ZERO WASTE EVENT GRANT FINAL REPORT

CONTACT INFORMATION

Name of Applicant or Organization (as it should appear on the cheque)	
Event Name	
Event Date(s)	
Event Location (Venue)	
Estimated Number of Attendees	
Duration of Event (hours/days)	



Section 1: Overview
Please provide a brief overview of your event and zero-waste initiatives at your event(s). You can refer to your application to review your intended plans, goals, and outcomes. *(~250 words)*

Section 2: Evaluation & Feedback
When considering the information outlined in your application

1. What worked well in your zero-waste efforts?

2. What challenges did you face and what would you do differently next time?

3. What observations did you make about attendee interaction with your zero-waste initiatives?

Section 3: Waste Diversion Metrics

1. Please provide information on how much material was collected for each material category. Use the blank rows for any additional material streams.

Waste Stream	Weight/Volume (please include unit e.g. lbs, kgs etc.)	Measurement Method (e.g., scale, estimate)	Was this waste stream new for your event?	Comments
Landfill Garbage				
Mixed Recycling				
Returnable Beverage Containers				
Organic Waste/Compost				
Total Waste Generated (all streams)				

Was a waste audit conducted? (optional) ☐ Yes ☐ No
If yes, please attach audit report or summary.

2. How do these results compare to previous years?

Section 4: Reusable Food and Beverage Containers
If you did not use reusables, you can skip this section:

1. Reusable Items:
   Did your event incorporate reusable dishware, drinkware, or containers?
   ☐ Yes ☐ No

   If yes, please describe what was used and how it was implemented:
   - What reusable items were provide? (cups, dishware, cutlery, other?)
   - Did you rent or buy these items?
   - What percentage of items were returned?
   - How did you encourage users to return their items (education, volunteers, deposit system?)
   - Was this a new initiative?

Section 5: Collaboration & Community Engagement

1. Do you have any items you'd be willing to share with other event organizers (e.g., reusable dishware, signage, sorting bins)?
   ☐ Yes ☐ No

   If yes, please list the items and provide contact info for inquiries:

   Items Available: _____

   Contact Name: _____

   Contact Email/Phone: _____

2. Any quotes, testimonials, or feedback from attendees or vendors?

3. Do you have photos or media of your waste diversion setup?
   If individuals are included in the photo(s), CRD requires signed photo release forms. Please see link to the following Media Release forms for signature: Adult and Minor
   ☐ Yes (please attach separately) ☐ No

Section 6: Breakdown of Budget

Please provide details on how grant funds were used. You can refer to your application for your approved expenses. Note: items that were not approved in your original budget will not be reimbursed, unless previously discussed with CRD staff.

Items	Description	Amount	Notes
Total Funding Used			

Section 7: Final Thoughts

1. The Zero Waste Events Grant aims to help events continually improve their waste reduction efforts. If you plan to run this type of event in the future, what further initiatives would you like to implement?

2. Attachments Checklist

☐ Waste Audit Report (if conducted)

☐ Photos/media of waste stations or initiatives

☐ Signed media release forms (where applicable)

☐ Signage samples or vendor instructions (optional)

Please return this completed report and any supporting materials to: rethinkwaste@crd.bc.ca