



Making a difference...together

**Capital Regional District Building Inspection**

Main Office, 625 Fisgard Street, PO Box 1000, Victoria, BC V8W 2S6

T: 250.360.3230 F: 250.360.3232 E: [binspection@crd.bc.ca](mailto:binspection@crd.bc.ca)

[www.crd.bc.ca](http://www.crd.bc.ca)

**Appointment of an Authorized Agent**

I/We, the registered owners of the property having a civic address of

\_\_\_\_\_

PID # \_\_\_\_\_

Legally described as \_\_\_\_\_,

in the Province of British Columbia, hereby appoint

\_\_\_\_\_ of  
(Name)

\_\_\_\_\_  
(Company, if applicable)

as my/our agent with authority to endorse on my/our behalf applications, documents and/or permits pertaining to the construction of a building, structure or other improvements on the above-referenced property and to represent me/us in all discussions regarding the construction of the buildings or structures.

\_\_\_\_\_  
(Name) (Signature) (Date)

\_\_\_\_\_  
(Name) (Signature) (Date)

Please provide an email address (or telephone number if you do not have an email) that we can use to contact the owners: \_\_\_\_\_

Please note that **ALL** legal owners must sign this document. Electronic signatures are only acceptable if accompanied by photo identification.

*Personal information contained on this form is collected under the authority of the Local Government Act and is subject to the Freedom of Information and Protection of Privacy Act. The personal information will be used for purposes associated with the Building Inspection program. Enquiries about the collection or use of information in this form can be directed to the Freedom of Information and Protection of Privacy contact: Manager, FOI and Privacy at 250-360-5673.*

