



Making a difference...together

**MINUTES OF A MEETING OF THE Saanich Peninsula Water Commission, held Thursday, September 22, 2022 at 9:30 am, Meeting Room #6 Greenglade Community Centre, 2151 Lannon Way, Sidney BC**

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**PRESENT: Commissioners:** D. Kelbert (Chair); M. Doehnel (Vice Chair); S. Duncan; D. Halldorson; W. Helgason; Z. King (EP); B. Fallot for C. McNeil-Smith; G. Orr; M. Weisenberger

**Staff:** T. Robbins, General Manager; I. Jesney, Senior Manager, Integrated Engineering; D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations; P. Kickham, Manager, Environmental Regulations; L. Westinghouse, Senior Financial Advisor; D. Dionne, Administrative Coordinator, Recording Secretary

**Also in attendance:** D. Puskas, Director of Engineering, District of Central Saanich

**REGRETS:** T. Lomas; R. Windsor

EP = Electronic Participation

The meeting was called to order at 9:35 am.

**1. TERRITORIAL ACKNOWLEDGEMENT**

The Chair provided the Territorial Acknowledgement.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Duncan, **SECONDED** by Commissioner Weisenberger, That the agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Weisenberger, **SECONDED** by Commissioner Duncan, That the minutes of the May 19, 2022 meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Chair remarked that:

- It's been a difficult year due to the Commission not meeting very often and with the election coming, there won't be another meeting until January.
- Commission members maybe don't get the opportunity to bring items forward for discussion, he encouraged members to think of things they are passionate about that they want to bring forward in the next term.
- He would like to see this Commission be more proactive on key issues.

**5. PRESENTATIONS/DELEGATIONS**

There were no presentations or delegations.

## 6. GENERAL MANAGER'S REPORT

### 6.1. Certificates of Appreciation [Verbal]

T. Robbins advised that the Capital Regional District (CRD) Board Chair is issuing certificates of appreciation to recognize the time and commitment members put into supporting Capital Regional District committees and commissions.

## 7. COMMISSION BUSINESS

### 7.1. Saanich Peninsula Water Service 2023 Capital and Operating Budget

T. Robbins provided an overview of the staff report included in the agenda package.

Staff responded to questions from the Commission regarding:

- First Nations water servicing
- Development Cost Charge funds
- Reserve fund balance
- Water demand rates
- First Nations water demand adjustment for 2023
- Agriculture Research Station water rate and Agriculture Water Rate
- Rate increases over the five years
- Municipal Finance Authority borrowing versus reserve funds

**MOVED** by Commissioner Doehnel, **SECONDED** by Commissioner Halldorson, The Saanich Peninsula Water Commission recommends that the Capital Regional District Board:

1. Approve the 2023 operating and capital budget;
2. Approve the 2023 Saanich Peninsula bulk water rate of \$1.1439 per cubic metre, and the Agricultural Research Station water rate of \$1.1791 per cubic metre, adjusted if necessary by any changes in the CRD Regional Water Supply wholesale water rate;
3. Direct staff to balance the 2022 actual revenue and expense on the transfer to capital reserve fund;
4. Direct staff to update carry forward balances in the 2023 Capital Budget for changes after year end; and,
5. Direct staff to amend the Bulk Water Rates Bylaw accordingly.

**CARRIED**

### 7.2. Summary of Recommendations from Other Water Commissions

**RECEIVED FOR INFORMATION**

### 7.3. Water Watch Report

**RECEIVED FOR INFORMATION**

## 8. COMMISSION MEMBERSHIP

### 8.1. Expiring Terms – December 31, 2022

T. Robbins advised that the expiring terms are presented for information only and that appointments to CRD committees and commissions will follow the Municipal elections and after councils are appointed.

Discussion ensued regarding the one-year term length of the Saanich Peninsula Water Commission and how the term is dictated by the Supplementary Letters Patent.

**MOVED** by Commissioner Orr, **SECONDED** by Commissioner Doehnel,  
That lengthening the one-year term for membership be considered when the review of the Supplementary Letters Patent for the Saanich Peninsula Water Supply Commission is conducted.

#### **1-year annual appointments – appointed by municipalities**

- Sara Duncan, Councillor, Sidney (ending second term)
- Zeb King, Councillor, Central Saanich (ending third term)
- Murray Weisenberger, Councillor, North Saanich (ending fourth term)
- Tony Lomas, Sidney Resident (ending first term)
- David Kelbert, Central Saanich Resident (ending third term)
- Dwayne Halldorson, North Saanich Resident (ending first term)

#### **1-year annual appointment – appointed by Peninsula and Area Agricultural Commission**

- Michael Doehnel, Peninsula and Area Agricultural Commission

#### **1-year annual appointment – appointed by First Nations Community**

- Wayne Helgason, First Nations Representative (T'sawout) (ending first term)

#### **CRD Board Directors – appointed by the Municipalities for a 4-year term**

- Cliff McNeill-Smith, CRD Board Director, Sidney
- Geoff Orr, CRD Board Director, North Saanich
- Ryan Windsor, CRD Board Director, Central Saanich

## 9. NEW BUSINESS

There was no new business.

## 10. ADJOURNMENT

**MOVED** by Commissioner Weisenberger, **SECONDED** by Commissioner Helgason,  
That the September 22, 2022 meeting be adjourned at 10:41 pm.

**CARRIED**

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**CHAIR**

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**SECRETARY**