

Meeting Minutes

Regional Water Supply Commission

Wednesday, January 18, 2023

11:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

MEMBERS:

G. Baird; J. Caradonna; N. Chambers (EP); C. Coleman; Z. de Vries; S. Duncan (EP); C. Graham;
S. Gray; C. Green; K. Guiry (EP); S. Hammond; K. Harper; K. Jordison (EP); S. Kim;
D. Lajeunesse; T. Morrison; T. Phelps Bondaroff; J. Rogers; C. Stock; M. Wagner;
M. Westhaver; A. Wickheim (EP)

STAFF:

T. Robbins, Chief Administrative Officer; I. Jesney, Acting General Manager, Integrated Water Services;
A. Constabel, Senior Manager, Watershed Protection; G. Harris, Senior Manager, Environmental
Protection; J. van Niekerk, Senior Manager, Customer and Technical Services; J. Marr, Acting Senior
Manager, Infrastructure Engineering; S. Irg, Senior Manager, Water Infrastructure Operations;
L. Westinghouse, Senior Financial Advisor; T. Duthie, Manager, Administration; D. Dionne,
Administrative Coordinator; M. Risvold, Committee and Administrative Clerk (Recorder)

EP = Electronic Participation

The meeting was called to order at 11:34 am

1. TERRITORIAL ACKNOWLEDGMENT

I. Jesney provided the territorial acknowledgement.

2. ELECTION OF CHAIR

The Acting General Manager called for nominations for the position of Chair of the Regional Water Supply Commission for the term ending December 31, 2023.

Commissioner Stock nominated Commissioner Baird. Commissioner Baird accepted the nomination.

The Acting General Manager called for nominations a second time.

The Acting General Manager called for nominations a third and final time.

Hearing no further nominations, the General Manager declared Commissioner Baird Chair of the Regional Water Supply Commission for the term ending December 31, 2023 by acclamation.

3. ELECTION OF VICE CHAIR

The Chair called for nominations for the position of Vice Chair of the Regional Water Supply Commission for the term ending December 31, 2023.

Commissioner Rogers nominated Commissioner Stock. Commissioner Stock accepted the nomination.

The Chair called for nominations a second time.

Commissioner Harper nominated Commissioner de Vries. Commissioner de Vries accepted the nomination.

The Chair called for nominations a third and final time.

Hearing no further nominations, the Chair invited each nominee to address the Commission.

Ballots were distributed by T. Duthie and M. Risvold, and collected by T. Duthie. The confidential online poll was opened by D. Dionne.

The ballots (including the online votes) were counted by T. Duthie, D. Dionne, and M. Lagoa, Deputy Corporate Officer.

The Chair declared Commissioner Stock Vice Chair of the Regional Water Supply Commission for the term ending December 31, 2023.

MOVED by Commissioner Graham and **SECONDED** by Commissioner Phelps Bondaroff,
That the ballots be destroyed.

CARRIED

4. APPROVAL OF THE AGENDA

MOVED by Commissioner Graham and **SECONDED** by Commissioner Coleman,
That the agenda be approved as circulated.

CARRIED

5. ADOPTION OF MINUTES

5.1. [23-057](#) Adoption of Minutes from September 28, 2022

Attachments: [Draft Minutes: September 28, 2022](#)

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Caradonna,
That the Minutes of the September 28, 2022 meeting be adopted.

CARRIED

6. CHAIR'S REMARKS

The Chair had no remarks.

7. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

8. GENERAL MANAGER'S REPORT

I. Jesney introduced himself and staff in the room.

9. COMMISSION BUSINESS

9.1. [23-053](#) Regional Water Supply Commission Orientation [Presentation]

Attachments: [Presentation: Regional Water Supply Commission Orientation](#)

I. Jesney presented the Regional Water Supply Commission Orientation.

Discussion ensued regarding:

- Potential Sooke watershed tour for commission members
- Budget
- 2022 Master plan
- Agricultural water rate
- Retail and wholesale meters
- Demand management
- Strategic planning, transition of new General Manager
- First Nations stakeholders and representation
- Pipe replacement
- Climate action plan
- Water emergency response plan

9.2. [23-056](#) Commission Representation on Water Advisory Committee and Committee Member Appointments

Attachments: [Staff Report: Commission Representation on Water Advisory Committee and Committee Member Appointments](#)
[Appendix A: Terms of Reference](#)

I. Jesney presented the report.

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Coleman,
That the Regional Water Supply Commission:

1. Appoint the Vice Chair to the Water Advisory Committee for a one-year term ending December 31, 2023; and,

2. Strike a nominating committee consisting of the Commission Chair or Chair's delegate, Commission Vice Chair, Juan de Fuca Water Distribution Commission Vice Chair and Saanich Peninsula Water Commission Vice Chair to review the applications, and that the nominating committee report back to the Commission, providing its recommendations for appointment in a closed meeting.

CARRIED

9.3. [23-054](#) Summary of Recommendations from Other Water Commissions

Attachments: [Summary of Recommendations](#)

The report was received for information.

9.4. [23-055](#) Water Watch Report

Attachments: [Water Watch Report](#)

I. Jesney presented the water watch report.

Discussion ensued regarding:

- Public concern of Sooke Lake Dam water spills
- Additional storage to conserve spilled water
- Filtration
- Risk of uncontrolled water flow damaging fish habitat
- Stage 1 water conservation restrictions

The report was received for information.

10. REGIONAL WATER SUPPLY COMMISSION MEETING SCHEDULE

Regular meetings of the Regional Water Supply Commission shall be held at the CRD Board Room, 625 Fisgard Street, Victoria, BC on the third Wednesday of the month commencing at 11:30 am unless otherwise determined.

There are two dates that deviate from this schedule as follows:

- March 22 (instead of March 16) - Due to a Special Board meeting
- September 27 (instead of September 21) - Due to Union of BC Municipalities

11. NOTICE(S) OF MOTION

There were none.

12. NEW BUSINESS

There was none.

13. ADJOURNMENT

MOVED by Commissioner Coleman and **SECONDED** by Commissioner Caradonna,
That the January 18, 2023 Regional Water Supply Commission meeting be adjourned at 1:09 pm.

CARRIED

CHAIR

SECRETARY