



Making a difference...together

**MINUTES OF A MEETING OF THE Saanich Peninsula Wastewater Commission, held Thursday, October 21, 2021 at 9:30 am, Meeting Room #6 Greenglade Community Centre, 2151 Lannon Way, Sidney BC**

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**PRESENT: Commissioners:** R. Barnhart (Chair); M. Doehnel (V. Chair); S. Duncan (EP); D. Kelbert (EP); B. Fallot for C. McNeil-Smith; G. Orr (EP); M. Weisenberger; M. Williams; R. Windsor (EP)

**Staff:** R. Lapham, CAO; T. Robbins, General Manager; I. Jesney, Senior Manager, Infrastructure Engineering; G. Harris, Senior Manager, Environmental Protection; S. Irg, Senior Manager, Infrastructure Water Operations (EP); J. Rilkoff, Senior Financial Advisor; D. Dionne (Recorder) ; M. Risvold, Committee Clerk

**REGRETS:** Z. King

EP = Electronic Participation

The meeting was called to order at 10:28 am.

**1. TERRITORIAL ACKNOWLEDGEMENT**

The Territorial Acknowledgement was provided in the meeting previous to this one.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Weisenberger, **SECONDED** by Commissioner Williams,  
That the agenda be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by Alternate Commissioner Fallot, **SECONDED** by Commissioner Weisenberger,  
That the minutes of the May 20, 2021 Saanich Peninsula Wastewater Commission meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Chair made no remarks.

**5. PRESENTATIONS/DELEGATIONS**

There were no presentations or delegations.

**6. COMMISSION BUSINESS**

**6.1. 2022 Service Planning - Wastewater**

T. Robbins spoke to Item 6.1 noting that the service plan documents will be going to the Committee of the Whole for final approval.

Discussion ensued regarding:

- Long term biosolids management plan.

- Ending the closure of Shellfish harvesting and impacts on Coles Bay.
- Review Coles Bay issues through the Harbour Environmental Action service.

**MOVED** by Commissioner Weisenberger, **SECONDED** by Commissioner Williams, The Saanich Peninsula Wastewater Commission recommends the Committee of the Whole recommend to the Capital Regional District Board:  
That Appendix A, Community Need Summary – Wastewater be approved as presented and form the basis of the 2022-2026 Financial Plan.

**CARRIED**

## **6.2. Saanich Peninsula Wastewater Service 2022 Operating and Capital Budget**

T. Robbins spoke to Item 6.2.

Discussion ensued regarding:

- Heat exchange issues at Panorama Recreation Centre, no financial implications due to having met the 10 year operating commitment. Staff will report early in the New Year the findings of a review of the issues and bring forward a long term plan.
- 2022 costs for biosolids, staff anticipate the budget is adequate.

R. Windsor left the meeting

- Loan authorization process planned for 2023 to fund the 2024-2028 capital plan, staff will work to find a balance with reserve contributions and debt balancing.

**MOVED** by Commissioner Weisenberger, **SECONDED** by Commissioner Williams, The Saanich Peninsula Wastewater Commission recommends that the Committee of the Whole recommend the CRD Board:

1. Approve the 2022 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget and the 2022 Saanich Peninsula Liquid Waste Management Plan (LWMP) program budgets including the LWMP administration budget, the Saanich Peninsula Stormwater Quality Management Program budget and the Saanich Peninsula Stormwater Source Control budget; and
2. Direct staff to balance the 2021 actual revenue and expense on the transfer to capital reserve fund.

**CARRIED**

## **7. COMMISSION MEMBERSHIP**

Discussion regarding Agriculture and First Nations Representation and the member terms, for continuity would like to see longer term memberships recommended.

**8. NOTICE(S) OF MOTION**

There was no notices of motion.

**9. NEW BUSINESS**

Staff responded to a request for an update on the rotary press installation, noting that the press is arriving next week and site preparation is underway, installation should be completed by the end of February 2022.

**10. ADJOURNMENT**

**MOVED** by Commissioner Williams, **SECONDED** by Commissioner Weisenberger,  
That the October 21, 2021 meeting be adjourned at 11:16 am.

**CARRIED**

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**CHAIR**

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**SECRETARY**