgrades.	Capital Project Description	Replacement and upgrades to Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life and cyber security upgrades. Includes IT equipment located at tower sites within the RWS system.
Project Rationale	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life. Includes IT equipment located at tower sites within the RWS system.				
Project Number	24-12	Capital Project Title	Head Tank Valve & Main No. 4&5 Valve Replacement	Capital Project Description	Supply and installation of valves and actuators at Head Tank and Main #4&5. Includes flushing plan and coordination efforts.
Project Rationale	Supply and installation of valves and actuators at Head Tank and Main #4&5. Includes flushing plan and coordination efforts.				

Service:	2.670	Regional Water Supply

Project Number	24-19	Capital Project Title	Mount Tolmie Tank Assessment and Improvements	Capital Project Description	Structural and infiltration improvements, as well as overall hydraulic review of Main No. 3 storage and improvements to controls, piping and other deficiencies.
Project Rationale	Initial budget for multiple improvements to Mount Tolmie Tank, including structural repairs to address leakage and structural repairs discovered at Mount Tolmie Tank in Q4 2023, control valve and piping upgrades, assessment of adjacent buried pipe work.				

Project Number	25-24	Capital Project Title	Water Treatment Plant Improvements Program	Capital Project Description	Ongoing program to address multiple, small to mid-scale capital improvements required at the Goldstream WTP and Sooke River Road WTP.
Project Rationale	Program Level budget to allow staff to implement small to mid-scale capital improvements required at the Goldstream and Sooke River Road Water Treatment Plants. This budget is initiated from funds left over from the Goldstream UV and Controls Upgrades project but will be carried forward and built upon as a program for term projects needing to be coordinated at the two Regional treatment facilities. Some initial projects include improvements to workstations, buried pipe replacement to replace injection line to mech room bypass, systems control training, GWTP #5 Injection Chamber Analyzer Lines improvements, other small scale piping and monitoring improvements.				

Project Number	26-04	Capital Project Title	Kapoor Tunnel Assessment and Inspections	Capital Project Description	Development of inspection and monitoring plan for ongoing asset management.
Project Rationale	Development of plan for ongoing tunnel monitoring plan. Work with external experts to develop best management practices for monitoring this tunnel asset.				

Project Number	27-02	Capital Project Title	Supply Main No. 11 Concrete Pipe Replacement and bridge crossing	Capital Project Description	Replacement of segment of Concrete Cylinder Pipe from Sooke Lake Dam to Head Tank. Incorporate bridge replacement at spillway crossing.
Project Rationale	Critical segment of main with vulnerability due to concrete cylinder pipe crossing of spillway channel. Review to replace this segment of pipe and all of this concrete cylinder pipe alignment.				

Service:	2.670	Regional Water Supply

Project Number	19-07	Capital Project Title	Integrate Dam Performance and Hydromet to SCADA	Capital Project Description	IT driven project to integrate the dam safety instrumentation/surveillance (i.e. piezometers and weirs) and HydroMet stations to report to WIO through the existing SCADA system.
Project Rationale	Based on capital project 18-19, dam performance piezometers and weirs and Hydromet/Dam Safety Instrumentation stations will be integrated through the SCADA system.				

Project Number	19-13	Capital Project Title	Dam Safety Instrumentation	Capital Project Description	The existing dam safety instrumentation/surveillance equipment is getting older and will need to be replaced/rehabilitated (does not include pending SCADA effort). IT Driven Project
Project Rationale	Aging Hydromet/Dam Safety Instrumentation stations maintained by Infrastructure Engineering require replacement so that ongoing monitoring within the watersheds can be maintained. Funds are required for upgrades and replacement of existing Hydromet Stations.				

Project Number	25-13	Capital Project Title	Sooke Lake & Deception Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Capital Project Description	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Sooke Lake Watershed. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.				

Project Number	25-14	Capital Project Title	Sooke Lake & Deception Water Supply Area Dams - Upgrades and Improvements Program	Capital Project Description	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Sooke Lake Water Supply Area Dams - Regulatory, Planning & Analysis Program.
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Sooke Lake Watershed Dams from the Dam Safety Risk Register. Some key projects in the near term include: Sooke Lake Dam (SLD) Instrumentation Improvements, SLD Spillway crack repairs (wet side), SLD Spillway crack repairs (Ogee/Wing Walls), Deception Dam Low Level Overflow Replacement, SLD Gate Controls/automation, SLD Stop Logs Replacements, SLD Log Booms (Narrows and Main Dam), future buttressing of Deception Dam and various other improvements that may be prioritized based on risk.				

Service: 2.670 Regional Water Supply

Project Number	25-15	Capital Project Title	Goldstream Water Supply Area Dams - Regulatory Compliance, Dam Safety Planning & Analyses	Capital Project Description	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for the various dams within the Goldstream Watershed. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.				

Project Number	25-16	Capital Project Title	Goldstream Water Supply Area Dams - Upgrades and Improvements Program	Capital Project Description	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Goldstream Water Supply Area Dams - Regulatory, Planning & Analysis Program.
Project Rationale	This is an ongoing program to be adaptable to addressing projects in the Goldstream Watershed Dams from the Dam Safety Risk Register. Some key projects in the near term include: Goldstream gates (High Level and 3 Low Level) being assessed and potentially replaced, Concrete repairs, instrumentation implementation and project management efforts at the program level to prioritize capital works as studies are being completed.				

Project Number	25-17	Capital Project Title	Charters Dam - Regulatory Compliance, Dam Safety Planning & Analyses	Capital Project Description	Ongoing projects involving studies, dam safety planning and regulatory requirements activities for Charters Dam. Outcomes from the various studies will inform future capital improvements.
Project Rationale	Capital funding will be used to resolve a prioritized list of issues from the Dam Safety Risk Register, identified during dam surveillance activities, Dam Safety audits, and legislated Dam Safety Reviews. The issues to be resolved relate to dam safety analyses, dam safety planning and program work, and regulatory compliance.				

Service:	2.670	Regional Water Supply

Project Number	25-18	Capital Project Title	Charters Dam - Upgrades and Improvements Program	Capital Project Description	Ongoing program to complete dam upgrades and improvements from the Dam Safety Risk Register, which have been identified through the Charters Dam - Regulatory, Planning & Analysis Program.
Project Rationale	Budget to address capital improvements identified through the dam safety risk register.				

Project Number	20-04	Capital Project Title	Sooke Lake HyDy Model Development	Capital Project Description	Critical data collection, model building+calibration, model utilization for 3 different scenarios
Project Rationale	This project involves building and calibrating a hydrodynamic model of Sooke Lake Reservoir using key data inputs. The model will be applied to assess three different scenarios, providing valuable insight for future management and operational strategies.				

Project Number	25-19	Capital Project Title	WQ Studies and Research Projects	Capital Project Description	Ongoing program budget for water quality studies and operation of Sooke Lake Hydrodynamic Model.
Project Rationale	Managing WQ Studies and Research projects under a program will allow CRD more operational flexibility managing priorities and adapting to changing operational needs.				

Project Number	24-04	Capital Project Title	Sooke Lake Drawdown Study	Capital Project Description	Investigate drawdown effects on Sooke Lake water quality and ecosystem impacts with max drawdown and determine a safe max drawdown level for SOL.
Project Rationale					

Project Number	17-27	Capital Project Title	Watershed Culvert Replacement	Capital Project Description	Replacement of small culverts throughout the GVWSA.
Project Rationale	This provides annual funding for the replacement of culverts that have reached end of life and/or are undersized given present knowledge of potential peak water flows and anticipated climate change effects. With the completion of peak flow modelling of all major structures in the Sooke and Goldstream WSAs in 2017, additional funds are required beginning in 2018 to upgrade identified structures to current standards. Costs of upgrades have increased significantly in the last 5 years.				

Service: 2.670 Regional Water Supply			
Project Number	17-28	Capital Project Title	Watershed Security Infrastructure Upgrade & Replacement
		Capital Project Description	New, upgrade and replacement of security infrastructure in the GVWSA.
Project Rationale	The outer boundary of the Leech, Sooke and Goldstream Water Supply Areas is approximately 119 kilometers in length. Main access roads are gated and there are 11 kilometers of existing security fencing. A constant effort is needed to maintain a closed watershed. Through monitoring, high incident areas are identified, security plans are developed, and security infrastructure (fencing, gates and signage) is installed or upgraded where required. An uplift in provisional funding is requested due to increased costs of fencing and gates.		
Project Number	17-29	Capital Project Title	Water Supply Area Equipment & Replacement
		Capital Project Description	Hydrometeorological, fireweather and wildfire suppression equipment replacement.
Project Rationale	This provides annual funding for the replacement or upgrading of equipment for wildfire suppression and spill response, fire weather stations, hydro-meteorological monitoring and water quality sampling and monitoring equipment. Given an expansion of the hydrology and meteorology network of stations and sensors, an additional \$50,000 per year is added in 2020 and going forward. In 2021 and going forward, funding is reduced by \$20,000 as water quality equipment will be funded under a separate line item (21-17). A revised level of funding is requested beginning in 2023 that reflects forecasted needs.		
Project Number	17-30	Capital Project Title	Transmission Main Repairs
		Capital Project Description	Emergency repairs to the transmission mains.
Project Rationale	Each year a visual inspection of this critical supply tunnel is carried out by CRD staff. This capital item allows for minor repairs that are discovered during these inspections. This also allows for annual funding for repair of emergency breaks on large diameter supply mains.		
Project Number	17-31	Capital Project Title	Transmission System Components Replacement
		Capital Project Description	Replacement and repair of transmission components.
Project Rationale	This is an annual allowance for the capital costs for the replacement and repair of supply system components that fail under normal operation and maintenance during the year.		
Project Number	17-33	Capital Project Title	Disinfection Equipment and other Water Treatment Components and Parts Replacement
		Capital Project Description	Replacement of incidental equipment and parts associated with the water treatment facilities.
Project Rationale	The annual work includes the replacement of the plastic gas feed piping that has become very brittle, installing air valves on the ammonia solution lines, installing and replacing shut off valves on the booster pumps supply piping, installing indicator stems on UV cooling water valves, relocating the UV cooling water feed pipes, improving the landscaping around the UV building to reduce dust and other minor upgrades.		
Project Number	17-34	Capital Project Title	Supply System Computer Model Update
		Capital Project Description	Annual update of the regional hydraulic model.
Project Rationale	This item is to allow for staff and consultant time each year to keep the hydraulic computer model current.		

Service: 2.670 Regional Water Supply			
Project Number 19-16	Capital Project Title Dam Improvements	Capital Project Description Items not covered by Dam Safety Reviews, but brought up in Dam Safety Inspections and Dam Safety Reviews and address items in the dam safety database/risk registry and to support operations.	Project Rationale Dam Safety Inspections are carried out throughout the year and result in minor improvements at each dam annually. This budget is intended for smaller scale improvements, typically to be completed by operations staff in a short duration and which are not captured under the larger "Term" programs.
Project Number 19-22	Capital Project Title SCADA Repairs, Equipment Replacement and Comms upgrades	Capital Project Description Items not covered by the SCADA Replacement and SCADA Master Plan, but integral in maintaining the SCADA System and revenue meter system.	Project Rationale This item is to allow for unplanned SCADA repairs and equipment replacement not covered by the capital projects SCADA Replacement.
Project Number 21-15	Capital Project Title Corrosion Protection	Capital Project Description Replace corrosion protection assets, such as coatings, for the transmission system when identified.	Project Rationale There are numerous assets with varying levels of corrosion protection throughout the RWS system. Funds are required to ensure that corrosion protection assets are replaced or rehabilitated when identified.
Project Number 21-16	Capital Project Title Valve Chamber Upgrades	Capital Project Description Replace failing valves and appurtenances along the RWS supply system.	Project Rationale The RWS system has numerous isolation and air valves along the transmission system, usually in underground chambers. Funds are required for replacement of valves and chamber upgrades as they are identified.
Project Number 21-17	Capital Project Title Water Quality Equipment Replacement	Capital Project Description Replacement of water quality equipment for the water quality lab and water quality operations	Project Rationale This provides annual funding for the replacement or upgrading of equipment for the water quality lab, sampling, and operations. Of this provisional budget, \$20,000 was previously included in item 17-29 (Water Supply Area annual provisional budget)
Project Number 21-18	Capital Project Title LIMS support	Capital Project Description Support for LIMS database	Project Rationale Provides for support for the laboratory information management system

Service:	2.670	Regional Water Supply

Project Number	23-20	Capital Project Title	Land Exchange/Acquisition	Capital Project Description	Land surveys, appraisals to support decisions regarding land exchange to increase catchment area, buffer water supply areas and other possible land exchange and acquisition within the RWS svstem.
Project Rationale	There are opportunities to increase the catchment and critical buffer areas of Sooke, Goldstream and the Leech WSA by purchase or land exchange with surrounding land owners. From time to time, the RWS System requires acquisition of lands for infrastructure purposes. Funds will be used when needed to undertake appraisals, legal surveys, and legal fees for work to develop agreements to purchase or exchange lands for the Regional Water Supply Area or System.				

Project Number	17-35	Capital Project Title	Vehicle & Equipment Replacement (Funding from Replacement Fund)	Capital Project Description	This is for replacement of vehicles and equipment used by CRD Water Services for the day-to-day operation and maintenance of the supply system.
Project Rationale	This is for replacement of vehicles and equipment used by CRD Water Services for the day-to-day operation and maintenance of the supply system. The Equipment Replacement Fund is used to fund the expenditure. The requests have been adjusted to align with the pricing for electric vehicles.				

Project Number	23-21	Capital Project Title	EV Charging Stations Electrical Infrastructure	Capital Project Description	Electrical System upgrades at 479 Island Hwy to power up 44 charging stations
Project Rationale	In support of the CRD's Climate Action Strategy to reduce the corporate GHG emissions. The CRD Fleet of vehicles is one of the larger contributors to the generation of GHG's. Integrated Water Services identified 44 of the approx. 100 vehicles that operate out of the 479 Island location for replacement with Electrical Vehicles by 2030. I preparation for providing the proper charging network at 479 an Electric Vehicle Fleet Conversion Study was completed in 2021. The results of the study was to upgrade the electrical infrastructure to accommodate the power needs of 44 charging points. It is proposed that phase 1 is started in 2023 to upgrade the electrical distribution system and provide 17 charging points. The larger portion of the costs will be to upgrade the electrical system. Phase 2 to allow for a further 27 charging points can be planned to accommodate the balance of EV vehicles pending their purchasing and delivery.				

Project Number	23-22	Capital Project Title	Fuel Truck	Capital Project Description	Fuel tender truck
Project Rationale	New fuel truck.				

Project Number	23-31	Capital Project Title	Land and Site Works	Capital Project Description	Purchasing of land and site works to support RWS facilities.
Project Rationale	Land acquisition and site works to support RWS facilities.				

Service:	2.670	Regional Water Supply

Project Number	25-22	Capital Project Title	New Vehicles - Watershed & Water Operations	Capital Project Description	4 New Electric Vehicles for Watershed & Water Operations
Project Rationale	1 New EV AWD SUV for water treatment ops 2 Replacement EV Pickup trucks for Watershed Prot. Ops, Security & Emerg Response 1 New EV Pickup truck for Watershed Prot. Resource Planning, Wildlife Program				

Project Number	25-23	Capital Project Title	Enterprise Asset Management System	Capital Project Description	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.
Project Rationale	There are opportunities to increase the catchment and critical buffer areas of Sooke, Goldstream and the Leech WSA by purchase or land exchange with surrounding land owners. From time to time, the RWS System requires acquisition of lands for infrastructure purposes. Funds will be used when needed to undertake appraisals, legal surveys, and legal fees for work to develop agreements to purchase or exchange lands for the Regional Water Supply Area or System.				

Project Number	26-05	Capital Project Title	New Electric Vehicles Watershed, Fleet Pool	Capital Project Description	New electric vehicles for Watershed and Fleet pool.
Project Rationale	2026 - 2 EV Pickup trucks for Watershed Prot. Ops, Security & Emerg Response to replace old life-extended vehicles (180k) 2027 - 1 EV truck for Watershed Prot. Ops, Security & Emerg Response to support IBC 2027 2a-5.2 Equipment/Operato Watershed (90k) 2028 - 1 EV truck Forest Management Plan Implementation Forester position in WP requiring a pickup. IBC 2a5.4 for 2028 (90k)				

Project Number	26-06	Capital Project Title	Fleet Service Trucks	Capital Project Description	One new heavy pickup truck and transfer Regional Parks Ops fleet mechanic service truck to Corporate Fleet.
Project Rationale	2026 - Transfer Regional Parks Ops fleet mechanic service truck to Corporate Fleet (60K). One new heavy pickup truck to replace old life-extended vehicle (120k).				

Project Number	26-07	Capital Project Title	Flail Mower and addition of deck mower attachment	Capital Project Description	Transfer of Parks Flail Mower to RWS-WP and addition of deck mower
Project Rationale	Flail mower transfer cost. Benefit for ongoing maintenance.				

**2.670 Regional Water Supply
Asset / Reserve Schedule
2026 - 2030 Financial Plan**

Asset Profile

Regional Water Supply

System assets include the lands, dams and source water reservoirs within the water supply areas, intake and source conduits, two water treatment plants, pressure regulating facilities, nine supply mains, three balancing reservoirs and revenue water meters in the water transmission system.

Equipment Replacement Reserve Schedule

Reserve Fund: 2.670 Regional Water Supply Equipment Replacement Reserve (covered by CRD-ERF Bylaw)

Fund: 1022 Fund Center: 101454

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,951,724	2,391,237	1,873,985	1,831,175	2,108,045	2,517,865
Equipment purchases (Based on Capital Plan)	(1,169,003)	(1,397,336)	(855,000)	(495,000)	(355,000)	-
Transfer from Operating Budget	577,541	670,484	683,890	697,570	711,520	725,750
Proceeds on disposals	8,873	209,600	128,300	74,300	53,300	-
Interest Income*	22,101					
Ending Balance \$	2,391,237	1,873,985	1,831,175	2,108,045	2,517,865	3,243,615

General Comments:

Reserve Fund is used for the purpose of replacing fleet vehicles including heavy equipment and associated mobile components, as outlined in the capital plan. Proceeds from disposals are estimated at 15% of replacement equipment purchases. Note not all vehicles are sold within the year in which they are replaced.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

JDF Water Distribution

FINAL BUDGET

March 2026

Service: 2.680 JDF Water Distribution

Commission: Juan De Fuca Water Distribution

DEFINITION:

To finance the administration, development, maintenance, and operational expenses, of the Juan de Fuca Water Distribution local service in the Western Communities of the Capital Regional District, as per the Water Distribution Local Service Area Establishment Bylaw No. 2538.

The establishment and operation of a Juan de Fuca water Distribution Commission is done by Bylaw No. 2540.

SERVICE DESCRIPTION:

Juan de Fuca Water Distribution Service provides retail water distribution system to participants within the Western Communities. The service administration and operation is provided by the Integrated Water Services Department.

PARTICIPATION:

City of Colwood	District of Metchosin
City of Langford	District of Sooke
Town of View Royal	District of Highlands
Juan de Fuca Electoral Area	

MAXIMUM LEVY:

The maximum amount that may be requisitioned is NIL.

MAXIMUM CAPITAL DEBT:

Authorized:	Pre Consolidated MFA Loan Authorizations - Juan de Fuca Water Distribution Facilities		\$19,000,000
Borrowed:			\$17,500,000
Remaining:	Expired		\$1,500,000
Authorized:	MFA Bylaw No. 3981 - Juan de Fuca Water Distribution Facilities		\$14,800,000
Borrowed:			\$10,100,000
Remaining:	Expired		\$4,700,000
Authorized:	MFA Bylaw No. 3164 - Juan de Fuca Water Distribution Facilities Development-DCC		\$10,000,000
Borrowed:			\$3,500,000
Remaining:	Expired		\$6,500,000
Authorized:	MFA Bylaw No. 4379 - Juan de Fuca Water Distribution Facilities	2021	\$14,800,000
Borrowed:			\$7,500,000
Remaining:	Active		\$7,300,000

FUNDING:

Costs are recovered from Water Sales, and transfer from DCC reserves to service DCC debt.

Program Group: CRD-JDF Water Distribution	2026 BUDGET REQUEST						FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	TOTAL (COL 4, 5 & 6)	2027	2028	2029	2030
SUMMARY	2	3	4	5	6	7	8	9	10	11
1										
<u>OPERATING EXPENDITURES</u>										
ALLOCATION - OPERATIONS	6,195,213	6,202,213	6,538,780	355,555	11,250	6,905,585	7,303,398	7,455,784	7,604,856	7,758,344
OPERATING - OTHER COSTS	823,799	849,984	811,796	-	-	811,796	817,613	823,581	829,729	836,039
SALARIES AND WAGES	495,089	435,998	505,408	-	-	505,408	519,830	534,659	547,341	560,316
CONTRACT FOR SERVICES	480,072	480,692	538,010	-	-	538,010	548,760	559,740	570,920	582,330
ALLOCATION - STANDARD OVERHEAD	793,173	793,173	884,297	-	-	884,297	900,214	918,218	936,583	955,314
TOTAL OPERATING EXPENDITURES	8,787,346	8,762,060	9,278,291	355,555	11,250	9,645,096	10,089,815	10,291,982	10,489,429	10,692,343
<i>*Percentage increase over prior year's board budget</i>			5.59%	4.05%	0.13%	9.76%	4.61%	2.00%	1.92%	1.93%
BULK WATER PURCHASE	8,803,620	8,976,214	9,593,008	-	-	9,593,008	10,484,842	11,860,667	13,660,735	15,765,148
BULK WATER EXPENDITURE	8,803,620	8,976,214	9,593,008	-	-	9,593,008	10,484,842	11,860,667	13,660,735	15,765,148
			8.97%			8.97%				
<u>CAPITAL EXPENDITURES & TRANSFERS</u>										
TRANSFER TO WATER CAPITAL FUND	8,235,506	8,708,267	8,800,000	-	-	8,800,000	9,100,000	9,750,000	10,500,000	11,200,000
TRANSFER TO DEBT RESERVE FUND	55,620	-	63,527	-	-	63,527	135,925	144,147	153,412	86,245
TRANSFER TO EQUIPMENT REPLACEMENT FUND	661,564	661,564	740,104	-	-	740,104	749,900	759,900	770,090	780,490
TOTAL CAPITAL EXPENDITURES & TRANSFERS	8,952,690	9,369,831	9,603,631	-	-	9,603,631	9,985,825	10,654,047	11,423,502	12,066,735
<u>DEBT SERVICING</u>										
DEBT-INTEREST & PRINCIPAL	2,770,341	2,718,174	2,798,219	-	-	2,798,219	3,596,756	4,265,302	4,673,480	5,145,471
TOTAL DEBT EXPENDITURES	2,770,341	2,718,174	2,798,219	-	-	2,798,219	3,596,756	4,265,302	4,673,480	5,145,471
TOTAL EXPENDITURES	29,313,997	29,826,278	31,273,149	355,555	11,250	31,639,954	34,157,238	37,071,998	40,247,146	43,669,697
			6.68%	1.21%	0.04%	7.93%	7.96%	8.53%	8.56%	8.50%
<u>SOURCES OF FUNDING</u>										
REVENUE - SALES	(28,962,967)	(29,530,868)	(30,912,032)	(355,555)	(11,250)	(31,278,837)	(33,721,263)	(36,625,291)	(39,788,614)	(43,275,722)
REVENUE - OTHER	(351,030)	(295,410)	(361,117)	-	-	(361,117)	(435,975)	(446,707)	(458,532)	(393,975)
TOTAL SOURCES OF FUNDING OPERATIONS	(29,313,997)	(29,826,278)	(31,273,149)	(355,555)	(11,250)	(31,639,954)	(34,157,238)	(37,071,998)	(40,247,146)	(43,669,697)
<u>SOURCES OF OTHER FUNDING</u>										
TRANSFER FROM DCC RESERVES TO FUND DCC DEBT	-	-	-	-	-	-	-	-	-	-
TRANSFER PRIOR YEAR	-	-	-	-	-	-	-	-	-	-
TRANSFER TO FOLLOWING YEAR SURPLUS CARRY FORWARD	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCES OF FUNDING	(29,313,997)	(29,826,278)	(31,273,149)	(355,555)	(11,250)	(31,639,954)	(34,157,238)	(37,071,998)	(40,247,146)	(43,669,697)
<i>Percentage increase over prior year's board budget</i>			6.68%	1.21%	0.04%	7.93%	7.96%	8.53%	8.56%	8.50%
Water Rate \$ per cu. m.	\$ 2.8395					\$ 3.0368	\$ 3.2581	\$ 3.5217	\$ 3.8075	\$ 4.1215
<i>Percentage increase over prior year</i>	5.45%					6.95%	7.29%	8.09%	8.12%	8.25%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.670/2.680	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Regional Water Supply & JDF Water Distribution Combo							

