



## Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

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Thursday, February 13, 2025

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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MS Teams Link: [Click here](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [25-0118](#) Minutes of November 14, 2024 Salt Spring Island Local Community Commission

**Recommendation:** That the minutes of November 14, 2024 meeting be adopted as circulated

**Attachments:** [Minutes: November 14, 2024](#)

### 4. Chair, Director, and Commissioner Reports

### 5. Senior Manager Report

### 6. Presentations/Delegations

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) for "Addressing the Salt Spring Island Local Community Commission" no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at [saltspring@crd.bc.ca](mailto:saltspring@crd.bc.ca).*

#### 6.1. Presentations

##### 6.1.1. [25-0120](#) Presentation: Peter Meyer, Philip Grange; Island Pathways Re: Kanaka Connector License of Occupation

**Attachments:** [Presentation Request: P. Meyer, Island Pathways, January 28, 2025](#)

6.1.2. [25-0121](#) Presentation: Anne Macey, SSI Agriculture Alliance Re: SSI Agriculture Alliance Funding Request

**Attachments:** [Presentation Request: A. Macey, SSI Agriculture Alliance, January 30, 2025](#)  
[Letter: January 6, 2025, SSI Agriculture Alliance](#)  
[Letter: January 5, 2025, SSI Farmland Trust](#)  
[Letter: January 9, 2025, SS Abattoir](#)  
[Letter: January 9, 2025, SS Community Market Society](#)  
[Letter: January 7, 2025, Transition Salt Spring](#)  
[Photos: Transition SS- Chipping event](#)

6.2. Delegations

7. Commission Business

7.1. [25-0123](#) SSI Invasives Chipping Program Funding Request

**Recommendation:** That the Salt Spring Island Local Community Commission requests that staff direct requests for funding to support an invasive chipping program to apply for the next Grant in Aid intake.

**Attachments:** [Staff Report: SSI Invasives Chipping Program Funding Request](#)  
[Appendix A: 2024 Invasive Chipping Program Final Report](#)  
[Appendix B: 2024 Invasive Chipping Program Project Budget](#)

7.2. [25-0125](#) SSI Historical Society Funding Request

**Recommendation:** That the Salt Spring Island Local Community Commission requests that staff

- 1) Direct requests for funding to support the Historical Society in 2025 to apply for the next Grant in Aid intake.
- 2) Increase the 2026 Salt Spring Island Library contribution by \$5,416 above the approved increase amount.

**Attachments:** [Staff Report: SSI Historical Society Funding Request](#)  
[Appendix A: Salt Spring Island Historical Society Letter – Dated October 29, 2024](#)

8. Notice(s) of Motion

8.1. [24-1233](#) Motion with Notice: Island Trust Boarding House Advocacy (G. Holman)

**Recommendation:** [At the Nov 14, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting. At the Nov. 21, 2024 Salt Spring Local Community Commission meeting, the Notice of Motion was amended by Director Holman, the motion was moved and seconded by Commissioner Corno, and consideration on the motion was referred to the next Salt Spring Island Local Community Commission meeting. At the Dec. 05 2024 Salt Spring Local Community Commission meeting, the motion was referred to a future meeting:]

"That the Local Community Commission recommend that the Local Trust Committee amend the home-based business provisions of its land use bylaw regarding boarding houses to be consistent with occupancy levels CRD and BC Building Code regulations."

8.2. [25-0127](#) Motion with Notice: Integrated Housing Strategy Prioritizing (G. Holman)

**Recommendation:** [At the Dec 05, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting:]

"That the proposed 'integrated housing strategy' prioritizes affordable rental housing (e.g., rather than market ownership housing)."

8.3. [25-0130](#) Motion with Notice: Review of Official Community Plan Advocacy (G. Holman)

**Recommendation:** [At the Dec 05, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission recommends that the proposed 'integrated housing strategy' and the Local Trust Committee (LTC) Official Community Plan (OCP) review retain existing OCP policies stipulating that:  
- zoning changes should be prioritized for affordable housing (e.g., B.2.1.2.1)  
- new development, including housing, should be directed in or near villages and existing transit routes (e.g., B.2.3)"

8.4. [25-0131](#) Motion with Notice: Official Community Plan Affordable Housing Advocacy (G. Holman)

**Recommendation:** [At the Dec 05, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission recommends that the Island Trust consider immediate land use changes facilitating affordable housing options consistent with Official Community Plan (OCP) sections B.2.1.2.1 and B.2.3, including: boarding houses, accessory dwelling units in the Fulford area, and liveaboards in marinas."

8.5. [25-0132](#) Motion with Notice: Prioritizing Service Capacity for Affordable Housing Advocacy (G. Holman)

**Recommendation:** [At the Dec 05, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission recommends that in considering zoning changes, and to the extent possible, the SSI Local Trust Committee (LTC) should prioritize limited community water and sewage collection/treatment capacity for affordable housing."

