



Making a difference...together

MINUTES OF A MEETING OF THE SAANICH PENINSULA WATER COMMISSION
Held Thursday, January 21, 2021 in Meeting Room #6 at Greenglade Community Centre,
2151 Lannon Way, Sidney BC

PRESENT: Commissioners: R. Barnhart; M. Doehnel; B. Fallot for C. McNeil-Smith; G. Orr; M. Underwood

WebEx: S. Duncan; D. Kelbert; Z. King; M. Weisenberger; R. Windsor

Staff: T. Robbins, General Manager, Integrated Water Services; M. Cowley, Manager, Wastewater Engineering & Planning; D. Dionne (recorder);

WebEx: I. Jesney, Senior Manager, Infrastructure Engineering; M. McCrank, Senior Manager, Infrastructure Wastewater Operations; S. Irg, Infrastructure Water Operations; G. Harris, Senior Manager, Environmental Protection; G. Gullekson, Senior Financial Advisor, Financial Services

1. TERRITORIAL ACKNOWLEDGEMENT

T. Robbins provided the Territorial Acknowledgement

2. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

3. ELECTION OF CHAIR

The General Manager called for nominations for the position of Chair of the Saanich Peninsula Water Commission for 2021.

Commissioner Orr nominated Commissioner Barnhart. Commissioner Barnhart accepted the nomination.

The General Manager called for nominations a second time.

The General Manager called for nominations a third and final time.

Hearing no further nominations, the General Manager declared Commissioner Barnhart Chair of the Saanich Peninsula Water Commission for 2021 by acclamation.

4. ELECTION OF VICE CHAIR

Chair Barnhart called for nominations for the position of Vice Chair of the Saanich Peninsula Water Commission for 2021.

Commissioner Orr nominated Commissioner Doehnel. Commissioner Doehnel accepted the nomination.

Chair Barnhart called for nominations a second time.

Chair Barnhart called for nominations a third and final time.

Hearing no further nominations, Chair Barnhart declared Commissioner Doehnel Vice Chair of the Saanich Peninsula Water Commission for 2021 by acclamation.

5. APPROVAL OF AGENDA

MOVED by Alt. Commissioner Fallot, **SECONDED** by Commissioner Orr,
That the Agenda be approved as circulated.

CARRIED

6. APPROVAL OF RESOLUTION FOR 2021

MOVED by Commissioner Orr, **SECONDED** by Alt. Commissioner Fallot,
That the Saanich Peninsula Wastewater Commission adopt the resolution as presented.

1. That this resolution applies to the Saanich Peninsula Water Commission for the meetings being held between January 1, 2021 and December 31, 2021.
2. That the attendance of the public at the place of the meeting cannot be accommodated in accordance with the applicable requirements or recommendations under the Public Health Act, despite the best efforts of the Saanich Peninsula Water Commission, because:
 - a. The available meeting facilities cannot accommodate more than (8) people in person, including members of the Saanich Peninsula Water Commission and staff, and
 - b. There are no other facilities presently available that will allow physical attendance of the Saanich Peninsula Water Commission and the public in sufficient numbers; and
3. That the Saanich Peninsula Water Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:
 - a. By allowing the public to hear or participate via teleconference or electronic meeting software,
 - b. By providing notice of the meeting in newspaper or local notice Board, including the methods for providing written or electronic submissions,
 - c. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
 - d. By strongly encouraging the provision of, and subsequently receiving and distributing to members, written correspondence from the public in advance of the meeting, and
 - e. By making the minutes of the meeting available on the CRD website following the meeting.

CARRIED

7. ADOPTION OF MINUTES

MOVED by Alt. Commissioner Fallot, **SECONDED** by Commissioner Doehnel,
That the minutes of the October 15, 2020 meeting be adopted.

CARRIED

8. CHAIR'S REMARKS

The Chair had no remarks

9. PRESENTATIONS/DELEGATIONS

No one registered to speak.

10. COMMISSION BUSINESS

10.1. Saanich Peninsula Water Service 2021 Budget Amendment

T. Robbins spoke to the report which outlines the need to amend the capital plan and budget as a result of recent confirmation that the Regional Water Transmission Main No. 4 and Saanich Peninsula Water Supply upgrade project was not selected for federal funding under Canada's Disaster Mitigation and Adaptation Fund (DMAF) program.

R. Windsor joined the meeting

He advised that staff propose to revise the scope of the project and the budget to proceed with the highest priority work. He noted that the Regional Water Supply Commission approved a similar recommendation at its meeting on Wednesday. He further advised that there would be a need to undertake financing.

Discussion ensued and staff responded to questions from the Commissioner regarding:

- Timeframe to complete the design work
- Engaging the Wsanec Leadership Council in the discussions
- Cost of borrowing
- The need for the project to be 'shovel-ready' before applying for the grant under another intake

MOVED by Commissioner King, **SECONDED** by Commissioner Orr,
The Saanich Peninsula Water Commission recommends to the Capital Regional District Board:

That the provisionally approved Saanich Peninsula Water Service 2021-2025 capital plan and budget be amended in accordance with the revised plan and budget for Project No. 21-05 as presented.

CARRIED

10.2. Appointment of Representative to the Water Advisory Committee for the 2021 term

MOVED by Commissioner Orr, **SECONDED** by Commissioner Underwood,
That the Vice Chair of the Saanich Peninsula Water Commission represent the Commission on the Water Advisory Committee for 2021.

CARRIED

10.3. Summary of Recommendations from Other Water Commissions

MOVED by Alt. Commissioner Fallot, **SECONDED** by Commissioner Doehnel,
That the Summary of Recommendations from other water commissions be received
for information.

CARRIED

10.4. Water Watch Report

T. Robbins advised that the winter rains have been good for water supply, noting that Sooke Lake Reservoir reached full capacity about a month ahead of last winter.

He spoke to the issue of chlorine taste to the water, noting that this was due to the ammonia system being shut down. The system is back to chloraminating the water and the issue should resolve itself soon.

MOVED by Commissioner Orr, **SECONDED** by Alt. Commissioner Fallot,
That the January 11, 2021 Water Watch Report be received for information.

CARRIED

11. NEW BUSINESS

M. Doehnel shared information regarding a YouTube video about the initial water supply from Elk Lake, he advised he would share the link for those interested.

12. ADJOURNMENT

MOVED by Alt. Commissioner Fallot, **SECONDED** by Commissioner Orr,
That the meeting be adjourned at 10:15.

CARRIED

CHAIR

SECRETARY