



Making a difference...together

**MINUTES OF A MEETING OF THE Juan de Fuca Water Distribution Commission, held Tuesday, July 2, 2024 at 12 pm, Goldstream Meeting Room, 479 Island Highway, Victoria, BC**

---

**PRESENT: Commissioners:** G. Baird (Chair); J. Rogers (Vice Chair); S. Donaldson; D. Grove; C. Harder; M. Wagner; A. Wickheim (EP)  
**Staff:** A. Fraser, General Manager, Integrated Water Services; J. Marr, Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Infrastructure Water Operations; J. Kelly, Manager, Capital Projects; P. Nyhuus, Legal Counsel; D. Dionne, Administrative Coordinator (Secretary)

**REGRETS:** K. Pearson

EP = Electronic Participation

The meeting was called to order at 12 pm.

**1. TERRITORIAL ACKNOWLEDGEMENT**

The Chair provided the Territorial Acknowledgement.

**2. APPROVAL OF AGENDA**

Item added under New Business:

9.1 Stipend for Jaun de Fuca Water Distribution Commissioners

**MOVED** by Commissioner Harder, **SECONDED** by Commissioner Wagner,  
That the agenda be amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Donaldson, **SECONDED** by Commissioner Grove,  
That the minutes of the May 7, 2024 meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Chair made the following remarks:

- There were none

**5. PRESENTATIONS/DELEGATIONS**

There were none.

**6. GENERAL MANAGER'S REPORT**

A. Fraser provided the following updates:

- The reservoir is at 88% full storage in Sooke Lake and is trending close to the 5-year average and last years' levels.

- Media engagement regarding the new Capital Regional District automatic watering times has begun.
- In May, staff provided an update regarding the Juan de Fuca (JDF) Development Cost Charges (DCC) program and received approval to move forward with engagement. She advised that staff are holding off on the JDF DCC engagement until the fall after the Regional Water Supply DCC program public engagement has finished.

She responded to a question regarding whether municipalities were requested to post information on their websites to increase awareness around the CRD's new automatic watering guidelines. She stated that it is not the best practice of the CRD to ask municipalities to post competing information on their websites, however if a municipality wishes to do so, staff could help facilitate that.

Discussion ensued regarding the visual graphics in the public awareness campaign on social media. The Committee found them easy to read, and liked how it communicated the spike in water use.

## **7. COMMISSION BUSINESS**

### **7.1. Juan de Fuca Water Service 2024 Mid-Year Capital Projects and Operations Update**

Staff presented a summary of the report.

Staff responded to questions and provided the following additional information:

- The upstream impact of varying size pipes related to developer connections would be identified in the DCC program as a major upstream upgrade and would have to be discussed with the municipalities.
- Density impact on infrastructure is included in the DCC program.
- The JDF water DCC update has not gone out for public engagement and has not garnered any public interest currently. The JDF water DD is a well-established program and staff would not be going to individual councils with the update.
- Construction for the Coppermine pumpstation upgrade is set to start this summer and is expected to be completed by this time next year, it's a renewal as the pump station is essentially at its end of life.
- Staff confirmed that they do coordinate construction efforts with municipal engineering staff to avoid multiple road construction projects.
- There is roughly 1,300 water meters per year that need to be replaced, as they last about 20 years. In 2024 Team Leads were added to the meter and service line replacements program.
- DCC rates would apply to construction of six plex housing, similar to a townhouse. Staff continue to review the DCC rates every five years. It's hard to estimate what the build rate will be. There is a lot of work coordinating infrastructure improvements with municipalities.
- There is lots of asbestos cement (AC) pipe replacement work being done in Colwood – staff continue to work with municipal staff to coordinate construction and road works efforts.

- In response to a question on the failure of AC pipe staff noted that it has a lifespan of 50 to 70 years, but its resiliency depends on the ground conditions and how the pipe was installed.

This report was received for information.

## 7.2. Summary of Recommendations from other Water Commissions

Item was received for information.

## 7.3. Water Watch Report

Item was received for information.

## 8. NOTICE(S) OF MOTION

There were none.

## 9. NEW BUSINESS

### 9.1. Stipend for Juan de Fuca Water Distribution Commission

Commissioner Rogers stated that he would like to revisit a previous notice of motion for consideration of a stipend for this commission. He would like to ask staff to review the details of the previous meeting and bring forward for review any documentation presented at that time.

**MOVED** by Commissioner Rogers, **SECONDED** by Commissioner Wagner,  
That staff review June 2, 2020 meeting discussions related to a Notice of Motion regarding stipends for Juan de Fuca Water Distribution Commissions and bring back the original notice of motion and any related material presented.

**CARRIED**

## 10. MOTION TO CLOSE THE MEETING [DELETE IF NOT NEEDED]

The Commission moved into closed session at 12:43 pm.

**MOVED** by Commissioner Wagner, **SECONDED** by Commissioner Rogers,  
That the meeting be closed for Intergovernmental Relations in accordance with the Community Charter, Part 4, Division 3, Section 90(2)(b).

**CARRIED**

## 11. RISE AND REPORT

The Commission rose from its closed session at 1:15 pm without report.

**12. ADJOURNMENT**

**MOVED** by Commissioner Harder, **SECONDED** by Commissioner Grove,  
That the July 2, 2024 Juan de Fuca Water Distribution Commission meeting be adjourned at  
1:15 pm.

**CARRIED**

---

**CHAIR**

---

**SECRETARY**