8.6. [25-0133](#) Motion with Notice: BC Ferries Advocacy (B. Webster)

**Recommendation:** [At the Jan 16, 2025 Salt Spring Local Community Commission meeting, the following notice was read by Commissioner Webster into record to be discussed at a following meeting:]

"That the Salt Spring Island Local Community Commission (LCC):

- 1) Write to BC Ferry Corporation to request that BC Ferries consult on an ongoing basis with the LCC on its plans and priorities for Salt Spring Island ferry services.
- 2) Invite Salt Spring Island community members to provide the LCC with suggestions for BC Ferries-related advocacy.
- 3) Discuss, at a future LCC meeting, priorities for BC Ferries-related advocacy."

**9. Adjournment**

**Next Meeting:**

*-Thursday, February 20, 2025, at 9:00am in the Salt Spring Island Multi Space (SIMS)  
Boardroom, 124 Rainbow Road, Salt Spring Island, BC V8K 2V5*

**Meeting Minutes - Draft**

**Salt Spring Island Local Community Commission**

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Thursday, November 14, 2024

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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**PRESENT**

COMMISSIONERS: E. Rook, G. Holman (Director), G. Baker, B. Corno, B. Webster,

STAFF: S. Henderson, Senior Manager, Real Estate and SGI Administration, Manager, D. Ovington,  
Manager, Senior Manager, SSI Administration, L. Taylor, Receptionist, (Recorder)

GUEST: Jamie Sterling, Southern Gulf Island Tourism Partnership

The meeting was called to order at 5:00pm

**1. Territorial Acknowledgement**

Commissioner Rook provided a Territorial Acknowledgement.

**2. Approval of Agenda**

**MOVED** by Commissioner Baker, **SECONDED** by Commissioner Webster,  
That a late delegation, I. Clements be permitted to speak.  
**CARRIED**

**MOVED** by Commissioner Webster, **SECONDED** by Director Holman,  
That amended agenda for the November 14, 2024, meeting of the Local Community  
Commission be approved as amended, with the addition of agenda item 6.2.5. Delegation -  
Ian Clements Re:item 7.4. Review of the Rainbow Road Pedestrian and Bike Path Design.  
**CARRIED**

**3. Adoption of Minutes**

**3.1.** Minutes of October 10, 2024, Salt Spring Island Local Community  
Commission

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That the minutes of the October 10, 2024, meeting be adopted with the following  
amendment:  
- Replace the word "Brugoyne" with the word "Burgoyne" after the words "... the  
following items" and before the words "Bay Liquid Waste ..."  
- Replace the word "road" with the word "Road" after the words "...Strategic Plan  
Rainbow" and before the words "project and grants..."  
- Replace the word "towards" with the word "about" after the words "Discussion  
paper speaking" and before the word "island housing"  
**CARRIED**

#### 4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke of the following items:

- Provisional Budget approval
- Daytime December meeting
- New CRD Board Chair

Director Holman spoke of the following items:

- CRD Budget
- Salish Trail
- Rural Housing funding
- Director and Commissioner remuneration

Commissioner Corno spoke of two years remaining in term.

Commissioner Webster spoke regarding discussions of Regional issues and Capital Projects.

Commissioner Baker spoke of Rainbow Road pedestrian and bike path.

#### 5. Senior Manager Report

D. Ovington informed regarding ordering new meeting AV equipment.

S. Henderson provided information on the following items:

- Burgoyne Bay liquid waste and Geo-tubes plans
- Housing Strategy and Islands Trust
- Salish Sea Trail meeting with staff and Ministry of Transportation and Transit
- Transit service staff report upcoming
- Ganges cross walk study
- Firehall tour January 9, 2025

#### 6. Presentations/Delegations

##### 6.1 Presentations

###### 6.1.1. Presentation: Jamie Sterling; Southern Gulf Island Tourism Partnership (SGITP), Re: SGITP Updates

J. Sterling spoke regarding the Southern Gulf Island Tourism Partnership updates.

##### 6.2 Delegation

###### 6.2.1. Delegation - Christina Marshall, Bob McWhirter, Salt Spring Historical Society/Archives Re: Item 7.2. Historical Society Funding Request

C. Marshall and B. McWhirter spoke to item 7.2.

- 6.2.2.** Delegation - John Gauld, SSI Resident Re: Item 7.1 Salt Spring Island Portlock Park Site Master  
J. Gauld spoke to item 7.1.
- 6.2.3.** Delegation - Wendy Andrews, SSI Resident Re: Item 7.1 Salt Spring Island Portlock Park Site Master  
W. Andrews spoke to item 7.1.
- 6.2.4.** Delegation - Shirley Ireland, SSI Pickleball Association Re: Item 7.1 Salt Spring Island Portlock Park Site Master  
S. Ireland spoke to item 7.1.
- 6.2.5** Delegation - Ian Clements, SSI Resident Re: Item 7.4 Review of the Rainbow Road Pedestrian and Bike Path Design.  
I. Clements spoke to item 7.4.