EXPENDITURE

Buildings	\$455,000	\$735,000	\$200,000	\$80,000	\$80,000	\$80,000	\$1,175,000
Equipment	\$685,000	\$1,400,000	\$430,000	\$411,000	\$409,000	\$405,000	\$3,055,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$150,000	\$100,000	\$75,000	\$75,000	\$50,000	\$450,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,140,000	\$2,285,000	\$730,000	\$566,000	\$564,000	\$535,000	\$4,680,000

SOURCE OF FUNDS

Capital Funds on Hand	\$860,000	\$2,005,000	\$730,000	\$566,000	\$564,000	\$535,000	\$4,400,000
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$280,000	\$280,000	\$0	\$0	\$0	\$0	\$280,000
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,140,000	\$2,285,000	\$730,000	\$566,000	\$564,000	\$535,000	\$4,680,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:	2.670/2.680
Service Name:	Regional Water Supply & JDF Water Distribution Combo

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
SYSTEM REPLACEMENT AND UPGRADES THAT BENEFIT REGIONAL WATER SUPPLY AND JUAN DE FUCA DISTRIBUTION													
16-01	Renewal	Upgrades to Buildings at 479 Island Highway	Maintenance and changes to buildings, office layouts, meeting rooms, yard improvements, lab improvements and technology upgrades.	\$ 2,330,000	B	WU	\$ 455,000	\$ 735,000	\$ 200,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 1,175,000
17-01	Renewal	Voice Radio Upgrade	Replacement of end of life voice radio system repeaters, office, vehicle and handheld radios.	\$ 2,325,000	E	WU	\$ 200,000	\$ 350,000	\$ -		\$ -		\$ 350,000
24-01	Replacement	IT Core Infrastructure Replacement	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life	\$ 250,000	E	WU	\$ 205,000	\$ 215,000	\$ 25,000	\$ 6,000	\$ 4,000	\$ -	\$ 250,000
25-02	New	SCADA System Cybersecurity	Shared project budget to improve cyber security in the SCADA system.	\$ 400,000	E	Other	\$ 280,000	\$ 280,000	\$ -	\$ -	\$ -		\$ 280,000
26-01	New	479 Island Highway Autogates	Supply and installatin of autogates with intercom and FOB at 479 Island Highway Office.	\$ 150,000	E	WU	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Sub-Total System Replacement and Upgrades That Benefit Regional Water Supply and Juan de Fuca Distribution				\$ 5,455,000			\$ 1,140,000	\$ 1,730,000	\$ 225,000	\$ 86,000	\$ 84,000	\$ 80,000	\$ 2,205,000
ANNUAL PROVISIONAL CAPITAL ITEMS													
17-03	Replacement	Office Equipment, Upgrades and Replacements	Upgrade and replacement of office equipment as required.	\$ 450,000	E	WU	\$ -	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 450,000
17-04	Replacement	Computer Upgrades	Annual upgrade and replacement program for computers, copiers, printers, network equipment as required.	\$ 950,000	E	WU	\$ -	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 950,000
17-06	Replacement	Small Equipment & Tool Replacement (Water Operations)	Replacement of tools and small equipment for Water Operations as required.	\$ 500,000	E	WU	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
17-07	Replacement	Small Equipment & Tool Replacement (Corporate Fleet)	Replacement of tools and small equipment for Fleet as required.	\$ 85,000	E	WU	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
24-02	Study	Capital Projects Delivery Optimization	Ongoing internal improvement of templates, tools and processes used in the delivery of capital projects.	\$ 425,000	S	WU	\$ -	\$ 150,000	\$ 100,000	\$ 75,000	\$ 75,000	\$ 50,000	\$ 450,000
Sub-Total for Annual Provisional Capital Items				\$ 2,410,000			\$ -	\$ 555,000	\$ 505,000	\$ 480,000	\$ 480,000	\$ 455,000	\$ 2,475,000
Grand Total				\$ 7,865,000			\$ 1,140,000	\$ 2,285,000	\$ 730,000	\$ 566,000	\$ 564,000	\$ 535,000	\$ 4,680,000

Service: 2.670/2.680 Regional Water Supply & JDF Water Distribution Combo

Project Number	16-01	Capital Project Title	Upgrades to Buildings at 479 Island Highway	Capital Project Description	Maintenance and changes to buildings, office layouts, meeting rooms, yard improvements, lab improvements and technology upgrades.
Project Rationale	The budget includes the following funds to upgrade and renew the buildings at 479 Island Highway, including: • Improvements, Repairs, upgrades and changes to the buildings • Painting of the buildings • Repair and replacement of carpets, floors and walls • Climate Action initiatives and feasibility studies • Improvements to Meeting Rooms, including technology upgrades				
Project Number	17-01	Capital Project Title	Voice Radio Upgrade	Capital Project Description	Replacement of end of life voice radio system repeaters, office, vehicle and handheld
Project Rationale	Service Life and projected replacement: • The service life of the mobile and portable units was forecast as 10 years at minimum, 15 years at maximum in 2005. • The present radio models used in the system have just been taken out of production by the manufacturer, there will be no new units available for purchase as of July 1, 2015. • Support for repairs and maintenance of the present radio will continue for the next 3 years at least. • There are no pressing issues with equipment maintenance or repairs, present repair rates suggest we can maintain the system for the next few years, and perhaps reach a 12-15 year lifespan on the present equipment.				
Project Number	17-03	Capital Project Title	Office Equipment, Upgrades and Replacements	Capital Project Description	Upgrade and replacement of office equipment as required.
Project Rationale	Funds will be used for the replacement and upgrading of office equipment and furniture, as required.				

Service: 2.670/2.680 Regional Water Supply & JDF Water Distribution Combo

Project Number	17-04	Capital Project Title	Computer Upgrades	Capital Project Description	Annual upgrade and replacement program for computers, copiers, printers, network equipment as required.
Project Rationale	This is an annual upgrading and replacement program of computers, photocopiers, network, monitoring and associated equipment, as required. This item has been increased from \$160,000 to \$170,000 annually to reflect actual costs. Capital Budget Network Switch Maintenance \$10,000 Additional Wireless Access Points and Maintenance \$15,000 Photocopier Replacement \$20,000 Additional Data Storage \$15,000 Replacement Computers \$75,000 Equipment Maintenance (contingency) \$23,000 Replace Access Control System - Gates/ Video Cameras \$12,000 Total Capital \$170,000				
Project Number	17-06	Capital Project Title	Small Equipment & Tool Replacement (Water Operations)	Capital Project Description	Replacement of tools and small equipment for Water Operations as required.
Project Rationale	Funds will be used for replacement of a variety of Operations and Welding equipment such as cutting saws, portable generators, gas detectors, Hilti drills, plasma cutter, wire welder, etc.				
Project Number	17-07	Capital Project Title	Small Equipment & Tool Replacement (Corporate Fleet)	Capital Project Description	Replacement of tools and small equipment for Fleet as required.
Project Rationale	Funds will be used for replacement of a variety of Fleet small equipment and tools as required. This includes provision to replace the Vehicle OBD reader for reading engine codes and the shop air compressor.				
Project Number	24-01	Capital Project Title	IT Core Infrastructure Replacement	Capital Project Description	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life
Project Rationale	Ongoing end of life replacement program for IT Core Infrastructure, including servers, network switches, UPS', and other equipment.				

Service:	2.670/2.680	Regional Water Supply & JDF Water Distribution Combo

Project Number	24-02	Capital Project Title	Capital Projects Delivery Optimization	Capital Project Description	Ongoing internal improvement of templates, tools and processes used in the delivery of capital projects.
Project Rationale	Ongoing program for small scale optimization of project delivery methods and tools.				

Project Number	25-02	Capital Project Title	SCADA System Cybersecurity	Capital Project Description	Shared project budget to improve cyber security in the SCADA system.
Project Rationale	Project budget to improve cyber security in the SCADA System. CRD IT Department to lead and provide implementation support.				

Project Number	26-01	Capital Project Title	479 Island Highway Autogates	Capital Project Description	Supply and installatin of autogates with intercom and FOB at 479 Island Highway Office.
Project Rationale					

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.680	Carry						
	JDF Water Distribution	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$8,089,000	\$26,795,000	\$18,571,000	\$17,780,000	\$18,266,000	\$18,587,000	\$99,999,000
Vehicles	\$678,508	\$774,000	\$710,000	\$750,000	\$250,000	\$0	\$2,484,000
	\$8,767,508	\$27,569,000	\$19,281,000	\$18,530,000	\$18,516,000	\$18,587,000	\$102,483,000

SOURCE OF FUNDS

Capital Funds on Hand	\$6,721,000	\$17,967,331	\$8,435,000	\$9,317,000	\$9,418,000	\$9,932,500	\$55,069,831
Debenture Debt (New Debt Only)	\$0	\$6,352,669	\$10,029,000	\$8,186,000	\$8,741,000	\$8,624,500	\$41,933,169
Equipment Replacement Fund	\$678,508	\$774,000	\$710,000	\$750,000	\$250,000	\$0	\$2,484,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Reserve Fund	\$1,318,000	\$2,425,000	\$107,000	\$277,000	\$107,000	\$30,000	\$2,946,000
	\$8,767,508	\$27,569,000	\$19,281,000	\$18,530,000	\$18,516,000	\$18,587,000	\$102,483,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

\$ 650,000

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

2.680

Service Name:

JDF Water Distribution

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
INFRASTRUCTURE ENGINEERING AND OPERATIONS													
Planning													
16-03	Renewal	Asset Management Plan	Combine past studies to plan out future capital expenditures.	\$ 400,000	S	WU	\$ 88,000	\$ 88,000	\$ -	\$ -	\$ -	\$ -	\$ 88,000
21-14	Renewal	Fire Storage Analysis	Assess and update the fire flow upgrade program to inform future capital works.	\$ 120,000	S	WU	\$ 43,000	\$ 43,000	\$ -	\$ -	\$ -	\$ -	\$ 43,000
25-01	Study	Water Meter Strategic Plan	Review of the existing meter program and strategic planning including replacement vs repair cost benefit analysis, review of meter technologies, implementation phasing and short term and long term planning.	\$ 250,000	S	WU	\$ 190,000	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ 240,000
Capital													
26-01	Renewal	Pump Station Renewal Program	Ongoing pump station upgrade program to address upgrades aligned with 2025 Asset Management Plan and Condition Assessments. Will be updated in future years to align with AMP planning results.	\$ 20,000,000	S	WU	\$ -	\$ 1,200,000	\$ 4,200,000	\$ 4,200,000	\$ 4,200,000	\$ 4,200,000	\$ 18,000,000
26-02	Renewal	Storage Tank Renewal Program	Ongoing storage tank upgrade program to address upgrades aligned with 2025 Asset Management Plan and Condition Assessments. Will be updated in future years to align with AMP planning results.	\$ 10,000,000	S	WU	\$ -	\$ 500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 8,500,000
18-03	Renewal	JDF Site Decommissioning Program	Decommissioning of facilities that are no longer in use based on preliminary work from Annual Provisional	\$ 1,320,000	S	WU	\$ 430,000	\$ 430,000	\$ 80,000	\$ 90,000	\$ 100,000	\$ 100,000	\$ 800,000
18-06	New	Post Disaster Emergency Water Distribution	Determine and supply response equipment for disaster response.	\$ 600,000	S	WU	\$ 192,000	\$ 242,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 442,000
20-03	Replacement	AC Pipe Replacement Program	Replacement of aging asbestos cement pipe year over year as outlined in the May 2023 staff report. Replacement is expected to be phased until 2055 to replace all AC pipe in the distribution network.	\$ 140,000,000	S	WU	\$ 935,000	\$ 4,535,000	\$ 3,800,000	\$ 4,000,000	\$ 4,200,000	\$ 4,300,000	\$ 20,835,000
21-02	Replacement	Sooke Road W/M Replacement - VMP to Jacklin	Replacement of aged, large diameter water main and smaller diameter AC from Jacklin Rd to VMP. 1,100m of 600mm Pipe - VMP to Jacklin as well as the asbestos cement distribution main along the same alignment.	\$ 8,500,000	S	WU	\$ 255,000	\$ 7,055,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ 8,305,000
21-13	Replacement	SCADA Master Plan Update & Upgrades	Update the SCADA Master Plan in conjunction with the RWS, Saanich Peninsula and Core Area infrastructure.	\$ 2,500,000	S	WU	\$ 1,970,000	\$ 1,970,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 2,270,000
22-02	New	Microwave Radio Upgrades	Installation of high-bandwidth microwave radio infrastructure to accommodate CRD infrastructure	\$ 750,000	S	WU	\$ 338,000	\$ 338,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 638,000
24-02	New	Hwy 14 Watermain Relocation	Relocation of CRD watermain in MOTT right of way. Project work to be bundled within MOTT's project.	\$ 2,000,000	S	WU	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
25-06	Replacement	Large Meters & Pressure Control Stations Replacement Program	Ongoing program to upgrade billing meters and pressure control stations, including chambers as required.	\$ 5,000,000	S	WU	\$ 280,000	\$ 930,000	\$ 750,000	\$ 750,000	\$ 800,000	\$ 800,000	\$ 4,030,000
25-07	New	New Bulk Water Station	Bulk Water Station for Metchosin, partially funded by Metchosin.	\$ 350,000	S	Other	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
25-07	New	New Bulk Water Station	Bulk Water Station for Metchosin, partially funded by Metchosin.	\$ -	S	WU	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Sub-Total System Infrastructure Engineering and Operations				\$ 191,790,000			\$ 6,771,000	\$ 19,796,000	\$ 12,530,000	\$ 11,190,000	\$ 11,450,000	\$ 11,450,000	\$ 66,416,000
CORPORATE ASSET AND MAINTENANCE MANAGEMENT (Camm)													
16-06	Replacement	Vehicle & equipment replacement (funding from replacement fund)	Vehicle and equipment replacement.	\$ 3,914,000	V	ERF	\$ 678,508	\$ 774,000	\$ 710,000	\$ 750,000	\$ 250,000	\$ -	\$ 2,484,000
Sub-Total Camm				\$ 3,914,000			\$ 678,508	\$ 774,000	\$ 710,000	\$ 750,000	\$ 250,000	\$ -	\$ 2,484,000

Service #:	2.680
Service Name:	JDF Water Distribution

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
ANNUAL PROVISIONAL ITEMS													
17-09	Replacement	Emergency Main Replacement	Major main replacement under emergencies.	\$ 676,000	S	WU		\$ 110,000	\$ 121,000	\$ 134,000	\$ 148,000	\$ 163,000	\$ 676,000
17-13	New	Site Security Upgrades	Upgrading and replacement of security systems for sites as required.	\$ 273,000	S	WU		\$ 44,000	\$ 49,000	\$ 54,000	\$ 60,000	\$ 66,000	\$ 273,000
17-15	Renewal	Distribution System Improvements	Unplanned distribution system improvements or decommissioning.	\$ 3,026,000	S	WU		\$ 495,000	\$ 545,000	\$ 600,000	\$ 660,000	\$ 726,000	\$ 3,026,000
17-16	New	Hydraulic Model Yearly Update	Annual hydraulic model update and uni-directional flushing support.	\$ 444,000	S	WU		\$ 72,000	\$ 80,000	\$ 88,000	\$ 97,000	\$ 107,000	\$ 444,000
21-03	Replacement	Hydrant & Flush Replacement, Upgrades and Additions	Upgrade, replacement or installation of flushes and fire hydrants, and fire flow testing.	\$ 1,519,000	S	WU		\$ 248,000	\$ 273,000	\$ 301,000	\$ 332,000	\$ 365,000	\$ 1,519,000
21-04	Replacement	Residential Service & Meter Replacement	Replacement of residential water meters as highlighted by the 2017 KWL Water Audit report.	\$ 21,000,000	S	WU		\$ 3,000,000	\$ 4,200,000	\$ 4,400,000	\$ 4,600,000	\$ 4,800,000	\$ 21,000,000
21-05	Replacement	Pump Station Equipment Replacements	Unplanned pump station repairs and equipment replacement	\$ 1,010,000	S	WU		\$ 165,000	\$ 182,000	\$ 201,000	\$ 222,000	\$ 240,000	\$ 1,010,000
21-06	Replacement	SCADA Equipment Replacement	Unplanned replacement of SCADA and electrical equipment.	\$ 673,000	S	WU		\$ 110,000	\$ 121,000	\$ 134,000	\$ 148,000	\$ 160,000	\$ 673,000
21-07	Renewal	Reservoir Equipment Replacement	Replacement or repairs to components at reservoir sites.	\$ 673,000	S	WU		\$ 110,000	\$ 121,000	\$ 134,000	\$ 148,000	\$ 160,000	\$ 673,000
21-09	Replacement	Valve Replacement	Unplanned replacement and repair of isolation and line valves, air valves, and pressure control valves.	\$ 1,343,000	S	WU		\$ 220,000	\$ 242,000	\$ 267,000	\$ 294,000	\$ 320,000	\$ 1,343,000
Sub-Total for Annual Provisional Items				\$ 30,637,000			\$ -	\$ 4,574,000	\$ 5,934,000	\$ 6,313,000	\$ 6,709,000	\$ 7,107,000	\$ 30,637,000
DEVELOPMENT COST CHARGE (DCC)													
16-07	New	Update DCC Bylaw (Comprehensive Update in 2028)	Planned update of the DCC Bylaw.	\$ 325,000	S	Res	\$ 5,000	\$ 35,000	\$ 30,000	\$ 200,000	\$ 30,000	\$ 30,000	\$ 325,000
21-01	New	Sooke Henlyn Supply & Distribution Mains	Construction of water mains based upon development predictions from the Helgesen Pump Station westwards.	\$ 1,000,000	S	Res	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
25-02	New	Throup Road Watermain Installation	Future budget to install new watermain along Throup Road when District of Sooke completes connector road.	\$ 900,000	S	Res	\$ 50,000	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 900,000
25-03	New	VMP Pump Upgrades	The increased required capacity at the VMP pump station is driven by the high growth demands expected in the HGL 172 m zone.	\$ 435,000	S	Res	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
25-04	New	Center Mountain	CRD project administration fee as calculated in the 2024 DCC program update	\$ 385,000	S	Res	\$ 63,000	\$ 140,000	\$ 77,000	\$ 77,000	\$ 77,000	\$ -	\$ 371,000
26-03	New	Mountain Heights Tank Options Analysis and Pre-Design	Pre-design effort for new Mountain Heights Tank(s), PS, and piping based on the 2025 DCC Program update. Includes analysis for options (sites, locations, required land acquisitions/SRWs, timing etc.) and establishment of next steps.	\$ 150,000	S	Res	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Sub-Total for Development Cost Charges (DCC)				\$ 3,195,000			\$ 1,318,000	\$ 2,425,000	\$ 107,000	\$ 277,000	\$ 107,000	\$ 30,000	\$ 2,946,000
			Grand Total	\$ 229,536,000			\$ 8,767,508	\$ 27,569,000	\$ 19,281,000	\$ 18,530,000	\$ 18,516,000	\$ 18,587,000	\$ 102,483,000

Service: 2.680 JDF Water Distribution

Project Number	16-03	Capital Project Title	Asset Management Plan	Capital Project Description	Combine past studies to plan out future capital expenditures.
Project Rationale Asset Management Planning necessary to effectively manage asset life cycles and plan for future improvement works.					

Project Number	21-14	Capital Project Title	Fire Storage Analysis	Capital Project Description	Assess and update the fire flow upgrade program to inform future capital works.
Project Rationale Assessing fire storage in the JDF system to inform future capital improvements.					

Project Number	25-01	Capital Project Title	Water Meter Strategic Plan	Capital Project Description	Review of the existing meter program and strategic planning including replacement vs repair cost benefit analysis, review of meter technologies, implementation phasing and short term and long term planning.
Project Rationale Review of the existing meter program and strategic planning including replacement vs repair cost benefit analysis, review of meter technologies, implementation phasing and short term and long term planning.					

Project Number	26-01	Capital Project Title	Pump Station Renewal Program	Capital Project Description	Ongoing pump station upgrade program to address upgrades aligned with 2025 Asset Management Plan and Condition Assessments. Will be updated in future years to align with AMP planning results.
Project Rationale Ongoing renewal of existing pump stations is critical to ongoing operations and to minimize infrastructure deficit.					

Project Number	26-02	Capital Project Title	Storage Tank Renewal Program	Capital Project Description	Ongoing storage tank upgrade program to address upgrades aligned with 2025 Asset Management Plan and Condition Assessments. Will be updated in future years to align with AMP planning results.
Project Rationale Ongoing renewal of existing water storage tanks is critical to ongoing operations and to minimize infrastructure deficit.					

Service:	2.680	JDF Water Distribution

Project Number	18-03	Capital Project Title	JDF Site Decommissioning Program	Capital Project Description	Decommissioning of facilities that are no longer in use based on preliminary work from Annual Provisional
Project Rationale	Numerous pump station and PRV facilities have been made redundant or have been decommissioned within the JDF system. Sites have been identified as part of the annual provisional project and funds are required to decommission of the sites and then demolish them. In 2021 the Treanor pump station demolition was carried out. The Townsview PS and Tank are under review for further decommissioning.				

Project Number	18-06	Capital Project Title	Post Disaster Emergency Water Distribution	Capital Project Description	Determine and supply response equipment for disaster response.
Project Rationale	Proposed work includes developing a response plan to disasters to the Juan de Fuca water supply or distribution system. Funds are required to procure equipment and carry out works developed the in 2018 plan in conjunction with the Regional Water Supply disaster response Plan.				

Project Number	20-03	Capital Project Title	AC Pipe Replacement Program	Capital Project Description	Replacement of aging asbestos cement pipe year over year as outlined in the May 2023 staff report. Replacement is expected to be phased until 2055 to replace all AC pipe in the distribution network.
Project Rationale	Asbestos Watermains within the JDF Water Distribution network are approaching end of life and becoming more prone to failure. Asset replacement prioritization is based on a number of factors, such as age, criticality, leak history, coordination with other municipal projects and synergies with development activities. As identified most recently in the May 2023 Staff Report, this AC Replacement Program is anticipated to continue until all AC pipe in the distribution system has been replaced. Current target deadline for complete replacement is 2055.				

Project Number	21-02	Capital Project Title	Sooke Road W/M Replacement - VMP to Jacklin	Capital Project Description	Replacement of aged, large diameter water main and smaller diameter AC from Jacklin Rd to VMP. 1,100m of 600mm Pipe - VMP to Jacklin as well as the asbestos cement distribution main along the same alignment.
Project Rationale	According to corrosion assessment, a 2.2 kilometre section of an existing steel pipe along Sooke Road and Allendale Road (between Wishart to Jacklin) was unprotected and in need of replacement. In 2014, the design of both phases of the water main was completed by a consultant and construction of the main from Wishart to VMP was completed by CRD resources. The remaining 1.1km of 600mm steel pipe from Jacklin to Veterans Memorial Parkway still requires replacement and upgrades should also include replacement of the Asbestos Cement Pipe along this alignment.				

