

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)
Minutes of Regular Meeting
09 June 2025 3:30 pm
Zoom/Pender Community Hall

Commissioners: George Leroux (Chair/Treasurer), Andrea Mills(EP), Cecilia Suh, Paul Kubik, Paul Brent, Lisa Baille, Tim Frick. **Regrets:** Commissioners Sandra Tretick and Carolyn Cartwright Owers

Staff: Rob Fawcett (EP-Project Coordinator), Ben (MaintenanceContractor) Erin-O'Brien(PICA Restoration contract) Lori Seay-Potter(Admin-PIPRC)

Guest: Michael Nation

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:35 PM.

2. **APPROVAL OF AGENDA**

MOTION to approve the 09 June 2025 PIPRC agenda.
M-Commissioner Baille, S-Commissioner Suh. **CARRIED.**

3. **ADOPTION OF MINUTES**

MOTION to approve the 12 May 2025 PIPRC minutes as circulated.
M-Commissioner Kubik, S-Commissioner Suh. **CARRIED.**

4. **CHAIR REPORT and BUSINESS ARISING:** Correspondence circulated before the meeting,

5. **DELEGATIONS:** None.

6. **OPERATIONS REPORTS**

6.1 **PIPRC Inventory:** Most sites have been visited and documented by Commissioners Suh, Baille and Cartwright. Ben has reviewed the inventory to date. Next step is to visit remaining sites and then add license/covenant data where appropriate.

6.2 **Maintenance:** Ben circulated a report prior to the meeting, and highlighted:
-efforts to increase drainage at the playground. Pea gravel, and building up the playground footprint were discussed and environmental and accessibility issues were reviewed.
-Danny Martin trail expansion is moving forward.
-Gowlland Point improvements are pending an archeologist site visit.

6.3 **Restoration:** Erin O'Brien's report, on behalf of PICA, was circulated prior to the meeting.

6.4 **Capital Projects:** Rob's report was circulated prior to the meeting.
-**Schooner Way Trail** general contracting bid award is in process. Impact of construction on local traffic is being considered and communicated as details unfold. ICET signage has been added to recognize their \$65 000 contribution to the project.
-**Thieves Bay Pavillion** pavilion manufacturer has been identified. Rob is working on additional engineering required to site the pavilion and

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thanked Katie Dentry for her support in developing a grant application to ICET for additional funds for the Thieves Bay Pavillion Project.

Expansion of Pump Track is next up on the capital projects agenda. A full report on capital project costs will be provided by the Treasurer at the July meeting.

7. REPORTS

7.1 CRD Director: George Hill acquisition is in process with CRD Regional Parks.

7.2 Chair's Report: Tabled until July 2025 meeting.

7.3 Treasurer Report: Most expenses are under budget. Dog waste costs were \$800 for May. A full treasurer report will be provided in July.

7.4 Communications: July Pender Post-dog parks(George and Tim).
August- Schooner Way Trail update from Rob.

8. NEW BUSINESS AND CORRESPONDENCE

8.1 Dogs: Commissioner Frick is working on finding members for the Canine Advisory Team who will work with the Commission to find a suitable dog park location.

8.2 IT Conservancy: The Commission received a request from the Islands Trust Conservancy to share information about the Enchanted Forest. The Commission agreed. Lori will follow up.

8.3 Mouat Park follow up: The Commission has been asked by the Magic Lake Property Owners to assume management of Mouat Park. A covenant prevents transfer of the property, and the Commission declined the request.

8.4 Recreation Grants: Intake is open until June 30. The Recreation Committee will meet prior to the next PIPRC Meeting to review applications and will make a recommendation to the Commission at the July meeting. Chair also reported that Pender Jr. Sailing will receive their 2024 grant in this period as a result of a missed application last year.

8.5 Nominations: Chair is requesting that the commission form a Nominations committee in light of Chair/Vice Chair term's ending. Tim Frick volunteered for the Committee and other Commissioners were asked to consider joining the committee in advance of the next meeting.

10. NEXT MEETINGS: Monday July 28, 2025 at 3:30 p.m. No August meeting.
September 8, 2025.

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11. MOTION TO ADJOURN The meeting adjourned at 4:40 PM.

Approved at the 28 July 2025 PIPRC Meeting:

George Leroux

George Leroux
Chair-PIPRC