## **7. Commission Business**

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,**  
That the agenda be amended to move consideration for agenda item 7.3 before agenda item 7.1 and move consideration for agenda item 7.4 after agenda item 7.1.  
**CARRIED**

### **7.3.** SSI Public Library Storywalk Project

**MOVED by Director Holman, SECONDED by Commissioner Baker**  
That the Salt Spring Island Local Community Commission approve the installation of a permanent storywalk display in Mouat's Park with materials funded by the Salt Spring Island Public Library and installation completed by CRD staff.  
**CARRIED**

### **7.1.** Salt Spring Island Portlock Park Site Master

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,**  
That the Salt Spring Island Local Community Commission approves the draft Portlock Park Site Master Plan and revise the Rainbow Recreation Centre Site Master Plan by relocating courts numbered #10, 11 & 12 to a more central location with sound buffering as presented in Appendix A/B and prepare the final report including Class D cost estimates.  
**CARRIED**

**7.4.** Review of the Rainbow Road Pedestrian and Bike Path Design

This report was received for information.

**MOVED** by Director Holman,, **SECONDED** by Commissioner Baker,  
That consideration for agenda item 7.2, agenda item 7.5 and agenda item 7.6 be deferred to  
a future meeting.  
**CARRIED**

**8. Notice(s) of Motion**

**8.1.** Notice of Motion: Speed Reader Board Advocacy (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration  
at the next regular meeting:

"That the Salt Spring Island Local Community Commission advocate to the  
Ministry of Transportation and Infrastructure (MoTI) for the installation of  
additional speed reader boards on Salt Spring Island to include:

- One to two mobile speed read units to be deployed at various locations  
throughout the island.
- Reconsideration of the denied installation of a permanent speed reader  
board on Lower Ganges Road south of Central approaching Baker Road.
- Installation of two additional speed reader boards, one on Sunset Road  
going south near the Duck Creek Park entrance and the other on Vesuvius Bay  
Road approaching the ferry terminal.

And request staff work with MoTI and ICBC staff to identify funding if needed."

**8.2.** Notice of Motion: Road Reflector Advocacy (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration  
at the next regular meeting:

"That the Salt Spring Island Local Community Commission advocate to the  
Ministry of Transportation and Infrastructure (MoTI) for the installation of 50  
flexible reflectors each year for five years along curves of Salt Spring's narrow  
and often unpainted roads. Request staff work with MoTI and ICBC staff to  
identify funding if needed."

**8.3.** Notice of Motion: Road Line Painting and Sweep Funding Advocacy (B.  
Corno)

Commissioner Corno proposed the following Notice of Motion for consideration  
at the next regular meeting:

"That the Salt Spring Island Local Community Commission write Ministry of  
Transportation and infrastructure requesting an increase in the amount of  
funding that is applied to Salt Spring Island for line painting and street sweeping  
in 2025 and beyond."



**8.4.** Notice of Motion: Advocacy for Repaving of Section of Fulford Ganges Road (B.Webster)

Commissioner Webster proposed the following Notice of Motion for consideration at the next regular meeting:

“That the Local Community Commission write to the Ministry of Transportation and Infrastructure to request that the Ministry put a priority on repaving Fulford-Ganges Road from Cranberry Road to the planned new Blackburn Lake Bridge to enhance safety and provide wider shoulders wherever possible to enhance active transportation use.”

**8.5.** Notice of Motion: Housing Action Plan Policy (G.Holman)

Director Holman proposed the following Notice of Motion for consideration at the next regular meeting:

“That Local Community Commission policies regarding housing action plan policies such as affordability, rental versus ownership, employee versus other housing types, community water allocation, and settlement patterns be discussed at its next meeting on an integrated housing plan for SSI.”

**8.6.** Notice of Motion: Home-based Provisions (G.Holman)

Director Holman proposed the following Notice of Motion for consideration at the next regular meeting:

“That the Trust amend the home-based business provisions of its land use bylaw regarding boarding houses to be consistent with CRD and BC Building Code regulations.”

**9. Adjournment**

**MOVED** by Director Holman, **SECONDED** by Commissioner Webster,  
**That the Local Community Commission adjourn the meeting at 6:59pm**  
**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**

**From:** [REDACTED]  
**To:** [Legserv](#)  
**Subject:** Addressing the Board - Submission  
**Date:** Tuesday, January 28, 2025 10:46:43 AM

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The following message was received through the form at 'https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees'. Neither the name nor the e-mail address can be confirmed as accurate.

.....

**Your name::**

Peter Meyer & Philip Grange

**I represent::**

Partners Creating Pathways

**Telephone::**

[REDACTED]

**Fax::**

**Email address::**

[REDACTED]

**Street address (optional): (max 500 characters):**

[REDACTED]

**Municipality/Electoral Area in which you reside::**

Salt Spring Island E.A.

**I wish to address::**

Salt Spring Island Local Community Commission

**Meeting Date::**

February 13, 2025

**Agenda Item::**

Kanaka Konnector License of Occupation

**My reason(s) for appearing (is/are) and the substance of my presentation is as follows: (max 5000 characters) :**

To facilitate the obtaining of a License of Occupation for the Kanaka Connector pathway which connects Park Drive to Kanaka Road, with the goal of significantly improving this short trail that is used by students and other members of our community.

