



Making a difference...together

**MINUTES OF A MEETING OF THE Saanich Peninsula Wastewater Commission, held Thursday, September 22, 2022 at 9:30 am, Meeting Room #6 Greenglade Community Centre, 2151 Lannon Way, Sidney BC**

---

**PRESENT: Commissioners:** D. Kelbert (Chair); M. Doehnel (Vice Chair); S. Duncan; D. Halldorson; Z. King (EP); B. Fallot for C. McNeil-Smith; G. Orr; M. Weisenberger  
**Staff:** T. Robbins, General Manager; I. Jesney, Senior Manager, Integrated Engineering; D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations; P. Kickham, Manager, Environmental Regulations; L. Westinghouse, Senior Financial Advisor; D. Dionne, Administrative Coordinator, Recording Secretary  
**Also in attendance:** Wayne Helgason, Saanich Peninsula Water Commission; D. Puskas, Director of Engineering, District of Central Saanich

**REGRETS:** T. Lomas; R. Windsor

EP = Electronic Participation

The meeting was called to order at 10:42 am.

**1. TERRITORIAL ACKNOWLEDGEMENT**

The Acknowledgement was provided in the preceding meeting.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Weisenberger, **SECONDED** by Commissioner Halldorson,  
That the agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Halldorson, **SECONDED** by Commissioner Duncan,  
That the minutes of the May 19, 2022 meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Chair made no remarks.

**5. PRESENTATIONS/DELEGATIONS**

There were no presentations or delegations.

**6. GENERAL MANAGER'S REPORT**

There was no report from the General Manager.

## 7. COMMISSION BUSINESS

### 7.1. Saanich Peninsula Wastewater Service 2023 Capital and Operating Budget

T. Robbins provided an overview of the staff report included in the agenda package.

Staff responded to questions from the Commission regarding:

- Biosolids management, Residuals Treatment Facility and Lafarge.
- Labour charges – Finance noted that this was a typo that should read Laboratory charges – this will be corrected prior to final Board approval in 2023.

**MOVED** by Commissioner Halldorson, **SECONDED** by Commissioner Weisenberger, The Saanich Peninsula Wastewater Commission recommends that the Capital Regional District Board:

1. Approve the 2023 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget and the 2023 Saanich Peninsula Liquid Waste Management Plan (LWMP) program budgets including the LWMP administration budget, the Saanich Peninsula Stormwater Quality Management Program budget and the Saanich Peninsula Stormwater Source Control budget;
2. Direct staff to update carry forward balances in the 2023 Capital Budget for changes after year end; and
3. Direct staff to balance the 2022 actual revenue and expense on the transfer to capital reserve fund.

**CARRIED**

## 8. COMMISSION MEMBERSHIP

### 8.1. Expiring Terms – December 31, 2022

T. Robbins advised that the expiring terms are presented for information only and that appointments to CRD committees and commissions will follow the Municipal elections and after councils are appointed.

#### **2-year appointments – appointed by municipalities:**

- Sara Duncan, Councillor, Sidney (ending second term)
- Zeb King, Councillor, Central Saanich (ending second term)

#### **CRD Board Directors – appointed by municipalities for a 4-year term**

- Cliff McNeill-Smith, CRD Board Director, Sidney
- Geoff Orr, CRD Board Director, North Saanich
- Ryan Windsor, CRD Board Director, Central Saanich

## 9. NEW BUSINESS

There was no new business

**10. ADJOURNMENT**

**MOVED** by Commissioner Weisenberger, **SECONDED** by Commissioner Orr,  
That the September 22, 2022 meeting be adjourned at 11:04 am.

**CARRIED**

---

**CHAIR**

---

**SECRETARY**