Service:	2.680	JDF Water Distribution

Project Number	21-13	Capital Project Title	SCADA Master Plan Update & Upgrades	Capital Project Description	Update the SCADA Master Plan in conjunction with the RWS, Saanich Peninsula and Core Area infrastructure.
Project Rationale	The SCADA and radio system utilized by JDF Water System comprises of components ranging from 2-25 years in age. A planned replacement of assets, to be coordinated with the Regional Water Supply and Saanich Peninsula Water & Wastewater Systems is required to create a more resilient and cohesive communications system				

Project Number	22-02	Capital Project Title	Microwave Radio Upgrades	Capital Project Description	Installation of high-bandwidth microwave radio infrastructure to accommodate CRD infrastructure
Project Rationale	Installation of high-bandwidth microwave radio infrastructure to accommodate CRD infrastructure				

Project Number	24-02	Capital Project Title	Hwy 14 Watermain Relocation	Capital Project Description	Relocation of CRD watermain in MOTT right of way. Project work to be bundled within MOTT's project.
Project Rationale	Schedule of project delivery is dictated by Ministry of Transportation project delivery.				

Project Number	25-06	Capital Project Title	Large Meters & Pressure Control Stations Replacement Program	Capital Project Description	Ongoing program to upgrade billing meters and pressure control stations, including chambers as required.
Project Rationale	This is an ongoing term program for the continued replacement of obsolete and worn out large (typically greater than 2" diameter) meters, adding new meters and upgrading meter vaults as well as for the ongoing replacement of Pressure Control Stations.				

Project Number	25-07	Capital Project Title	New Bulk Water Station	Capital Project Description	Bulk Water Station for Metchosin, partially funded by Metchosin.
Project Rationale	50/50 funding split for new Bulk Water Station in Metchosin, as agreed by JDF Commission and District of Metchosin.				

Project Number	16-06	Capital Project Title	Vehicle & equipment replacement (funding from replacement fund)	Capital Project Description	Vehicle and equipment replacement.
Project Rationale	This is for the replacement of vehicles and equipment used by CRD Integrated Water Services for the day-to-day operation and maintenance of the Juan De Fuca distribution system. These replacements are funded from the Juan De Fuca Vehicle and Equipment Replacement Fund.				

Service: 2.680 JDF Water Distribution

Project Number 17-09 Capital Project Title Emergency Main Replacement Capital Project Description Major main replacement under emergencies.

Project Rationale This item is to fund the costs of responding to emergency major main breaks and conducting replacements.

Project Number 17-13 Capital Project Title Site Security Upgrades Capital Project Description Upgrading and replacement of security systems for sites as required.

Project Rationale This is an annual allowance for upgrading and maintaining equipment, security and control systems at distribution facilities such as pump stations, PRV chambers and reservoirs. Items such as access hatches, fencing, etc., will be modified to provide a larger degree of security.

Project Number 17-15 Capital Project Title Distribution System Improvements Capital Project Description Unplanned distribution system improvements or decommissioning.

Project Rationale Historically, opportunities to complete work arise during the year which were not specifically identified and budgeted. This item typically relates to coordinating work programs (i.e. JDF water main replacements and municipal paving programs) with the municipalities or development and taking advantage of opportunities during the year that were not specifically identified.

Project Number 17-16 Capital Project Title Hydraulic Model Yearly Update Capital Project Description Annual hydraulic model update and uni-directional flushing support.

Project Rationale This item is required to input the pipes installed that year into the hydraulic computer model, followed by calibration and testing in order to keep the model up to date for design and planning purposes.

Project Number 21-03 Capital Project Title Hydrant & Flush Replacement, Upgrades and Additions Capital Project Description Upgrade, replacement or installation of flushes and fire hydrants, and fire flow testing.

Project Rationale This is an annual provision for replacing old and outdated hydrants, flushes and associated works and access, as well as adding new hydrants to the system where requested by the municipalities or fire departments.

Service: 2.680 JDF Water Distribution			
Project Number	21-04	Capital Project Title	Residential Service & Meter Replacement
Capital Project Description	Replacement of residential water meters as highlighted by the 2017 KWL Water Audit report.		
Project Rationale	This is an annual provision for replacing failed residential services and meters, as well as proactively replacing services and meters in areas with historically large number of breaks.		
Project Number	21-05	Capital Project Title	Pump Station Equipment Replacements
Capital Project Description	Unplanned pump station repairs and equipment replacement		
Project Rationale	This is an annual provision for unplanned pump station repairs and equipment replacement.		
Project Number	21-06	Capital Project Title	SCADA Equipment Replacement
Capital Project Description	Unplanned replacement of SCADA and electrical equipment.		
Project Rationale	This is an annual provision for unplanned SCADA and electrical equipment replacement.		
Project Number	21-07	Capital Project Title	Reservoir Equipment Replacement
Capital Project Description	Replacement or repairs to components at reservoir sites.		
Project Rationale	This is an annual provisional for unplanned replacement of equipment, such as safety devices and mechanical fittings, at reservoir sites.		
Project Number	21-09	Capital Project Title	Valve Replacement
Capital Project Description	Unplanned replacement and repair of isolation and line valves, air valves, and pressure control valves.		
Project Rationale	This is an annual provisional for unplanned replacement of valves, including air valves and check valves.		

Service: 2.680 JDF Water Distribution					
Project Number	16-07	Capital Project Title	Update DCC Bylaw (Comprehensive Update in 2028)	Capital Project Description	Planned update of the DCC Bylaw.
Project Rationale	This is a provisional item to cover questions that arise and referred to our consultants for advice. Every 5 years a comprehensive update is required and the previous DCC update.				

Project Number	21-01	Capital Project Title	Sooke Henlyn Supply & Distribution Mains	Capital Project Description	Construction of water mains based upon development predictions from the Helgesen Pump Station westwards.
Project Rationale	Construction of water mains based upon development predictions from the Helgesen Pump Station westwards.				

Project Number	25-02	Capital Project Title	Throup Road Watermain Installation	Capital Project Description	Future budget to install new watermain along Throup Road when District of Sooke completes connector road.
Project Rationale	Budget allocated for future collaboration works to align with Sooke's Throup Road connector project. Schedule to be driven by District of Sooke project.				

Project Number	25-03	Capital Project Title	VMP Pump Upgrades	Capital Project Description	The increased required capacity at the VMP pump station is driven by the high growth demands expected in the HGL 172 m zone.
Project Rationale	This project is to supply the 4th required pump to maximum the existing VMP station's capacity. The VMP pump station pumps out of zone HGL 116m to the Fulton Reservoir and services zone HGL 172m. The current firm capacity of the VMP pump station is 85 L/s, and the future firm capacity is 140 L/s (with proposed additional pump upgrade). An additional, separate, project for a new pump station (Pump Station 10) will still be required even with the pump upgrade at VMP to support the modeled required future pumped capacity of 243L/s (140L/s at full build out VMP and another 143L/s at new Pump Station 10). Overall, the increased required capacity at the VMP pump station and a future "new" Pump Station 10 is driven by the high growth demands expected in the HGL 172 m zone.				

Service:	2.680	JDF Water Distribution

Project Number	25-04	Capital Project Title	Center Mountain	Capital Project Description	CRD project administration fee as calculated in the 2024 DCC program update
Project Rationale	CRD project management for construction of watermain, pump stations and reservoir being delivered by development community.				

Project Number	26-03	Capital Project Title	Mountain Heights Tank Options Analysis and Pre-Design	Capital Project Description	Pre-design effort for new Mountain Heights Tank(s), PS, and piping based on the 2025 DCC Program update. Includes analysis for options (sites, locations, required land
Project Rationale	Required to meet development requirements and supported by DCC's.				

**2.680 Juan de Fuca Water Distribution
Summary Schedule
2026 - 2030 Financial Plan**

Asset Profile

Juan de Fuca Water Distribution

Juan de Fuca assets include lands, office buildings, pump stations, pipe lines, meters, equipment, vehicles and other infrastructure.

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
DCC Reserve Account	22,021,862	22,621,162	25,515,262	28,241,062	31,135,162	34,105,462
Equipment Replacement Fund	1,348,672	1,430,876	1,577,276	1,699,676	2,257,266	3,037,756
Total	23,370,533	24,052,037	27,092,537	29,940,737	33,392,427	37,143,217

2.680 Juan de Fuca Water Distribution
Development Cost Charges
2026 - 2030 Financial Plan

Development Cost Charges Reserve Schedule

Reserve Fund: Development Cost Charges for Juan de Fuca Water Distribution (Bylaw # 2758)

Fund: 1055 Fund Center: 101532

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	18,318,687	22,021,862	22,621,162	25,515,262	28,241,062	31,135,162
Transfer from Operating Budget	15,900	24,300	1,100	2,800	1,100	300
Transfer to Cap Fund to fund DCC projects	-	(2,425,000)	(107,000)	(277,000)	(107,000)	(30,000)
DCC's received From Member Municipalities	2,902,959	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Interest Income*	784,316					
Ending Balance \$	22,021,862	22,621,162	25,515,262	28,241,062	31,135,162	34,105,462

General Comments:

Development Cost Charges Reserve Funds for Juan de Fuca Water Distribution was adopted in year 2000 for the purpose of providing funds for the capital costs of water facilities in the service areas.

These Reserve funds are received from Member Municipalities as Development Cost Charges (DCC's) to provide for the capital costs attributable to water sytem capacity improvements projects specified in the DCC capital expenditure program. Municipalities collect these DCC charges through building permits that are issued to developers for subdivision development.

Future years DCC's received from member municipalities are difficult to predict, due to unknown development activity in the Municipalities, influenced by market conditions. Estimates based on recent annual collections of DCCs, and the cyclical nature of property development.

**2.680 Juan de Fuca Water Distribution
Equipment Replacement Reserve
2026 - 2030 Financial Plan**

Equipment Replacement Reserve Schedule

Reserve Fund: Juan de Fuca Distribution Equipment Replacement Reserve (covered by CRD-ERF Bylaw)

Fund: 1022 Fund Center: 101630

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	774,133	1,348,672	1,430,876	1,577,276	1,699,676	2,257,266
Equipment purchases (Based on Capital Plan)	(136,162)	(774,000)	(710,000)	(750,000)	(250,000)	-
Transfer from Operating Budget	661,564	740,104	749,900	759,900	770,090	780,490
Proceeds on disposals	39,626	116,100	106,500	112,500	37,500	-
Interest Income*	9,510					
Ending Balance \$	1,348,672	1,430,876	1,577,276	1,699,676	2,257,266	3,037,756

General Comments:

Reserve Fund is used for the purpose of replacing fleet vehicles including heavy equipment and associated mobile components, as outlined in the capital plan. Proceeds from disposals are estimated at 15% of replacement equipment purchases. Note not all vehicles are sold within the year in which they are replaced.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Florence Lake Water System

FINAL BUDGET

March 2026

Service: **2.681 Florence Lake Water System**

Commission: **Juan De Fuca Water Distribution**

DEFINITION:

Florence Lake Water System is a water distribution local service of the regional district.
Establishment Bylaw No. 4393, July 14, 2021

SERVICE DESCRIPTION:

The service is established for the purpose of upgrading the existing Florence Lake Water System, the operation of a water utility, and assuming responsibility for the administration, operation, and maintenance of the infrastructure providing water to the residences of Savory Road, Langford BC, in the area formerly known as the Florence Lake Improvement District.

PARTICIPATION:

Only the City of Langford includes a participating area for this service

MAXIMUM LEVY:

Greater of **\$75,000** or **\$6.3298 per \$1,000** of actual assessments

MAXIMUM CAPITAL DEBT:

Authorized: LA Bylaw No. 4394 Florence Lake Water System	2021	\$300,000
Borrowed:	2023	<u>\$204,000</u>
Remaining:		<u><u>\$96,000</u></u>

COMMISSION:

Juan De Fuca Water Distribution

FUNDING:

Parcel Tax

RESERVE FUND:

N/A

2.681 - Florence Lake Water System	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
DEBT SERVICING										
Debt Reserve Fund	-	-	-	-	-	-	-	-	-	-
Accrued Debt Charges	-	-	-	-	-	-	-	-	-	-
MFA Principal Payment	10,572	10,572	10,572	-	-	10,572	10,572	10,572	10,572	10,572
MFA Interest Payment	8,466	8,466	8,430	-	-	8,430	8,466	8,466	8,466	8,466
Interest income	-	(40)				-				
Deficit (Surplus) carryforward	(118)	(67)	75			75	-			
Grant in Lieu	(37)	(48)	(80)			(80)	(37)	(37)	(37)	(37)
TOTAL DEBT	18,883	18,883	18,997	-	-	18,997	19,001	19,001	19,001	19,001
REQUISITION - PARCEL TAX	18,883	18,883	18,997	-	-	18,997	19,001	19,001	19,001	19,001
Percentage increase over prior year Requisition			0.6%			0.6%	0.0%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Seagirt Water System

FINAL BUDGET

March 2026

Service: 2.682 Seagirt Water System

Commission: Juan De Fuca Water Distribution

DEFINITION:

Seagirt Water System is a water distribution local service of the regional district.

The establishment and operation of Seagirt Water System is done by Bylaw No. 4487, December 14, 2022

SERVICE DESCRIPTION:

The service is established for the purpose of upgrading the existing Seagirt Water System, the operation of a water utility, and assuming responsibility for the administration, operation, and maintenance of the infrastructure providing water to the residences of the area formerly known as the Seagirt Waterworks District.

PARTICIPATION:

Juan de Fuca Electoral Area

MAXIMUM LEVY:

Greater of \$320,000 or \$3.4824 per \$1,000 of actual assessments

MAXIMUM CAPITAL DEBT:

Authorized: LA Bylaw No. 4488 Seagirt Water System	2022	\$2,100,000

COMMISSION:

Juan De Fuca Water Distribution

FUNDING:

Parcel Tax

RESERVE FUND:

N/A

Program Group:
CRD - Seagirt Water System
- \$2.35M Water System Upgrade

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>DEBT</u>										
Advertising	-	-	-	-	-	-	-	-	-	-
Debt Reserve Fund	20,000	-	20,000	-	-	20,000	-	-	-	-
MFA Principal Payment	-	-	-	-	-	-	49,108	49,108	49,108	49,108
MFA Interest Payment	94,767	68,040	94,767	-	-	94,767	94,928	94,928	94,928	94,928
Transfer to Capital Fund	-	46,727	-	-	-	-	-	-	-	-
TOTAL DEBT	114,767	114,767	114,767	-	-	114,767	144,036	144,036	144,036	144,036
REQUISITION - PARCEL TAX	(114,767)	(114,767)	(114,767)	-	-	(114,767)	(144,036)	(144,036)	(144,036)	(144,036)
Percentage increase over prior year Requisition						0.0%	25.5%	0.0%	0.0%	0.0%

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Core Area Wastewater Operations

FINAL BUDGET

March 2026

Service: 3.717 Core Area Wastewater Operations

Committee: Core Area Liquid Waste Management

DEFINITION:

Provision of sewage treatment and disposal through treatment plant facilities and outfalls for member participants.

SERVICE DESCRIPTION:

This program is for the provision of sub-regional wastewater collection and treatment in the Core Area and Western Communities. Although the largest component of the program budget is for the operation and maintenance of the McLoughlin Point Wastewater Treatment and Residuals Treatment Plants and conveyance systems, many other key programs are funded through and support these budgets including engineering (capital projects), odour control, and marine monitoring and protection.

PARTICIPATION:

Operating costs to be recovered by requisition to all participating members based on measured flow from previous year.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

See Debt Budget 3.798C

FUNDING:

Requisition

RESERVE FUND:

Operating Reserve Fund
Equipment Replacement Reserve Fund

Service: 3.717 Core Area Wastewater Operations

Committee: Core Area Liquid Waste Management

COST SHARING ALLOCATION - ANNUAL WASTEWATER FLOWS

	2022	2023	2024	2025	2026
Colwood	3.38%	3.30%	3.74%	3.65%	3.71%
Esquimalt	6.75%	6.71%	6.36%	6.47%	6.39%
Langford	9.61%	10.10%	11.63%	12.02%	12.18%
Oak Bay	8.83%	9.91%	8.30%	8.48%	8.19%
Saanich	29.57%	28.06%	28.62%	28.19%	28.10%
Victoria	38.39%	38.40%	37.50%	37.43%	37.69%
View Royal	2.36%	2.30%	2.61%	2.55%	2.60%
Songhees Nation	0.70%	0.74%	0.74%	0.71%	0.65%
Esquimalt Nation	0.08%	0.08%	0.08%	0.08%	0.09%
D.N.D.	0.33%	0.40%	0.42%	0.40%	0.39%
	100%	100%	100%	100%	100%

Bylaw 4304

3.717 - Core Area Wastewater Operations
OPERATING COSTS:

Allocation - IWS Operations	7,917,767	8,043,253
Allocation - Standard Overhead	2,679,370	2,679,370
Allocation - EPRO, Engineering	5,096,658	4,968,633
RTF Operations and Biotreatment and Disposal	13,365,063	13,682,171
Operating - Other	3,307,970	3,409,000
Repairs & Maintenance	1,704,000	1,555,000
Electricity & Utilities	3,373,895	3,495,878
Supplies - Chemical & Other	4,837,200	4,031,805
Thermal Process		

TOTAL OPERATING COSTS

*Percentage Increase over prior year

RESERVE:

Transfer to Operating Reserve	700,000	1,116,813
Transfer to Equipment Replacement Fund	100,000	100,000

TOTAL RESERVES
TOTAL COSTS

*Percentage Increase over prior year

Internal Recoveries

OPERATING COSTS LESS INTERNAL RECOVERIES

*Percentage Increase over prior year

REVENUE:

Balance C/F from 2023 to 2024	-	-
Estimated Balance C/F from 2024 to 2025	(0)	0
Grants in Lieu of Taxes	(805,503)	(805,503)
Transfer from Operating Reserve	(6,745,702)	(6,745,702)

TOTAL REVENUE
REQUISITION

*Percentage increase over prior year

PARTICIPANTS: Victoria, Oak Bay, Esquimalt, Saanich, View Royal, Colwood, Langford

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS:										
Allocation - IWS Operations	7,917,767	8,043,253	8,449,933	-	-	8,449,933	8,742,168	8,921,040	9,101,274	9,285,156
Allocation - Standard Overhead	2,679,370	2,679,370	2,911,730	-	-	2,911,730	2,964,141	3,023,424	3,083,893	3,145,570
Allocation - EPRO, Engineering	5,096,658	4,968,633	5,348,401	-	-	5,348,401	5,491,132	5,638,203	5,788,924	5,943,804
RTF Operations and Biotreatment and Disposal	13,365,063	13,682,171	9,487,800	1,450,000	-	10,937,800	10,816,600	10,748,800	8,659,300	8,803,500
Operating - Other	3,307,970	3,409,000	3,257,350	-	-	3,257,350	3,261,915	3,354,620	3,450,534	4,149,852
Repairs & Maintenance	1,704,000	1,555,000	1,304,600	-	-	1,304,600	1,594,690	1,360,070	1,970,790	2,571,790
Electricity & Utilities	3,373,895	3,495,878	3,720,000	-	-	3,720,000	3,794,400	3,870,326	3,947,712	4,026,683
Supplies - Chemical & Other	4,837,200	4,031,805	5,000,730	-	-	5,000,730	5,100,750	5,307,358	5,413,510	5,521,760
Thermal Process									1,500,000	1,530,000
TOTAL OPERATING COSTS	42,281,923	41,865,110	39,480,543	1,450,000	-	40,930,543	41,765,796	42,223,841	42,915,937	44,978,115
*Percentage Increase over prior year		-0.99%	-6.63%	3.43%	0.00%	-3.20%	2.04%	1.10%	1.64%	4.81%
RESERVE:										
Transfer to Operating Reserve	700,000	1,116,813	700,000	-	-	700,000	1,300,000	1,400,000	1,400,000	1,500,000
Transfer to Equipment Replacement Fund	100,000	100,000	100,000	-	-	100,000	400,000	600,000	600,000	600,000
TOTAL RESERVES	800,000	1,216,813	800,000	-	-	800,000	1,700,000	2,000,000	2,000,000	2,100,000
TOTAL COSTS	43,081,923	43,081,923	40,280,543	1,450,000	-	41,730,543	43,465,796	44,223,841	44,915,937	47,078,115
*Percentage Increase over prior year		0.00%	-6.50%	3.37%	0.00%	-3.14%	4.16%	1.74%	1.56%	4.81%
Internal Recoveries	(216,480)	(216,480)	(216,480)	(450,000)	-	(666,480)	(670,810)	(675,226)	(679,731)	(684,326)
OPERATING COSTS LESS INTERNAL RECOVERIES	42,865,443	42,865,443	40,064,063	1,000,000	-	41,064,063	42,794,986	43,548,615	44,236,206	46,393,789
*Percentage Increase over prior year		0.00%	-6.54%	2.33%	0.00%	-4.20%	4.22%	1.76%	1.58%	4.88%
REVENUE:										
Balance C/F from 2023 to 2024	-	-	-	-	-	-	-	-	-	-
Estimated Balance C/F from 2024 to 2025	(0)	0	0	-	-	0	(0)	-	-	-
Grants in Lieu of Taxes	(805,503)	(805,503)	(890,553)	-	-	(890,553)	(805,503)	(805,503)	(805,503)	(805,503)
Transfer from Operating Reserve	(6,745,702)	(6,745,702)	(170,000)	-	-	(170,000)	(395,000)	(95,000)	(640,000)	(1,225,000)
TOTAL REVENUE	(7,551,205)	(7,551,205)	(1,060,553)	-	-	(1,060,553)	(1,200,503)	(900,503)	(1,445,503)	(2,030,503)
REQUISITION	(35,314,237)	(35,314,238)	(39,003,510)	(1,000,000)	-	(40,003,510)	(41,594,483)	(42,648,112)	(42,790,703)	(44,363,286)
*Percentage increase over prior year		0.00%	10.45%	2.83%	0.00%	13.28%	3.98%	2.53%	0.33%	3.68%
PARTICIPANTS: Victoria, Oak Bay, Esquimalt, Saanich, View Royal, Colwood, Langford										

3.717 Core Area Wastewater Operations Asset and Reserve Summary
Summary Schedule
2026 - 2030 Financial Plan

Asset Profile						
Core Area Wastewater Operations						
Construction of the Core Area Wastewater Treatment Plant, Residuals Treatment Plant, pump stations and conveyance systems will be completed in 2021. The treatment plants, pump stations and conveyance systems provide tertiary wastewater treatment to the Core Area and Westshore Communities.						
Summary						
CAWW Reserve/Fund Summary	Actual	Budget				
Projected year end balance	2025	2026	2027	2028	2029	2030
Core Area Operating Reserve Fund	3,858,926	4,458,926	5,433,926	6,808,926	7,638,926	7,983,926
RTF & EPRO Operating Reserve Fund	1,762,634	1,781,447	1,800,260	1,819,073	1,837,886	1,856,699
Host Community Impact Fee till 2045 -Closing CAWTP project	1,393,175	1,323,175	1,253,175	1,183,175	1,113,175	1,043,175
Equipment Replacement Fund	6,469,193	6,169,193	5,676,193	5,366,193	5,254,193	5,176,193
Total	13,483,928	13,732,741	14,163,554	15,177,367	15,844,180	16,059,993

See attached reserve schedules for projected annual cash flows.

Profile

Core Area Wastewater Operations

Bylaw 4144 - Starting in 2021, the operating reserve account is established for operating and maintenance activities that typically do not occur annually. These maintenance activities are large expenses and to avoid large swings in the operating budget, funds are set aside annually to undertake this maintenance.