**I will attend the meeting::**

In person

**I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.:**

No

**The meeting and my presentation will be webstreamed live via the CRD website and recorded.:**

I understand,

Submitted at:1/28/2025 10:46:35 AM

Submitted via:<https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees>

User Agent:Mozilla/5.0 (X11; CrOS x86\_64 14541.0.0) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/131.0.0.0 Safari/537.36

User Host Address:192.168.1.159

**From:** [annemacey@shaw.ca](mailto:annemacey@shaw.ca) <[annemacey@shaw.ca](mailto:annemacey@shaw.ca)>

**Sent:** Thursday, January 30, 2025 12:43 PM

**To:** Legserv <[Legserv@crd.bc.ca](mailto:Legserv@crd.bc.ca)>

**Subject:** Addressing the Board - Submission

The following message was received through the form at '<https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees>'. Neither the name nor the e-mail address can be confirmed as accurate.

.....

**Your name::**

Anne Macey

**I represent::**

SSI Agricultural Alliance

**Telephone::**

250 537 5511

**Fax::**

**Email address::**

[annemacey@shaw.ca](mailto:annemacey@shaw.ca)

**Street address (optional): (max 500 characters):**

**Municipality/Electoral Area in which you reside::**

Salt Spring Island E.A.

**I wish to address::**

Salt Spring Island Local Community Commission

**Meeting Date::**

13 February 2025

**Agenda Item::**

Unknown - funding/budget discussions

**My reason(s) for appearing (is/are) and the substance of my presentation is as follows: (max 5000 characters) :**

To speak and answer any questions regarding the requests for funds from the Economic Development Budget from the SSI Farmland Trust, the SSI Abattoir Society, the Community Market Society and Transition Salt Spring. The details were submitted with a letter send to the LCC Jan 9, 2025. Representatives of these organizations may accompany me.

**I will attend the meeting::**

In person

**I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.:**

No

**The meeting and my presentation will be webstreamed live via the CRD website and recorded.:**

I understand,

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Submitted at:1/30/2025 12:43:27 PM

Submitted via:<https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees>

User Agent:Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko)

Chrome/131.0.0.0 Safari/537.36 Trailer/91.3.1642.43

User Host Address:192.168.1.159



c/o PO Box 661, Ganges  
Salt Spring Island BC V8K 2W3  
<https://www.ssiagalliance.org>

6 January 2025

To Salt Spring Island LCC

Members of the SSI Agriculture Alliance are farming, food and community organisations that work individually and collectively to enhance agriculture and food production on Salt Spring Island.

This letter is in support of the applications for funding from the CRD's Sustainable Economic Development 2025/26 budget that have been submitted by our member organizations (see attached). These projects fall within the scope of Salt Springs Area Farm Plan & Climate Action Plan, and we believe they will help continue growth and development of local food production, bringing more land into production and supporting the marketing of local food products.

Our members have discussed priorities for this funding year and feel that, if supported, the following projects will have the most immediate impact:

1. Linking Land program & identifying host sites for Neighbourhood farmer training program \$7000 (FLT & ING project)
2. Abattoir Skills Training \$5000 (Abattoir Society)
3. Expanding the Reach of the Tuesday Market \$4500 (Community Market Society)
4. Removal and chipping of invasive plants/feasibility of linking with composter project \$3500 (Transition Salt Spring)

Members of the Alliance are committed to working collaboratively and synergistically to ensure agriculture and food production remains an important economic driver for Salt Spring Island.

Sincerely

A handwritten signature in black ink, appearing to read "Anne Macey".

Anne Macey  
President, SSI Agricultural Alliance

SSIAA Member organizations participating in this initiative:

Island Natural Growers  
Salt Spring Island Community Market Society  
Salt Spring Island Farmland Trust  
Salt Spring Abattoir Society  
Transition Salt Spring



SSI Farmland Trust - 189 Beddis Road Salt Spring Island

To the LCC - of Salt Spring Island.

Jan. 5th 2025

Regarding: the SSI Farmland Trust portion of the collaborative funding request as outlined in the cover letter from the SS Agricultural Alliance.

The SSI FLT is pleased to be part of this effort to build agriculture capacity on SSI.

SSI Agricultural Alliance members have discussed priorities for this funding year and within that process we have identified a series of priorities that are needing support from the LCC. The cover letter lists these.

SSI FLT identified priority:

1. Linking Land program & identifying host sites for Neighbourhood farmer training program \$7000 (FLT & ING project)

To provide a context to this portion of the request; the following is a summary from a pending funding proposal for the Neighbourhood Farmer training and land linking program.

Funds from the LCC will become a contribution to this program.

Increasing agriculture capacity and its economic benefits to the island overall, require new relationships for success. This program will develop an agricultural training program with the cooperation of the Institute for Sustainable Food Systems at Kwantlen Polytechnic University (KPU). In this program, the training of new farmers will feed a neighbourhood where community members commit to supporting new farming enterprises either on existing farms or on new sites with agricultural potential.

This program is working in partnership with the Neighbours Feeding Neighbours project - linking neighbourhood emergency pods to food security projects and opportunities.

The partnerships are in place and agreements have been developed in principle for all parties. The recruitment phase is ready, and is a multi-pronged community based approach that requires relationship building not only with the trainees, but with the neighborhoods where the neighbourhood farms will be. By embedding the educational program within our neighborhoods, this not only improves the skills of the trainees but promotes increased agricultural awareness, resilience, and support in the broader community. Completing this phase will allow the launch of the program in the succeeding season.

