



Making a difference...together

MINUTES OF A MEETING OF THE Southern Gulf Islands Harbours Commission, held Thursday, February 27, 2025 at 9:30 a.m., Saanich Peninsula Wastewater Treatment Plant Meeting Room, 9055 Mainwaring Road, North Saanich, BC

PRESENT: Commissioners: B. Mabberley (Vice Chair), Galiano Island; R. Fenton, South Pender Island; A. Hol, South Pender Island; M. Davis, Saturna Island; P. Brent, Electoral Area Director; R. Schnurr, Piers Island/Swartz Bay

Staff: Stephen Henderson, Senior Manager, Real Estate, SGI Administration and SSI LCC; Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations; Jared Kelly, Manager, Capital Projects, IWS CRD (EP); Aggie Chan, Senior Administrative Secretary (Recorder); Peter Binner, Wharfinger coordinator

REGRETS: B. Dearden (Chair), Mayne Island

EP = Electronic Participation

The meeting was called to order at 9:34 am.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF AGENDA

MOVED by Director Brent, **SECONDED** by Commissioner Davis,
That the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Director Brent, **SECONDED** by Commissioner Fenton,
That the minutes of the December 4, 2024 meeting be adopted.

CARRIED

4. CHAIR'S REMARKS

The Vice Chair made the following remarks:

- Warm welcome to our new commissioner Bert (Albert) Hol, representing South Pender Island.

5. SENIOR MANAGER'S REMARKS

The Senior Manager made the following remarks:

- Historically, elections for the chair and vice chair have been held at the first meeting of each year. Per recommendations by Legislative Services, elections for Chair and Vice Chair should be held in October of each year in accordance with the bylaws. The Current Chair and Vice Chair will remain in their positions until the election in October.
- The CRD is in the process of implanting electronic payment to multiple services, which includes the SGI Small Craft Harbours. The goal is to have the payment method available to dock users by the summer of 2025.

6. PRESENTATIONS/DELEGATIONS

There was no presentations or delegations.

7. COMMISSION BUSINESS

7.1. Southern Gulf Islands Harbours Projects and Operations Update February 2025

The Commission received the report for information. There is no recommendation.

19-02 | Retreat Cove – Previously deferred, is now included in this year's budget and awaits final board's approval in March. The project involves below-water improvements identified in the Pelagic report done in early 2024.

19-03 | Horton Bay – Guarantee period expiring on February 6, 2025.

23-01 | Miners Bay Upgrades – Redecking and shelter installation are complete. Final major component of the project is removal of the old gas lines which are scheduled for completion within the next few weeks.

21-03 | Annual Provision – \$75,000 allocated for 2025. Two projects have been completed, including flotation billet replacement at Swartz Bay and notice board installation at Port Washington, Miners Bay and Port Browning. Approximately \$56,000 remains for the rest of 2025.

21-05 | Piers Island Additional Float – Additional floats were installed during the Winter fishery window. The final inspection was completed on February 13.

25-01 | Miners Bay – Final approval is anticipated in March. Tender documents in development. Some bearing piles on the approach wharf will need to be replaced.

25-02 | MOTT Project – The Ministry of Transportation and Transit (MOTT) modified the parking at Montague last year and is planning additional work after receiving community feedback. The CRD will contribute to this project financially through the Community Work Funds (CWF). The work will be managed by MOTT and is anticipated to take place in the spring.

OPERATIONAL UPDATES

Updates on the maintenance projects on the individual docks were explained as per the details in the staff report.

- Communication and Rates: The team discussed the communication of new moorage rates to long-term users and the importance of keeping the public informed about operational updates.
- Climate Action: Staff and the Commission acknowledged the broader context of climate change, with increased storm frequency and intensity impacting dock facilities. Emphasis is needed for ongoing maintenance and adaptation to these conditions.

- Swartz Dock: There were reports of concerns with the mini mesh on the Swartz Dock. The team agreed to monitor the situation and consider replacing the mesh if the problem persisted.

8. NEW BUSINESS

Piers Island – The newly installed dock changed the configuration of the existing portion of the facility. The Shuttle Society board requested to move the loading zone for easier landing. After some discussion, it was decided there would be no immediate safety concerns. The current loading setup should remain unless the ambulance service indicates a need for change.

9. MOTION TO CLOSE THE MEETING

MOVED by Director Brent, **SECONDED** by Commissioner Schnurr,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3,
Personal Information Under Section 90 (1)(a) .

CARRIED

The Commission moved into closed session at 10:49 am.

10. RISE AND REPORT

The Commission rose from its closed session at 11:05 a.m. without report.

11. ADJOURNMENT

MOVED by Commissioner Mabberley, **SECONDED** by Commissioner Schnurr,
That the February 27, 2025 meeting be adjourned at 11:10 a.m.

CARRIED

CHAIR

SECRETARY