Operating Reserve Schedule

Operating Reserve Schedule Fund: 1500 Fund Center: 105543	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Core Area Beginning Balance	4,866,965	3,858,926	4,458,926	5,433,926	6,808,926	7,638,926
Purchased	(2,460,406)	(100,000)	(325,000)	(25,000)	(570,000)	(1,155,000)
Transfer from Ops Budget	700,000	700,000	1,300,000	1,400,000	1,400,000	1,500,000
Interest Income	353,740					
Deficit/surplus YE	398,627					
Year End Balance	3,858,926	4,458,926	5,433,926	6,808,926	7,638,926	7,983,926
Transfer of Host Community Impact Fee until Decommissioning	1,393,175	1,323,175	1,253,175	1,183,175	1,113,175	1,043,175
RTF & EPRO Beginning Balance	5,886,353	1,762,634	1,781,447	1,800,260	1,819,073	1,837,886
Purchased	(4,285,296)	-	-	-	-	-
Interest Income	161,577	18,813	18,813	18,813	18,813	18,813
Year End Balance	1,762,634	1,781,447	1,800,260	1,819,073	1,837,886	1,856,699
Total projected year end balance	7,014,735	7,563,548	8,487,361	9,811,174	10,589,987	10,883,800

Assumptions/Background:

Cyclical maintenance reserve account with funding for Outfall Inspection, Heat Recovery Exchange System Cleaning, other major non-annual maintenance expenditures. The Operating Reserve fund also includes contributions from Environmental Services and the Residual Treatment Facility

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

ERF Reserve Fund Schedule

ERF: CAWW Fund for Equipment Replacement

In 2021, all remaining funds from old legacy trunk budgets were transferred into the amalgamated Core Area Wastewater service equipment reserve fund.

Equipment Replacement Fund Fund: 1022 Fund Center: 102229	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	6,413,483	6,469,193	6,169,193	5,676,193	5,366,193	5,254,193
Purchased (Based on Capital Plan)	(97,807)	(400,000)	(893,000)	(910,000)	(712,000)	(678,000)
Transfer IN (from Ops Budget)	100,000	100,000	400,000	600,000	600,000	600,000
Disposal	680					
Interest Income*	52,837					
Ending Balance \$	6,469,193	6,169,193	5,676,193	5,366,193	5,254,193	5,176,193

Assumptions/Background:

ERF Reserve to fund replacement of equipment that lasts less than 15 years in the CAWW System. Example motors, pumps etc.

* The planned purchase amount may differ from the five-year capital plan summary due to carryover from the previous year.

* Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Debt - Core Area Wastewater Capital

FINAL BUDGET

March 2026

Service: 3.798C Debt - Core Area Wastewater Capital

Committee: Core Area Liquid Waste Management

DEFINITION:

Infrastructure improvements and capital work to all wastewater functions of the Capital Regional District.

PARTICIPATION:

Cost apportionment is based on capacity allocated to each participant.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

	<u>Authorized</u>	<u>Borrowed</u>	<u>Remaining</u>
Authorized:			
LA Bylaw 3887	\$ 100,000,000	\$ 6,100,000	93,900,000
LA Bylaw 4204	665,000,000	95,000,000	570,000,000
LA Bylaw 4374	22,700,000	10,470,000	12,230,000
LA Bylaw 4375	34,300,000	10,000,000	24,300,000
Remaining:	<u>\$ 822,000,000</u>	<u>\$ 121,570,000</u>	<u>\$ 700,430,000</u>

CORE AREA WASTEWATER TREATMENT PLANT

COST SHARING ALLOCATION - DESIGN CAPACITY BENEFIT:

<u>Location</u>	<u>Allocation of Debt</u> <u>Servicing Costs</u>
Colwood	4.24%
Esquimalt	6.54%
Langford	12.63%
Oak Bay	6.39%
Saanich	30.34%
Victoria	35.95%
View Royal	3.18%
Songhees Nation	0.60%
Esquimalt Nation	0.13%
Total	100.00%

Bylaw 4304

FUNDING:

Requisition

3.798C - Debt - Core Area Wastewater Capital

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>CAPITAL / RESERVE</u>										
Transfer to RTF Capital	5,529,745	5,529,745	5,529,745	-	-	5,529,745	5,529,745	5,529,745	5,529,745	5,529,745
Transfer to Capital Replacement Reserve	2,121,119	3,121,119	3,121,119	-	-	3,121,119	3,121,119	3,371,119	4,771,119	13,531,369
Transfer to WTP Debt Retirement Reserve	5,418,160	5,924,762	5,489,960	-	-	5,489,960	5,561,760	5,633,560	5,994,778	-
TOTAL CAPITAL / RESERVES	13,069,024	14,575,626	14,140,824	-	-	14,140,824	14,212,624	14,534,424	16,295,642	19,061,114
CAWTP Debt	6,737,879	6,737,879	6,699,811	-	-	6,699,811	6,558,240	6,496,440	4,735,222	2,219,750
CAWW Debt	3,457,939	2,083,732	2,992,289	-	-	2,992,289	4,751,680	6,310,866	8,558,554	10,175,465
<u>Total Debt Expenditures</u>	10,195,818	8,821,611	9,692,100	-	-	9,692,100	11,309,920	12,807,306	13,293,776	12,395,215
MFA Debt Reserve	232,395	100,000	153,600	-	-	153,600	163,710	252,110	185,760	136,760
Debt Repayment	-	-	-	-	-	-	-	10,283,553	41,134,212	-
TOTAL OPERATING COSTS	23,497,237	23,497,237	23,986,524	-	-	23,986,524	25,686,254	37,877,393	70,909,390	31,593,089
*Percentage Increase over prior year			2.08%			2.08%	7.09%	47.46%	87.21%	-55.45%
FUNDING SOURCES (REVENUE)										
Surplus / (Deficit)										
Surplus Balance carry forward	-	-	-	-	-	-	-	-	-	-
Transfer from Own funds	-	-	-	-	-	-	-	-	-	-
Transfer from Reserve	-	-	-	-	-	-	-	(10,283,553)	(41,134,212)	-
Grants in Lieu of Taxes	(648,742)	(648,742)	(682,803)	-	-	(682,803)	(648,742)	(648,742)	(648,742)	(648,742)
Revenue - Interest and Debt Reserve	(20,870)	(20,870)	(20,870)	-	-	(20,870)	(20,870)	(20,870)	(20,870)	(20,870)
TOTAL REVENUE	(669,612)	(669,612)	(703,673)	-	-	(703,673)	(669,612)	(10,953,165)	(41,803,824)	(669,612)
REQUISITION	(22,827,625)	(22,827,625)	(23,282,851)	-	-	(23,282,851)	(25,016,642)	(26,924,228)	(29,105,566)	(30,923,477)
*Percentage increase over prior year			1.99%			1.99%	7.45%	7.63%	8.10%	6.25%
PARTICIPANTS: Victoria, Oak Bay, Esquimalt, Saanich View Royal, Colwood, Langford										

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.798C	Carry						
	Debt - Core Area Wastewater Treat	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$50,000	\$175,000	\$250,000	\$1,000,000	\$1,000,000	\$0	\$2,425,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$17,803,000	\$27,593,000	\$13,240,000	\$19,925,000	\$20,240,000	\$17,090,000	\$98,088,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$17,853,000	\$27,768,000	\$13,490,000	\$20,925,000	\$21,240,000	\$17,090,000	\$100,513,000

SOURCE OF FUNDS

Capital Funds on Hand	\$2,550,000	\$2,550,000	\$0	\$0	\$0	\$0	\$2,550,000
Debenture Debt (New Debt Only)	\$14,705,000	\$21,840,000	\$11,415,000	\$18,825,000	\$19,440,000	\$13,290,000	\$84,810,000
Equipment Replacement Fund	\$540,000	\$795,000	\$500,000	\$600,000	\$300,000	\$300,000	\$2,495,000
Grants (Federal, Provincial)	\$0	\$200,000	\$75,000	\$0	\$0	\$0	\$275,000
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$58,000	\$2,383,000	\$1,500,000	\$1,500,000	\$1,500,000	\$3,500,000	\$10,383,000
	\$17,853,000	\$27,768,000	\$13,490,000	\$20,925,000	\$21,240,000	\$17,090,000	\$100,513,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:	3.798C
Service Name:	Debt - Core Area Wastewater Treatment Program

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
MCLOUGHLIN WASTEWATER TREATMENT PLANT													\$ -
25-01	New	Secondary Odour Collection System Upgrade - pre-filter	Replacement of existing pre-filter to further optimize odour treatment and extend the life of carbon treatment.	\$ 750,000	S	Debt	\$ 230,000	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ 230,000
26-03	New	Electric Vehicle Charging	Electrical and civil work for electric vehicle charger infrastructure.	\$ 1,370,000	S	Debt	\$ -	\$ 715,000	\$ -	\$ 25,000	\$ 40,000	\$ 390,000	\$ 1,170,000
						Grant	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
26-04	New	McLoughlin Discharge Energy Reclamation	Feasibility study to look at the cost benefit of pursuing this.	\$ 75,000	S	Grant		\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
													\$ -
PUMP STATIONS													\$ -
21-01	Renewal	Lang Cove Electrical and Building Upgrades	Renewals based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace PLC, SCADA pack, communications), and building upgrades.	\$ 1,200,000	S	Res	\$ 8,000	\$ 208,000		\$ -	\$ -	\$ -	\$ 208,000
21-02	Renewal	Marigold Electrical and Building Upgrades	Renewals are based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace MCC, PLC, VFD's, 480v to 600v upgrade, etc), and building upgrades.	\$ 5,850,000	S	Debt	\$ 970,000	\$ 1,615,000		\$ -	\$ -	\$ -	\$ 1,615,000
21-03	Renewal	Currie Major Electrical and Seismic Upgrades	Renewals based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace VFDs, PLC, SCADA pack, communications), seismic upgrades and driveway repairs.	\$ 2,350,000	S	Debt	\$ 65,000	\$ 265,000		\$ -	\$ -	\$ -	\$ 265,000
21-05	Replacement	Harling PS - Complete Replacement	Based on Delcan's condition assessment and the age of this facility, replacement of Harling Point PS is required.	\$ 2,500,000	S	Debt	\$ 2,300,000	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -	\$ 2,300,000
25-04	Renewal	Pump Station Renewal Program	Small to mid-scale upgrades to multiple pump stations based on previous condition assessments, EIC inspections and building structure improvements.	\$ 5,500,000	S	Debt	\$ 190,000	\$ 940,000	\$ 1,150,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,090,000
26-02	Study	Concrete Condition Assessments	Detailed concrete condition assessments for wet wells and other degraded concrete at pump stations in the core area. Project will evolve following initial assessments being completed.	\$ 650,000	S	Debt	\$ -	\$ 450,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 650,000
26-05	Renewal	Concrete Improvements	Concrete Improvement works following Condition Assessments. This is a placeholder budget that will be updated following condition assessment work and remediation plan.	\$ 5,000,000	S	Debt			\$ 500,000	\$ 2,000,000	\$ 2,000,000	\$ 500,000	\$ 5,000,000
													\$ -
GRAVITY SEWERS AND MANHOLES													\$ -
21-06	Renewal	Shoreline Trunk Sewer Upgrade	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Shoreline Trunk must be twinned to prevent overflows into Portage Inlet during peak storm events.	\$ 4,000,000	S	Debt	\$ 2,800,000	\$ 2,800,000	\$ 1,040,000	\$ -	\$ -	\$ -	\$ 3,840,000
21-07	New	Western Trunk Sewer Twinning	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Western Trunk Sewer must be twinned from Aldene to Craigflower PS to prevent overflows upstream of Parson's siphon during peak storm events.	\$ 25,000,000	S	Debt	\$ 350,000	\$ 350,000	\$ 200,000	\$ 300,000	\$ -	\$ -	\$ 850,000
24-17	Renewal	Sewer Cleaning and Inspection	Core Area sewers should be cleaned and inspected on a 5-year cycle. This program will support that continued cycle.	\$ 1,025,000	S	Debt	\$ 140,000	\$ 265,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 865,000
26-01	Renewal	Core Area Sewers, Manholes and Chamber Repairs & Upgrades	Program level budget to address and mitigate degradation of sewer assets, including piping, manholes and wastewater chambers, in the Core Area.	\$ 13,300,000	S	Debt	\$ 3,900,000	\$ 7,075,000	\$ 1,850,000.00	\$ 1,200,000.00	\$ 1,000,000.00	\$ 500,000.00	\$ 11,625,000
PRESSURE PIPES AND APPURTENANCES													\$ -
21-13	New	Craigflower Foremain Twinning	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Craigflower Foremain must be twinned to prevent overflows into Portage Inlet during peak storm events.	\$ 20,800,000	S	Debt	\$ 120,000	\$ 320,000	\$ -	\$ 5,000,000	\$ 7,500,000	\$ 7,500,000	\$ 20,320,000
24-14	Renewal	Parsons Siphon/Bridge Connection Repairs	The siphon pipe support connections to the Parsons Bridge require repairs.	\$ 500,000	S	Res	\$ 50,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,500,000
27-01	Study	Foremain and Siphon Pipe Assessment Study	There are several foremain pipes downstream from each pump station that have never been assessed. A study is proposed to investigate various technologies to evaluate the condition of the pipes.	\$ 2,250,000	S	Debt	\$ -	\$ -	\$ 250,000	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 2,250,000
FLOW METERS													\$ -
GENERAL													\$ -
21-22	Study	Asset Management Plan Update	Previous condition assessment studies will be updated and incorporated into a long-term asset management plan to meet expected level-of-service requirements.	\$ 450,000	S	Debt	\$ 250,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
21-23	Study	DCC Program Development	With the completion of CAWTP and amendment of the Service Establishment Bylaw, it was noted that a DCC Program would be established to fund future wastewater projects related to growth. This project is to create the program, consult with stakeholders and prepare a new DCC bylaw.	\$ 300,000	S	Debt	\$ 140,000	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ 140,000
21-24	Renewal	Record Drawing and Wastewater Agreement Updates	The old as-built drawings, connection points and wastewater agreements with the contributing municipalities has not been updated in many years. Updates are required to reflect changes in the system, identify clear demarcation points, and reflect updates in the LWMP.	\$ 1,100,000	S	Debt	\$ 420,000	\$ 470,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 770,000
21-25	Renewal	SCADA and Radio Assessment	Majority of the radio and SCADA equipment are nearing end of life, technological advances do not allow for straight replacements, funding is required for assessments of existing equipment and site requirements.	\$ 5,500,000	S	Debt	\$ 2,150,000	\$ 900,000	\$ 2,000,000	\$ 750,000	\$ 400,000	\$ -	\$ 4,050,000
22-03	Renewal	Acquisition of Outstanding Right-of-Ways	Some of the infrastructure is located on privately owned land that do not have rights-of-way. A plan is being developed to acquire SRW's for all infrastructure over time. Initial spending requires a study and plan prior to acquisition.	\$ 700,000	S	Debt	\$ 130,000	\$ 130,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ -	\$ 630,000
22-04	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the CAWWT system, a microwave communications system will be installed.	\$ 650,000	S	ERF	\$ 340,000	\$ 440,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 640,000
23-07	New	Enterprise Data Historian Management System	A data historian is required to store large amounts of data that is required for compliance reporting to regulators, operational performance reports, cost allocation, and engineering analysis.	\$ 300,000	E	Debt	\$ 50,000	\$ 50,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 300,000
28-01	Decommission	Marigold Surge Tank Deconstruction	The old Marigold Surge Tank has been abandoned for many years, is becoming a safety concern for youth, a needs to be removed.	\$ 1,660,000	S	Debt		\$ -	\$ -	\$ 160,000	\$ 1,500,000		\$ 1,660,000
24-15	Replacement	IT Core Infrastructure Replacement	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life	\$ 455,000	S	ERF	\$ 200,000	\$ 55,000	\$ 100,000	\$ 200,000	\$ -	\$ -	\$ 355,000
27-03	Study	Master Plan and Future Wastewater Treatment Plant Assessment	Create a current Master Plan for the future requirements of Core Area Wastewater System.	\$ 1,140,000	S	Debt	\$ -	\$ 240,000	\$ 500,000	\$ 400,000	\$ -	\$ -	\$ 1,140,000
26-07	Study	Wastewater Strategic Planning	Create a strategic plan for wastewater within the CRD to guide decision making and long-term planning	\$ 200,000	S	Debt	\$ -	\$ 200,000					\$ 200,000
26-06	New	Office Densification at McLoughlin Point WWTP	Budget to further densify and provide additional work stations at McLoughlin Point WWTP.	\$ 175,000	S	Res	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

Service #:

3.798C

Service Name:

Debt - Core Area Wastewater Treatment Program

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
28-03	New	Enterprise Asset Management System	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.	\$ 4,600,000	E	Debt	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 2,000,000
26-09	Study	Risk Management Framework	Development of a standard risk management framework for liquid waste management	\$ 125,000	E	Debt	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
ANNUAL PROVISIONAL													\$ -
21-26	Replacement	Annual Provisional Emergency Repairs	Unforeseen and unplanned emergency repairs can occur which require immediate attention.	\$ 7,500,000	S	Res		\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 7,500,000
23-06	Replacement	Annual Provisional Equipment Replacement	Replacement of at end of service life, including valves, variable frequency drives, capacitors.	\$ 1,500,000	S	ERF		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
23-08	New	Process & Mechanical Upgrades	Upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure in order to optimize operations	\$ 4,250,000	S	Debt		\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 4,250,000
23-09	New	Safety & Security Upgrades	Upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure to improve worker health and safety	\$ 2,400,000	S	Debt		\$ 600,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,200,000
													\$ -
OUTFALLS / OVERFLOWS													\$ -
24-08	Renewal	Clover Point Outfall Retrofit	The existing Clover outfall is no longer operated on a regular basis since wastewater is now conveyed to McLoughlin WWTP, but it must be ready for operation during peak storm events. As a result, the existing outfall will need to be assessed for best operational and maintenance practices based on limited use.	\$ 500,000	S	Debt	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
25-02	Renewal	Macaulay Point Outfall Retrofit	A section of coating on the emergency short outfall has failed and the pipe is corroding, and the long outfall needs to be modified to suit reduced usage. This project is to repair the coating, provide shoreline protection, and prepare a plan to maintain the deep outfall based on limited use.	\$ 750,000	S	Debt	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000
27-02	Renewal	Broom Overflow Pipe Rehabilitation	Overflow pipe is cracked and severed in multiple locations and H2S gases and odours are present.	\$ 575,000	S	Debt		\$ -	\$ 75,000	\$ 500,000	\$ -	\$ -	\$ 575,000
RESIDUAL SOLIDS													\$ -
24-16	New	Optimization of Residual Treatment Facility Operations	Installation of additional equipment to enhance beneficial use of biogas and support continued stable operations at the RTF	\$ 2,950,000	S	Cap	\$1,950,000	\$1,950,000					\$ 1,950,000
26-08	New	Biosolids Advanced Thermal Plant	Biosolids Advanced Thermal Plant. Integration of technology at the Residuals Treatment Facility to process biosolids into biochar. The project has been directed by the Board and a preferred proponent has been identified. The project is anticipated to reduce operating expenses following completion in 2030.	\$ 10,000,000	S	Cap	\$600,000	\$600,000					\$ 600,000
26-08	New	Biosolids Advanced Thermal Plant	Biosolids Advanced Thermal Plant. Integration of technology at the Residuals Treatment Facility to process biosolids into biochar. The project has been directed by the Board and a preferred proponent has been identified. The project is anticipated to reduce operating expenses following completion in 2030.		S	Debt	\$500,000	\$500,000	\$ 1,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,000,000	\$ 9,000,000
DCC PROJECTS													\$ -
													\$ -
Grand Total				\$ 139,900,000			\$ 17,853,000	\$ 27,768,000	\$ 13,490,000	\$ 20,925,000	\$ 21,240,000	\$ 17,090,000	\$ 100,513,000

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	25-01	Capital Project Title	Secondary Odour Collection System Upgrade - pre-filter	Capital Project Description	Replacement of existing pre-filter to further optimize odour treatment and extend the life of carbon treatment.
Project Rationale	This work will progress the intent to further optimize odour control for poitential benefits to public impacts and life cycle costs.				

Project Number	26-03	Capital Project Title	Electric Vehicle Charging	Capital Project Description	Electrical and civil work for electric vehicle charger infrastructure.
Project Rationale	Renewals based upon Delcan's 2013 condition assessments and revised inspections. Work includes electrical (replace PLC, SCADA pack, communications), and building upgrades.				

Project Number	26-04	Capital Project Title	McLoughlin Discharge Energy Reclamation	Capital Project Description	Feasibility study to look at the cost benefit of pursuing this.
Project Rationale	ADD RATIONALE				

Project Number	21-01	Capital Project Title	Lang Cove Electrical and Building Upgrades	Capital Project Description	Renewals based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace PLC, SCADA pack, communications), and building upgrades.
Project Rationale	Renewals based upon Delcan's 2013 condition assessments and revised inspections. Work includes electrical (replace PLC, SCADA pack, communications), and building upgrades.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-02	Capital Project Title	Marigold Electrical and Building Upgrades	Capital Project Description	Renewals are based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace MCC, PLC, VFD's, 480v to 600v upgrade, etc), and building upgrades.
Project Rationale	Renewals are based upon Delcan's 2013 condition assessments and revised inspections. Work includes electrical (replace MCC, PLC, VFD's, 480v to 600v upgrade, etc), and building upgrades. Tendering was conducted in 2023, combined with Currie Major PS (21-03) works but the Marigold portion of the scope far exceeded available budget. Re-tendering will be conducted in 2024 with additional budget added.				

Project Number	21-03	Capital Project Title	Currie Major Electrical and Seismic Upgrades	Capital Project Description	Renewals based upon Delcan's condition assessment and EIC inspections. Work includes electrical (replace VFDs, PLC, SCADA pack, communications), seismic upgrades and driveway repairs.
Project Rationale	Renewals based upon Delcan's 2013 condition assessments and revised inspections. Work includes electrical (replace VFDs, PLC, SCADA pack, communications), seismic upgrades and driveway repairs. A tender was conducted in 2023, combined with Marigold PS (21-02) works but the Marigold component came in well over budget. Re-tendering will be conducted in 2024 with additional budget added for Marigold.				

Project Number	21-05	Capital Project Title	Harling PS - Complete Replacement	Capital Project Description	Based on Delcan's condition assessment and the age of this facility, replacement of Harling Point PS is required.
Project Rationale	Replacement of Harling Point PS is based on Delcan's 2013 condition assessment. The preliminary design was completed in 2018. CRD has progressed a scope of work for a Consultant to provide detailed design and construction support services. Detailed design scope was awarded and initiated in 2024 with Construction expected to commence in 2025.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	25-04	Capital Project Title	Pump Station Renewal Program	Capital Project Description	Small to mid-scale upgrades to multiple pump stations based on previous condition assessments, EIC inspections and building structure improvements.
Project Rationale	Electrical, Mechanical and other ancillary upgrades are required at multiple facilities. Due to similarities in work, there is benefit in managing this work within a single program budget. Pump stations requiring this work include Trent, Hood, Currie Minor, Humber, Rutland and Penrhyn.				

Project Number	26-02	Capital Project Title	Concrete Condition Assessments	Capital Project Description	Detailed concrete condition assessments for wet wells and other degraded concrete at pump stations in the core area. Project will evolve following initial assessments being completed.
Project Rationale	It has been identified that the condition of the concrete in many of the wet wells and pump stations throughout the Core Areas had degraded, and as a result, condition assessment studies need to take place to quantify the magnitude of damage. Project will evolve following initial assessments being completed.				