The funds requested from the CRD will be put towards the development work of this project over 2025/2026 and will; Identify and recruit 3 new farm sites for placement of trainees, develop the neighbourhood farmer training model including partner coordination, training centre, and participant relationships, and marketing of the project and recruitment.

Thank you for your attention and look forward to discussing this and our overall requests with the LCC at a future meeting.

Sheila Dobie

Director of the SSI Farmland Trust [chair@ssifarmlandtrust.org](mailto:chair@ssifarmlandtrust.org).

# Salt Spring Abattoir

1447 B Fulford Ganges Road  
Salt Spring Island V8K 2B2



Since 2012 the Salt Spring abattoir has been an essential local business that supports local farmers and ensuring high quality local food. The abattoir is a key driver in the Area Farm plan. It continues to ensure long term viability of farming and increases local food production on Salt Spring. By having a local facility, it keeps the carbon footprint to process Salt Spring animals low. Unlike most livestock being processed in large-scale factory farms, we're running a small-scale facility tailored to the needs of our farmers and consumers.

However, to be a benefit to our community we need skilled workers. We not only face the difficulty all businesses face with regards to housing on salt spring we also have significant training costs. The only option for staffing the abattoir is to provide hands on training and development. While current staff take the care and time to train new staff, our overall productivity drops significantly, leading to increased costs that are passed back to the farmer and then they either can pass the costs back to their customers, or in post cases since margins in farming are so tight, they either stop producing animals for sale, or take their animals off island to other processors.

The work isn't easy for our employees, it requires knife skills, food safety awareness, attention to detail, strength, not to mention the emotional toll. So we need to provide clear training and support as much as we can.

The support from the CRD of \$5088 would allow us to train one new staff person in late spring / early summer for our poultry rush and another staff member in the fall for our busy sheep season.

## Budget:

Employee Costs = 6 days x 8 hrs x \$23/hr = \$1104

Trainer Costs = 6 days x 8 hrs x \$30/hr = \$1440

Total training \$2544 x 2 (spring & fall) = \$5088

This training can be accomplished without decreasing service currently offered. It will in fact lead to increased skill and greater proficiencies that will ultimately improve quality of product; allow for additional services, more value-added product; and more marketing options for local meats supporting farmers & others in the business community. It will also give staff greater satisfaction and hopefully more incentive to stay.

By having an efficient, cost-effective local abattoir, we keep local animal agriculture possible by reducing farmer's costs both in time and money spent on transporting animals. Our local abattoir makes it less stressful for the animals as they spend less time in transport. Animal agriculture helps us meet our climate goals by supplying local food. Ruminant animals help sequester carbon in the soil and improve soil health for future generations while omnivores like chickens and pigs reduce food waste. And we can provide well paying skilled employment for local salt springers and better our local economy.

Thank you for consideration of our request for funding.

Sincerely

A handwritten signature in blue ink, appearing to read 'Fraser Baldwin'.

Fraser Baldwin

President Salt Spring Abattoir Society





January 2025

Subject: Proposal for \$4500 Funding for Advertising and Promotions for the Tuesday Farmers' Market

I am writing to request funding support for the Tuesday Farmers' Market, a vibrant community event managed by the Salt Spring Community Market Society (SSCMS). The market operates from the first Tuesday in June until the last Tuesday in October, from 2 pm to 6 pm, at Centennial Park. It serves as a crucial venue for local food producers to sell their goods, fostering a local food culture that stewards land, nourishes people, and honors farmers.

The Tuesday Farmers' Market is dedicated to supporting Salt Spring Island food producers by providing a market venue for locally grown and processed food. Our mission is to encourage an integrated food system that stimulates the local economy, provides the community with access to quality local food, and promotes ecologically harmonious methods of food production. We also aim to inspire the community to explore the economic, environmental, social, and health benefits of local food.

To further our mission and enhance the visibility and reach of the Tuesday Farmers' Market, we are seeking \$4500 in funding for advertising and promotions. Our approach will include:

1. **Digital Marketing Campaigns:**
  - Social media advertising (Facebook, Instagram)
  - Email marketing campaigns
2. **Print Advertising:**
  - Rack cards and posters for local distribution (through Contour Grafix)
  - Driftwood promotion
3. **Event Promotions**
  - Signage for market days
  - Promotional materials for special events and seasonal highlights
4. **Community Outreach:**
  - Collaborations with community groups and businesses

We believe that with this funding, we can significantly increase the market's visibility during the fall months, attract more visitors, and support our local food producers more effectively. Your support will help us continue to build a thriving local food culture on Salt Spring Island.

Thank you for considering our proposal. We look forward to the opportunity to discuss this further and explore how we can work together to achieve our shared goals.

Sincerely,

Sue Earle

Treasurer, SS Community Market Society

Email: [duckcreek@gmail.com](mailto:duckcreek@gmail.com)

January 7, 2025

To the CRD Local Community Commission,

For fourteen years, a program to drop off invasive plants for chipping has been organized by the Transition Salt Spring Native Plant Stewardship Group.

