

Meeting Minutes

Regional Water Supply Commission

Wednesday, September 28, 2022

11:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

L. Szpak (Chair); G. Baird (V. Chair); S. Duncan (EP); C. Graham; M. Hicks (EP); B. Isitt;
K. Kahakauwila (EP); G. Logan; J. Loveday (12:10 pm); R. Mersereau; T. Morrison (EP);
J. Rogers; C. Stock; N. Taylor; R. Wade (EP); G. Young; E. Paterson for E. Wood Zhelka

STAFF:

R. Lapham, CAO; T. Robbins, General Manager, Integrated Water Services; A. Constabel, Senior Manager, Watershed Protection; S. Irg, Senior Manager, Water Infrastructure Operations; J. Dales, Acting Senior Manager, Wastewater Infrastructure Operations (EP); J. van Niekerk, Senior Manager, Customer and Technical Services; S. Mason, Manager, Water Supply Engineering and Planning; L. Westinghouse, Senior Financial Advisor; D. Dionne, Administrative Coordinator; M. Risvold, Committee and Administrative Clerk (recorder)

REGRETS: N. Chambers; Z. De Vries; S. Dubow; K. Harper; T. St-Pierre; E. Wood Zhelka

EP = Electronic Participation

The meeting was called to order at 11:34 am

1. TERRITORIAL ACKNOWLEDGEMENT

Commissioner Stock provided the territorial acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Stock and **SECONDED** by Commissioner Logan,
That the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1. [22-503](#) Minutes of the July 20, 2022 Regional Water Supply Commission Meeting

Attachments: [Draft Minutes July 20, 2022](#)

MOVED by Commissioner Stock and **SECONDED** by Commissioner Rogers,
That the Minutes of the July 20, 2022 meeting be adopted.

CARRIED

4. CHAIR'S REMARKS

The chair provided the following remarks:

- Thanked the commission for all the work done this term
- Noted major achievements by the commission
- Thanked the Chief Administrative Officer and other staff for their diligence and hard work
- Congratulated T. Robbins on new position

G. Baird expressed gratitude for both Chairs this term for their leadership.

5. PRESENTATIONS/DELEGATIONS

There were none.

6. WATER ADVISORY COMMITTEE REPORT

- 6.1. [22-570](#) Water Advisory Committee Draft Minutes of September 1, 2022

Attachments: [Draft Minutes, September 1, 2022, Water Advisory Committee](#)

There is no recommendation. This report is for information only.

7. COMMISSION BUSINESS

7.1. [22-567](#) Regional Water Service 2023 Operating and Capital Budget

Attachments: [Staff Report: RWS 2023 Operating and Capital Budget](#)
[Appendix A: 2023 Regional Water Supply Service Budget](#)
[Appendix B: Long Term Debt Obligations Summary](#)
[Appendix C: Agricultural Water Volumes and Rate Payments for 2011 – 2021](#)
[Appendix D: Wholesale Water Rate History and Projection](#)

T. Robbins spoke to item 7.1 and provided a PowerPoint presentation.

J. Loveday joined the meeting.

Discussion ensued regarding:

- Non-discretionary demand
- Costs associated with transmission main replacements
- Population growth in recent years

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Mersereau,

That the Regional Water Supply Commission recommends that the Capital Regional District Board:

1. Approve the 2023 Operating and Capital Budget and the Five Year Capital Plan;
2. Approve the 2023 wholesale water rate of \$0.7698 per cubic metre;
3. Approve the 2023 agricultural water rate of \$0.2105 per cubic metre;
4. Direct staff to balance the 2022 actual revenue and expense on the transfer to the water capital fund; and
5. Direct staff to amend the Water Rates Bylaw accordingly.

CARRIED

Opposed: Isitt

Discussion ensued regarding:

- Five year capital plan
- Correspondence received
- Rationale for filtration
- Funding for the filtration plant planning and design
- Funding for pump station
- Scope of projects
- Present and future consumers
- Water conservation
- Impact of filtration costs on demand
- Watershed forest resilience and health
- Ecological thinning

R. Lapham spoke to the capital programs.

7.2. [22-504](#) Summary of Recommendations from Other Water Commissions

Attachments: [Summary of Recommendations](#)

There is no recommendation. This report is for information only.

7.3. [22-505](#) Water Watch Report

Attachments: [Water Watch Report](#)

There is no recommendation. This report is for information only.

8. CORRESPONDENCE

8.1. [22-568](#) Correspondence: 2022 Master Plan Feedback

Attachments: [Correspondence: 2022 Master Plan Feedback](#)

T. Robbins introduced correspondence regarding the 2022 Master Plan. The correspondence was received for information by the commission.

There is no recommendation. This report is for information only.

9. NOTICE(S) OF MOTION

There was none.

10. NEW BUSINESS

There was none.

11. ADJOURNMENT

MOVED by Commissioner Baird and **SECONDED** by Commissioner Logan,
That the meeting be adjourned at 12:55 pm.

CARRIED

CHAIR

SECRETARY