Project Number	26-05	Capital Project Title	Concrete Improvements	Capital Project Description	Concrete Improvement works following Condition Assessments. This is a placeholder budget that will be updated following condition assessment work and remediation plan.
Project Rationale	ADD RATIONALE				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-06	Capital Project Title	Shoreline Trunk Sewer Upgrade	Capital Project Description	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Shoreline Trunk must be twinned to prevent overflows into Portage Inlet during peak storm events.
Project Rationale	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Shoreline Trunk must be twinned to prevent overflows into Portage Inlet.				

Project Number	21-07	Capital Project Title	Western Trunk Sewer Twinning	Capital Project Description	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Western Trunk Sewer must be twinned from Aldeane to Craigflower PS to prevent overflows upstream of Parson's siphon during peak storm events.
Project Rationale	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Western Trunk Sewer must be twinned from Aldeane to Craigflower PS to prevent overflows upstream of Parson's siphon. For 2025, approximately \$400k will be allocated to twin a section of this main at the new Galloping Goose pedestrian overpass in partnership with the City of Colwood.				

Project Number	24-17	Capital Project Title	Sewer Cleaning and Inspection	Capital Project Description	Core Area sewers should be cleaned and inspected on a 5-year cycle. This program will support that continued cycle.
Project Rationale	Core Area sewers should be cleaned and inspected on a 5-year cycle. This program will support that continued cycle.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-11	Capital Project Title	Manhole Repairs and Replacement	Capital Project Description	Based upon CCTV and staff inspections on manholes, there are a number of deteriorated MH's that require repair or replacement.
Project Rationale	Based upon CCTV and staff inspections on manholes, high priority repairs and replacement of deteriorated MH's.				

Project Number	23-01	Capital Project Title	Cecelia Ravine Pipe Protection	Capital Project Description	Based on geotechnical review, a section of the exposed NWT in Cecelia Ravine should be covered & protected from falling rocks upslope from the pipe.
Project Rationale	Based on geotechnical review, a section of the exposed NWT in Cecelia Ravine should be covered & protected from falling rocks upslope from the pipe. This project is currently being delayed for future coordination with works that CRD Parks is expected to be doing on the Galloping Goose Trail.				

Project Number	24-11	Capital Project Title	Western Trunk Grit Chamber Repairs	Capital Project Description	The Western Trunk (Island Highway) Grit Chamber is badly corroded and requires repairs before extensive structural damage occurs.
Project Rationale	Repairs to Western Trunk Grit Chamber at Island Highway. Chamber is badly corroded and requires repair.				

Project Number	26-01	Capital Project Title	Core Area Sewers, Manholes and Chamber Repairs & Upgrades	Capital Project Description	Program level budget to address and mitigate degradation of sewer assets, including piping, manholes and wastewater chambers, in the Core Area.
Project Rationale	Pipe segment replacement required prior to failure.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-13	Capital Project Title	Craigflower Forcemain Twinning	Capital Project Description	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Craigflower Forcemain must be twinned to prevent overflows into Portage Inlet during peak storm events.
Project Rationale	The hydraulic model and capacity assessment of the system by KWL in 2018-19, has identified that the Craigflower Forcemain must be twinned to prevent overflows into Portage Inlet.				

Project Number	24-14	Capital Project Title	Parsons Siphon/Bridge Connection Repairs	Capital Project Description	The siphon pipe support connections to the Parsons Bridge require repairs.
Project Rationale	The siphon pipe support connections to the Parsons Bridge require repairs.				

Project Number	25-03	Capital Project Title	Harriet Siphon Inlet Chamber Upgrade	Capital Project Description	Assess concrete corrosion and replace seized control gates.
Project Rationale	The concrete chamber is badly corroded and the control gates are seized on this chamber and they need to be replaced so that the individual siphons can be isolated or activated.				

Project Number	27-01	Capital Project Title	Forcemain and Siphon Pipe Assessment Study	Capital Project Description	There are several forcemain pipes downstream from each pump station that have never been assessed. A study is proposed to investigate various technologies to evaluate the condition of the pipes.
Project Rationale	Repairs to Western Trunk Grit Chamber at Island Highway. Chamber is badly corroded and requires repair.				

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	21-22	Capital Project Title	Asset Management Plan Update	Capital Project Description	Previous condition assessment studies will be updated and incorporated into a long-term asset management plan to meet expected level-of-service requirements.
Project Rationale	Previous condition assessment studies will be updated and incorporated into a long-term asset management plan to meet expected level-of-service requirements.				

Project Number	21-23	Capital Project Title	DCC Program Development	Capital Project Description	With the completion of CAWTP and amendment of the Service Establishment Bylaw, it was noted that a DCC Program would be established to fund future wastewater projects related to growth. This project is to create the program, consult with stakeholders and prepare a new DCC bylaw.
Project Rationale	With the completion of CAWTP and amendment of the Service Establishment Bylaw, it was noted that a DCC Program would be established to fund future wastewater projects related to growth. This project is to create the program, consult with stakeholders and prepare a new DCC bylaw.				

Project Number	21-24	Capital Project Title	Record Drawing and Wastewater Agreement Updates	Capital Project Description	The old as-built drawings, connection points and wastewater agreements with the contributing municipalities has not been updated in many years. Updates are required to reflect changes in the system, identify clear demarcation points, and reflect updates in the LWMP.
Project Rationale	The old as-built drawings, connection points and wastewater agreements with the contributing municipalities has not been updated in many years. Updates are required to reflect changes in the system, identify clear demarcation points, and reflect updates in the LWMP.				

Service: **3.798C** **Debt - Core Area Wastewater Treatment Program**

Project Number	21-25	Capital Project Title	SCADA and Radio Assessment	Capital Project Description	Majority of the radio and SCADA equipment are nearing end of life, technological advances do not allow for straight replacements, funding is required for assessments of existing equipment and site requirements.
Project Rationale	Majority of the radio and SCADA equipment are nearing end of life, technological advances do not allow for straight replacements, funding is required for assessments of existing equipment and site requirements.				
Project Number	22-03	Capital Project Title	Acquisition of Outstanding Right-of-Ways	Capital Project Description	Some of the infrastructure is located on privately owned land that do not have rights-of-way. A plan is being developed to acquire SRW's for all infrastructure over time. Initial spending requires a study and plan prior to acquisition.
Project Rationale	Some of the infrastructure is located on privately owned land that do not have right-of-ways. A plan is being developed to acquire SRW's for all infrastructure over time. Initial spending requires a study and plan prior to acquisition.				
Project Number	22-04	Capital Project Title	Microwave Radio Upgrades	Capital Project Description	To provide a high bandwidth communications backbone to the CAWWT system, a microwave communications system will be installed.
Project Rationale	Multiple facilities throughout the CRD RWS system require additional bandwidth to allow for proper monitoring and control. This project will enable the initial design and preliminary installation of a high bandwidth microwave backbone that will be able to be leveraged by multiple CRD operational groups. The installation of this backbone will be coordinated with the other IWS service areas.				

Service: 3.798C Debt - Core Area Wastewater Treatment Program			
Project Number	23-07	Capital Project Title	Enterprise Data Historian Management System
Capital Project Description	A data historian is required to store large amounts of data that is required for compliance reporting to regulators, operational performance reports, cost allocation, and engineering analysis.		
Project Rationale	A data historian is required to store large amounts of data that is required for compliance reporting to regulators, operational performance reports, cost allocation, and engineering analysis.		
Project Number	28-01	Capital Project Title	Marigold Surge Tank Deconstruction
Capital Project Description	The old Mariogld Surge Tank has been abandond for many years, is becoming a safety concern for youth, a needs to be removed.		
Project Rationale	Future assessment and decommissioning.		
Project Number	24-15	Capital Project Title	IT Core Infrastructure Replacement
Capital Project Description	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life		
Project Rationale	CAWW portion of Core IT Infrastructure. Program to be managed by CRD IT.		
Project Number	27-03	Capital Project Title	Master Plan and Future Wastewater Treatment Plant Assessment
Capital Project Description	Create a current Master Plan for the future requirements of Core Area Wastewater System.		
Project Rationale	Capacity needs, technology review, siting requirements, conceptual layout, Environmental Impact Assessment and other planning efforts.		

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	26-06	Capital Project Title	Office Densification at McLoughlin Point WWTP	Capital Project Description	Budget to further densify and provide additional work stations at McLoughlin Point WWTP.
Project Rationale	ADD RATIONALE				

Project Number	28-03	Capital Project Title	Enterprise Asset Management System	Capital Project Description	Development of EAM system, including software and process implementation, for services to maintain assets and report on asset performance.
Project Rationale	To advance action 3.8 in Corporate Asset Management Strategy to implement an EAM system and approved as part of the 2025 IBC 13b.2-1 for Enterprise Asset Management System				

Project Number	26-09	Capital Project Title	Risk Management Framework	Capital Project Description	Development of a standard risk management framework for liquid waste management
Project Rationale	Combined delivery of a risk management framework, combined with efforts being undertaken for Regional Water.				

Project Number	21-26	Capital Project Title	Annual Provisional Emergency Repairs	Capital Project Description	Unforeseen and unplanned emergency repairs can occur which require immediate attention.
Project Rationale	Funds are required for unforeseen and unplanned emergency repairs can occur which require immediate attention.				

Service: 3.798C Debt - Core Area Wastewater Treatment Program			
Project Number	23-06	Capital Project Title	Annual Provisional Equipment Replacement
Capital Project Description	Replacement of at end of service life, including valves, variable frequency drives, capacitors.		
Project Rationale	Replacement of equipment at end of service life, including valves, variable frequency drives, capacitors.		
Project Number	23-08	Capital Project Title	Process & Mechanical Upgrades
Capital Project Description	Upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure in order to optimize operations		
Project Rationale	Annual Provisional account for upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure in order to optimize operations in order to improve compliance with regulatory requirements, improve equipment and process efficiency, and reduce risk of pre-mature equipment failure.		
Project Number	23-09	Capital Project Title	Safety & Security Upgrades
Capital Project Description	Upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure to improve worker health and safety		
Project Rationale	Annual Provisional Account for upgrades to the Core Area Wastewater Treatment and Conveyance infrastructure to improve worker health and safety. This includes constructing safe access platforms to complete maintenance at equipment that present a fall from heights risk and other items that are flagged as health and safety concerns.		
Project Number	24-08	Capital Project Title	Clover Point Outfall Retrofit
Capital Project Description	The existing Clover outfall is no longer operated on a regular basis since wastewater is now conveyed to McLoughlin WWTP, but it must be ready for operation during peak storm events. As a result, the existing outfall will need to be assessed for best operational and maintenance practices based on limited use.		
Project Rationale	The existing outfall will see a significant reduction in usage once the Clover Point Pump Station is commissioned and wastewater flows up to 3 times ADWF are redirected to the McLoughlin WWTP. As a result, the existing outfall will need to be assessed for best operational and maintenance practices based on expected limited use instead of current continuous use.		

Service:	3.798C	Debt - Core Area Wastewater Treatment Program

Project Number	25-02	Capital Project Title	Macaulay Point Outfall Retrofit	Capital Project Description	A section of coating on the emergency short outfall has failed and the pipe is corroding, and the long outfall needs to be modified to suit reduced usage. This project is to repair the coating, provide shoreline protection, and prepare a plan to maintain the deep outfall based on limited use.
Project Rationale	A section of coating the emergency short outfall has failed, the pipe is corroding, and the long outfall needs to be assessed/modified to suit reduced usage. This project is to repair the coating, provide shoreline protection, and modify the deep outfall.				

Project Number	27-02	Capital Project Title	Broom Overflow Pipe Rehabilitation	Capital Project Description	Overflow pipe is cracked and severed in multiple locations and H2S gases and odours are present.
Project Rationale	A section of coating the emergency short outfall has failed and the pipe is corroding, and the long outfall needs to be modified to suit reduced usage. This project is to repair the coating, provide shoreline protection, and modify the deep outfall.				

Project Number	26-08	Capital Project Title	Biosolids Advanced Thermal Plant	Capital Project Description	Biosolids Advanced Thermal Plant. Integration of technology at the Residuals Treatment Facility to process biosolids into biochar. The project has been directed by the Board and a preferred proponent has been
Project Rationale	Under direction from the board, the CRD is pursuing a thermal pilot demonstration plant to beneficially utilize biosolids generated from the Residual Treatment Facility (RTF). Early phases of the project include staff time and consultants required to conduct preliminary design, permitting and detail design to create a tender package. Subsequent phase will involve construction of a thermal pilot demonstration plant.				

Project Number	26-07	Capital Project Title	Wastewater Strategic Planning	Capital Project Description	Create a strategic plan for wastewater within the CRD to guide decision making and long-term planning
Project Rationale	High level framework of strategic priorities and commitments for liquid waste within the CRD. The strategic plan will guide decision making and long term planning required for executing the CRD Wastewater Master Plan.				

3.798C Debt - Core Area Wastewater Capital Asset and Reserve Summary
Summary Schedule
2026 - 2030 Financial Plan

Reserve Schedule Summary

Core Area Wastewater

The Wastewater Treatment Project (WTP) provides tertiary treatment for wastewater from the core area municipalities of Victoria, Esquimalt, Saanich, Oak Bay, View Royal, Langford and Colwood, and the Esquimalt and Songhees Nations. The WTP is built to meet the provincial and federal regulations for treatment at December 31, 2020. The Project consists of three main elements: McLoughlin Point Wastewater Treatment Plant, Residuals Treatment Facility, and the Conveyance System

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Fund	21,224,449	22,020,568	23,641,687	25,512,806	28,783,925	38,815,294
Capital Reserve Fund-Western Community	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Debt Reserve Fund	25,956,202	32,224,848	38,753,353	35,265,961	831,846	831,846
Total	49,180,651	56,245,416	64,395,041	62,778,767	31,615,771	41,647,140

See attached reserve schedules for projected annual cash flows.

Capital Reserve Fund Schedule Core Area Wastewater

Bylaw 4378 - The capital reserve fund was established to provide funding for capital expenditures in respect of capital projects including but not limited to, land, machinery or equipment necessary for the replacement, extension or renewal of existing capital works and related debt servicing payments

Capital Reserve Schedule

Capital Reserve Fund

Fund: 1092

Fund Centre: 102227

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	18,780,375	21,224,449	22,020,568	23,641,687	25,512,806	28,783,925
Purchased (Based on Capital Plan)	(1,622,314)	(2,325,000)	(1,500,000)	(1,500,000)	(1,500,000)	(3,500,000)
Transfer IN (from Ops Budget)	2,121,119	3,121,119	3,121,119	3,371,119	4,771,119	13,531,369
Transfer IN (North East Trunk CRF)						
Surplus/Deficit	1,000,000					
Interest Income*	945,269					
Ending Balance \$	21,224,449	22,020,568	23,641,687	25,512,806	28,783,925	38,815,294

Assumptions/Background:

The funding strategy for the capital reserve fund is based upon the 25 year replacement plan as by Stantec during the construction of the Core Area Wastewater Treatment Project

* The planned purchase amount may differ from the five-year capital plan summary due to carryover from the previous year.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Bylaw 4378 - The capital reserve fund was established to serve both the Core Area and Western Communities. The reserve schedule below is committed to advancing studies for a wastewater treatment proposal in Colwood.

Colwood Treatment Project -Capital Reserve Schedule

Capital Reserve Fund

Fund: 1092

Fund Centre: 102277

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Interest Income*						
Ending Balance \$	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000

Assumptions/Background:

Based on the Colwood news release, on December 15, 2016, CAWTP project board approved the transfer of \$2 millions once the project is closed. The funds are to be set aside in a separate reserve fund center.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included. which is not included.

Debt Reserve Fund Schedule Core Area Wastewater

Bylaw 4377 - The debt reserve fund was established for the specified purpose of funding future debt servicing payments or debt retirements. Monies in the debt repayment reserve will fund debt servicing and early repayment of debts issued to fund the Core Area Wastewater Treatment Project

Debt Reserve Schedule

Debt Reserve Fund Fund: 1093 Fund Center: 102228	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	18,702,751	25,956,202	32,224,848	38,753,353	35,265,961	831,846
Debt Payment		-	-	(10,283,553)	(41,134,212)	
Transfer from Ops Budget	5,418,160	5,489,960	5,561,760	5,633,560	5,994,778	-
Surplus/Deficit	1,015,205					
Interest Income*	820,086	778,686	966,745	1,162,601	705,319	
Ending Balance \$	25,956,202	32,224,848	38,753,353	35,265,961	831,846	831,846

Assumptions/Background:

The funding strategy for the debt reserve fund is based upon the project's financing plan as approved during the construction of the Core Area Wastewater Treatment Project. Repayment anticipated by 2031.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Wastewater Operations

FINAL BUDGET

March 2026

Service: 1.577 Wastewater Operations

Committee: N/A

DEFINITION:

To provide operations services to wastewater, electrician and technical support to wastewater and water functions of the Capital Regional District.
Cost of this service is fully allocated to functions utilizing this Operations Division.

PARTICIPATION:

Method of cost allocation is on an hourly basis for services rendered to water and wastewater functions.

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMISSION:

N/A

COST RECOVERY:

A mixture of allocations and time charges to Water and Wastewater services of the CRD.

1.577 - Wastewater Operations

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries & Wages	11,426,173	10,832,093	10,428,305	-	-	10,428,305	10,720,280	11,020,371	11,279,228	11,544,024
Allocation - Standard Overhead	678,247	678,247	640,803	-	-	640,803	652,338	665,384	678,692	692,266
Allocation - Human Resources	402,045	402,045	383,446	-	-	383,446	439,277	469,732	452,215	456,597
Allocation - Operations	673,921	713,881	492,346	-	-	492,346	496,648	510,913	521,600	533,351
Operating - Other	1,881,871	1,575,689	1,179,827	-	440,000	1,619,827	1,203,440	1,227,490	1,252,050	1,277,070
TOTAL OPERATING COSTS	15,062,258	14,201,955	13,124,726	-	440,000	13,564,726	13,511,984	13,893,889	14,183,784	14,503,308
*Percentage Increase over prior year		-5.71%	-12.86%			-9.94%	-0.39%	2.83%	2.09%	2.25%
<u>CAPITAL / RESERVE</u>										
Transfer to Equipment Replacement Fund	499,306	499,306	439,175	-	-	439,175	337,866	238,951	237,716	212,632
Transfer to Operating Reserve Fund	120,513	154,721	310,590	-	-	310,590	300,000	300,000	300,000	300,000
TOTAL CAPITAL / RESERVES	619,819	654,027	749,765	-	-	749,765	637,866	538,951	537,716	512,632
TOTAL COSTS	15,682,077	14,855,982	13,874,491	-	440,000	14,314,491	14,149,850	14,432,840	14,721,500	15,015,940
*Percentage Increase over prior year		-5.27%	-11.53%			-8.72%	-1.15%	2.00%	2.00%	2.00%
Internal Recoveries	(14,975,963)	(14,549,868)	(13,874,491)	-	-	(13,874,491)	(14,149,850)	(14,432,840)	(14,721,500)	(15,015,940)
OPERATING COSTS LESS INTERNAL RECOVERIES	706,114	306,114	0	-	440,000	440,000	(0)	0	0	0
*Percentage Increase over prior year		-2.85%	-7.35%			-7.35%	1.98%	2.00%	2.00%	2.00%
SOURCES OF FUNDING (REVENUE)										
Surplus / (Deficit)										
Funds Carried Forward	-	-	-	-	-	-	-	-	-	-
Transfer from Own Funds	(706,114)	(306,114)	-	-	(440,000)	(440,000)	-	-	-	-
Recovery other	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	(706,114)	(306,114)	-	-	(440,000)	(440,000)	-	-	-	-
NET COSTS	-	-	-	-	-	-	-	-	-	-
*Percentage increase over prior year			-7.35%			-7.35%	1.98%	2.00%	2.00%	2.00%
PARTICIPANTS: Costs recovered internally										
AUTHORIZED POSITIONS:										
IWS Operations	77.00	77.00	65.50		-	65.50	65.50	65.50	65.50	65.50

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	1.577	Carry						
	Wastewater Operations	Forward	2026	2027	2028	2029	2030	TOTAL
		from 2025						

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$10,000	\$216,000	\$81,400	\$124,800	\$70,200	\$70,200	\$562,600
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vehicles	\$841,000	\$1,255,000	\$606,000	\$566,500	\$1,112,500	\$0	\$3,540,000
	\$851,000	\$1,471,000	\$687,400	\$691,300	\$1,182,700	\$70,200	\$4,102,600

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Replacement Fund	\$851,000	\$1,471,000	\$687,400	\$691,300	\$632,700	\$70,200	\$3,552,600
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$550,000	\$0	\$550,000
Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$851,000	\$1,471,000	\$687,400	\$691,300	\$1,182,700	\$70,200	\$4,102,600

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #: 1.577

Service Name: Wastewater Operations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
18-02	Replacement	Replace Computer Equipment	Computer replacements per IT cycle.	\$ 230,000	E	ERF	\$ -	\$ 36,800	\$ 36,800	\$ 46,000	\$ 50,600	\$ 50,600	\$ 220,800
18-03	Replacement	Replace ERF Equipment	End of life replacement equipment; Gas techs, SCADA/Controls	\$ 200,000	E	ERF	\$ 5,000.00	\$ 50,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 70,000
19-01	Replacement	Replace IWOps Vehicle FQS014	Vehicle replacement - end of life	\$ 195,000	V	ERF	\$ 195,000.00	\$ 195,000	\$ -				\$ 195,000
19-02	Replacement	Replace IWOps Vehicle F00932 Dump Truck	Vehicle replacement - end of life	\$ 180,000	V	ERF		\$ -	\$ -		\$ 180,000		\$ 180,000
19-03	Replacement	Replace IWOps Vehicle F00994 Bobcat	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -	\$ 90,000			\$ 90,000
19-05	Replacement	Replace IWOps Vehicle FQP081 Renfrew	Vehicle replacement - end of life	\$ 100,000	V	ERF	\$ -		\$ -				\$ -
19-07	Replacement	Furniture and Office Equipment Replacement	End of life replacement of furniture and office equipment	\$ 69,000	E	ERF	\$ 5,000.00	\$ 9,200	\$ 4,600	\$ 13,800	\$ 4,600	\$ 4,600	\$ 36,800
20-02	Replacement	Replace IWOps Vehicle F11030	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -				\$ -
20-04	Replacement	Replace IWOps Vehicle F12009	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ 90,000	\$ -				\$ 90,000
20-05	Replacement	Replace IWOps Vehicle F12024	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -				\$ -
20-06	Replacement	Replace IWOps Vehicle F12002	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -				\$ -
20-11	Replacement	Replace IWOps Vehicle F01080	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -				\$ -
21-02	Replacement	Replace IWOps Vehicle F11033	Vehicle replacement - end of life	\$ 90,000	V	ERF	\$ -	\$ -	\$ -				\$ -
21-03	Replacement	Replace IWOps Vehicle F12029	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -				\$ -
22-01	Replacement	SPWWTP - Skid Steer F18036	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -		\$ 90,000		\$ 90,000
23-15	Replacement	Replace IWOps Vehicle F19009	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -				\$ -
22-03	Replacement	Replace IWOps Vehicle - Scissor Lift - F15018	Vehicle replacement - end of life	\$ 35,000	V	ERF		\$ -	\$ -				\$ -
22-06	Replacement	Replace F14024 F550 Diesel Service Truck - Crane/Lift truck	Vehicle replacement - end of life	\$ 350,000	V	ERF	\$ 250,000.00	\$ 350,000	\$ -				\$ 350,000
22-08	Replacement	Replace Mechanical and Electrical Equipment	End of life replacement of equipment	\$ 67,500	E	ERF		\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 65,000
23-02	Replacement	Replace IWOps Trailer F00753 1997 Generator Trailer	Vehicle replacement - end of life	\$ 80,000	V	ERF		\$ -	\$ -				\$ -
23-03	Replacement	Replace IWOps Trailer F00793 1998 Trailerman Box Trailer	Vehicle replacement - end of life	\$ 24,000	V	ERF	\$ 24,000.00	\$ -	\$ 24,000				\$ 24,000
23-05	Replacement	Replace IWOps Trailer F00953 2004 Trailtech Tandem Trailer	Vehicle replacement - end of life	\$ 12,000	V	ERF	\$ 12,000.00	\$ -	\$ 12,000				\$ 12,000
23-06	Replacement	Replace IWOps Trailer F00976 2006 EZ Loader Boat Trailer	Vehicle replacement - end of life Delete replaced with new boat	\$ 7,500	V	ERF		\$ -	\$ -				\$ -
23-07	Replacement	Replace IWOps Trailer F00981 2006 Trailtech Flat Deck trailer	Vehicle replacement - end of life	\$ 6,500	V	ERF		\$ -	\$ -	\$ 6,500			\$ 6,500
23-08	Replacement	Replace IWOps Trailer F01052 2008 Pace American Trailer	Vehicle replacement - end of life	\$ 12,500	V	ERF		\$ -	\$ -		\$ 12,500		\$ 12,500
23-09	Replacement	Replace IWOps Vehicle F13009	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ 90,000	\$ -				\$ 90,000
23-10	Replacement	Replace IWOps Vehicle F13010	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ 90,000	\$ -				\$ 90,000

