Making a difference...together

MINUTES OF A MEETING OF THE Skana Water Service Committee, held Tuesday, June 28, 2022 at 9:30 a.m., In the Goldstream Conference Room, 479 Island Highway, Victoria, BC

PRESENT: **Committee Members:** W. Korol (Chair) (EP); P. Brent (Alternate Electoral Area Director) (EP); B. Hill (EP); R. Johnston (EP)

Staff: M. McCrank, Senior Manager, Wastewater Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; D. Robson, Manager, Saanich Peninsula and Gulf Island Operations (EP); J. Dupuis, Water Quality Officer, Environmental Protection; M. Risvold, Committee and Administrative Clerk (Recorder)

REGRETS: M. Bentley

EP = Electronic Participation

The meeting was called to order at 9:36 am.

1. APPROVAL OF AGENDA

Communication was added to the agenda under New Business.

MOVED by R. Johnston, **SECONDED** by B. Hill,
That the agenda be approved as amended.

CARRIED

2. ADOPTION OF MINUTES

MOVED by B. Hill, **SECONDED** by R. Johnston,
That the minutes of the February 22, 2022 meeting be adopted.

CARRIED

3. CHAIR'S REMARKS

4. PRESENTATIONS/DELEGATIONS

There were none.

5. SENIOR MANAGER'S REPORT

- **Bylaw No. 4450 – A Bylaw to Amend Appointment for the Skana Water Service Committee (Bylaw No. 3133)**

  M. McCrank provided an overview of Bylaw 4450. He advised there will be two vacancies on the committee, and noted advertisements for vacancies will be posted in September for 30 days. Nominations will be recommended to the Board by the Electoral Area Director. The term will be for two years beginning January 1 of the subsequent year until December 31 of the following year. An overview was provided to the committee on the authority and expectation of committees. A meeting will take place in November to review the Operating and Capital Budget, and a date will be provided to the committee when it has been determined.

- **Verbal discussion to introduce draft Local Service Area Water Conservation Bylaw**

  M. McCrank introduced the draft Local Service Area Water Conservation Bylaw, advising it will likely be enacted in Spring 2023. He added that current water conservation measures are voluntary. The new bylaw will bring standardization throughout the local services and the ability to enforce conservation. The draft bylaw will be shared with the committee for review and comment prior to adoption.

6. COMMITTEE BUSINESS

6.1. Project and Operations Update

Staff provided updates on capital projects and operations.

Staff responded to questions from the committee regarding the Alternative Approval Process (AAP). Staff advised the AAP will take place in late 2022 and there will be two sections, one with a grant and one without a grant. It is important to have the committees support when presenting the AAP to the community. If the AAP is unsuccessful, it would go to a referendum which is more costly. AAP parameters are set by the Provincial government.

Staff advised the Storage Tank Replacement project grant will likely be announced in Spring 2023. With supply chain issues and variation in cost, staff expect this project can begin in one year.

Discussion ensued regarding:
- Feedback on the grant
- Follow-up grant questions
- Feedback for denied grant applications
- Two phase AAP
- Well #8 automation

Staff advised the wells on Capital Regional District (CRD) property can be decommissioned, however are unable to decommission the wells on private property without permission.

Discussion ensued regarding:
- Potential of water routed back into the tank instead of the well
- Non-revenue water
- Hiring a drilling company to investigate Well #13
- Charcoal filters for mitigating disinfection byproducts (DBP's)
- Options analysis
- Alternate water source

MOVED by W. Korol, **SECONDED** by B. Hill,
That staff be directed to provide a plan for automation of Well #8 within one month.

CARRIED

6.2. 2021 Annual Report

M. McCrank introduced the 2021 Annual Report.

7. CORRESPONDENCE

There was none.

8. NEW BUSINESS

8.1. Communication

The Chair asked if a CRD email address could be provided to the committee. Staff will review the ability to provide the committee with an email address. Staff advised there may be security implications and the CRD is unable to maintain public email addresses.

The committee asked about having a quarterly report mailed to the water service users. Staff advised it would need to be consistent for all 12 water systems, adding it would be quite costly for the water service. Three meetings are held per year which include a Project and Operations Update to keep the committee apprised of all projects and operational highlights. In addition to the update reports being available in advance of the meeting in the Agenda package, the meetings are open to the public to listen and contribute as a requested and approved delegation.

9. ADJOURNMENT

MOVED by B. Hill, **SECONDED** by R. Johnston,
That the June 28, 2022 meeting be adjourned at 11:36 am.

CARRIED

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CHAIR

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SECRETARY