



Making a difference...together

MINUTES OF A MEETING OF THE Saanich Peninsula Water Commission, held Thursday, January 19, 2023 at 9:30 a.m., Sidney Community Safety Building, 2245 Oakville Ave., Sidney BC

PRESENT: Commissioners: D. Kelbert (Chair); M. Doehnel (Vice Chair); S. Duncan; D. Halldorson; W. Helgason; C. Stock for P. Jones; Z. King (EP); C. McNeil-Smith; C. Pinches; S. Shrivastava (EP); S. Riddell for R. Windsor

Staff: I. Jesney, Acting General Manager, Integrated Water Services; G. Harris, Senior Manager, Environmental Protection; J. Marr, Acting Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Infrastructure Water Operations; J. Dales, Senior Manager, Infrastructure Wastewater Operations; D. Robson, Saanich Peninsula and Gulf Islands Operations, Infrastructure Operations; D. Dionne, Administrative Coordinator, Integrated Water Services (Recorder)

REGRETS:

EP = Electronic Participation

The meeting was called to order at 9:30 am.

1. TERRITORIAL ACKNOWLEDGEMENT

I. Jesney provided the Territorial Acknowledgement.

2. ELECTION OF CHAIR

The Acting General Manager called for nominations for the position of Chair of the Saanich Peninsula Water Commission for a one-year term ending December 31, 2023.

Commissioner King nominated Commissioner Kelbert. Commissioner Kelbert accepted the nomination.

The Acting General Manager called for nominations a second time.

The Acting General Manager called for nominations a third and final time.

Hearing no further nominations, the Acting General Manager declared Commissioner Kelbert Chair of the Saanich Peninsula Water Commission for a one-year term ending December 31, 2023 by acclamation.

3. ELECTION OF VICE CHAIR

Chair Kelbert called for nominations for the position of Vice Chair of the Saanich Peninsula Water Commission for a one-year term ending December 31, 2023.

Chair Kelbert nominated Commissioner Doehnel. Commissioner Doehnel accepted the nomination.

Chair Kelbert called for nominations a second time.

Chair Kelbert called for nominations a third and final time.

Hearing no further nominations, Chair Kelbert declared Commissioner Doehnel Vice Chair of the Saanich Peninsula Water Commission for a one-year term ending December 31, 2023 by acclamation.

4. APPROVAL OF AGENDA

MOVED by Alternate Commissioner Stock, **SECONDED** by Commissioner McNeil-Smith,
That the agenda be approved.

CARRIED

5. ADOPTION OF MINUTES

MOVED by Alternate Commissioner Stock, **SECONDED** by Commissioner Duncan,
That the minutes of the September 22, 2022 meeting be adopted.

CARRIED

6. CHAIR'S REMARKS

The Chair remarked on his beliefs for inclusivity of everyone on the Commission, good governance between the Commission and staff and how important and critical the infrastructure is.

7. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

8. GENERAL MANAGER'S REPORT

Provided an update on the recruitment status of the new General Manager for Integrated Water Services. He noted that while the recruitment process is in progress, and until a new General Manager is in place, he would be serving as Acting General Manager.

9. COMMISSION BUSINESS

9.1. Presentation – Saanich Peninsula Water Commission Orientation

Staff provided the presentation and responded to questions from the Commission regarding:

- First Nations water servicing, water rates, metering and infrastructure
- Development Cost Charges program
- Bear Hill interconnect project progress
- System infrastructure and water main replacements/upgrades
- 2023 Capital Projects program update

Commissioner Helgeson relayed that the W̱SÁNEĆ Leadership Council commended Capital Regional District staff for their help with a water pump issue. He noted that there is a new Public Works Manager, Mica Claxton.

The Chair stated that he would like to have a visual understanding of the service and its infrastructure for the commissioners to be able to see a timeline of projects influencing this Commission.

There is no recommendation, the presentation is for information only.

9.2. Appointment of Representative to the Water Advisory Committee [Verbal]

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Duncan, That the Saanich Peninsula Water Commission appoint the Vice Chair to the Water Advisory Committee for a one-year term ending December 31, 2023.

CARRIED

9.3. Summary of Recommendations from Other Water Commissions

There is no recommendation, the summary is for information only.

9.4. Water Watch Report

I. Jesney provided an overview of the water watch report noting that it is presented to the water Commissions for information. There was discussion regarding climate change, water shortages, water restrictions and public awareness and understanding of how our water system works versus other water systems as it relates to watering restrictions in different areas.

There is no recommendation, the report is for information only.

10. SAANICH PENINSULA WATER COMMISSION MEETING SCHEDULE

Regular meetings of the Saanich Peninsula Water Commission shall be held on the third Thursday bi-monthly, commencing at 9:30 am unless otherwise determined.

There are two dates that deviate from this schedule as follows:

- September 28 (instead of September 22) – Due to Union of BC Municipalities
- October 19 (special additional meeting for provisional budget review)

11. NOTICE(S) OF MOTION

There was none.

12. NEW BUSINESS

Staff responded to a request from the Commission for a status update on the Agricultural Water Rate Study. Staff advised that Stantec Consulting was retained to conduct the study. Staff are waiting for the Water Advisory Committee to be established, as it is one of the key stakeholders for the study.

13. ADJOURNMENT

MOVED by Commissioner Stock, **SECONDED** by Commissioner Duncan,
That the January 19, 2023 meeting be adjourned at 10:27 am.

CARRIED

CHAIR

SECRETARY