



Making a difference...together

**MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION,  
held Tuesday, October 5, 2021 at 12 p.m., Goldstream Meeting Room at 479 Island Highway,  
Victoria, BC**

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**PRESENT: Commissioners:** J. Rogers (EP) (V. Chair); G. Baird (EP); M. Hicks (EP); K. Kahakauwila (EP); E. Logins (EP); L. Szpak; R. Wade (EP)

**Staff:** T. Robbins, General Manager; I. Jesney, Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Infrastructure Water Operations; K. Vincent, Senior Financial Advisor, Financial Services (EP); M. Bader, Budget Analyst, Financial Services (EP); D. Dionne, Administrative Coordinator (Recorder)

**REGRETS:** G. Logan (Chair)

EP = Electronic Participation

The meeting was called to order at 12 pm.

**1. TERRITORIAL ACKNOWLEDGEMENT**

Vice Chair Rogers provided the Territorial Acknowledgement.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Baird,  
That the agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Baird,  
That the minutes of the September 7, 2021 meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Vice Chair made no remarks.

**5. PRESENTATIONS/DELEGATIONS**

There were no presentations or delegations.

**6. GENERAL MANAGER'S REPORT**

**6.1. Water Supply Outlook [Verbal]**

T. Robbins spoke to Item 6.1 noting that there was record rainfall in September and that it was the wettest September on record since 1924.

Discussion ensued regarding Sooke Lake Reservoir volumes. Staff advised that the reservoir is about 5% lower than last year at this time and that it is about 3% to 5% lower than the five year average. The overall impact is not significant.

## 7. COMMISSION BUSINESS

### 7.1. 2022 Service Planning – Water

T. Robbins spoke to Item 7.1

Staff responded to questions from the Commission regarding:

- Impact of the three new initiatives on existing initiatives. Staff advised that they are new and do not replace any existing initiatives.
- Post disaster water supply progress. Staff advised that there is ongoing budget funding for this program and that it will be ongoing for a number of years as staff expect to continue to implement hardened hydrants, hardening the distribution and transmission systems and purchasing additional equipment.

**MOVED** by Commissioner Baird, **SECONDED** by Commissioner Szpak,  
The Juan de Fuca Water Distribution Commission recommends the Committee of the Whole recommend to the Capital Regional District Board:  
That Appendix A, Community Need Summary – Water, be approved as presented and form the basis of the 2022-2026 Financial Plan.

**CARRIED**

### 7.2. Juan de Fuca Water Distribution Service 2022 Operating and Capital Budget

T. Robbins spoke to Item 7.2. He advised that the process for the budgets is that they are approved at the Commission then go through provisional approval at the Committee of the Whole later in October, with final approval in March 2022. All the revised water rate bylaws will go through Capital Regional District Board in November.

Staff responded to questions from the Commission regarding:

- Expansion of water system to Center Mountain under the Development Cost Charges program.
- Fire storage analysis.
- Distribution System Seismic Resiliency Improvements.
- Vehicle Replacement Program, evaluating Electric Vehicle options. Staff advised that the replacement program is part of a corporate initiative to reduce emissions. Vehicle replacement to electric vehicle options is subject to market availability.

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Baird,  
That the Juan de Fuca Water Distribution Commission recommends the Committee of the Whole recommend to the Capital Regional District Board to:

1. Approve the 2022 Operating and Capital Budget and the Five Year Capital Plan;
2. Approve the 2022 Juan de Fuca Water Distribution Service retail water rate of \$2.4024 per cubic metre, adjusted if necessary by any change in the Regional Water Supply wholesale water rate; and

3. Direct staff to amend the Water Distribution Local Service Conditions, Fees and Charges Bylaw accordingly.

**CARRIED**

### **7.3. Water Watch Report**

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Hicks,  
That the Water Watch Report be received for information.

**CARRIED**

## **8. NOTICE(S) OF MOTION**

There were no notices of motion.

## **9. NEW BUSINESS**

There was no new business.

## **10. ADJOURNMENT**

**MOVED** by Commissioner Kahakauwila, **SECONDED** by Commissioner Szpak,  
That the October 5, 2021 meeting be adjourned at 1:03 pm.

**CARRIED**

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**CHAIR**

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**SECRETARY**