The intent has been to:

- a) reduce the fire risks posed by these highly flammable species,
- b) provide chipped materials for agricultural purposes and
- c) educate the community about the risks of invasive plants.

This project now needs to transition into a more sustainable model for delivery. A 'user pay model' was tested in 2024, which covered half of the expenses. In 2025, \$3500 in additional funding is needed to deliver this program to the public.

We know that many islanders have come to depend on this program over the years, as we receive regular communications asking to confirm the dates for the service each year.

Most municipalities in BC offer some kind of similar service to residents, but as with many elements of our unique community, this task has fallen to the nonprofit sector to deliver.

Please consider our request for 2025 funding and consider how the CRD might support a program of this sort on an ongoing basis.

Thank you,



Darlene Gage  
Executive Director







**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION  
MEETING OF THURSDAY, FEBRUARY 13, 2025**

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**SUBJECT     SSI Invasives Chipping Program Funding Request**

**ISSUE SUMMARY**

To consider an ongoing funding request from Transition Salt Spring to support the invasives chipping program.

**BACKGROUND**

The 2024 Invasives Chipping Program was administered by Transition Salt Spring (TSS) and the Native Plant Stewardship Group with funding from a CRD Grant in Aid (GIA), and donations from the SSI Garden Club and the SSI Conservancy. A representative of the chipping program submitted a final report (Appendix A) and attended the SSI Local Community Commission (LCC) meeting on November 21, 2024, to present the report.

For the past 14 years the invasive chipping program has been run annually by volunteers. The intent of the program is to provide alternatives to burning invasive plants, reduce the fire risk, attempt to eradicate invasives from the island and build community awareness about the fire risks and dangers of invasive plants. Funding in past years was provided through Fire Smart and various donations. Volunteer burn out and Fire Smart funding being no longer available resulted in TSS taking the lead on the program in 2024.

In alignment with TSS focus on reducing fire risk and increasing public awareness TSS secured funding for the program in 2024 and implemented a new plan to collect fees for drop-offs. With 135 vehicles dropping off invasives over a two-day period the program netted \$1,832 which helped to offset the expenses, labour and promotions by TSS.

Despite the success of the program TSS and the Native Plant Stewardship Group have indicated that they can no longer take the lead on this program and have requested that the CRD or another non-profit group take on the initiative.

Around the inception of the program the parks crew used to allow the public to drop off invasives for chipping at the same time as they were doing their own chipping. Unfortunately, the number of materials being dropped off quickly grew and the staff capacity to manage the chipping as well as dumping of the chips was limited. It was also difficult to police what was being dropped off. Funding and staff time requisitioned for community parks services should not be used to support private property owners with their debris. Should the CRD wish to take over the operation and management of the invasive chipping program a new service would need to be established, or an existing service would need to be amended requiring Electoral Area Director consent.

The SSI Liquid Waste Disposal Service 3.705 was established to provide, operate, collect, treat and dispose of septage and sewage sludge and co-compost septage and sewer sludge with wood waste for the local service area on SSI. This service does not currently allow for third party funding to support an invasive chipping program.

GIAs are one-time grants to fund special projects and activities, awarded to community non-profit organizations who deliver projects benefiting electoral areas. GIAs are intended for special one-time projects, not ongoing operational funding, although applications for recurring projects can be made. GIA funding can be used for multiple years but requires a decision each year to allocate new funding.

## **ALTERNATIVES**

### *Alternative 1*

That the Salt Spring Island Local Community Commission requests that staff direct requests for funding to support an invasive chipping program to apply for the next Grant in Aid intake.

### *Alternative 2*

That the Salt Spring Island Local Community Commission requests that the report be referred back to staff for additional information.

## **IMPLICATIONS**

### *Financial Implications*

\$68,986 has been budgeted for GIA contributions in 2025.

TSS received a \$2,500 GIA in 2024 to support the program with additional funding received from donations and user fees. A detailed budget has been attached (Appendix B).

| 2024 Invasive Chipping Program Budget |                |
|---------------------------------------|----------------|
| Revenues:                             |                |
| - Donations                           | \$3,500        |
| - User Fees                           | <u>\$2,872</u> |
| Expenses                              | <u>\$4,540</u> |
| <b>NET</b>                            | <b>\$1,832</b> |

The 2024 program was supported by a large amount of volunteer time and paid coordinator support from TSS. For the program to be successful in future years funding for a coordinator would need to be included in the project budget.

## **CONCLUSION**

For the past 14 years the invasive chipping program has been run annually by volunteers to provide alternatives to burning invasive plants, reduce the fire risk, attempt to eradicate invasives from the island and build community awareness. TSS took the lead on the program in 2024 as the initiative was in line with TSS focus on reducing fire risk and increasing public awareness.

TSS has indicated that they cannot continue to support the program and have asked the CRD, or another non-profit organization take over the initiative beginning in 2026. The CRD through its GIA Service could allocate funding to support a coordinator and operating expenses for the program to continue in 2025 and review annual applications to support funding in future years.

