

# **SATURNA ISLAND PARKS AND RECREATION COMMISSION (SIPRC)**

## **Regular Meeting Minutes**

Thursday January 13, 2022 @ 4:30 pm      Satura Recreation Centre

**Present::** David Osborne – Outgoing Treasurer; Robyn Quaintance; Sienna Caspar; Keith Preston; Kyra Haworth.

**Regrets:** Paul Brent – Outgoing Chair, Designated Alternate of David Howe; Mairead Boland; Andre Green; Rosemary Henry.

### **1. CALL TO ORDER – 4:41 pm**

The meeting was called to order at 4:41 PM. David agreed to chair the meeting. He welcomed the persons present, and introduced new members. A quorum was noted. Our presence on the traditional territory of the Coast Salish peoples was acknowledged with thanks for their long stewardship of this beautiful island.

### **2. ADOPTION OF AGENDA –**

The agenda was adopted as circulated by consent.

### **3. APPROVAL OF MINUTES – from December 9<sup>th</sup>, 2021**

The minutes of December 9<sup>th</sup>, 2021 were approved as circulated by consent.

### **4. ELECTION OF OFFICERS FOR 2022 –**

- Chair
- Vice-Chair
- Treasurer

David briefly outlined the responsibilities of the positions and opened the floor to discussion. Kyra nominated David as Chair. No other nominations.

**A decision was made to defer decision until more members present.**

**Table election until next month.**

### **5. TREASURER'S REPORT – (David outgoing)**

David unable to give a formal report because of transition to new fiscal year. However, he reported that in general we finished year with money left in budget. Ballpark budget 20,000 parks and 16,000 recreation and 70,000 in capital account (Thompson Park, Lyall Creek Park and New Park)

- Applicant for administrator position.  
David welcomed the new Administrator/Bookkeeper Dale Vankoughnett and briefly outlined her responsibilities.

## **6. FUNDING REQUESTS –**

- a. None at present.

## **7. NEW BUSINESS – Discussion of plans for 2022**

(see 2021 summary from David)

- a. Thompson Park
- b. Lyall Creek Park
- c. New Park (Money Park)

Robyn initiated Discussion of Masks that we bought for choir. Special masks designed to sing in. These are individual (not shared) but a necessity. Most stuff we buy is shared not given to individuals.

Question from Siena how to find out where trails are, would like a trail map and better signage on some of the trails. Suggest updating existing Trail Map, adding more information. Dave to bring some copies to store as store is out. Also trail info exists on website.

Suggest to Update website

Robyn question about First Nations. CRD/First Nation agreement says no land disturbance without discussion with First Nations. Details and procedures still being developed. Certain sites more protected than others.

Keith suggested that people don't know that funding is available and what it is available for. Can promote thru The Scribbler (have in the past) or word of mouth outreach. Also can do more proactively to fund and organize projects, recreation programs.

We have an employee paid an hourly wage for maintenance (Patrick). We could look into what his responsibilities/duties are and define his responsibilities a bit better. Maybe it's time to look at an increase in his wage and responsibilities (new park to look after). Should get Patrick's input as well. Add to Agenda for next month.

Also Suggest putting a phone number in Thompson Park restroom, etc so visitors can report if needs cleaning.

Justine Stark wants list of potential ground disturbing projects – David to check with Paul.

**8. NEXT MEETING – FEB 10, 2022**

**9. ADJOURNMENT – 5:47 PM**