



Making a difference...together

**MINUTES OF A MEETING OF THE Magic Lake Estates Water and Sewer Committee, held Tuesday, January 10, 2023 at 9:30 a.m., In the Goldstream Conference Room, 479 Island Highway, Victoria, BC**

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**PRESENT: Committee Members:** M. Fossil (Chair); J. Deschenes, (Vice Chair) (EP); A. Cyr (EP); W. Foster (EP); R. Sullivan (EP)

**Staff:** J. Marr, Acting Senior Manager, Infrastructure Engineering; J. Dales, Senior Manager, Wastewater Infrastructure Operations; M. Cowley, Manager, Wastewater Engineering and Planning; J. Kelly, Manager, Capital Projects; M. Risvold, Committee and Administrative Clerk (recorder)

**REGRETS:** P. Brent (Electoral Area Director); D. Reed

EP = Electronic Participation

The meeting was called to order at 9:36.

## **1. ELECTION OF CHAIR**

The Acting Senior Manager called for nominations for the position of Chair of the Magic Lake Estates Water and Sewer Committee for the term ending December 31, 2023.

R. Sullivan nominated M. Fossil. M. Fossil accepted the nomination.

The Acting Senior Manager called for nominations a second time.

The Acting Senior Manager called for nominations a third and final time.

Hearing no further nominations, the Senior Manager declared M. Fossil Chair of the Magic Lake Estates Water and Sewer Committee for the term ending December 31, 2023 by acclamation.

## **2. ELECTION OF VICE CHAIR**

The Chair called for nominations for the position of Vice Chair of the Magic Lake Estates Water and Sewer Committee for the term ending December 31, 2023.

W. Foster nominated J. Deschenes. J. Deschenes accepted the nomination.

The Chair called for nominations a second time.

The Chair called for nominations a third and final time.

Hearing no further nominations, the Chair declared J. Deschenes Vice Chair of the Magic Lake Estates Water and Sewer Committee for the term ending December 31, 2023 by acclamation.

**3. APPROVAL OF AGENDA**

The committee discussed adding “Old Business” to the agenda. Staff advised previous meeting minutes reflect previous discussions, and if there is something not captured in the minutes committee can request an amendment to the minutes. Any new business can be added to “New Business” on the agenda or brought up during the agenda item.

**MOVED** by W. Foster, **SECONDED** by J. Deschenes,  
That the agenda be approved.

**CARRIED**

**4. ADOPTION OF MINUTES**

**MOVED** by W. Foster, **SECONDED** by R. Sullivan,  
That the minutes of the November 29, 2022 meeting be adopted.

**CARRIED**

**5. CHAIR’S REMARKS**

The Chair welcomed everyone to the new year.

**6. SENIOR MANAGER’S REPORT**

J. Marr wished the Committee a happy new year and advised he looks forward to working with the Committee.

**7. PRESENTATIONS/DELEGATIONS**

There were none.

**8. COMMITTEE BUSINESS**

**8.1. Project and Operations Update**

Staff provided updates on water capital projects and operations.

Staff responded to a question from the committee regarding the dollar value of the Adjustable Intakes related to capital project 21-02. Staff advised the approximate dollar value is \$143,000.

Staff provided updates on the wastewater capital projects and operations.

Staff responded to questions from the committee regarding capital project 21-01. Staff advised there is no specific deadline for the work to be done and it is unlikely that the project will be complete by next winter. There are potential implications if the project is put on hold as the funds from the grant are required to be used by 2025. Decisions can be made by the committee after the project has gone to tender.

**9. CORRESPONDENCE**

There was none.

The committee advised staff of a concern received from a member of the public regarding kids playing on the pumpstation kiosk and a request for a fence to be placed around it. Staff advised the kiosk is safe and it is not necessary to add a fence around it. There is signage currently on the kiosks advising not to tamper with them, but the kiosk is not a risk or safety concern.

**10. NEW BUSINESS**

There was none.

**11. ADJOURNMENT**

**MOVED** by W. Foster, **SECONDED** by A. Cyr,  
That the January 10, 2023 meeting be adjourned at 10:00.

**CARRIED**

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**CHAIR**

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**SECRETARY**