**RECOMMENDATION**

That the Salt Spring Island Local Community Commission requests that staff direct requests for funding to support an invasive chipping program to apply for the next Grant in Aid intake.

|               |   |
|---------------|---|
| Submitted by: | Dan Ovington, BBA Senior Manager, Salt Spring Island Administration   |
| Concurrence   | Stephen Henderson, BSc, MBA, Senior Manager of Real Estate, Southern Gulf Islands Electoral Area and Saltspring Island Local Community Commission |

**ATTACHMENT**

Appendix A – 2024 Invasive Chipping Program Final Report  
Appendix B – 2024 Invasive Chipping Program Project Budget

## 2024 INVASIVES CHIPPING PROGRAM REPORT

*Program Administered by Transition Salt Spring and the Native Plant Stewardship Group*

### HISTORY

For fourteen years, a program on Salt Spring Island to drop off invasive plants for chipping has thrived, organized by the Native Plant Stewardship Group. The intent of the program has been to:

- Provide an alternative to burning invasive plants
- Reduce the fire risk of these inflammable species
- Attempt to eradicate invasive species from the island
- Build community awareness about fire risks and the dangers of invasive plants.

With funding from a variety of sources, including Fire Smart money from Salt Spring Fire Rescue, a drop-off location has been provided on two or three days every year for Salt Springers to bring their invasive plant cuttings, where they have been chipped and delivered to several farms on the island.

This project has taxed the resources and energies of the NPSG, which provides countless hours of volunteer labour and organizing every year to make this a success, and the group questioned whether they could take this on again in 2024.

### 2024 PROGRAM FUNDING

In alignment with the Transition Salt Spring focus on reducing fire risk and increasing public awareness about it, TSS jumped in to add their support for the program. After several meetings with SSFR, it became clear that the FireSmart funding they had expected for this year to fund the majority of the program would not be forthcoming and additional funding would be needed.

To help cover the hard costs for two days of drop-offs, chipping and chip delivery, TSS applied for a CRD Grant In Aid, which was awarded for \$2500. Additional donations from the SSI Garden Club (\$500) and the SSI Conservancy (\$500) completed the outside funding, which was not enough to cover the costs of the program. A new plan to collect fees for drop-offs was created to augment the funding.

The fees were published in advance of the chipping days and on signs at the events:

- Car Trunk \$5 - \$10
- SUV \$5 - \$25
- Trailer \$15 - \$40
- Pickup \$15 - \$40
- Box Truck \$50 - \$150

### 2024 PROGRAM BUDGET (See finalized budget below)

Based on the funding and estimates for user fees, two days were identified for drop-off events at donated locations: Saturday, May 25 at the Community Gospel Hall and Sunday, June 9 at Fulford Hall. Good as Wood, a local chipping company run by Ben James, offered \$150/hour for



a chipper, truck and two workers, so two of these teams were booked for each day. Two additional workers were hired @\$30/hour for each day. An additional delivery truck was hired for the second day @\$80/hour from Mark Whitear. There were expenses of about \$124 for food and \$405 for the promotional costs of the events by TSS. On Day 1, the user fees totaled \$2,111.56 and on Day 2, the fees were \$760.00.

Countless hours of volunteer time from the TSS and NPSG teams, including heroic work by the TSS Communications Lead in promotion; donations of the drop off sites by Fulford Hall and the Community Gospel Hall; a reduced hourly fee from Good As Wood; and benevolent reductions in invoices made these events successful.

With 135 vehicles dropping off invasives over the two days, the program netted \$1,832.00, which helped to offset the expenses in labour and promotion by TSS.

## CONCLUSIONS

After initial setbacks, the 2024 Invasives Chipping Program flourished, with great potential for the perseverance of an annual event.

- A **great turnout** for drop-offs - we estimated 100 vehicles over two days based on past numbers and got 135
- Wide **support for the drop-off fees** - near universal acceptance by users and seemingly no impediment to participation
- Growing possibilities for **chip delivery locations** - more farms showed interest in receiving chips, including Burgoyne Valley Community Farm, and the potential exists for a program to use them for berms near forests to reduce fire risk
- Other **funding sources** - FireSmart funding may be available in coming years, many sponsorship options were not pursued, potential donations from additional groups exist and CRD could fully fund this.
- Ideally an **ongoing organizer** will take this up, either as:
  - A community initiative by CRD; or
  - An ongoing program of a non-profit or non-profit consortium
- The **large amount of volunteer time and paid staff time** with TSS resulted in the creation of a model that could be simply executed by a coordinator in future years.
- **Partnership with the Fire Department** is possible and should be integral to the intent and messaging of this program.
- A **workable financial model** has been created that could support the cost of a coordinator, if taken up by another group.

## FINAL NOTES

Transition Salt Spring and the Native Plant Stewardship Group can no longer take the lead on this program and want to pass the opportunity on to another group.

Some notes for the next Coordinator:

- Our Day 2, Sunday, numbers were much reduced. Possible reasons:

- we announced the second day quite late so most people came to the first
  - Sunday may not be a great day - although we did have some comments that Sunday is preferred.
- However, our Day 2 expenses were much lower, as we were able to let the additional truck and one worker leave quite early, and one of the chippers was released a few hours early.
- Cash was King, with the vast majority of users having it or being willing to go get it. E-transfers didn't come through successfully, and our Square was only used several times, most times unsuccessfully (user fault).

