



Making a difference...together

MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE

Notice of Meeting on **Tuesday, October 13, 2020 at 9:30 am**
Goldstream Conference Room, 479 Island Highway, Victoria, BC

For members of the public who wish to listen to the meeting via telephone please call **1-833-353-8610** and enter the **Participant Code 1911461 followed by #**. You will not be heard in the meeting room but will be able to listen to the proceedings.

Kathy Heslop (Chair)

Wally Foster

David Reed

Jean Deschenes

Director Dave Howe

Michael FossI

Marika Kenwell

AGENDA

1. APPROVAL OF AGENDA

Recommendation: That the agenda be approved.

2. ADOPTION OF MINUTES OF SEPTEMBER 8, 2020

Recommendation: That the minutes of September 8, 2020 be adopted.

3. COMMITTEE BUSINESS

3.1. Water Update

3.2. WasteWater Update

3.3. Operations Update

3.4. Grants Discussion

4. CORRESPONDENCE

5. NEW BUSINESS

6. ADJOURNMENT

Next meeting: November 10, 2020

To ensure quorum, advise Sharon Orr at 250-474-9622 or sorr@crd.bc.ca if you are unable to attend.



Making a difference...together

MINUTES OF A MEETING OF THE MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE held Tuesday, September 8, 2020 in the Goldstream Meeting Room, 479 Island Highway Victoria, BC

PRESENT: **Committee Members:** M. Fossil (Vice-Chair), D. Reed, W. Foster

By WebEx: K. Heslop (Chair), J. Deschenes, M. Kenwell

Staff: I. Jesney, Senior Manager, Infrastructure Engineering; M. Cowley, Manager Wastewater Engineering and Planning; S. Orr (recorder)

REGRETS: D. Howe, Southern Gulf Islands Electoral Area Director

The Vice-Chair called the meeting to order at 9:31 am.

1. APPROVAL OF AGENDA

MOVED by K. Heslop, **SECONDED** by W. Foster,
 That the agenda be approved.

CARRIED

2. ADOPTION OF MINUTES OF JULY 14, 2020

MOVED by M. Kenwell, **SECONDED** by K. Heslop,
 That the minutes of the meeting held July 14, 2020 be adopted.

3. COMMITTEE BUSINESS

3.1. Water Update

I. Jesney provided the following update:

The situation with pipe replacement has not changed, details are as follows:

- Capital Regional District (CRD) staff and the CRD lawyer continue to work on the Stainless Steel Replacement issue involving Rohl/insurer through Rohl's lawyer.
- Currently the insurer is prepared to pay for the work although a contract has not been executed.
- Even though COVID-19 has brought progress to a standstill to date, the CRD lawyer is pressing forward with Rohl's lawyer.

Staff answered questions from the Committee regarding the cost of the legal proceedings.

3.2. Wastewater Update

M. Cowley provided the following update:

Collection System Upgrades

- Stantec was retained in May 2020 to complete the design, tendering and construction of about 3 km of sewer replacement work.
- Survey work was completed in May and geotechnical work was completed in June.

- Stantec has prepared the base plans and is finalizing the 60% complete design drawings.
- Some right-of-ways will need to be adjusted or acquired along with working space agreements for crossing private properties. Staff will plan to meet with the affected home owners in September to discuss the requirements. The cost of adjusting/acquiring the right-of-ways was not included in the original estimate, but the contingency allowance can be used to fund this work.
- The design will be finalized including all of the details by the fall, and a decision will then need to be made on whether to tender and start construction over the winter or wait until spring.
- The CRD website will be updated with new information as the design work continues.

One-time Lump Sum Payment Process

- A Bylaw has been prepared to enable the one-time lump sum payment for a customer to pay for their share of the \$6 million loan versus making debt-servicing payments over 30 years.
- A letter has been sent to all parcel owners to inform them of the process.

Staff answered questions from the Committee about the sewer replacement project.

3.3. Operations Update

I. Jesney provided the following update:

Water Operations Highlights:

- Water service line leak repair – 27142 Schooner Way
- Water system leak emergency response – Schooner Way/Shoal Road
- Buck Lake Intake Screen cleaning by divers.
- Magic Lake Intake Screen cleaning by divers.

Wastewater Operations Highlights:

- Clearing of a blocked sewer at 3709 Port Road.
- Cutlass Pump Station operation troubleshooting

Capital Improvement work:

- No capital work support required this month.

3.4. Grants Discussion

I. Jesney advised there are no new grants to announce. The Investing in Canada Infrastructure Program grant application results are expected to be announced in spring 2021.

4. MLE 20-03 PARCEL TAX BYLAW 4363

I. Jesney introduced the report and stated a parcel tax bylaw is required which offers both a 30 year repayment option and pre-paid option.

Staff answered questions regarding:

- Lump sum payment details
- Interest rates

MOVED by D. Reed, **SECONDED** by W. Foster,

The Magic Lake Estates Water and Sewer Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4363, "Magic Lake Estates Wastewater System Parcel Tax Roll Bylaw No. 1, 2020, A Bylaw to Authorize the Preparation of a Parcel Tax Roll for the Magic Lake Estates Wastewater System Upgrade" be introduced and read a first, second and third time;
2. That Bylaw No. 4363 be adopted.

CARRIED

5. CORRESPONDENCE

There was no correspondence.

6. NEW BUSINESS

Staff answered questions from the Committee regarding the annual nomination process.

7. ADJOURNMENT

MOVED by D. Reed, **SECONDED** by W. Foster,
That the meeting be adjourned at 10:15 am.

CARRIED

Chair

Secretary