Service #: 1.577
Service Name: Wastewater Operations

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
23-11	Replacement	F11027 2010 Mercedes Sprinter 25C144 Van	Vehicle replacement - end of life	\$ 80,000	V	ERF		\$ -	\$ -				\$ -
23-12	Replacement	FWP076 2010 Ford F250 Super Duty	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -				\$ -
23-13	Replacement	Replace EIC and Machine Shop Equipment	End of life replacement of equipment; EIC and Machine Shop	\$ 250,000	E	ERF	\$ -	\$ 20,000.00	\$ 25,000.00	\$ 50,000.00			\$ 95,000.00
24-01	Replacement	Replace IWOps Vehicle F13012	Vehicle replacement - end of life	\$ 90,000	V	ERF	\$ -	\$ -	\$ -				\$ -
25-02	Replacement	Replace IWOps Vehicle F17021 2017 Ford Transit 350 Cube Van	Vehicle replacement - end of life	\$ 100,000	V	ERF	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00		\$ 100,000.00
25-03	Replacement	Replace IWOps Vehicle F17008 2017 Ford F150	Vehicle replacement - end of life	\$ 90,000	V	ERF	\$ -	\$ -	\$ -				\$ -
25-04	Replacement	Replace IWOps Vehicle F17009 2017 Ford F150	Vehicle replacement - end of life	\$ 90,000	V	ERF	\$ 90,000.00	\$ -	\$ -		\$ 90,000.00		\$ 90,000.00
25-05	Replacement	Replace IWOps Vehicle FQ7010 2017 Ford F150	Vehicle replacement - end of life	\$ 90,000	V	ERF	\$ -	\$ -	\$ -				\$ -
25-07	Replacement	Replace IWOps Vehicle F17022 2017 Chev Silverado 3500 W/Crane	Vehicle replacement - end of life	\$ 200,000	V	ERF	\$ 80,000.00		\$ -	\$ 200,000.00			\$ 200,000.00
25-08	Replacement	Replace IWOps Vehicle F17019 2017 Toyota Rav4 Hybrid AWD	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -		\$ 90,000.00		\$ 90,000.00
26-01	Replacement	F17027 2018 Chevrolet Silverado 2500	Vehicle replacement - end of life	\$ 90,000	V	ERF	\$ 90,000.00	\$ -	\$ 90,000.00				\$ 90,000.00
26-02	Replacement	F17029 2018 Chevrolet Silverado 3500	Vehicle replacement - end of life	\$ 150,000	V	ERF		\$ 150,000.00	\$ -				\$ 150,000.00
26-03	Replacement	F18003 2018 Ford F150	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ 90,000.00				\$ 90,000.00
26-05	Replacement	F18010 2018 Ford Transit 250 Cargo Van	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -	\$ 90,000.00			\$ 90,000.00
26-06	Replacement	F18011 2018 Ford Transit 250 Cargo Van	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ 90,000.00	\$ -				\$ 90,000.00
26-07	Replacement	F18014 2018 GMC Sierra 1500	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ -	\$ 90,000.00			\$ 90,000.00
27-01	Replacement	F19006 Ford F150	Vehicle replacement - end of life	\$ 90,000	V	Other		\$ -			\$ 275,000.00		\$ 275,000.00
27-02	Replacement	F19007 Chev 3500	Vehicle replacement - end of life	\$ 250,000	V	Other		\$ -			\$ 275,000.00		\$ 275,000.00
27-03	Replacement	F19008 2019 F350	Vehicle replacement - end of life	\$ 90,000	V	ERF		\$ -	\$ 90,000.00				\$ 90,000.00
27-04	Replacement	F19019 Pressure Washer Trailer	Vehicle replacement - end of life	\$ 25,000	V	ERF		\$ -	\$ 25,000.00				\$ 25,000.00
27-05	Replacement	F14024 F550 Stiff Arm Crane Truck	Vehicle replacement - end of life	\$ 275,000	V	ERF			\$ 275,000.00				\$ 275,000.00
28-02	Replacement	F16012 All wheel drive Van	Vehicle replacement - end of life	\$ 90,000	V	ERF				\$ 90,000.00			\$ 90,000.00
26-08	Replacement	F01065 Load Bank	Load Bank - end of life	\$ 500,000	E	ERF		\$ 75,000.00					\$ 75,000.00
26-09	Replacement	F18050 GMC van	Vehicle replacement - end of life	\$ 200,000	V	ERF		\$ 200,000					\$ 200,000
													\$ -
			Grand Total	\$ 5,939,000			\$ 851,000.00	\$ 1,471,000	\$ 687,400	\$ 691,300	\$ 1,182,700	\$ 70,200	\$ 4,102,600

Service:

1.577

Wastewater Operations

Project Number

18-03

Capital Project Title

Replace ERF Equipment

Capital Project Description

End of life replacement equipment; Gas techs, SCADA/Controls

Project Rationale Replace ERF Equipment - Gas Tech Replacements Core and Saan Pen

Project Number

19-01

Capital Project Title

Replace IWOps Vehicle FQS014

Capital Project Description

Vehicle replacement - end of life

Project Rationale Replace IWOps Vehicle FQS014 - Vehicle replacement - end of life

Project Number

19-02

Capital Project Title

Replace IWOps Vehicle F00932 Dump Truck

Capital Project Description

Vehicle replacement - end of life

Project Rationale Replace IWOps Vehicle F00932 - Vehicle replacement - end of life

Project Number

19-03

Capital Project Title

Replace IWOps Vehicle F00994 Bobcat

Capital Project Description

Vehicle replacement - end of life

Project Rationale Replace IWOps Vehicle F00994 - Vehicle replacement - end of life

Service:	1.577	Wastewater Operations

Project Number	19-05	Capital Project Title	Replace IWOps Vehicle FQP081 Renfrew	Capital Project Description	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F01081 - Vehicle replacement - end of life				

Project Number	19-07	Capital Project Title	Furniture and Office Equipment Replacement	Capital Project Description	End of life replacement of furniture and office equipment
Project Rationale	End of life replacement of furniture and office equipment				

Project Number	20-02	Capital Project Title	Replace IWOps Vehicle F11030	Capital Project Description	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F11030 - Vehicle replacement - end of life				

Project Number	20-04	Capital Project Title	Replace IWOps Vehicle F12009	Capital Project Description	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F12009 - Vehicle replacement - end of life				

Service:	1.577	Wastewater Operations

Project Number	20-05	Capital Project Title	Replace IWOps Vehicle F12024	Capital Project Description	Vehicle replacement - end of life
Project Rationale	Replace IWOps Vehicle F12024 - Vehicle replacement - end of life				

Project Number	20-06	Capital Project Title	Replace IWOps Vehicle F12002	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	20-11	Capital Project Title	Replace IWOps Vehicle F01080	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	21-02	Capital Project Title	Replace IWOps Vehicle F11033	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service: 1.577 Wastewater Operations			
Project Number	21-03	Capital Project Title	Replace IWOps Vehicle F12029
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	21-03	Capital Project Title	Replace IWOps Vehicle F12029
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	22-01	Capital Project Title	SPWWTP - Skid Steer F18036
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	22-02	Capital Project Title	Burgoyne - Skid Steer F19005
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-15	Capital Project Title	Replace IWOps Vehicle F19009
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		

Service: 1.577 Wastewater Operations			
Project Number	22-03	Capital Project Title	Replace IWOps Vehicle - Scissor Lift - F15018
Project Rationale	End of life replacement		
Capital Project Description	Vehicle replacement - end of life		
Project Number	22-05	Capital Project Title	Replace IWOps Vehicle F01028 2007 Kubota Tractor
Project Rationale	End of life replacement		
Capital Project Description	Vehicle replacement - end of life		
Project Number	22-06	Capital Project Title	Replace F14024 F550 Diesel Service Truck - Crane/Lift truck
Project Rationale	End of life replacement		
Capital Project Description	Vehicle replacement - end of life		
Project Number	22-08	Capital Project Title	Replace Mechanical and Electrical Equipment
Project Rationale	End of life replacement		
Capital Project Description	End of life replacement of equipment		
Project Number	23-01	Capital Project Title	Replace IWOps Vehicle F00444 1991 DDDG46 Generator Trailer Magic Lake
Project Rationale	End of life replacement		
Capital Project Description	Vehicle replacement - end of life		
Project Number	23-02	Capital Project Title	Replace IWOps Trailer F00753 1997 Generator Trailer
Project Rationale	End of life replacement		
Capital Project Description	Vehicle replacement - end of life		

Service: 1.577 Wastewater Operations			
Project Number	23-03	Capital Project Title	Replace IWOps Trailer F00793 1998 Trailerman Box Trailer
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-05	Capital Project Title	Replace IWOps Trailer F00953 2004 Trailtech Tandem Trailer
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-06	Capital Project Title	Replace IWOps Trailer F00976 2006 EZ Loader Boat Trailer
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-07	Capital Project Title	Replace IWOps Trailer F00981 2006 Trailtech Flat Deck trailer
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-08	Capital Project Title	Replace IWOps Trailer F01052 2008 Pace American Trailer
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-09	Capital Project Title	Replace IWOps Vehicle F13009
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		

Service: 1.577 Wastewater Operations			
Project Number	23-10	Capital Project Title	Replace IWOPs Vehicle F13010
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-11	Capital Project Title	F11027 2010 Mercedes Sprinter 25C144 Van
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-12	Capital Project Title	FWP076 2010 Ford F250 Super Duty
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	23-13	Capital Project Title	Replace EIC and Machine Shop Equipment
Capital Project Description	End of life replacement of equipment; EIC and Machine Shop		
Project Rationale	End of life replacement of equipment; EIC and Machine Shop		
Project Number	23-14	Capital Project Title	Electric Vehicle Charger - Ganges WWTP
Capital Project Description	Ganges WWTP Level II Vehicle Charging Station		
Project Rationale	Ganges WWTP Level II Vehicle Charging Station		

Service:	1.577	Wastewater Operations

Project Number	23-16	Capital Project Title	Electric Vehicle Charger - McLoughlin WWTP	Capital Project Description	McLoughlin WWTP Level II Vehicle Charging Station
Project Rationale					

Project Number	24-01	Capital Project Title	Replace IWOps Vehicle F13012	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	25-02	Capital Project Title	Replace IWOps Vehicle F17021 2017 Ford Transit 350 Cube Van	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	25-03	Capital Project Title	Replace IWOps Vehicle F17008 2017 Ford F150	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	25-04	Capital Project Title	Replace IWOps Vehicle F17009 2017 Ford F150	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service: 1.577 Wastewater Operations			
Project Number	25-05	Capital Project Title	Replace IWOps Vehicle FQ7010 2017 Ford F150
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	25-07	Capital Project Title	Replace IWOps Vehicle F17022 2017 Chev Silverado 3500 W/Crane
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	25-08	Capital Project Title	Replace IWOps Vehicle F17019 2017 Toyota Rav4 Hybrid AWD
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	26-01	Capital Project Title	F17027 2018 Chevrolet Silverado 2500
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	26-02	Capital Project Title	F17029 2018 Chevrolet Silverado 3500
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		

Service: 1.577 Wastewater Operations			
Project Number	26-03	Capital Project Title	F18003 2018 Ford F150
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	26-04	Capital Project Title	F18012 2018 Chevrolet Colorado
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	26-05	Capital Project Title	F18010 2018 Ford Transit 250 Cargo Van
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	26-06	Capital Project Title	F18011 2018 Ford Transit 250 Cargo Van
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		
Project Number	26-07	Capital Project Title	F18014 2018 GMC Sierra 1500
Capital Project Description	Vehicle replacement - end of life		
Project Rationale	End of life replacement		

Service:	1.577	Wastewater Operations

Project Number	27-01	Capital Project Title	F19006 Crane Truck	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	27-02	Capital Project Title	F19007 Crane Truck	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	27-03	Capital Project Title	F19008 2019 F350	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	27-04	Capital Project Title	F19019 Pressure Washer Trailer	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	28-01	Capital Project Title	F14024 F550 Stiff Arm Crane Truck	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Service:	1.577	Wastewater Operations

Project Number	28-02	Capital Project Title	F16012 All wheel drive Van	Capital Project Description	Vehicle replacement - end of life
Project Rationale	End of life replacement				

Project Number	28-03	Capital Project Title	F01065 Load Bank	Capital Project Description	Load Bank - end of life
Project Rationale	End of life replacement				

1.577 Wastewater Operations Asset and Reserve Summary
Summary Schedule
2026 - 2030 Financial Plan

Reserve Schedule Summary

Wastewater Operations

Assets held by the IW Wastewater Operations consist of vehicles and equipment including mechanical, electronic, gas detectors, flow monitors, radio equipment, SCADA hardware and computers.

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Equipment Replacement Fund	2,766,598	1,596,444	1,246,910	794,561	399,577	542,009
Operating Reserve Fund	1,127,567	871,193	1,171,193	1,471,193	1,771,193	2,071,193
Total	3,894,165	2,467,636	2,418,102	2,265,753	2,170,769	2,613,201

See attached reserve schedules for projected annual cash flows.

ERF Reserve Fund Schedule Wastewater Operations

Assets held by the Wastewater Operations consist of vehicles and equipment including mechanical, electronic, gas detectors, flow monitors, radio equipment, SCADA hardware and computers. Ent

Equipment Reserve Wastewater Schedule

Equipment Replacement Fund Fund: 1022 Fund Center: 101451	95%					
	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	3,297,498	2,628,268	1,596,444	1,246,910	794,561	399,577
Purchased	(1,068,871)	(1,471,000)	(687,400)	(691,300)	(632,700)	(70,200)
Transfer IN (from Ops Budget)	499,306	439,175	337,866	238,951	237,716	212,632
Proceeds of Disposal	13,522					
Interest Income*	25,144					
Ending Balance \$	2,766,598	1,596,444	1,246,910	794,561	399,577	542,009

Assumptions/Background:

The ERF Reserve will fund the replacement of equipment and vehicles for the Wastewater Operations Division. Beginning January 1, 2026, expenses related to the Electoria Area will be separated into a new service, 1.580, which will include wages, benefits, training, vehicles, and other associated costs. 5% of the ERF Reserve's ending balance will be transferred to Service 1.580 to establish its beginning balance.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

ORF Reserve Fund Schedule IWS Operations

Wastewater Operations

Established by Bylaw No. 4147 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule

88.74%

Operating Reserve Schedule Fund: 1500 Fund Center: 105516	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,362,586	1,000,603	871,193	1,171,193	1,471,193	1,771,193
Purchased	(284,691)	(440,000)	-	-	-	-
Transfer from/to Ops Budget		310,590	300,000	300,000	300,000	300,000
Interest Income*	59,747					
Surplus	(10,075)					
Ending Balance \$	1,127,567	871,193	1,171,193	1,471,193	1,771,193	2,071,193

Assumptions/Background:

Funds are retained in the reserve for charge-out rate stabilization. Beginning January 1, 2026, expenses related to the Electoria Area will be separated into a new service, 1.580, which will include wages, benefits, training, vehicles, and other associated costs. 11.26% of the ORF Reserve's ending balance will be transferred to Service 1.580 to establish its beginning balance.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

I & I Enhancement Program

FINAL BUDGET

March 2026

Service: 3.709 I & I Enhancement Program

Committee: Core Area Liquid Waste Management

DEFINITION:

The Inflow and Infiltration (I&I) Program engages with Core area and Peninsula municipalities and First Nations to identify and reduce the amount of rain and ground water that enters the sanitary sewer system

SERVICE DESCRIPTION:

Requirement of the Core Area Liquid Waste Management Plan (LWMP).

Primary program goals include:

- manage and/or reduce Inflow & Infiltration (I&I) and overflows in accordance with LWMP and Municipal Sewage Regulation
- minimize conveyance, treatment and disposal costs

PARTICIPATION:

Core Area Sewer Participants (LWMP)

MAXIMUM LEVY:

N/A

MAXIMUM CAPITAL DEBT:

N/A

COMMITTEE:

Core Area Liquid Waste Committee

FUNDING:

Funded by Core Area Wastewater Treatment Operations Budget

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula Water Supply

FINAL BUDGET

March 2026

Service: 2.610

Saanich Peninsula Water Supply

Committee: Saanich Peninsula Water

DEFINITION:

To purchase water and to acquire, design, construct, reconstruct, purchase, maintain and operate facilities and to acquire property easements, licences and authorities for the supply of water to Central Saanich, North Saanich, and Sidney, for distribution by the municipalities. Letters Patent, December 22, 1976; revised Sept. 27, 1984. Amended SLP April 27, 1978 and March 19, 1986.

SERVICE DESCRIPTION:

This service provides for the purchase of bulk water for supply to Central Saanich, North Saanich, and Sidney, for distribution within their municipalities. Included in the program is the responsibility to provide design, construction, operation and maintenance, licenses, and water quality monitoring to the service area.

PARTICIPATION:

Central Saanich / North Saanich / Sidney

MAXIMUM LEVY:

MAXIMUM CAPITAL DEBT:

As established by Inspector of Municipalities.

COMMISSION:

Saanich Peninsula Water Commission established by Letters Patent to advise the Board with respect to this function.

FUNDING:

Costs are recovered through the sale of bulk water.

CAPITAL DEBT:

Authorized:	\$12,900,000 2021 - (MFA Bylaw No. 4411 - Saanich Peninsula Water Supply Water Works)
Borrowed:	\$0
Remaining:	\$12,900,000

Program Group: CRD-Saanich Peninsula Water Supply SUMMARY	2025 BUDGET REQUEST						FUTURE PROJECTIONS			
	2025 BOARD BUDGET	2025 ESTIMATED ACTUAL	2026 CORE BUDGET	2026 ONGOING	2026 ONE-TIME	TOTAL (COL 4, 5 & 6)	2027	2028	2029	2030
1	2	3	4	5	6	7	8	9	10	11
<u>OPERATING EXPENDITURES:</u>										
ALLOCATION - OPERATIONS	1,224,190	987,320	1,296,764	-	-	1,296,764	1,322,748	1,349,241	1,376,243	1,403,788
UTILITIES	238,150	237,700	247,750	-	-	247,750	252,710	257,770	262,930	268,190
OPERATING - OTHER COSTS	213,660	196,576	208,660	-	-	208,660	214,631	220,799	227,174	233,786
ALLOCATION - STANDARD OVERHEAD	206,221	206,221	225,741	-	-	225,741	262,974	268,744	274,347	280,068
TOTAL OPERATING EXPENDITURES	1,882,221	1,627,817	1,978,915	-	-	1,978,915	2,053,063	2,096,554	2,140,694	2,185,832
*Percentage increase over prior year board budget			5.14%			5.14%	3.75%	2.12%	2.11%	2.11%
TOTAL BULK WATER EXPENDITURES	5,523,840	5,610,133	6,146,976	-	-	6,146,976	6,736,637	7,641,007	8,823,920	10,209,810
<u>CAPITAL EXPENDITURES & TRANSFERS</u>										
TRANSFER TO CAPITAL RESERVE FUND	600,000	973,582	400,000	-	-	400,000	400,000	400,000	400,000	400,000
TRANSFER TO EQUIPMENT REPLACEMENT FUND	100,000	100,000	150,000	-	-	150,000	200,000	200,000	200,000	200,000
TOTAL CAPITAL EXPENDITURES & TRANSFERS	700,000	1,073,582	550,000	-	-	550,000	600,000	600,000	600,000	600,000
<u>DEBT SERVICING</u>										
DEBT-INTEREST & PRINCIPAL	219,300	10,328	575,402	-	-	575,402	1,277,084	1,277,084	1,277,084	1,277,084
TOTAL DEBT EXPENDITURES	219,300	10,328	575,402	-	-	575,402	1,277,084	1,277,084	1,277,084	1,277,084
TOTAL EXPENDITURES	8,325,361	8,321,860	9,251,293	-	-	9,251,293	10,666,784	11,614,645	12,841,698	14,272,726
<u>SOURCES OF FUNDING-OPERATIONS</u>										
REVENUE -WATER SALES	(8,048,251)	(8,173,750)	(8,971,513)	-	-	(8,971,513)	(10,512,984)	(11,457,765)	(12,681,688)	(14,109,526)
REVENUE -OTHER	(277,110)	(148,110)	(279,780)	-	-	(279,780)	(153,800)	(156,880)	(160,010)	(163,200)
TOTAL SOURCES OF FUNDING FROM OPERATIONS	(8,325,361)	(8,321,860)	(9,251,293)	-	-	(9,251,293)	(10,666,784)	(11,614,645)	(12,841,698)	(14,272,726)
<u>SOURCES OF FUNDING-REQUISITION</u>										
PROPERTY TAX REQUISITION FOR DEBT	-	-	-	-	-	-	-	-	-	-
TOTAL REQUISITION	-	-	-	-	-	-	-	-	-	-
TRANSFER FROM PRIOR YEAR	-	-	-	-	-	-	-	-	-	-
TRANSFER TO FOLLOWING YEAR	-	-	-	-	-	-	-	-	-	-
TOTAL CARRY FORWARD (SURPLUS)/ DEFICIT	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCES OF ALL FUNDING	(8,325,361)	(8,321,860)	(9,251,293)	-	-	(9,251,293)	(10,666,784)	(11,614,645)	(12,841,698)	(14,272,726)
Percentage increase over prior year's board budget			11.12%			11.12%	15.30%	8.89%	10.56%	11.14%
Water Rate \$ per cu. m.	\$ 1.2575					\$ 1.3593	\$ 1.5809	\$ 1.7101	\$ 1.8788	\$ 2.0749
Percentage increase	4.99%					8.10%	16.30%	8.17%	9.86%	10.44%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.610 Saanich Peninsula Water Supply	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$884,000	\$1,184,000	\$300,000	\$300,000	\$50,000	\$50,000	\$1,884,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$16,295,500	\$17,434,500	\$1,679,133	\$2,000,000	\$1,250,000	\$1,050,000	\$23,413,633
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$17,179,500	\$18,618,500	\$1,979,133	\$2,300,000	\$1,300,000	\$1,100,000	\$25,297,633

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$13,450,000	\$13,450,000	\$0	\$0	\$0	\$0	\$13,450,000
Equipment Replacement Fund	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Grants (Federal, Provincial)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Donations / Third Party Funding	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Reserve Fund	\$3,629,500	\$4,868,500	\$1,779,133	\$2,100,000	\$1,100,000	\$900,000	\$10,747,633
	\$17,179,500	\$18,618,500	\$1,979,133	\$2,300,000	\$1,300,000	\$1,100,000	\$25,297,633