[illegible]

**REPORT TO SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION  
MEETING OF THURSDAY, FEBRUARY 13, 2025**

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**SUBJECT     SSI Historical Society Funding Request**

**ISSUE SUMMARY**

To consider an ongoing funding request from the Salt Spring Island (SSI) Historical Society.

**BACKGROUND**

The SSI Historical Society (the Society) submitted a written request (Appendix A) and attended the SSI Local Community Commission (LCC) meeting on November 14, 2024, as a delegation.

The Society were formed in 1982 by a dedicated group of residents with a goal to reflect and show the varied history and development of SSI. The SSI archives were established in 1989 and are maintained by volunteers who operate and manage the collection of historical documents. The Society currently is registered under the BC Society Act and operates out of the SSI Public Library where both the collection is stored, and offices are located for items to be catalogued and stored.

The Society relies on grants, donations and memberships to support their work. Without a stable funding source, the Society is requesting the CRD provide annual funding to support rent, insurance and room rentals to ensure the Society can continue their work in a sustainable way.

The CRD provides an annual contribution to the SSI Library to provide public library services for the SSI Electoral Area. This funding is restricted to a Libraries Act society contribution and cannot be used to support the Historical Societies request. Should the CRD wish to allocate annual funding to support this request, a new service would need to be established, or an existing service would need to be amended requiring Electoral Area Director consent.

The Society is expected to pay annual rent of \$5,284 in 2025 with a 2.5% increase in 2026 totalling \$5,416. This funding is used to support library services. The library has indicated that if the annual contribution provided by the CRD to support library services was increased in the amount of the societies rent they would not need to charge the society rent.

The LCC 2025 budgets have already been approved and would require a financial plan amendment to increase library funding for 2025. The LCC could approve a Grant in Aid (GIA) in 2025 to support the societies funding request.

The Society received a GIA in 2022 for \$5,000. GIAs are one-time grants to fund special projects and activities, awarded to community non-profit organizations who deliver projects benefiting electoral areas. GIAs are intended for special one-time projects, not ongoing operational funding, although applications for recurring projects can be made. GIA funding can be used for multiple years but requires a decision each year to allocate new funding.

## **ALTERNATIVES**

### *Alternative 1*

That the Salt Spring Island Local Community Commission requests that staff

- 1) Direct requests for funding to support the Historical Society in 2025 to apply for the next Grant in Aid intake.
- 2) Increase the 2026 Salt Spring Island Library contribution by \$5,416 above the approved increase amount.

### *Alternative 2*

That the Salt Spring Island Local Community Commission requests that the report be referred back to staff for additional information.

## **IMPLICATIONS**

### *Financial Implications*

\$68,986 has been budgeted for GIA contributions in 2025.

The Society has requested:

|              |                |
|--------------|----------------|
|              |                |
| Annual Rent  | \$5,000        |
| Insurance    | \$1,500        |
| Room Rentals | \$500          |
| <b>TOTAL</b> | <b>\$7,000</b> |

## **CONCLUSION**

The Society has submitted a written request and presented to the LCC in person requesting \$7,000 of annual funding to support rent, insurance and room rentals. Funding for the Historical Society could be allocated through a GIA. Allocating annual funding would require the creation of a new service or amending an existing service.

### **RECOMMENDATION**

That the Salt Spring Island Local Community Commission requests that staff

- 1) Direct requests for funding to support the Historical Society in 2025 to apply for the next Grant in Aid intake.
- 2) Increase the 2026 Salt Spring Island Library contribution by \$5,416 above the approved increase amount.

|               |   |
|---------------|---|
| Submitted by: | Dan Ovington, BBA Senior Manager, Salt Spring Island Administration   |
| Concurrence   | Stephen Henderson, BSc, MBA, Senior Manager of Real Estate, Southern Gulf Islands Electoral Area and Saltspring Island Local Community Commission |

### **ATTACHMENT**

Appendix A – Salt Spring Island Historical Society Letter – Dated October 29, 2024.



## Appendix A

October 29, 2024

Gary Holman  
CRD Director  
directorssi@crd.bc.ca

Dear Gary:

I am writing on behalf of the Salt Spring Island Historical Society to ask if funds could be allocated for the Archives for their continued work. As you are aware we operate in the Salt Spring Public Library where both our collection is stored and our workroom where we catalogue and place materials on our website is located. We are a volunteer organization which is registered under the BC Society Act.

Our current resources and programs are on our website at [saltspringarchives.com](http://saltspringarchives.com). Our collection continues to grow as we are the largest organization to collect and display the human history of Salt Spring Island.

I would like to ask for an annual grant of \$7000 to support our work. We need \$5000 each year to pay our rent to the library and cover to any inflationary costs. As well we spend \$1500 on liability insurance. In addition, we pay approximately \$500 for rental of other venues as needed to host our informational historical meetings for the public.

Please forward this request to the relevant parties.

We are prepared to meet with you and your committee to discuss this request. We look forward to your response.

Sincerely,

*Barbara DuMoulin*

Barbara DuMoulin, Secretary

for Bob Mc Whirter, President Salt Spring Island Historical Society