

## Meeting Minutes

### Regional Water Supply Commission

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Wednesday, June 19, 2024

11:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:** G. Baird (Chair); K. Harper (Vice Chair); J. Caradonna; N. Chambers;  
C. Coleman; Z. de Vries; S. Duncan (EP); C. Graham (EP); S. Gray; C. Green; K. Guiry;  
S. Hammond (EP); K. Jordison (EP); S. Kim (EP); T. Morrison; J. Rogers; C. Stock;  
M. Wagner; M. Westhaver; A. Wickheim

**STAFF:** T. Robbins, CAO; A. Fraser, General Manager, Integrated Water Services;  
A. Constabel, Senior Manager, Watershed Protection; J. Marr, Senior Manager,  
Infrastructure Engineering; S. Irg, Senior Manager, Water Infrastructure Operations;  
P. Nyhuus, Associate Legal Counsel; S. Carey, Senior Manager, Legal and Risk  
Management; S. Henderson, Senior Manager, Real Estate and SGI Administration;  
C. Vernon, Manager, First Nations Relations; M. Lagoa, Manager, Legislative Services;  
T. Duthie, Manager, Administration, Integrated Water Services; J. Zimmerman,  
Communications Coordinator, Integrated Water Services; M. Risvold (recorder)

**REGRETS:** D. Lajeunesse; T. Phelps Bondaroff

The meeting was called to order at 11:30 am

#### 1. TERRITORIAL ACKNOWLEDGEMENT

The Chair provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Commissioner Stock and **SECONDED** by Commissioner Green,  
That the agenda be approved as circulated.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

##### 3.1 Adoption of the Minutes of the May 15, 2024 Meeting

**Attachments:** [Draft Minutes, May 15, 2024](#)

**MOVED** by Commissioner Stock and **SECONDED** by Commissioner Wagner,  
That the Minutes of the May 15, 2024 meeting be adopted.  
**CARRIED**

#### 4. CHAIR'S REMARKS

The Chair had no remarks.

#### 5. PRESENTATIONS/DELEGATIONS

##### 5.1 Presentations

There were no presentations.

##### 5.2 Delegations

###### 5.2.1 Delegation - Mr. Mehdi Najari; Re: Agenda Item: 6.1. Development Cost Charges Program Engagement Update

M. Najari spoke to agenda item 6.1.

###### 5.2.2 Delegation - Laurence Lemay; Representing Innergex Renewable Energy: Re: Agenda Item: 6.2. Wind Data Collection Pilot Update

L. Lemay spoke to agenda item 6.2.

###### 5.2.3 Delegation - Josh Handysides; Representing Malahat Nation: Re: Agenda Item: 6.2. Wind Data Collection Pilot Update

J. Handysides spoke to agenda item 6.2.

#### 6. GENERAL MANAGER'S REPORT

##### 6.1 Development Cost Charges Program Engagement Update [verbal]

A. Fraser provided updates on the following:

- Development Cost Charge (DCC) program engagement
- Water Advisory Committee (WAC) meeting on May 28
- Review and workshop with WAC for the draft strategic plan
- Media coverage and concerns derived from the transmission main break in Calgary
- Post disaster planning

##### 6.2 Wind Data Collection Pilot Update [verbal]

A. Fraser provided an update on the Wind Data Collection Pilot.

#### 7. MINUTES OF THE WATER ADVISORY COMMITTEE

7.1 Recommendation from Water Advisory Committee: Agricultural Water Rate Study

**Attachments:** [Draft Minutes - Water Advisory Committee Meeting](#)

Discussion ensued regarding

- Water Advisory Committee's conclusions
- Agricultural water rates
- Agricultural related cost increases

**MOVED by Commissioner Harper, SECONDED by Commissioner Rogers,  
That the Agricultural Water Rate Study be paused until further review by the  
Water Advisory Committee.  
CARRIED**

## 8. COMMISSION BUSINESS

8.1 Recommendation to Award Contract No. 2024-948, Goldstream Water Treatment Plant Ultraviolet and Controls Upgrade Project

**Attachments:** [Staff Report: Recommendation To Award Contract No. 2024-948](#)

J. Marr spoke to item 8.1.

Staff responded to the following questions and discussion ensued regarding:

- Request For Proposal (RFP) tender process
- Items removed from the scope of work
- Industry feedback
- Vendor familiarity with the work
- What can be done to encourage more bids
- In-house technical expertise
- Ultraviolet (UV) replacement and life expectancy

**MOVED by Commissioner Stock, SECONDED by Commissioner Chambers,  
1. That Contract 2024-948 - Goldstream Water Treatment Plant Ultraviolet and  
Controls Upgrades, be awarded to Industra Construction Corp. for an amount of  
\$6,985,946.58 (excluding GST); and  
2. That staff be authorized to award up to an additional \$600,000 if required  
during the execution of the project.  
CARRIED**

**8.2** Regional Water Supply Service 2024 Capital Plan Amendment

**Attachments:** [Staff Report: RWS Capital Plan Amendment](#)  
[Appendix A: Updated 2024-2028 Five Year Capital Plan](#)

A. Constable spoke to item 8.2.

**MOVED** by Commissioner Chambers, **SECONDED** by Commissioner Wagner,  
The Regional Water Supply Commission recommends that the Capital Regional  
District Board:

**Approve** amendment of the 2024 Regional Water Supply Service Capital Plan to  
move \$180,000 from line item 09-01 Leech River Watershed Restoration; to line  
item 17-27 Watershed Bridge and Culvert Replacement, to facilitate high priority  
replacement of a deteriorated major drainage structure.

**CARRIED**

**8.3** Summary of Recommendations from Other Water Commissions

**Attachments:** [Summary of Recommendations from Other Commissions](#)

This report was received for information.

**8.4** Water Watch Report

**Attachments:** [Water Watch Report](#)

This report was received for information.

**9. NOTICE(S) OF MOTION**

There were none.

**10. NEW BUSINESS**

There was no New Business.

**11. MOTION TO CLOSE THE MEETING****11.1** Motion to Close the Meeting

At 12:19 p.m. the Commission moved into closed session.

**MOVED** by Commissioner Guiry, **SECONDED** by Commissioner Green,  
That the meeting be closed in accordance with the Community Charter, Part 4,  
Division 3:

1. Land Acquisition/Disposition under Section 90 (1)(e)
2. Intergovernmental Relations under Section 90 (2)(b)
3. Prohibited from disclosure under FOIPPA under Section 90 (1)(j)

**CARRIED**

**12. RISE AND REPORT**

The Commission rose from its closed session at 1:44 p.m. without report.

**13. ADJOURNMENT**

**MOVED** by Commissioner Gray, **SECONDED** by Commissioner Wagner,  
That the meeting be adjourned at 1:44 p.m.  
**CARRIED**

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CHAIR

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SECRETARY