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:	2.610
Service Name:	Saanich Peninsula Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
SYSTEM UPGRADES AND REPLACEMENTS													
18-04	New	Post Disaster Emergency Water Supply	Identify and procure emergency systems for post disaster preparedness	\$ 1,785,000	S	Res	\$ 150,000	\$ 300,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ 750,000
20-02	New	Hamsterly Pump Station Backup Power Generator	Addition of a backup power generator at the Hamsterly Pump Station	\$ 1,010,867	S	Res	\$ 790,000	\$ -	\$ 190,000	\$ 800,000	\$ -	\$ -	\$ 990,000
21-01	New	Level of Service Agreement	Determine and develop appropriate level of service agreements with the participating municipalities for water supply.	\$ 125,000	S	Res	\$ 75,000	\$ 125,000	\$ -	\$ -	\$ -		\$ 125,000
21-04	Renewal	SCADA Upgrades	SCADA upgrades and planning in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.	\$ 1,450,000	E	Res	\$ 634,000	\$ 834,000	\$ 200,000	\$ 200,000	\$ 50,000	\$ 50,000	\$ 1,334,000
21-05	Renewal	SPW System Upgrade and Expansion	Upgrade vulnerable sections of the SPWS system to a more resilient system and increase operational flexibility.	\$ 14,700,000	S	Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21-05	Renewal				S	Debt	\$ 13,450,000	\$ 13,450,000	\$ -	\$ -	\$ -	\$ -	\$ 13,450,000
22-02	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the SPW/SPWW systems, a microwave communications system will be installed.	\$ 550,000	E	Res	\$ 250,000	\$ 350,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 550,000
23-01	Study	Master Plan and DCC Program Update	5-year update of the DCC program and initiate SPWS Master Plan as recommended in last DCC update.	\$ 117,972	S	Res	\$ 49,000	\$ 49,500	\$ -	\$ -	\$ -	\$ -	\$ 49,500
23-01	Study	DCC Program Update	5-year update of the DCC program.	\$ 1,000	S	Res	\$ 500	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000
25-01	New	Hamsterly Pump Station Capacity Upgrade	Increase the capacity of the Hamsterly Pump Station to address increased water demand. This is the service's contribution to the DCC project.	\$ 6,040	S	Res	\$ -	\$ 6,040	\$ -	\$ -	\$ -	\$ -	\$ 6,040
24-01	Decommission	Dean Park Road Well Decommissioning	Decommissioning of a groundwater well(s) on Dean Park Road.	\$ 250,000	S	Res	\$ 148,000	\$ 248,000	\$ -	\$ -	\$ -	\$ -	\$ 248,000
24-02	New	Reservoir Seismic Isolation Valves	Addition of seismic isolation valves at various Saanich Peninsula tanks.	\$ 800,000	S	Res	\$ 770,000	\$ 770,000	\$ -	\$ -	\$ -	\$ -	\$ 770,000
26-01	Decommission	Decommissioning of Various Sites/Components	Various existing facilities within SPWS have redundant valves and piping that require removal.	\$ 150,000	S	Res	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 150,000
25-02	Study	Asset Management Plan	Update the asset management plan with recent study information.	\$ 750,000	S	Res	\$ 390,000	\$ 440,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 840,000
25-03	Study	Operational Optimization Review	Review the SPWS system from an operational perspective to investigate operational efficiencies and improvements.	\$ 200,000	S	Res	\$ 94,000	\$ 194,000	\$ -	\$ -	\$ -	\$ -	\$ 194,000
25-04	Study	Cloake Hill/Deep Cove Hydraulic Assessment	Detailed analysis of Cloake Hill Tank and Deep Cove Pump Station. Driven by the 2021 heat dome event and results of the DCC program and Strategic Plan Update	\$ 100,000	S	Res	\$ 95,000	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ 95,000
27-01	Replacement	Cloake Hill/Deep Cove Upgrades	Potential Construction Upgrades	\$ 1,000,000	S	Res	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 1,000,000
25-05	Renewal	Asset Capital Improvement/Replacement Program	Ongoing program to continually address multiple, small to mid-scale capital improvements to the Saanich Peninsula Water System.	\$ 2,550,000	S	Res	\$ 25,000	\$ 600,000	\$ 200,000	\$ 200,000	\$ 750,000	\$ 750,000	\$ 2,500,000
25-06	New	SCADA System Cybersecurity	Shared project budget to improve cyber security in the SCADA system.	\$ 100,000	S	Other	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Sub-Total System Upgrades and Replacements				\$ 25,645,879			\$ 17,020,500	\$ 17,562,540	\$ 1,490,000	\$ 2,100,000	\$ 1,100,000	\$ 900,000	\$ 23,152,540
ANNUAL PROVISIONAL ITEMS													
24-03	Renewal	Pump Station, Meter Station, Valve Repair, Transmission Main & Storage Tank Repairs, Replacements and decommissioning.	Planned and unplanned infrastructure and equipment renewal.	\$ 1,200,000	S	ERF	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
Sub-Total Annual Provisional Items				\$ 1,200,000			\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000

Service #:

2.610

Service Name:

Saanich Peninsula Water Supply

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
DEVELOPMENT COST CHARGE (DCC) PROGRAM													
22-01	Study	Water Strategic Plan Update	Update the strategic plan to inform future works and identify hydraulic deficiencies.	\$ 33,028	S	Res	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
23-01	Study	Master Plan and DCC Program Update	5-year update of the DCC program and initiate SPWS Master Plan as recommended in last DCC update.	\$ 132,028	S	Res	\$ 79,500	\$ 129,000	\$ -	\$ -	\$ -	\$ -	\$ 129,000
23-01	Study	DCC Program Update	5-year update of the DCC program.	\$ 99,000	S	Res	\$ 49,500	\$ 99,000	\$ -	\$ -	\$ -	\$ -	\$ 99,000
20-02	New	Hamsterly Pump Station Backup Power Generator	Addition of a backup power generator at the Hamsterly Pump Station	\$ 289,133	S	Res	\$ -	\$ -	\$ 289,133	\$ -	\$ -	\$ -	\$ 289,133
25-01	New	Hamsterly Pump Station Capacity Upgrade	Increase the capacity of the Hamsterly Pump Station to address increased water demand.	\$ 597,960	S	Res	\$ -	\$ 597,960	\$ -	\$ -	\$ -	\$ -	\$ 597,960
Sub-Total Development Cost Charge (DCC) Program				\$ 1,151,149			\$ 159,000	\$ 855,960	\$ 289,133	\$ -	\$ -	\$ -	\$ 1,145,093
			Grand Total	\$ 27,997,028			\$ 17,179,500	\$ 18,618,500	\$ 1,979,133	\$ 2,300,000	\$ 1,300,000	\$ 1,100,000	\$ 25,297,633

Service: **2.610** **Saanich Peninsula Water Supply**

Project Number	18-04	Capital Project Title	Post Disaster Emergency Water Supply	Capital Project Description	Identify and procure emergency systems for post disaster preparedness
Project Rationale	In the event of a disaster, it is proposed to have in place the ability to source, treat (if required) and distribute drinking water during the initial and sustained response and recovery phases to the public. Initial investigation has highlighted areas, such as having hardened hydrants/standpipes that the CRD should be investing in. Additional funds are required to start implementing these additional works.				

Project Number	20-02	Capital Project Title	Hamsterly Pump Station Backup Power Generator	Capital Project Description	Addition of a backup power generator at the Hamsterly Pump Station
Project Rationale	Addition of a backup power generator at the Hamsterly Pump Station. Project is temporary being deferred due to market escalation and considerations for combining with future Capacity upgrades.				

Project Number	21-01	Capital Project Title	Level of Service Agreement	Capital Project Description	Determine and develop appropriate level of service agreements with the participating municipalities for water supply.
Project Rationale	Determine and develop appropriate level of service agreements with the participating municipalities for water supply.				

Project Number	21-04	Capital Project Title	SCADA Upgrades	Capital Project Description	SCADA upgrades and planning in conjunction with the Juan de Fuca Water Distribution, Saanich Peninsula Water and Wastewater, and Core Area Wastewater Services.
Project Rationale	The existing SCADA system is nearing end of life for equipment. The SCADA system provides vital operational monitoring and control information for the Saanich Peninsula Water System. Additionally, the Juan de Fuca Water Distribution, Saanich Peninsula Wastewater, Regional Water System, and Core Area Wastewater services require similar upgrades and integration. This project will be carried out with the other services so that an fully integrated system can be implemented.				

Service: 2.610 Saanich Peninsula Water Supply

Project Number	21-05	Capital Project Title	SPW System Upgrade and Expansion	Capital Project Description	Upgrade vulnerable sections of the SPWS system to a more resilient system and increase operational flexibility.
Project Rationale	This project is for expansion and replacement of watermain and appurtenances within the Saanich Peninsula Water Supply system for infrastructure renewal and improved resiliency. Funds are required for detailed design and construction of the Bear Hill Trunk extension section of transmission main from Mt Newton to the Dean Park Lower tank along East Saanich Road, preliminary design of the transmission main from McTavish Tank to Mills Road, and preliminary design of the Dean Park Feeder Main between Dean Lower and Dean Middle Tanks. Additional funding will be required to complete construction of all three project components but the design delivery and construction of the Bear Hill Trunk component are being delivered in partner with similar projects in the RWS system.				
Project Number	22-02	Capital Project Title	Microwave Radio Upgrades	Capital Project Description	To provide a high bandwidth communications backbone to the SPW/SPWW systems, a microwave communications system will be installed.
Project Rationale	Multiple facilities throughout the CRD RWS system require additional bandwidth to allow for proper monitoring and control. This project will enable the initial design and preliminary installation of a high bandwidth microwave backbone that will be able to be leveraged by multiple CRD operational groups. The installation of this backbone will be coordinated with the other IWS service areas.				
Project Number	23-01	Capital Project Title	Master Plan and DCC Program Update	Capital Project Description	5-year update of the DCC program and initiate SPWS Master Plan as recommended in last DCC update.
Project Rationale	This project aims to update the Master Plan and DCC Program to support long-term infrastructure planning and ensure that development cost charges (DCCs) reflect future growth needs. It should provide a list of DCC-eligible projects to guide future investment decisions.				
Project Number	25-01	Capital Project Title	Hamsterly Pump Station Capacity Upgrade	Capital Project Description	Increase the capacity of the Hamsterly Pump Station to address increased water demand. This is the service's contribution to the DCC project.
Project Rationale	In the 2018 KWL DCC Update report, the Hamsterly Pump Station was identified to require addition of a third pump to meet increased water demand. Increase the capacity of the Hamsterly Pump Station to address increased water demand. This project will be reassessed in the subsequent DCC update prior to progressing.				

Service: **2.610** **Saanich Peninsula Water Supply**

Project Number 24-01 **Capital Project Title** Dean Park Road Well Decommissioning **Capital Project Description** Decommissioning of a groundwater well(s) on Dean Park Road.

Project Rationale Decommissioning of a former groundwater well at 1557 Dean Park Road. Initial decommissioning may only including well sealing for compliance with provincial regulations but eventually the electrical and concrete structure will also need to be decommissioned.

Project Number 24-02 **Capital Project Title** Reservoir Seismic Isolation Valves **Capital Project Description** Addition of seismic isolation valves at various Saanich Peninsula tanks.

Project Rationale Seismic valve upgrades at Cloake Hill, Bear Hill, Dawson and Lower Dean Tanks.

Project Number 26-01 **Capital Project Title** Decommissioning of Various Sites/Components **Capital Project Description** Various existing facilities within SPWS have redundant valves and piping that require removal.

Project Rationale Various decommissioning of old assets that are no longer required in the system.

Project Number 25-02 **Capital Project Title** Asset Management Plan **Capital Project Description** Update the asset management plan with recent study information.

Project Rationale Update the strategic asset management plan based upon recent studies such as the DCC Program Update. The update will inform future capital works.

Project Number 25-03 **Capital Project Title** Operational Optimization Review **Capital Project Description** Review the SPWS system from an operational perspective to investigate operational efficiencies and improvements.

Project Rationale Engineering and Operations coordination and assessment of the SPWS system to better document operational procedures and assess opportunities for improvement.

Service: 2.610 Saanich Peninsula Water Supply			
Project Number	25-04	Capital Project Title	Cloake Hill/Deep Cove Hydraulic Assessment
		Capital Project Description	Detailed analysis of Cloake Hill Tank and Deep Cove Pump Station. Driven by the 2021 heat dome event and results of the DCC program and Strategic Plan Update
Project Rationale	Detailed analysis of Cloake Hill Tank and Deep Cove Pump Station. Driven by the 2021 heat dome event and results of the DCC program and Strategic Plan Update.		
Project Number	27-01	Capital Project Title	Cloake Hill/Deep Cove Upgrades
		Capital Project Description	Potential Construction Upgrades
Project Rationale	Potential upgrades to be further scoped following completion of the Assessment in Project #25-04.		
Project Number	25-05	Capital Project Title	Asset Capital Improvement/Replacement Program
		Capital Project Description	Ongoing program to continually address multiple, small to mid-scale capital improvements to the Saanich Peninsula Water System.
Project Rationale	This program will fund items such as replacement of valves (line, air, check, PRV, etc), replacement and addition of instrumentation, decommissioning infrastructure and other mid sized improvements. This program will primarily address items that are more complex than can be delivered under the Annual Provisional account (24-03) but will comprise of smaller projects than those listed in the SPW System Upgrade and Expansion Program (21-05). Budget forecasts will be further influenced by asset management plans and operational coordination.		
Project Number	25-06	Capital Project Title	SCADA System Cybersecurity
		Capital Project Description	Shared project budget to improve cyber security in the SCADA system.
Project Rationale	Project budget to improve cyber security in the SCADA System. CRD IT Department to lead and provide implementation support.		
Project Number	24-03	Capital Project Title	Pump Station, Meter Station, Valve Repair, Transmission Main & Storage Tank
		Capital Project Description	Planned and unplanned infrastructure and equipment renewal.
Project Rationale	Annual Provisional Account to address planned and unplanned infrastructure and equipment renewals.		
Project Number	22-01	Capital Project Title	Water Strategic Plan Update
		Capital Project Description	Update the strategic plan to inform future works and identify hydraulic deficiencies.
Project Rationale	A water distribution system changes with development demand. A periodic update of the strategic plan to identify hydraulic deficiencies and inform future works is periodically required to ensure the level of service.		

**2.610 Saanich Peninsula Water
Summary Schedule
2026 - 2030 Financial Plan**

Asset Profile

Saanich Peninsula Water

One of the 16 CRD drinking water systems across the region, Saanich Peninsula Water Supply obtains treated drinking water from the Regional Water Supply System and is responsible for the wholesale trunk water supply systems for Central Saanich, Sidney & North Saanich. Assets include land, 46 kilometres of water supply mains, nine balancing reservoirs, nine pumping stations, two pressure reducing stations, nine supply meters and two rechlorination stations.

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
DCC Reserve Account	2,231,623	1,375,663	1,086,530	1,086,530	1,086,530	1,086,530
Equipment Replacement Fund	1,982,771	1,932,771	1,932,771	1,932,771	1,932,771	1,932,771
Capital Reserve	5,603,537	6,003,537	4,624,404	2,924,404	2,224,404	1,724,404
Total	9,817,931	9,311,971	7,643,705	5,943,705	5,243,705	4,743,705

**2.610 Saanich Peninsula Water
Development Cost Charges
2026 - 2030 Financial Plan**

Development Cost Charges Reserve Schedule

Reserve Fund: Saanich Peninsula Water Development Cost Charges (Bylaw # 3208)

Saanich Peninsula Water Development Cost charges (DCC's) was adopted in 2005 for the purpose of providing funds to assist with the capital costs of providing, constructing, altering or expanding the Districts water & wastewater systems that services the Member Municipalities.

Reserve Cash Flow

Fund: 1009, Fund Center: 101353 - DCC Water System only	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,162,842	2,231,623	1,375,663	1,086,530	1,086,530	1,086,530
Transfers to Reserve from Operating	-					
Transfers from Reserve based on DCC-capital plan	-	(855,960)	(289,133)	-	-	-
Transfers from Revenue Fund						
DCC's received from Member Municipalities						
Interest Income*	68,781					
Ending Balance \$	2,231,623	1,375,663	1,086,530	1,086,530	1,086,530	1,086,530

General Comments:

Saanich Peninsula Water Development Cost Charges (DCC's) was adopted in 2005 for the purpose of providing funds to assist with the capital costs of providing, constructing, altering or expanding the Districts water & wastewater systems that services the Member Municipalities.

The above cash flow only reflects DCC Reserve information for Water System only (Wastewater's information will be provided in the Wastewater budgets). These Reserve funds are received from member municipalities as Development Cost Charges (DCC's) to provide for the capital costs of water capacity system improvements within the service areas.

In December 2018 the bylaw was ammended to remove Develoment Cost Charges on new projects to recognize that the fund's balance exceeded the total of current development projects.

2.610 Saanich Peninsula Water
Equipment Replacement Reserve Schedule
2026 - 2030 Financial Plan

Equipment Replacement Reserve Schedule

Reserve Fund: Saanich Peninsula Water-Equipment Replacement Reserve (covered by CRD-ERF Bylaw)

Reserve Cash Flow

Fund: 1022 Fund Center: 101452

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,867,029	1,982,771	1,932,771	1,932,771	1,932,771	1,932,771
Equipment purchases (Based on Capital Plan)	-	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
Transfer from Operating Budget	100,000	150,000	200,000	200,000	200,000	200,000
Interest Income*	15,742					
Ending Balance \$	1,982,771	1,932,771	1,932,771	1,932,771	1,932,771	1,932,771

General Comments: The fund is used to replace water system infrastructure throughout the system as failing components are identified and not funded through operating budgets.

**2.610 Saanich Peninsula Water
Capital Reserve Fund
2026 - 2030 Financial Plan**

Capital Reserve Fund Schedule

Reserve Fund: Saanich Peninsula Water Capital Reserve Fund (Bylaw #1397)

Reserve Cash Flow

Fund: 1009 Fund Center: 102159	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	4,127,360	5,603,537	6,003,537	4,624,404	2,924,404	2,224,404
Transfers from Reserve based on capital plan	-	-	(1,779,133)	(2,100,000)	(1,100,000)	(900,000)
Transfer from Operating Budget	1,330,288	400,000	400,000	400,000	400,000	400,000
Interest Income*	145,890					
Ending Balance \$	5,603,537	6,003,537	4,624,404	2,924,404	2,224,404	1,724,404

General Comments:

Saanich Peninsula Water Capital Reserve Fund was adopted in 1985 for the purpose of capital payments including planning, engineering and legal costs for providing, latering or expanding water system infrastructure related to the Saanich Peninsula Water Supply System.

The fund is used for the purpose of funding the Service Capital infrastructure related directly or indirectly to water facilities, (excluding DCC) capital expenditures.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Saanich Peninsula Wastewater

FINAL BUDGET

March 2026

DEFINITION:

Provision of sewage treatment and disposal through treatment plant facilities and outfall for member participants.

SERVICE DESCRIPTION:

This program is for the provision of wastewater collection and treatment to the Saanich Peninsula municipalities of Central Saanich, North Saanich, and Sidney. Although the largest component of the program budget is for the operation and maintenance of the systems, many other key programs are funded through and support these budgets including engineering (capital projects), odour control, and marine monitoring and protection.

PARTICIPATION:

Operating costs to be recovered by requisition to all participating members based on measured flow from previous year.

MAXIMUM LEVY:

Establishment Bylaw No. 2388/2439 - Greater of \$5,663,000 or \$1.56 / \$1,000 of actual assessed value of land and improvements.

MAXIMUM CAPITAL DEBT:

Authorized:	LA Bylaw 4596	\$	<u>Authorized</u>	7,720,000	\$	<u>Borrowed</u>	-	<u>Remaining</u>	7,720,000

SPWWS SEWER SYSTEM:

<u>Location</u>	<u>Cost Sharing Allocation: Annual Wastewater Flows</u>
Airport	2.22%
Sidney	38.27%
Pauquachin	1.50%
Central Saanich	42.79%
North Saanich	14.57%
Tseycum	0.54%
IOS	0.12%
Total	100.00%

FUNDING:

Requisition

RESERVE FUND:

Saanich Peninsula Wastewater Commission approved that operating surpluses be transferred to capital reserve fund, starting with 2009 budget (approved Nov 6, 2008).

