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**MINUTES OF A MEETING OF THE MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE held Tuesday, October 13, 2020 in the Goldstream Meeting Room, 479 Island Highway Victoria, BC**

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**PRESENT:**    **Committee Members:** M. Fossil (Vice-Chair), D. Reed  
                 **By WebEx:** K. Heslop (Chair), J. Deschenes, M. Kenwell, W. Foster

**Staff:** I. Jesney, Senior Manager, Infrastructure Engineering; S. Orr (recorder)

**REGRETS:**    D. Howe, Southern Gulf Islands Electoral Area Director

The Vice-Chair called the meeting to order at 9:30 am.

**1. APPROVAL OF AGENDA**

The following item was added to the agenda:

5.1 New Business - Annual General Meeting Discussion

**MOVED** by K. Heslop, **SECONDED** by W. Foster,  
That the agenda be approved as amended.

**CARRIED**

**2. ADOPTION OF MINUTES OF SEPTEMBER 8, 2020**

**MOVED** by M. Kenwell, **SECONDED** by J. Deschenes,  
That the minutes of the meeting held September 8, 2020 be adopted.

**3. COMMITTEE BUSINESS**

**3.1. Water Update**

I. Jesney provided the following update:

**Water Treatment Plant – Stainless Steel Pipe Replacement**

The situation with pipe replacement has progressed since the last update. Details are as follows:

- Capital Regional District (CRD) staff and the CRD lawyer continue to work on the Stainless Steel Replacement issue involving Rohl/insurer through Rohl's lawyer.
- Currently the insurer is prepared to pay for the work and the contract is being prepared for execution between Rohl Enterprises Ltd. and the CRD. Further, an Interim Release Agreement is being prepared between the CRD and Rohl's Insurer (Travelers Insurance).
- The Contract documents are being updated and will address COVID-19 related issues, including the protection of the plant operators as much as possible during construction, and obligates the Contractor to have a COVID-19 Safety Plan.

**Buck Lake Dam Safety Review**

The Buck Lake Dam Safety Review (DSR) is complete and will be presented at the November Committee meeting. Budget implications from the DSR have been included in the 2021 budget which will also be presented at the November meeting.

### **3.2. Wastewater Update**

I. Jesney provided the following update:

#### Collection System Upgrades

- Stantec was retained in May 2020 to complete the design, tendering and construction of 3 kilometers of sewer replacement work.
- Stantec has submitted the 60% complete design drawings, and CRD reviewed and returned them with comments for Stantec to work towards the 90% complete submittal.
- The design was adjusted to minimize the need for additional right-of-ways, but working space agreements on several private properties are required. Staff plan to meet with the affected home owners in late October to discuss the proposed work and restoration.
- The design should be finalized including all details and specifications by end of November. The tender could be issued in December and close in January 2021.

#### One-time Lump Sum Payment Process

- A Bylaw has been prepared to enable the one-time lump sum payment for a customer to pay for their share of the \$6 million loan versus making debt-servicing payments over 30 years.
- A letter has been sent to all parcel owners to inform them of the process.

Staff answered questions regarding project updates.

The Committee requested that staff report back in November with information regarding the status of the loan pre-repayments.

### **3.3. Operations Update**

I. Jesney provided the following update:

#### Water Operations Highlights:

- Water leak repair – 3727 Bosun Way (Environmental Incident Report issued for this event)
- Water leak repair – 3703 Signal Hill (Environmental Incident Report issued for this event)
- Magic Lake Estates Water Treatment Plant operational adjustment. The raw water blending ratio was changed from 80/20 to 100/0 for Buck Lake/Magic Lake on September 14, 2020 as a result of increased Magic Lake algal activity.
- Corrective maintenance completed on Magic Lake raw water pump.

#### Wastewater Operations Highlights:

- System wide hydro outage on Sept 23, 2020 resulting in increased operational effort/emergency response to various facility alarms.

**Capital Improvement work:**

- Air Valve Replacement Project:
  - Work commenced on air valve replacements for the Magic Lake Water Service project 18-04. Infrastructure Operations is completing this work.

Staff answered questions from the Committee about:

- Water testing and how testing is conducted
- Origin of leaks
- Unmetered water

**3.4. Grants Discussion**

There was no new information to report.

**4. CORRESPONDENCE**

There was no correspondence.

**5. NEW BUSINESS**

**5.1. Annual General Meeting Discussion**

Discussion took place about the scheduling of the Annual General Meeting and upcoming budget presentation scheduled for November.

Staff answered questions from the Committee regarding:

- Member's terms and appointments.
- 2021 budget and report preparation.

**6. ADJOURNMENT**

**MOVED** by D. Reed, **SECONDED** by M. Kenwell,  
That the meeting be adjourned at 10:02 am.

**CARRIED**

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Chair

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Secretary