



Making a difference...together

NOTES OF A MEETING OF THE Port Renfrew Utility Services Committee, held Monday, June 24, 2024 at 2 p.m., In the Goldstream Conference Room, 479 Island Highway, Victoria, BC

PRESENT: **Committee Members:** W. Forsberg (Chair); A. Wickheim (EA Director)
Staff: J. Marr, Senior Manager, Infrastructure Engineering; J. Dales, Senior Manager, Infrastructure Wastewater Operations; A. Hliva, Manager, Wastewater Conveyance Operations; J. Kelly, Manager, Capital Projects; C. Moch, Manager, Water Quality; L. Ferris, Manager, Environmental Resource Management, Policy and Planning; M. Risvold (Recorder)

REGRETS: C. Carlsen; C. Welham

EP = Electronic Participation

The meeting was called to order at 2:05 pm.

At the time the meeting was called to order, a quorum had not been reached. The Committee members agreed to proceed with the meeting as an information meeting and moved directly to Item 6.

1. TERRITORIAL ACKNOWLEDGEMENT

The Chair provided a Territorial Acknowledgement.

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

4. CHAIR'S REMARKS

The Chair made no remarks.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. SENIOR MANAGER'S REPORT

J. Marr provided updates on the following:

- Electoral Areas Water Conservation Bylaw is currently in effect as of May 1.
- Power usage: there are 24 streetlights in the Beachcamp area. The electricity cost for streetlighting in 2023 was \$7300.

The chair noted that the streetlights are quite old in Beachcamp area.

7. COMMITTEE BUSINESS

7.1. 2023 Annual Report

Staff spoke to item 7.1.

Discussion ensued regarding:

- Lack of back-up water storage.
- Water production and demand.

7.2. Capital Project Status Reports and Operational Updates – June 2024

Staff spoke to item 7.2.

Discussion ensued regarding:

- Transportation costs
- Generator disposal costs
- Electrician time
- Repurposing current generator
- Treatment station into a pump station long term
- Cap on treatment limits due to how plant is built
- Well level indicator part failed
- Port Renfrew having a good aquifer
- On-site backup generator
- Emergency storage tanks
- Hydrant lifespan
- Masterplan requirements
- Remote monitoring for additional SCADA on 2025 budget
- Available grants
- If schools will have an impact to the sewer system
- If CRD can partner with a non-profit to bring in grants for the community

8. CORRESPONDENCE

None.

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

The meeting adjourned at 4:21 pm.