3.718 - Saanich Peninsula Wastewater

	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
OPERATING COSTS										
Operating	3,088,128	2,942,506	3,075,270	-	35,000	3,110,270	3,283,174	3,251,027	3,390,080	3,415,685
Laboratory	186,232	186,232	193,651	-	-	193,651	199,371	205,257	211,315	217,560
Heat Recovery	149,623	150,447	137,511	-	-	137,511	140,274	143,082	145,942	148,864
Biosolids Mgmt.	620,377	769,000	1,046,246	-	-	1,046,246	1,049,069	1,052,047	1,055,079	1,058,188
Allocation - Standard Overhead	80,155	80,155	83,090	-	-	83,090	84,586	86,278	88,003	89,763
TOTAL OPERATING COSTS	4,124,516	4,128,340	4,535,768	-	35,000	4,570,768	4,756,473	4,737,690	4,890,419	4,930,060
*Percentage Increase over prior year		0.09%	9.97%	0.00%	0.85%	10.82%	4.06%	-0.39%	3.22%	0.81%
CAPITAL / RESERVE										
Transfer to Operating Reserve Fund	74,940	78,791	75,200	-	-	75,200	75,510	85,820	96,130	106,450
Transfer to Equipment Replacement Fund	531,300	531,300	212,500	-	-	212,500	217,410	221,760	226,200	230,724
Transfer to Capital Reserve Fund	386,000	455,190	396,650	-	-	396,650	427,380	438,130	438,890	439,670
Debt Reserve Fund	30,000	-	47,650	-	-	47,650	16,000	7,500	2,500	500
MFA Principal Payment	-	-	(0)	-	-	(0)	265,603	348,524	387,392	400,349
MFA Interest Payment	68,250	227	103,603	-	-	103,603	253,065	317,306	346,244	355,504
TOTAL CAPITAL / RESERVES	1,090,490	1,065,508	835,602	-	-	835,602	1,254,968	1,419,040	1,497,356	1,533,196
TOTAL COSTS	5,215,006	5,193,847	5,371,370	-	35,000	5,406,370	6,011,442	6,156,730	6,387,776	6,463,256
*Percentage Increase over prior year		-0.41%	3.00%	0.00%	0.67%	3.67%	11.19%	2.42%	3.75%	1.18%
Internal Recovery - Other	(158,602)	(137,443)	(138,991)	-	-	(138,991)	(141,770)	(144,600)	(147,490)	(150,432)
Recovery - Other	-	-	-	-	-	-	-	-	-	-
OPERATING COSTS LESS INTERNAL RECOVERIES	5,056,404	5,056,404	5,232,379	-	35,000	5,267,379	5,869,672	6,012,130	6,240,286	6,312,824
*Percentage Increase over prior year		0.00%	3.48%	0.00%	0.69%	4.17%	11.43%	2.43%	3.79%	1.16%
SOURCES OF FUNDING (REVENUE)										
Surplus / (Deficit)										
Balance C/F from Prior to Current Year										
Grants in Lieu of Taxes	(7,542)	(7,542)	(9,432)	-	-	(9,432)	(5,295)	(5,295)	(5,295)	(5,295)
Transfer from Own Funds	(120,000)	(120,000)	-	-	(35,000)	(35,000)	(130,000)	(30,000)	(100,000)	(55,000)
TOTAL REVENUE	(127,542)	(127,542)	(9,432)	-	(35,000)	(44,432)	(135,295)	(35,295)	(105,295)	(60,295)
REQUISITION	(4,928,862)	(4,928,862)	(5,222,947)	-	-	(5,222,947)	(5,734,377)	(5,976,835)	(6,134,991)	(6,252,529)
*Percentage increase over prior year		0.00%	5.97%	0.00%	0.00%	5.97%	9.79%	4.23%	2.65%	1.92%
PARTICIPANTS: C. Saanich, N. Saanich, Sidney, Airport										

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	3.718	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
	Saanich Peninsula Wastewater							

EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$725,000	\$1,210,000	\$1,800,000	\$1,160,000	\$250,000	\$50,000	\$4,470,000	
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$630,000	\$5,915,000	\$2,500,000	\$2,500,000	\$950,000	\$1,650,000	\$13,515,000	
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,355,000	\$7,125,000	\$4,300,000	\$3,660,000	\$1,200,000	\$1,700,000	\$17,985,000	

SOURCE OF FUNDS

Capital Funds on Hand	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture Debt (New Debt Only)	\$450,000	\$4,885,000	\$3,150,000	\$2,250,000	\$250,000	\$50,000	\$10,585,000	
Equipment Replacement Fund	\$605,000	\$1,120,000	\$200,000	\$380,000	\$200,000	\$200,000	\$2,100,000	
Grants (Federal, Provincial)	\$0	\$0	\$500,000	\$580,000	\$0	\$1,450,000	\$2,530,000	
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$300,000	\$1,120,000	\$450,000	\$450,000	\$750,000	\$0	\$2,770,000	
	\$1,355,000	\$7,125,000	\$4,300,000	\$3,660,000	\$1,200,000	\$1,700,000	\$17,985,000	

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

Service #:

3.718

Service Name:

Saanich Peninsula Wastewater

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2025	2026	2027	2028	2029	2030	5 - Year Total
WASTEWATER TREATMENT PLANT													\$ -
26-01	Renewal	WWTP Corrosion and Air Management Improvements Program	Program level budget to address and mitigate degradation from foul air at the Saanich Peninsula Wastewater Treatment Plant.	\$ 7,500,000	S	Debt	\$ -	\$ 3,910,000	\$ 2,000,000	\$ 1,500,000	\$ -	\$ -	\$ 7,410,000
26-01	Renewal	WWTP Corrosion and Air Management Improvements Program			S	Res	\$ -	\$ 500,000					\$ 500,000
23-04	Replacement	Replace SCADA Servers and Ethernet Upgrades	Existing servers are EOL and need to be replaced to meet current CRD specifications and standards	\$ 250,000	S	ERF	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
28-01	Study	Bazan Bay Outfall Inspection	Follow-up inspection of Bazan Bay Outfall	\$ 250,000	S	Res		\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
24-02	Replacement	Standby Power Assessment and Replacement	Original standby genset is nearing end of life and AECOM recommended completing a power load assessment and upgrading to a new genset that can provide standby power to the whole treatment plant.	\$ 30,000	E	Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24-02	Replacement	Standby Power Assessment and Replacement	Original standby genset is nearing end of life and AECOM recommended completing a power load assessment and upgrading to a new genset that can provide standby power to the whole treatment plant.	\$ 920,000	E	Debt	\$ 150,000	\$ 300,000	\$ 650,000		\$ -	\$ -	\$ 950,000
24-03	Replacement	SCADA Equipment Replacement	Project to review and address the maturation of SCADA hardware throughout the service areas.	\$ 1,000,000	E	Debt	\$ 200,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 50,000	\$ 1,000,000
24-04	Replacement	SPWWTP PLC Replacement	PLC and CPUs at SPWWTP are at the end of life and must be replaced. The Schneider product currently used at the SPWWTP was discontinued in 2018 and will no longer be supported as of 2026.	\$ 500,000	E	Debt	\$ 50,000	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 350,000
26-02	Study	Wastewater Treatment Plant Model Development	Initial assessment and plant modelling exercise to help assess future plant optimization.	\$ 150,000	E	Res		\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 150,000
26-03	Renewal	Decarbonization Improvements at SPWWTP	Project to carry out decarbonization improvement recommendations as developed through the 2024 Low Carbon Electrification Study.	\$ 120,000	E	Res		\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
26-03	Renewal	Decarbonization Improvements at SPWWTP		\$ 1,080,000	E	Grant		\$ -	\$ 500,000	\$ 580,000	\$ -	\$ -	\$ 1,080,000
PUMP STATIONS													
24-05	Replacement	Keating Pump Station - Pump Replacement	The existing pumps are nearing end of life and are becoming more difficult to maintain.	\$ 600,000	S	ERF	\$ 280,000	\$ 580,000	\$ -	\$ -	\$ -	\$ -	\$ 580,000
GENERAL									\$ -	\$ -	\$ -	\$ -	\$ -
21-04	Replacement	Voice Radio Replacement	Replacement of the voice radios, in coordination with the RWS, SPW, JDF, and Core Area services.	\$ 85,000	E	ERF	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
18-10	Replacement	Equipment Replacement - Annual Provisional	Funds are required for emergency replacement of equipment that is unplanned and outside maintenance contingencies.	\$ 1,200,000	S	ERF	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
22-02	New	Microwave Radio Upgrades	To provide a high bandwidth communications backbone to the SPW/SPWW systems, a microwave communications system will be installed.	\$ 550,000	E	Res	\$ 250,000	\$ 350,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 550,000
24-06	Replacement	IT Core Infrastructure Replacement	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life	\$ 240,000	E	ERF	\$ 45,000	\$ 60,000	\$ -	\$ 180,000	\$ -	\$ -	\$ 240,000
29-01	Study	Inflow and Infiltration (I&I) Management Plan Update	Future update to the Saanich Peninsula Wastewater I&I Plan	\$ 50,000	S	Res		\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
26-04	Study	Wastewater Strategic Planning	Create a strategic plan for wastewater within the CRD to guide decision making and long-term planning	\$ 50,000	S	Res		\$ 50,000					\$ 50,000
GRAVITY SEWERS & MANHOLES													
20-04	Renewal	Manhole Repairs and Replacement	Based upon inspections, high priority repairs and relining will start on some MH's in Central Saanich and Sidney. Repairs/relining will be scheduled in the next 5 years.	\$ 100,000	S	Res	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20-04	Renewal	Manhole Repairs and Replacement	Based upon inspections, high priority repairs and relining will start on some MH's in Central Saanich and Sidney. Repairs/relining will be scheduled in the next 5 years.	\$ 850,000	S	Debt	\$ 50,000	\$ 375,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 875,000
27-02	Renewal	Trunk Sewer Relining - Ph2	Based upon CCTV inspection, about another 1600m of 500mm dia asbestos cement sewer should be lined in 2029.	\$ 1,450,000	S	Grant		\$ -	\$ -	\$ -	\$ -	\$ 1,450,000	\$ 1,450,000
27-02	Renewal	Trunk Sewer Relining - Ph2		\$ 750,000	S	Res		\$ -	\$ -	\$ 50,000	\$ 700,000	\$ -	\$ 750,000
27-03	Renewal	Flushing and CCTV Inspection	SPWW sewers should be cleaned and inspected on a 5-basis. The next 5-year inspection is planned for 2027.	\$ 150,000	S	Res		\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
27-04	Renewal	I&I Flow Monitoring	Flow Monitoring leading up to I&I Plan Updates	\$ 150,000	S	Res		\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
PRESSURE PIPES & APPURTUNANCES													
DEVELOPMENT COST CHARGE (DCC) PROJECTS													
23-01	Renewal	DCC Program - 5-year Update	5-year update of the DCC program.	\$ 75,000	S	Res	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
			Grand Total	\$ 18,100,000			\$ 1,355,000	\$ 7,125,000	\$ 4,300,000	\$ 3,660,000	\$ 1,200,000	\$ 1,700,000	\$ 17,985,000

Service:

3.718

Saanich Peninsula Wastewater

Project Number

26-01

Capital Project Title

WWTP Corrosion and Air Management
Improvements Program

Capital Project Description

Program level budget to address and mitigate
degradation from foul air at the Saanich
Peninsula Wastewater Treatment Plant.

Project Rationale

This program establishes a dedicated budget to proactively mitigate foul air–related degradation at the Saanich Peninsula Wastewater Treatment Plant. Addressing these impacts in a coordinated manner will improve asset longevity, operational reliability, and long-term cost efficiency.

Project Number

23-04

Capital Project Title

Replace SCADA Servers and Ethernet
Upgrades

Capital Project Description

Existing servers are EOL and need to be
replaced to meet current CRD specifications
and standards

Project Rationale

Existing servers are EOL and need to be replaced to meet current CRD specifications and standards

Project Number

24-01

Capital Project Title

#N/A

Capital Project Description

#N/A

Project Rationale

Primary Clarifier No. 1 and the oxidation tanks have had detailed structural assessments, funds are required to conduct a detailed assessment of primary clarifier No. 2 and the sludge tanks to determine whether concrete repairs are required similar to the oxidation tanks and primary clarifier No. 1.

Service:	3.718	Saanich Peninsula Wastewater

Project Number	28-01	Capital Project Title	Bazan Bay Outfall Inspection	Capital Project Description	Follow-up inspection of Bazan Bay Outfall
Project Rationale	Follow up 2028 inspection of Bazan Bay outfall to meet MWR requirements for 5-years inspection frequencies following the 2023 inspection. Considerations for ROV, Electromagnetic and dye tracing.				

Project Number	24-02	Capital Project Title	Standby Power Assessment and Replacement	Capital Project Description	Original standby genset is nearing end of life and AECOM recommended completing a power load assessment and upgrading to a new genset that can provide standby power to the whole treatment plant.
Project Rationale	Original standby genset is nearing end of life and AECOM recommended completing a power load assessment and upgrading to a new genset that can provide standby power to the whole treatment plant.				

Project Number	24-03	Capital Project Title	SCADA Equipment Replacement	Capital Project Description	Project to review and address the maturation of SCADA hardware throughout the service areas.
Project Rationale	Project to review and address the maturation of SCADA hardware throughout the service areas.				

Service: 3.718 Saanich Peninsula Wastewater					
Project Number	24-04	Capital Project Title	SPWWTP PLC Replacement	Capital Project Description	PLC and CPUs at SPWWTP are at the end of life and must be replaced. The Schneider product currently used at the SPWWTP was discontinued in 2018 and will no longer be supported as of 2026.
Project Rationale	PLC and CPUs at SPWWTP are at the end of life and must be replaced. The Schneider product currently used at the SPWWTP was discontinued in 2018 and all support will be terminated in 2026.				

Project Number	26-02	Capital Project Title	Wastewater Treatment Plant Model Development	Capital Project Description	Initial assessment and plant modelling exercise to help assess future plant optimization.
Project Rationale	Model development will better help to fine tune processes andbetter analyze and optimize current and future operations.				

Project Number	26-03	Capital Project Title	Decarbonization Improvements at SPWWTP	Capital Project Description	Project to carry out decarbonization improvement recommendations as developed through the 2024 Low Carbon Electrification Study.
Project Rationale	Saanich Peninsula WWTP is within the top 5 GHG emitters in the CRD portfolio. Supported by the Government of Canada and Provinc eof BC through the CleanBC Custom Program, a low carbon electrification report was carried out by Prism Engineering in 2024 which recommends improvements that will reduce reliance on natural gas, including a water source heat pump and domestic hot water pre-heating				

Project Number	24-05	Capital Project Title	Keating Pump Station - Pump Replacement	Capital Project Description	The existing pumps are nearing end of life and are becoming more difficult to maintain.
Project Rationale	Replacement of existing pumps at existing facility.				

Service: 3.718 Saanich Peninsula Wastewater

Project Number	21-04	Capital Project Title	Voice Radio Replacement	Capital Project Description	Replacement of the voice radios, in coordination with the RWS, SPW, JDF, and Core Area services.
Project Rationale	Replacement of the voice radios, in coordination with the RWS, SPW, JDF, and Core Area services.				

Project Number	18-10	Capital Project Title	Equipment Replacement - Annual Provisional	Capital Project Description	Funds are required for emergency replacement of equipment that is unplanned and outside maintenance contingencies.
Project Rationale	Funds are required for emergency replacement of equipment that is unplanned and outside maintenance contingencies.				

Project Number	22-02	Capital Project Title	Microwave Radio Upgrades	Capital Project Description	To provide a high bandwidth communications backbone to the SPW/SPWW systems, a microwave communications system will be installed.
Project Rationale	Multiple facilities throughout the CRD RWS system require additional bandwidth to allow for proper monitoring and control. This project will enable the initial design and preliminary installation of a high bandwidth microwave backbone that will be able to be leveraged by multiple CRD operational groups. The installation of this backbone will be coordinated with the other IWS service areas.				

Project Number	24-06	Capital Project Title	IT Core Infrastructure Replacement	Capital Project Description	Replacement of Core IT infrastructure such as servers, network switches, UPS, etc for equipment end of life
Project Rationale	Project for IT Core Infrastructure Replacement associated with SPWWS. Program to be managed by IT.				

Service: 3.718 Saanich Peninsula Wastewater					
Project Number	29-01	Capital Project Title	Inflow and Infiltration (I&I) Management Plan Update	Capital Project Description	Future update to the Saanich Peninsula Wastewater I&I Plan
Project Rationale	Continual improvements I&I Management reduce the impact on limiting capacity on conveyance and treatment infrastructure.				

Project Number	26-04	Capital Project Title	Wastewater Strategic Planning	Capital Project Description	Create a strategic plan for wastewater within the CRD to guide decision making and long-term planning
Project Rationale	High level framework of strategic priorities and commitments for liquid waste within the CRD. The strategic plan will guide decision making and long term planning required for executing the CRD Wastewater Master Plan.				

Project Number	20-04	Capital Project Title	Manhole Repairs and Replacement	Capital Project Description	Based upon inspections, high priority repairs and relining will start on some MH's in Central Saanich and Sidney. Repairs/relining will be scheduled in the next 5 years.
Project Rationale	During the trunk sewer main inspections in 2018-2019, the manholes were inspected as well. A number of manholes were identified with major defects requiring repairs or relining, mostly in Central Saanich and Sidney. Funds are required to retain a contractor to carry out manhole repairs.				

Project Number	27-02	Capital Project Title	Trunk Sewer Relining - Ph2	Capital Project Description	Based upon CCTV inspection, about another 1600m of 500mm dia asbestos cement sewer should be lined in 2029.
Project Rationale	The trunk sewer mains were inspected in 2018-2019 resulting in approximately 800 m of 500 mm diameter asbestos cement sewer pipe requiring relining to maintain integrity. Funds are required to retain a contractor to conduct the pipe relining starting where Phase 1 left.				

Project Number	27-03	Capital Project Title	Flushing and CCTV Inspection	Capital Project Description	SPWW sewers should be cleaned and inspected on a 5-basis. The next 5-year inspection is planned for 2027.
Project Rationale	Flushing and CCTV inspection program for pipe condition of SPWW sewers.				

Service:	3.718	Saanich Peninsula Wastewater

Project Number	27-04	Capital Project Title	I&I Flow Monitoring	Capital Project Description	Flow Monitoring leading up to I&I Plan Updates
Project Rationale	Monitoring to facilitate future plan updates.				

Project Number	23-01	Capital Project Title	DCC Program - 5-year Update	Capital Project Description	5-year update of the DCC program.
Project Rationale	Update to DCC will better align Developer Cost Charges with upgrades to the system required for growth.				

Summary Schedule
2026 - 2030 Financial Plan

Asset Profile

Saanich Peninsula Wastewater Assets

Construction of the Saanich Peninsula Wastewater Treatment Plant (SPWWTP) was completed in January 2000 to provide wastewater service for Central Saanich, North Saanich and Sidney, as well as the local First Nations, Victoria Airport Authority, and the Institute of Ocean Sciences Centre. Annually, the SPWWTP produces on average 3,600 tonnes of sludge which is currently hauled being treated at the Residuals Treatment Facility at Hartland. The SPWWTP heat recovery system was commissioned in February 2011 and has supplied treatment plant effluent waste heat to the Panorama Recreation Center for heating its swimming pools since then. Assets in the Saanich Peninsula Wastewater System include land, the SPWWTP and a secondary treatment plant, three pumping stations, thermal recovery and other buildings, 14 kilometres of collections and conveyance (gravity & pressure) mains, and a marine outfalls.

Reserve/Fund Summary

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Capital Reserve Funds	2,971,341	3,097,991	3,175,371	3,263,501	3,052,391	3,592,061
Equipment Replacement Fund	1,880,196	1,577,696	1,595,106	1,436,866	1,463,066	1,493,789
Operating Reserve Fund	1,572,304	1,612,504	1,558,014	1,613,834	1,609,964	1,661,414
Total	6,423,840	6,288,190	6,328,490	6,314,200	6,125,420	6,747,264

See attached reserve schedules for projected annual cash flows.

Capital Reserve Fund Schedule - SPWWTP

Capital Reserve Fund SPWWTP - DCC Portion and Capital Reserve Portion

Bylaw 2760 established a Reserve Fund for the Saanich Peninsula Wastewater System. There are two portions in the Reserve Fund: Development Cost Charges is deposited in the DCC portion and expenditures are restricted. Surplus funds from the Operating budget are deposited to the Capital Reserve portion and expenditures provide for capital works.

DCC Portion

Fund: 1012

Fund Center: 101356

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	252,148	302,896	352,896	452,896	552,896	652,896
Planned Capital Expenditure (Based on Capital Plan)	-	(50,000)		-	-	-
Transfer OUT - To Capital Reserve						
Fund Return						
Transfer IN - DCC Funding	43,842	100,000	100,000	100,000	100,000	100,000
Interest Income	6,907	-	-	-	-	-
Ending Balance \$	302,896	352,896	452,896	552,896	652,896	752,896

Assumptions/Background:

Surplus funds from the Operating budget are deposited to the Capital Reserve portion and expenditures provide for capital works.

Approved capital expenditures to be funded by DCC to be determined, as under review.

Capital Reserve Portion

Fund: 1012

Fund Center: 102022

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,230,149	2,668,445	2,745,095	2,722,475	2,710,605	2,399,495
Capital Expenditure	(150,000)	(320,000)	(450,000)	(450,000)	(750,000)	-
Return Capital Fund	1,126,431					
Transfer from Ops Budget	386,000	396,650	427,380	438,130	438,890	439,670
Planned transfer from DCC Funds			-	-	-	-
Surplus	39,000					
Interest Income*	36,866	-	-	-	-	-
Ending Balance \$	2,668,445	2,745,095	2,722,475	2,710,605	2,399,495	2,839,165

Saanich Peninsula Commission approved that operating surpluses be transferred to capital reserve fund each year, starting with 2009 budget.

The planned purchase amount may differ from the five-year capital plan summary due to carryover from the previous year.

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

Total both funds	2,971,341	3,097,991	3,175,371	3,263,501	3,052,391	3,592,061

ERF Reserve Fund Schedule SPWWTP

ERF: SPWWTP ERF or PERS Fund for Equipment

ERF Reserve to fund replacement of equipment that lasts less than 15 years in the NWT System. Also called PERS (Priority Equipment Replacement). Example motors, pumps... There are 2 PERS, Trunks and Treatment Plant; and 1 ERF for SPWWTP Lab Equipment

Equipment Replacement Fund- SPWWTP

Fund: 1022

Fund Center: 101700

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,615,979	1,880,196	1,577,696	1,595,106	1,436,866	1,463,066
Purchased	(500,000)	(515,000)	(200,000)	(380,000)	(200,000)	(200,000)
Fund Return	217,507					
Transfer IN (from Ops Budget)	531,300	212,500	217,410	221,760	226,200	230,724
Interest Income*	15,410					
Ending Balance \$	1,880,196	1,577,696	1,595,106	1,436,866	1,463,066	1,493,789

The ERF funds the replacement or repair of equipment with a service life of 15 years or less. In the past the ERF has also been referred to as a Priority Equipment Replacement Strategy (PERS). There are three individual ERF funds; Wastewater Treatment Plant (E00561), Trunk Sewers (E00562) and Saanich Peninsula Laboratory Equipment (E00586)

The planned purchase amount may differ from the five-year capital plan summary due to carryover from the previous year.

* Interest in planning years nets against inflation which is not included.

Profile

Saanich Peninsula Wastewater

Starting in 2003, maintenance reserve accounts were established for operating and maintenance activities that typically do not occur annually. These maintenance activities are large expense and to and to avoid large swings in the operating budget, funds are set aside annually to undertake this maintenance. The maintenance activities are the replacement and disposal of the odour control carbon at the treatment plant approximately every 2 years, replacement and disposal of the odour control carbon at Keating Pump Station every 5 years, the regulatory inspection of the Bazan Bay marine outfall every 5 years and the cleaning and rebuild of the District Energy Sharing System heat exchanger every 5-8 years.

Operating Reserve Schedule

Operating Reserve Schedule
Fund: 1500 Fund Center: 105204

	Actual	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	1,432,705	1,572,304	1,612,504	1,558,014	1,613,834	1,609,964
Transfer In						
Planned Purchase		(35,000)	(130,000)	(30,000)	(100,000)	(55,000)
Surplus						
Transfer from Ops Budget	74,940	75,200	75,510	85,820	96,130	106,450
Interest Income*	64,659	-	-	-	-	-
Ending Balance \$	1,572,304	1,612,504	1,558,014	1,613,834	1,609,964	1,661,414

Assumptions/Background:

Maintenance Reserve Account: Outfall Inspection, Odour Control Carbon Replacement, Heat Recovery Exchange System Cleaning

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

2026 BUDGET

Electoral Areas

FINAL BUDGET

March 2026

FINAL BUDGET
March 11, 2026
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CAPITAL REGIONAL DISTRICT

2026 BUDGET

GM - Electoral Area Services

FINAL BUDGET

MARCH 2026

Service: 1.029 GM - Electoral Area Services

Committee: Electoral Area

DEFINITION:

The oversight of Electoral Area Services for the Capital Regional District Board

SERVICE DESCRIPTION:

The General Manager provides overall direction and supporting administrative oversight for all Electoral Area Services excluding fire protection and emergency management services.

The department and its divisions report to the Board, Hospital District Board, Electoral Area Services Committee and the Salt Spring Island Local Community Commission.

PARTICIPATION:

All municipalities and electoral areas

MAXIMUM LEVY:

N/A

FUNDING:

Requisition and Internal Recoveries

1.029 - GM - Electoral Area Services	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	2026 ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Salaries & Wages	191,995	191,045	412,595	-	-	412,595	424,536	436,817	447,254	457,933
Contract for Services	4,500	4,500	3,570	-	-	3,570	3,640	3,710	3,780	3,850
Internal Allocations	25,000	25,000	32,261	-	-	32,261	33,994	34,903	35,093	35,706
Operating Other	28,500	29,450	9,260	-	-	9,260	9,444	9,628	9,812	9,997
TOTAL OPERATING COSTS	249,995	249,995	457,686	-	-	457,686	471,614	485,058	495,939	507,486
*Percentage Increase over prior year						83.1%	3.0%	2.9%	2.2%	2.3%
TOTAL COSTS	249,995	249,995	457,686	-	-	457,686	471,614	485,058	495,939	507,486
<u>FUNDING SOURCES (REVENUE)</u>										
Internal Recoveries	(174,997)	(174,997)	(320,380)	-	-	(320,380)	(330,130)	(339,541)	(347,157)	(355,240)
TOTAL REVENUES	(174,997)	(174,997)	(320,380)	-	-	(320,380)	(330,130)	(339,541)	(347,157)	(355,240)
NET COSTS	74,998	74,998	137,306	-	-	137,306	141,484	145,517	148,782	152,246
*Percentage increase over prior year Net Costs						83.1%	3.0%	2.9%	2.2%	2.3%
AUTHORIZED POSITIONS: Salaried	2.0		2.0			2.0	2.0	2.0	2.0	2.0